



PARK DISTRICT
of OAK PARK

**Park District of Oak Park
Continued Regular Board Meeting from December 19, 2024
John Hedges Administrative Center
218 Madison Street
Oak Park, Illinois 60302**

Thursday, January 16, 2025

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Lentz, Wick, Worley-Hood, and President Porreca

Absent: Commissioner Wollmuth

Park District Staff Present: Jan Arnold, Executive Director; Ann Marie Buczek, Director of Marketing and Community Engagement; Mitch Bowlin, Director of Business Operations; Maureen McCarthy, Deputy Director of Recreation; Bill Hamilton, Superintendent of Parks & Facilities; Chris Lindgren, Deputy Director of Properties & Planning; Mike Baiardo, Superintendent of Special Facilities; and Edith Wood, Executive Assistant.

Others: Jamie Sabbach with 110%

II. APPROVAL OF AGENDA

The motion was passed by a roll call vote of 4:0

III. OLD BUSINESS

- A. 2025-2029 Comprehensive Strategic Master Plan (CSMP) Approval – Jamie Sabbach, representing 110%, provided the Board with an overview of the CSMP process, which began 11 months ago. Over 700 people, including staff and community members, participated in the planning process. Through this collaborative effort, five pillars of the CSMP were identified: Engagement, Infrastructure, Equity & Accessibility, Sustainability & Resilience, and Financial Stewardship. These pillars guided the development of recommended priorities for the next five years, which include: Financial Strength, Quality Infrastructure Management, Staff Excellence, Organizational Excellent, and Customer & Community Focus. Jamie also reviewed the recommended actions associated with each priority. In addition, an Implementation Plan was presented to the Board. This plan will be used by staff to track progress on the recommended actions over the next five years. The Board was pleased to see the participation in the planning process and the overview provided by Jamie. A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve the 2025-2029 Comprehensive Strategic Master Plan. **The motion was passed by a roll call vote of 4:0.**
- B. Program Guide Printing Contract Approval – Executive Director Arnold reported that staff went out to bid on December 2, 2024, for printing services for the 2025 Program Guides. Two bids were received, with the lowest base bid coming from Paulson Press, Inc. at \$59,800 for two issues,



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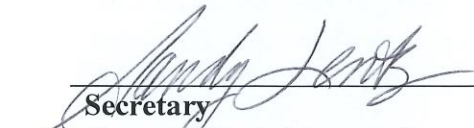
which includes a 4-color cover body and additional color inserts for the Spring/Summer Issue (which will feature the Annual Report). Staff have worked with Paulson Press in the past and received favorable reviews. The bid packet also included a request for printing services for the 2026 Program Guides, and Paulson Press, Inc. was again the lowest bidder for the alternate bid, at \$67,300. A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve a contract with Paulson Press, Inc. from Elk Grove Village, IL in the amount of \$59,800 for the 2025 Program Guides and the ability to approve the 2026 Program Guides in the amount of \$67,300 based on performance. **The motion was passed by a roll call vote of 4:0.**

IV. NEW BUSINESS – None

V. CLOSED SESSION – None

VI. ADJOURNMENT

At 8:15pm, a motion was made by Commissioner Wick and seconded by Commissioner Lentz to adjourn the Continued Regular Board Meeting from December 19, 2024. **The motion was passed by a voice vote of 4:0.**



Secretary
Board of Park Commissioners

January 30, 2025

Date



President
Board of Park Commissioners

January 30, 2025

Date