



**PARK DISTRICT OF OAK PARK**  
**Regular Park Board Meeting**  
**Hedges Administrative Center**  
**218 Madison Street, Oak Park, Illinois 60302**  
**Thursday, February 20, 2025, 7:30pm**

**AGENDA**

- I. Call to Order/Roll Call**
- II. Approval of Agenda**
- III. Visitor/Public Comment**  
*Each person is limited to three minutes. The Board sets a limit of 30 minutes for public comments.*
- IV. Consent Agenda**
  - A. Cash and Investment Summary\***
  - B. Warrants and Bills\***
  - C. Minutes\***
  - D. Approval of Carroll Park Master Plan Update\***
  - E. Approval of PDCC Application – Daniel Crane\***
  - F. Approval of Disposal Ordinance 2025-02-14\***
- V. Staff Reports**
  - A. Executive Director’s Report\***
  - B. Updates and Information\***
  - C. Revenue/Expense Status Reports\***
- VI. Old Business**
  - A. Administration and Finance Committee – Commissioner Wick**
    1. 2024 PDOP Annual Report\*\*
    2. Approval of Indoor Pool Concept Study\*
  - B. Parks and Planning Committee – Commissioner Worley-Hood**
    1. Approval of Professional Services for Longfellow Park Improvements\*
    2. Approval of Andersen Park Improvement Construction Contract\*
    3. Approval of Andersen Park Improvements Playground & Splash Pad Purchase\*
    4. Approval of Andersen Park Improvements Playground Grass Purchase\*
    5. Approval of Cheney Mansion Geothermal Wells Project\*
  - C. Recreation and Facility Program Committee – Commissioner Lentz**
    1. Annual Recreation Report\*\*
    2. Approval of Bus Transportation Contract\*
- VII. New Business**
- VIII. Commissioner’s Comments**

Commissioner Wollmuth  
Commissioner Lentz  
Commissioner Wick  
Commissioner Worley-Hood  
President Porreca
- IX. Closed Session**

Motion to convene into closed session for the discussion of performance of a specific employee of the Park District.
- X. Adjournment**

*\*Information attached. | \*\*Information to be provided at/prior to the meeting. | **Update/Recap** – verbal report to be provided at the meeting, no materials attached.*



## **Cash and Investment Summary**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)



**CASH AND INVESTMENT SUMMARY- January 2025**

	Byline	IPDLAF	CD's	PMA - iPRIME	IMET	Jan-25 TOTAL	Dec-24 TOTAL
<b>General Fund</b>							
10 - Corporate	763,333	24,640	2,307,659	990,930	580,673	4,667,234	6,793,821
<b>Special Revenue Funds</b>							
15 - IMRF	4,199	1,603	-	-	110,896	116,697	116,697
16 - Liability	2,073	8,965	-	-	455,608	466,645	466,645
17 - Audit	3,405	237	-	-	27,848	31,490	31,490
20 - Recreation	(265,231)	4,979	-	3,000,000	2,320,623	5,060,370	5,325,567
21 - Museum	25,736	1,220	-	-	159,294	186,250	186,250
22 - Special Recreation	2,221	17,121	-	-	290,438	309,780	309,780
25 - Special Facilities	(65,189)	3,288	-	410,370	1,560,244	1,908,713	1,978,842
85 - Cheney Mansion	(9,505)	462	-	-	416,391	407,348	419,506
<b>Capital Funds</b>							
70 - Capital Projects	351,903	78,051	-	123,417	6,543,739	7,097,109	6,749,488
<b>Total Cash Available to District</b>	<b>812,944</b>	<b>140,565</b>	<b>2,307,659</b>	<b>4,524,717</b>	<b>12,465,752</b>	<b>20,251,636</b>	<b>22,378,086</b>
Distribution %:	4.01%	0.69%	11.39%	22.34%	61.55%	100.00%	100.00%
<b>Other Funds</b>							
50 - Health Insurance Fund	108,014	345	-	-	869,584	977,943	874,004
x - Memorial Trust	21,784	-	-	-	-	21,784	21,784
xx - Working Cash	-	-	-	-	-	-	-
<b>Total Cash Across All Funds</b>	<b>942,742</b>	<b>140,910</b>	<b>2,307,659</b>	<b>4,524,717</b>	<b>13,335,336</b>	<b>21,251,363</b>	<b>23,273,874</b>



**PARK DISTRICT  
of OAK PARK**

Park District of Oak Park  
Cash Status Report  
As of January 31, 2025

**Operating Accounts**

Byline Bank	2.024%	\$	1,299,304
iPrime Liquid Money Market	4.315%	\$	4,525,822
Illinois Metropolitan Investment Fund	4.250%	\$	13,335,336
Illinois Park District Liquid Asset Fund Account	4.324%	\$	<u>140,910</u>

**Operating Investment Accounts**

iPrime Term Series	4.392% due 12/12/25	\$	239,400
Financial Federal Bank	5.450% due 2/19/25	\$	231,250
Schertz Bank & Trust	5.140% due 2/19/25	\$	232,200
Western Alliance Bank	5.212% due 2/19/25	\$	231,850
Wells Fargo Bank	5.124% due 3/6/25	\$	248,450
iPrime Term Series	5.188% due 3/14/25	\$	200,000
Vibrant Credit Union	5.164% due 8/28/25	\$	226,050
Bank Hapoalim B.M.	4.923% due 8/28/25	\$	227,450
Cornerstone Bank	5.112% due 8/28/25	\$	226,250
Discover Bank	4.957% due 9/5/25	\$	<u>243,653</u>

**\$ 21,607,925**

Working Solvency **\$ 21,607,925**

2024 Solvency **\$ 21,855,572**





## **Warrants and Bills**

Park District of Oak Park  
Voucher List for the Month of January  
Presented to the Board of Commissioners  
At their Meeting on February 20, 2025

**AP ACCOUNT DISTRIBUTION BY ACCOUNT**

Park District Of Oak Park

Check Dates 01/01/2025 To 01/31/2025; Pay Dates 01/01/2025 To 01/31/2025

FY 2025

Both Accruals And Non Accruals

Open & Paid Vouchers

Check Run 0 To 2147483647

PO Number 0 To 2147483647; PO Refr Number 0 To 2147483647

R = Reference PO Number

Voucher Number	Vendor	PO Number	Check Number	Pay Date/ Check Date	Amount (\$)
<b>10 CORPORATE FUND</b>					
<b>10-00-21-20109 IMRF WITHHOLDING</b>					
61933	IMRF ILL MUNICIPAL RETIREMENT FUND		59556	01/17/2025	38,325.56
61933	IMRF ILL MUNICIPAL RETIREMENT FUND		59556	01/17/2025	18.71
<b>10-00-21-20109 IMRF WITHHOLDING Subtotal</b>					<b>\$38,344.27</b>
<b>10-00-21-20111 HEALTH INSURANCE SECTION 125</b>					
61997	PDRMA PDRMA		59600	01/24/2025	15,402.47
<b>10-00-21-20111 HEALTH INSURANCE SECTION 125 Subtotal</b>					<b>\$15,402.47</b>
<b>10-00-21-20114 UNION DUES</b>					
61948	SEIU SEIU LOCAL 73		59571	01/17/2025	343.47
61948	SEIU SEIU LOCAL 73		59571	01/17/2025	5.00
61948	SEIU SEIU LOCAL 73		59571	01/17/2025	245.74
<b>10-00-21-20114 UNION DUES Subtotal</b>					<b>\$594.21</b>
<b>10-00-21-20117 AFLAC SECTION 125</b>					
61832	AFLAC AFLAC ATTN: REMITTANCE PROCESSING		59446	01/03/2025	294.24
<b>10-00-21-20117 AFLAC SECTION 125 Subtotal</b>					<b>\$294.24</b>
<b>10-00-21-20118 AFLAC</b>					
61832	AFLAC AFLAC ATTN: REMITTANCE PROCESSING		59446	01/03/2025	374.64
<b>10-00-21-20118 AFLAC Subtotal</b>					<b>\$374.64</b>
<b>10-00-21-20119 I LIFE</b>					
61835	NCPERS NCPERS GROUP LIFE INSURANCE		59457	01/03/2025	6.00
61835	NCPERS NCPERS GROUP LIFE INSURANCE		59457	01/03/2025	6.00
<b>10-00-21-20119 I LIFE Subtotal</b>					<b>\$12.00</b>
<b>10-00-21-20120 ICMA WITHHELD</b>					
61834	ICMA MISSIONSQUARE RETIREMENT		59453	01/03/2025	2,109.26
61947	ICMA MISSIONSQUARE RETIREMENT		59554	01/17/2025	2,498.55
62019	ICMA MISSIONSQUARE RETIREMENT		59622	01/31/2025	2,741.09
<b>10-00-21-20120 ICMA WITHHELD Subtotal</b>					<b>\$7,348.90</b>
<b>10-00-21-20131 ICMA ROTH IRA WITHHELD</b>					
61834	ICMA MISSIONSQUARE RETIREMENT		59453	01/03/2025	237.80
61947	ICMA MISSIONSQUARE RETIREMENT		59554	01/17/2025	239.80
62019	ICMA MISSIONSQUARE RETIREMENT		59622	01/31/2025	240.30
<b>10-00-21-20131 ICMA ROTH IRA WITHHELD Subtotal</b>					<b>\$717.90</b>
<b>10-00-21-20132 BRIGHT START PROGRAM</b>					
61833	BRIGHTSTA BRIGHT START COLLEGE SAVINGS PROGRAM		59447	01/03/2025	50.00
61946	BRIGHTSTA BRIGHT START COLLEGE SAVINGS PROGRAM		59542	01/17/2025	50.00
62018	BRIGHTSTA BRIGHT START COLLEGE SAVINGS PROGRAM		59614	01/31/2025	50.00
<b>10-00-21-20132 BRIGHT START PROGRAM Subtotal</b>					<b>\$150.00</b>
<b>10-00-52-00200 LEGAL COUNSEL</b>					
61895	ELROD ELROD FRIEDMAN LLP	20250053	59482	01/10/2025	588.50 A
62004	LANER LANER MUCHIN , LTD	20250118	59625	01/31/2025	3,733.50 A



**AP ACCOUNT DISTRIBUTION BY ACCOUNT**

Park District Of Oak Park

Check Dates 01/01/2025 To 01/31/2025; Pay Dates 01/01/2025 To 01/31/2025

FY 2025

Both Accruals And Non Accruals

Open & Paid Vouchers

Check Run 0 To 2147483647

PO Number 0 To 2147483647; PO Refr Number 0 To 2147483647

R = Reference PO Number

Voucher Number	Vendor	PO Number	Check Number	Pay Date/Check Date	Amount (\$)
<b>10-00-52-00200 LEGAL COUNSEL Subtotal</b>					<b>\$4,322.00</b>
<b>10-00-52-00202 LEGAL PUBLICATIONS</b>					
61966	CHGOTRIB CHICAGO TRIBUNE MEDIA GROUP	20250108	59586	01/24/2025	55.48 A
61973	GROWING GROWING COMMUNITY MEDIA NFP	20250103	59593	01/24/2025	273.00
62032	CHGOTRIB CHICAGO TRIBUNE MEDIA GROUP	20250141	59616	01/31/2025	45.19 A
<b>10-00-52-00202 LEGAL PUBLICATIONS Subtotal</b>					<b>\$373.67</b>
<b>10-00-52-00203 OFFICE EQUIPMENT SERVICE</b>					
61943	PIT PURCHASE POWER PITNEY BOWES	20250074	59568	01/17/2025	214.99 A
<b>10-00-52-00203 OFFICE EQUIPMENT SERVICE Subtotal</b>					<b>\$214.99</b>
<b>10-00-52-00204 COMPUTER (IT) SERVICE</b>					
61825	NOVEN NOVENTECH, INC	20230123	59458	01/03/2025	310.00
61825	NOVEN NOVENTECH, INC	20230123	59458	01/03/2025	85.00
61825	NOVEN NOVENTECH, INC	20230123	59458	01/03/2025	11,626.50
61826	NOVEN NOVENTECH, INC	20230124	59458	01/03/2025	2,444.16
61858	DATA DATAMATION IMAGING SERVICES CORP	20250018	59479	01/10/2025	15,350.90 A
61907	NOVEN NOVENTECH, INC	20230123	59501	01/10/2025	747.50 A
61932	AMILIA AMILIA		59518	01/03/2025	499.00 A
61932	AMILIA AMILIA		59518	01/03/2025	4,522.88 A
62036	NOVEN NOVENTECH, INC	20230124	59631	01/31/2025	1,245.00
<b>10-00-52-00204 COMPUTER (IT) SERVICE Subtotal</b>					<b>\$36,830.94</b>
<b>10-00-52-00208 COPYING AND PRINTING- INTERNAL</b>					
61897	IMPACT IMPACT NETWORKING LLC	20250049	59490	01/10/2025	92.00 A
61898	IMPACT IMPACT NETWORKING LLC	20250051	59490	01/10/2025	1,370.10 A
<b>10-00-52-00208 COPYING AND PRINTING- INTERNAL Subtotal</b>					<b>\$1,462.10</b>
<b>10-00-52-00299 CONTRACTUAL SERVICES - OTHER</b>					
61831	SESAC SESAC	20250002	59462	01/03/2025	1,982.00
61844	AMALGAM AMALGAMATED BANK OF CHICAGO	20250034	59468	01/10/2025	475.00
61846	ASCAP ASCAP LICENSE FEE	20250036	59469	01/10/2025	890.00
61864	PAYCOM PAYCOM PAYROLL, LLC		59503	01/10/2025	4,672.89
61909	100%INC. 110% INC.	20250060	59540	01/17/2025	510.00 A
61944	PICKENS PICKENS-KANE BUSINESS SERVICES	20250073	59567	01/17/2025	85.00
61955	PAYCOM PAYCOM PAYROLL, LLC		59564	01/17/2025	5,645.35
61970	FLEX FLEXIBLE BENEFIT SERVICE CORP.	20250109	59590	01/24/2025	126.00 A
62020	PAYCOM PAYCOM PAYROLL, LLC		59634	01/31/2025	11,369.54
<b>10-00-52-00299 CONTRACTUAL SERVICES - OTHER Subtotal</b>					<b>\$25,755.78</b>
<b>10-00-53-00300 OFFICE EXPENSE</b>					
62033	DEL DELUXE	20250139	59619	01/31/2025	225.46 A
<b>10-00-53-00300 OFFICE EXPENSE Subtotal</b>					<b>\$225.46</b>
<b>10-00-56-00600 EMPLOYEE RECOGNITION</b>					
61878	EVANSJAN JANICE EVANS		59492	01/10/2025	100.00 A
61879	HOLMESJ JEANENE HOLMES		59493	01/10/2025	100.00 A
61880	ULCZAK MEGAN ULCZAK		59516	01/10/2025	100.00 A
61881	MARTINEZ PILAR MARTINEZ		59498	01/10/2025	100.00 A

**AP ACCOUNT DISTRIBUTION BY ACCOUNT**

Park District Of Oak Park

Check Dates 01/01/2025 To 01/31/2025; Pay Dates 01/01/2025 To 01/31/2025

FY 2025

Both Accruals And Non Accruals

Open & Paid Vouchers

Check Run 0 To 2147483647

PO Number 0 To 2147483647; PO Refr Number 0 To 2147483647

R = Reference PO Number

Voucher Number	Vendor	PO Number	Check Number	Pay Date/Check Date	Amount (\$)
<b>10-00-56-00600 EMPLOYEE RECOGNITION</b>					
61882	COMPERE ERNIE COMPERE		59483	01/10/2025	100.00 A
61883	MILAN RASHAD MILAN		59505	01/10/2025	100.00 A
61884	LILLY JOSEPH LILLY		59496	01/10/2025	100.00 A
61885	LUTHER ELAINE LUTHER		59481	01/10/2025	100.00 A
61886	SZUCH HANNAH SZUCH		59488	01/10/2025	100.00 A
61887	FONG NANCY FONG		59487	01/10/2025	100.00 A
61888	SEKULICH SCOTT SEKULICH		59508	01/10/2025	100.00 A
61889	MELICKIAN BENJAMIN MELICKIAN		59499	01/10/2025	100.00 A
<b>10-00-56-00600 EMPLOYEE RECOGNITION Subtotal</b>					<b>\$1,200.00</b>
<b>10-00-56-00605 CONFERENCE AND TRAINING</b>					
62027	PDRMA PDRMA	20250142	59635	01/31/2025	105.00
62035	PDRMA PDRMA	20250143	59635	01/31/2025	250.00
<b>10-00-56-00605 CONFERENCE AND TRAINING Subtotal</b>					<b>\$355.00</b>
<b>10-00-56-00610 DUES AND SUBSCRIPTIONS</b>					
61839	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS	20250008	59452	01/03/2025	7,539.29
61891	AAPRA AMERICAN ACADEMY FOR PARK & RECREATION	20250046	59465	01/10/2025	320.00
<b>10-00-56-00610 DUES AND SUBSCRIPTIONS Subtotal</b>					<b>\$7,859.29</b>
<b>10-00-56-00622 BOARD EXPENSE</b>					
62012	PORRECA KASSIE PORRECA		59637	01/31/2025	109.72
<b>10-00-56-00622 BOARD EXPENSE Subtotal</b>					<b>\$109.72</b>
<b>10-00-58-00820 TELECOMMUNICATIONS</b>					
62040	VERI VERIZON	20250144	59643	01/31/2025	2,686.02
<b>10-00-58-00820 TELECOMMUNICATIONS Subtotal</b>					<b>\$2,686.02</b>
<b>10-35-52-00260 PROPERTY REPAIR</b>					
61857	CCS COMPREHENSIVE CONSTRUCTION SOLUTIONS INC	20250027	59478	01/10/2025	2,545.22 A
<b>10-35-52-00260 PROPERTY REPAIR Subtotal</b>					<b>\$2,545.22</b>
<b>10-35-52-00275 CUSTODIAL SERVICES</b>					
62031	ECO ECO CLEAN MAINTENANCE INC	20250137	59620	01/31/2025	595.00
<b>10-35-52-00275 CUSTODIAL SERVICES Subtotal</b>					<b>\$595.00</b>
<b>10-35-52-00299 CONTRACTUAL SERVICES - OTHER</b>					
61958	AEREX AEREX PEST CONTROL INC.	20250071	59579	01/24/2025	216.00
<b>10-35-52-00299 CONTRACTUAL SERVICES - OTHER Subtotal</b>					<b>\$216.00</b>
<b>10-35-53-00311 SUPPLIES- CLEANING &amp; HOUSEHOLD</b>					
62016	WAREHOUS WAREHOUSE DIRECT OFFICE	20250117	59644	01/31/2025	110.09
<b>10-35-53-00311 SUPPLIES- CLEANING &amp; HOUSEHOLD Subtotal</b>					<b>\$110.09</b>
<b>10-35-53-11100 GIFT SHOP</b>					
62011	OLDWORLDG OLD WORLD GARDENS	20250115	59633	01/31/2025	1,240.70
<b>10-35-53-11100 GIFT SHOP Subtotal</b>					<b>\$1,240.70</b>
<b>10-35-56-00610 DUES AND SUBSCRIPTIONS</b>					
62001	ILLDPTAG ILLINOIS DEPT OF AGRICULTURE	20250113	59623	01/31/2025	60.00

**AP ACCOUNT DISTRIBUTION BY ACCOUNT**

Park District Of Oak Park

Check Dates 01/01/2025 To 01/31/2025; Pay Dates 01/01/2025 To 01/31/2025

FY 2025

Both Accruals And Non Accruals

Open & Paid Vouchers

Check Run 0 To 2147483647

PO Number 0 To 2147483647; PO Refr Number 0 To 2147483647

R = Reference PO Number

Voucher Number	Vendor	PO Number	Check Number	Pay Date/Check Date	Amount (\$)
<b>10-35-56-00610 DUES AND SUBSCRIPTIONS Subtotal</b>					<b>\$60.00</b>
<b>10-35-56-11100 GIFT SHOP - SALES TAX</b>					
61945	ILLTAX ILLINOIS DEPT. OF REVENUE		59555	01/17/2025	1,184.00
<b>10-35-56-11100 GIFT SHOP - SALES TAX Subtotal</b>					<b>\$1,184.00</b>
<b>10-35-58-00810 NATURAL GAS</b>					
61954	NICOR NICOR GAS	20230134	59563	01/17/2025	1,417.59 A
<b>10-35-58-00810 NATURAL GAS Subtotal</b>					<b>\$1,417.59</b>
<b>10-50-52-00260 PROPERTY REPAIR</b>					
61827	NUTOYS NUTOYS LEISURE PRODUCTS	20241737	59459	01/03/2025	930.16 A
61842	ALLTYPES ALL TYPES ELEVATORS, INC.	20250011	59467	01/10/2025	315.50 A
61843	ALLTYPES ALL TYPES ELEVATORS, INC.	20250015	59467	01/10/2025	914.60 A
61857	CCS COMPREHENSIVE CONSTRUCTION SOLUTIONS INC	20250027	59478	01/10/2025	4,664.04 A
61877	TRANE TRANE PARTS CENTER	20241738	59515	01/10/2025	1,573.00
61910	ANDERSONE SOUTH WEST INDUSTRIES, INC.	20250042	59541	01/17/2025	175.00
61924	SYSTEMS SYSTEMS & CABLING SOLUTIONS, INC.	20250055	59569	01/17/2025	4,475.00 A
61960	ARROW ARROW LOCKSMITH SERVICE	20250095	59581	01/24/2025	669.00 A
61978	JOHNSON JOHNSON CONTROLS, INC. YORK INTERNATIO	20250104	59596	01/24/2025	3,399.60 A
61986	SPANNUTH SPANNUTH BOILER COMPANY INC.	20250101	59603	01/24/2025	320.00
61992	TRANE TRANE PARTS CENTER	20250102	59606	01/24/2025	1,362.50
61993	VISTEEN VISTEEN PLUMBING INC.	20250099	59609	01/24/2025	1,840.00
<b>10-50-52-00260 PROPERTY REPAIR Subtotal</b>					<b>\$20,638.40</b>
<b>10-50-52-00265 FLEET SERVICE</b>					
61851	CDEBODYSH C.D.E BODY SHOP II, INC.	20241739	59476	01/10/2025	3,329.56 A
<b>10-50-52-00265 FLEET SERVICE Subtotal</b>					<b>\$3,329.56</b>
<b>10-50-52-00275 CUSTODIAL SERVICES</b>					
62031	ECO ECO CLEAN MAINTENANCE INC	20250137	59620	01/31/2025	5,970.00
<b>10-50-52-00275 CUSTODIAL SERVICES Subtotal</b>					<b>\$5,970.00</b>
<b>10-50-52-00280 SCAVENGER SERVICE</b>					
61919	LRS LAKESHORE RECYCLING SYSTEMS, LLC	20250043	59560	01/17/2025	1,889.00
61996	WESTCOOK WEST COOK COUNTY SOLID WASTE AGENC\	20250094	59612	01/24/2025	136.49 A
<b>10-50-52-00280 SCAVENGER SERVICE Subtotal</b>					<b>\$2,025.49</b>
<b>10-50-53-00301 UNIFORMS</b>					
61990	VESTIS VESTIS SERVICES, LLC	20250092	59608	01/24/2025	357.83
62010	OCHOA RAMON OCHOA		59632	01/31/2025	34.98
<b>10-50-53-00301 UNIFORMS Subtotal</b>					<b>\$392.81</b>
<b>10-50-53-00310 SUPPLIES-PARKS</b>					
61850	BURRI BURRIS EQUIPMENT COMPANY	20250014	59473	01/10/2025	898.03 A
61961	ATLASBOB ATLAS BOBCAT COMPANIES	20241710	59582	01/24/2025	8,075.47
61962	BALL BALL HORTICULTURAL CO.	20250085	59583	01/24/2025	319.81
61998	ADR A.D.R. BULBS, INC	20250114	59613	01/31/2025	522.50 A
<b>10-50-53-00310 SUPPLIES-PARKS Subtotal</b>					<b>\$9,815.81</b>
<b>10-50-53-00311 SUPPLIES- CLEANING &amp; HOUSEHOLD</b>					

**AP ACCOUNT DISTRIBUTION BY ACCOUNT**

Park District Of Oak Park

Check Dates 01/01/2025 To 01/31/2025; Pay Dates 01/01/2025 To 01/31/2025

FY 2025

Both Accruals And Non Accruals

Open & Paid Vouchers

Check Run 0 To 2147483647

PO Number 0 To 2147483647; PO Refr Number 0 To 2147483647

R = Reference PO Number

Voucher Number	Vendor	PO Number	Check Number	Pay Date/Check Date	Amount (\$)
<b>10-50-53-00311 SUPPLIES- CLEANING &amp; HOUSEHOLD</b>					
61890	WAREHOUS WAREHOUSE DIRECT OFFICE	20250020	59517	01/10/2025	34.11
61925	WAREHOUS WAREHOUSE DIRECT OFFICE	20250056	59577	01/17/2025	2,285.20
61987	STATECHEM STATE CHEMICAL SOLUTIONS	20250097	59604	01/24/2025	831.09
61994	WAREHOUS WAREHOUSE DIRECT OFFICE	20250090	59610	01/24/2025	470.40
62024	WAREHOUS WAREHOUSE DIRECT OFFICE	20250129	59644	01/31/2025	158.36
62030	WAREHOUS WAREHOUSE DIRECT OFFICE	20250133	59644	01/31/2025	4,305.98
<b>10-50-53-00311 SUPPLIES- CLEANING &amp; HOUSEHOLD Subtotal</b>					<b>\$8,085.14</b>
<b>10-50-53-00313 SUPPLIES - BUILDING MATERIALS</b>					
61923	REIN REINDERS, INC	20250041	59570	01/17/2025	214.93
61972	GRAINGER GRAINGER, INC.	20250096	59592	01/24/2025	197.35
<b>10-50-53-00313 SUPPLIES - BUILDING MATERIALS Subtotal</b>					<b>\$412.28</b>
<b>10-50-53-00410 EQUIPMENT</b>					
61866	JACKS JACK'S RENTAL INC.	20250016	59491	01/10/2025	305.29 A
61871	RUSSO RUSSO POWER EQUIPMENT	20250023	59506	01/10/2025	198.26 A
61914	GRAINGER GRAINGER, INC.	20250044	59549	01/17/2025	791.62
61917	HORST HORST DISTRIBUTING INC	20250039	59552	01/17/2025	1,045.14 A
61977	HORST HORST DISTRIBUTING INC	20250093	59595	01/24/2025	94.96
<b>10-50-53-00410 EQUIPMENT Subtotal</b>					<b>\$2,435.27</b>
<b>10-50-56-00610 DUES AND SUBSCRIPTIONS</b>					
61824	MIPE MIDWEST INSTITUTE OF PARK EXECUTIVES	20241736	59456	01/03/2025	25.00
<b>10-50-56-00610 DUES AND SUBSCRIPTIONS Subtotal</b>					<b>\$25.00</b>
<b>10-50-58-00800 ELECTRICITY</b>					
61817	CLEARWAY GIP III ZEPHYR ACQUISITION PARTNERS LP	20250003	59448	01/03/2025	735.98 A
61818	CLEARWAY GIP III ZEPHYR ACQUISITION PARTNERS LP	20250004	59448	01/03/2025	65.32 A
61855	COMED COMED	20230087	59477	01/10/2025	995.00 A
61865	HUDSON HUDSON ENERGY - IL	20230104	59489	01/10/2025	403.98 A
61892	COMED COMED	20230129	59477	01/10/2025	92.04 A
61893	COMED COMED	20230138	59477	01/10/2025	1,624.43 A
62034	CLEARWAY GIP III ZEPHYR ACQUISITION PARTNERS LP	20250140	59617	01/31/2025	55.18 A
62037	CLEARWAY GIP III ZEPHYR ACQUISITION PARTNERS LP	20250145	59617	01/31/2025	771.63 A
<b>10-50-58-00800 ELECTRICITY Subtotal</b>					<b>\$4,743.56</b>
<b>10-50-58-00810 NATURAL GAS</b>					
61869	NICOR NICOR GAS	20230091	59500	01/10/2025	711.65 A
61870	NICOR NICOR GAS	20230103	59500	01/10/2025	473.53 A
61900	NICOR NICOR GAS	20230090	59500	01/10/2025	59.22 A
61901	NICOR NICOR GAS	20230093	59500	01/10/2025	781.60 A
61902	NICOR NICOR GAS	20230096	59500	01/10/2025	428.58 A
61903	NICOR NICOR GAS	20230101	59500	01/10/2025	106.96 A
61930	NICOR NICOR GAS	20230097	59563	01/17/2025	251.66 A
61931	NICOR NICOR GAS	20230102	59563	01/17/2025	547.45 A
61983	NICOR NICOR GAS	20230094	59599	01/24/2025	660.20 A
<b>10-50-58-00810 NATURAL GAS Subtotal</b>					<b>\$4,020.85</b>

**AP ACCOUNT DISTRIBUTION BY ACCOUNT**

Park District Of Oak Park

Check Dates 01/01/2025 To 01/31/2025; Pay Dates 01/01/2025 To 01/31/2025

FY 2025

Both Accruals And Non Accruals

Open & Paid Vouchers

Check Run 0 To 2147483647

PO Number 0 To 2147483647; PO Refr Number 0 To 2147483647

R = Reference PO Number

Voucher Number	Vendor	PO Number	Check Number	Pay Date/Check Date	Amount (\$)
<b>Fund 10 Subtotal</b>					<b>\$213,896.37</b>
<b>16 LIABILITY</b>					
<b>16-00-52-00514 EMPLOYEE SCREENINGS</b>					
61860	FASTEST FASTEST LABS OF NW CHICAGO	20250033	59484	01/10/2025	436.00 A
<b>16-00-52-00514 EMPLOYEE SCREENINGS Subtotal</b>					<b>\$436.00</b>
<b>16-00-53-00350 RISK CARE MANAGEMENT</b>					
62013	SECONDCH SECOND CHANCE CARDIAC SOLUTIONS INC	20250110	59638	01/31/2025	1,797.25
62028	PERRYWEAT PERRY WEATHER INC	20250134	59636	01/31/2025	5,846.28 A
<b>16-00-53-00350 RISK CARE MANAGEMENT Subtotal</b>					<b>\$7,643.53</b>
<b>Fund 16 Subtotal</b>					<b>\$8,079.53</b>
<b>20 RECREATION</b>					
<b>20-00-21-20135 REFUNDS DUE</b>					
61868	KUMAR TANYA KUMAR		59513	01/10/2025	22.40
61894	DAVISM MARI DAVIS		59497	01/10/2025	25.00
<b>20-00-21-20135 REFUNDS DUE Subtotal</b>					<b>\$47.40</b>
<b>20-05-56-00222 Marketing</b>					
62009	N2 N2 STUDIOS	20250111	59628	01/31/2025	640.00 A
<b>20-05-56-00222 Marketing Subtotal</b>					<b>\$640.00</b>
<b>20-25-52-13170 MARTIAL ARTS PROGRAMS</b>					
61935	TAEKWOND KH KIM TAEKWONDO	20250070	59573	01/17/2025	8,736.00 A
<b>20-25-52-13170 MARTIAL ARTS PROGRAMS Subtotal</b>					<b>\$8,736.00</b>
<b>20-26-52-13750 YOUTH SPORTS LEAGUES</b>					
61828	PANEK BRIAN W. PANEK	20241734	59460	01/03/2025	704.00 A
<b>20-26-52-13750 YOUTH SPORTS LEAGUES Subtotal</b>					<b>\$704.00</b>
<b>20-26-52-13870 YOUTH SPORTS CLINICS</b>					
61989	ULTIMATEN ULTIMATE NINJAS ELMHURST	20250081	59607	01/24/2025	1,170.00 A
<b>20-26-52-13870 YOUTH SPORTS CLINICS Subtotal</b>					<b>\$1,170.00</b>
<b>20-26-53-13750 YOUTH SPORTS LEAGUES</b>					
61852	AMERSOCC AMERICAN SOCCER COMPANY INC	20241077	59507	01/10/2025	2,943.89 A
61911	BSNSPORT BSN SPORT INC	20250057	59543	01/17/2025	161.89
<b>20-26-53-13750 YOUTH SPORTS LEAGUES Subtotal</b>					<b>\$3,105.78</b>
<b>20-28-52-13428 CRC CONTRACTUAL</b>					
62014	TRITON TRITON COLLEGE	20250122	59640	01/31/2025	826.75 A
<b>20-28-52-13428 CRC CONTRACTUAL Subtotal</b>					<b>\$826.75</b>
<b>20-28-53-13428 CRC MATERIALS &amp; SUPPLIES</b>					
61952	LIFEFITNE LIFE FITNESS, LLC	20250077	59559	01/17/2025	5,281.21 A
<b>20-28-53-13428 CRC MATERIALS &amp; SUPPLIES Subtotal</b>					<b>\$5,281.21</b>
<b>20-28-53-13450 CRC Programs</b>					
61991	CUSTOMPRO CUSTOM PROMOS	20250080	59587	01/24/2025	151.20 A
<b>20-28-53-13450 CRC Programs Subtotal</b>					<b>\$151.20</b>

**AP ACCOUNT DISTRIBUTION BY ACCOUNT**

Park District Of Oak Park

Check Dates 01/01/2025 To 01/31/2025; Pay Dates 01/01/2025 To 01/31/2025

FY 2025

Both Accruals And Non Accruals

Open & Paid Vouchers

Check Run 0 To 2147483647

PO Number 0 To 2147483647; PO Refr Number 0 To 2147483647

R = Reference PO Number

Voucher Number	Vendor	PO Number	Check Number	Pay Date/Check Date	Amount (\$)
<b>20-28-58-00800 CRC ELECTRICITY</b>					
61856	COMED COMED	20231002	59477	01/10/2025	2,125.31 A
<b>20-28-58-00800 CRC ELECTRICITY Subtotal</b>					<b>\$2,125.31</b>
<b>20-61-52-12030 COMMUNITY DAY CAMPS</b>					
61822	FIRSTSTUD FIRST STUDENT, INC	20241741	59451	01/03/2025	1,186.00 A
61861	FIRSTSTUD FIRST STUDENT, INC	20250031	59486	01/10/2025	354.00 A
61862	FIRSTSTUD FIRST STUDENT, INC	20250032	59486	01/10/2025	388.50
61863	FIRSTSTUD FIRST STUDENT, INC	20250037	59486	01/10/2025	325.50
61926	FIRSTSTUD FIRST STUDENT, INC	20250063	59547	01/17/2025	323.00
62000	FIRSTSTUD FIRST STUDENT, INC	20250125	59621	01/31/2025	354.00
<b>20-61-52-12030 COMMUNITY DAY CAMPS Subtotal</b>					<b>\$2,931.00</b>
<b>20-61-52-12050 ACTIVE ADULTS PROGRAMS</b>					
61853	CANAL CANAL CORRIDOR ASSOCIATION	20250005	59474	01/10/2025	337.50
61927	SENIOR SENIOR CITIZENS CENTER OF OPRF	20250065	59572	01/17/2025	1,700.30 A
61995	WELSH NICKIE WELSH	20250087	59611	01/24/2025	40.00
<b>20-61-52-12050 ACTIVE ADULTS PROGRAMS Subtotal</b>					<b>\$2,077.80</b>
<b>20-61-52-12340 SPECIAL INTEREST PROGRAMS</b>					
62005	JOHNSONST STEVEN JOHNSON	20250123	59624	01/31/2025	1,302.00
62006	JOHNSONST STEVEN JOHNSON	20250124	59624	01/31/2025	4,164.00 A
<b>20-61-52-12340 SPECIAL INTEREST PROGRAMS Subtotal</b>					<b>\$5,466.00</b>
<b>20-62-52-12390 ARTS &amp; CRAFTS</b>					
61934	HUMPHREYT TARA HUMPHREY	20250072	59553	01/17/2025	220.00
<b>20-62-52-12390 ARTS &amp; CRAFTS Subtotal</b>					<b>\$220.00</b>
<b>20-63-53-12740 EARLY CHILDHOOD CLASSES</b>					
61920	MARTINEZ PILAR MARTINEZ		59561	01/17/2025	59.66 A
<b>20-63-53-12740 EARLY CHILDHOOD CLASSES Subtotal</b>					<b>\$59.66</b>
<b>Fund 20 Subtotal</b>					<b>\$33,542.11</b>
<b>21 MUSEUM</b>					
<b>21-00-52-00260 PROPERTY REPAIR</b>					
61829	PATCONTRA P.A.T. CONTRACTING, INC	20241527	59461	01/03/2025	7,250.00 A
61830	PATCONTRA P.A.T. CONTRACTING, INC	20241729	59461	01/03/2025	1,000.00 A
61872	SMG SMG SECURITY SYSTEMS, INC.	20250025	59509	01/10/2025	156.03 A
<b>21-00-52-00260 PROPERTY REPAIR Subtotal</b>					<b>\$8,406.03</b>
<b>Fund 21 Subtotal</b>					<b>\$8,406.03</b>
<b>22 SPECIAL RECREATION</b>					
<b>22-00-52-00298 SPECIAL REC CONTRIBUTION</b>					
61837	WESTSUB WEST SUBURBAN SPECIAL RECREATION ASSN	20250006	59464	01/03/2025	312.35 A
61837	WESTSUB WEST SUBURBAN SPECIAL RECREATION ASSN	20250006	59464	01/03/2025	4,083.00 A
61838	WESTSUB WEST SUBURBAN SPECIAL RECREATION ASSN	20250007	59464	01/03/2025	106,263.25
<b>22-00-52-00298 SPECIAL REC CONTRIBUTION Subtotal</b>					<b>\$110,658.60</b>
<b>Fund 22 Subtotal</b>					<b>\$110,658.60</b>

**AP ACCOUNT DISTRIBUTION BY ACCOUNT**

Park District Of Oak Park

Check Dates 01/01/2025 To 01/31/2025; Pay Dates 01/01/2025 To 01/31/2025

FY 2025

Both Accruals And Non Accruals

Open & Paid Vouchers

Check Run 0 To 2147483647

PO Number 0 To 2147483647; PO Refr Number 0 To 2147483647

R = Reference PO Number

Voucher Number	Vendor	PO Number	Check Number	Pay Date/Check Date	Amount (\$)
<b>25 SPECIAL FACILITIES</b>					
<b>25-20-52-11965 TRAVEL HOCKEY</b>					
61820	ELKINS TIMOTHY ELKINS		59463	01/03/2025	60.00 A
61971	FURUYA DAINA FURUYA		59591	01/24/2025	151.00 A
61981	JOHNSONM MATT JOHNSON		59598	01/24/2025	101.00 A
<b>25-20-52-11965 TRAVEL HOCKEY Subtotal</b>					<b>\$312.00</b>
<b>25-24-56-00050 BOOSTER CLUB EXPENSE</b>					
61836	MENDEZ TAMARA MENDEZ		59455	01/03/2025	169.92 A
61999	FAZZININ NOLAN FAZZINI		59630	01/31/2025	47.00
62007	MENDEZ TAMARA MENDEZ		59626	01/31/2025	94.00
62015	USAIL USA GYMNASTICS OF ILLINOIS	20250121	59641	01/31/2025	500.00
62017	WINSTEADN NIKKO WINSTEAD		59629	01/31/2025	104.00
62021	MENDEZ TAMARA MENDEZ		59626	01/31/2025	27.87
62022	MENDEZ TAMARA MENDEZ		59626	01/31/2025	22.11
62022	MENDEZ TAMARA MENDEZ		59626	01/31/2025	14.93
<b>25-24-56-00050 BOOSTER CLUB EXPENSE Subtotal</b>					<b>\$979.83</b>
<b>25-24-56-00675 SALES TAX</b>					
61945	ILLTAX ILLINOIS DEPT. OF REVENUE		59555	01/17/2025	18.00
<b>25-24-56-00675 SALES TAX Subtotal</b>					<b>\$18.00</b>
<b>25-50-52-00261 PROPERTY REPAIR - POOL</b>					
61847	AUTOMATDO AUTOMATIC DOOR AUTHORITY INC	20250021	59470	01/10/2025	424.72 A
61959	AQUA AQUA PURE ENTERPRISES, INC	20250105	59580	01/24/2025	2,831.96 A
<b>25-50-52-00261 PROPERTY REPAIR - POOL Subtotal</b>					<b>\$3,256.68</b>
<b>25-50-52-00262 PROPERTY REPAIR - RINK</b>					
61821	FEMORANIN F.E.MORAN, INC. REFRIGERATION	20240884	59450	01/03/2025	2,995.00 A
61847	AUTOMATDO AUTOMATIC DOOR AUTHORITY INC	20250021	59470	01/10/2025	424.71 A
61875	STEFL TIM STEFL INC.	20250017	59512	01/10/2025	183.17 A
61969	FEMORAN F.E. MORAN INC MECHANICAL SERVICES	20250089	59589	01/24/2025	492.00
61975	HAYES HAYES MECHANICAL LLC	20241566	59594	01/24/2025	2,719.00 A
61975	HAYES HAYES MECHANICAL LLC	20241566	59594	01/24/2025	17,117.00 A
61975	HAYES HAYES MECHANICAL LLC	20241566	59594	01/24/2025	18,450.00 A
61975	HAYES HAYES MECHANICAL LLC	20241566	59594	01/24/2025	1,575.00 A
61975	HAYES HAYES MECHANICAL LLC	20241566	59594	01/24/2025	1,105.00 A
61988	TAYLOE TAYLOE GLASS CO.	20250079	59605	01/24/2025	395.00 A
<b>25-50-52-00262 PROPERTY REPAIR - RINK Subtotal</b>					<b>\$45,455.88</b>
<b>25-50-52-00263 PROPERTY REPAIR - GRC</b>					
61842	ALLTYPES ALL TYPES ELEVATORS, INC.	20250011	59467	01/10/2025	374.00 A
61915	HAYES HAYES MECHANICAL LLC	20250038	59550	01/17/2025	1,004.54 A
61974	HAYES HAYES MECHANICAL LLC	20250084	59594	01/24/2025	755.00 A
62008	METAL METALMASTER ROOFMASTER INC.	20250116	59627	01/31/2025	495.00
62023	TOTAUTO TOTAL AUTOMATION CONCEPTS	20250128	59639	01/31/2025	267.00 A
<b>25-50-52-00263 PROPERTY REPAIR - GRC Subtotal</b>					<b>\$2,895.54</b>
<b>25-50-52-00267 FLEET SERVICE - RINK</b>					

**AP ACCOUNT DISTRIBUTION BY ACCOUNT**

Park District Of Oak Park

Check Dates 01/01/2025 To 01/31/2025; Pay Dates 01/01/2025 To 01/31/2025

FY 2025

Both Accruals And Non Accruals

Open & Paid Vouchers

Check Run 0 To 2147483647

PO Number 0 To 2147483647; PO Refr Number 0 To 2147483647

R = Reference PO Number

Voucher Number	Vendor	PO Number	Check Number	Pay Date/Check Date	Amount (\$)
<b>25-50-52-00267 FLEET SERVICE - RINK</b>					
61848	BECKER BECKER ARENA PRODUCTS, INC.	20250010	59471	01/10/2025	137.58 A
61867	JORSON JORSON & CARLSON, INC.	20250013	59494	01/10/2025	372.35 A
61912	FERRELL FERRELLGAS	20250040	59545	01/17/2025	12.00 A
61985	R&R R&R SPECIALTIES OF WISCONSIN, INC.	20250088	59602	01/24/2025	1,020.00
<b>25-50-52-00267 FLEET SERVICE - RINK Subtotal</b>					<b>\$1,541.93</b>
<b>25-50-52-00301 CONTRACTUAL SERVICES- OTHER - RINK</b>					
61916	HOH H-O-H CHEMICALS, INC.	20250054	59551	01/17/2025	970.89
62008	METAL METALMASTER ROOFMASTER INC.	20250116	59627	01/31/2025	619.00
<b>25-50-52-00301 CONTRACTUAL SERVICES- OTHER - RINK Subtotal</b>					<b>\$1,589.89</b>
<b>25-50-53-00301 UNIFORMS</b>					
61918	JACKLIN ROBERT JACKLIN		59557	01/17/2025	114.73 A
<b>25-50-53-00301 UNIFORMS Subtotal</b>					<b>\$114.73</b>
<b>25-50-53-00315 SUPPLIES - CLEANING&amp;HOUSEHOLD - RIN</b>					
61849	BRADYINDU BRADY INDUSTRIES OF ILLINOIS LLC	20250009	59472	01/10/2025	757.76 A
61854	CASELOTS CASE LOTS INCORPORATED	20250019	59475	01/10/2025	1,086.90 A
61963	BRADYINDU BRADY INDUSTRIES OF ILLINOIS LLC	20250100	59584	01/24/2025	156.64
61964	CASELOTS CASE LOTS INCORPORATED	20250091	59585	01/24/2025	359.10
61965	CASELOTS CASE LOTS INCORPORATED	20250098	59585	01/24/2025	1,002.54 A
<b>25-50-53-00315 SUPPLIES - CLEANING&amp;HOUSEHOLD - RIN Subtotal</b>					<b>\$3,362.94</b>
<b>25-50-58-00803 GYMNASTICS ELECTRICITY</b>					
61929	COMED COMED	20230130	59544	01/17/2025	1,456.39 A
<b>25-50-58-00803 GYMNASTICS ELECTRICITY Subtotal</b>					<b>\$1,456.39</b>
<b>25-50-58-00811 REHM NATURAL GAS</b>					
61953	NICOR NICOR GAS	20230095	59563	01/17/2025	360.64 A
<b>25-50-58-00811 REHM NATURAL GAS Subtotal</b>					<b>\$360.64</b>
<b>25-50-58-00812 RIDGELAND NATURAL GAS</b>					
61904	NICOR NICOR GAS	20230131	59500	01/10/2025	2,481.85 A
<b>25-50-58-00812 RIDGELAND NATURAL GAS Subtotal</b>					<b>\$2,481.85</b>
<b>25-50-58-00813 GYMNASTICS NATURAL GAS</b>					
61905	NICOR NICOR GAS	20230132	59500	01/10/2025	900.29 A
<b>25-50-58-00813 GYMNASTICS NATURAL GAS Subtotal</b>					<b>\$900.29</b>
<b>Fund 25 Subtotal</b>					<b>\$64,726.59</b>
<b>50 INSURANCE FUND</b>					
<b>50-00-21-20112 LIFE INSURANCE 125 K</b>					
61997	PDRMA PDRMA		59600	01/24/2025	1,331.20
<b>50-00-21-20112 LIFE INSURANCE 125 K Subtotal</b>					<b>\$1,331.20</b>
<b>50-00-45-14505 MISCELLANEOUS REVENUE</b>					
61997	PDRMA PDRMA		59600	01/24/2025	-1,204.23
<b>50-00-45-14505 MISCELLANEOUS REVENUE Subtotal</b>					<b>-\$1,204.23</b>
<b>50-00-55-00550 HEALTH INSURANCE - PPO</b>					



**AP ACCOUNT DISTRIBUTION BY ACCOUNT**

Park District Of Oak Park

Check Dates 01/01/2025 To 01/31/2025; Pay Dates 01/01/2025 To 01/31/2025

FY 2025

Both Accruals And Non Accruals

Open & Paid Vouchers

Check Run 0 To 2147483647

PO Number 0 To 2147483647; PO Refr Number 0 To 2147483647

R = Reference PO Number

Voucher Number	Vendor	PO Number	Check Number	Pay Date/Check Date	Amount (\$)
<b>50-00-55-00550 HEALTH INSURANCE - PPO</b>					
61997	PDRMA PDRMA		59600	01/24/2025	340.43
61997	PDRMA PDRMA		59600	01/24/2025	64,524.42
<b>50-00-55-00550 HEALTH INSURANCE - PPO Subtotal</b>					<b>\$64,864.85</b>
<b>50-00-55-00551 HEALTH INSURANCE - HMO</b>					
61997	PDRMA PDRMA		59600	01/24/2025	17,936.07
<b>50-00-55-00551 HEALTH INSURANCE - HMO Subtotal</b>					<b>\$17,936.07</b>
<b>50-00-55-00552 LIFE INSURANCE</b>					
61997	PDRMA PDRMA		59600	01/24/2025	318.41
<b>50-00-55-00552 LIFE INSURANCE Subtotal</b>					<b>\$318.41</b>
<b>50-00-55-00553 DENTAL INSURANCE</b>					
61997	PDRMA PDRMA		59600	01/24/2025	3,548.68
<b>50-00-55-00553 DENTAL INSURANCE Subtotal</b>					<b>\$3,548.68</b>
<b>50-00-55-00554 EMPLOYEE ASSISTANCE PROGRAM</b>					
61997	PDRMA PDRMA		59600	01/24/2025	155.55
<b>50-00-55-00554 EMPLOYEE ASSISTANCE PROGRAM Subtotal</b>					<b>\$155.55</b>
<b>50-00-55-00557 VISION INSURANCE</b>					
61997	PDRMA PDRMA		59600	01/24/2025	1,048.31
<b>50-00-55-00557 VISION INSURANCE Subtotal</b>					<b>\$1,048.31</b>
<b>Fund 50 Subtotal</b>					<b>\$87,998.84</b>
<b>70 CAPITAL PROJECTS</b>					
<b>70-00-72-70330 PROPERTY REPAIRS AND REHAB</b>					
61859	DOMINION DOMINION LIGHTING, INC.	20241740	59480	01/10/2025	22,289.00 A
<b>70-00-72-70330 PROPERTY REPAIRS AND REHAB Subtotal</b>					<b>\$22,289.00</b>
<b>70-00-72-70420 SURVEYS - STUDIES</b>					
61909	100%INC. 110% INC.	20250060	59540	01/17/2025	10,291.00 A
62026	V3 V3 COMPANIES	20250132	59642	01/31/2025	4,000.00
<b>70-00-72-70420 SURVEYS - STUDIES Subtotal</b>					<b>\$14,291.00</b>
<b>70-11-72-70150 ANDERSEN MASTER PLAN IMPROVEMENTS</b>					
61908	PLANNING PLANNING RESOURCES, INC.	20250050	59504	01/10/2025	5,211.25 A
<b>70-11-72-70150 ANDERSEN MASTER PLAN IMPROVEMENTS Subtotal</b>					<b>\$5,211.25</b>
<b>70-19-72-70200 RIDGELAND COMMON BUILDING IMPROVEME</b>					
61823	JOHNSONFL JOHNSON FLOOR COMPANY, INC.	20241182	59454	01/03/2025	14,055.00 A
61874	SPEAR SPEAR CORPORATION	20241569	59511	01/10/2025	26,971.48 A
61899	LINDSAY LINDSAY & ASSOCIATES, INC.	20250028	59495	01/10/2025	21,363.08 A
<b>70-19-72-70200 RIDGELAND COMMON BUILDING IMPROVEME Subtotal</b>					<b>\$62,389.56</b>
<b>70-20-72-70150 REHM MASTER PLAN IMPROVEMENTS</b>					
61819	CROSSRO CROSSROAD CONSTRUCTION INC.	20250001	59449	01/03/2025	476,844.87 A
61950	PERKINS PERKINS & WILL, INC.	20250078	59566	01/17/2025	5,758.66 A
62038	CROSSRO CROSSROAD CONSTRUCTION INC.	20250146	59618	01/31/2025	1,201.26 A
62039	CROSSRO CROSSROAD CONSTRUCTION INC.	20250147	59618	01/31/2025	174,451.38 A

**AP ACCOUNT DISTRIBUTION BY ACCOUNT**

Check Dates 01/01/2025 To 01/31/2025; Pay Dates 01/01/2025 To 01/31/2025

Both Accruals And Non Accruals

Check Run 0 To 2147483647

PO Number 0 To 2147483647; PO Refr Number 0 To 2147483647

Park District Of Oak Park

FY 2025

Open & Paid Vouchers

R = Reference PO Number

Voucher Number	Vendor	PO Number	Check Number	Pay Date/Check Date	Amount (\$)
<b>70-20-72-70150 REHM MASTER PLAN IMPROVEMENTS Subtotal</b>					<b>\$658,256.17</b>
<b>70-24-72-70200 GRC BUILDING IMPROVEMENTS</b>					
61979	JOHNSONFL JOHNSON FLOOR COMPANY, INC.	20241518	59597	01/24/2025	27,301.00 A
61980	JOHNSONFL JOHNSON FLOOR COMPANY, INC.	20250086	59597	01/24/2025	2,212.00 A
<b>70-24-72-70200 GRC BUILDING IMPROVEMENTS Subtotal</b>					<b>\$29,513.00</b>
<b>70-25-72-70200 DOLE BUILDING IMPROVEMENTS</b>					
61876	THEGARLAN THE GARLAND COMPANY, INC.	20250026	59514	01/10/2025	69,065.00 A
<b>70-25-72-70200 DOLE BUILDING IMPROVEMENTS Subtotal</b>					<b>\$69,065.00</b>
<b>70-79-72-70100 CRC SITE PLAN</b>					
61949	PERKINS PERKINS & WILL, INC.	20250075	59566	01/17/2025	738.24 A
<b>70-79-72-70100 CRC SITE PLAN Subtotal</b>					<b>\$738.24</b>
<b>70-79-72-70150 CRC MASTER PLAN IMPROVEMENTS</b>					
61896	FIRSTEAGL FIRST EAGLE BANK	20250052	59485	01/10/2025	3,614.67
61951	KS STATEB KS STATEBANK	20250076	59558	01/17/2025	1,180.00
<b>70-79-72-70150 CRC MASTER PLAN IMPROVEMENTS Subtotal</b>					<b>\$4,794.67</b>
<b>70-85-72-70200 CHENEY BUILDING IMPROVEMENTS</b>					
61845	NUSSBAUM MARK E. NUSSBAUM	20250022	59502	01/10/2025	4,000.00 A
61921	PEER PEERLESS ENTERPRISES, INC.	20250047	59565	01/17/2025	25,246.00 A
61922	PEER PEERLESS ENTERPRISES, INC.	20250048	59565	01/17/2025	14,256.00
61968	DARDON DARDON CONSTRUCTION INC.	20250106	59588	01/24/2025	148,500.00 A
<b>70-85-72-70200 CHENEY BUILDING IMPROVEMENTS Subtotal</b>					<b>\$192,002.00</b>
<b>Fund 70 Subtotal</b>					<b>\$1,058,549.89</b>
<b>85 CHENEY MANSION</b>					
<b>85-00-52-00260 CHENEY PROPERTY REPAIR</b>					
61913	FIRESCLIE FIRE SCIENCE TECHNIQUES	20250045	59546	01/17/2025	202.00
<b>85-00-52-00260 CHENEY PROPERTY REPAIR Subtotal</b>					<b>\$202.00</b>
<b>85-00-52-00275 CHENEY CUSTODIAL SERVICES</b>					
61939	UNIFIRST UNIFIRST CORPORATION	20240091	59576	01/17/2025	175.69 A
<b>85-00-52-00275 CHENEY CUSTODIAL SERVICES Subtotal</b>					<b>\$175.69</b>
<b>85-00-52-11185 CHENEY ADULT PROGRAMS</b>					
61938	THORNTON MICHAEL B. THORNTON	20250069	59574	01/17/2025	300.00 A
61940	ZEEMAN TERRY ZEEMAN	20250066	59578	01/17/2025	200.00
61956	FITZGER FITZGERALD'S NIGHTCLUB	20250083	59548	01/17/2025	5,045.60 A
<b>85-00-52-11185 CHENEY ADULT PROGRAMS Subtotal</b>					<b>\$5,545.60</b>
<b>85-00-52-12020 CHENEY FAMILY EVENTS</b>					
61936	M.E.MARKE M.E. MARKETPLACE	20250067	59562	01/17/2025	285.00 A
<b>85-00-52-12020 CHENEY FAMILY EVENTS Subtotal</b>					<b>\$285.00</b>
<b>85-00-58-00800 ELECTRICITY</b>					
61928	COMED COMED	20230089	59544	01/17/2025	115.62 A
<b>85-00-58-00800 ELECTRICITY Subtotal</b>					<b>\$115.62</b>
<b>85-00-58-00810 NATURAL GAS</b>					

**AP ACCOUNT DISTRIBUTION BY ACCOUNT**

Check Dates 01/01/2025 To 01/31/2025; Pay Dates 01/01/2025 To 01/31/2025

Both Accruals And Non Accruals

Check Run 0 To 2147483647

PO Number 0 To 2147483647; PO Refr Number 0 To 2147483647

Park District Of Oak Park

FY 2025

Open & Paid Vouchers

R = Reference PO Number

Voucher Number	Vendor	PO Number	Check Number	Pay Date/ Check Date	Amount (\$)
<b>85-00-58-00810 NATURAL GAS</b>					
61906	NICOR NICOR GAS	20230140	59500	01/10/2025	909.68 A
<b>85-00-58-00810 NATURAL GAS Subtotal</b>					<b>\$909.68</b>
<b>85-21-52-11185 PH ADULT PROGRAMS</b>					
61937	OHAIRE TORRENCE RICHARD O'HAIRE	20250068	59575	01/17/2025	1,200.00 A
<b>85-21-52-11185 PH ADULT PROGRAMS Subtotal</b>					<b>\$1,200.00</b>
<b>85-21-52-12020 PH FAMILY EVENTS</b>					
61957	FITZGER FITZGERALD'S NIGHTCLUB	20250082	59548	01/17/2025	6,244.80 A
<b>85-21-52-12020 PH FAMILY EVENTS Subtotal</b>					<b>\$6,244.80</b>
<b>Fund 85 Subtotal</b>					<b>\$14,678.39</b>
<b>99 MEMORIAL TRUST</b>					
<b>99-20-53-00320 MISCELLANEOUS SUPPLIES</b>					
62025	BRON BRONZE MEMORIAL COMPANY INC.	20250131	59615	01/31/2025	817.91
<b>99-20-53-00320 MISCELLANEOUS SUPPLIES Subtotal</b>					<b>\$817.91</b>
<b>Fund 99 Subtotal</b>					<b>\$817.91</b>
<b>GRAND TOTAL</b>					<b>\$1,601,354.26</b>

Merchant	Date	Account Number	Debit Amount
GGLEAP REGULAR	12/16/2024	10-00-52-00204	\$70.00
GODADDY#3473131789	12/18/2024	10-00-52-00204	\$23.17
Basecamp	12/28/2024	10-00-52-00204	\$35.00
ACTIVITY MESSENGER	12/29/2024	10-00-52-00204	\$150.34
AMAZON MARKETPLACE	12/02/2024	10-00-53-00300	\$11.02
AMAZON MARKETPLACE	12/02/2024	10-00-53-00300	\$69.80
Amazon	12/03/2024	10-00-53-00300	\$24.55
AMAZON RETAIL	12/04/2024	10-00-53-00300	\$167.40
AMAZON MARKETPLACE	12/06/2024	10-00-53-00300	\$31.99
AMAZON MARKETPLACE	12/06/2024	10-00-53-00300	\$29.98
Amazon	12/07/2024	10-00-53-00300	\$38.52
AMAZON MARKETPLACE	12/08/2024	10-00-53-00300	\$20.86
Amazon	12/10/2024	10-00-53-00300	\$129.99
AMAZON MARKETPLACE	12/12/2024	10-00-53-00300	\$48.74
AMAZON MKTPLACE PMTS	12/24/2024	10-00-53-00399	\$16.99
AMAZON MARKETPLACE	12/01/2024	10-00-53-00400	\$77.99
AMAZON MARKETPLACE	12/06/2024	10-00-53-00400	\$61.70
Amazon	12/09/2024	10-00-53-00400	\$50.99
AMAZON MKTPLACE PMTS	12/11/2024	10-00-53-00400	\$124.19
NOVENTECH, INC	12/04/2024	10-00-53-00405	\$415.00
NOVENTECH, INC	12/12/2024	10-00-53-00405	\$1,145.00
NOVENTECH, INC	12/13/2024	10-00-53-00405	\$944.00
NOVENTECH, INC	12/25/2024	10-00-53-00405	\$945.00
NOVENTECH, INC	12/25/2024	10-00-53-00405	\$904.00
NOVENTECH, INC	12/31/2024	10-00-53-00405	\$287.00
AMAZON MARKETPLACE	12/10/2024	10-00-56-00600	\$40.47
AMAZON MARKETPLACE	12/11/2024	10-00-56-00600	\$26.89
CUZZOS PASTA PIZZA AND	12/11/2024	10-00-56-00600	\$1,084.64
LAPEL PINS PLUS	12/11/2024	10-00-56-00600	\$3,971.85
Dollar Tree	12/12/2024	10-00-56-00600	\$8.35
LAPEL PINS PLUS	12/12/2024	10-00-56-00600	\$339.30
ANYPROMO.COM	12/12/2024	10-00-56-00600	\$224.00
ANYPROMO.COM	12/27/2024	10-00-56-00600	\$658.00
ILLINOIS ASSOCIATION O	12/03/2024	10-00-56-00605	\$330.00
ILLINOIS ASSOCIATION O	12/04/2024	10-00-56-00605	\$390.00
ILLINOIS ASSOCIATION O	12/04/2024	10-00-56-00605	\$390.00
ILLINOIS ASSOCIATION O	12/04/2024	10-00-56-00605	\$390.00
ILLINOIS ASSOCIATION O	12/04/2024	10-00-56-00605	\$390.00
ILLINOIS ASSOC OF PARK	12/05/2024	10-00-56-00605	\$6.00
LABRIOLA - CHICAGO	12/08/2024	10-00-56-00605	\$250.00
OPRF CHAMBER	12/17/2024	10-00-56-00610	\$630.00
LES MILLS US TRADING	12/26/2024	10-00-56-00610	\$326.00
Adobe	12/31/2024	10-00-56-00610	\$809.80
NEXAMP, INC	12/10/2024	10-00-56-00620	\$12,878.71
United States Postal Service	12/05/2024	10-00-56-00622	(\$1.60)
HANDSHAKE SUBSCRIPTION	12/07/2024	10-00-56-00655	\$197.24

ILIPRA.ORG	12/07/2024	10-00-56-00655	\$465.00
HANDSHAKE SUBSCRIPTION	12/17/2024	10-00-56-00655	\$99.05
ILIPRA.ORG	12/17/2024	10-00-56-00655	\$565.00
HANDSHAKE SUBSCRIPTION	12/27/2024	10-00-56-00655	\$897.00
Comcast	12/03/2024	10-00-58-00820	\$192.90
Comcast	12/03/2024	10-00-58-00820	\$154.90
Comcast	12/12/2024	10-00-58-00820	\$162.90
Comcast	12/20/2024	10-00-58-00820	\$205.85
VF Outdoor, LLC	12/07/2024	10-35-53-00301	\$178.47
WORKN'GEAR #8023	12/12/2024	10-35-53-00301	\$244.96
Ace Hardware	12/02/2024	10-35-53-00313	\$76.00
Amazon	12/04/2024	10-35-53-00313	\$88.40
AMAZON RETAIL	12/04/2024	10-35-53-00313	\$14.59
AMAZON MARKETPLACE	12/04/2024	10-35-53-00313	\$66.68
THE HOME DEPOT #1943	12/04/2024	10-35-53-00313	\$150.90
Dollar Tree	12/04/2024	10-35-53-00313	\$25.00
AMAZON MKTPLACE PMTS	12/04/2024	10-35-53-00313	\$31.98
AMAZON MARKETPLACE	12/05/2024	10-35-53-00313	\$102.97
THE HOME DEPOT #1919	12/05/2024	10-35-53-00313	\$15.48
Amazon	12/05/2024	10-35-53-00313	\$17.16
Dollar Tree	12/06/2024	10-35-53-00313	\$28.75
Dollar Tree	12/06/2024	10-35-53-00320	\$7.50
PUNCHBOWL.COM	12/11/2024	10-35-53-00320	\$95.88
KENNICOTT BROTHERS	12/13/2024	10-35-53-00320	\$408.47
Amazon	12/20/2024	10-35-53-00320	\$58.49
HARNER'S BAKERY	12/21/2024	10-35-53-00320	\$19.59
United States Postal Service	12/27/2024	10-35-53-00320	\$6.10
AMAZON MKTPLACE PMTS	12/14/2024	10-35-53-00330	\$92.63
Amazon	12/14/2024	10-35-53-00330	\$46.99
Amazon	12/14/2024	10-35-53-00330	\$72.07
AMAZON MKTPLACE PMTS	12/15/2024	10-35-53-00330	\$85.12
AMAZON MKTPLACE PMTS AM	12/20/2024	10-35-53-00330	(\$51.79)
AMAZON MKTPLACE PMTS AM	12/20/2024	10-35-53-00330	(\$40.84)
AMAZON MKTPLACE PMTS	12/19/2024	10-35-53-11100	\$39.41
SILVERLAND BAKERY	12/04/2024	10-35-53-11105	\$329.75
GRAHAM'S FINE CHOC	12/04/2024	10-35-53-11105	\$820.73
Aldi	12/05/2024	10-35-53-11105	\$81.53
Aldi	12/08/2024	10-35-53-11105	\$26.52
Dollar Tree	12/31/2024	10-35-53-14400	\$93.75
MARGARITAS	12/22/2024	10-35-56-00600	\$56.05
PROCTORU MEASURE	12/12/2024	10-35-56-00610	\$12.00
PROCTORU MEASURE	12/12/2024	10-35-56-00610	\$12.00
U OF I WEB PAYMENT	12/13/2024	10-35-56-00610	\$50.00
PROCTORU MEASURE	12/17/2024	10-35-56-00610	\$12.00
CONNECT	12/02/2024	10-50-52-00265	\$836.00
ZEIGLER FORD OF NORTH	12/20/2024	10-50-52-00265	\$103.10
CONNECT	12/31/2024	10-50-52-00265	\$836.00

Amazon	12/02/2024	10-50-53-00310	\$14.97
Amazon	12/02/2024	10-50-53-00310	\$13.98
AMAZON MKTPLACE PMTS	12/04/2024	10-50-53-00310	\$23.78
RUSSO POWER EQUIPMENT	12/04/2024	10-50-53-00310	\$119.97
AMAZON MKTPLACE PMTS	12/07/2024	10-50-53-00310	\$199.65
AMAZON MKTPLACE PMTS	12/11/2024	10-50-53-00310	\$158.00
SUPPLYHOUSE.COM	12/12/2024	10-50-53-00310	\$274.46
SUPPLYHOUSE.COM	12/12/2024	10-50-53-00310	\$15.12
DISCOUNT PLAYGROUND	12/14/2024	10-50-53-00310	\$727.81
AMAZON MKTPLACE PMTS	12/18/2024	10-50-53-00310	\$120.46
SHERWIN-WILLIAMS701787	12/18/2024	10-50-53-00310	\$40.50
SHERWIN-WILLIAMS701787	12/18/2024	10-50-53-00310	\$87.14
Amazon	12/19/2024	10-50-53-00310	\$196.86
Amazon	12/20/2024	10-50-53-00310	\$196.86
THE HOME DEPOT #1903	12/21/2024	10-50-53-00310	\$104.56
THE HOME DEPOT #1903 CH	12/21/2024	10-50-53-00310	(\$17.94)
Home Depot	12/21/2024	10-50-53-00310	\$255.20
Home Depot	12/22/2024	10-50-53-00310	\$59.00
THE HOME DEPOT #1903	12/13/2024	10-50-53-00311	\$174.94
Menards	12/01/2024	10-50-53-00313	\$155.12
SCHAUER HARDWARE 3357	12/03/2024	10-50-53-00313	\$131.38
Amazon	12/05/2024	10-50-53-00313	\$228.00
SCHAUER HARDWARE 3357	12/05/2024	10-50-53-00313	\$9.53
FENCESCREEN LLC	12/06/2024	10-50-53-00313	\$348.67
SOUTH SIDE CONTROL SUP	12/07/2024	10-50-53-00313	\$1,836.02
AMAZON MKTPLACE PMTS	12/09/2024	10-50-53-00313	\$359.88
SCHAUER HARDWARE 3357	12/10/2024	10-50-53-00313	\$21.58
ROYAL PIPE & SUPPLY	12/10/2024	10-50-53-00313	\$134.45
THE HOME DEPOT #1903	12/11/2024	10-50-53-00313	\$8.36
GEM ELECTRIC SUPPLY W	12/14/2024	10-50-53-00313	\$44.64
ARROW LOCKSMITH SERV	12/15/2024	10-50-53-00313	\$13.00
SPORTBIZ.CO	12/16/2024	10-50-53-00313	\$335.00
SCHAUER HARDWARE 3357	12/17/2024	10-50-53-00313	\$20.79
BERL'S COMMERCIAL SUPP	12/17/2024	10-50-53-00313	\$783.99
PRODRINKINGFOUNTAINS	12/18/2024	10-50-53-00313	\$192.21
THE HOME DEPOT #1903	12/20/2024	10-50-53-00313	\$126.99
SCHAUER HARDWARE 3357	12/20/2024	10-50-53-00313	\$103.98
THE HOME DEPOT #1903	12/21/2024	10-50-53-00313	\$31.12
THE HOME DEPOT #1903	12/28/2024	10-50-53-00313	\$47.09
Menards	12/31/2024	10-50-53-00410	\$60.93
GFS STORE #1941	12/06/2024	10-50-56-00600	\$33.65
Q-BBQ OAK PARK	12/07/2024	10-50-56-00600	\$295.98
Q-BBQ OAK PARK	12/07/2024	10-50-56-00600	\$160.97
SPOTHERO 844-356-8054	12/07/2024	10-50-56-00605	\$15.86
SPOTHERO 844-356-8054	12/07/2024	10-50-56-00605	\$64.51
SPOTHERO 844-356-8054	12/07/2024	10-50-56-00605	\$5.29
ILLINOIS ASSOCIATION O	12/07/2024	10-50-56-00605	\$330.00

NRPA OPERATING	12/07/2024	10-50-56-00610	\$70.00
BOOST MOBILE	12/08/2024	10-50-56-00610	\$72.00
PETE S FRESH MARKET #1	12/09/2024	10-50-56-00610	\$56.62
SPORTS FIELD MANAG	12/10/2024	10-50-56-00610	\$150.00
SPORTS FIELD MANAG	12/10/2024	10-50-56-00610	\$45.00
DATASHEETSOLUTIONS.COM	12/28/2024	10-50-56-00610	\$239.88
AMAZON MKTPLACE PMTS	12/05/2024	10-50-58-00820	\$26.58
PELICAN DATA PLAN	12/23/2024	10-50-58-00820	\$105.00
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$59.18
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$115.42
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$45.12
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$17.00
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$31.06
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$11.00
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$273.32
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$11.00
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$59.18
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$517.16
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$1,704.20
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$1,113.68
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$3,040.34
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$1,001.20
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$11.00
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$45.12
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$31.06
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$59.18
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$17.00
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$452.86
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$17.00
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$1,652.46
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$129.48
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$38.86
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$87.30
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$27.00
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$17.00
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$257.46
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$1,043.38
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$157.60
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$579.40
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$1,656.50
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$21.93
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$523.16
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$11.00
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$59.18
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$21.93
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$157.60
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$365.56

VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$25.06
VILLAGE OF OAK PARK	12/10/2024	10-50-58-00830	\$11.00
Subtotal for Fund 10			\$61,960.19
ACTIVE SCREENING/PROTE	12/06/2024	16-00-52-00514	\$497.50
Amazon	12/02/2024	16-00-53-00350	\$237.26
AMAZON MKTPLACE PMTS	12/10/2024	16-00-53-00350	\$99.90
AMAZON MKTPLACE PMTS	12/15/2024	16-00-53-00350	\$38.98
AMAZON MKTPLACE PMTS	12/16/2024	16-00-53-00350	\$28.35
NAVIGATE360 LLC 330-661	12/19/2024	16-00-53-00350	(\$749.00)
Amazon	12/24/2024	16-00-53-00350	\$22.75
Amazon	12/24/2024	16-00-53-00350	\$139.85
NOVENTECH, INC	12/24/2024	16-00-53-00350	\$11,227.00
AMAZON MKTPLACE PMTS	12/30/2024	16-00-53-00350	\$75.80
AMAZON MKTPLACE PMTS	12/30/2024	16-00-53-00350	\$775.66
ILLINOIS ASSOCIATION O	12/14/2024	16-00-56-00605	\$330.00
Subtotal for Fund 16			\$12,724.05
ILLINOIS ASSOCIATION O	12/14/2024	20-00-56-00605	\$330.00
Twilio	12/29/2024	20-00-58-00820	\$20.00
L7VQZE47Z2	12/01/2024	20-05-56-00222	\$87.76
UBERFLIP	12/03/2024	20-05-56-00222	\$20.13
IPRA* IL	12/05/2024	20-05-56-00222	\$95.00
SIGN EXPRESS / FEL	12/06/2024	20-05-56-00222	\$437.90
SIGN EXPRESS / FEL	12/07/2024	20-05-56-00222	\$1,537.00
SIGN EXPRESS / FEL	12/10/2024	20-05-56-00222	\$225.00
Jewel Osco	12/10/2024	20-05-56-00222	\$140.70
Jewel Osco	12/10/2024	20-05-56-00222	\$14.29
Jimmy Johns	12/10/2024	20-05-56-00222	\$46.19
7XXZAKY6Z2	12/12/2024	20-05-56-00222	\$134.40
Potbelly	12/13/2024	20-05-56-00222	\$82.49
PETE S FRESH MARKET #1	12/13/2024	20-05-56-00222	\$53.25
RBT POTBELLY EASYSAVING	12/17/2024	20-05-56-00222	(\$3.30)
ANYPROMO.COM	12/20/2024	20-05-56-00222	\$25.00
CONSTANTCONTACT.CO	12/27/2024	20-05-56-00222	\$395.00
ZOLA.COM*VENDORS	12/06/2024	20-05-56-00225	\$190.00
ZOLA.COM*VENDORS	12/06/2024	20-05-56-00225	\$95.00
OPRF CHAMBER	12/11/2024	20-05-56-00225	\$100.00
THE KNOT WORLDWIDE	12/19/2024	20-05-56-00225	\$7,200.00
Amazon	12/19/2024	20-25-53-13050	\$30.00
Amazon	12/27/2024	20-25-53-13050	\$95.92
CHICAGO SKY	12/13/2024	20-26-52-13860	\$1,081.56
MUSEUM OF SCIENCE AND	12/17/2024	20-61-52-12030	\$563.00
ENCHANTED CASTLE POS	12/18/2024	20-61-52-12030	\$211.78
ME-WARRENVILLE-MICROS	12/28/2024	20-61-52-12030	\$615.74



Bowlero River Grove	12/29/2024	20-61-52-12030	\$311.76
RBT ME-WARRENVILLE-MIC	12/31/2024	20-61-52-12030	(\$24.63)
MUSEUM OF SCIENCE AND	12/31/2024	20-61-52-12350	\$175.80
Slick City North Auror	12/17/2024	20-61-53-12030	\$527.52
843 BOWLERO 8003425263	12/29/2024	20-61-53-12030	\$6.65
AMAZON MARKETPLACE	12/03/2024	20-61-53-12040	\$46.11
Amazon	12/03/2024	20-61-53-12040	\$66.96
Dollar Tree	12/05/2024	20-61-53-12040	\$33.89
Costco	12/05/2024	20-61-53-12040	\$146.83
AMAZON MARKETPLACE	12/06/2024	20-61-53-12040	\$40.55
AMAZON MARKETPLACE	12/06/2024	20-61-53-12040	\$9.71
TARGET T-1437	12/06/2024	20-61-53-12040	\$5.00
AMAZON MARKETPLACE	12/07/2024	20-61-53-12040	\$12.59
AMAZON MARKETPLACE	12/07/2024	20-61-53-12040	\$137.62
Target	12/09/2024	20-61-53-12040	\$83.15
TARGET T-0732	12/09/2024	20-61-53-12040	\$15.00
TARGET T-0837	12/09/2024	20-61-53-12040	\$17.08
Target	12/09/2024	20-61-53-12040	\$12.00
AMAZON MARKETPLACE	12/09/2024	20-61-53-12040	\$23.96
Michaels	12/11/2024	20-61-53-12040	\$85.43
Dollar Tree	12/11/2024	20-61-53-12040	\$5.00
TARGET T-2490	12/11/2024	20-61-53-12040	\$39.59
Dollar Tree	12/12/2024	20-61-53-12040	\$25.30
AMAZON MARKETPLACE	12/15/2024	20-61-53-12040	\$96.54
AMAZON MARKETPLACE	12/16/2024	20-61-53-12040	\$19.99
PETE S FRESH MARKET #1	12/16/2024	20-61-53-12040	\$26.30
CUZZOS PASTA PIZZA AND	12/19/2024	20-61-53-12040	\$117.50
Dollar Tree	12/19/2024	20-61-53-12040	\$15.00
Walgreens	12/19/2024	20-61-53-12040	\$26.76
Dollar Tree	12/20/2024	20-61-53-12040	\$30.00
ROSATI'S PIZZA	12/21/2024	20-61-53-12040	\$30.66
OLD FASHIONED DONUTS	12/21/2024	20-61-53-12040	\$26.00
AMAZON MARKETPLACE	12/28/2024	20-61-53-12040	\$14.99
GFS STORE #1941	12/14/2024	20-61-53-12050	\$238.38
TARGET T-3270	12/22/2024	20-61-53-12060	\$11.47
SALERNO'S PIZZA & PAST	12/23/2024	20-61-53-12060	\$108.92
PLAYSTATION NETWORK	12/24/2024	20-61-53-12060	\$22.04
AMAZON MARKETPLACE	12/27/2024	20-61-53-12060	\$76.93
AMAZON MARKETPLACE	12/30/2024	20-61-53-12060	\$31.99
Petco	12/03/2024	20-61-53-12350	\$19.98
HOME SCIENCE TOOLS	12/11/2024	20-61-53-12350	\$99.24
AMAZON MKTPLACE PMTS	12/11/2024	20-61-53-12350	\$26.99
SOUTH OF MUSEUM OF SCI	12/31/2024	20-61-53-12350	\$22.00
AMAZON MKTPLACE PMTS	12/04/2024	20-61-53-12360	\$37.23
AMAZON MKTPLACE PMTS	12/11/2024	20-61-53-12360	\$13.62
AMAZON MKTPLACE PMTS	12/11/2024	20-61-53-12360	\$40.82
AMAZON MKTPLACE PMTS	12/12/2024	20-61-53-12360	\$54.41

Amazon	12/01/2024	20-62-53-12390	\$19.88
BLICK ART MATERIAL	12/24/2024	20-62-53-12390	\$172.83
Amazon	12/01/2024	20-62-53-12610	\$19.99
Amazon	12/01/2024	20-62-53-12610	\$44.97
WEISSMANS THEATRICAL S	12/10/2024	20-62-53-12610	\$105.23
Hobby-Lobby	12/05/2024	20-63-53-12700	\$6.26
Michaels	12/06/2024	20-63-53-12700	\$18.58
Michaels	12/06/2024	20-63-53-12700	\$23.17
Michaels	12/06/2024	20-63-53-12700	(\$15.87)
PETE S FRESH MARKET #1	12/06/2024	20-63-53-12700	\$1.93
TRADER JOE S #697	12/09/2024	20-63-53-12700	\$4.99
AMAZON MKTPLACE PMTS	12/09/2024	20-63-53-12700	\$71.18
AMAZON MARKETPLACE	12/13/2024	20-63-53-12700	\$29.98
AMAZON MARKETPLACE	12/14/2024	20-63-53-12700	\$17.89
Walgreens	12/11/2024	20-63-53-12720	\$23.97
Aldi	12/13/2024	20-63-53-12720	\$29.52
Aldi	12/13/2024	20-63-53-12720	\$8.01
Dollar Tree	12/15/2024	20-63-53-12720	\$6.75
CVS	12/15/2024	20-63-53-12720	\$18.47
Aldi	12/11/2024	20-63-53-12740	\$51.94
SALERNO'S PIZZA & PAST	12/12/2024	20-63-53-12740	\$110.67
AMAZON MARKETPLACE	12/02/2024	20-63-53-12840	\$72.10
AMAZON MARKETPLACE	12/24/2024	20-63-53-12840	\$17.99
Subtotal for Fund 20			\$17,694.87
ILLINOIS ASSOCIATION O	12/12/2024	25-00-56-00605	\$330.00
IPRA* IL	12/11/2024	25-00-56-00610	\$265.00
JEFF ELLIS AND ASSOCIA	12/27/2024	25-19-52-00259	\$425.00
FUN EXPRESS	12/21/2024	25-19-53-11600	\$85.73
Amazon	12/21/2024	25-19-53-11600	\$32.99
AMAZON MKTPLACE PMTS	12/22/2024	25-19-53-11600	\$366.21
WWW.PDOP.ORG	12/01/2024	25-20-52-11950	\$196.65
Northwest Hockey Leagu	12/11/2024	25-20-52-11965	\$25.50
Bath & Body Works	12/03/2024	25-20-53-11950	\$180.78
CROWN AWARDS INC	12/05/2024	25-20-53-11950	\$278.33
CROWN AWARDS INC	12/05/2024	25-20-53-11950	\$30.79
CROWN AWARDS INC HAWTHO	12/07/2024	25-20-53-11950	(\$25.34)
CROWN AWARDS INC HAWTHO	12/07/2024	25-20-53-11950	(\$2.80)
PANERA BREAD #600684	12/12/2024	25-20-53-11950	\$150.00
Dollar Tree	12/14/2024	25-20-53-11950	\$56.25
SALERNO'S PIZZA & PAST	12/16/2024	25-20-53-11950	\$161.53
CUZZOS PASTA PIZZA AND	12/16/2024	25-20-53-11950	\$182.85
Einstein's Bagels	12/16/2024	25-20-53-11950	\$81.76
ENTRYEEZE COLORADO SPRI	12/18/2024	25-20-53-11950	(\$30.00)
RBT EINSTEIN BROS BAGE	12/19/2024	25-20-53-11950	(\$3.27)
PLAY AGAIN SP 11770	12/04/2024	25-20-53-11960	\$39.99

SALERNO'S PIZZA & PAST	12/19/2024	25-20-53-11965	\$460.40
WWW.SQUADLOCKER.COM	12/24/2024	25-20-53-11965	\$481.00
GFS STORE #1941	12/08/2024	25-20-53-11980	\$109.87
AMAZON MKTPLACE PMTS	12/20/2024	25-20-53-11980	\$165.30
FUN EXPRESS	12/20/2024	25-20-53-11980	\$365.63
FUN EXPRESS	12/21/2024	25-20-53-11980	\$70.00
SP AMERICANGIRL	12/27/2024	25-20-53-11980	\$208.25
AMAZON RETAIL	12/20/2024	25-20-53-11990	\$43.03
AMAZON MARKETPLACE	12/18/2024	25-20-56-00646	\$29.99
AMAZON RETAIL	12/20/2024	25-20-56-00646	\$122.88
Amazon	12/21/2024	25-20-56-00646	\$75.96
AMAZON MKTPLACE PMTS	12/10/2024	25-24-53-00315	\$30.76
AMAZON MKTPLACE PMTS	12/16/2024	25-24-53-00315	\$13.18
GKELITE	12/19/2024	25-24-53-00315	\$178.80
GKELITE 6109211469 PA	12/27/2024	25-24-53-00315	(\$42.00)
Five Below	12/12/2024	25-24-53-11250	\$25.00
Amazon	12/11/2024	25-24-53-11260	\$147.20
GFS STORE #1941	12/20/2024	25-24-53-11360	\$58.46
SLICE*CUZZOSPASTAPIZZA	12/20/2024	25-24-53-11360	\$82.22
SLICE*CUZZOSPASTAPIZZA	12/18/2024	25-24-56-00050	\$123.44
GFS STORE #1941	12/20/2024	25-24-56-00050	\$54.41
GKELITE	12/30/2024	25-24-56-00050	\$205.00
Salernos Pizza Pasta o	12/03/2024	25-24-56-00600	\$109.19
PETE S FRESH MARKET #1	12/06/2024	25-24-56-00600	\$7.94
SPOTHERO 844-356-8054	12/21/2024	25-24-56-00605	\$121.61
AMAZON MARKETPLACE	12/06/2024	25-28-53-13428	\$48.76
AMAZON RETAIL	12/09/2024	25-28-53-13428	\$142.14
AMAZON MARKETPLACE	12/09/2024	25-28-53-13428	\$24.89
AMAZON RETAIL	12/19/2024	25-28-53-13428	\$48.30
AMAZON MARKETPLACE	12/19/2024	25-28-53-13428	\$5.49
SALERNO'S PIZZA & PAST	12/21/2024	25-28-53-13428	\$165.59
Comcast	12/24/2024	25-28-58-00820	\$206.50
Comcast	12/24/2024	25-28-58-00820	\$601.89
Menards	12/14/2024	25-50-53-00315	\$21.25
MCMASTER-C	12/07/2024	25-50-53-00316	\$31.59
MCMASTER-C	12/08/2024	25-50-53-00316	\$31.59
MCMASTER-CARR 630-834-9	12/08/2024	25-50-53-00316	(\$31.59)

Subtotal for Fund 25 \$7,371.87

JINNY CLEANERS	12/07/2024	85-00-52-00299	\$89.90
Comcast	12/18/2024	85-00-52-00299	\$202.90
AMAZON MARKETPLACE	12/03/2024	85-00-52-11155	\$49.99
GFS STORE #1941	12/04/2024	85-00-52-11155	\$249.63
TARGET T-2081	12/07/2024	85-00-52-11155	\$54.42
GFS STORE #1941	12/07/2024	85-00-52-11155	\$59.97
TARGET T-0837	12/11/2024	85-00-52-11155	\$85.11

IYQENTERTAI	12/14/2024	85-00-52-11155	\$700.00
AMAZON MARKETPLACE	12/18/2024	85-00-52-11155	\$14.99
TABLESCAPES EVENT RENT	12/18/2024	85-00-52-11155	\$339.03
TRUE CUISINE CATER	12/18/2024	85-00-52-11155	\$1,760.28
AMAZON MARKETPLACE	12/19/2024	85-00-52-11155	\$39.98
TABLESCAPES EVENT RENT	12/19/2024	85-00-52-11155	\$277.38
FAIRYTALEEN	12/19/2024	85-00-52-11155	\$210.00
CARNIVORE	12/12/2024	85-00-52-11185	\$336.00
CATERED BY DESIGN	12/31/2024	85-00-52-11185	\$1,315.25
PETE S FRESH MARKET #1	12/31/2024	85-00-52-11185	\$98.39
Amazon	12/01/2024	85-00-53-00313	\$64.50
AMAZON MARKETPLACE	12/03/2024	85-00-53-00313	\$202.96
GFS STORE #1941	12/04/2024	85-00-53-00313	\$14.97
AMAZON RETAIL	12/06/2024	85-00-53-00313	\$31.12
AMAZON MARKETPLACE	12/06/2024	85-00-53-00313	\$88.76
Amazon	12/12/2024	85-00-53-00313	\$129.00
AMAZON MARKETPLACE	12/12/2024	85-00-53-00313	\$38.69
800-203-1403	12/25/2024	85-00-56-00610	\$14.95
AMAZON MARKETPLACE	12/03/2024	85-21-52-11155	\$282.21
GFS STORE #1941	12/04/2024	85-21-52-11155	\$249.62
TARGET T-1924	12/06/2024	85-21-52-11155	\$310.11
PETE S FRESH MARKET #1	12/06/2024	85-21-52-11155	\$63.89
GFS STORE #1941	12/07/2024	85-21-52-11155	\$59.97
TARGET T-0837	12/11/2024	85-21-52-11155	\$85.11
LOST LARSON	12/11/2024	85-21-52-11155	\$62.28
AMAZON MARKETPLACE	12/12/2024	85-21-52-11155	\$24.69
STARSHIP RESTAURAN	12/13/2024	85-21-52-11155	\$553.60
PETE S FRESH MARKET #1	12/13/2024	85-21-52-11155	\$173.28
Etsy.com	12/14/2024	85-21-52-11155	\$12.99
WWW.KHYBER* KHYBER PAS	12/14/2024	85-21-52-11155	\$96.24
PETE S FRESH MARKET #1	12/14/2024	85-21-52-11155	\$48.05
KATYS DUMPLINGS	12/15/2024	85-21-52-11155	\$82.37
STARSHIP RESTAURAN	12/18/2024	85-21-52-11155	\$76.80
Etsy.com	12/21/2024	85-21-52-11155	\$6.00
Dollar Tree	12/21/2024	85-21-52-11155	\$23.25
Amazon	12/01/2024	85-21-53-00313	\$64.50
AMAZON MARKETPLACE	12/03/2024	85-21-53-00313	\$202.96
Michaels	12/03/2024	85-21-53-11185	\$84.75
Michaels	12/03/2024	85-21-53-11185	\$246.87
PETE S FRESH MARKET #1	12/13/2024	85-21-53-11185	\$173.29
Subtotal for Fund 85			\$9,451.00

	P-card Expenses	Other Expenditure
Corporate Fund	\$ 61,960.19	\$ 213,896.37
IMRF Fund	\$ -	\$ -
Liability Fund	\$ 12,724.05	\$ 8,079.53
Audit Fund	\$ -	\$ -
Recreation Fund	\$ 17,694.87	\$ 33,542.11
Museum Fund	\$ -	\$ 8,406.03
Special Recreation Fund	\$ -	\$ 110,658.60
Special Facilities Fund	\$ 7,371.87	\$ 64,726.59
Insurance Fund	\$ -	\$ 87,998.84
Capital Projects	\$ -	\$ 1,058,549.89
Cheney Mansion Fund	\$ 9,451.00	\$ 14,678.39
Memorial Trust	\$ -	\$ 817.91
<b>Subtotals</b>	<b>\$ 109,201.98</b>	<b>\$ 1,601,354.26</b>
	<b>Total</b>	<b>\$ 1,710,556.24</b>

To the Executive Director,

The Payment of the above listed accounts has been approved by the Board of  
Commissioners at their meeting held February 20, 2025  
And you are hereby authorized to pay them from the appropriate funds.

---

(Treasurer)

---

(Secretary)

Commissioner



# Minutes

**Park District of Oak Park  
Committee of the Whole Meeting  
John Hedges Administrative Center  
218 Madison Street, Oak Park, Illinois 60302**

**Thursday, January 16, 2025**

**Minutes**

The meeting was called to order at 8:18pm.

**I. ROLL CALL**

**Present:** Commissioners Lentz, Wick, Worley-Hood, and President Porreca

**Absent:** Commissioner Wollmuth

**Park District Staff Present:** Jan Arnold, Executive Director; Ann Marie Buczek, Director of Marketing & Community Engagement; Mitch Bowlin, Director of Business Operations; Maureen McCarthy, Deputy Director of Recreation; Bill Hamilton, Superintendent of Parks & Facilities; Mike Baiardo, Superintendent of Special Facilities; Chris Lindgren, Deputy Director of Properties & Planning; and Edith Wood, Executive Assistant

**Others:** Peter Andersen with Oak Park Festival Theater

**II. PUBLIC COMMENT** – None

**III. ADMINISTRATION AND FINANCE COMMITTEE**

- A. Festival Theater Support Request Discussion – Peter Andersen from the Oak Park Festival Theatre (FT) noted that FT has launched a capital campaign with a key focus on enhancing sustainability by installing new LED lighting and implementing a reusable stage system. He requested funding support from the Board for the lighting upgrade. The Board then discussed the possibility of using the Austin Gardens Trust Fund to support the lighting update. **This item will be brought before the Board on the regular agenda at the January Regular Board Meeting.**
- B. 2024 Tax Teay Levy – Abatement Resolution for 2024 Levy Adjustment – Executive Director Arnold and Mitch Bowlin noted that, since 2022, Cook County has been automatically increasing tax levies to recapture losses from assessment appeals refunds. The District has the option to abate this levy increase. The 2025 budget did not account for this additional levy. Since the levy is not part of the current budget and does not affect future PTELL calculations, staff recommends abating the levy and not collecting additional taxes from residents. **This item will be brought before the Board on the regular agenda at the January Regular Board Meeting.**
- C. IPRA/IAPD Conference Update – Executive Director Arnold reminded the Board that the conference will be held next week, with 26 staff members and four Board members attending. Staff will also be taking a tour of the CRC and Caroll during the conference, and some staff members will be conducting presentations at the event. **No action is needed by the Board on this item.**

**IV. PARKS AND PLANNING COMMITTEE** – None

**V. RECREATION AND FACILITY PROGRAM COMMITTEE** – None

**VI. NEW BUSINESS** – None

**VII. CLOSED SESSION** – None

**VIII. ADJOURNMENT**

At 8:34pm, the Committee of the Whole meeting was adjourned. **The motion was passed with a voice vote of 4:0.**

---

**Secretary**  
**Board of Park Commissioners**

---

**President**  
**Board of Park Commissioners**

---

February 20, 2025  
**Date**

---

February 20, 2025  
**Date**



**Park District of Oak Park  
Regular Park Board Meeting  
John Hedges Administrative Center  
218 Madison Street  
Oak Park, Illinois 60302**

**Thursday, January 30, 2025**

**Minutes**

The meeting was called to order at 7:30pm.

**I. ROLL CALL**

**Present:** Commissioners Lentz, Wick, Wollmuth, Worley-Hood, and President Porreca

**Park District Staff Present:** Jan Arnold, Executive Director; Ann Marie Buczek, Director of Marketing and Community Engagement; Mitch Bowlin, Director of Business Operations; Chris Lindgren, Deputy Director of Properties & Planning; Mike Baiardo, Superintendent of Special Facilities; Maureen McCarthy, Deputy Director of Recreation; Bill Hamilton, Superintendent of Parks & Facilities; and Edith Wood, Executive Assistant.

**Others:** Caitlyn R. Culbertson, Park District attorney, and community members: Val Desiderio, John Van Aalst, Jeff Schneider, Michael Desiderio, John Michel, Krista Kaplan, Gary Kaplan, David Gullo, Scott Drews, Erin Connor, Joy Michel, Lauren Johnson, and Daniel Gallagher.

**II. APPROVAL OF AGENDA**

**The motion was passed by a roll call vote of 5:0**

**III. VISITOR/PUBLIC**

**Community Residents – Val Desiderio, John Van Aalst, Jeff Schneider, Michael Desiderio, John Michel, Krista Kaplan, Gary Kaplan, David Gullo, Scott Drews, Erin Connor, Joy Michel, Lauren Johnson, and Daniel Gallagher:** These community members expressed their disagreement with the proposed location for the new Field Center Building. They raised concerns about various items including safety, increased traffic, disruption to the green space on the northwest corner of Field Park, and the removal of sightlines. Additionally, they wished that more community input had been considered by the Board.

**Lauren Johnson:** Lauren expressed her support for the proposal for the new Field Center Building and encouraged other residents to get involved in Park District committees to become more engaged and learn about the Park District’s initiatives.

**IV. CONSENT AGENDA**

A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve the Cash and Investment Summary and Warrants and Bills for the month of December 2024; approval of the Minutes from the Committee of the Whole Meeting (December 5, 2024), Regular Board Meeting (December 19, 2024), and Continued Regular Board Meeting (January 16, 2025); and approval of Disposal Ordinance 2025-01-24. **The motion was passed by a roll call vote of 5:0.**

## **V. STAFF REPORTS**

- A. Executive Director's Report** – In addition to the Executive Director's Report (which is included in the Board Packet), Executive Director Arnold noted that the Rehm Pool renovations are progressing, and the delay caused by IDPH will be reviewed at the next Board meeting. The Day Camp brochure is out now. While the ice rinks have melted, there is hope for better weather, especially for Winter Fest in March. Additionally, staff recently held an employee recognition event, where 24 staff members were honored for their years of service.
- B. Updates and Information** – Written report included in the Board Packet.
- C. Revenue/Expense Status Reports** – No questions asked.

## **VI. OLD BUSINESS**

### **A. Parks and Planning Committee**

1. Field Center Park Master Plan Approval – Executive Director Arnold reviewed the history of the need for the replacement of the Field Center, the process for selecting the Architect as well as reviewing feedback received from the community and information regarding each of those ten areas. Director Arnold made a recommendation to shift the center slightly to the east, creating a more north/south axis and reducing the impact on the berm. It also improves sightlines on the west side. Staff mentioned that the Village conducted a traffic study in May 2024, during peak times when school and softball/baseball activities were in session and found that traffic in the area remains low. The Board discussed their thoughts on the proposed plan. A motion was made by Commissioner Worley-Hood and seconded by Commissioner Wollmuth to approve Option Site 2 of the Field Master Plan and move forward with the bidding and construction of the new Field Center. **The motion was passed by a roll call vote of 4:1.**
2. Austin Gardens Master Plan Update – Executive Director Arnold review the Master Plan meeting that was held on Wednesday, November 6, 2024. The meeting was held virtual with approximately 25 in attendance. Staff reviewed with the community changes since the last master plan which included the new Austin Gardens Environmental Education Center (AGEEC), upgraded lighting to LED, and added interoperative signage. Residents asked for better policing of the dogs off leash and some concerns with individuals who are experiencing homelessness sleeping in the park. They loved the increased use of the park, the young people enjoying the park and asked for additional educational opportunities at the AGEEC.

### **B. Administration and Finance Committee**

1. Festival Theater Lighting Approval – Executive Director Arnold reminded the Board that Festival Theatre (FT) launched a capital campaign focused on enhancing sustainability through the installation of new LED lighting and the implementation of a reusable stage system. FT requested funding support from the Board for the lighting upgrade. Executive Director Arnold explained that the Austin Gardens Trust was established to ensure the ongoing maintenance of the park while also supporting the arts. As such, staff believe funding this request aligns with the Trust's objectives and supports the Park District's sustainability goals. A motion was made by Commissioner Wick, seconded by Commissioner Lentz, to approve Executive Director Arnold to collaborate with Festival Theatre to purchase the identified lighting package and use \$101,111.61 from the Austin Gardens Trust account to fund this project. **The motion was passed by a roll call vote of 5:0**



2. 2025 Tax Year Levy – Abatement Resolution for 2024 Levy Adjustment – Executive Director Arnold and Mitch Bowlin noted that, since 2022, Cook County has been automatically increasing tax levies to recapture losses from assessment appeals refunds. The District has the option to abate this levy increase. The 2025 budget did not account for this additional levy. Since the levy is not part of the current budget and does not affect future PTELL calculations, staff recommend abating the levy and not collecting additional taxes from residents. A motion was made by Commissioner Wick, seconded by Commissioner Worley-Hood, to approve the 2024 Tax Levy Abatement Resolution 2025-01-01 for the 2024 Tax Year. **The motion was passed by a roll call vote of 5:0**
3. 2024 Performance Measures Year in Review – Mitch Bowlin provided the Board with an update on the Park District’s 2024 Performance Measures. He noted that only one goal was not accomplished, while all other goals have been successfully completed. Additionally, all fund balances are on target. The Board was pleased to hear the updates given.
4. 2024 Program Scholarship and CDM Report – Mitch Bowlin provided the Board with an overview of the 2024 Program Scholarship and CDM Report. He noted that, based on the 2024 numbers, staff will be exploring ways to secure additional funds for the program. Staff identified a significant increase in the usage of scholarships and CDM in 2024. A total of \$140,450 in scholarship funds was used for 2,795 activities and memberships, compared to \$95,449.40 in 2023 for 1,360 activities and memberships. Additionally, an increase in CDM discounts was observed, with \$162,240 in 2024 compared to \$89,773 in 2023. In 2024, 472 households were approved for scholarships, up from 316 households in 2023. The growth in the financial assistance program was attributed to increased marketing efforts. The Board was pleased to hear about the significant amount of financial assistance provided to the community.

**C. Recreation and Facility Program Committee – None**

**VII. NEW BUSINESS** – None

**VIII. COMMISSIONER’S COMMENTS**

**Commissioner Worley-Hood:** No comments were provided by Commissioner Worley-Hood.

**Commissioner Wick:** Commissioner Wick expressed his amazement at the updates provided by staff. He shared that he attended his final IPRA/IAPD conference, noting that it was a fantastic event and a great opportunity to network. Commissioner Wick also presented the Master Board Member awards to Commissioner Worley-Hood and Commissioner Wollmuth which were received in this year’s Annual Meeting.

**Commissioner Lentz:** Commissioner Lentz agreed that the IPRA/IAPD conference is always a great event. She also expressed how proud she is to be a part of this Board.

**Commissioner Wollmuth:** Commissioner Wollmuth noted that he missed the conference but plans to attend next year. He attended the FOPCON meeting but missed the last IGOV meeting.

**President Porreca:** President Porreca thanked staff for their diligence in making adjustments to the Field Center plans. She also expressed how much she enjoyed her conversation with the Board. During the

conference, she attended her friend’s architecture lecture and noted how the lecture resonated with her and the ongoing discussion about the Field Center.

**IX. CLOSED SESSION** – None

**X. ADJOURNMENT**

At 9:44pm, a motion was made by Commissioner Wick and seconded by Commissioner Lentz to adjourn the Regular Board Meeting. **The motion was passed by a voice vote of 5:0.**

---

**Secretary**  
**Board of Park Commissioners**

---

February 20, 2025  
**Date**

---

**President**  
**Board of Park Commissioners**

---

February 20, 2025  
**Date**



# **Approval of Carroll Park Master Plan Update**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)

# Memo

To: Jake Worley-Hood, Chair, Parks and Planning Committee  
Board of Park Commissioners

From: Chris Lindgren, Deputy Director of Properties and Planning

CC: Jan Arnold, Executive Director

Date: February 17, 2025

Re: Carroll Center Master Plan Review



---

## Statement

Acquired in 1916, Carroll Park is named after the children's author Lewis Carroll and originally featured a center designed by John S. Van Bergen, though the building has undergone significant modifications over the years. In 1960, the northern section of Kenilworth Street was vacated by the Village to expand the park and connect it to the Lincoln School grounds, creating approximately five acres of open space.

The Carroll Park Master Plan was one of the first site plans developed following the approval of the 2005 Referendum. Altamanu was hired to create the original plan and oversee improvements in both 2006 and 2014. In 2024, Terra Engineering was contracted to conduct a review of the master plan.

## Discussion

Park District policy mandates that all master plans are reviewed at least once every ten years. On Wednesday, September 18, 2024, Keven Graham from Terra Engineering and Jan Arnold hosted a community meeting at the Carroll Center. The meeting was attended by 17 residents (including 2 PDCC members), 3 Board members, and 4 staff members. There were productive discussions about park features and overall cleanliness, with residents suggesting the addition of more shaded areas and spaces/activities designed for adults.

One remaining property is still being pursued by the Park District to create additional green space for the community. Terra Engineering has updated the Carroll Park Master Plan, reflecting improvements made between 2020 and 2021.

## Conclusion

The Park and Planning Committee recommends accepting the attached Carroll Park Master Plan.

*Attachment: Carroll Park Master Plan*





## **Approval of PDCC Application – Daniel Crane**



# Memo

To: David Wick, Chair, Administration and Finance Committee  
Board of Park Commissioners

From: Jan Arnold, Executive Director

Date: February 10, 2025

Re: Park District Citizen Committee Application – Daniel Crane

---



## Statement

The Park District Citizen Committee (PDCC) was established in Fall 2003, to oversee the development of the Comprehensive Master Plan. Since the plan's completion, the responsibility of the PDCC has been to oversee the implementation of the Comprehensive Master Plan and the development and ongoing review of the park site plans, as well as to provide a valuable communication channel between the Park District and the citizens of Oak Park. The Mission and Guiding Principles of the Park District Citizen Committee state the committee should include 13 members.

## Discussion

There are currently only 12 members on the committee. Daniel Crane has expressed interest in joining the Park District Citizen Committee. Daniel lives closest to Ridgeland Commons and Taylor Park. He is looking to provide input on programming for adults, identifying opportunities for underserved segments, and to provide feedback as a long-time resident. Daniel attended the January PDCC meeting and expressed their desire to join the committee.

## Conclusion

The Administration and Finance Committee recommends that the Park Board approve the appointment of Daniel Crane as a member of the Park District Citizen Committee to serve a three-year term.

*Attachment: PDCC Application*



PARK DISTRICT of OAK PARK

# PARK DISTRICT OF OAK PARK

218 Madison Street • Oak Park, IL 60302 • (708) 725-2000 (info) • (708) 725-2301 (fax) • www.pdop.org  
In partnership with the community, we enrich lives by providing meaningful experiences through programs, parks and facilities.

## Committee Interest Application

Thank you for your willingness to serve your community on one of our volunteer citizen's committees. The following information will assist the Park District in determining the best position for you to utilize your experience, abilities and interests.

**INSTRUCTIONS: Please complete and submit this application for review to the location listed above.**

**Committee you are interested in joining:** (please check all that apply)

- Park District Citizen Committee (PDCC)     Environmental Sustainability Committee (ESC)
- Active Adult Advisory Committee (SCCOPRF/AAAC)

### APPLICANT INFORMATION Please note, Oak Park residency is required to apply.

Applicant Name DANIEL CRANE

Address 411 N. CUYLER AVE.

City OAK PARK State IL Zip 60302

Email Address daniel.crane@7@gmail.com

Daytime Phone 708-707-1753 Evening Phone 708-707-1753

Age of Applicant:     Up to 29 years     30-54 years     55 years & up

What park and public space are closest to your residence? Ridgeland Commons, Taylor Park

### AVAILABILITY

Please indicate your availability on a regular basis:    **CHOOSE ONE:**  Daytime     Evening     Anytime (as needed)

**CHOOSE ONE:**  Weekly     Semi-monthly     Monthly     Intermittently

### EDUCATIONAL DATA

Degrees (if any) BA, Michigan State University

Other Educational Experience \_\_\_\_\_

### COMMUNITY ACTIVITIES, PROFESSIONAL ORGANIZATIONS OR OTHER INTERESTS

Please list any activities you are currently involved with: none at this time.

Please indicate how you can best be of service to the Park District of Oak Park: Programming for adults, identifying opportunities for under-served segments, feedback from long-time residency.

Applicant's Signature: Daniel M Crane    Date 12/19/24

*You are welcome to attach additional information in a resume or write on the back of this form.*



# **Approval of Disposal Ordinance 2025-02-14**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)

PARK DISTRICT OF OAK PARK

ORDINANCE NO. 2025-02-14

AN ORDINANCE AUTHORIZING DISPOSAL OF PERSONAL PROPERTY  
OWNED BY THE PARK DISTRICT OF OAK PARK

WHEREAS, in the opinion of the Park District of Oak Park, it is no longer necessary, useful, or in the best interests of the Park District to retain ownership of the personal property described in this Ordinance; and

WHEREAS, it has been determined by the President and the Board of Commissioners of the Park District of Oak Park to dispose of said personal property in the manner described in this Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Commissioners of the Park District of Oak Park, Cook County and State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are hereby incorporated into this Ordinance as findings of the President and Board of Commissioners.

Section 2. Disposal of Surplus Property. The President and Board of Commissioners find that the personal property described in Exhibit A attached to this Ordinance and by this reference incorporated into this Ordinance (the “Surplus Property”) is no longer necessary or useful to the Park District, and thus the Executive Director of the Park District is hereby authorized to direct the sale or disposal of the Surplus Property in the manner most appropriate to the Park District. The Surplus Property shall be sold or disposed of in “as is” condition.

Section 3. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this 20<sup>th</sup> day of February 2025.

AYES:

NAYS:

ABSENT:

APPROVED this 20<sup>th</sup> day of February 2025.

By: \_\_\_\_\_  
Kassie Porreca, Park Board President

ATTEST:

\_\_\_\_\_  
Sandy Lentz, Secretary

(See Other Side)

DESCRIPTION OF SURPLUS PROPERTY

---

30 Retired American Flags



# **Executive Director's Report**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)



**Executive Director's Report**

***From the desk of Jan Arnold***

**Friday, February 14, 2025**

- 1. Upcoming Board Meetings** – The Regular Board Meeting is scheduled for Thursday, February 20, 2025, at 7:30pm. The Committee of the Whole Meeting is scheduled for Thursday, March 6, 2025 at 7:30pm. All meetings will take place at the John Hedges Administrative Center. At the end of my report, there are some events you may consider stopping by.
- 2. Winter Parking** – As a reminder for PDOP staff to follow the Village's odd/even parking for 2 or more inches of snow. You must park on the even numbered address side of the street on even number days (east and north sides of street) and on the odd numbered address side of the street on odd number days (west and south sides of street). Additionally, for Parks and Planning staff required to arrive early (4-6am) on snow removal days they will be allowed to park in the Village Hall parking lot on those days since they cannot park on the street per Village Ordinance until 6am.
- 3. Outdoor Ice Rinks** – The Longfellow ice rink was successfully installed and filled. We opened the rink on January 8 and has remained open with the current temps. Taylor ice rink was set up and opened on January 20. Temperatures have fluctuated this winter, but has been favorable for ice and will be opened when conditions are safe for the remainder of the winter.
- 4. Rehm Pool Project** – The Park District hired Perkins & Will (PW) to complete a Rehm Pool Master plan in 2023. In the Spring of 2024, the Park District sought competitive bids and awarded the contract to Crossroad Construction. Work on the pool began in September with the removal of the existing structure and filling in the hole. Due to multiple IDPH changes and additional comments, the project was on hold in early October awaiting the required permit. We received the IDPH permit on November 7 and notified the project team as soon as we received it from IDPH. The contractor has been working on areas that are outside of the scope of licensing, but the permit delay did cost the project about 30 days that we will need to be working through to get the project completed on time. Staff have been in close contact with the contractor to find as many opportunities to make up time as we can. The critical path work has re-started on the new pumphouse building with foundations, footings and masonry walls completed. The main pool filter has been craned into place and framing has started on the pump house roof. The piping under the pool shell is completed and inspected with the main pool footings and the pool bottom concrete has been completed. Work has started on the pool walls with rebar installation and concrete forms following. We expect to have the walls all poured out by the end of February should the weather allow.
- 5. Field Center Master Plan** – A community meeting was held at Field Center on October 23 to review the new facility and park master planning. There were 57 residents as well as staff and board members in attendance. Both Keven from Terra Engineering and Patrick from ORG Inc. presented to the attendees on the building and the potential playground and park features. There were some community members that expressed concerns about the location of the center. Additional topics included the desire to keep the nature feel for the park and the playground. The desire to have a gazebo, sports field lights, baseball tug out shade structures and not to have fitness equipment. Based on the comments regarding the location, staff met with the engineer and architect to discuss. The Board reviewed options for the master plan at the December 5 Committee of the Whole



Meeting with a long discussion on location in response to community feedback. A second community meeting was held on January 21 to discuss with the community on the two designs for the new Field Center. The final design was presented to the Board on January 30 at the Regular Board Meeting. Option Site 2 was presented to the Board. This design shifts the new center slightly to the east, making the design more of a north/south axis, reducing the impact to the berm. It also improves the sightlines on the west side, removes six trees (the same number as originally proposed), preserves the existing picnic pavilion, and creates a clearer view of the playground space from the south side of the park. This design was approved by the Board at their meeting. Planning to release bid documents in March.

6. **Andersen Park Improvements** – Bid specifications were released on Monday, January 20 for the Andersen Park improvements that will take place this summer. Bid will be due on February 11 and will be presented to the Park Board for consideration and approval at the Park Board Meeting on Thursday, February 20.
7. **Cheney Mansion Geothermal Project** – Bid specifications were released on January 15 with bids received on February 7. A pre-bid conference was held on January 22 at Cheney Mansion for contractors to ask questions and learn about the project. A contract award recommendation will be brought to the Board at the February 20 Regular Board Meeting. The drawings show 16 vertical wells drilled in the north open space and will be brought into the basement of the mansion. This work is set to take place from March through April. The remaining HVAC work will be bid in summer for a November start once the major events are over to minimize the impact on programming.

#### **Calendar of Events**

Monday, Wednesday, and Fridays of each month – Drop-in Nature Center Hour, AGEEC, 12pm

Jan. 24 – March 31, 2025 – Winter Seed Sale, Oak Park Conservatory, 8am-5pm

**Feb. 20, 2025 – Regular Board Meeting, Hedges Administrative Center, 7:30pm**

March 1-16, 2025 – Shamrock Scavenger Hunt, Oak Park Conservatory, 10am-4pm (Tues – Sun)

**March 6, 2025 – Committee of the Whole Meeting, Hedges Administrative Center, 7:30pm**

Please visit the PDOP Website for online activities and programming.





## **Updates and Information**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)



FEBRUARY 2025

# Updates & Information

## **BUSINESS OPERATIONS**

### **Finance**

#### **Mitch Bowlin, Director of Business Operations**

- Preliminary fieldwork for the 2024 audit took place on January 27, 2025. Final fieldwork is scheduled for February 24–28, with the final presentation to the Board on June 5, 2025.
- Scott Sekulich and Mitch Bowlin will attend a meeting at Amilia's office in March to discuss product development with their staff. Amilia is covering the travel and hotel expenses for both attendees.
- The Statement of Economic Interest (SEI) filers list has been submitted to Cook County. SEI statements will be emailed to PDOP Board members and staff in early March. Please complete the statements as soon as possible, as they are due to the County prior to May.

### **Marketing & Communications**

#### **Ann Marie Buczek, Director of Marketing & Community Engagement**

- Finalized the Spring/Summer Program Guide.
- Developed the annual report, set to be featured in the Spring/Summer Program Guide.
- Initiated work on NRPA's Gold Medal application.
- Collaborating with District 97 (D97) to develop a PDOP website landing page, connecting PDOP programming with D97's Portrait of an 8th Grade Graduate dimensions.
- Conducted interviews and selected a candidate for the Graphic Design position.
- Two staff members attended the IPRA conference and returned with ideas to enhance PDOP marketing and communication strategies.
- Secured \$13,500 in advertising and sponsorships, including Program Guide ads, Ice Arena dasher boards (new and renewals), pool banners, summer concert and movie sponsorships, and Fall Fest sponsorship.

### **Guest Services**

#### **Scott Sekulich, Registration and Customer Support Manager**

- So far, approximately 340 financial assistance applications have been submitted for 2025.
- \$12,840 in scholarship funds were utilized in January 2025.
- 19 dog park renewals were purchased during January.

### **Human Resources**

#### **Paula Bickel, Director of Human Resources & Risk Management**

- Trained staff in New Hire Orientation, Customer Service, First Aid, CPR/AED, and Recognizing & Responding to Microaggressions.
- Continued upgrading camera systems.
- Actively recruited for Full-Time General Maintenance Worker, Finance Manager, and Facilities Operations Supervisor positions.
- Staff worked on enhancing the volunteer program, including application processes, procedures, and tracking.
- Staff attended Wellness Committee, Career Pathways Committee, and Safety Action Committee meetings.

- Completed Facilities Inspection.
- Celebrated Service Awards for staff with 5, 10, 15, 20, 25, and 30 years of service.

## **PARKS AND PROPERTIES**

### **Maintenance & Operations**

#### **Chris Lindgren, Deputy Director of Properties & Planning**

- **Special Facilities - Maintenance**
  - The Ridgeland Common pool locker rooms, family change rooms, staff break room, conference room, and pool cashier office have all been painted in preparation for the upcoming season.
  - Staff will soon begin painting projects at the Gymnastics and Recreation Center, including the studio rooms and first-floor lobby.
  - Taking advantage of mild temperatures, staff conducted spring cleanup of the interior deck and landscaped areas at Rehm Pool.
  - Granite for the Maple Park dog park will be ordered in February, with installation scheduled for March.
  - Staff is gathering competitive pricing for pool equipment and chemicals, including deck chairs, pool vacuum, and lifeguard chairs for the new recreation pool at Rehm.
  - Staff is preparing the legal bid for the Ridgeland Common Skate Shop improvements. The project will include moving the service counter into the lobby, adding automatic ADA doors to the rink, and possibly replacing the flooring in the Skate Shop.
- **Facilities**
  - Staff conducted a deep cleaning of the walking track at the Community Recreation Center (CRC).
  - Fence screening was installed along the south side walking track rails at the CRC to reduce sun glare on the Pickleball courts. Additionally, touch-up painting was completed around the track and other areas.
  - A heat circulation pump that failed at the Conservatory was replaced, and no plant material was damaged.
- **Parks**
  - Staff successfully assembled the ice rink at Taylor Park and filled it with water, opening it for skating during the mid-January cold snap.
  - Moderate temperatures allowed staff to begin edging sidewalks at various parks.
  - Equipment boxes at baseball fields were cleaned, organized, and repainted in preparation for the 2025 baseball and softball season.
  - New blades were installed on the Triwave turf slit seeder to improve seed germination by cutting the turf canopy more efficiently.
- **PACT**
  - PACT groups have received their preliminary schedules and will meet to trade hours and return any unneeded time.
  - The February 6 meeting was rescheduled to February 11 to allow for greater attendance.
  - Finalized sports field schedules will be distributed by the beginning of March.

## Historic Properties

### **Susan Crane, Historical Properties & Special Events Manager**

- **Cheney Mansion**
  - After a busy holiday season, January at Cheney was relatively quiet. However, we did have quite a few programs running in the last two weeks of the month. Our annual Frozen Castle Party, with the Frozen princesses making an appearance, was very popular and sold out.
  - Adults joined us for an Anfora Wine Tasting on the 23rd and learned about proper proteins for stews and braising with Carnivore on the 30th.
  - Cooking classes for both adults and children were a great way to get out of the house. Adults enjoyed making and eating the cuisines of the Philippines and celebrated the Lunar New Year with a cooking class and dinner. Children and adults also joined us at the end of the month to celebrate and cook breakfast from around the world.
  - January was brisk for tours after the busy holiday season. Some are still looking at 2025, and we are in full swing booking weddings for 2026.
  
- **Pleasant Home**
  - Pleasant Home also quieted down after a very busy holiday season. We brought back our family Narnia Event early in January, where we enjoyed a Narnia-themed scavenger hunt for 30 parents and kids.
  - A nice turnout of adults joined us for our indoor Yoga and Brunch program at Pleasant Home to start the New Year off healthy!
  - The docents had a good turnout on January 5th before many returned to work for free tours. Thursdays for free docent tours are definitely slower in the colder weather and have had light participation. Our docents have kept busy digitizing some photos and have created a Pleasant Home timeline, which we will work on displaying with Marketing.

## Oak Park Conservatory

### **Patti Staley, Director of Horticulture and Conservatory Operations**

- The Conservatory welcomed 2,063 visitors in January.
- Hosted 1 rental, 2 photo shoots, 3 self-guided tours, and 3 children's birthday party packages.
- Staff from Esperanza Health Center held a company staff outing and team-building day at the Conservatory.
- Storytime had 26 participants.
- Toddler Exploration Time had 46 participants.
- A Free Community Seed Swap was held on Sunday, January 26th, with over 150 attendees.
- A free virtual seed-starting lecture had 100 registered participants.
- The winter seed sale began at the Conservatory and will continue throughout the winter months.
- The Plant Help Desk assisted 9 people with their plant-related needs in January.

## **RECREATION**

### **Ridgeland Common Recreation Complex**

#### **Mike Baiardo, Superintendent of Special Facilities**

- **Aquatics**
  - Staff are working on summer training dates for pool leadership staff, lifeguards, facility-specific training at each pool for lifeguards, cashiers, swim lesson instructors, and emergency action plans with all pool staff combined.

- There are 94 lifeguards hired tentatively before passing the certification course for Summer 2025. 64 lifeguards, including leadership staff, are returning, and approximately 30 new applicants have been invited to the swim test.
- Pool passes for the 2025 Summer Season are on sale, and a total of 826 have been purchased as of February 10.
  
- **Ice Arena**
  - As of February 10, the following number of Rink Passes were sold for 2025: 52 Rink/Pool Combo Passes and 25 Rink Passes.
  - A Valentine's Day, special event was held on February 14, from 6:25-8:15 pm. The event is geared toward all ages and will include a scavenger hunt, craft, and word jumble.
  - The Ice Show, scheduled for March 14, 15, and 16, has a total of 212 unique registrations for all of the show's numbers/pieces. Staff are beginning to choreograph the numbers/pieces.
  
- **Guest Services**
  - Actively interviewing one Guest Services staff member to fill an early morning shift vacancy.
  - Resident Summer Camp registration went very smoothly. Staff noted that most calls received were from participants looking to switch camps or adjust their registrations after signing up for multiple sessions.
  - In addition to monthly meetings, staff have added a seasonal tool (an informative newsletter) that provides guest service representatives with seasonal information not included in the program guide. The Guest Services Supervisor is working with managers to provide this type of information.

### **Gymnastics & Recreation Center**

#### **Keith Kerrigan, Program & Operations Manager**

- The Winter 2025 class session began on Monday, January 6.
- Beginning with the Winter session, the GRC has added an additional weekly Preschool Playtime to its regular Thursday morning schedule.
- The GRC was closed on Monday, January 20, for Martin Luther King Jr. Day.
- Parents Night Out had 21 participants out of 30 for the month of January.
- The boys' and girls' competitive teams competed in the Windy City Gymnastics Competition at Navy Pier, as well as in the King Arthur Competition, with many participants bringing home awards.

### **General Recreation**

#### **Joe Lilly, Program Manager**

- **Camps:**
  - Summer Camp registration opened on February 1st, with 1,643 more registrations in the first three days compared to the same period last year.
  
- **Afterschool/Teens:**
  - Afterschool registration opened on January 20th, with most locations filling up and having waitlists. The only locations without waitlists are Barrie Center and Fox Center for Longfellow students.
  - "Pizza My Heart," a Valentine's-themed teen event, took place on February 7th, with full registration.

- **Nature/Adventure:**
  - Archery and homeschool programs continue to grow and perform well.
  - 2024 saw a record high in Nature/Adventure registrations, and 2025 is already on pace to surpass those numbers.
- **Early Childhood Education (ECE):**
  - Preschool registration for the next school year opened on January 20th, though registration has been slow, with no classes yet filled.
  - The indoor playground has seen an increase in birthday party bookings, with six already booked for 2025.
  - Memberships for the indoor playground are currently at 122 for the season.
- **Arts/Active Adults:**
  - Additional fitness classes for active adults have been added, thanks to new Pilates instructor Helen Hyunsoo Lee.
  - Last month, two full buses of active adults toured the SC Johnson Factory in Racine, Wisconsin.
  - Unlimited fitness memberships continue to grow, with current memberships at 264.

### **Community Recreation Center**

#### **Chad Drufke, Program Manager**

- **CRC**
  - As of February 10th, we have a total of 10,773 CRC memberships, including both free and paid: 5,937 paid monthly memberships, 3,837 free track memberships, and 999 free CRC afterschool memberships.
  - In February, the CRC is offering a Heart Healthy Wellness Challenge for members. Participants are encouraged to work out on the self-propelled treadmills and record their wattage with a CRC staff member after each workout. The member who accumulates the most wattage between February 10th and 28th will win a prize.
  - The CRC Afterschool Program is expected to surpass 1,000 student registrants for the 2024-2025 school year by the end of February. In January, the program averaged 90 participants per school day.
- **Sports/Martial Arts/Facility Attendants**
  - Summer camp registration for residents began on February 1st, with 18 different sports camps being offered this summer.
  - In January, we promoted Bri Powell from Youth Sports Instructor to Sports Coordinator. We are excited to see her take on a larger role in managing both in-house and partnership sports programming for youth and adults!
  - Registration for our spring softball and soccer leagues will begin in mid-February. We offer adult soccer leagues on Sunday mornings and Thursday evenings, and adult softball leagues on Tuesday and Friday nights.



## **Revenue/Expense Status Reports**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)

# Memo

To: David Wick, Chair, Administration and Finance Committee  
Board of Park Commissioners

From: Mitch Bowlin, Director of Business Operations

CC: Jan Arnold, Executive Director

Date: February 12, 2025

Re: January 2025 Revenue Expense Report

---



## Statement

Attached with this memo are the Revenue and Expense summary charts and reports. The 2025 Budget vs Actual chart shows total year-to-date (YTD) operating revenues, expenses, and net income compared to the YTD Budget. The Month Actual - 3 Year Comparison chart compares the month's actuals against the actuals for January 2023 and January 2024.

Operating revenues for January are 24% over YTD budget expectations and 16% over prior YTD. Many program areas such as Afterschool have strong numbers in January due to recognizing two monthly payments (one received in December and another in January – which is actually related to February activity). This is also true for recurring billings such as CRC memberships.

Operating expenses for January 38% under YTD budget and 35% over prior YTD. The main deviation from prior YTD is due to our new corporate P-Card system that allows for faster expense processing (we were able to recognize expenses this January that were not processed the previous year until later months). The budget variances are primarily due to timing in the Capital Fund. It is not uncommon to see budget variances at this time of year because many expense lines do not have activity until later in the year, as well as accounting for the payroll accrual, accrued expenses, and a month with three pay cycles this year. Staff expect to see any variances smooth out over the next two months.

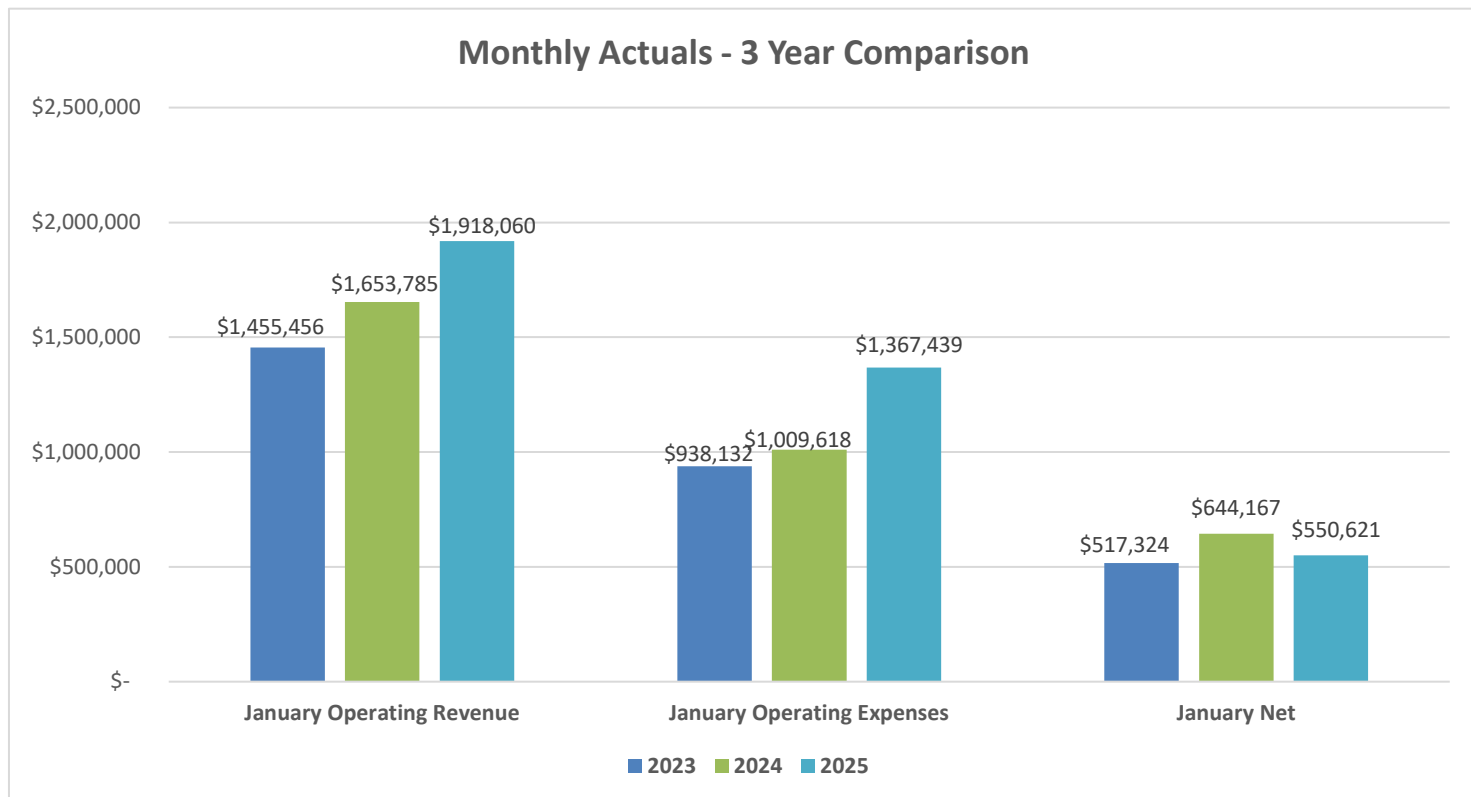
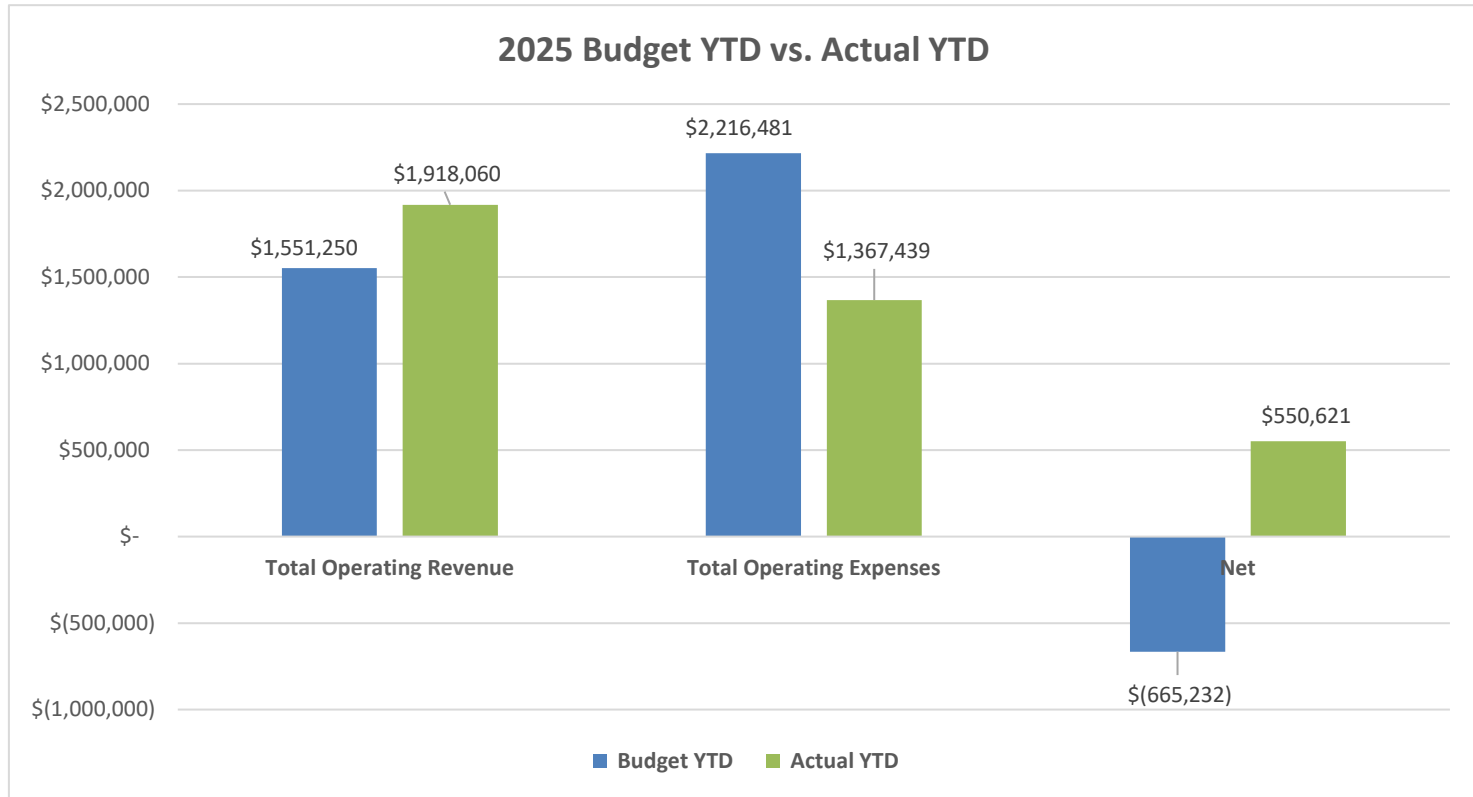
As a reminder there were some significant changes to the fund structure for the 2025 Budget. Full Time Special Facilities Maintenance employees are now coded under Parks and Planning in the Corporate Fund, all CRC activity was moved to the Special Facilities Fund, fitness programming is now reported under General Recreation, and the Corporate fund has a monthly transfer to the Capital Fund.

*Attached: January 2025 Revenue/Expense Report*





**Revenue and Expense Summary Charts - January 2025**





## January 2025 Revenue and Expense Report - by Fund

	<u>Operating Funds</u>										January Total	Budget YTD	Actual YTD	Prior YTD
	Corporate	IMRF	Liability	Audit	Recreation	Museum	Special Rec	Special Facilities	Capital Projects	Historic Properties				
<b>Taxes</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Fees and Charges</b>	\$ 10,513	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 331,108	\$ -	\$ 26,900	\$ 368,521	\$ 260,827	\$ 368,521	\$ 276,944
<b>Intergovernmental</b>	\$ 34,694	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,694	\$ 34,000	\$ 34,694	\$ 48,152
<b>Miscellaneous Income</b>	\$ 71,976	\$ -	\$ -	\$ -	\$ (3)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 71,973	\$ 40,145	\$ 71,973	\$ 72,815
<b>Sponsorship &amp; Donations</b>	\$ 695	\$ -	\$ -	\$ -	\$ 27,243	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,938	\$ 30,304	\$ 27,938	\$ 10,086
<b>Other Financing Sources</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 347,620	\$ -	\$ 347,620	\$ 347,620	\$ 347,620	\$ 341,114
<b>Program Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ 673,642	\$ -	\$ -	\$ 374,539	\$ -	\$ 19,133	\$ 1,067,313	\$ 838,353	\$ 1,067,313	\$ 904,674
<b>Total Revenue</b>	\$ 117,878	\$ -	\$ -	\$ -	\$ 700,882	\$ -	\$ -	\$ 705,647	\$ 347,620	\$ 46,033	\$ 1,918,060	\$ 1,551,250	\$ 1,918,060	\$ 1,653,785
<b>Wages</b>	\$ 190,363	\$ -	\$ 5,044	\$ -	\$ 158,443	\$ -	\$ 1,707	\$ 144,195	\$ -	\$ 14,518	\$ 514,270	\$ 678,297	\$ 514,270	\$ 267,202
<b>Contractual Services</b>	\$ 70,924	\$ -	\$ -	\$ -	\$ 14,432	\$ -	\$ 106,263	\$ 4,609	\$ -	\$ 402	\$ 196,630	\$ 358,274	\$ 196,630	\$ 179,266
<b>Materials and Supplies</b>	\$ 19,523	\$ -	\$ 1,797	\$ -	\$ 162	\$ -	\$ -	\$ 724	\$ -	\$ -	\$ 22,206	\$ 143,838	\$ 22,206	\$ 43,575
<b>Benefits</b>	\$ 62,919	\$ 24,452	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,371	\$ 102,400	\$ 87,371	\$ 34,548
<b>Miscellaneous Expense</b>	\$ 15,586	\$ -	\$ -	\$ -	\$ 22,464	\$ -	\$ -	\$ 29,130	\$ -	\$ 265	\$ 67,445	\$ 109,348	\$ 67,445	\$ 22,434
<b>Debt Service</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Utilities</b>	\$ 2,686	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,686	\$ 2,045	\$ 2,686	\$ 17,396
<b>Other Financing Uses</b>	\$ 105,981	\$ -	\$ -	\$ -	\$ 265,512	\$ -	\$ -	\$ 70,129	\$ -	\$ 12,158	\$ 453,780	\$ 453,780	\$ 453,780	\$ 438,856
<b>Capital Projects</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,051	\$ -	\$ 23,051	\$ 368,500	\$ 23,051	\$ 6,342
<b>Total Expense</b>	\$ 467,983	\$ 24,452	\$ 6,841	\$ -	\$ 461,012	\$ -	\$ 107,970	\$ 248,787	\$ 23,051	\$ 27,343	\$ 1,367,439	\$ 2,216,481	\$ 1,367,439	\$ 1,009,618
<b>Net</b>	\$ (350,104)	\$ (24,452)	\$ (6,841)	\$ -	\$ 239,869	\$ -	\$ (107,970)	\$ 456,861	\$ 324,570	\$ 18,690	\$ 550,621	\$ (665,232)	\$ 550,621	\$ 644,167
	<u>Non- Operating Funds</u>													
	<u>Health Insurance</u>		January Total	Budget YTD	Actual YTD	Prior YTD								
<b>Taxes</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
<b>Fees and Charges</b>	\$ 15,909	\$ 15,909	\$ 18,028	\$ 15,909	\$ 15,358									
<b>Intergovernmental</b>	\$ -	\$ -	\$ -	\$ -	\$ -									
<b>Miscellaneous Income</b>	\$ 1,204	\$ 1,204	\$ -	\$ 1,204	\$ -									
<b>Sponsorship &amp; Donations</b>	\$ -	\$ -	\$ -	\$ -	\$ -									
<b>Other Financing Sources</b>	\$ 106,160	\$ 106,160	\$ 106,160	\$ 106,160	\$ 97,742									
<b>Program Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ -									
<b>Total Revenue</b>	\$ 123,273	\$ 123,273	\$ 124,188	\$ 123,273	\$ 113,100									
<b>Wages</b>	\$ -	\$ -	\$ -	\$ -	\$ -									
<b>Contractual Services</b>	\$ -	\$ -	\$ -	\$ -	\$ -									
<b>Materials and Supplies</b>	\$ -	\$ -	\$ -	\$ -	\$ -									
<b>Benefits</b>	\$ 104,098	\$ 104,098	\$ 124,729	\$ 104,098	\$ 15,675									
<b>Miscellaneous Expense</b>	\$ -	\$ -	\$ -	\$ -	\$ -									
<b>Debt Service</b>	\$ -	\$ -	\$ -	\$ -	\$ -									
<b>Utilities</b>	\$ -	\$ -	\$ -	\$ -	\$ -									
<b>Other Financing Uses</b>	\$ -	\$ -	\$ -	\$ -	\$ -									
<b>Capital Projects</b>	\$ -	\$ -	\$ -	\$ -	\$ -									
<b>Total Expense</b>	\$ 104,098	\$ 104,098	\$ 124,729	\$ 104,098	\$ 15,675									
<b>Net</b>	\$ 19,175	\$ 19,175	\$ (542)	\$ 19,175	\$ 97,426									

# January 2025 Summarized Revenue Expense Report



## PARK DISTRICT of OAK PARK

	January-25	Budget YTD	Actual YTD	Prior YTD
<b>Operating Funds</b>				
<b>Corporate Fund</b>				
<b>10-00- Administration</b>				
Revenue	\$106,325	\$68,167	\$106,325	\$116,974
Expense	(\$268,365)	(\$321,835)	(\$268,365)	(\$112,305)
Net	(\$162,040)	(\$253,668)	(\$162,040)	\$4,668
<b>10-35- Conservatory</b>				
Revenue	\$9,813	\$10,165	\$9,813	\$8,399
Expense	(\$26,841)	(\$38,089)	(\$26,841)	(\$15,325)
Net	(\$17,028)	(\$27,924)	(\$17,028)	(\$6,926)
<b>10-50- Parks and Planning</b>				
Revenue	\$1,741	\$4,907	\$1,741	\$3,931
Expense	(\$172,777)	(\$213,600)	(\$172,777)	(\$116,730)
Net	(\$171,037)	(\$208,692)	(\$171,037)	(\$112,799)
<b>Total Corporate</b>				
Revenue	\$117,878	\$83,239	\$117,878	\$129,303
Expense	(\$467,983)	(\$573,524)	(\$467,983)	(\$244,360)
Net	(\$350,104)	(\$490,284)	(\$350,104)	(\$115,057)
<b>IMRF Fund</b>				
<b>15-00-</b>				
Revenue	\$0	\$0	\$0	\$0
Expense	(\$24,452)	(\$26,400)	(\$24,452)	(\$14,914)
Net	(\$24,452)	(\$26,400)	(\$24,452)	(\$14,914)
<b>Liability Fund</b>				
<b>16-00-</b>				
Revenue	\$0	\$292	\$0	\$0
Expense	(\$6,841)	(\$120,795)	(\$6,841)	(\$4,522)
Net	(\$6,841)	(\$120,504)	(\$6,841)	(\$4,522)
<b>Audit Fund</b>				
<b>17-00-</b>				
Revenue	\$0	\$0	\$0	\$0
Expense	\$0	\$0	\$0	\$0
Net	\$0	\$0	\$0	\$0
<b>Recreation Fund</b>				
<b>20-00- Administration</b>				
Revenues	\$248	\$4,089	\$248	\$216
Expense	(\$350,789)	(\$379,468)	(\$350,789)	(\$375,119)
Net	(\$350,541)	(\$375,379)	(\$350,541)	(\$374,903)

# January 2025 Summarized Revenue Expense Report



## PARK DISTRICT of OAK PARK

	January-25	Budget YTD	Actual YTD	Prior YTD
<b>20-05- Communications</b>				
Revenue	\$26,992	\$23,650	\$26,992	\$9,124
Expense	(\$18,501)	(\$59,747)	(\$18,501)	(\$17,103)
Net	\$8,491	(\$36,097)	\$8,491	(\$7,979)
<b>20-51- Customer Service</b>				
Revenues	\$0	\$0	\$0	\$0
Expense	(\$25,813)	(\$34,876)	(\$25,813)	(\$17,275)
Net	(\$25,813)	(\$34,876)	(\$25,813)	(\$17,275)
<b>20-25- Fitness</b>				
Revenue	\$0	\$0	\$0	\$48,701
Expense	\$0	\$0	\$0	(\$2,358)
Net	\$0	\$0	\$0	\$46,342
<b>20-26- Youth Athletics</b>				
Revenue	\$177,332	\$146,344	\$177,332	\$145,612
Expense	(\$3,147)	(\$6,989)	(\$3,147)	(\$2,802)
Net	\$174,185	\$139,355	\$174,185	\$142,811
<b>20-27- Adult Athletics</b>				
Revenue	\$9,254	\$10,756	\$9,254	\$7,719
Expense	\$0	(\$1,056)	\$0	(\$239)
Net	\$9,254	\$9,700	\$9,254	\$7,480
<b>20-28- CRC</b>				
Revenue	\$0	\$0	\$0	\$115,609
Expense	\$0	\$0	\$0	(\$15,829)
Net	\$0	\$0	\$0	\$99,780
<b>20-61- Community Programs</b>				
Revenue	\$379,025	\$211,496	\$379,025	\$213,828
Expense	(\$48,656)	(\$90,075)	(\$48,656)	(\$28,151)
Net	\$330,369	\$121,421	\$330,369	\$185,677
<b>20-62- Fine Arts</b>				
Revenue	\$54,903	\$57,719	\$54,903	\$70,645
Expense	(\$3,778)	(\$13,427)	(\$3,778)	(\$5,656)
Net	\$51,126	\$44,292	\$51,126	\$64,989

# January 2025 Summarized Revenue Expense Report



## PARK DISTRICT of OAK PARK

	January-25	Budget YTD	Actual YTD	Prior YTD
<b>20-63- Early Childhood</b>				
Revenue	\$53,653	\$31,495	\$53,653	\$53,936
Expense	(\$10,853)	(\$16,290)	(\$10,853)	(\$7,452)
Net	\$42,800	\$15,205	\$42,800	\$46,484
<b>Total Recreation</b>				
Revenue	\$701,407	\$485,549	\$701,407	\$665,391
Expense	(\$461,538)	(\$601,928)	(\$461,538)	(\$471,984)
Net	\$239,869	(\$116,379)	\$239,869	\$193,407
<b>Museum Fund</b>				
<b>21-00-</b>				
Revenue	\$0	\$0	\$0	\$0
Expense	\$0	(\$5,083)	\$0	(\$124)
Net	\$0	(\$5,083)	\$0	(\$124)
<b>Special Recreation Fund</b>				
<b>22-00-</b>				
Revenue	\$0	\$0	\$0	\$0
Expense	(\$107,970)	(\$142,251)	(\$107,970)	(\$106,817)
Net	(\$107,970)	(\$142,251)	(\$107,970)	(\$106,817)
<b>Special Facilities Fund</b>				
<b>25-00- Administration</b>				
Revenue	\$0	\$1,480	\$0	\$3,804
Expense	(\$83,665)	(\$89,166)	(\$83,665)	(\$34,414)
Net	(\$83,665)	(\$87,686)	(\$83,665)	(\$30,610)
<b>25-19- Pools</b>				
Revenue	\$42,283	\$40,724	\$42,283	\$43,128
Expense	(\$5,349)	(\$12,155)	(\$5,349)	(\$7,102)
Net	\$36,935	\$28,568	\$36,935	\$36,026
<b>25-20- Rink</b>				
Revenue	\$207,800	\$232,555	\$207,800	\$212,846
Expense	(\$21,167)	(\$48,596)	(\$21,167)	(\$21,324)
Net	\$186,633	\$183,960	\$186,633	\$191,522

# January 2025 Summarized Revenue Expense Report



## PARK DISTRICT of OAK PARK

	January-25	Budget YTD	Actual YTD	Prior YTD
<b>25-24- Gymnastics</b>				
Revenue	\$226,580	\$217,507	\$226,580	\$212,927
Expense	(\$68,670)	(\$64,857)	(\$68,669)	(\$28,809)
Net	\$157,910	\$152,650	\$157,911	\$184,119
<b>20-28- CRC</b>				
Revenue	\$228,874	\$125,752	\$228,874	\$0
Expense	(\$51,018)	(\$86,559)	(\$51,018)	\$0
Net	\$177,856	\$39,193	\$177,856	\$0
<b>25-50- Maintenance</b>				
Revenue	\$110	\$106	\$110	\$120
Expense	(\$18,917)	(\$27,534)	(\$18,917)	(\$35,543)
Net	(\$18,807)	(\$27,427)	(\$18,807)	(\$35,423)
<b>Total Special Facilities</b>				
Revenue	\$705,647	\$618,125	\$705,647	\$472,825
Expense	(\$248,787)	(\$328,866)	(\$248,786)	(\$127,190)
Net	\$456,861	\$289,259	\$456,861	\$345,635
<b>Capital Projects Fund</b>				
<b>70-xx-</b>				
Revenue	\$347,620	\$347,620	\$347,620	\$341,114
Expense	(\$23,051)	(\$368,500)	(\$23,051)	(\$6,342)
Net	\$324,570	(\$20,880)	\$324,570	\$334,772
<b>Historic Properties Fund</b>				
<b>85-00-</b>				
Revenue	\$46,033	\$16,425	\$46,033	\$45,153
Expense	(\$27,343)	(\$31,161)	(\$27,343)	(\$33,365)
Net	\$18,690	(\$14,736)	\$18,690	\$11,787
<b><u>Non-Operating Funds</u></b>				
<b>Health Insurance Fund</b>				
<b>50-00-</b>				
Revenue	\$123,273	\$124,188	\$123,273	\$113,100
Expense	(\$104,098)	(\$125,146)	(\$104,098)	(\$15,675)
Net	\$19,175	(\$958)	\$19,175	\$97,426



# **Approval of Indoor Pool Concept Study**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)



# Memo



**To:** David Wick, Chair, Administration and Finance Committee  
Board of Park Commissioners

**From:** Jan Arnold, Executive Director

**Date:** February 17, 2025

**Re:** Indoor Pool Concept Study

---

## Statement

In 2023, the Park District of Oak Park hired aQuity to conduct a Community Survey with one of the questions being the residents desire to have an indoor pool with the understanding that it would require a tax increase.

*Q27. Oak Park residents have asked for an indoor community pool with amenities including open swim sessions, swimming lessons, 25-yard lap lanes, and a separate warm-water therapy pool. The cost to add this pool (and amenities) would require a voter-approved property tax increase of (on average) about \$90 per year for a median-valued home of about \$400,000. Knowing it would result in higher property taxes; would you oppose or support this property tax referendum to pay for an indoor pool?*

The results of the survey were 34% Support and 35% Strong Support for a total of 69% increasing taxes to support an indoor pool. In 2024 as part of the Park District community input for its 2025-2029 Comprehensive Master Plan the community was again asked if they would like to have an indoor pool with the understanding that there would be a tax increase as well as a usage fee. The results again showed 73% wanted this new amenity.

In January 2025, the Park District Board of Commissioner accepted the 2025-2029 Comprehensive Master Plan with one of the items being that staff would prepare the necessary information to present to the Oak Park residents for a tax rate change to construct and operate an indoor pool.

## Discussion

Based on the results of both the aQuity study and input gathered from 110% during the summer, staff believe additional information needs to be collected and shared with the community. Staff have requested funding in the 2025 budget to begin preparing the necessary details, including preliminary design concepts and construction cost estimates. Additionally, staff will be visiting indoor pool operators in the area to gather operational insights, which will inform the development of an operational feasibility plan outlining expected revenues and expenses.

Staff are actively working to compile the information needed to present to the Park Board later this year. This will include: a comprehensive understanding of potential sites and design options, the estimated cost of construction, operating expenses, and projected revenue from programs and services. Once this information is finalized, staff will ask the Park Board to decide if and when to present a referendum to the community for a tax rate change to fund the project.

The deliverables of this engagement will include: 1) a determination of the amenities to be included in the indoor pool, 2) an identification of potential sites, and 3) a formulation of probable costs.

## Conclusion

The Administration and Finance Committee recommends the Park Board authorized Executive Director Arnold to sign a contact with Perkins+Will in an amount not to exceed \$44,500 for the Indoor Pool Concept Study.





# **Approval of Professional Services for Longfellow Park Improvements**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)

# Memo

To: Jake Worley-Hood, Chair, Parks and Planning Committee  
Board of Park Commissioners

From: Chris Lindgren, Deputy Director: Properties & Planning

CC: Jan Arnold, Executive Director

Date: February 10, 2025

Re: Professional Services for Longfellow Park Improvements

---



## Statement

Acquired in 1920, the park was named after the American poet, Henry Wadsworth Longfellow. The recreation center was built in 1966, in the same style as the Fox Center.

Park master plan improvements in 2008 included the new playground, splash pad, accessible path to restrooms, new entrances, park amenities, landscaping, and new basketball courts. In 2014, improvements were made to ballfield and spectator areas. In 2016 the accessible ramps and walls to the center were re-built and new roofing was installed. Additionally, a cistern was installed to collect the splash pad water for re-use in the irrigation system in 2016 and in 2017-2018 solar panels were added to the newer roof.

The most recent park master plan was completed in December of 2023 based on feedback from the community meeting held in October of 2023. At that meeting we received a large amount of support for updated playground, dedicated pickleball and splash pad improvements were among the top priorities.

## Discussion

Planning Resources, Inc. was the landscape architect for the renovations in 2014 and assisted the Park District of Oak Park with the master plan meeting and final documents in 2023.

The 2025-2029 CIP has \$250,000 allocated for professional services for this project. The attached fee proposal submitted by Planning Resources, Inc. is for the preparation of architectural and engineering construction documents, accompanying project details and specifications, bid and permit assistance, and site observation of the construction phase of the project, which is scheduled to begin in April 2026. Although the amount is slightly over the CIP amounts, staff understands this is an acceptable number for the work associated with the new design. Final completion of the project is anticipated by December 2026.

## Conclusion

The Parks & Planning Committee recommend the Park Board approve the contract with Planning Resources, Inc. for an amount not to exceed \$259,850 and to give the Executive Director permission to sign the contract.

*Attachment: Professional Services Proposal from Planning Resources, Inc. – Longfellow Park*



**Design Services Agreement:** January 29, 2025

**Landscape Architect:** **Planning Resources Inc.**  
913 Parkview Blvd.  
Lombard, Illinois 60148

**Client:** **Park District of Oak Park**  
218 Madison Street  
Oak Park, IL 60302

**Project:** **Longfellow Park Site Development**  
610 S. Ridgeland Ave.  
Oak Park, IL 60304

**Professional Design Development Services,  
Construction Documentation, Permitting, &  
Contract Administration**

#### **PROFESSIONAL SERVICE AGREEMENT:**

This Agreement outlines the professional services to be provided by **Planning Resources Inc. (PRI)** to the **Park District of Oak Park (PDOP)** for the redevelopment of Longfellow Park, in compliance with the requirements of the Illinois Department of Natural Resources (IDNR) Open Space Land Acquisition and Development (OSLAD) grant program. PRI will deliver a comprehensive range of services, including a Site Master Plan, Design Development Drawings, Construction Documents, and Technical Specifications. These services will be performed in six distinct phases: Design Refinement/Design Development, Construction Documentation, Permitting, Bidding Assistance, Contract Administration, and IDNR Coordination & Grant Administration. PRI's work products and deliverables will be performed in conformance with industry standards for a total professional fee of **\$259,850.00 (Two hundred fifty-nine thousand, eight hundred fifty dollars and no cents)**.

---

#### **PROPOSED METHODOLOGY/APPROACH**

##### **A. DESIGN REFINEMENT/DESIGN DEVELOPMENT PHASE (DD)**

**Objective:** The objective is to reach consensus with the PDOP and jurisdictional authorities on the final design, probable cost and construction strategy for the proposed improvement

1. **MEETING #1:** At this meeting, we will review and confirm project team member roles, discuss project schedules, and deliverables required, obtain available background data for the site, and establish a firm working partnership with individuals who will be involved in the project. Determine what ordinances the construction project must follow.

- a. Design Scope Coordination
  - Review and confirm the design elements and Estimate of Probable Construction Costs with PDOP staff.
  - Review Estimate with respect to overall project budget
  - Modify or revise master plan as may be required – identify phase options or alternate bid items for consideration (as may be necessary)
2. **Review OSLAD Grant Program requirements:** Review program requirements including the total estimated cost of development, plan elements, and site features identified in the OSLAD Grant application submittal, review the original master plan with the Client to confirm pedestrian circulation, view corridors, visual character, boundaries, existing and proposed topography, drainage, existing vegetation and landscaping, views, and area utilities. Identify revisions and plan refinements.
3. **Project Program, Schedule, and Budget Review:** The design development program will include initial recreational components and criteria included in the OSLAD grant application and approved by IDNR for the project. Discuss the project schedule – identify milestone dates and anticipated completion dates. Additionally, the final project budget will be reviewed, discussed, confirmed, approved by the PDOP, and monitored regularly throughout the project.
4. **Base Map Development:** Utilizing the topographic and boundary survey for the property previously supplied by PDOP for conformance with PRI's criteria for base map development. PRI will review information visible on the surface of the topographic and boundary survey, topography (1-foot contour intervals), and tree locations, This information is critical for use as base information for all future work. PRI will not be responsible for the accuracy or completeness of the topographic and boundary survey.
  - a. Set up base map and project file.
5. **Geotechnical Investigation Report:** Assist PDOP in securing Pricing to provide a Geotechnical Engineering Report from qualified geotechnical firms to a depth range of 5' to 30' at the locations of the proposed improvements to define:
  - a. Strength, consolidation and bearing capacities of the existing sub-surface
  - b. Presence of any unsuitable sub-grade materials.
6. **DESIGN DEVELOPMENT (DD):** Refine and modify the plan as may be required for a park development consistent with the total estimated cost of development construction budget. Services during this task consist of continued development and refinement of the OSLAD approved master plan to establish the final scope, relationships, forms, sizes, and appearance of the project including identification

of materials, and equipment selection. At the conclusion of Design Development 80 to 90 percent of the design work is complete.

Preparation of design development documentation includes:

- a. Proposed layout plan
  - b. Rough grading study plan
  - c. Preliminary drainage and utilities layout
  - d. Site furnishings, play apparatus, color display exhibit
  - e. Outline specifications
  - f. Initial code compliance review – Identification of possible or probable permitting issues or requirements
  - g. Village of Oak Park communication/coordination (as may be required)
  - h. Quality assurance reviews focusing on environmental issues, accessibility, and existing site constraints that may affect the proposed design will be addressed.
  - i. Updated Project Estimate of Probable Construction Costs
    - Review and refine the summary of estimated quantities and update the Construction Cost estimate.
    - Availability of materials
    - Changes in scope of the project
    - Regular cost monitoring throughout the design development of the project.
  - j. IDNR Communication/Coordination
    - Review plan revisions and modifications with IDNR grant administrators as may be required.
7. **MEETING #2 & #3: Staff-Virtual** Review of the Design Development Documents with staff at 60% and 100% completion milestones. Prepare written summaries of discussions and update the Project Program following each meeting. (*Assumes maximum of one revision*). Request authorization to proceed with construction documentation phase based on the approved Design Development Documents and the updated Probable Estimate of Probable Construction Costs.
8. **Preliminary Jurisdictional Agency Review:** Review the Design Development Documents with Jurisdictional Agencies as appropriate to this phase of work.

**Deliverables:** Design Development Documents, Construction Cost Estimate, Meeting Summaries, updated Project Program.

## **B. CONSTRUCTION DOCUMENTATION (CD) PHASE**

**Objective:** The objective is to produce the final drawings, specifications, quantity schedules, project manual and other bid documents that will be used to competitively bid and construct the improvements.

1. The following describes our approach to Construction Documents and is based on providing a set of Bid Documents based on the Master Plan and the approved Design Development Documents. Based on the IDNR approved Final Master Plan and Design Development Documents, PRI will develop Construction Documents and Technical Specifications to solicit competitive bids. The PRI team will ascertain and familiarize themselves with applicable codes and labor regulations governing projects in the Village of Oak Park, Cook County, and other applicable regulatory agencies.
2. Develop and produce Graphic Documentation for bidding and construction of the outlined improvements, with reviews by PDOP staff at 60% and 100% milestone completion including:
  - a. Digital construction Drawings
    - Cover sheet, notes and legend
    - Existing conditions plans
    - Site preparation plans
    - Grading and drainage plans
    - Storm Water Pollution Prevention plans (SWPPP)
    - Utility plans
    - Layout and materials plans
    - Landscape plans
    - Site construction details.
  - b. Electrical Design/Documentation
    - New electrical system as necessary to accommodate the design for the new splash pad and park improvements,
    - Coordinate with PDOP staff for the design of the site electrical service requirements for the site including the redeveloped water play spray pad, play equipment and ancillary building structure to be designed by others.
    - Coordinate design of the site electrical distribution system, panels, contactors, transformers, service requirements, etc. to accommodate the electrical needs of the proposed water play spray pad and ancillary park improvements,
    - Coordinate with Commonwealth Edison for the electrical power service to water spray splash pad control box,
    - Coordinate electric service demand with electric utility to determine if adequate electric service is available to accommodate the proposed recreational renovations and developments
  - c. Splash Pad & Spray Equipment Design/Documentation
    - Coordination with Client approved spray equipment manufacturer
      1. Sequencing control options

2. Low flow water conservation options
3. Activation system options
- Complete Plumbing Services
  1. Site water service to be designed in accordance with Illinois Plumbing Code and Village of Oak Park requirements.,
  2. Complete incoming water and sewer utilities designed as necessary to accommodate the new water play splash area with water to waste system. Include the necessary backflow preventers, meters, meter locations, and drain connection required,
  3. Complete incoming water service to splash pad and control box from Village of Oak Park water main,
  4. Sanitary drainage system from splash pad to Village of Oak Park sewer system.
- b. 60% Construction Document Development
  - Revise Estimate of Probable Construction Cost based on 60% Design Development Documents and the revised Master Plan.
  - Develop plans, details, and specifications and update Estimate of Probable Construction Cost.
  - Submit 60% construction documents to Client's staff for review and comment. (*Assumes maximum of one revision*)
- c. **MEETING #4: Staff-Virtual:** Meet with PDOP staff to review comments relative to 60% Construction Documents. Prepare written summaries of discussions and update the Project Program following the meeting as may be required.
- d. Construction Documents/Bid Package Development
  - Revise documents as necessary in response to PDOP staff comments from the 60% submittal. (*Assumes maximum of one revision*)
  - Finalize drawings and specifications. (The PRI team will work with applicable permitting agencies throughout the final design process in order that code and permit related issues can be identified)
  - Finalize cost estimate and develop bid schedule
  - Prepare preliminary Bid Notice for PDOP
3. **Finalize the Written Documentation** that will be used to bid and construct the improvement including:
  - a. Project Manual and Technical Specifications

A Project Manual will be prepared which will include bid proposal forms; legal advertisement; special conditions; instruction to bidders; and technical specifications. (*General Conditions and Supplementary Conditions as used*)

previously in the recently bid **Andersen Park** project or supplied by the Client)

- b. **Final Estimate of Probable Construction Costs**  
Update quantity estimates and prepare a Final Estimate of Probable Construction Costs for the project based on the final Construction Documents and Technical Specifications for the project.
- c. **MEETING #5: Staff-** Meet with PDOP staff to review comments relating to 100% Construction Documents. Prepare written summaries of discussion. **Seek Authorization to publicly Bid the project.**
- d. Perform internal **Quality Control Review** of the Construction Documents.

**Deliverables:** Construction Documents, Construction Specifications, Construction Cost Estimate, Meeting Summaries, updated Project Program (if required)

### **C. PERMITTING PHASE (PP)**

**Objective:** The objective is to obtain the required permits.

1. Prepare and assemble **Permit Documents** including:
  - a. Site Development Permit with the Village of Oak Park and their respective engineer
  - b. Storm Water Permit with the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC)
  - c. Stormwater Pollution Prevention Plan (SWPPP), including Notice of Intent (NOI) and Storm Water Pollution Prevention Plan.
  - d. National Pollutant Discharge Elimination System (NPDES) Permit application, including on-line submittal to Illinois Department of Environmental Protection (IEPA)..
2. **Submit Permit Documents** as required to the respective regulatory agencies. *All permit application fees are the responsibility of the CLIENT*
3. **Communication** as may be required with PDOP to **Discuss Review Letter(s)** received from regulatory agencies.
4. **Prepare One (1) Set of Authorized Revisions** to the appropriate Permit Documents and resubmit to the respective regulatory agencies. *(Assumes max one set of revisions total)*

**Deliverables:** Permit Documents, Revisions



#### **D. BIDDING ASSISTANCE (BA)**

**Objective:** The objective is to assist the PDOP select a qualified contractor to construct the improvements.

1. **Submit Bidding documents to Online Digital Plan Room** for bidding distribution and management
2. **Prepare Notice to Bidders & Attend Pre-bid Conference**
  - a. The PRI team will assist in developing a list of contractors/prospective bidders for the project and prepare the Notice to Bidders for review by the Client. We will also assist in the distribution of Bid Documents and Specifications to prospective bidders for competitive bidding through an electronic plan and document distribution service. During the bidding process, we will attend a pre-bid conference to meet the contractors to interpret the documents and answer questions regarding the project that may assist the bidder in further understanding the project parameters and construction requirements.
3. **Preparation of Addenda**
  - a. Should clarifications of the bidding documents be required, the necessary addenda will be prepared and released to the Bidders. Addenda will be distributed only upon the approval of Client staff.
4. **MEETING #6: Staff/Prospective Bidders:** The PRI team will attend the bid opening at a time and location specified by the Client where the sealed bids will be opened and read aloud.
5. **Analyze Bid Results & Prepare Bid Tabulation Spreadsheet.** We will assist the Client in vetting the apparent low bidder by **Performing Reference Checks** of the apparent low bidder's references.
6. **Issue a Bid Results Summary Letter**

**Deliverables:** Bidding Documents, Legal Notice, Addenda, Bid Tabulation, Results Summary Letter, Meeting Summaries.

#### **E. CONTRACT ADMINISTRATION (CA)**

**Objective:** The objective is to assist the Client in finalizing and administering the Client's construction contract with the contractor. This includes monitoring the progress and quality of the Contractor's work to ensure general conformance with the Contract Documents

*Following the award of the work to a Contractor, PRI will provide these Contract Administration Services until Final Acceptance of the work, or until 60 days after Substantial Completion of the work, whichever occurs first.*

1. **Prepare Owner/Contractor Agreement** using standard AIA forms

2. **CONTRACT ADMINISTRATION MEETING #1: Pre-Construction Meeting**
  - a. PRI will attend a pre-construction meeting with the Contractor and Client staff to discuss the construction schedule and answer any questions regarding the construction documents or technical specifications and establish a firm working relationship with the Contractor. Additionally, we will review the following:
    - Contractor mobilization and staging
    - Contractor submittals
    - Responsibilities
    - Communications
    - Payment procedures
3. **Prepare Issued for Construction Documents (IFC)** for constructing the work.
4. **SITE MEETINGS: 30 Visits Maximum Total**
  - a. The PRI team will visit the site to observe the contractor's work and verify conformance to the plans and specifications at intervals appropriate to the stage of construction. The PRI team will perform these site visits to become familiar with the progress of the project. We will also make necessary plan interpretations for the contractor. Written field reports will be prepared to inform the Client about the progress of the work completed, endeavor to guard the Client against defects and deficiencies in the work and to determine in general if the work is being performed in a manner indicating that the work, when fully completed, will be in general conformance with the Contract Documents. *(The PRI team shall not be required to make exhaustive nor continuous on-site visits to check the quality nor quantity of the work.)*
5. **Contract Administration and Construction Observation Tasks**
  - a. Review of contractor's request for payment and make recommendations for processing the payment request. These recommendations are a representation to the Client, to the best of the PRI team's knowledge, information, and belief, the work has progressed to the point indicated by the payment request.
  - b. The PRI team will provide the following services during this task as may be appropriate:
    - Review of manufacturer's shop drawings and submittals for general conformance with design intent and compliance with contract documents.
    - Review of applicable field tests and inspection reports verifying compliance with design requirements and contract documents.
    - Prepare change order requests affecting work designed or specified by the PRI team – Due to a change that the Client wished to make to the scope of the Contractor's work, or the Contractor because of discovery of job conditions that were concealed or unknown when the Owner/Contractor Agreement was executed.
    - Review completed work and prepare a Certificate of Substantial Completion and a single "punch list."
    - Final sign-off upon completion of punch list items and prepare recommendation of acceptance by the Client upon satisfactory completion of the project by the contractor; and,

- Coordinate collection of project record documents and other required close-out items from the Contractor including warranties and guarantees and operation and maintenance manuals (if any).

**Deliverables:** Owner/Contractor Agreement, Issued for Construction Documents, Change Orders, Submittal review, Payment Recommendations. Substantial Completion Punch List, and Final-Sign off.

## **F. IDNR COORDINATION & GRANT ADMINISTRATION**

**Objective:** The objective is to assist the Client to ensure successful compliance with the Illinois Department of Natural Resources (IDNR) Open Space Land Acquisition and Development (OSLAD) grant requirements throughout the project lifecycle.

1. Application Review: Review application submittal and total estimated cost of development budget requirements
2. IDNR Communication: Contact grant administrator for the project – discuss project
3. IDNR Review and Approval: Forward the newly developed Master Plan and a revised and updated total estimated costs of development to IDNR for review and comment prior to presentation at review meeting. Seek approval and Master Plan sign-off from IDNR.
4. During construction of the project. The IDNR required “As-built” will be reviewed to ensure project compliance with the IDNR approved plan and submitted to Client for forwarding and delivery to IDNR
5. Progress Reporting: Review and assist the Client in preparing IDNR required progress reports (Jan. 1, April 1, July 1, and October 1) or other mandated dates when requested by the Client.

**Deliverables:** As-built Document, Progress Reports, Master Plan Sign-Off Document

## **ADDITIONAL SERVICES FOR CONSIDERATION**

### **A. SOIL EROSION AND SEDIMENTATION CONTROL INSPECTIONS:**

If requested by CLIENT provide periodic soil erosion and sedimentation control inspections during construction as required by the site development permit and National Pollutant Discharge Elimination System (NPDES) permit requirements.

The NPDES permit may require inspections at a regular interval. The interval of every 7-days or within 24-hours of a 0.25-inch rainfall event. The regular 7-day inspection cycle may be required throughout the winter months as well even if there is no active construction underway. A Not-to-Exceed (NTE) fee estimate can be provided under a separate agreement if such services are required.

**These services will be provided as a supplemental service under a separate agreement.** **TBD**

### **Conclusion**

The PRI team proposes to work closely with Client’s staff throughout the project. As the

design and technical work is developed, we will utilize Client staff to help us understand issues within the community and to discuss the feasibility of recommendations and alternatives that will be produced. The PRI team looks forward to discussing the Longfellow Park Site Development Plan project with you. Our goal is to develop a plan that includes functional, aesthetic, accessible, sustainable, and new recreational opportunities for social interaction and enjoyment of outdoor open space for all within the Park District of Oak Park community.

We feel our conceptual design and park master planning skills are comprehensive, and when combined with our many years of experience in the public sector, will once again provide you with professional services second to none.

If you have any further questions, or require additional information, please don't hesitate to contact us. Thank you again for your consideration.

**PROFESSIONAL FEE**

**Compensation**

The following professional fees and scope of services can be adjusted with the Park District of Oak Park's input to reach a mutually agreeable project approach.

Phase A – Design Development	\$81,200.00
Phase B – Construction Document Services	\$41,250.00
Phase C – Permitting	\$ 49,300.00
Phase D - Bidding Assistance	\$5,500.00
Phase E – Construction Administration/Construction Observation	\$ 71,500.00
Phase F – IDNR Coordination & Grant Administration	\$ 6,900.00

**Direct Cost –**

Production and General Project Expenses	<u>\$ 4,200.00</u>
---	--------------------

<b>Basic Scope of Services Total Compensation</b>	<b>\$259,850.00</b>
---	---------------------

**Additional Meetings:** Compensation for additional meetings with the Client's staff, Park Board, or public, shall be performed by PRI Principal and/or the Project Manager at \$495.00 per meeting/person.

<b>Additional Services:</b>	
Phase G – Soil Erosion and Sediment Control Inspections	TBD

**Compensation Summary:**

Prime Consultant - Planning Resources Inc.	\$205,750.00
Civil Engineering/Permitting – Erikssen Engineering	\$32,500.00
MEP Engineering – Larsen Engineering	<u>\$21,600.00</u>

<b>Grand Total</b>	<b>\$259,850.00</b>
--------------------	---------------------

**SERVICES NOT INCLUDED:**

Our scope of work does not include construction administration services beyond that proposed in **Phase E** such as the contractor's means, methods, techniques, schedule, sequences nor procedures, or for construction safety or any other related programs, or for the contractor's failure to complete the work in accordance with the plans and specifications.

In addition, the following work is not included in the basic scope of services, and will be compensated for a pre-agreed amount, or on an hourly basis in accordance with the current rate schedule.

- Revisions to previously completed and approved phases of the Basic Services
- The services of additional consultants not specified in the proposal documents
- Meetings with the Client or presentations to other parties not specified in the Basic Services
- Detailed quantity estimates and construction cost estimates using data or formats other than our own
- As -Built topographic or record drawings
- Subsurface investigation, soil borings, materials testing, or compaction testing of soils and pavements (This may be required).
- Services required due to the discovery of concealed conditions, actions of others, or other circumstances beyond our control.
- Property line location.
- Soil Erosion and Sedimentation Control Inspections
- Exhaustive nor continuous on-site inspections to check the quality nor quantity of work beyond those specified or as mutually agreed to by Client and PRI during the Construction Administration/Construction Observation Task (if required).
- Services required to restart the project if the client suspends our work for more than 90 days during the performance of our services
- Preparation of segregated or multiple contract bid sets or more than one owner/Contractor agreement.

**CLIENT RESPONSIBILITIES**

- The CLIENT shall provide all information to the Landscape Architect required for the timely preparation of the plans and documents.
- The CLIENT shall identify objectives, schedule, and budget and provide them to the Landscape Architect during Task A including a list of potential CLIENT provided or furnished amenities or site furnishings identified previously.

**AUTHORIZATION**

- Services or meetings not explicitly included in this scope of services shall be considered additional services. Should circumstances arise during project execution that require services beyond those outlined herein, we will promptly notify you in writing of the nature, extent, and anticipated cost of such additional services. No additional services will be performed without your prior written authorization.

**TERMS OF THE AGREEMENT**

See Attached Standard Terms and Conditions

This proposal shall remain open for a period of thirty (30) days from the date of issuance. If the proposal is not accepted and returned to Planning Resources Inc. within thirty (30) days, then the proposal shall automatically terminate without further notice.

**Accepted**



\_\_\_\_\_  
Darrell E. Garrison  
Planning Resources Inc.

\_\_\_\_\_  
Park District of Oak Park

Principal

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

January 29, 2025

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



# **Approval of Andersen Park Improvement Construction Contract**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)

# Memo



To: Jake Worley-Hood, Chair, Parks and Planning Committee  
Board of Park Commissioners

From: Chris Lindgren, Deputy Director of Properties & Planning

CC: Jan Arnold, Executive Director

Date: February 12, 2025

Re: Andersen Park Improvements Construction Contract

---

## Statement

Acquired in 1916, the park is named after renowned children's author Hans Christian Andersen. The park features a center originally designed by architect John S. Van Bergen, though it has undergone significant modifications over the years. The most recent improvements took place in 2006, which included upgrades to the playground, splash pad, and landscaping. In 2018, the park district completed additional interior renovations and installed a new roof.

To assist with the review of Andersen Park's master plan, the PDOP engaged Planning Resources Inc. A community meeting was held on October 27, 2015, at the Andersen Park Center, where the existing master plan was discussed, and community input was gathered on potential future improvements. Approximately 15 community members attended the meeting.

## Discussion

In December 2022, the Park Board approved a design contract with Planning Resources, Inc. to create the drawings, specifications, and provide construction services for Andersen Park. The project was delayed in the capital plan due to the impacts of COVID-19 and related budget constraints.

The final master plan improvements for 2025 primarily focus on the south end of the park. These upgrades include new seating areas, playground enhancements, shaded spaces, outdoor fitness equipment, fencing, a rain garden, landscaping, splash pad improvements, and upgraded surfacing. The project also aims to open up the northwest corner of the park, providing a more welcoming entrance and additional access points.

The bidding documents include a base bid for the main park renovations, along with four bid alternates to account for potential price fluctuations and adjustments to the scope of the project if needed. The largest of these alternates is a deduct option to remove the splash pad work, should the budget require it.

Bid drawings and specifications were completed, and the project went out to bid on January 20, 2025. A non-mandatory pre-bid meeting was held on-site on January 28. Six bids were received on February 11, 2025, at 218 Madison Street at 10:00 AM. After reviewing the bids, staff determined that the lowest responsive and responsible bidder is Hacienda Landscaping, Inc., with whom the Park District has successfully collaborated on previous projects.



The bids were competitive, with Hacienda's bid, including the three bid alternates, totaling \$590,591.50. Staff recommends a contingency of \$45,000, bringing the total to \$635,591.50, which allows for the purchase of all necessary equipment while staying within the project budget.

The Park District has allocated \$1,000,000 in the 2025 capital budget for these improvements.

### Conclusion

The Parks and Planning Committee recommends that the Board approve the contract with Hacienda Landscaping, Inc. for an amount not to exceed \$635,591.50 for the Andersen Park Improvements Project and authorize the Executive Director to sign the contract.

*Attachments: Bid Results & Hacienda Landscaping, Inc. Bid Packet*



**MEMORANDUM: BID RESULTS**

**Park District of Oak Park  
Andersen Park Redevelopment 2025**

February 12, 2025

Jan Arnold  
Executive Director  
Park District of Oak Park

Re: Bid Results and Summary

The Andersen Park Redevelopment Project was advertised for bids on January 15, 2025, with plans uploaded to DemandStar. Emails were sent to five (5) potential bidders that had previously either bid on projects designed by Planning Resources Inc. (PRI) or had expressed an interest in bidding on PRI projects.

There were thirty-six plan holders.

A pre-bid conference was held on-site on January 28th, with questions to be submitted by February 3, 2025. There was only one (1) bidder in attendance at the pre-bid. Addendum No. 1 was issued on February 5, 2025, reflecting questions collected and/or raised during the pre-bid conference.

Bids were received until 10:00AM on February 11th. Six (6) bids were received as follows:

<b>Contractor</b>	<b>Innovation Landscaping Inc.</b>	<b>A Jules Construction</b>	<b>Landworks LLC</b>	<b>Hacienda Landscaping Inc.</b>	<b>Beritus Inc</b>	<b>Copenhaver Construction</b>
Base Bid	\$683,913.75	\$692,006.00	\$789,000.00	\$584,591.50	\$770,080.07	\$717,419.00
Alternate 1 (Add)	\$8,600.00	\$4,000.00	\$7,665.00	\$1,500.00	\$3,780.00	\$1,700.00
Alternate 2 (Add)	\$26,500.00	\$3,000.00	\$2,150.00	\$1,500.00	\$3,750.00	\$1,100.00
Alternate 3 (Add)	\$4,500.00	\$3,000.00	\$4,650.00	\$3,000.00	\$1,620.00	\$3,000.00
Alternate 4 (Deduct)	(\$88,780.00)	(\$97,875.00)	(\$101,435.50)	(\$117,645.00)	(\$169,300.20)	(\$142,262.00)

All bidders acknowledged receipt of Addenda 1 and submitted the required bid bonds and proof of insurance.



**MEMORANDUM: BID RESULTS**

PRI reviewed all bids and checked the mathematical computations to verify the bids submitted. Of the three (3) lowest bids, a mathematical correction was required on Innovation Landscaping Inc.'s and A Jules Construction's bid form. The following table summarizes the updates to the three (3) lowest bids.

<b>Contractor</b>	<b>Hacienda Landscaping Inc.</b>	<b>Innovation Landscaping Inc.</b>	<b>A Jules Construction</b>
Base Bid as Corrected	\$584,591.50	\$684,653.75	\$706,406.00
Difference to low bid	-	\$100,062.25	\$121,814.50
Bid inclusive of all Alternates	\$487,666.50	\$595,873.75	\$618,531.00
Difference to low bid	-	\$108,207.25	\$130,864.50

PRI and the Park District have previously worked with Hacienda Landscape Inc. on several projects and have found them to be quality contractors that are concerned about quality and thoroughness. In addition, the contract references received were acceptable. We would recommend them as the lowest responsible bidder for the Andersen Park Redevelopment project.

Upon Park Board review and approval, we will begin preparation of the Contracts for Construction.

**We would recommend the Park District of Oak Park award a contract for construction of the Andersen Park Redevelopment to Hacienda Landscaping, Inc. for a not to exceed amount of \$584,591.50.**

---

# Project Manual

---

## Andersen Park Redevelopment 2025

824 Hayes Ave  
Oak Park, IL 60302

---

Submitted By:

Hacienda Landscaping Inc  
Company Name

17840 Grove Rd. Minooka IL 60447  
Address

02/10/25  
Date

Park District of Oak Park

218 Madison Street  
Oak Park, IL 60302

---

Issued for Bid:  
January 20, 2025

Optional Pre-Bid Conference 11:00AM Tuesday January 28, 2025

Bid Date:  
February 11, 2025, 10:00AM

Bids are due on February 11, 2025 10:00AM Local Time.  
Bids will be opened and read aloud at 10:00 AM in person at the  
Park District of Oak Park Office, 218 Madison Street, Oak Park, IL 60302



Planning Resources Inc. 913 Parkview Boulevard Lombard, IL 60148 630.668.3788

## GENERAL INSTRUCTIONS TO BIDDERS

### 1. Interpretation of Documents Included in Bid Package

A. Defined Terms. All terms capitalized in these General Instructions to Bidders and in the other documents included in the Bid Package are defined in the documents included in the Bid Package and shall have such defined meanings wherever used.

B. Implied Terms. If any personnel, equipment, materials, or supplies that are not directly or indirectly set forth in the contract are nevertheless necessary to the proper provision, performance, and completion of the whole of the Work in accordance with the intent of the contract, each prospective Bidder must provide for that personnel, equipment, materials, or supplies in its proposal as fully as if it were particularly described.

C. Information Provided by Landscape Architect. When information pertaining to subsurface, underground, or other concealed conditions, soils analysis, borings, test pits, utility locations or conditions, buried structures, condition of existing structures, and other preliminary investigations is distributed with the Bid Package, or that information is otherwise made available to any prospective Bidder by the Landscape Architect, that information is distributed or made available solely for the convenience of such prospective Bidder and is not part of the Bid Package. The Landscape Architect assumes no responsibility whatever in respect to the sufficiency or accuracy of any such information, and there is no guaranty or warranty, either expressed or implied, that the conditions indicated are representative of those existing throughout the Work or the Work Site, or that the conditions indicated are representative of those existing at any particular location, or that unanticipated conditions may not be present.

D. Addenda. No interpretation of the documents included within the Bid Package will be made except by written addendum duly issued through Accurate Repro, Inc. Online Plan room. No interpretation not contained in an addendum will be valid or have any force or effect whatever, nor entitle any Bidder to assert any claim or demand against the Park District on account thereof.

All addenda issued prior to the opening of Bidder's proposals will become a part of the Bid Package. Issued addenda will be available to registered plan holders not later than two (2) days prior to the date fixed for opening of Proposals

If any Bidder is in doubt as to the true meaning of any part of the Bid Package, that Bidder must submit to the Landscape a written request for an interpretation and shall be received at least five (5) days prior to date fixed for opening of Proposals. Interpretations and supplemental instructions will be in the form of written Addenda to the Bid Documents.

The Landscape Architect will use its best efforts to issue addenda in response to all valid, appropriate, and timely inquiries, but accepts no responsibility for doing so.

## **2. Calculation of Unit Price Proposals**

On all items for which Bidder's proposals are to be received on a unit price basis, the approximate quantities stated in the Schedule of Prices are the Landscape Architect's estimate only for the Landscape Architect's convenience in comparing proposals and may not be relied on by Bidders. Each Bidder, before submitting its proposal, must make its own estimate of the quantities of unit price items required to complete the Work and must determine its price proposal for each unit price item in light of its own estimate.

## **3. Prevailing Wages**

In accordance with the Illinois Prevailing Wage Act, 820 ILCS 130/0.01 *et seq.*, not less than the prevailing rate of wages for similar work in the locality in which the Work is to be performed must be paid to all laborers. A copy of the Park District's ordinance ascertaining the prevailing rate of wages in effect as of the date of this Bid Package is included in this Bid Package. If the Illinois Department of Labor revises the prevailing rate of hourly wages to be paid, the revised rate will apply to the contract. The contract includes important compliance standards related to the Prevailing Wage Act.

## **4. Taxes and Benefits**

The Park District is exempt from state and local sales, use, and excise taxes. No Bidder's proposal may include any such taxes. A letter of exemption will be provided to the successful Bidder if necessary. The Park District will not reimburse, nor assist the successful Bidder in obtaining reimbursement for, any state or local sales, use or excise taxes paid by the successful Bidder.

A Bidder's price proposal must include all other applicable federal, state, and local taxes of every kind or nature applicable to the Work as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities or other similar benefits.

## **5. Permits and Licenses**

Except as otherwise expressly provided in the contract, a Bidder's price proposal must include the cost of obtaining all permits, licenses, and other approvals and authorizations required by law for performance of the Work. Each Bidder must determine the applicable permits, licenses, and other approvals and authorizations and no extra compensation shall be paid by the Park District for the successful Bidder's failure to include these costs in its proposal.

## **6. Preparation of Bidder's Proposal**

A Bidder's proposal must be made only on the blank Bidder's proposal form included in this Bid Package. The Bidder's proposal form must be removed from the Bid Package prior to preparation for submission.

Entries on the Bidder's proposal form must be typed or legibly written in ink. Price proposals must be written in figures only as provided on the Bidder's proposal form. In case

of any error in adding or multiplying individual items, the prices listed for individual items will control over any incorrect total of such items. A Bidder's proposal may be rejected if it does not contain a requested price for each item named in the Bidder's proposal form or may be interpreted as bidding "no charge" to the Park District for any item left blank.

Bidders are warned against making alterations of any kind to the Bidder's proposal form or to any entry thereon. Bidder's proposals that contain omissions, conditions, alterations, or additions not called for may be rejected or interpreted so as to be most favorable to the Park District.

Each Bidder must securely staple into its proposal a copy of each addendum issued and shall include in the place provided in the proposal form a listing of the addenda.

Each Bidder must complete and securely staple into its proposal the Bidder's sworn acknowledgement and the Bidder's sworn work history statement included in this Bid Package, and must staple into its proposal the bid security and the surety and insurance commitment letters specified in the Invitation for Bidder's Proposals.

Every Bidder submitting a proposal will be deemed to be bound by its proposal regardless of whether the requirements for signing the proposals are satisfied. However, any proposal that fails to comply with those signature requirements may nevertheless be rejected.

Bidder's proposals that are not submitted on the Bidder's proposal form or that are not prepared in accordance with these General Instructions to Bidders may be rejected. If a deficiently prepared proposal is not rejected, then the Park District may demand correction of any deficiency and award the contract to the Bidder on satisfactory compliance with these General Instructions to Bidders.

## 7. Signature Requirements

- A. Bidder's Proposals. The following requirements apply to signing of a proposal:
- (1) Corporations. Each proposal submitted by a corporation must be signed by the president or other authorized officer of the corporation and must bear the attesting signature of the secretary or assistant secretary of the corporation.
  - (2) Partnerships. Each proposal submitted by a partnership must be signed by all of its general partners or by an attorney-in-fact.
  - (3) Individuals. Each proposal submitted by an individual must be signed by that individual or by an attorney-in-fact.
  - (4) Joint Ventures. Each proposal submitted by a joint venture must be signed by each signatory of the joint venture agreement by which the joint venture was formed in accordance with the applicable provisions of (1), (2), and (3) above or by an attorney-in-fact.

When requested by the Park District, a Bidder must furnish satisfactory evidence of the authority of the person or persons signing on behalf of Bidder.

B. Other Documents. The signature requirements in Subsection 7A apply to all other documents in this Bid Package required to be executed by the Bidder, the Bidder's sureties, and the Bidder's insurance representatives as well as to the contract, the contractor's certification, and all other required documentation related to the contract.

## **8. Bid Security**

A. Required Bid Security. Every Bidder's proposal must include bid security in the form of a cashier's check, certified check, or bid bond as specified in the Invitation for Bidder's Proposals (the "*Bid Security*"), which Bid Security shall stand as a guaranty that (1) the Bidder will submit all additional information requested by the Park District, (2) if the Bidder's proposal is accepted, the Bidder will timely file the bonds and certificates and policies of insurance required by the contract, and (3) if the Bidder's proposal is accepted, then the Bidder will timely execute the contract, the contractor's certification, and all other required documentation related to the contract.

B. Return of Bid Security. Bid security submitted in the form of cashier's checks or certified checks will be returned within five days after execution of the contract by the Park District. Bid bonds will not be returned unless requested by a Bidder.

C. Liquidated Damages. If a Bidder fails to timely submit all additional information requested by the Park District, or if the successful Bidder fails to timely and properly submit all required bonds, certificates, and policies of insurance, or if the successful Bidder fails to timely and properly execute the contract, the contractor's certification, or any other required documentation and Work related to the contract, then the Park District will have the right at its option to retain, as reasonably estimated liquidated damages and not as a penalty, the entire amount of the bid security or 10 percent of the Bidder's price proposal, whichever is greater, or to exercise any and all equitable remedies it may have against the defaulting Bidder.

## **9. Submission of Bidder's Proposal**

Two copies of the Bidder's proposal, properly signed and accompanied by all other required documents, must be enclosed in a sealed envelope or package and must be addressed and delivered as designated in this Bid Package. All proposals received after the specified time for the opening of bids will be returned unopened.

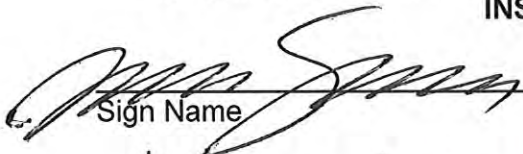


The sealed envelope or package containing a proposal must be identified as such and must be marked with the title of the contract and Bidder's name:

**ANDERSEN PARK REDEVELOPMENT 2025  
PROJECT**

**This signed document must be included with the submitted bid documents.**

**By signing this document, the contractor understands and agrees to the above  
INSTRUCTIONS TO BIDDERS.**

 Sign Name	Maria Guzman Print Name	02/10/25 Date
<hr/>		
Hacienda Landscaping Inc Company Name		

**10. Withdrawal of Bidder's Proposal**

A Bidder's proposal may be withdrawn at any time prior to the opening of any proposal, so long as a request for withdrawal is submitted to the Park District prior to the opening of any proposal, in writing executed by Bidder in the manner specified in Section 7 of these General Instructions to Bidders. The withdrawal of a Bidder's proposal prior to opening of any proposal will not prejudice the right of Bidder to file a new proposal.

No Bidder's proposal may be withdrawn without the consent of the Park District for a period of 60 days after the opening of any proposal. Any Bidder's proposal may be withdrawn at any time after the expiration of the 60-day period.

**11. Qualification of Bidders**

A. Factors. the Park District intends to award the contract only to a Bidder that furnishes satisfactory evidence that it has the requisite experience, ability, capital, facilities, plant, organization and staffing to enable it to perform the Work successfully and promptly and to complete the Work for the contract price and within the contract time.

B. Additional Information. The Park District may require from any Bidder, prior to award of the Contract, a detailed statement regarding the business and technical organizations and plant of that Bidder that is available for the Work. The Park District also may request information pertaining to financial resources, experience of personnel, contract defaults, litigation history, and pending construction projects.

C. Final Determination. The final selection of the successful Bidder will be made on the basis of the amounts of the Bidders' price proposals, the Park District's prior experience with the Bidders, the Park District's knowledge of the Bidders' performances on other relevant projects, any additional information submitted by Bidders to satisfy the Park District that Bidders are adequately prepared to fulfill the contract, and all other relevant facts or matters mentioned in this Bid Package or that the Park District may legally consider in making its determination.

## 12. Disqualification of Bidders

A. No More Than One Bidder's Proposal. No more than one proposal for the Work described in the Contract will be considered from any single corporation, partnership, individual or joint venture, whether under the same or different names and regardless of whether in conjunction with any other corporation, partnership, individual or joint venture. Reasonable grounds for believing that any corporation, partnership, individual, or joint venture is interested in more than one proposal for the Work may cause the rejection of all proposals in which that corporation, partnership, individual, or joint venture is interested. Nothing contained in this Subsection 12A prohibits a single corporation, partnership, individual, or joint venture, whether under the same or different names and regardless of whether in conjunction with any other corporation, partnership, individual, or joint venture, from submitting a bid or quoting prices to more than one Bidder for equipment, materials, and supplies or labor to be furnished as a subcontractor or supplier.

B. Collusion. If there are reasonable grounds for believing that collusion exists among any Bidders, no proposals of the participants in collusion will be considered.

C. Default. If a Bidder is or has been in default on a contract with the Park District or in the payment of money due the Park District, its proposal will not be considered.

## 13. Award of Contract

A. Reservation of Rights. the Park District reserves the right to accept the proposal that is, in its judgment, the best and most favorable to the interests of the Park District and the public, to reject the low price proposal, to accept any item of any proposal, to reject any and all proposals, to accept and incorporate corrections, clarifications or modifications after the opening of the proposals when to do so would not in the Park District's opinion prejudice the bidding process or create any improper advantage to any Bidder, and to waive irregularities and informalities in the bidding process or in any proposal submitted. The prior waiver of a defect or informality may not be considered a waiver of any future or similar defect or informality and Bidders may not rely on or anticipate any waiver in submitting their proposals.

B. Firm Offers. All proposals are firm offers to enter into the contract and no proposal will be deemed rejected, notwithstanding acceptance of any other proposal, until the contract has been executed by both the Park District and the successful Bidder or until the Park District affirmatively and in writing rejects the other proposal.

C. Time of Award. It is expected that the award of the contract, if it is awarded, will be made within 60 days after the opening of the proposals. Administrative difficulties encountered after the opening of the proposals, including without limitation the annulment of an award, may delay an award or subsequent award beyond the 60-day period, and the Park District may accept any proposal for which the date for acceptance has been extended as provided in Section 10 of these General Instructions to Bidders to avoid the need for re-advertisement. No Bidder will be under any obligation to extend the date for acceptance of its proposal. The failure of one or more of the Bidders or their sureties to extend the date

for acceptance of its proposal will not prejudice the right of the Park District to accept any proposal for which the date for acceptance has been extended.

#### **14. Notice of Award; Effective Date of Award**

If the contract is awarded by the Park District, then that award will be effective when a Notice of Award in the form included in this Bid Package has been delivered to the successful Bidder (the "*Effective Date of Award*"). The Park District will prepare three copies of the contract based on the Bidder's proposal and will submit them to the successful Bidder with the Notice of Award.

#### **15. Closing of Contract**

A. Closing Date. Unless otherwise stated in the Notice of Award, the successful Bidder must complete all conditions precedent to closing before, and the contract and all related documents must be executed, submitted, and exchanged by the Park District and Bidder (the "*Closing*") on, the tenth day after the Effective Date of Award or a later date set by the Park District in the exercise of its sole discretion (the "*Closing Date*").

B. Conditions Precedent to Closing. On or before the Closing Date, the successful Bidder must (1) sign (see Section 7), date as of the Closing Date, and submit to the Park District all three copies of the contract, the contractor's certification, and all other required documentation related to the contract and (2) submit three executed copies of all required bonds dated as of the Closing Date and all certificates and policies of insurance (the "*Conditions Precedent to Closing*").

Failure to timely execute or submit any of the required documents will be grounds for the imposition of liquidated damages as set forth in Section 8 above. If any of the submitted documents fails to comply with these General Instructions to Bidders or the contract or are not timely executed and submitted, then the Park District, in its sole discretion, may annul the award or allow the successful Bidder an opportunity to correct the deficiencies.

The Park District will not execute the contract until all deficiencies have been cured or the Park District has received adequate assurances, as determined by the Park District, of complete and prompt performance.

C. Closing. At the Closing the Park District will execute all copies of the contract, retain two copies of the completed Contract, and tender one copy to the Bidder. The Bidder must tender a copy of the executed contract to its surety company or companies. The Bidder or its agent must be present at the Closing.

#### **16. Failure to Close**

A. Annulment of Award; Liquidated Damages. The failure or refusal of a successful Bidder to comply with the Conditions Precedent to Closing or to Close will be just cause for the Park District to annul the award, and impose liquidated damages and exercise equitable remedies as set forth in Section 8 above.

B. Subsequent Awards. On annulment of an award, the Park District may accept, and award a Contract based on, any other Bidder's Proposal as the Park District, in its sole judgment, deems to be the best or may invite new Proposals or may abandon the bidding process or the Work.

## BIDDER'S PROPOSAL FORM

### Andersen Park Redevelopment 2025 BID FORM

[Bidder must submit this form as its bid]

1. PROJECT IDENTIFICATION

- A. Project name: Andersen Park Redevelopment 2025
- B. Project locations: 824 Hayes Ave., Oak Park, Illinois 60302
- C. Owner: Park District of Oak Park, 218 Madison Street, Oak Park, Illinois 60302

2. BIDDER IDENTIFICATION

Name: Hacienda Landscaping Inc  
Address: 17840 Grove Rd  
Minooka IL 60447  
Telephone: 8157826493  
Primary contact name: Maria Guzman  
Primary e-mail address: hacienda1911@gmail.com

3. BIDDING DOCUMENTS

- A. Drawing numbers and titles listed on Cover Sheet
- B. Specification numbers and titles listed on Table of Contents in Project Manual
- C. Contract Agreement and General Conditions

4. BASE BID

**PROJECT NAME: ANDERSEN PARK REDEVELOPMENT 2025**

The Bidder hereby agrees having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Planning Resources Inc., to furnish all material, labor, material, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the sum of:

[in numerals only] \$ 584,591<sup>50</sup>

**ALTERNATE BID SEGMENTS**

Bidder must not include the following items in the base bid: (a) costs of bonds and (b) permit fees (see Sections 7 and 8 below). Refer to section 01 23 00 for description of Alternates as indicated on drawings. Bidder to include bid number for alternates on Schedule of Values.

5. **SCHEDULE OF VALUES**

All Quantities shown in the Bid Proposal Form are estimated and provisional and are provided for the Bidder's Convenience as well as to provide a common basis for bidding. The Bidder is responsible for verifying all estimated quantities in the Bid Form and performing his or her own quantity take off of all work items. Failure to provide units/unit prices or extended prices for any requested item may be cause for classifying bid as NON RESPONSIVE. PROVIDE A PRICE FOR ALL REQUESTED ITEMS.

General Contractor:								Issue for: Addendum #1	
NO.	Item	Unit	Estimated Plan Quantity	AS-BID QUANTITY	Unit Price	Extension	Total by Category	Comments	
<b>General Condition</b>							<b>Total General Conditions</b>	<b>\$67,700</b>	
1	Mobilization-Demobilization [Maximum 2% of Total Contract]	LS	1		10,000	10,000			
2	Bonds & Insurance	LS	1		27,000	27,000			
3	Construction fence including access gates and signage	LF	450		16	7,200			
4	Tree Protection	LS	1		3,000	3,000			
5	Temporary sanitary facilities for length of Project	LS	1		2,500	2,500			
6	Construction staking and layout for project, including all horizontal and vertical control for project	LS	1		18,000	18,000			
<b>Demolition &amp; Removals</b>							<b>Total Demolition</b>	<b>\$37,425</b>	
7	Underground drainage utility removal	LS	1		3,800	3,800			
8	Water supply utility removal	LS	1		890	890			
9	Concrete pavement removal (include splash pad, walkway, and ADA ramp)	SF	3,050		3	9,150			
10	Concrete curb removal	LF	12		16	192			
11	Play equipment components removal	LS	1		3,500	3,500			
12	Splash pad removal (all equipment including as spray heads, piping, distribution manifold, control panel, and vault)	LS	1		3,900	3,900			
13	Drinking fountain removal	EA	1		300	300			
14	Decorative metal fence removal	LF	84		14	896			
15	Chainlink fence removal	LF	84		14	896			
16	Unit paving removal	SF	250		3	750			
17	Unit paving removal for reinstallation	SF	40		20	800			
18	Engineered Wood Fiber removal	CY	155		45	6,975			
19	Engineered Wood Fiber removal for reinstallation	CY	18		60	1,080			
20	Flagpole removal for reinstallation	LS	1		600	600			
21	Stone monument removal for reinstallation	LS	1		200	200			
22	Signage removal for reinstallation (Park Entrance)	EA	1		200	200			
23	Tree removal	EA	2		1,600	3,200			
24	Planting removal	SF	18		6	96			
<b>Erosion Control (includes installation, maintenance, removal, and restoration as needed).</b>							<b>Total Erosion Control</b>	<b>\$7,880</b>	
25	Silt fence	LF	700		4	2,800			
26	Silt worm	LF	10		8	80			
27	Stockpile Protection Silt fence	LF	200		4	800			
28	Inlet Protection (include existing inlets and all new inlets after installation).	EA	8		350	2,100			
29	Stabilized construction entrance	LS	1		1,300	1,300			
30	Concrete Washout	EA	1		800	800			
<b>Earthwork</b>							<b>Total Excavation and Grading</b>	<b>\$25,000</b>	
31	Top soil strip and stockpile	CY	85		60	5,100			
32	Excavation and grading	CY	300		50	15,000			
33	Topsoil respread	LS	1		4900	4,900			
<b>Site Concrete</b>							<b>Total Site Concrete</b>	<b>\$97,395</b>	
<b>Concrete Pavement (6-In Fiber Reinforced)</b>									
34	Walkway	SF	3,000		16	48,000			
35	Splash pad	SF	800		18	14,400			
<b>Decorative Concrete Pavement</b>									
36	"Leaf" Patio (Integral color and surface retarder)	SF	210		22	4,620			
37	"Bridge" wood plank walk (Integral color and stamped)	SF	50		35	1,750			
38	"Educational Plaza" (Integral color and surface retarder)	SF	400		20	8,000		Updated in Add. 1	
39	Acrylic based pavement marking system - Educational Plaza (3 to 5 colors)	SF	375		12	4,500			
<b>Concrete curb</b>									
40	6x18 barrier curb	LF	150		35	8,250			
41	6x12 barrier curb	LF	175		43	7,875			
<b>Unit Paving</b>							<b>Total Unit Paving</b>	<b>\$10,815</b>	
42	Reinstall unit paver (semi-circle patio and circle patio as indicated on drawings)	SF	40		16	640			
43	Unit paver - precast concrete	SF	407		25	10,175			
<b>Play and Fitness Area Surfacing</b>							<b>Total Play and Fitness Area Surfacing</b>	<b>\$22,552</b>	
44	Prepare synthetic turf subgrade - Main Playground	SF	4,730		4	18,920			
45	Prepare synthetic turf subgrade - Fitness area (Contractor to prepare subgrade, coordinate with Forever Lawn installers (owner furnished and owner installed))	SF	503		4	2,012			
46	Reinstall existing Engineered Wood Fiber (initial 8-in depth) - Adventure Play	CY	18		30	540			
47	Furnish and install Engineered Wood Fiber (remaining depth) - Adventure Play	CY	18		60	1,080			
<b>Fences and Gates</b>							<b>Total Fences and Gates</b>	<b>\$13,888</b>	
48	4-ft height decorative metal fence	LF	56		248	13,888			

All Quantities shown in the Bid Proposal Form are estimated and provisional and are provided for the Bidder's Convenience as well as to provide a common basis for bidding. The Bidder is responsible for verifying all estimated quantities in the Bid Form and performing his or her own quantity take off of all work items. Failure to provide units/unit prices or extended prices for any requested item may be cause for classifying bid as NON RESPONSIVE. PROVIDE A PRICE FOR ALL REQUESTED ITEMS.

General Contractor:							Issue for: Addendum #1		
NO.	Item	Unit	Estimated Plan Quantity	AS-BID QUANTITY	Unit Price	Extension	Total by Category	Comments	
<b>Retaining Walls</b>							<b>Total Retaining Walls</b>	<b>\$ 30,310</b>	
49	Modular block wall 2-ft height (including blocks, coping and entire system)	LF	140		140	19,600			
50	Modular block wall 3-ft height (including blocks, coping and entire system)	LF	83		170	10,710			
<b>Site Furnishing</b>							<b>Total Site Furnishing</b>	<b>\$104,420</b>	
<b>Owner-Furnished/Contractor-Installed</b>									
51	Elkay Water fountain	EA	1		5,400	5,400			
52	SiteScapes Tables	EA	3		400	1,200			
53	SiteScapes Umbrella	EA	3		100	300			
54	SiteScapes Chairs	EA	11		200	2,200			
55	Landscape Structures Main Playground Structure Repair	LS	1		720	720			
56	Landscape Structures Main Playground Structures Expansion	LS	1		52,000	52,000			
57	Landscape Structures Fitness Area Structures	LS	1		6,200	6,200			
58	Landscape Structures Adventure Play Area Structures	LS	1		10,600	10,600			
59	Shade System Shade Structure	LS	1		4,000	4,000			
<b>Reinstallation of Existing Furnishing</b>									
60	Signage reinstallation (Park Entrance)	EA	1		400	400			
61	Flagpole	LS	1		2,000	2,000			
62	Stone Monument	LS	1		3,500	3,500			
<b>Contractor-Furnished/Contractor-Installed</b>									
63	Seating - boulder	EA	3		800	2,400			
64	Landscape stone - boulder	LF	45		300	13,500			
<b>Landscaping</b>							<b>Total landscaping</b>	<b>\$ 57,502<sup>50</sup></b>	
65	Deciduous Tree	EA	1		850	850			
66	Shrubs	EA	21		160	3,360			
67	Perennials and Ornamental Grasses	EA	51		40	2,040			
68	Groundcovers	SF	200		15	3,000		Updated in Add. 1	
69	Ornamental Grass	SF	404		20	8,080			
70	Pollinator Garden Planting	SF	970		20	19,400			
71	Seed Mix - Turf (with Erosion Control Blanket)	SF	10,850		1.25	13,312 <sup>5</sup>			
72	Hardwood Mulch, 4-in	CY	23		160	3,680			
73	Pollinator Garden Soil Mlx	CY	54		70	3,780			
<b>Site Utilities</b>							<b>Total Site Utilities</b>	<b>\$ 109,704</b>	
<b>Water</b>									
74	1-in Type K Copper Line (Water Meter to RPZ, RPZ of Water Fountain)	LF	36		250	9,000			
75	RPZ (owner install cover)	EA	1		6,800	6,800			
76	Water service connection (water meter to RPZ, and RPZ to drinking fountain)	LS	1		4,500	4,500			
<b>Splash Pad</b>									
77	Control panel and manifold enclosure	EA	1		6,000	6,000			
78	Owner furnished splash pad equipment (include control panel, manifold, splash toys, splash pad inlet, and all connections)	LS	1		51,000	51,000			
<b>Electrical</b>									
79	Reconnect existing electrical service to splash pad control panel	LS	1		3,800	3,800			
<b>Storm Sewer</b>									
80	48-in Type A Catch Basin (with backflow preventer)	EA	1		5,000	5,000			
81	24-in Type C Catch Basin	EA	3		3,000	9,000			
82	4-in Clean-out	EA	2		250	500			
83	4-in perf SDR 28 PVC W/ Aggregate Bedding/Backfill and Geotextile Fabric	LF	275		25	6,875			
84	4-in solid SDR 28 PVC W/ Aggregate Bedding/Backfill and Geotextile Fabric	LF	103		23	2,369			
85	6-in solid SDR 28 PVC W/ Aggregate Bedding/Backfill and Geotextile Fabric	LF	50		30	1,500			
86	6-in solid Class C-900 PVC connection to combined sewer main	LF	38		35	1,260			
87	Connection to combined sewer main	LS	1		800	800			
88	Dry well - drinking fountain	EA	1		300	300			
89	Pollinator garden observation well	EA	1		800	800			
<b>TOTAL BID INCLUDING ALLOWANCES AND CONTINGENCIES</b>							<b>TOTAL ALL SECTIONS INCLUDING ALLOWANCES</b>	<b>\$ 584,591<sup>5</sup></b>	



All Quantities shown in the Bid Proposal Form are estimated and provisional and are provided for the Bidder's Convenience as well as to provide a common basis for bidding. The Bidder is responsible for verifying all estimated quantities in the Bid Form and performing his or her own quantity take off of all work items. Failure to provide units/unit prices or extended prices for any requested item may be cause for classifying bid as NON RESPONSIVE. PROVIDE A PRICE FOR ALL REQUESTED ITEMS.

General Contractor:							Issue for: Addendum #1		
NO.	Item	Unit	Estimated Plan Quantity	AS-BID QUANTITY	Unit Price	Extension	Total by Category	Comments	
<b>ALTERNATE</b>							<b>Total Alternates</b>	<b>\$123,645</b>	
90	Alternate 1 - Utility Installation - Trench Backfill and Pavement replacement (splash pad and playground)	LS	1		1,500	1,500			
91	Alternate 2 - Utility Installation - Trench Backfill, Pavement, and Curb replacement (Along Hayes Ave.)	LS	1		1,500	1,500			
92	Alternate 3 - Flagpole replacement - Install owner furnished flagpole	LS	1		3,000	3,000			
	<u>Alternate 4 - Deduct splash pad renovation, add drainage installation per L-601.</u>								
	<u>Deduct Demolition Scope</u>								
93	Deduct water supply utilities removal	LS	1		850	850			
94	Deduct concrete pavement removal.	SF	1,320		3	3,960			
95	Deduct splash pad equipment removal.	LS	1		3,900	3,900			
96	Deduct drinking fountain removal	EA	1		300	300			
97	Deduct unit paver removal	SF	205		3	615			
98	Deduct tree removal	EA	1		1,600	1,600			
	<u>Concrete Pavement</u>								
99	Deduct splash pad concrete	SF	800		18	14,400			
100	Deduct concrete walk around splash pad	SF	500		16	9,440			
	<u>Decorative Concrete Pavement</u>								
101	Deduct "Leaf" Patio	SF	210		22	4,620			
	<u>Owner Furnished/Contractor Installed</u>								
102	Deduct installing water fountain	EA	1		5,400	5,400			
103	Deduct installing shade structure	EA	1		4,000	4,000			
	<u>Utilities</u>								
104	Deduct water service connection	LS	1		4,500	4,500			
105	Deduct splash pad equipment installation	LS	1		51,000	51,000			
106	Deduct electrical service connection	LS	1		3,800	3,800			
107	Deduct dry well for drinking fountain	LS	1		500	500			
	<u>Add Drainage Scope</u>								
108	6-in solid SDR 28 PVC, tile to existing splash pad drainage	LF	192		30	5,760			
109	10-in dia. ADS Nylonplast Basin, 6-in below synthetic turf	EA	1		1,500	1,500			
110	10-in dia. ADS Nylonplast Basin	EA	1		1,500	1,500			

\$117,645-

6. PERFORMANCE AND PAYMENT BOND

NOTE: The costs for a performance bond or a labor and materials payment bond may not be included in the base bid.

The Bidder states that the cost of a performance and payment bond from an approved surety licensed to do business in the State of Illinois, in the amount of **110 percent** of the Bidders total base bid will be:

\$ 110,010

The name of the surety is: Assurance Agency

7. PERMIT FEES

NOTE: The cost for permit fees required by the Village of Oak Park may not be included in the base bid. The Owner will pay for permit fees including:

- A. Plan Review Fee
- B. Permit Fees
- C. Right-of-Way Opening Permit
- D. Water Tap Fee
- E. Sewer Tap Fee

8. REGISTRATION WITH VILLAGE OF OAK PARK

The Bidder must be registered, at its own expense, with the Village of Oak Park at the time the bid is submitted.

9. SUBCONTRACTORS AND SUPPLIERS

The Bidder represents that the entities listed in the "Sub-Contractor and Supplier List" Form will be subcontractors or supplies to the Bidder for the described portions of the work. Form is provided within project manual.

10. UNIT PRICES (Descriptions attached in specifications)

- A. A "Unit Price" is an amount proposed by the Bidder, as a price per unit of measurement for materials or services added to or deducted from the Contract Price by appropriate modification, if quantities of the work required by the Contract Documents are increased or decreased.
- B. The Bidder proposes the following installed unit prices for additions or deductions to the total base bid:

11. PROJECT SUPERVISOR

Name of Project Supervisor:

Juan Guzman

12. BIDDER QUALIFICATIONS

The Bidder must complete and submit with this bid the Qualification Documents under Instructions to Bidders Part 1.9 Statement of Qualifications.

13. PROGRESS SCHEDULE:

The Bidder must include a Work Duration Schedule as part of this bid, including but not limited to the following milestones as applicable to the work segments for which the Bidder has submitted a bid: Start and finish dates, activities identified, and number of weather days, assuming a start date of April 1, 2025.

- A. Start of construction (April 1, 2025)
- B. Final completion (November 15, 2025)

14. COMMENCEMENT AND COMPLETION

The Bidder must commence work on a date specified in a written Notice to Proceed to be issued by the Owner/Architect and must complete the work within the Contract Time.

15. CONTRACTOR'S LICENSE

The Bidder states that it is a duly licensed contractor in the State of Illinois for all work for which the Bidder has submitted a bid.

16. BID GUARANTEE

The Bidder will submit cash, a cashier's check, a certified check, or a bid bond, as liquidated damages for any failure stated in the next paragraph, in the amount of 5% of the Bidder's total base bid.


The Bidder agrees to execute a contract for the work in the amount of the total base bid and including the representations in this bid form and to furnish bonds as specified by the contract documents within seven days after a written Notice of Award. The Bidder's bid is firm and may not be retracted for 60 days after it has been opened by the Owner. The Bidder agrees that a failure of the Bidder to comply with the Section or any other provisions of this bid forfeits the Bidder's bid security to the Owner and authorizes the Owner to take all necessary actions to possess the bid security.

If the Owner does not issue a Notice of Award within 60 days, then the Owner will return to the Bidder the bid security.

17. SUBMISSION OF BID

Submitted this 10 day of February, 2025

Submitted by: Hacienda Landscaping Inc  
(Formal name of Bidder)

Signature:   
(Authorized signatory)

Printed name: Maria Guzman

Title: President

Attest:

Signature: Blanca Lara

Printed name: Blanca Lara

Title: Secretary

License No.: \_\_\_\_\_

Federal ID No.: 26-2789195

D. BASIS FOR DETERMINING PRICES

It is expressly understood and agreed that:

1. ***The approximate quantities set forth in this Schedule of Values for each Unit Price Item are the Park District's estimate only, that the Park District reserves the right to increase or decrease quantities, and that payment for each Unit Price Item will be made only on the actual number of acceptable units of such Unit Price Item installed complete in place, measured on the basis defined in the Contract;***
2. The Park District is not subject to state or local sales, use and excise taxes and no such taxes are included in this Schedule of Prices;
3. All other applicable federal, state, and local taxes of every kind and nature applicable to the Work as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or other similar benefits are included in this Schedule of Prices; and
4. All costs, royalties, and fees arising from the use on, or the incorporation into, the Work of patented equipment, materials, supplies, tools, appliances, devices, processes, or inventions are included in this Schedule of Prices.

All claim or right to ***[dispute or complain of any such estimated quantity, or to assert that there was any misunderstanding in regard to the nature or amount of any Unit Price Item to be provided or performed, or to]*** claim any additional compensation by reason of the payment of any such tax, contribution, or premium or any such cost, royalty or fee is hereby waived and released.

Signed on February 10, 2025

Firm Name: Hacienda Landscaping Inc

Address: 17840 Grove Rd. Minnetonka IL 60447

Telephone: 815-782-6493

Facsimile: N/A

Bidders Signature: 

Title: President

Corporate Seal:

### **3. Contract Time Proposal**

If this proposal is accepted, the Bidder will commence the Work not later than the Commencement Date set forth in the contract and will perform the Work diligently and continuously and will complete the Work not later than the Completion Date set forth in the contract.

### **4. Firm Proposal**

All prices and other terms stated in this proposal are firm and will not be subject to withdrawal, escalation, or change for a period of 60 days after the date on which any Bidder's proposal is opened or such extended acceptance date for Bidder's proposals as may be established pursuant to Sections 10 and 13 of the General Instructions to Bidders.

### **5. Bidder Representations**

A. No Collusion. The Bidder warrants and represents that the only persons, firms, or corporations interested in this proposal as principals are those named in the Bidder's Sworn Acknowledgment attached hereto and that this proposal is made without collusion with any other person, firm, or corporation.

B. Not Barred. The Bidder warrants, represents, and certifies that it is not barred by law from contracting with the Park District or with any unit of state or local government.

C. Qualified. The Bidder warrants and represents that it has the requisite experience, ability, capital, facilities, plant, organization and staff to enable the Bidder to perform the Work successfully and promptly and to commence and complete the Work within the Contract Price and Contract Time Proposals set forth above. In support thereof, the Bidder submits the attached Sworn Work History Statement. In the event the Bidder is preliminarily deemed to be one of the most favorable to the interests of the Park District, the Bidder agrees to furnish on request, within two business days or any longer period as may be set forth in the request, any additional information as may be necessary to satisfy the Park District that the Bidder is adequately prepared to fulfill the Contract.

D. Park District's Reliance. The Bidder acknowledges that the Park District is relying on all warranties, representations, and statements made by the Bidder in this proposal.

### **6. Surety and Insurance**

The Bidder herewith tenders surety and insurance commitment letters as specified in Section 6 of the Invitation for Bidder's Proposals.

### **7. Bid Security**

The Bidder herewith provides a cashier's check, certified check, or bid bond as specified in Section 6 of the Invitation for Bidder's Proposals for the sum of (in figures only)

\$ \_\_\_\_\_, which sum is equal to at least 5 percent of the Bidder's Price Proposal (the "Bid Security").

**8. Park District's Remedies**

The Bidder acknowledges and agrees that if the Bidder fails to timely submit all additional information that is requested of it; or if the Bidder, if the Park District awards the Bidder the contract, fails to timely submit all the bonds and all the certificates and policies of insurance required of it; or if the Bidder, if the Park District awards the Bidder the contract, fails to timely execute the contract, the contractor's certification, or any other required documentation related to the Contract, it will be difficult and impracticable to ascertain and determine the amount of damage that the Park District will sustain by reason of any that failure and, for that reason, the Park District, at its option in the event of any failure by the Bidder, may retain or recover as reasonably estimated liquidated damages, and not as a penalty, the entire amount of the Bid Security or 5 percent of the Bidder's Price Proposal, whichever is greater, or to exercise any and all equitable remedies it may have against the Bidder.

**9. Park District's Rights**

The Bidder acknowledges and agrees that the Park District has the right to reject any and all Bidder's proposals, has the right to accept or reject any item of any Bidder's proposal, and has all other rights set forth in Section 13 of the General Instructions to Bidders.

**10. Bidder's Obligations**

In submitting this proposal, the Bidder understands and agrees that it is bound by each and every term, condition, and provision in the Bid Package, which are by this reference incorporated into this proposal and made a part of it.

DATED: February 10, 2025.

Bidder: By: [Signature]  
Title: President

Attest: By: Blanca Lara  
Title: Secretary

**SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 7,  
FOR SIGNATURE REQUIREMENTS**

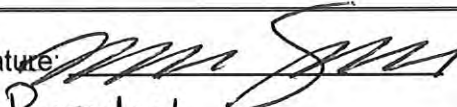
**SUB-CONTRACTOR AND SUPPLIER LIST**  
**ANDERSEN PARK REDEVELOPMENT 2025**  
 1516-22-01-PP

1.1 SUB-CONTRACTOR AND SUPPLIER LIST

- A. Failure to complete this form with company names and work assignments and inclusion in the Proposal Submittal may result in the bid considered as non-responsive and the bid being rejected. Add additional pages if needed.
- B. The sub-contractors and suppliers listed below will be involved in this contract work in the assignments listed. We understand that any deviation from this list must be requested in writing a minimum of one (1) week prior to the start of the work that is involved.
- C. Legal name, current telephone number and current address of sub-contractor must be included.

Sub-Contractors (current phone # with Area Code)	Work Assignment
Peerless Fence	Fencing Work
Green Tech	Plumbing
Jasco	Electric Job

Suppliers	Material
Nutoys	Playground Equipment
Nutoys - LS	Splash Pad

Signature:   
 Title: President  
 Company Name: Hacienda Landscaping Inc  
 Date: 02/10/25



THIS PAGE IS LEFT INTENTIONALLY BLANK

### BIDDER'S SWORN ACKNOWLEDGEMENT

Maria Guzman (the "Deponent"), being first duly sworn on oath, deposes and states that the undersigned Bidder is organized as indicated below and that all statements herein made are made on behalf of the Bidder in support of its proposal for the above contract and that the Deponent is authorized to make them.

The Deponent also deposes and states that the Bidder has carefully prepared, reviewed, and checked its proposal and that the statements contained in its proposal and in this Acknowledgement are true and correct.

#### COMPLETE APPLICABLE SECTION ONLY

##### 1. Corporation

The Bidder is a corporation that is organized and existing under the laws of the State of IL, that is qualified to do business in the State of Illinois, and that is operating under the legal name of Hacienda Landscaping Inc.

The officers of the corporation are as follows:

<u>Title</u>	<u>Name</u>	<u>Address</u>
President	<u>Maria Guzman</u>	<u>17840 Grove Rd, Minooka IL 60447</u>
Vice President	<u>Juan Guzman</u>	<u>17840 Grove Rd Minooka IL 60447</u>
Secretary	<u>Blanca Iara</u>	<u>17840 Grove Rd, Minooka IL 60447</u>
Treasurer	<u>Rocio Ruiz</u>	<u>17840 Grove Rd, Minooka IL 60447</u>

##### 2. Partnership

The Bidder is a partnership that is organized, existing, and registered under the laws of the State of \_\_\_\_\_ pursuant to a partnership agreement dated as of \_\_\_\_\_, that is qualified to do business in the State of Illinois, and that is operating under the legal name of \_\_\_\_\_.

The general partners of the partnership are as follows:

<u>Name</u>	<u>Address</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**3. Individual**

The Bidder is an individual whose full name is \_\_\_\_\_,  
whose residence address is \_\_\_\_\_ and  
whose business address is \_\_\_\_\_. The Bidders trade or  
assumed name, if any, is: \_\_\_\_\_.

**4. Joint Venture**

The Bidder is a joint venture that is organized and existing under the laws of the  
State of \_\_\_\_\_ pursuant to a joint venture agreement dated as of  
\_\_\_\_\_, that is qualified to do business in the State of Illinois, and that is  
operating under the legal name of \_\_\_\_\_.

The signatories to the joint venture agreement are as follows:

<u>Name (and entity type)</u>	<u>Address</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

[For each signatory, indicate type of entity. Corporation = "C," partnership =  
"P," and individual = "I". Provide on separate sheets the information  
required in Paragraph 1, 2, or 3 above, as applicable]

DATED: February 10, 2025.

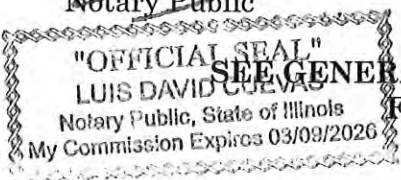
Bidder: By: [Signature]  
Title: President

Attest: By: Blanca Lara  
Title: Secretary

Subscribed and sworn to before me this 10 day of February 2025

[Signature]  
Notary Public

My commission expires: March, 09, 2026



**SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 7,  
FOR SIGNATURE REQUIREMENTS**

DOCUMENT 004373 - PROPOSED SCHEDULE OF VALUES FORM

PART 1 - GENERAL

1.1 BID FORM SUPPLEMENT

- A. A completed Proposed Schedule of Values form is required to be attached to the Bid Form.

1.2 PROPOSED SCHEDULE OF VALUES FORM

- A. Proposed Schedule of Values Form: Provide a breakdown of the bid amount, including Alternates, in enough detail to facilitate continued evaluation of bid. Organize and label contents by section in accordance with the Project Manual table of contents.
  - 1. Provide multiple line items for principal material and subcontract amounts in excess of **[five]<Insert number>** percent of the Contract Sum.
- B. **<Insert additional requirements for cost breakdowns to be furnished with the Bid Form>**.

PART 2 - PRODUCTS (Not Used)  
PART 3 - EXECUTION (Not Used)

END OF DOCUMENT 004373

THIS PAGE IS LEFT INTENTIONALLY BLANK

## BIDDER'S SWORN WORK HISTORY STATEMENT

Marita Guzman (the "Deponent"), being first duly sworn on oath, deposes and states that all statements made in this Sworn Work History Statement are made on behalf of the undersigned Bidder in support of its proposal for the above Contract and that the Deponent is authorized to make them.

The Deponent also deposes and states that Bidder has carefully prepared, reviewed and checked this Sworn Work History Statement and that the statements contained in this Sworn Work History Statement are true and correct.

### If Necessary For Full Disclosure, Add Separate Sheets

### Joint Ventures Must Submit Separate Sworn Work History Statements For The Joint Venture And For Each Signatory To The Joint Venture Agreement

#### 1. Nature of Business

State the nature of Bidder's business: General Contractor

#### 2. Composition of Work

During the past three years, Bidder's work has consisted of:

\_\_\_% Federal 100% As Contractor \_\_\_% Bidder's Forces \_\_\_% Other Public  
\_\_\_% As Subcontractor \_\_\_% Subcontractors \_\_\_% Private  
\_\_\_% Materials

#### 3. Years in Business

State the number of years that the Bidder, under its current name and organization, has been continuously engaged in the aforesaid business: 17 years.

#### 4. Predecessor Organizations

If the Bidder has been in business under its current name and organization for less than five years, list any predecessor organizations:

<u>Name</u>	<u>Address</u>	<u>Years</u>
_____	<u>N/A</u>	_____
_____	_____	_____

**5. Business Licenses**

List all business licenses currently held by Bidder:

<u>Issuing Agency</u>	<u>Type</u>	<u>Number</u>	<u>Expiration</u>
_____	_____	_____	_____
_____	_____	_____	_____

**6. Related Experience**

List three projects completed by the Bidder or its predecessors in the past five years that are most comparable to the Work.

	<u>Project One</u>	<u>Project Two</u>	<u>Project Three</u>
Owner Name	<u>See Attached</u>	_____	_____
Owner Address	_____	_____	_____
Reference	_____	_____	_____
Telephone Number	_____	_____	_____
Type of Work	_____	_____	_____
Contractor (If Bidder was subcontractor)	_____	_____	_____
Amount of contract	_____	_____	_____
Date completed	_____	_____	_____

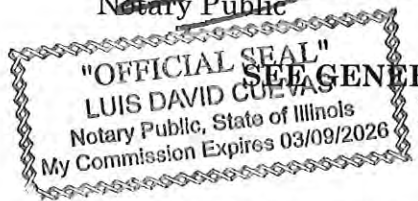
DATED: February 10, 2025

Bidder: By: [Signature]  
 Title: President

Attest: By: Blanca Lara  
 Title: Secretary

Subscribed and sworn to before me this 10 day of February 2025.

[Signature]  
 Notary Public My commission expires: March 09, 2025



**SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 7,  
 FOR SIGNATURE REQUIREMENTS**

STATE OF ILLINOIS     )  
  )  
COUNTY OF Will     )     SS

### CONTRACTOR'S CERTIFICATION

**[Contractor's executing officer]**, being first duly sworn on oath, deposes and states that all statements herein made are made on behalf of Contractor, that this deponent is authorized to make them, and that the statements contained herein are true and correct.

Contractor deposes, states, and certifies that Contractor is not barred from contracting with a unit of state or local government as a result of (i) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1 et seq.; or (ii) a violation of the USA Patriot Act of 2001, 107 Public Law 56 (October 26, 2001) (the "Patriot Act") or other statutes, orders, rules, and regulations of the United States government and its various executive departments, agencies and offices related to the subject matter of the Patriot Act, including, but not limited to, Executive Order 13224 effective September 24, 2001.

DATED: February 10, 2025.

**[name of successful bidder]**

Attest:

By: [Signature]  
**[name of contractor's  
executing officer]**

By: Blanca Lara

Title: Secretary

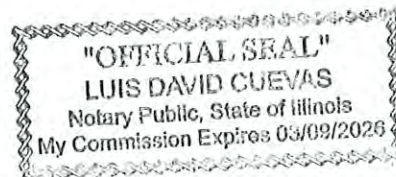
Title: President  
**[title of contractor's  
executing officer]**

Subscribed and sworn to before me this 10 day of February 2025.

My Commission Expires: 03/09/2026

[Signature]  
Notary Public

[SEAL]





## REFERENCES 2022 Projects



The scope of work in most of the projects below involve installation of playground equipment, site furniture, splash pads, sun shades, sports equipment, concrete work, engineered wood fiber surfacing, drainage, landscape restoration, poured in place rubberized safety surface, asphalt walking path, parking lot, fencing, and other playground improvements.

Project Name	Project Address	Owner Name	Owner Address	Owner's Representative
Freedom Park	1600 Park Place Bolingbrook, IL 60490	Bolingbrook Park District	301 Recreation Drive Bolingbrook, IL. 60440	Christopher Corbett
Sunset Park	1500 Waterside Drive Bolingbrook, IL 60490	Bolingbrook Park District	301 Recreation Drive Bolingbrook, IL. 60440	Christopher Corbett
Playground Installation at Lyon Elementary School	1335 Waukegan Road, Glenview, IL 60025	Glenview School District 34	1401 Greenwood Rd, Glenview, IL 60026	Dan DiCosola
2022 Heller Nature Center Entrance Improvements Project	2821 Ridge Road, Highland Park, IL 60035	Park District of Highland Park	636 Ridge Road Highland Park, IL 60035	Michael Evans
Palos Heights Pool Landscape Refresh	7607 W College Dr, Palos Heights, IL 60463	City of Palos Heights	7607 W College Drive, Palos Heights, IL 60463	Joe Smith
Meadowbrook Picnic Shelter Installation	1600 Walters Ave, Northbrook, IL 60062	Northbrook District 28 Meadowbrook School	1475 Maple Ave Northbrook, IL 60062	Donna Sabin, Joel Gallegos
2022 Eldridge East Playground Improvements	363 W. Commonwealth Lane, Elmhurst IL. 60126	Elmhurst Park District	375 W. First Street Elmhurst, IL 60162	Angela Ferrentino
Windy Point Park – Shelter Replacement Project	2100 Egerton Dr. Woodridge, IL 60517	Woodridge Park District	2600 Center Drive Woodridge, Illinois 60517	Ryan Bordewick
Playground Installation at Cotton Creek School	545 Newport Ct, Village of Island Lake, IL, 60042	Wauconda Community Unit School District 118	555 N Main Street, Wauconda, IL,60084	Diane Papenhouse
Lorel Playground Renovations	8135 Lorel Avenue Skokie, Illinois 60077	Skokie Park District	9300 Weber Park Place Skokie, Illinois 60077	Corrie Guynn
Menominee Playground Renovations	3902 Isabel Street Skokie, Illinois 60076	Skokie Park District	9300 Weber Park Place Skokie, Illinois 60077	Corrie Guynn
Cedar Lane Tot Lot: Playground Replacement	965 Cedar Lane Northbrook, IL 60062	Northbrook Park District	545 Academy Drive Northbrook, IL 60062	Nicole Wrobel
Summerlin Park-Oswegoland	2121 Summerlin Drive, Aurora, IL 60503	Oswegoland Park District	313 East Washington Street Oswego, Illinois 60543	Colleen McCarty
Washington Park-Oswegoland	309 Millstream Lane, Oswego, IL 60543	Oswegoland Park District	313 East Washington Street Oswego, Illinois 60543	Colleen McCarty
Whispering Woods Park-Oswegoland	26202 Whispering Woods Circle, Plainfield, IL 60585	Oswegoland Park District	313 East Washington Street Oswego, Illinois 60543	Colleen McCarty
2022 Keller Park Playground Re-Development	319 Pine Street Deerfield, IL 60015	Deerfield Park District	836 Jewett Park Drive Deerfield, IL 60015	Jay Zahn
Shagbark Park	Shagbark Court Gurnee, IL 60031	Gurnee Park District	4374 Old Grand Ave, Gurnee, IL 60031	Kraig Owens
Silo Park	Prairie Oaks Silo Park Deer Run Road Gurnee, IL 60031	Gurnee Park District	4374 Old Grand Ave, Gurnee, IL 60031	Kraig Owens
Kings Park-Playground Equipment & ADA Ramp Installation	Kings Park- Providence Road & Cole Court Gurnee, IL 60031	Gurnee Park District	4374 Old Grand Ave, Gurnee, IL 60031	Kraig Owens

## REFERENCES 2023 Projects



The scope of work in most of the projects below involve installation of playground equipment, site furniture, splash pads, sun shades, sports equipment, concrete work, engineered wood fiber surfacing, drainage, landscape restoration, poured in place rubberized safety surface, asphalt walking path, parking lot, fencing, and other playground improvements.

Project Name	Project Address	Owner Name	Owner Address	Owner's Representative
<b>Countryside Park</b>	2075 Walnut Circle, Northbrook, IL 60062	Northbrook Park District	545 Academy Drive Northbrook, IL 60062	Nicole Wrobel
<b>Stonegate Park</b>	3425 Whirlaway Drive Northbrook, IL 60062	Northbrook Park District	545 Academy Drive Northbrook, IL 60062	Nicole Wrobel
<b>Popelka Park</b>	7431 Adams Street Forest Park, Illinois 60130	Park District of Forest Park	7501 Harrison Street Forest Park, Illinois 60130	Jackie Iovinelli
<b>Seminole Park-Concrete Flatwork</b>	Parking lot, 3000 S Scott St, Des Plaines, IL 60018	Des Plaines Park District	2222 Birch St, Des Plaines, IL 60018	Paul Guza
<b>Brookdale Elementary School</b>	1200 Redfield Rd, Naperville, IL 60563	Indian Prairie School District 204	780 Shoreline Drive Aurora, Illinois 60504	Ken Schwolow
<b>Longwood Elementary School</b>	30W240 Bruce Ln, Naperville, IL 60563	Indian Prairie School District 204	780 Shoreline Drive Aurora, Illinois 60504	Ken Schwolow
<b>Cowlshaw Elementary School</b>	1212 Sanctuary Ln, Naperville, IL 60540	Indian Prairie School District 204	780 Shoreline Drive Aurora, Illinois 60504	Ken Schwolow
<b>Lakefront Park</b>	647-699 Longwood Avenue Glencoe, Illinois 60022	Glencoe Park District	999 Green Bay Road Glencoe, Illinois 60022	Kyle Kuhs
<b>Lyon Elementary School</b>	1335 Waukegan Road, Glenview, Illinois 60025.	Board of Education of Glenview Community Consolidated School District No. 34, Cook County, Illinois	1401 Greenwood Road, Glenview, Illinois, 60026	Ken Wexler
<b>Sheridan Elementary School</b>	1360 N Sheridan Rd, Lake Forest, IL 60045	Lake Forest District 67	300 S. Waukegan Road Lake Forest, IL 60045	Daniel Mortensen
<b>Bower Elementary School</b>	4S241 River Road, Warrenville, Illinois 60555	Community Unit School District 200	130 West Park Avenue Wheaton, Illinois 60189	Dr. Brian O'Keeffe
<b>Lowell Elementary School</b>	312 S President Street, Wheaton, Illinois 60187	Community Unit School District 200	130 West Park Avenue Wheaton, Illinois 60189	Dr. Brian O'Keeffe
<b>Rylko Park Improvements</b>	1000 N Buffalo Grove Rd, Buffalo Grove, IL 60089	Buffalo Grove Park District	530 Bernard Drive Buffalo Grove, Illinois 60089	Mike Maloney
<b>Waukegan Municipal Beach-Shade installation</b>	201 Sea Horse Drive Waukegan, IL 60085	City of Waukegan	100 N. M. L. King Jr. Ave., Waukegan IL 60085	Lisa May
<b>Heritage Park</b>	Riegel Road and Idlewild Lane, Homewood, IL, 60430	Homewood Flossmoor Park District	3301 Flossmoor Rd, Flossmoor, IL 60422	Doug Boehm
<b>Clow Elementary School</b>	1301 Springdale Cir, Naperville, IL 60564	Indian Prairie School District 204	780 Shoreline Drive Aurora, Illinois 60504	Ken Schwolow
<b>Kendall Elementary School</b>	2408 Meadow Lake Dr, Naperville, IL 60564	Indian Prairie School District 204	780 Shoreline Drive Aurora, Illinois 60504	Ken Schwolow
<b>Patterson Elementary School</b>	3731 Lawrence Drive, Naperville, IL 60564	Indian Prairie School District 204	780 Shoreline Drive Aurora, Illinois 60504	Ken Schwolow

## REFERENCES 2023 & 2024 Projects



The scope of work in most of the projects below involve installation of playground equipment, site furniture, splash pads, sun shades, sports equipment, concrete work, engineered wood fiber surfacing, drainage, landscape restoration, poured in place rubberized safety surface, asphalt walking path, parking lot, fencing, and other playground improvements.

Project Name	Project Address	Owner Name	Owner Address	Owner's Representative
<b>Pawnee Park</b>	8421 Laramie Avenue, Skokie IL	Skokie Park District	9300 Weber Park Pl. Skokie, IL 60077	Corrie Guynn
<b>Arbor Way</b>	204 Cedarbrook Rd, Naperville, IL 60563	Naperville Park District	320. W. Jackson Ave. Naperville, IL 60540	Jessica Burgdorf
<b>Frank Johnson Center &amp; Park</b>	490 Kenilworth Ave, Glen Ellyn, IL 60137	Glen Ellyn Park District	185 Spring Ave Glen Ellyn, IL 60137	Nathan Troia
<b>Eagle Park</b>	1425 N Oak St, Palatine, IL 60067	Palatine Park District	435 W Illinois Ave, Palatine, IL 60067	Jim Holder
<b>Veterans Serenity Park</b>	33 N Adams St Oswego, IL 60543	Oswegoland Park District	Fox Bend Golf Course, 3516 Route 34, Oswego, IL 60543	Colleen McCarty
<b>Wormley Heritage Park</b>	331 Century Dr, Oswego, IL 60543	Oswegoland Park District	Fox Bend Golf Course, 3516 Route 34, Oswego, IL 60543	Colleen McCarty
<b>Turner Park</b>	101 E, Devon Ave, Roselle, IL, 60172	Roselle Park District	10 North Roselle Rd. Roselle, Illinois 60172	Lynn Mcateer
<b>Safety Town Park</b>	5498 W 34th St, Cicero, IL 60804	MYS Incorporated	12416 S. Harlem Avenue Palos Heights, IL 60463	Taylor Yelnick
<b>Osage Park</b>	2076 N Old Hicks Rd, Palatine, IL 60074	Palatine Park District	435 W Illinois Ave, Palatine, IL 60067	Jim Holder
<b>Cambridge Lakes North 2</b>	1441 Yosemite Way, Pingree Grove, IL 60140	D.R. HORTON	1750 E Golf Rd, Suite 925, Schaumburg, IL 60173	Ross Nasca
<b>Tot Learning Center</b>	3701 Howard Street, Skokie IL	Skokie Park District	9300 Weber Park Pl. Skokie, IL 60077	Corrie Guynn
<b>Oaklane Park</b>	636 Berglund Place Northbrook, IL 60062	Northbrook Park District	545 Academy Drive Northbrook, IL 60062	Nicole Wrobel
<b>Northbridge Church</b>	18724 IL-173, Antioch, IL 60002	Northbridge Church	18724 IL-173, Antioch, IL 60002	Maryellen Zibell
<b>Outdoor Nature Lab</b>	2222 Birch Street Des Plaines, Illinois 60018	Des Plaines Park District	2222 Birch Street Des Plaines, Illinois 60018	Paul Cathey
<b>Prairie Point Community Park</b>	4120 Plainfield Rd, Oswego, IL 60543	Oswegoland Park District	Fox Bend Golf Course, 3516 Route 34, Oswego, IL 60543	Colleen McCarty
<b>Willow Creek Community Church Huntley</b>	38W133 Huntley Rd, Dundee Township, IL 60118	Willow Creek Community Church	38W133 Huntley Rd, Dundee Township, IL 60118	Julie Breen
<b>Jordan Park</b>	1013 Pheasant Run, Zion, IL 60099	Parkreation	27 East Palatine Road, Prospect Heights, IL 60070	Lora Dolan
<b>Austin Gardens</b>	167 Forest Ave, Oak Park, IL 60302	Park District of Oak Park	218 Madison Street, Oak Park, IL 60302	Patti Staley



Maria Guzman

Hacienda Landscaping, Inc.

17840 Grove Rd.  
Minooka, IL 60447

Dear Business Owner:

Re: NCA Certification Approval Minority Business Enterprise (MBE)  
Certification Term Expires: March 19, 2024

Congratulations! After reviewing the No-Change Affidavit (NCA) information you supplied, we are pleased to inform you that your firm has been granted continued certification under the Business Enterprise Program (BEP) for Minorities, Females and Persons with Disabilities.

This certification is in effect with the State of Illinois until the date specified above as long as you continue to submit annual No -Change Affidavits and are found to still meet the requirements of the Program.

Your firm's name will appear in the State's Directory as a certified vendor with the BEP in the specialty area(s) of:

**NIGP 91240: DEMOLITION SERVICES**  
**NIGP 96118: REFINISHING AND RESURFACING SERVICES, CONCRETE, SWIMMING POOLS, DRIVEWAYS, PATIOS, ETC.**  
**NIGP 96839: EXCAVATING**  
**NIGP 96888: TREE AND SHRUB REMOVAL SERVICES**  
**NIGP 98852: LANDSCAPING, INCLUDING DESIGN, FERTILIZING, PLANTING, ETC., NOT GROUNDS MAINTENANCE OR TREE TRIMMING SERVICES**  
**NIGP 98873: PLAYGROUND EQUIPMENT MAINTENANCE AND REPAIR, INCLUDING INSTALLATION AND REMOVAL**

Also, please be advised that this certification does not guarantee that you will receive a State contract. Please visit the Vendor Registration page on [www.opportunities.illinois.gov](http://www.opportunities.illinois.gov) and be sure to register with each of the Procurement Bulletins listed so that you are notified of upcoming solicitations in your NIGP codes. Certification with the Business Enterprise Program does not ensure you receive notifications; you must also register with the Procurement Bulletins.

Thank you for your participation in the BEP. We welcome your participation and wish you continued success.

Sincerely,

A handwritten signature in black ink, appearing to read "Carlos Gutiérrez".

Carlos Gutiérrez  
Certification Manager  
Business Enterprise Program



**This Certificate Approves**  
**Hacienda Landscaping, Inc.**

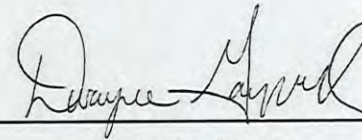
---

*As having met the high standards necessary to become a*  
**Certified Installer**  
*of equipment manufactured by Landscape Structures Inc.*

Calendar Years 2023-2026

---

Date



---

Official Validation

Landscape Structures Inc., 601 7th Street South, Delano, MN 55328 USA

*The United States Department of Labor*

*Office of Apprenticeship*

*Certificate of Registration of Apprenticeship Program*

*Hacienda Landscaping, Inc.*

*Plainfield, Illinois*

*For The Trade of: Landscape Technician*

*Registered as part of the National Apprenticeship System  
in accordance with the basic standards of apprenticeship  
established by the Secretary of Labor*

*November 1, 2017*

*Date*

*2018-IL-70069*

*Registration No.*



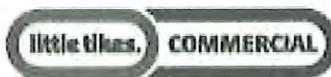
*John V. Lodd*

*Administrator, Office of Apprenticeship*

Some of the companies Hacienda Landscaping Inc works with:



A PLAYCORE Company



HACIENDA LANDSCAPING INC 17840 Grove Road, Minooka, IL, 60447

# Installer Certification



Porter Corp. certifies that

**Jose Juan Guzman**

Has completed the manufacturer's installation training for

**Poligon Installation**

Basic level Factory Training, providing an overview of recommended installation techniques, procedures and best practices associated with the installation of Poligon Shelters.

There is no expressed or implied performance warrantee by Porter Corp with attendees of this program.

Certificate Valid Through: March 1th 2027

  
\_\_\_\_\_  
Raley Lund,  
Product Manager



# Installer Certification



Porter Corp. certifies that

**Maria Guzman**

Has completed the manufacturer's installation training for  
**Poligon Installation**

Basic level Factory Training, providing an overview of recommended installation techniques, procedures and best practices associated with the installation of Poligon Shelters.

There is no expressed or implied performance warrantee by Porter Corp with attendees of this program.

Certificate Valid Through: March 1th 2027

  
\_\_\_\_\_  
Raley Lund,  
Product Manager

# Document A310<sup>TM</sup> – 2010

Conforms with The American Institute of Architects AIA Document 310

## Bid Bond

### CONTRACTOR:

(Name, legal status and address)

Hacienda Landscaping, Inc.  
17840 Grove Rd.  
Minooka, IL 60447

### SURETY:

(Name, legal status and principal place of business)

Great Midwest Insurance Company  
800 Gessner Road, Suite 600  
Houston, TX 77024  
Mailing Address for Notices

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

### OWNER:

(Name, legal status and address)

Park District of Oak Park  
218 Madison Street  
Oak Park, IL 60302

**BOND AMOUNT:** 5% Five Percent of Amount Bid

### PROJECT:

(Name, location or address, and Project number, if any)

Andersen Park Redevelopment 2025  
824 Hayes Ave Oak Park, IL 60302

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 11th day of February, 2025.

Blanca Lara  
(Witness)

Hacienda Landscaping, Inc.  
(Principal) (Seal)

By: [Signature]  
(Title) Maria Guzman President

[Signature]  
(Witness) John W. McGuire

Great Midwest Insurance Company  
(Surety) (Seal)

By: [Signature]  
(Title) William Reidinger, Attorney-in-Fact



**POWER OF ATTORNEY**  
**Great Midwest Insurance Company**

KNOW ALL MEN BY THESE PRESENTS, that **GREAT MIDWEST INSURANCE COMPANY**, a Texas Corporation, with its principal office in Houston, TX, does hereby constitute and appoint: **William Reidinger**

Surety Bond No: Bid Bond  
Principal: Hacienda Landscaping, Inc.  
Obligee: Park District of Oak Park

its true and lawful Attorney(s)-In-Fact to make, execute, seal and deliver for, and on its behalf as surety, any and all bonds, undertakings or other writings obligatory in nature of a bond.

This authority is made under and by the authority of a resolution which was passed by the Board of Directors of **GREAT MIDWEST INSURANCE COMPANY**, on the 1<sup>st</sup> day of October, 2018 as follows:

Resolved, that the President, or any officer, be and hereby is, authorized to appoint and empower any representative of the Company or other person or persons as Attorney-In-Fact to execute on behalf of the Company any bonds, undertakings, policies, contracts of indemnity or other writings obligatory in nature of a bond not to exceed Twenty-Five Million dollars (\$25,000,000.00), which the Company might execute through its duly elected officers, and affix the seal of the Company thereto. Any said execution of such documents by an Attorney-In-Fact shall be as binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company. Any Attorney-In-Fact, so appointed, may be removed in the Company's sole discretion and the authority so granted may be revoked as specified in the Power of Attorney.

Resolved, that the signature of the President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary, and the seal of the Company may be affixed by facsimile to any certificate of any such power and any such power or certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certificate so executed and sealed shall, with respect to any bond of undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS THEREOF, **GREAT MIDWEST INSURANCE COMPANY**, has caused this instrument to be signed by its President, and its Corporate Seal to be affixed this 11th day of February, 2021.

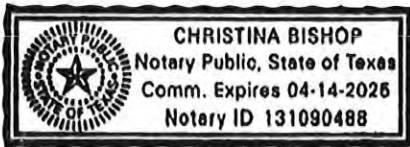



**GREAT MIDWEST INSURANCE COMPANY**

BY   
Mark W. Haushill  
President

**ACKNOWLEDGEMENT**

On this 11th day of February, 2021, before me, personally came Mark W. Haushill to me known, who being duly sworn, did depose and say that he is the President of **GREAT MIDWEST INSURANCE COMPANY**, the corporation described in and which executed the above instrument; that he executed said instrument on behalf of the corporation by authority of his office under the By-laws of said corporation.



BY   
Christina Bishop  
Notary Public

**CERTIFICATE**

I, the undersigned, Secretary of **GREAT MIDWEST INSURANCE COMPANY**, A Texas Insurance Company, DO HEREBY CERTIFY that the original Power of Attorney of which the foregoing is a true and correct copy, is in full force and effect and has not been revoked and the resolutions as set forth are now in force.

Signed and Sealed at Houston, TX this 11th Day of February, 2025.



BY   
Leslie K. Shaunty  
Secretary

**"WARNING: Any person who knowingly and with intent to defraud any insurance company or other person, files and application for insurance of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.**

## SECTION 009113 – ADDENDUM NO. 1

### 1.1 PROJECT INFORMATION

- A. Project Name: Andersen Park Redevelopment 2025
- B. Owner: Park District of Oak Park
- C. Date of Addendum: February 4, 2025
- D. Landscape Architect: Planning Resources Inc.
- E. LA Project Number: 1516-22-01-PP

### 1.2 NOTICE TO BIDDER

- A. This Addendum is issued to all registered plan holders pursuant to the Instructions to Bidders and Conditions of the Contract. This Addendum serves to clarify, revise, and supersede information in the Project Manual, Drawings. Portions of the Addendum affecting the Contract Documents will be incorporated into the Contract by enumeration of the Addendum in the Owner/Contractor Agreement.
- B. The Bidder shall acknowledge receipt of this Addendum in the appropriate space on the Bid Form.

### 1.3 PRE-BID CONFERENCE NOTES

- A. A voluntary pre-bid conference was scheduled on January 28, 2025, at 11 am. The pre-bid conference was conducted on site at 824 Hayes Ave, Oak Park 60302.
- B. Attendees: One (1) Contractor

### 1.4 Clarifications and Questions:

- A. Bidders shall submit sealed package in the following order: starting with Bid Security, Acknowledgement of Addendum(s), Bidder's Proposal Form, and then remaining associated documents.
- B. Summary of attachments:
  - 1. L-112: Landscape Plan, add plants at monument.
  - 2. L-502: Detail #7, revise layout at monument.
  - 3. L-105: Grading Plan I, update survey linework for legibility.
  - 4. L-106: Grading Plan II, update survey linework for legibility.
  - 5. L-107: Grading Plan III, update survey linework for legibility.
  - 6. L-108: Drainage Plan, update survey linework for legibility.
- C. Schedule of Value:
  - 1. Updated to include integral concrete at "Educational Plaza" (Line item #38) and remove installation of DuMor bench
  - 2. Planting quantity updated (Line item #68)
  - 3. Estimated Plan Quantity for concrete walk (Line item #34) was over estimated; thus the number remain unchanged.
- D. Preliminary Splash Pad Layout
- E. Questions:
  - 1. Drawings state to see Aquatix plans and details for splash pad. Please provide Aquatix drawings and specs.
    - a. **Splash pad equipment to be by Aquatix. Once equipment has been purchased updated drawings will be shared. Preliminary layout by Aquatix is included.**

2. There are 2 integrally colored concrete areas referenced in the documents. "Leaf" and "Education" Please identify the "Leaf" area as it is not shown on drawings?
  - a. There are 3 integrally colored concrete areas, the bridge, leaf, and education plaza. Refer to Sheet L-102 for the "Leaf" area located east of the splash pad.
3. Please provide colors for each colored concrete area so bidders can obtain pricing as pricing is different depending on which color is chosen.
  - a. Color will be selected from manufacturer's standard colors. Contractor to submit samples for initial selection. Leaf - green to blue-green tone; Bridge - warm brown/ wood tone; Education – Charcoal
4. We come up with 402SF for the colored concrete and docs only have 210. Could you clarify, please.
  - a. Quantities provided are for reference and contractor should verify and update as required. The three colored concrete areas have a square footage of 210 sqft ("Leaf"), 50 sqft (Bridge), and 400 sqft (Educational Plaza).
5. Please better identify the area noted with note P-104 on sheet L-104. It is very hard to quantify this.
  - a. The entire concrete pad of this area (between existing splash pad and existing playground) is existing and to remain. Alternate 1 is to remove existing pavement for the trench installation of utility. P-104 "Approximate Existing Concrete Joint" is for reference only and is represented as dashed jointing lines. Any removal should correspond with the existing joints.
6. Specification section 321316-8/3.8/A/1 refers to a concrete surface retarder for colored concrete areas. Please confirm if this is required, as it would indicate exposed aggregate.
  - a. The Education integral color concrete is to have a surface retarder similar to Lithocast 03 / 05, or SurfEtch 03. Contractor to provide samples for initial selection.
7. Could you please provide more information about the manufacturer of the splash pad equipment to be installed?
  - a. Splash pad equipment to be by Aquatix. Once equipment has been purchased updated drawings will be shared. A preliminary layout provided by Aquatix is included in Addendum #1.
8. Can you provide the basis of design – color for decorative conc paving for pricing purpose?
  - a. Color will be selected from manufacturer's standard colors. Contractor to submit samples for initial selection. Leaf - green to blue-green tone; Bridge - warm brown/ wood tone; Education – Charcoal
9. The bid form calls out for install of DuMor bench (item 54) by contractor. In the drawings, sheet L-103, S-109 says DuMor Bench to be furnished and installed by owner. Please confirm.
  - a. The bench will be furnished and installed by owner, schedule of values to be updated.
10. Can further details be provided for the spray pool? I don't see a piping diagram or any details for this spray pool. I understand that Aquatix is providing plans but there isn't enough info to price this spray pool as drawn.
  - a. Splash pad equipment to be by Aquatix. Once equipment has been purchased updated drawings will be shared. A preliminary layout provided by Aquatix is included in Addendum #1.

11. Who is the manufacturer for the Splash Pad equipment?
  - a. Aquatix is the manufacturer.
12. Is there any way you can darken some of the lines on the plans? For instance the grading and drainage plans have a lot of background information that is grayed out and not printing legibly.
  - a. Plan graphic on grading and drainage plans have been revised, will further verify in Issue for Construction.
13. On sheet L-100, Note D-721 Remove existing tree and root ball...this tree is quite large, you are not wanting to replant correct.
  - a. Tree identified is to be removed and not relocated.

**END OF ADDENDUM #1**

in the contract and will issue the required certificates and policies of insurance on award of the contract to the Bidder.

## 7. Anticipated Schedule

The following projected timetable should be used as a working guide for planning purposes. The Park District reserves the right to adjust this timetable as required during the bidding process.

Bid Released –January 20, 2025  
Optional pre-bid meeting – January 28, 2025  
Questions due by – noon, February 3, 2025  
Bids due – 10AM, February 11, 2025  
Anticipated Award Date – February 20, 2025  
Construction – Subsequent to completion of contract documents and acceptance of insurance by Park District of Oak Park  
Mobilization – on or about April 1, 2025  
Substantial completion – October 15, 2025  
Final completion – November 15, 2025

## QUESTIONS

Questions will be answered in the form of written addenda and provided to all Bidders, as per State of Illinois statutes. Submit questions regarding the bid in writing to Chris Lindgren at [chris.lindgren@pdop.org](mailto:chris.lindgren@pdop.org), no later than 12:00PM on February 3, 2025. All addenda will be issued through the plan room identified above.



# **Approval of Andersen Park Improvements Playground & Splash Pad Purchase**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)



# Memo



To: Jake Worley-Hood, Chair, Parks and Planning Committee  
Board of Park Commissioners

From: Chris Lindgren, Deputy Director of Properties & Planning

CC: Jan Arnold, Executive Director

Date: February 12, 2025

Re: Andersen Park Improvements Playground & Splash Pad Purchase

---

## Statement

Acquired in 1916, the park is named after children's author Hans Christian Andersen and features a center originally designed by John S. Van Bergen. Over the years, the center has undergone significant modifications. The most recent improvements were made in 2006, which included upgrades to the playground, splash pad, and landscaping. In 2018, the Park District completed additional interior renovations and installed a new roof.

To assist with the review of Andersen Park's master plan, the PDOP engaged Planning Resources Inc. A community meeting was held on October 27, 2015, at the Andersen Park Center to review the existing master plan and gather input from the community on potential future improvements. Approximately 15 community members attended the meeting.

## Discussion

In December 2022, the Park Board approved a design contract with Planning Resources, Inc. to create the drawings, specifications, and provide construction services for the Andersen Park Improvements Project. The project was delayed in the capital plan due to the impacts of COVID-19 and associated budget constraints.

The final master plan improvements for 2025 primarily focus on the south end of the park. These improvements include seating areas, playground updates, shade structures, outdoor fitness equipment, fencing, a rain garden, landscaping, splash pad upgrades, and surfacing enhancements. Additionally, the project will open up the northwest corner of the park to provide a more welcoming entrance and an additional access point.

Six bids were received for the main construction work, with Hacienda Landscaping being selected as the lowest responsive and responsible bidder.

In addition to the construction contract, the Park District will directly purchase the playground and splash pad equipment, as well as the playground safety turf surfacing. These items have been competitively bid through Sourcewell Contracts, a program the District has successfully used for previous projects to save on costs.

The purchase includes playground components from Landscape Structures, Inc. for \$158,075 and splash pad design and components for \$88,504.

The Park District has allocated \$1,000,000 in the 2025 capital budget for these improvements, and these purchases will remain within this budget.

## Recommendation

Staff recommends that the Board approve the contract with Landscape Structures, Inc. for an amount not to exceed \$246,579.00 for the playground and splash pad purchase and authorize the Executive Director to sign the contract.

*Attachments: Contracts with Landscape Structures for Playground and Splash Pad Equipment*



ALL PURCHASE ORDERS, CONTRACTS, AND  
 CHECKS TO BE MADE OUT TO:  
 LANDSCAPE STRUCTURES, INC.  
 601 7TH STREET SOUTH  
 DELANO, MN 55328 U.S.A.  
**763-972-3391 800-328-0035**  
**Fax: 763-972-3185**

January 16, 2025

Page 1 of 3

**LSI SOURCEWELL#: 010521-LSI / 010721-LSI**

**BILL TO:**

Park District of Oak Park  
 218 Madison St.  
 Oak Park, IL 60302  
 Attention: Chris Lindgren

**SHIP TO:**

SAME (please verify)

**PROJECT NAME:** Anderson Park - Play Equipemnt, Adventure, Fitness and Site Furniture  
 Call 24 Hours prior to delivery: Plesae advise contact information

**Total Delivered Price (Sourcewell Pricing)**

\$ 158,075

Details:

<u>QTY.</u>	<u>NO.</u>	<u>DESCRIPTION</u>
<b>Add-on and Replacement Equipment for 2-5 Year Olds Playground</b>		
1	157427D	Pod Climber w/Handloop & Handrail 32"Dk DB Right Handhold
1	184354C	Curved Transfer Module Right 2-5yrs 48"Dk DB
1	122033D	SpyroSlide 56"w/Hanger Bracket DB
<b>Parts Needed to Upgrade Deck Link for ADA Compliance</b>		
2	144703	1-STEP Barrier Handrails PVC
4	100168	BHCS 6LP 3/8x3-1/4iSSTPAT
12	100196	BHCS 6LP 3/8x7/8i SST
4	100353	FLG NUT 6LP 3/8-16 SST
1	156284	INST DECK LINK W/BARR PB
4	100327	NUT HEX STD 3/8-16 SST
2	153896	PNL LWR BARR DK LK PNT
2	153895	PNL UPR BARR DK LK PNT
20	100365	WASHER FLAT SAE 3/8i SST
<b>5-12 Year Olds Play Equipment</b>		
1	120325A	Ramp Berm Exit Plate Concrete Wall
1	156232A	Ramp w/Guardrails w/Curbs Meets ASTM
1	146812A	Sky Rail Climber 64"Dk DB
1	229830A	Arcade Climber 96" Deck DB Only
1	152907B	Deck Link w/Barriers Steel end panels 2 Steps
1	128252A	Loop Ladder 48"Dk DB
1	145624B	Vertical Ascent 56"Dk
1	CP000286A	DTR PB Hex Net (Under 48" Deck or Higher)
2	122197A	90* Triangular Tenderdeck
2	121948A	Kick Plate 8"Rise
2	111230A	Square Deck Corner

continued

Anderson Park - Play Equipemnt, Fitness and Site Furniture  
January 16, 2025

2	111229A	Square Deck Extension
1	111228A	Square Tenderdeck
1	185852A	Transfer Step w/2 Handloops DB
3	111231A	Triangular Tenderdeck
1	121949A	Tri-Deck Kick Plate 8"Rise
2	127953A	Handhold Panel Set
2	116244A	Pipe Barrier Above Deck
1	116244B	Pipe Barrier w/Wheel Above Deck
1	177718A	Rain Sound Wheel Panel Above Deck
1	169319A	Recycled Wood-Grain Lumber Panel
1	130565A	Table Panel DB
1	222709A	10' Tower WhooshWinder Slide
1	120901A	Grab Bar
1	120818A	Playstructure Seat
1	141886A	Access/Landing Assembly Rails Barrier Left 24"Dk
1	119805A	Single Beam Loop Horiz Ladder 84"
1	111404F	108"Alum Post DB
4	111404E	116"Alum Post DB
1	111404D	124"Alum Post DB
1	111404Z	182"Steel Post DB 44" Bury
2	111404J	76"Alum Post DB
3	111404I	84"Alum Post DB
1	111404H	92"Alum Post DB

**5-12 Year Olds Play Equipment (Continued...)**

3	CP013842A	DTR PB 206"Steel Post for 120"Deck 44"Bury
1	123333B	Rollerslide 56"Dk DB
1	126204A	30"Dia Crawl Tunnel 32" w/o View Above Deck
1	119930B	Offset Crawl Tunnel 8"Offset Deck To Deck
3	173908A	Log Stepper 18"Height DB Only
1	173909A	Log Stepper 28"Height DB Only
3	173907A	Log Stepper 8"Height DB Only
2	158105A	Wobble Pod DB Only

ALSO:

1	247189A	Chill Spinner DB
1	177351A	Molded Bucket Seat (5-12 yrs) w/Harness Proguard Chains 8' Beam

**ADVENTURE PLAY**

**5-12 Year Olds Nature Play Climbing Area**

2	171569A	Mushroom Stepper 10"Height DB Only
3	CP000197A	DTR IND Farmstead Cornstalk Climber
1	170793A	Dino Egg Fossil Dig
1	173594A	Log Crawl Tunnel DB Only
1	170791A	T-Rex Bones Fossil Dig
2	186579A	Acorn Seat DB
1	173596A	Log Balance Beam DB

continued

**FITNESS EQUIPMENT**

**Ages 13+ Outdoor Fitness Equipment**

1	192451A	Ab Crunch/Leg Lift DB
1	192452A	Assisted Row/Push-Up DB
1	205938A	Hand Cyclor
2	207607A	HealthBeat Blank Sign Set
1	205944A	Steel Post w/2 and 0 Attachments DB
1	205946A	Steel Post w/2 and 2 Attachments DB
1	205947A	Steel Post w/3 Attachments DB
1	192463A	Tai Chi Wheels

**BENCH**

1	34-60i	6' BENCH W/O BACK, S-2 SURFACE MOUNT IPE
---	--------	--

The above prices include shipping cost but not installation.

The above price will be in effect for 30 days.

**Please include a copy of your Sales Tax Exemption Certificate with Order Placement. Sales Tax will be charged, if applicable.**

**TERMS:** We acknowledge we are purchasing the above equipment through the above-referenced Discount Contract Buying Program and acknowledge that Landscape Structures is the Vendor; and as such, Purchase Orders and Payments are to be made out to Landscape Structures.

**Signature**

**Title**

**Date**



ALL PURCHASE ORDERS, CONTRACTS, AND  
 CHECKS TO BE MADE OUT TO:  
 LANDSCAPE STRUCTURES, INC.  
 601 7TH STREET SOUTH  
 DELANO, MN 55328 U.S.A.  
**763-972-3391 800-328-0035**  
**Fax: 763-972-3185**

January 16, 2025

Page 1 of 2

**LSI SOURCEWELL#: 010521-LSI / 010721-LSI**

**BILL TO:**

Park District of Oak Park  
 218 Madison St.  
 Oak Park, IL 60302  
 Attention: Chris Lindgren

**SHIP TO:**

SAME (please verify)

**PROJECT NAME:** Anderson Park - Splash Pad  
**Call 24 Hrs Prior to Delivery:** Please provide contact info

**Splash Pad Equipment and Services by Aquatix from Landscape Structures**

Includes:

- Design and Construction Drawings
- Equipment features as listed below
- Domestic system (Drain Away) mechanicals
- Start up and training

Details:

**Design & Construction Drawings:**

Includes: All design and construction drawings for Splash Pad project construction to consist of construction drawings for concrete pad, mechanical system, electrical and control systems, imbed spray fixtures / collector box installation details, water plays structure assembly / installation on concrete splash pad, equipment systems installation and hookups.

Splash Pad Design Notes:

- 1 Aquatix design services are based on ideal site locations and conditions.
- 2 Aquatix design services do not include soil corrections, demolition planning, site elevation plans, utility planning / design or relocation of utilities.  
(i.e. based on waters, waste and power being available at designed area's of splash pad by others.)
- 3 Any additional drawings associated with project outside of splash pad to be made by others.  
(sidewalks, landscaping, electrical)
- 4 All permits and costs of permits are not included in our Splash Pad design package.
- 5 Design package will be prepared based on Aquatix's interpretation of Local Health Code.

**Sealed Engineering Stamp:**

Aquatix to have drawings stamped by a licensed PE in the state of the project.

**Water Play Features**

- |   |          |                                |
|---|----------|--------------------------------|
| 1 | AQ100848 | FloraSpout                     |
| 1 | AQ100822 | Mini FlashFlood                |
| 1 | AQ100830 | Tot Size WellSpring w/ Acrylic |
| 1 | AQ200501 | WhirlPad                       |
| 1 | AQ101168 | Bubbler-SS                     |

continued

- 2      316622      Ground Funnel - SS
- 2      AQ101165      Jr. Water Jewel - SS
- 1      Aquatix      Mechanicals - Domestic Water System
- includes:      Aquavator
- Control Panel - Sequencing
- Drain Box (1)
- Distribution Manifold - Sequencing

**Water play feature design notes:**

- \* All above water play features are to be the standard product of Aquatix.
- \* All ground spray features are imbed and installed prior to concrete being poured.
- \* Pricing reflects painted products. Brushed SS to have additional costs.
- \* Additional fees may apply for products to be powdercoated.
- \* Any surfacing finishes shown on renders are conceptual and provided by others
- \* Level mounting area required for all products
- \* Recommended poole water depths:
  - Do not exceed 6" water depth on ground sprays and structures up to 24" tall
  - Do not exceed 12" water depth on structures up to 48"
  - Do not exceed 18" water depth on structures taller than 48"
- tunnels to be underwater.

**System Startup and Training**

- \* Aquatix to provide (1) factory direct technician for (2) day of system startup, balancing, and owner training. Aquatix requires 2-4 weeks advance notice depending on seasonal demand.

Aquatix Equipment	\$	48,095
Sourcewell Discount		(2,184)
Subtotal	\$	45,911
Aquatix Mechanicals	\$	28,980
Aquatix Drawings		10,583
System Startup		3,030
Total	\$	88,504

The above price will be in effect for 30 days.

Pricing does not include installaton, demo, site prep, concrete or items not listed above.

**Please include a copy of your Sales Tax Exemption Certificate with Order Placement. Sales Tax will be charged, if applicable.**

**TERMS:** We acknowledge we are purchasing the above equipment through the above-referenced Discount Contract Buying Program and acknowledge that Landscape Structures is the Vendor; and as such, Purchase Orders and Payments are to be made out to Landscape Structures.

<b>Signature</b>	<b>Title</b>	<b>Date</b>
------------------	--------------	-------------



# **Approval of Andersen Park Improvements Playground Grass Purchase**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)



# Memo



To: David Wick, Chair, Administration and Finance Committee  
Board of Park Commissioners

From: Chris Lindgren, Deputy Director of Properties & Planning

CC: Jan Arnold, Executive Director

Date: February 12, 2025

Re: Andersen Park Improvements Playground Grass Purchase

---

## Statement

Acquired in 1916, the park is named after renowned children's author Hans Christian Andersen and features a center originally designed by architect John S. Van Bergen. Over the years, the center has undergone significant modifications. The most recent improvements were made in 2006, which included upgrades to the playground, splash pad, and landscaping. In 2018, the Park District completed further interior renovations and installed a new roof.

To assist with the review of Andersen Park's master plan, the PDOP engaged Planning Resources Inc. A community meeting was held on October 27, 2015, at the Andersen Park Center to discuss the existing master plan and gather input from the community on potential future improvements. Approximately 15 community members attended the meeting.

## Discussion

In December 2022, the Park Board approved a design contract with Planning Resources, Inc. to create the drawings, specifications, and provide construction services for the Andersen Park Improvements Project. The project was delayed in the capital plan due to the impacts of COVID-19 and associated budget constraints.

The final master plan improvements for 2025 primarily focus on the south end of the park. These include seating areas, playground upgrades, shaded spaces, outdoor fitness equipment, fencing, a rain garden, landscaping, splash pad upgrades, and surfacing enhancements. Additionally, the project will open up the northwest corner of the park to create a more welcoming entrance and provide an additional access point. Six bids were received for the main construction work, with Hacienda Landscaping being selected as the lowest responsive and responsible bidder.

In addition to the construction contract, the Park District will directly purchase the playground and splash pad equipment, as well as the playground safety turf surfacing. These items have been competitively bid through the Sourcewell Contracts, a program the District has successfully used to save on costs for previous projects.

The safety turf grass surfacing will be purchased from ForeverLawn Chicago, LLC for \$116,014.87.

The Park District has allocated \$1,000,000 in the 2025 capital budget for these improvements, and this purchase will stay within that budget.

### Recommendation

Staff recommends that the Board approve the contract with ForeverLawn Chicago, LLC. for an amount not to exceed \$116,014.87 for the playground grass purchase and allow the Executive Director to sign the contract.

*Attachment: ForeverLawn Chicago contract*

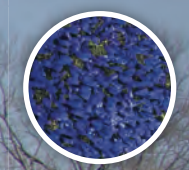
# Playground Grass™ Ultra Product Specifications



Components	Specifications
YARN TYPE	Primary: Polyethylene slit film Secondary: Heat set textured nylon monofilament
YARN COLOR	Primary: Olive Green Secondary: Turf Green/Tan Blend Additional Colors: Yellow, Orange, Red, Gold, Blue, Lagoon Blue
YARN COUNT	Primary: 5,040/1 Secondary: 4,200/8
TUFTING CONSTRUCTION	Dual yarn, same row
BLADE HEIGHT	1-1/2**
TUFTING GAUGE	3/8"
FACE WEIGHT	48 oz.*
TOTAL PRODUCT WEIGHT	103 oz.*
BACKING	Three-layer premium backing made with BioCel polyurethane and 100% recycled geotextile nonwoven fabric on a dual layer primary.
ANTISTATIC TECHNOLOGY	XStatic™ proprietary, patented antistatic technology
ANTIMICROBIAL PROTECTION	AlphaSan®
SEAMING	Micromechanical bonding
INFILL	0.75 - 1 lb. rubber psf. required 3.75 - 4 lbs. sand psf. required



Also Available in the Following Colors:



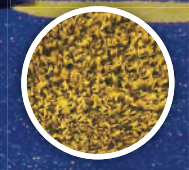
Blue



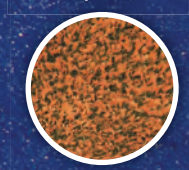
Lagoon Blue



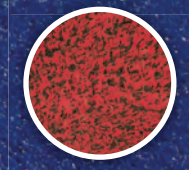
Gold



Yellow



Orange



Red



\*Product heights shown may have a variance of 1/8" and product weights shown may have a variance of 2%.

Grass without limits.®

3" SafetyFoam Pro (10' CFH max)  
1,014 Sq. Ft.  
3.75 lbs. per sf (Envirofill)  
Final compaction of stone shall be 3.5" from  
bottom of tooled edge of perimeter curb.

2" SafetyFoam Pro (8' CFH max)  
3,718 Sq. Ft.  
3.00 lbs. per sf (Envirofill)  
Final compaction of stone shall be 2.5" from  
bottom of tooled edge of perimeter curb.

1.5" SafetyFoam Pro (5' CFH max)  
503 Sq. Ft.  
3.00 lbs. per sf (Envirofill)  
Final compaction of stone shall be 2" from  
bottom of tooled edge of perimeter curb.



Project Name: Andersen Park Playground Grass Surfacing

Sourcewell Member: Park District of Oak Park - #70186

Project Location: 824 N. Hayes Avenue, Oak Park, IL 60302

Project Description: ForeverLawn Chicago (FLC) is pleased to submit this proposal for the following materials. Costs associated with a certified ForeverLawn installation of the listed materials are included in the project price. The following published items are being provided through our contracted Sourcewell pricing and are included in the total project price:

• Item # FPUA:	Playground Grass Ultra (Green)	(6,810 sq. ft.)	\$ 44,401.20
• Item # SFP15:	1.5" SafetyFoam Pro (No channels)	(69 panels)	\$ 1,360.68
• Item # SFP20:	2" SafetyFoam Pro (No channels)	(516 panels)	\$ 13,416.00
• Item # SFP30:	3" SafetyFoam Pro (No channels)	(140 panels)	\$ 5,248.60
• Item # MMBSEAM:	9" Micromechanical Seam Tape - 162' roll	(5 rolls)	\$ 2,064.35
• Item # Bear Board/Install:	Installation of EPS by Bear Board	(384 LF)	\$ 2,112.00
• Item # MAPGT-12:	Mapei Glue Tubes – Case of 12	(1 case)	\$ 176.90
• Item # ENVG-16/30-62:	Envirofill Coated Sand 16/30 mesh pallet of 62	(5 pallets)	\$ 5,313.30
• Item # ENVG-16/30-10:	Envirofill Coated Sand 16/30 mesh pallet of 10	(2 pallets)	\$ 380.84
• Item # FLIns:	Standard Installation		<u>\$ 37,455.00</u>
	Total Published Items:		<u>\$ 111,928.87</u>

The following unpublished items are included in the total project price at their listed cost:

• Shipping -		<u>\$ 4,086.00</u>
	Total Unpublished Items:	<u>\$ 4,086.00</u>

**Total Project Price: \$ 116,014.87**

All pricing assumes that the general contractor awarded the project will prepare the project site prior to FLC arrival. This includes all excavation, disposal, all stonework through final compaction, and installation of any equipment. Costs associated with site prep are excluded in the project price. Any site prep completed by FLC, including reworking or compacting the stone base will be charged accordingly and be added to the final balance owed.

The final compaction of the aggregate within the area shaded "Blue" as shown on the attached SafetyFoam Pro layout shall be approximately 3.5" from the bottom of the tooled edge of the perimeter concrete curb to accommodate the 3" SafetyFoam Pro panels (10' CFH max). The final compaction of the aggregate within the area shaded "Green" as shown on the attached SafetyFoam Pro layout shall be approximately 2.5" from the bottom of the tooled edge of the perimeter concrete curb to accommodate the 2" SafetyFoam Pro panels (8' CFH max). The final compaction of the aggregate within the area shaded "Brown" as shown on the attached SafetyFoam Pro layout shall be approximately 2" from the bottom of the tooled edge of the perimeter concrete curb to accommodate the 1.5" SafetyFoam Pro panels (6' CFH max). The thickness of our premium backing will make up the remaining 1/2" difference once installed over the SafetyFoam Pro.

FLC will provide and install the plastic perimeter boards. The perimeter boards shall be anchored approximately 1/2" below the bottom of the tooled edge of the perimeter concrete curb. Individual SafetyFoam Pro panels will then be provided and interlocked



by FLC within their designated areas over the aggregate stone. The Playground Grass Ultra will then be rolled out over the SafetyFoam Pro, cut, and seamed throughout the playground. All seams will feature our proprietary micromechanical seaming system. The Playground Grass Ultra will get anchored to the perimeter boards using 1" stainless steel staples. Envirofill sand infill will be provided and applied by FLC at varying application rates within the 10' (3.75 lbs. per sf) and 8' or less (3.00 lbs. per sf) fall zones as shown on the included layout.

This proposal excludes all applicable taxes. Freight and associated materials charges are included. Prevailing wage rates apply. Union labor rates are excluded in this proposal. This proposal does not include costs associated with performing and scheduling post-installation drop testing. An independent 3<sup>rd</sup> party can be scheduled by FLC to conduct a post-installation drop test for an additional cost of \$1,900 (subject to change) and should be added to the project price if included in the scope of work for FLC. Pricing is valid for 30-days from proposal date.

Base Project Price: **\$116,014.<sup>87</sup>**

Line-item #1: 3<sup>rd</sup> Party Drop Testing - **\$ 1,900.<sup>00</sup>** (add to base project price if included within the scope of FLC)

Project Size: 5,235 square feet

Project Terms: 50% of the project price is due upon acceptance of this proposal. Remaining balance is due upon installation. Pricing is valid for 30 days from proposal date.

Project Timeline: Project completion will be scheduled upon acceptance of this proposal. This is contingent upon timely payment for the project to allow for shipment of materials and scheduling of crew.

Approval: \_\_\_\_\_  
Authorized Signature Date

Remit Payments to: ForeverLawn Chicago, LLC – 3426 Colony Bay Drive, Rockford, IL 61109

We are proud to offer quality products, service, performance, and support that no other company can offer. The ForeverLawn difference includes, but is not limited to:

- Installation and support
- STC (Synthetic Turf Council) Certified Builders
- Ownership of the entire project
- 15 – year Playground Grass & SafetyFoam Pro warranty (Years 1-3 in full; Years 4-15 prorated)
- 2 – year installation warranty (Certified ForeverLawn Chicago Installations Only)
- Greater Chicago references available upon request





# **Approval of Cheney Mansion Geothermal Wells Project**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)

# Memo

To: Jake Worley-Hood, Chair, Parks and Planning Committee  
Board of Park Commissioners

From: Chris Lindgren, Deputy Director: Properties & Planning

CC: Jan Arnold, Executive Director

Date: February 10, 2025

Re: Cheney Mansion Geothermal Wells Project



---

## Statement

Cheney Mansion, designed in 1913 by Charles E. White, Jr., has been a historical property of the PDOP since 1975. The mansion is a unique venue for recreation programs, special activities and community events for the enjoyment of Oak Park residents and a distinctive locale for private meetings and celebrations. The greenhouse was built in 1914 and renovated in 2014.

## Discussion

In 2017, PDOP engaged Rocco Castellano Design Studio (RCDS) to assist with the historic property facility assessments. This report is a document to help the District in planning for infrastructural needs at our historic properties in our Capital Improvement Plan (CIP). Staff identified HVAC as a need in our 2025 CIP to not only replace the system, but to move towards electrification of the facility by installing a geothermal HVAC system.

This project will be phased with geothermal wells being drilled and brought into the mansion basement with this bidding process and another bid packet will be issued late summer for the remainder of the HVAC install to take place November 2025 through April 2026. This is being done to minimize disruption to the programming and use of Cheney Mansion allowing PDOP to continue to generate revenue.

Staff put together bidding specifications and went out to bid on January 15th, 2025. A non-mandatory pre-bid meeting was held on January 22<sup>nd</sup>, 2025. Public bids were received on February 7<sup>th</sup>, 2025, at 10:00 a.m. at 218 Madison Street. Only one firm submitted a bid package for the project. Advanced Geothermal was the sole bidder and has done two geothermal installations with the Park District with favorable results. Although the bid did come in slightly higher than anticipated, feedback is that the cost has risen due to labor and material costs increasing significantly over the last few years.

The current Capital Improvement Plan has \$300,000 for the work in 2025.

## Conclusion

The Parks and Planning Committee recommends that the Board approve the contract with Advanced Geothermal Plumbing & Heating, LLC in an amount not to exceed \$350,000 and allow the Executive Director to sign the contract.

*Attachment: Advanced Geothermal Bid Document*



**Park District of Oak Park**  
**Cheny Geothermal Project**  
**Bid Opening - February 7, 2025 10:00am**

Company Name	Bid Bond Y/N	Base Bid Amount	Comments
Advanced Geothermal Heating & Cooling	Y	350,000	



**PARK DISTRICT of OAK PARK**

**BIDDER'S PROPOSAL**

Full Name of Bidder Advanced Geothermal Plumbing & Heating LLC ("Bidder")  
Principal Office Address 326 Wilcox Ave Elyria IL 60123  
Local Office Address (same as above)  
Contact Person Dirk Dypold Telephone 847-878-3093

TO: Park District of Oak Park  
218 Madison Street  
Oak Park, Illinois 60302  
Attn: Chris Lindgren

Bidder warrants and represents that Bidder has carefully examined each and all of the documents included in this Bid Package the Work Site described below and its environs and has reviewed and understood all documents included, referred to, or mentioned in this bound set of documents, including Addenda Nos. NONE, which are securely stapled to the end of this Bidder's Proposal [if none, write "NONE"] ("*Bid Package*").

Bidder acknowledges and agrees that all terms capitalized in this proposal have the meaning given to them in the documents included in the Bid Package.

**1. Work Proposal**

A. Contract and Work. If this proposal is accepted, the Bidder proposes and agrees that the Bidder will contract with the Park District, in the form of the contract included in the Bid Package to do the Work as follows:

- (1) to provide, perform and complete at the Work Site and in the manner described and specified in the Bid Package all necessary work, labor, services, hoisting, transportation, equipment, materials, apparatus, machinery, tools, fuels, gas, electric, water, waste disposal, information, data and other means and items necessary for the Work;
- (2) to procure and furnish all permits, licenses, and other governmental approvals and authorizations necessary in connection with the Work except as otherwise provided in the contract;
- (3) to procure and furnish all bonds and all certificates and policies of insurance specified in the Bid Package;
- (4) to pay all applicable federal, state and local taxes;

## Bidder's Proposal

- (5) to do all other things required of the contractor by the contract; and
- (6) to provide, perform, and complete all of the foregoing in a proper and workmanlike manner and in full compliance with, and as required by or pursuant to, the contract.

B. Manner and Time of Performance. If this proposal is accepted, the Bidder proposes and agrees that the Bidder will perform the Work in the manner and time prescribed in the Bid Package and according to the requirements of the Park District pursuant thereto.

C. General. If this proposal is accepted, the Bidder proposes and agrees that the Bidder will do all other things required of Bidder or contractor, as the case may be, by the Bid Package.

### 2. Contract Price Proposal

If this proposal is accepted, the Bidder, except as otherwise provided in Section 2.1 of the contract, will take in full payment for all Work and other matters set forth under Section 1 above, including overhead and profit; taxes, contributions, and premiums; and compensation to all subcontractors and suppliers, the compensation stated below (the "Contract Price"):

For providing, performing, and completing all Work, the total Contract Price of:

(in figures only) \$ 350,000.<sup>00</sup>

### 3. Contract Price Breakdown

The undersigned has included in the Contract Price the following amounts for the portions of the work listed below as indicated on the drawings and as described in the applicable sections of the Specifications. These values are furnished for budgetary purposes only and will have no bearing on the award of the Contract.

[NOTE: The total of all items in the following Contract Price breakdown must equal the Contract Price.]

<u>Description of Work</u>	<u>Amount included in Bid</u>
1. Geothermal Field (Boreholes & Piping)	\$ <u>258,960.<sup>00</sup></u>
2. General conditions	\$ <u>21,040.<sup>00</sup></u>
3. Overhead and profit	\$ <u>70,000.<sup>00</sup></u>

**Bidder's Proposal**

The Bidder agrees that it will submit, on the request of the Park District and before award of the Contract, a complete contract price breakdown including both the items listed above and a breakdown by trades showing the amount allocated to the various trades, subcontractors, and the Bidder's work.

**BID ALTERNATES:**

**4. Basis for Determining Prices**

It is expressly understood and agreed that:

- 1. The Park District is not subject to state or local sales, use and excise taxes and no such taxes are included in this Schedule of Prices;
- 2. All other applicable federal, state, and local taxes of every kind and nature applicable to the Work as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or other similar benefits are included in this Schedule of Prices; and
- 3. All costs, royalties, and fees arising from the use on, or the incorporation into, the Work of patented equipment, materials, supplies, tools, appliances, devices, processes, or inventions are included in this Schedule of Prices.

All claim or right to claim any additional compensation by reason of the payment of any such tax, contribution, or premium or any such cost, royalty or fee is hereby waived and released.

Signed on 2/6, 2025

Firm Name: Advanced Geothermal Plumbing & Heating LLC

Address: 326 Wilcox Ave, Elgin IL 60123

Telephone: 847-695-1657

Email: Advgeothermal@gmail.com

Bidders Signature: *Paul Dypold*

Title: Member / Manager

Corporate Seal: Advanced Geothermal  
Plumbing & Heating LLC

**5. Contract Time Proposal**

If this proposal is accepted, then the Bidder will commence the Work within seven days after issuance by the Park District of the Authorization to Proceed (the "Commencement Date") and complete the Work in its entirety prior to 60 calendar days after Commencement Date (the "Completion Date").

**6. Firm Proposal**

All prices and other terms stated in this proposal are firm and will not be subject to withdrawal, escalation, or change for a period of 60 days after the date on which any Bidder's proposal is opened or such extended acceptance date for Bidders' proposals as may be established pursuant to Sections 10 and 13 of the General Instructions to Bidders.

**7. Bidder Representations**

A. No Collusion. The Bidder warrants and represents that the only persons, firms, or corporations interested in this proposal as principals are those named in the Bidder's Sworn Acknowledgment attached hereto and that this proposal is made without collusion with any other person, firm, or corporation.

B. Not Barred. The Bidder warrants, represents, and certifies that it is not barred by law from contracting with the Park District or with any unit of state or local government.

C. Qualified. The Bidder warrants and represents that it has the requisite experience, ability, capital, facilities, plant, organization and staff to enable the Bidder to perform the Work successfully and promptly and to commence and complete the Work within the Contract Price and Contract Time Proposals set forth above.

Specifically, the Bidder agrees the Work involves restoration on the roof of a National Historic Landmark. The Bidder will engage experienced workers and subcontractors as necessary that have completed work similar in material, design, and extent with a proven record of successful performance. The Bidder acknowledges that experience installing standard new roofing is not sufficient experience for the Work.

In support the Bidder's warranty and representations, the Bidder submits the attached Sworn Work History Statement. In the event the Bidder is preliminarily deemed to be one of the most favorable to the interests of the Park District, the Bidder agrees to furnish on request, within two business days or any longer period as may be set forth in the request, any additional information as may be necessary to satisfy the Park District that the Bidder is adequately prepared to fulfill the Contract.

D. Park District's Reliance. The Bidder acknowledges that the Park District is relying on all warranties, representations, and statements made by the Bidder in this proposal.

**8. Surety and Insurance**

The Bidder herewith tenders surety and insurance commitment letters as specified in Section 6 of the Invitation for Bidder's Proposals.

**9. Bid Security**

The Bidder herewith provides a cashier's check, certified check, or bid bond as specified in Section 6 of the Invitation for Bidder's Proposals for the sum of (in figures only) \$ 35,000.00, which sum is equal to at least 10 percent of the Bidder's Price Proposal (the "*Bid Security*").

**10. Park District's Remedies**

The Bidder acknowledges and agrees that if the Bidder fails to timely submit all additional information that is requested of it; or if the Bidder, if the Park District awards the Bidder the contract, fails to timely submit all the bonds and all the certificates and policies of insurance required of it; or if the Bidder, if the Park District awards the Bidder the contract, fails to timely execute the contract, the contractor's certification, or any other required documentation related to the Contract, it will be difficult and impracticable to ascertain and determine the amount of damage that the Park District will sustain by reason of any that failure and, for that reason, the Park District, at its option in the event of any failure by the Bidder, may retain or recover as reasonably estimated liquidated damages, and not as a penalty, the entire amount of the Bid Security or 10 percent of the Bidder's Price Proposal, whichever is greater, or to exercise any and all equitable remedies it may have against the Bidder.

**11. Park District's Rights**

The Bidder acknowledges and agrees that the Park District has the right to reject any and all Bidders' proposals, has the right to accept or reject any item of any Bidder's proposal, and has all other rights set forth in Section 13 of the General Instructions to Bidders.

**Bidder's Proposal**

**12. Bidder's Obligations**

In submitting this proposal, the Bidder understands and agrees that it is bound by each and every term, condition, and provision in the Bid Package, which are by this reference incorporated into this proposal and made a part of it.

DATED: 2/6/25  
Bidder: By: *[Signature]*  
Title: Member/Manager  
Attest: By: *[Signature]*  
Title: Member

**SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 7,  
FOR SIGNATURE REQUIREMENTS**

Bidder's Sworn Acknowledgement

BIDDER'S SWORN ACKNOWLEDGEMENT

Veronica Tamayo (the "Deponent"), being first duly sworn on oath, deposes and states that the undersigned Bidder is organized as indicated below and that all statements herein made are made on behalf of the Bidder in support of its proposal for the above contract and that the Deponent is authorized to make them.

The Deponent also deposes and states that the Bidder has carefully prepared, reviewed, and checked its proposal and that the statements contained in its proposal and in this Acknowledgement are true and correct.

COMPLETE APPLICABLE SECTION ONLY

1. Corporation

The Bidder is a corporation that is organized and existing under the laws of the State of \_\_\_\_\_, that is qualified to do business in the State of Illinois, and that is operating under the legal name of \_\_\_\_\_.

The officers of the corporation are as follows:

Table with 3 columns: Title, Name, Address. Rows for President, Vice President, Secretary, Treasurer.

2. Partnership

The Bidder is a partnership that is organized, existing, and registered under the laws of the State of Illinois pursuant to a partnership agreement dated as of 7/9/03, that is qualified to do business in the State of Illinois, and that is operating under the legal name of Advanced Biothermal Plumbing & Heating LLC

The general partners of the partnership are as follows:

Table with 2 columns: Name, Address. Rows for Dirk Dypold and Anna Dypold.



**Bidder's Sworn Acknowledgement**

**3. Individual**

The Bidder is an individual whose full name is \_\_\_\_\_, whose residence address is \_\_\_\_\_ and whose business address is \_\_\_\_\_. The Bidders trade or assumed name, if any, is: \_\_\_\_\_.

**4. Joint Venture**

The Bidder is a joint venture that is organized and existing under the laws of the State of \_\_\_\_\_ pursuant to a joint venture agreement dated as of \_\_\_\_\_, that is qualified to do business in the State of Illinois, and that is operating under the legal name of \_\_\_\_\_.

The signatories to the joint venture agreement are as follows:

<u>Name (and entity type)</u>	<u>Address</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

[For each signatory, indicate type of entity. Corporation = "C," partnership = "P," and individual = "I". Provide on separate sheets the information required in Paragraph 1, 2, or 3 above, as applicable]

DATED: 2/6, 2025.

Bidder: By: [Signature]  
 Title: Member Manager

Attest: By: [Signature]  
 Title: Member



Subscribed and sworn to before me this 7<sup>th</sup> day of February 2025.

[Signature]  
 Notary Public

My commission expires: 08/15, 2026

**SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 7, FOR SIGNATURE REQUIREMENTS**

# BIDDER'S SWORN WORK HISTORY STATEMENT

Veronica Tamayo (the "Deponent"), being first duly sworn on oath, deposes and states that all statements made in this Sworn Work History Statement are made on behalf of the undersigned Bidder in support of its proposal for the above Contract and that the Deponent is authorized to make them.

The Deponent also deposes and states that Bidder has carefully prepared, reviewed and checked this Sworn Work History Statement and that the statements contained in this Sworn Work History Statement are true and correct.

If necessary for full disclosure, add separate sheets.

Joint ventures must submit separate sworn work history statements for the joint venture and for each signatory to the joint venture agreement.

## 1. Nature of Business

State the nature of Bidder's business: Geothermal HVAC Contracting

## 2. Composition of Work

During the past three years, Bidder's work has consisted of:

0 % Federal 80 % As Contractor      % Bidder's Forces      % Other Public  
20 % As Subcontractor      % Subcontractors      % Private  
     % Materials

## 3. Years in Business

State the number of years that the Bidder, under its current name and organization, has been continuously engaged in the aforesaid business: 22 years.

## 4. Predecessor Organizations

If the Bidder has been in business under its current name and organization for less than five years, list any predecessor organizations:

<u>Name</u>	<u>Address</u>	<u>Years</u>
_____	_____	_____
_____	_____	_____

**5. Business Licenses**

List all business licenses currently held by Bidder:

<u>Issuing Agency</u>	<u>Type</u>	<u>Number</u>	<u>Expiration</u>
<u>State of Illinois</u>	<u>Plumber's Lic</u>	<u>058-12879</u>	<u>4/30/25</u>
<u>see attached sheet</u>			

**6. Related Experience**

List three projects completed by the Bidder or its predecessors in the past five years that are most comparable to the Work.

	<u>Project One</u>	<u>Project Two</u>	<u>Project Three</u>
Owner Name	<u>KAM Congregation</u>	<u>Geneva Methodist Church</u>	<u>Glessner House Museum</u>
Owner Address	<u>Chicago IL</u>	<u>Geneva IL</u>	<u>Chicago IL</u>
Reference	<u>Fred Stein</u>	<u>Tony Zefron</u>	<u>Bill Tyre</u>
Telephone Number	<u>312-608-1400</u>	<u>630-878-4131</u>	<u>312-326-1480</u>
Type of Work	<u>Geothermal</u> <u>Loop field</u>	<u>Geothermal</u> <u>HVAC system</u>	<u>Geothermal</u> <u>HVAC system</u>
Contractor (If Bidder was subcontractor)			
Amount of contract	<u>\$ 565,500.00</u>	<u>\$ 485,650.00</u>	<u>\$ 319,540</u>
Date completed	<u>9/2024</u>	<u>4/24</u>	<u>11/23</u>

DATED: \_\_\_\_\_  
 Bidder: By: [Signature]  
 Title: Member/Manager  
 Attest: By: [Signature]  
 Title: Member



Subscribed and sworn to before me this 7<sup>th</sup> day of February 2025  
Veronica Tamayo  
 Notary Public My commission expires: 08/15, 2026

**SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 7,  
 FOR SIGNATURE REQUIREMENTS**

## 5. Business Licenses

State of Illinois	Plumbing Contractor Reg.	055-	9/25
State of Illinois	Closed Loop Contractor Reg	103-000010	12/1/25
Illinois EPA	CCCDI	XC-1345	12/1/25
City of Chicago	HVAC	2699292	11/15/25

# AIA<sup>®</sup> Document A310<sup>™</sup> – 2010

## Bid Bond

**CONTRACTOR:**

*(Name, legal status and address)*

Advanced Geothermal Plumbing and Heating LLC

326 Wilcox Ave  
Elgin, IL 60123-7351

**OWNER:**

*(Name, legal status and address)*

Park District of Oak Park  
218 Madison St  
Oak Park, IL 60302-4108

**SURETY:**

*(Name, legal status and principal place of business)*

West Bend Insurance Company  
1900 S 18th Ave  
West Bend, WI 53095-8796

**ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**BOND AMOUNT: \$**

Ten Percent of the Amount Bid

**PROJECT:**

*(Name, location or address, and Project number, if any)*

Cheney Mansion Geothermal Wells

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Init.

Signed and sealed this 7 day of February , 2025

Advanced Geothermal Plumbing and Heating LLC

(Contractor as Principal)

(Seal)

(Witness)

(Title)

West Bend Insurance Company

(Surety)

(Seal)

*Carol Myatt*

(Witness)

(Title)

Michael Rabe , Attorney-In-Fact

Init.

/



Bond No. 2638329

**POWER OF ATTORNEY**

Know all men by these Presents, that West Bend Insurance Company (formerly known as West Bend Mutual Insurance Company prior to 1/1/2024), a corporation having its principal office in the City of West Bend, Wisconsin does make, constitute and appoint:

Michael Rabe

lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf as surety and as its act and deed any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of: Thirty Million Dollars (\$30,000,000)

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of West Bend Insurance Company by unanimous consent resolution effective the 1<sup>st</sup> day of January 2024.

*Appointment of Attorney-In-Fact. The president or any vice president, or any other officer of West Bend Insurance Company may appoint by written certificate Attorneys-In-Fact to act on behalf of the company in the execution of and attesting of bonds and undertakings and other written obligatory instruments of like nature. The signature of any officer authorized hereby and the corporate seal may be affixed by facsimile to any such power of attorney or to any certificate relating therefore and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the company in the future with respect to any bond or undertaking or other writing obligatory in nature to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any said officer at any time.*

Any reference to West Bend Mutual Insurance Company in any Bond and all continuations thereof shall be considered a reference to West Bend Insurance Company.

In witness whereof, West Bend Insurance Company has caused these presents to be signed by its president undersigned and its corporate seal to be hereto duly attested by its secretary this 1<sup>st</sup> day of January 2024.

Attest Christopher C. Zwygart  
Christopher C. Zwygart  
Secretary



Robert J. Jacques  
Robert J. Jacques  
President

State of Wisconsin  
County of Washington

On the 1<sup>st</sup> day of January 2024, before me personally came Robert Jacques, to me known being by duly sworn, did depose and say that he is the President of West Bend Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that is was so affixed by order of the board of directors of said corporation and that he signed his name thereto by like order.



Julie Benedum  
Head Corporate Attorney  
Notary Public, Washington Co., WI  
My Commission is Permanent

The undersigned, duly elected to the office stated below, now the incumbent in West Bend Insurance Company, a Wisconsin corporation authorized to make this certificate, Do Hereby Certify that the foregoing attached Power of Attorney remains in full force effect and has not been revoked and that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at West Bend, Wisconsin this 7th day of February, 2025.



Christopher C. Zwygart  
Christopher C. Zwygart  
Secretary



THE SILVERLINING®

February 5<sup>th</sup>, 2025

RE: Advanced Geothermal Plumbing and Heating, LLC  
326 Wilcox Ave  
Elgin, Illinois 60123

To Whom It May Concern:

Advanced Geothermal Plumbing and Heating, LLC is bonded by West Bend Mutual Insurance Company of West Bend, WI. West Bend Mutual Insurance Company is listed on the U.S. Treasury Department's Listing of Approved Sureties (Department Circular 570) and is rated A, Financial Size Class 12 by A.M. Best.

The contractor's current bonding limits are \$750,000 single job, \$750,000 aggregate work program. These limits are subject to our annual underwriting review and should not necessarily be considered as a maximum expression of our commitment to the account.

If Advanced Geothermal Plumbing and Heating, LLC were to be awarded a contract that falls within the above parameters, West Bend Mutual Insurance Company will favorably consider providing performance and payment bonds subject to a satisfactory review of the construction agreement.

This letter is not an assumption of liability nor is it a bond. Any arrangement for bonds is a matter between Advanced Geothermal Plumbing and Heating, LLC and West Bend Mutual Insurance Company. We assume no liability to you or to third parties if for any reason we do not supply said bond or bonds.

Sincerely,

*Christian Ketter*

Christian Ketter  
Contract Bond Assistant Underwriter





# Annual Recreation Report

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)

# Memo

To: Sandy Lentz, Chair, Recreation and Facility Program Committee  
Board of Park Commissioners

From: Maureen McCarthy, Deputy Director of Recreation

CC: Jan Arnold, Executive Director

Date: February 10, 2025

Re: Annual Recreation and Special Facilities Department Combined Reports



---

## Statement

The Recreation and Revenue teams prepared the Annual Comprehensive Programming and Participation Reports summarizing the completed 2024 Park District program year.

## Discussion

The Comprehensive Programming and Participation Reports, produced since 2005, details the various Recreation and Special Facilities Department areas, providing current and historical participation data, and financial data. Staff provides summaries of programs as well as data analysis and status of programs in 2024.

## Conclusion

Maureen McCarthy and Program Managers will be present at the February 2025 Regular Board Meeting a summarized version of the reports and to answer any questions the Board may have.



# **Approval of Bus Transportation Contract**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)

# Memo

To: Sandy Lentz, Chair, Recreation and Facility Program Committee  
Board of Park Commissioners

From: Maureen McCarthy, Deputy Director of Recreation

CC: Jan Arnold, Executive Director

Date: February 11, 2025

Re: Bus Transportation Bid



---

## Statement

Each year, the Park District organizes a variety of trips. Due to the significant number of vehicles needed for transportation and the resulting costs, we find it most effective to contract a single company. On January 10, 2025, at 1:00 PM, we opened the bid proposals for this service.

## Discussion

Staff received one bid from Safeway Transportation Services Corp., which submitted a comprehensive packet detailing the company's history, finances, safety measures, and training methods, while meeting all bidding requirements. Safeway Transportation was the lowest responsible bidder at \$58 per hour, with a minimum of 3 hours for field trips during the school year and summer camp trips. Performance will be evaluated annually.

Staff have worked with Safeway Transportation for several years and have consistently been satisfied with their services.

## Conclusion

The Recreation and Facility Program Committee recommend approving a contract with Safeway Transportation Services for bus service from March 1, 2025 – February 28, 2026 (1 full year) with the option to renew based on performance for two additional years.

*Attachment: Letter of Understanding*



January 13, 2025

Mikayla Lukasiewicz and  
Sam Singh

Safeway Transportation  
Services Corp.:

**Letter of Understanding**

This document is intended to serve as confirmation of our acceptance of your bid for School Day Out and Summer Camp bus trips for the year beginning March 1, 2025 and ending February 28, 2026 as follows:

- \$58 per hour per bus for a minimum of 3 hours
- \$58 additional hourly cost over the 3 hour minimum
- Tolls/Parking Reimbursed at Exact Cost

If this meets with your understanding, please sign both copies. Retain one copy for your records and return one copy to the Park District of Oak Park by January 31, 2025.

A Certificate of Insurance is required. Please submit by February 1, 2025.

The Park District of Oak Park looks forward to this relationship with Safeway Transportation Services Corp.

Sincerely,

Maureen McCarthy  
Deputy Director of Recreation

\_\_\_\_\_  
Representative of Safeway  
Transportation Service Corp.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jan Arnold  
Executive Director

\_\_\_\_\_  
Date

