



**Park District of Oak Park
Regular Park Board Meeting
John Hedges Administrative Center
218 Madison Street
Oak Park, Illinois 60302**

Thursday, April 17, 2025

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Wick, Worley-Hood, and President Porreca

Absent: Commissioners Lentz and Wollmuth

Park District Staff Present: Jan Arnold, Executive Director; Mitch Bowlin, Director of Business Operations; Chris Lindgren, Deputy Director of Properties & Planning; Maureen McCarthy, Deputy Director of Recreation; Ann Marie Buczek, Director of Marketing & Community Engagement; and Edith Wood, Executive Assistant.

Others Present: Mike Warren with the Parks Foundation and Lauren Johnson with PDCC

II. APPROVAL OF AGENDA

The motion was passed by a roll call vote of 3:0

III. VISITOR/PUBLIC – None

IV. CONSENT AGENDA

Clarifications were asked by the Board regarding the Cash and Investment Summary and Warrants and Bills which were addressed by Mitch Bowlin. A motion was made by Commissioner Wick and seconded by Commissioner Worley-Hood to approve the Cash and Investment Summary and Warrants and Bills for the month of March 2025; approval of the Minutes from the Committee of the Whole Meeting from March 6, 2025, and Regular Board Meeting from March 13, 2025; and approval of Disposal Ordinance 2025-04-11. **The motion was passed by a roll call vote of 3:0.**

V. STAFF REPORTS

A. Executive Director's Report – In addition to the Executive Director's Report (which is included in the Board Packet), Executive Director Arnold noted that the pools are scheduled to be filled by the end of the month. IDPH has issued a permit allowing a partial opening of Rehm Pool, which is set to open on June 5. Currently, staff have hired 120 lifeguards, and summer hiring continues. CRC memberships remain strong however, staff noticed a decline in walking track memberships and an increase in paid memberships this month. Additionally, the Field Center construction project is currently out to bid, and staff are hopeful for strong proposal submissions.

B. Updates and Information – Written report included in the Board Packet.



C. Revenue/Expense Status Reports – No questions asked.

VI. OLD BUSINESS

A. Administration and Finance Committee

1. Park District Citizen Committee (PDCC) Update – Lauren Johnson provided the Board with an update from the PDCC. She noted that the committee is nearly full, with 12 of the 13 memberships filled. While there has been significant turnover over the past six months, the current group is strong and engaged. Meetings have been held virtually during the winter, as well as at various Park District facilities throughout the year. PDCC members continue to participate in the Secret Shopper program and have attended several community meetings. They also continue to enjoy the presentations provided by staff. The Board expressed their appreciation to Lauren and the PDCC for their ongoing contributions to the Park District.
2. Parks Foundation Annual Update – Mike Warren provided the Board with an update on the Parks Foundation. He noted that the Foundation currently has eight members from diverse backgrounds, which has been a valuable asset. Mike also extended an invitation to those present at the Board meeting to recommend anyone who might be interested in joining the Foundation. He reported that the Foundation continues to receive donations in support of the CRC and the scholarship fund. In recognition of this, Mike presented the Board with a \$25,000 check toward the Park District's scholarship fund. The Board expressed their appreciation and was very pleased with the update.
3. 2024 Facility Report Card – Mitch Bowlin provided the Board with an overview of the 2024 Facility Report Card, which is used to assess public perception of the condition of Park District facilities. Overall, the facilities received a strong score of 93.6% for 2024. While the Stevenson Center received one of the lower scores, it remains one of the most heavily used facilities in the Park District. Pleasant Home also received a lower rating, primarily due to the condition of its exterior paint. Additionally, the Field Center scored low, largely due to its age; however, plans are already in place for the construction of a new Field Center.
4. 2025 Performance Measures 1st Quarter Review – Mitch Bowlin provided an update on the first quarter of 2025. He reported that program registrations continue to trend positively, as does the number of households served. Regarding staff wellness, there has been a decline in participation in PDRMA's Path program, primarily due to recent changes in the program's incentive structure. In terms of budget goals, several projects have already been initiated or completed, while others are scheduled to begin later in the fall. The Board expressed their appreciation and was pleased with the updates Mitch provided.
5. D97/PDOP Shared Use of Facilities and Cooperative Planning IGA – Executive Director Arnold noted that, to maintain the ongoing cooperation between the Park District and School District 97, the Intergovernmental Partnering Agreement has been revised and reviewed. The only change to the agreement is the duration of the agreement, which was extended from 18 months back to the traditional 5-year term. The previous 18-month agreement was implemented due to staff restructuring within D97. A motion was made by Commissioner Wick and seconded by Commissioner Worley-Hood to approve the D97/PDOP Intergovernmental Agreement for shared use of facilities and cooperative planning for the time period of July 1, 2025 – June 30, 2030. **The motion was passed by a roll call vote of 3:0.**



PARK DISTRICT of OAK PARK

B. Parks and Planning Committee

1. Cheney Mansion Master Plan Update – Executive Director Arnold noted that a virtual community meeting for Cheney Mansion was held on April 2, with eight community members in attendance. Staff addressed outstanding issues related to Cheney and provided an update on the geothermal system currently being installed. No recommendations or requests for changes were noted by the community members.
2. Tractor Replacement and Purchase Approval – Executive Director Arnold noted that the 2025 Fleet Replacement Schedule includes the replacement of two out of three tractors, with \$165,000 allocated in the Capital Fund for these purchases. After researching various brands and models, staff identified the Kubota L6060 tractor as the preferred option. The tractor will be purchased through Sourcewell, a national cooperative purchasing program available to government agencies, which ensures access to the lowest competitively bid prices. Additionally, staff recommend purchasing only one tractor instead of two. The selected tractor is more compact and capable of performing the work previously handled by two separate vehicles. A motion was made by Commissioner Worley-Hood and seconded by Commissioner Wick to approve the purchase of the Kubota L6060 Tractor and Rotary Broom through Russo Power Equipment (the Sourcewell awarded bidder) in an amount not to exceed \$74,628.09. **The motion was passed by a roll call vote of 3:0.**
3. Conservatory Tuckpointing Project Approval – Executive Director Arnold noted that the main portion of the Conservatory is scheduled for tuckpointing, to be completed in multiple phases. The north and west facades will be addressed this year, with the remaining two sides planned for 2026. To secure a vendor for the work, staff utilized Omnia Partners, a public sector joint purchasing cooperative. Through this process, Garland/DBS, Inc. was awarded the contract and submitted a proposal totaling \$39,350. A motion was made by Commissioner Worley-Hood and seconded by Commissioner Wick to approve the contract with Garland/DBS, Inc., of Cleveland, OH, for an amount not to exceed \$39,350 for the Conservatory Tuckpointing Project, and to authorize Executive Director Arnold to sign the contract. **The motion was passed by a roll call vote of 3:0.**
4. Dole Center Tuckpointing Approval – Executive Director Arnold noted that the north facade of the Dole Center is the only remaining area that needs tuckpointing. To secure a vendor for the work, staff utilized Omnia Partners, a public sector joint purchasing cooperative. Through this process, Garland/DBS, Inc. was awarded the contract and submitted a proposal totaling \$49,538. A motion was made by Commissioner Worley-Hood and seconded by Commissioner Wick to approve the contract with Garland/DBS, Inc., of Cleveland, OH, for an amount not to exceed \$49,538 for the Dole Center Tuckpointing Project, and to authorize Executive Director Arnold to sign the contract. **The motion was passed by a roll call vote of 3:0.**

C. Recreation and Facility Program Committee – None

VII. NEW BUSINESS

1. Field Center Construction Contract Update – Executive Director Arnold noted that staff have issued a bid for the construction of the new Field Center. Several companies attended the bid meeting, and staff are optimistic about receiving strong proposals. This project presents a unique opportunity for construction firms, and staff hope it encourages more competitive bids. A

recommendation will be brought for the Board's consideration and approval at the Continued Regular Board Meeting during the Committee of the Whole Meeting on May 1, 2025.

VIII. COMMISSIONER'S COMMENTS

Commissioner Wick: Commissioner Wick is excited to attend the Egg Dash and Scramble over the weekend and see all of the families present. Commissioner Wick expressed his gratitude and appreciation to the Executive Assistant, acknowledging her contributions to the Park District as she prepares to depart for a new professional opportunity.

Commissioner Worley-Hood: Commissioner Worley-Hood will attend the AYSO meeting next week to discuss the Irving Project. He will also be attending the WSSRA meeting as well. Commissioner Worley-Hood also expressed his gratitude and appreciation to the Executive Assistant and extended his well wishes.


President Porreca: President Porreca also extended her gratitude and best wishes to the Executive Assistant as she embarks on her future endeavors.

The Executive Assistant expressed sincere gratitude for the kind comments and appreciation extended by the Board.

IX. CLOSED SESSION – None

X. CONTINUED REGULAR BOARD MEETING TO THE COMMITTEE OF THE WHOLE MEETING MAY 1, 2025

At 8:10pm, a motion was made by President Porreca and seconded by Commissioner Worley-Hood to continue the Regular Board meeting to the Committee of the Whole meeting on May 1, 2025. The motion was passed by a voice vote of 3:0.



Secretary

Board of Park Commissioners

May 15, 2025

Date



President

Board of Park Commissioners

May 15, 2025

Date