



**Park District of Oak Park
Regular Park Board Meeting
John Hedges Administrative Center
218 Madison Street
Oak Park, Illinois 60302**

Thursday, July 25, 2024

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Lentz, Wick, Wollmuth, Worley-Hood, and President Porreca

Park District Staff Present: Jan Arnold, Executive Director; Mitch Bowlin, Director of Finance; Maureen McCarthy, Superintendent of Recreation; Chris Lindgren, Superintendent of Parks & Planning; and Edith Wood, Executive Assistant

II. APPROVAL OF AGENDA

The motion was passed by a roll call vote of 5:0

III. VISITOR/PUBLIC – None

IV. CONSENT AGENDA

A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve the Cash and Investment Summary and Warrants and Bills for the month of June 2024; approval of the Minutes from the Committee of the Whole Meeting from June 6, 2024, Board retreat from June 18, 2024, Closed Session meeting from June 18, 2024, and Regular Board Meeting from June 20, 2024; approval of the 2015-2024 Comprehensive Master Plan with Longfellow Park Update; and Disposal Ordinance 2024-07-19. **The motion was passed by a roll call vote of 5:0.**

V. STAFF REPORTS

- A. Executive Director's Report** – In addition to the Executive Director Report (which is included in the Board Packet), Executive Director Arnold noted the Park District of Forest Park hosted the Lifeguard Games last week and PDOP assisted with accepting Forest Park pool passholders to use our pools during this time. Concerts at the Park continue for the summer season in which voter registration were also taking place during this time. Off the Wall will be installing a mural next to the Administration office at the CRC parking lot. Community engagements will take place for the CSMP on August 3 and 4 around Oak Park where one of the questions that will be asked to the community is if they would support a referendum for the indoor pool which will include an increase in taxes as well as a fee to use the pool. Jamie Sabbach with 110% will be at the Board meeting on August 15 to provide an update.
- B. Updates and Information** – Written report included in the Board Packet.
- C. Revenue/Expense Status Reports** – No questions asked.



VI. OLD BUSINESS

A. Administration and Finance Committee

1. 2024 Performance Measure 2nd Quarter Review – Mitch Bowlin provided the Board an overview of the 2nd Quarter for 2024. As of this quarter, all goals have either been completed or in progress as no goals have been cancelled or deferred. This quarter showed higher balances in operating funds since it is unknown at this time when the Cook County funds will be arriving. OPEB balances have also increased due to the increase in part-time employees, the increase in the number of programs, and the new PTO policy that has been put in place. Volunteer hour goals were achieved last year since the pandemic, and staff will continue to advertise volunteer opportunities. The Board was pleased with the updates given.

2. OSLAD Resolution of Authorization for Longfellow Park Approval – Executive Director Arnold noted that to complete the OSLAD grand application to request funding for the Longfellow Park Improvement Project, a Resolution of Authorization must be adopted by the Park Board as it is committing the agency to matching funding. Planning Resources Inc. (PRI) created the Longfellow Park Master Plan through a series of focus groups and community meetings. Phase I improvements were completed in 2009. PRI also handled the update meetings and improvements for Longfellow in 2014. PRI assisted in facilitating a Longfellow Park Master Plan review for the community on October 4, 2023, in which the proposed improvements include the installing dedicated pickleball courts, replacing the playground structures and surface as well as updating the splash pad amenities and adding a sensory garden. Additionally, the plan was presented at the Park Board Meeting for community input on November 2, 2023. Staff plan to submit the OSLAD grant application in September for \$600,000. The full project is projected to cost \$2.4M. A motion was made by Commissioner Wick, and seconded by Commissioner Wollmuth to approve the adoption of the Resolution of Authorization for the State of Illinois Department of Natural Resources OSLAD grant application for Longfellow Park Improvement Project and authorize Executive Director Arnold to sign the agreement. **The motion was passed by a roll call vote of 5:0.**

3. Field Center Design Competition Update – Executive Director Arnold provided the Board with an update to the Field Center Design Competition. Phase 2 of the design competition concluded with the top three finalist Kenneth Dahlin (Genesis Architecture), Patrick Brown (ORG Inc.), and Gregory L. Klosowski & Parham Nourikoupaei (Pappageorge Haymes Partners) presenting their design plan to the jury. Patrick Brown with ORG, Inc. was identified as the winner of the competition. Staff have met with Patrick to update the design to ensure that it is within budget. Executive Director Arnold showed the Board the plans for the updated design. For the August Regular Board meeting, staff will be recommending the authorization to execute a contract with ORG, Inc. for professional services. **This item will be brought before the Board at the August Regular Board Meeting.**

B. Parks and Planning Committee – None



C. Recreation and Facility Program Committee

1. 947 South Ridgeland Roof Contract Approval – Executive Director Arnold noted that staff have identified the roof at 947 South Ridgeland to be in poor condition and in need of replacement. Staff went out to bid on June 12 and held a pre-bid meeting on June 14. Two bids were received and the lowest and responsible bid was received from F&G Roofing. The bid total came in at \$97,600 however, staff are recommending carrying a \$30,000 contingency for the project for the unforeseen roof structure repairs. The CIP has \$190,000 for the project which included funding for solar and minor tuckpointing. A motion was made by Commissioner Worley-Hood and seconded by Commissioner Wick to approve a contract with F&G Roofing Company, LLC from Justice, IL in an amount not to exceed \$127,600 for the 947 Ridgeland Roofing Project. **The motion was passed by a roll call vote of 5:0.**

2. Vehicle Purchase Approval – Executive Director Arnold noted that the Park District is in need of replacing the 2011 Dodge Grand Caravan with a Hybrid Minivan. Staff are recommending the replacement of the vehicle but cannot recommend it for disposal until a replacement has been found. A motion was made by Commissioner Worley-Hood and seconded by Commissioner Wick to grant Executive Director Arnold authorization to purchase a hybrid minivan in an amount not to exceed \$60,000 during fiscal year 2024. **The motion was passed by a roll call vote of 5:0.**

3. Capital Improvement Plan (CIP) for 2025-2029 Approval – Executive Director noted that for best practices the Park District reviews its CIP at the beginning of its annual budget process. This year’s review includes larges projected for park updates, funds for Rehm Pool, repairs for Ridgeland Common, Geothermal systems for Cheney Mansion, the Conservatory, and Dole Center, and the replacement of turf fields for Brooks, Julia, and Irving school. A motion was made by Commissioner Worley-Hood and seconded by Commissioner Wollmuth to approve the 2025-2029 Capital Improvement Plan. **The motion was passed by a roll call vote of 5:0.**

VIII. NEW BUSINESS

1. Cheney Mansion Fence Replacement Update – Executive Director Arnold noted that the alley fence at Cheney Mansion will need replacement as it has been leaning. Staff are checking to make sure if there will be any issues with the replacement of the fence due to the property being a historical site. Staff are reviewing cost for the replacement of the fence and if the cost for replacement is greater than the approved purchase price allowed for the Executive Director, then staff will be bringing in a recommendation to approve the contract at the August Regular Board meeting for the Board’s consideration.

2. Naming Request Discussion – Executive Director Arnold noted that she received an email for a request to install a plaque at Austin Garden for a dedication. Staff and Board had a discussion that it would be best to recommend that a bench or a tree be purchased instead for the dedication.

IX. COMMISSIONER’S COMMENTS

Commissioner Wollmuth: Missed the FOPCON meeting but attended the IGOV meeting which was a light meeting.



PARK DISTRICT
of OAK PARK

Commissioner Worley-Hood: Went camping with his family and chatted with people on the design competition.

Commissioner Wick: Attended the Festival Theater meeting and is looking forward to their 50th anniversary next year. Romeo and Juliet is the next play that they are planning which will start mid-August. Attended the ESAC meeting which was a good meeting. Volunteered at Concerts in the Park.

Commissioner Lentz: Attended the PDCC meeting which was a good meeting. Visited Rehm Pool with her grandkids.

President Porreca: No comments were provided.

X. CLOSED SESSION – None

XI. ADJOURNMENT

At 8:26pm, the Regular Board Meeting was adjourned. **The motion was passed by a voice vote of 5:0.**



Secretary
Board of Park Commissioners

August 15, 2024

Date



President
Board of Park Commissioners

August 15, 2024

Date