



**PARK DISTRICT**  
of OAK PARK

**PARK DISTRICT OF OAK PARK**  
**Regular Park Board Meeting**  
**Hedges Administrative Center**  
**218 Madison Street, Oak Park, Illinois 60302**

**Thursday, March 21, 2024**

**Minutes**

The meeting was called to order at 7:30pm.

**I. ROLL CALL**

**Present:** Commissioners Lentz, Wick, Wollmuth, and Worley-Hood

**Absent:** President Porreca

**Park District Staff Present:** Jan Arnold, Executive Director; Chris Lindgren, Superintendent of Parks & Planning; Maureen McCarthy, Superintendent of Recreation, Mitch Bowlin, Director of Finance; and Edith Wood, Executive Assistant

**Others Present:** Marianne Birko and Annie Hart with West Suburban Special Recreation Association (WSSRA)

**II. APPROVAL OF AGENDA**

**The motion was passed by a roll call vote of 4:0**

**III. VISITOR/PUBLIC** – None

**IV. CONSENT AGENDA**

A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approved the Cash and Investment Summary and Warrants and Bills for the month of February 2024; approval of the minutes from the Committee of the Whole meeting for February 1, 2024; Special Meeting for February 15, 2024, Regular Board Meeting for February 15, 2024; and Closed Session Meeting for February 15, 2024; the acceptance of the Executive Director's Review; and, approval of Disposal Ordinance 2024-03-15. **The motion was passed by a roll call vote of 4:0.**

**V. STAFF REPORTS**

**A. Executive Director's Report** – In addition to the Executive Director Report (which is included in the Board Packet), Executive Director Arnold noted that the CRC has exceeded 5,000 memberships since opening. Summer hiring has begun for lifeguards and summer camp programs. The Ice Show took place on March 15 through the 17 and it was a great success. In addition, the ribbon cutting for Barrie Park is scheduled for April 27<sup>th</sup>.

**B. Updates and Information** – Written report included in the Board Packet.

**C. Revenue/Expense Status Reports** – No questions asked.



# PARK DISTRICT of OAK PARK

## VI. OLD BUSINESS

### A. Recreation and Facility Program Committee

1. WSSRA Annual Report Update – Marianne Birko and Annie Hart with WSSRA provided the Board with an annual update. 2023 was a great year for WSSRA. Various programs were provided includes gymnastics, swim lessons, sports programs, sensory programs, softball, volleyball, and camps. Special Olympics was also held with strong participation. Over 8,000 hours of service has been provided by the Park District of WSSRA. The Park District has also provided staffing for their day camps and clubhouse programs. Currently the biggest challenge that WSSRA is facing is a staffing crisis. As for budget, WSSRA continues to be at pre-pandemic levels for agency shares. In addition, six fundraising events were held in 2023 which have been a great success. WSSRA goal is to continue to focus on the interest of the consumers. Marianne and Annie also thanked the Board and the Park District for their support. The Board also gave their thanks to the WSSRA.

### B. Parks and Planning Committee

1. Cheney Mansion Tuckpointing Contract Approval – Executive Arnold noted that tuckpointing at Cheney Mansion is needed. The lowest bidder for the work was received by Dardon Construction with a bid of \$148,500. Staff checked references and positive responses were received. The goal is to start before the summer, prior to the wedding season. A motion was made by Commissioner Wick and seconded by Commissioner Wollmuth to approve a contract not to exceed \$148,500 with Dardon Construction, Inc. for the tuckpointing of Cheney Mansion. **The motion was passed by a roll call vote of 4:0.**
2. Dole Center Window Replacement Contract Approval – Executive Arnold noted that the windows at Dole Center need replacing. Staff received a bid from McCann Windows at \$247,000 for the window replacement. Staff checked references and were all favorable for the scope and performance. A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve a contract with McCann Window and Door for an amount not to exceed \$247,000 for the window replacement at Dole Center. **The motion was passed by a roll call vote of 4:0.**
3. Conservatory Historic Vestibule Restoration Contract Approval – Executive Arnold noted that the vestibule at the Conservatory is due for repairs. Staff received a bid from Prospiant, Inc. with whom the Park District has had great success in the past. The total for the work is \$225,000 which fall within the budgeted amount. A motion was made by Commissioner Wick and seconded by Commissioner Wollmuth to approve a contract with Prospiant, Inc. for an amount not to exceed \$225,000 for the restoration of the historic vestibule at the Oak Park Conservatory. **The motion was passed by a roll call vote of 4:0.**

### C. Administration and Finance Committee – None

## VII. NEW BUSINESS – None

## VIII. COMMISSIONER'S COMMENTS

**Commissioner Lentz:** Noted that she is very happy with the CRC. Also noted that she is getting ready for the Spring.



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**Commissioner Wick:** Attended the ESAC meeting which was a good meeting. The next meeting will be online and the following meeting will be in person. Appreciates staff during these meetings and the quickness in responding to questions.

**Commissioner Wollmuth:** Noted that the last FOPCON meeting did not happen.

**Commissioner Worley-Hood:** Gave his appreciation to the Board.

**IX. CLOSED SESSION**

**X. ADJOURNMENT**

At 8:16pm, the Regular Board Meeting was adjourned. The motion was passed by a voice vote of 4:0.

  
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Secretary  
Board of Park Commissioners

April 18, 2024

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Date

  
\_\_\_\_\_  
President  
Board of Park Commissioners

April 18, 2024

\_\_\_\_\_  
Date