



**PARK DISTRICT OF OAK PARK**  
**Regular Park Board Meeting**  
**Hedges Administrative Center**  
**218 Madison Street, Oak Park, Illinois 60302**  
**Thursday, April 18, 2024, 7:30pm**

**AGENDA**

**I. Call to Order/Roll Call**

**II. Approval of Agenda**

**III. Visitor/Public Comment**

*Each person is limited to three minutes. The Board may set a limit on the total amount of time allocated to public comments.*

**IV. Consent Agenda**

- A. Cash and Investment Summary\***
- B. Warrants and Bills\***
- C. Minutes\***
- D. Disposal Ordinance 2024-04-12\***

**V. Staff Reports**

- A. Executive Director’s Report\***
- B. Updates and Information\***
- C. Revenue/Expense Status Reports\***

**VI. Old Business**

**A. Parks and Planning Committee – Commissioner Worley-Hood**

- 1. Environmental Sustainability Advisory Committee (ESAC) Update

**B. Administration and Finance Committee – Commissioner Wick**

- 1. 2023 Performance Measure – 1<sup>st</sup> Quarter Review\*
- 2. D97/PDOP IGA for Summer Camp Approval\*
- 3. Bond Rating Policy Approval\*

**C. Recreation and Facility Program Committee – Commissioner Lentz**

- 1. Approval of Settlement Agreement and General Release between the Pleasant Home Foundation and the Park District of Oak Park\*
- 2. Annual Historic Properties Operations Report\*
- 3. Annual Recreation Report\*
- 4. Annual Special Facilities Report\*

**VII. New Business**

**VIII. Commissioner’s Comments**

Commissioner Wick  
Commissioner Worley-Hood  
Commissioner Lentz  
Commissioner Wollmuth  
President Porreca

**IX. Closed Session**

**X. Adjournment**

*\*Information attached. | \*\*Information to be provided at/prior to the meeting. | Update/Recap – verbal report to be provided at the meeting, no materials attached.*



# Cash and Investment Summary

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)



**PARK DISTRICT**  
of OAK PARK

**CASH AND INVESTMENT SUMMARY- March 2024**

	Byline	IPDLAF	CD's	PMA - iPRIME	IMET	Mar-24 TOTAL	Feb-24 TOTAL
<b>General Fund</b>							
10 - Corporate	1,453,427	19,028	2,323,650	1,147,158	3,224,796	8,168,059	6,487,218
<b>Special Revenue Funds</b>							
15 - IMRF	4,199	1,603	-	-	216,742	222,544	157,100
16 - Liability	(97,373)	8,965	-	-	643,859	555,451	433,360
17 - Audit	3,405	237	-	-	33,217	36,859	24,851
20 - Recreation	(1,048,041)	4,979	-	3,000,000	4,861,146	6,818,084	5,190,773
21 - Museum	25,736	1,220	-	-	274,128	301,084	273,572
22 - Special Recreation	2,221	17,121	-	-	560,739	580,081	402,396
25 - Special Facilities	(118,644)	3,288	-	-	1,980,244	1,864,888	1,897,619
85 - Cheney Mansion	(41,937)	462	-	-	394,277	352,801	365,625
<b>Capital Funds</b>							
70 - Capital Projects	899,256	78,051	-	123,417	4,228,616	5,329,340	4,988,226
<b>Total Cash Available to District</b>	<b>1,082,249</b>	<b>134,953</b>	<b>2,323,650</b>	<b>4,270,574</b>	<b>16,417,766</b>	<b>24,229,191</b>	<b>20,220,740</b>
Distribution %:	4.47%	0.56%	9.59%	17.63%	67.76%	100.00%	100.00%
<b>Other Funds</b>							
50 - Health Insurance Fund	187,217	345	-	-	752,847	940,409	846,865
x - Memorial Trust	181,784	-	-	-	-	181,784	181,784
xx - Working Cash	-	-	-	-	-	-	-
<b>Total Cash Across All Funds</b>	<b>1,451,249</b>	<b>135,298</b>	<b>2,323,650</b>	<b>4,270,574</b>	<b>17,170,613</b>	<b>25,351,384</b>	<b>21,249,388</b>



**PARK DISTRICT  
of OAK PARK**

Park District of Oak Park  
Cash Status Report  
As of March 31, 2024

**Operating Accounts**

Byline Bank	3.570%	\$	1,649,313
iPrime Liquid Money Market	5.206%	\$	3,477,971
Illinois Metropolitan Investment Fund	5.020%	\$	17,170,613
Illinois Park District Liquid Asset Fund Account	5.170%	\$	<u>135,298</u>

**Operating Investment Accounts**

5Star Bank	5.378% due 8/28/24	\$	237,150
American Plus Bank	5.320% due 8/28/24	\$	237,250
Farmers and Merchants Union Bank	5.333% due 8/28/24	\$	237,200
Baxter Credit Union	5.440% due 8/28/24	\$	237,500
iPrime Term Series	5.050% due 12/13/24	\$	100,000
Financial Federal Bank	5.450% due 2/19/25	\$	231,250
Schertz Bank & Trust	5.140% due 2/19/25	\$	232,200
Western Alliance Bank	5.212% due 2/19/25	\$	231,850
Wells Fargo Bank	5.124% due 3/6/25	\$	248,289
iPrime Term Series	5.188% due 3/14/25	\$	200,000
Vibrant Credit Union	5.164% due 8/28/25	\$	226,250
Bank Hapoalim B.M.	4.923% due 8/28/25	\$	227,450
Cornerstone Bank	5.112% due 8/28/25	\$	226,050
Discover Bank	4.957% due 9/5/25	\$	<u>243,406</u>

**\$ 25,549,039**

Working Solvency **\$ 25,549,039**

2023 Solvency **\$ 17,205,649**





## **Warrants and Bills**

Park District of Oak Park  
Voucher List for the Month of March  
Presented to the Board of Commissioners  
At their Meeting on April 18, 2024

**AP ACCOUNT DISTRIBUTION BY ACCOUNT**

Check Dates 03/01/2024 To 03/31/2024; Pay Dates 03/01/2024 To 03/31/2024

Both Accruals And Non Accruals

Check Run 0 To 2147483647

PO Number 0 To 2147483647; PO Refr Number 0 To 2147483647

Park District Of Oak Park

FY 2024

Open & Paid Vouchers

R = Reference PO Number

Voucher Number	Vendor	PO Number	Check Number	Pay Date/Check Date	Amount (\$)
<b>10 CORPORATE FUND</b>					
<b>10-00-21-20111 HEALTH INSURANCE SECTION 125</b>					
59798	PDRMA PDRMA		57721	03/22/2024	15,846.10
<b>10-00-21-20111 HEALTH INSURANCE SECTION 125 Subtotal</b>					<b>\$15,846.10</b>
<b>10-00-21-20114 UNION DUES</b>					
59765	SEIU SEIU LOCAL 73		57696	03/15/2024	230.12
59765	SEIU SEIU LOCAL 73		57696	03/15/2024	146.44
<b>10-00-21-20114 UNION DUES Subtotal</b>					<b>\$376.56</b>
<b>10-00-21-20117 AFLAC SECTION 125</b>					
59580	AFLAC AFLAC ATTN: REMITTANCE PROCESSING		57587	03/01/2024	374.64
<b>10-00-21-20117 AFLAC SECTION 125 Subtotal</b>					<b>\$374.64</b>
<b>10-00-21-20118 AFLAC</b>					
59580	AFLAC AFLAC ATTN: REMITTANCE PROCESSING		57587	03/01/2024	294.24
<b>10-00-21-20118 AFLAC Subtotal</b>					<b>\$294.24</b>
<b>10-00-21-20119 I LIFE</b>					
59583	NCPERS NCPERS GROUP LIFE INSURANCE		57609	03/01/2024	6.00
59583	NCPERS NCPERS GROUP LIFE INSURANCE		57609	03/01/2024	6.00
<b>10-00-21-20119 I LIFE Subtotal</b>					<b>\$12.00</b>
<b>10-00-21-20120 ICMA WITHHELD</b>					
59582	ICMA MISSIONSQUARE RETIREMENT		57602	03/01/2024	2,819.30
59764	ICMA MISSIONSQUARE RETIREMENT		57682	03/15/2024	2,880.66
59803	ICMA MISSIONSQUARE RETIREMENT		57749	03/29/2024	3,250.65
<b>10-00-21-20120 ICMA WITHHELD Subtotal</b>					<b>\$8,950.61</b>
<b>10-00-21-20131 ICMA ROTH IRA WITHHELD</b>					
59582	ICMA MISSIONSQUARE RETIREMENT		57602	03/01/2024	234.70
59764	ICMA MISSIONSQUARE RETIREMENT		57682	03/15/2024	234.70
59803	ICMA MISSIONSQUARE RETIREMENT		57749	03/29/2024	234.70
<b>10-00-21-20131 ICMA ROTH IRA WITHHELD Subtotal</b>					<b>\$704.10</b>
<b>10-00-21-20132 BRIGHT START PROGRAM</b>					
59581	BRIGHTSTA BRIGHT START COLLEGE SAVINGS PRC		57592	03/01/2024	100.00
59763	BRIGHTSTA BRIGHT START COLLEGE SAVINGS PRC		57665	03/15/2024	100.00
59802	BRIGHTSTA BRIGHT START COLLEGE SAVINGS PRC		57740	03/29/2024	100.00
<b>10-00-21-20132 BRIGHT START PROGRAM Subtotal</b>					<b>\$300.00</b>
<b>10-00-52-00200 LEGAL COUNSEL</b>					
59794	ELROD ELROD FRIEDMAN LLP	20240327	57712	03/22/2024	1,150.50
<b>10-00-52-00200 LEGAL COUNSEL Subtotal</b>					<b>\$1,150.50</b>
<b>10-00-52-00203 OFFICE EQUIPMENT SERVICE</b>					
59796	PIT PURCHASE POWER PITNEY BOWES	20240325	57724	03/22/2024	374.00
<b>10-00-52-00203 OFFICE EQUIPMENT SERVICE Subtotal</b>					<b>\$374.00</b>
<b>10-00-52-00204 COMPUTER (IT) SERVICE</b>					
59603	NOVEN NOVENTECH, INC	20230123	57610	03/01/2024	1,105.00



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Park District Of Oak Park

FY 2024

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<b>10-00-52-00204 COMPUTER (IT) SERVICE</b>					
59689	NOVEN NOVENTECH, INC	20230123	57649	03/08/2024	10,761.50
59689	NOVEN NOVENTECH, INC	20230123	57649	03/08/2024	310.00
59689	NOVEN NOVENTECH, INC	20230123	57649	03/08/2024	85.00
59690	NOVEN NOVENTECH, INC	20230124	57649	03/08/2024	2,330.16
59711	AMILIA AMILIA		57661	03/11/2024	6,745.26
59746	NOVEN NOVENTECH, INC	20230123	57693	03/15/2024	1,150.00
59779	IDASH IDASHBOARDS IVIZ GROUP	20240307	57716	03/22/2024	3,375.00
59822	NOVEN NOVENTECH, INC	20230123	57756	03/29/2024	810.00
59822	NOVEN NOVENTECH, INC	20230123	57756	03/29/2024	1,080.00
59822	NOVEN NOVENTECH, INC	20230123	57756	03/29/2024	1,080.00
<b>10-00-52-00204 COMPUTER (IT) SERVICE Subtotal</b>					<b>\$28,831.92</b>
<b>10-00-52-00208 COPYING AND PRINTING- INTERNAL</b>					
59610	IMPACT IMPACT NETWORKING LLC	20240240	57603	03/01/2024	117.45
59725	DELAGE DE LAGE LANDEN PUBLIC FINANCE	20221613	57673	03/15/2024	3,763.45
<b>10-00-52-00208 COPYING AND PRINTING- INTERNAL Subtotal</b>					<b>\$3,880.90</b>
<b>10-00-52-00299 CONTRACTUAL SERVICES - OTHER</b>					
59705	PICKENS PICKENS-KANE BUSINESS SERVICES	20240273	57653	03/08/2024	85.00
59793	PICKENS PICKENS-KANE BUSINESS SERVICES	20240328	57723	03/22/2024	85.00
<b>10-00-52-00299 CONTRACTUAL SERVICES - OTHER Subtotal</b>					<b>\$170.00</b>
<b>10-00-52-00650 BANK SERVICE CHARGE</b>					
59667	CARDCONN CARD CONNECT		57629	03/08/2024	295.77
<b>10-00-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$295.77</b>
<b>10-00-53-00300 OFFICE EXPENSE</b>					
59611	ABCBUS ABC PRINTING COMPANY	20240241	57586	03/01/2024	374.20
<b>10-00-53-00300 OFFICE EXPENSE Subtotal</b>					<b>\$374.20</b>
<b>10-00-56-00610 DUES AND SUBSCRIPTIONS</b>					
59597	JJKELLER JJ KELLER & ASSOCIATES	20240229	57604	03/01/2024	24.95
59682	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS	20240250	57640	03/08/2024	600.00
59801	GFOA GOVERNMENT FINANCE OFFICERS ASSOCIATI	20240342	57713	03/22/2024	460.00
<b>10-00-56-00610 DUES AND SUBSCRIPTIONS Subtotal</b>					<b>\$1,084.95</b>
<b>10-00-56-00615 EMPLOYEE TRAVEL REIMBURSEMENT</b>					
59734	MARROTTA JOE MARROTTA		57690	03/15/2024	35.51
<b>10-00-56-00615 EMPLOYEE TRAVEL REIMBURSEMENT Subtotal</b>					<b>\$35.51</b>
<b>10-00-58-00820 TELECOMMUNICATIONS</b>					
59840	VERI VERIZON	20240362	57765	03/29/2024	3,341.75
<b>10-00-58-00820 TELECOMMUNICATIONS Subtotal</b>					<b>\$3,341.75</b>
<b>10-35-52-00265 FLEET SERVICE</b>					
59613	VILFLE VILLAGE OF OAK PARK-FLEET	20240242	57614	03/01/2024	131.73
59696	VILFLE VILLAGE OF OAK PARK-FLEET	20240258	57659	03/08/2024	81.02
59696	VILFLE VILLAGE OF OAK PARK-FLEET	20240258	57659	03/08/2024	880.99
<b>10-35-52-00265 FLEET SERVICE Subtotal</b>					<b>\$1,093.74</b>

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Park District Of Oak Park

FY 2024

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<b>10-35-52-00275 CUSTODIAL SERVICES</b>					
59678	ECO ECO CLEAN MAINTENANCE INC	20240256	57634	03/08/2024	595.00
59811	ECO ECO CLEAN MAINTENANCE INC	20240341	57743	03/29/2024	595.00
<b>10-35-52-00275 CUSTODIAL SERVICES Subtotal</b>					<b>\$1,190.00</b>
<b>10-35-52-00299 CONTRACTUAL SERVICES - OTHER</b>					
59766	VISTEEN VISTEEN PLUMBING INC.		57700	03/15/2024	410.00
59804	AEREX AEREX PEST CONTROL INC.	20240344	57736	03/29/2024	216.00
<b>10-35-52-00299 CONTRACTUAL SERVICES - OTHER Subtotal</b>					<b>\$626.00</b>
<b>10-35-52-00650 BANK SERVICE CHARGE</b>					
59667	CARDCONN CARD CONNECT		57629	03/08/2024	218.62
<b>10-35-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$218.62</b>
<b>10-35-56-11100 GIFT SHOP - SALES TAX</b>					
59767	ILLTAX ILLINOIS DEPT. OF REVENUE		57683	03/15/2024	394.00
<b>10-35-56-11100 GIFT SHOP - SALES TAX Subtotal</b>					<b>\$394.00</b>
<b>10-35-58-00810 NATURAL GAS</b>					
59723	CNE CONSTELLATION NEWENERGY - GAS DIVISION	20230125	57669	03/15/2024	1,565.93
59744	NICOR NICOR GAS	20230134	57692	03/15/2024	1,337.12
<b>10-35-58-00810 NATURAL GAS Subtotal</b>					<b>\$2,903.05</b>
<b>10-50-52-00260 PROPERTY REPAIR</b>					
59584	ALADEC ALARM DETECTION SYSTEMS, INC.	20240221	57588	03/01/2024	350.53
59600	EBERLINE LINE & LEVEL, LLC	20240224	57598	03/01/2024	2,681.89
59669	ACCURATE ACCURATE FIRE EQUIPMENT CO.	20240252	57624	03/08/2024	75.00
59671	ALADEC ALARM DETECTION SYSTEMS, INC.	20240260	57626	03/08/2024	10,632.00
59672	ALADEC ALARM DETECTION SYSTEMS, INC.	20240255	57626	03/08/2024	537.39
59686	MCCLPEST MCCLCLOUD SERVICES	20240254	57644	03/08/2024	109.31
59713	ANDERSONE SOUTH WEST INDUSTRIES, INC.	20240287	57663	03/15/2024	170.00
59721	CCS COMPREHENSIVE CONSTRUCTION SOLUTIONS	20240294	57671	03/15/2024	6,621.61
59726	FOXVALLEY FOX VALLEY FIRE & SAFETY CO.	20240286	57677	03/15/2024	150.00
59750	SPANNUTH SPANNUTH BOILER COMPANY INC.	20240281	57698	03/15/2024	520.00
59768	ACCURATE ACCURATE FIRE EQUIPMENT CO.	20240308	57702	03/22/2024	2,100.00
59786	TRANE TRANE PARTS CENTER	20240313	57728	03/22/2024	2,086.00
59788	VILLFIN VILLAGE OF OAK PARK FINANCE	20240309	57730	03/22/2024	75.00
59805	ANDLOCK ANDERSON LOCK	20240346	57737	03/29/2024	726.50
59807	ARROW ARROW LOCKSMITH SERVICE	20240335	57739	03/29/2024	469.00
59812	GLASSDES GLASS DESIGN, INC.	20240349	57746	03/29/2024	225.00
59813	FEMORAN F.E. MORAN INC MECHANICAL SERVICES	20240357	57744	03/29/2024	9,440.00
59824	SPANNUTH SPANNUTH BOILER COMPANY INC.	20240336	57759	03/29/2024	1,880.00
59825	SPANNUTH SPANNUTH BOILER COMPANY INC.	20240348	57759	03/29/2024	520.00
59827	STEFL TIM STEFL INC.	20240350	57761	03/29/2024	600.00
59831	SYSTEMS SYSTEMS & CABLING SOLUTIONS, INC.	20240334	57758	03/29/2024	1,200.00
59832	SYSTEMS SYSTEMS & CABLING SOLUTIONS, INC.	20240332	57758	03/29/2024	2,775.00
59836	VOLTPOST VOLTPOST, INC	20240338	57766	03/29/2024	5,000.00
<b>10-50-52-00260 PROPERTY REPAIR Subtotal</b>					<b>\$48,944.23</b>

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Park District Of Oak Park

FY 2024

Open & Paid Vouchers

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<b>10-50-52-00265 FLEET SERVICE</b>					
59612	VILFLE VILLAGE OF OAK PARK-FLEET	20240244	57614	03/01/2024	4,616.94
59679	EVTTECH EVT TECH	20240253	57635	03/08/2024	624.90
59696	VILFLE VILLAGE OF OAK PARK-FLEET	20240258	57659	03/08/2024	1,546.75
59696	VILFLE VILLAGE OF OAK PARK-FLEET	20240258	57659	03/08/2024	503.21
59696	VILFLE VILLAGE OF OAK PARK-FLEET	20240258	57659	03/08/2024	3,663.00
59735	NATIONAL NATIONAL LIFT TRUCK INC.	20240292	57691	03/15/2024	323.24
<b>10-50-52-00265 FLEET SERVICE Subtotal</b>					<b>\$11,278.04</b>
<b>10-50-52-00275 CUSTODIAL SERVICES</b>					
59678	ECO ECO CLEAN MAINTENANCE INC	20240256	57634	03/08/2024	7,220.00
59811	ECO ECO CLEAN MAINTENANCE INC	20240341	57743	03/29/2024	5,970.00
<b>10-50-52-00275 CUSTODIAL SERVICES Subtotal</b>					<b>\$13,190.00</b>
<b>10-50-52-00280 SCAVENGER SERVICE</b>					
59731	LRS LAKESHORE RECYCLING SYSTEMS, LLC	20240288	57687	03/15/2024	1,509.80
59790	WESTCOOK WEST COOK COUNTY SOLID WASTE AC	20240312	57732	03/22/2024	430.34
<b>10-50-52-00280 SCAVENGER SERVICE Subtotal</b>					<b>\$1,940.14</b>
<b>10-50-52-00650 BANK SERVICE CHARGE</b>					
59667	CARDCONN CARD CONNECT		57629	03/08/2024	92.78
<b>10-50-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$92.78</b>
<b>10-50-53-00301 UNIFORMS</b>					
59586	ARAMARK ARAMARK UNIFORMS	20240225	57590	03/01/2024	152.59
59762	GARM MARCO GARCIA		57689	03/15/2024	85.86
59770	ARAMARK ARAMARK UNIFORMS	20240311	57705	03/22/2024	260.75
<b>10-50-53-00301 UNIFORMS Subtotal</b>					<b>\$499.20</b>
<b>10-50-53-00310 SUPPLIES-PARKS</b>					
59728	GRAINGER GRAINGER, INC.	20240289	57679	03/15/2024	242.36
59778	GRAINGER GRAINGER, INC.	20240316	57714	03/22/2024	160.94
59814	GRAINGER GRAINGER, INC.	20240337	57747	03/29/2024	234.06
<b>10-50-53-00310 SUPPLIES-PARKS Subtotal</b>					<b>\$637.36</b>
<b>10-50-53-00311 SUPPLIES- CLEANING &amp; HOUSEHOLD</b>					
59607	WAREHOUS WAREHOUSE DIRECT OFFICE	20240223	57615	03/01/2024	170.88
59753	WAREHOUS WAREHOUSE DIRECT OFFICE	20240285	57701	03/15/2024	1,565.88
59789	WAREHOUS WAREHOUSE DIRECT OFFICE	20240314	57731	03/22/2024	329.00
59837	WAREHOUS WAREHOUSE DIRECT OFFICE	20240351	57767	03/29/2024	1,107.04
<b>10-50-53-00311 SUPPLIES- CLEANING &amp; HOUSEHOLD Subtotal</b>					<b>\$3,172.80</b>
<b>10-50-53-00313 SUPPLIES - BUILDING MATERIALS</b>					
59830	SYSTEMS SYSTEMS & CABLING SOLUTIONS, INC.	20240347	57758	03/29/2024	1,250.00
<b>10-50-53-00313 SUPPLIES - BUILDING MATERIALS Subtotal</b>					<b>\$1,250.00</b>
<b>10-50-53-00410 EQUIPMENT</b>					
59585	ALEXAND ALEXANDERS EQUIPMENT COMPANY, INC	20240219	57589	03/01/2024	1,685.44
59587	ATLASBOB ATLAS BOBCAT COMPANIES	20240220	57591	03/01/2024	858.93
59592	GRAINGER GRAINGER, INC.	20240227	57599	03/01/2024	339.24

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<b>10-50-53-00410 EQUIPMENT</b>					
59785	RUSO RUSO POWER EQUIPMENT	20240310	57726	03/22/2024	1,031.96
59826	STAPLES STAPLES BUSINESS ADVANTAGE	20240339	57760	03/29/2024	1,857.09
<b>10-50-53-00410 EQUIPMENT Subtotal</b>					<b>\$5,772.66</b>
<b>10-50-56-00610 DUES AND SUBSCRIPTIONS</b>					
59596	ICLEI ICLEI LOCAL GOVERNMENTS	20240226	57601	03/01/2024	1,200.00
59777	GARM MARCO GARCIA		57718	03/22/2024	5.00
<b>10-50-56-00610 DUES AND SUBSCRIPTIONS Subtotal</b>					<b>\$1,205.00</b>
<b>10-50-58-00800 ELECTRICITY</b>					
59080	COMED COMED	20230129	57619	03/06/2024	397.79
59617	CLEARWAY GIP III ZEPHYR ACQUISITION PARTNERS	20240246	57596	03/01/2024	363.41
59618	CLEARWAY GIP III ZEPHYR ACQUISITION PARTNERS	20240247	57596	03/01/2024	44.81
59675	COMED COMED	20230139	57631	03/08/2024	473.77
59717	COMED COMED	20230086	57670	03/15/2024	377.65
59718	COMED COMED	20230092	57670	03/15/2024	387.73
59719	COMED COMED	20230129	57670	03/15/2024	78.63
59730	HUDSON HUDSON ENERGY - IL	20230104	57680	03/15/2024	123.81
59774	COMED COMED	20230087	57711	03/22/2024	965.32
59792	HUDSON HUDSON ENERGY - IL	20230104	57715	03/22/2024	329.29
59810	COMED COMED	20230129	57742	03/29/2024	7,878.60
<b>10-50-58-00800 ELECTRICITY Subtotal</b>					<b>\$11,420.81</b>
<b>10-50-58-00810 NATURAL GAS</b>					
59699	NICOR NICOR GAS	20230096	57647	03/08/2024	446.12
59736	NICOR NICOR GAS	20230090	57692	03/15/2024	50.38
59737	NICOR NICOR GAS	20230091	57692	03/15/2024	588.41
59738	NICOR NICOR GAS	20230093	57692	03/15/2024	856.66
59740	NICOR NICOR GAS	20230097	57692	03/15/2024	238.17
59741	NICOR NICOR GAS	20230101	57692	03/15/2024	134.34
59757	NICOR NICOR GAS	20230094	57692	03/15/2024	533.82
<b>10-50-58-00810 NATURAL GAS Subtotal</b>					<b>\$2,847.90</b>
<b>Fund 10 Subtotal</b>					<b>\$175,074.08</b>
<b>16 LIABILITY</b>					
<b>16-00-52-00514 EMPLOYEE SCREENINGS</b>					
59683	ILLSTA ILLINOIS STATE POLICE DIV. OF ADMINISTRATION	20240251	57641	03/08/2024	130.00
59694	FASTEST FASTEST LABS OF NW CHICAGO	20240267	57636	03/08/2024	910.00
59783	PHYSICIAN PHYSICIANS IMMEDIATE CARE CHICAGO	20240318	57722	03/22/2024	185.00
<b>16-00-52-00514 EMPLOYEE SCREENINGS Subtotal</b>					<b>\$1,225.00</b>
<b>16-00-53-00350 RISK CARE MANAGEMENT</b>					
59795	AT&TAED AT&T MOBILITY	20240326	57706	03/22/2024	135.00
<b>16-00-53-00350 RISK CARE MANAGEMENT Subtotal</b>					<b>\$135.00</b>
<b>16-00-56-00605 CONFERENCE AND TRAINING</b>					
59604	PDRMA PDRMA	20240216	57611	03/01/2024	199.00

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<b>16-00-56-00605 CONFERENCE AND TRAINING Subtotal</b>					<b>\$199.00</b>
<b>Fund 16 Subtotal</b>					<b>\$1,559.00</b>
<b>17 AUDIT</b>					
<b>17-00-52-00299 CONTRACTUAL SERVICES - OTHER</b>					
59797	LAUT LAUTERBACH & AMEN, LLP	20240329	57717	03/22/2024	18,400.00
<b>17-00-52-00299 CONTRACTUAL SERVICES - OTHER Subtotal</b>					<b>\$18,400.00</b>
<b>Fund 17 Subtotal</b>					<b>\$18,400.00</b>
<b>20 RECREATION</b>					
<b>20-00-21-20135 REFUNDS DUE</b>					
59593	GRUENWEND WENDY GRUEN		57616	03/01/2024	200.00
59684	JACKSONR RHONDA JACKSON		57656	03/08/2024	25.00
59701	VALDEZO OSCAR VALDEZ		57650	03/08/2024	200.00
59704	KORENJ JOAN KOREN		57642	03/08/2024	25.00
<b>20-00-21-20135 REFUNDS DUE Subtotal</b>					<b>\$450.00</b>
<b>20-00-52-00265 FLEET SERVICE</b>					
59614	VILFLE VILLAGE OF OAK PARK-FLEET	20240243	57614	03/01/2024	135.14
<b>20-00-52-00265 FLEET SERVICE Subtotal</b>					<b>\$135.14</b>
<b>20-00-56-00615 EMPLOYEE TRAVEL REIMBURSEMENT</b>					
59773	COFFMAN ERIN COFFMAN		57710	03/22/2024	65.00
59808	BUCZEK ANN MARIE BUCZEK		57738	03/29/2024	58.96
<b>20-00-56-00615 EMPLOYEE TRAVEL REIMBURSEMENT Subtotal</b>					<b>\$123.96</b>
<b>20-00-58-00820 TELECOMMUNICATIONS</b>					
59749	SMG SMG SECURITY SYSTEMS, INC.	20240284	57697	03/15/2024	842.40
<b>20-00-58-00820 TELECOMMUNICATIONS Subtotal</b>					<b>\$842.40</b>
<b>20-05-52-00209 Copying and Printing - External</b>					
59083	FORPRI FOREST PRINTING CO. INC.	20240110	57620	03/06/2024	141.00
59809	CARDINAL CARDINAL COLORPRINT PRINTING CORP	20240360	57741	03/29/2024	4,656.45
<b>20-05-52-00209 Copying and Printing - External Subtotal</b>					<b>\$4,797.45</b>
<b>20-05-52-00221 Brochure</b>					
59602	N2 N2 STUDIOS	20240231	57608	03/01/2024	5,620.00
59676	DIRECTTO DIRECT TO DOOR DISTRIBUTION	20240248	57632	03/08/2024	4,500.00
59782	PAUL PAULSON PRESS INC	20240320	57720	03/22/2024	29,750.00
<b>20-05-52-00221 Brochure Subtotal</b>					<b>\$39,870.00</b>
<b>20-05-52-00650 BANK SERVICE CHARGE</b>					
59667	CARDCONN CARD CONNECT		57629	03/08/2024	167.37
<b>20-05-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$167.37</b>
<b>20-05-56-00222 Marketing</b>					
59780	KIWALAANN ANNE KIWALA	20240306	57704	03/22/2024	92.93
<b>20-05-56-00222 Marketing Subtotal</b>					<b>\$92.93</b>
<b>20-25-52-00650 BANK SERVICE CHARGE</b>					
59667	CARDCONN CARD CONNECT		57629	03/08/2024	248.25

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<b>20-25-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$248.25</b>
<b>20-25-52-13170 MARTIAL ARTS PROGRAMS</b>					
58062	TAEKWOND KH KIM TAEKWONDO	20231605	57622	03/07/2024	5,644.80
<b>20-25-52-13170 MARTIAL ARTS PROGRAMS Subtotal</b>					<b>\$5,644.80</b>
<b>20-26-52-00650 BANK SERVICE CHARGE</b>					
59667	CARDCONN CARD CONNECT		57629	03/08/2024	2,525.03
<b>20-26-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$2,525.03</b>
<b>20-26-52-13750 YOUTH SPORTS LEAGUES</b>					
59698	PANEK BRIAN W. PANEK	20240268	57651	03/08/2024	8,256.00
<b>20-26-52-13750 YOUTH SPORTS LEAGUES Subtotal</b>					<b>\$8,256.00</b>
<b>20-26-52-13870 YOUTH SPORTS CLINICS</b>					
57471	CHGOUNION CHICAGO UNION	20231505	57734	03/27/2024	720.00
59608	WINDNINJA WINDY CITY NINJAS, LLC	20240234	57617	03/01/2024	4,420.00
59754	CARPENTER ERIC CARPENTER	20240297	57667	03/15/2024	900.25
59755	FINDLAY MURRAY FINDLAY	20240280	57675	03/15/2024	3,864.00
<b>20-26-52-13870 YOUTH SPORTS CLINICS Subtotal</b>					<b>\$9,904.25</b>
<b>20-26-53-13750 YOUTH SPORTS LEAGUES</b>					
59697	AMERSOCC AMERICAN SOCCER COMPANY INC	20240261	57657	03/08/2024	23.85
<b>20-26-53-13750 YOUTH SPORTS LEAGUES Subtotal</b>					<b>\$23.85</b>
<b>20-27-52-00650 BANK SERVICE CHARGE</b>					
59667	CARDCONN CARD CONNECT		57629	03/08/2024	242.37
<b>20-27-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$242.37</b>
<b>20-27-53-13585 ADULT SPORTS PROGRAMS</b>					
59754	CARPENTER ERIC CARPENTER	20240297	57667	03/15/2024	308.75
<b>20-27-53-13585 ADULT SPORTS PROGRAMS Subtotal</b>					<b>\$308.75</b>
<b>20-28-58-00800 CRC ELECTRICITY</b>					
59708	COMED COMED	20231002	57631	03/08/2024	1,729.35
<b>20-28-58-00800 CRC ELECTRICITY Subtotal</b>					<b>\$1,729.35</b>
<b>20-51-53-00301 UNIFORMS</b>					
59733	M&MSPORTS M&M SPORTS SCENE INC.	20240270	57688	03/15/2024	1,504.00
<b>20-51-53-00301 UNIFORMS Subtotal</b>					<b>\$1,504.00</b>
<b>20-61-52-00650 BANK SERVICE CHARGE</b>					
59667	CARDCONN CARD CONNECT		57629	03/08/2024	3,591.74
<b>20-61-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$3,591.74</b>
<b>20-61-52-12340 SPECIAL INTEREST PROGRAMS</b>					
59598	JOHNSONST STEVEN JOHNSON	20240213	57605	03/01/2024	990.00
59615	JOHNSONST STEVEN JOHNSON	20240236	57605	03/01/2024	750.00
59760	KANT GARY KANTOR	20240301	57685	03/15/2024	277.20
59800	CODEADVAN CODE ADVANTAGE LLC	20240319	57709	03/22/2024	7,840.00
<b>20-61-52-12340 SPECIAL INTEREST PROGRAMS Subtotal</b>					<b>\$9,857.20</b>
<b>20-62-52-12390 ARTS &amp; CRAFTS</b>					

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<b>20-62-52-12390 ARTS &amp; CRAFTS</b>					
59595	HUMPHREYT TARA HUMPHREY	20240212	57600	03/01/2024	456.00
59756	HUMPHREYT TARA HUMPHREY	20240296	57681	03/15/2024	456.00
59816	HUMPHREYT TARA HUMPHREY	20240333	57748	03/29/2024	225.00
<b>20-62-52-12390 ARTS &amp; CRAFTS Subtotal</b>					<b>\$1,137.00</b>
<b>20-62-52-12610 PERFORMING ARTS</b>					
59616	ZEEMAN TERRY ZEEMAN	20240239	57735	03/27/2024	1,515.25
59819	KUUMBAKID KUUMBA KIDS DANCE LLC	20240345	57752	03/29/2024	840.00
<b>20-62-52-12610 PERFORMING ARTS Subtotal</b>					<b>\$2,355.25</b>
<b>20-62-53-12610 PERFORMING ARTS</b>					
59590	CIRQUESEX CIRQUES EXPERIENCE	20240218	57595	03/01/2024	735.00
<b>20-62-53-12610 PERFORMING ARTS Subtotal</b>					<b>\$735.00</b>
<b>20-63-52-00650 BANK SERVICE CHARGE</b>					
59667	CARDCONN CARD CONNECT		57629	03/08/2024	1,830.06
<b>20-63-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$1,830.06</b>
<b>Fund 20 Subtotal</b>					<b>\$96,372.15</b>
<b>22 SPECIAL RECREATION</b>					
<b>22-00-52-00298 SPECIAL REC CONTRIBUTION</b>					
59709	WESTSUB WEST SUBURBAN SPECIAL RECREATION	20240274	57660	03/08/2024	102,795.50
<b>22-00-52-00298 SPECIAL REC CONTRIBUTION Subtotal</b>					<b>\$102,795.50</b>
<b>Fund 22 Subtotal</b>					<b>\$102,795.50</b>
<b>25 SPECIAL FACILITIES</b>					
<b>25-19-52-00650 BANK SERVICE CHARGE</b>					
59667	CARDCONN CARD CONNECT		57629	03/08/2024	2,997.08
59667	CARDCONN CARD CONNECT		57629	03/08/2024	19.35
<b>25-19-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$3,016.43</b>
<b>25-20-52-00650 BANK SERVICE CHARGE</b>					
59667	CARDCONN CARD CONNECT		57629	03/08/2024	2,130.97
<b>25-20-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$2,130.97</b>
<b>25-20-52-11965 TRAVEL HOCKEY</b>					
59670	AHAOFF AHAI OFFICIATING COMMITTEE	20240249	57625	03/08/2024	1,438.00
59685	KEEKU PHILLIP KEEKU		57652	03/08/2024	111.00
59724	DALYJ JONATHAN DALY		57684	03/15/2024	30.00
59727	GOODMAN GOODMAN TRAINING, LLC	20240276	57678	03/15/2024	4,080.00
59729	HALVORSEN DAVID HALVORSEN		57672	03/15/2024	30.00
59781	MUSSOMIKE MIKE MUSSO		57719	03/22/2024	30.00
59818	KIDDER JESSICA KIDDER		57751	03/29/2024	30.00
59818	KIDDER JESSICA KIDDER		57751	03/29/2024	60.00
59818	KIDDER JESSICA KIDDER		57751	03/29/2024	61.00
59833	TALBERT LAUREN TALBERT		57753	03/29/2024	30.00
59839	WUESTB BRANDON WUEST		57768	03/29/2024	50.00
<b>25-20-52-11965 TRAVEL HOCKEY Subtotal</b>					<b>\$5,950.00</b>

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<b>25-20-53-11950 LEARN TO SKATE</b>					
59601	M&MSPORTS M&M SPORTS SCENE INC.	20240207	57607	03/01/2024	1,528.00
<b>25-20-53-11950 LEARN TO SKATE Subtotal</b>					<b>\$1,528.00</b>
<b>25-20-53-11985 ICE SHOW</b>					
59787	ULINE ULINE INC	20240303	57729	03/22/2024	566.20
59820	M&MSPORTS M&M SPORTS SCENE INC.	20240305	57754	03/29/2024	1,769.25
<b>25-20-53-11985 ICE SHOW Subtotal</b>					<b>\$2,335.45</b>
<b>25-24-52-00650 BANK SERVICE CHARGE</b>					
59667	CARDCONN CARD CONNECT		57629	03/08/2024	767.96
<b>25-24-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$767.96</b>
<b>25-24-53-00425 GYMNASTICS EQUIPMENT</b>					
59599	LEVEL10 LEVEL 10 GYMNASTICS SUPPLY	20240214	57606	03/01/2024	1,284.00
<b>25-24-53-00425 GYMNASTICS EQUIPMENT Subtotal</b>					<b>\$1,284.00</b>
<b>25-24-56-00050 BOOSTER CLUB EXPENSE</b>					
59104	WINSTEADN NIKKO WINSTEAD		57621	03/06/2024	36.18
59605	PRAIRIGYM PRAIRIE GYMNASTICS CLUB	20240228	57612	03/01/2024	150.00
59702	ANGHELMIH MIHAELA ANGHEL		57646	03/08/2024	132.59
59703	WINSTEADN NIKKO WINSTEAD		57648	03/08/2024	11.00
59703	WINSTEADN NIKKO WINSTEAD		57648	03/08/2024	29.11
59821	MENDEZ TAMARA MENDEZ		57755	03/29/2024	139.09
<b>25-24-56-00050 BOOSTER CLUB EXPENSE Subtotal</b>					<b>\$497.97</b>
<b>25-24-56-00675 SALES TAX</b>					
59767	ILLTAX ILLINOIS DEPT. OF REVENUE		57683	03/15/2024	13.00
<b>25-24-56-00675 SALES TAX Subtotal</b>					<b>\$13.00</b>
<b>25-50-52-00261 PROPERTY REPAIR - POOL</b>					
59714	AUTOMATDO AUTOMATIC DOOR AUTHORITY INC	20240275	57664	03/15/2024	202.50
59748	PEER PEERLESS ENTERPRISES, INC.	20240269	57694	03/15/2024	3,985.00
59791	YURITZYRC YURITZY RC LANDSCAPING INC.	20240208	57733	03/22/2024	3,080.00
59823	POWDER POWDER COATING SPECIALISTS	20240322	57757	03/29/2024	1,935.00
<b>25-50-52-00261 PROPERTY REPAIR - POOL Subtotal</b>					<b>\$9,202.50</b>
<b>25-50-52-00262 PROPERTY REPAIR - RINK</b>					
59691	RELIABLE RELIABLE CONCRETE CUTTING CO INC	20240262	57655	03/08/2024	3,000.00
59714	AUTOMATDO AUTOMATIC DOOR AUTHORITY INC	20240275	57664	03/15/2024	202.50
<b>25-50-52-00262 PROPERTY REPAIR - RINK Subtotal</b>					<b>\$3,202.50</b>
<b>25-50-52-00263 PROPERTY REPAIR - GRC</b>					
59673	ANDLOCK ANDERSON LOCK	20240233	57627	03/08/2024	460.00
59680	GOLDY GOLDY LOCKS INC	20240238	57637	03/08/2024	3,120.00
59688	METAL METALMASTER ROOFMASTER INC.	20231389	57645	03/08/2024	5,992.00
59712	ALLTYPES ALL TYPES ELEVATORS, INC.	20240282	57662	03/15/2024	192.00
<b>25-50-52-00263 PROPERTY REPAIR - GRC Subtotal</b>					<b>\$9,764.00</b>
<b>25-50-52-00413 EQUIPMENT RENTAL - GRC</b>					
59687	METAL METALMASTER ROOFMASTER INC.	20240217	57645	03/08/2024	875.00



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<b>25-50-52-00650 BANK SERVICE CHARGE</b>					
59667	CARDCONN CARD CONNECT		57629	03/08/2024	6.92
<b>25-50-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$6.92</b>
<b>25-50-53-00315 SUPPLIES - CLEANING&amp;HOUSEHOLD - RIN</b>					
59674	CASELOTS CASE LOTS INCORPORATED	20240237	57630	03/08/2024	49.95
59716	CASELOTS CASE LOTS INCORPORATED	20240271	57668	03/15/2024	709.00
59772	BRADYINDU BRADY INDUSTRIES OF ILLINOIS LLC	20240300	57707	03/22/2024	231.34
<b>25-50-53-00315 SUPPLIES - CLEANING&amp;HOUSEHOLD - RIN Subtotal</b>					<b>\$990.29</b>
<b>25-50-53-00316 SUPPLIES - BUILDING MATERIALS - RIN</b>					
59606	RINK RINK SYSTEMS INC	20240068	57613	03/01/2024	929.52
59681	GRAINGER GRAINGER, INC.	20240232	57638	03/08/2024	66.06
59784	RINK RINK SYSTEMS INC	20240302	57725	03/22/2024	452.18
59806	ARROW ARROW LOCKSMITH SERVICE	20240343	57739	03/29/2024	120.00
<b>25-50-53-00316 SUPPLIES - BUILDING MATERIALS - RIN Subtotal</b>					<b>\$1,567.76</b>
<b>25-50-53-00319 MISC SUPPLIES - DOG PARKS</b>					
59677	DOGWASTE DOG WASTE DEPOT	20240265	57633	03/08/2024	1,699.90
<b>25-50-53-00319 MISC SUPPLIES - DOG PARKS Subtotal</b>					<b>\$1,699.90</b>
<b>25-50-58-00801 REHM ELECTRICITY</b>					
59720	COMED COMED	20230137	57670	03/15/2024	554.03
<b>25-50-58-00801 REHM ELECTRICITY Subtotal</b>					<b>\$554.03</b>
<b>25-50-58-00802 RIDGELAND ELECTRICITY</b>					
59700	COMED COMED	20230136	57631	03/08/2024	15,106.94
<b>25-50-58-00802 RIDGELAND ELECTRICITY Subtotal</b>					<b>\$15,106.94</b>
<b>25-50-58-00803 GYMNASTICS ELECTRICITY</b>					
59079	COMED COMED	20230130	57619	03/06/2024	1,976.37
59776	COMED COMED	20230130	57711	03/22/2024	4,702.76
<b>25-50-58-00803 GYMNASTICS ELECTRICITY Subtotal</b>					<b>\$6,679.13</b>
<b>25-50-58-00811 REHM NATURAL GAS</b>					
59723	CNE CONSTELLATION NEWENERGY - GAS DIVISION	20230125	57669	03/15/2024	184.63
59739	NICOR NICOR GAS	20230095	57692	03/15/2024	388.79
<b>25-50-58-00811 REHM NATURAL GAS Subtotal</b>					<b>\$573.42</b>
<b>25-50-58-00812 RIDGELAND NATURAL GAS</b>					
59742	NICOR NICOR GAS	20230131	57692	03/15/2024	3,235.12
<b>25-50-58-00812 RIDGELAND NATURAL GAS Subtotal</b>					<b>\$3,235.12</b>
<b>25-50-58-00813 GYMNASTICS NATURAL GAS</b>					
59743	NICOR NICOR GAS	20230132	57692	03/15/2024	834.51
<b>25-50-58-00813 GYMNASTICS NATURAL GAS Subtotal</b>					<b>\$834.51</b>
<b>Fund 25 Subtotal</b>					<b>\$71,815.80</b>
<b>50 INSURANCE FUND</b>					
<b>50-00-21-20112 LIFE INSURANCE 125 K</b>					

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<b>50-00-21-20112 LIFE INSURANCE 125 K</b>					
59798	PDRMA PDRMA		57721	03/22/2024	1,331.20
<b>50-00-21-20112 LIFE INSURANCE 125 K Subtotal</b>					<b>\$1,331.20</b>
<b>50-00-45-14505 MISCELLANEOUS REVENUE</b>					
59798	PDRMA PDRMA		57721	03/22/2024	-1,204.23
<b>50-00-45-14505 MISCELLANEOUS REVENUE Subtotal</b>					<b>-\$1,204.23</b>
<b>50-00-55-00550 HEALTH INSURANCE - PPO</b>					
59798	PDRMA PDRMA		57721	03/22/2024	71,649.70
<b>50-00-55-00550 HEALTH INSURANCE - PPO Subtotal</b>					<b>\$71,649.70</b>
<b>50-00-55-00551 HEALTH INSURANCE - HMO</b>					
59798	PDRMA PDRMA		57721	03/22/2024	13,180.30
<b>50-00-55-00551 HEALTH INSURANCE - HMO Subtotal</b>					<b>\$13,180.30</b>
<b>50-00-55-00552 LIFE INSURANCE</b>					
59798	PDRMA PDRMA		57721	03/22/2024	318.41
<b>50-00-55-00552 LIFE INSURANCE Subtotal</b>					<b>\$318.41</b>
<b>50-00-55-00553 DENTAL INSURANCE</b>					
59798	PDRMA PDRMA		57721	03/22/2024	3,577.42
<b>50-00-55-00553 DENTAL INSURANCE Subtotal</b>					<b>\$3,577.42</b>
<b>50-00-55-00554 EMPLOYEE ASSISTANCE PROGRAM</b>					
59798	PDRMA PDRMA		57721	03/22/2024	153.00
<b>50-00-55-00554 EMPLOYEE ASSISTANCE PROGRAM Subtotal</b>					<b>\$153.00</b>
<b>50-00-55-00557 VISION INSURANCE</b>					
59798	PDRMA PDRMA		57721	03/22/2024	1,068.75
<b>50-00-55-00557 VISION INSURANCE Subtotal</b>					<b>\$1,068.75</b>
<b>Fund 50 Subtotal</b>					<b>\$90,074.55</b>
<b>70 CAPITAL PROJECTS</b>					
<b>70-00-72-70380 TECHNOLOGY IMPROVEMENTS</b>					
59747	NOVEN NOVENTECH, INC	20240299	57693	03/15/2024	15,709.00
<b>70-00-72-70380 TECHNOLOGY IMPROVEMENTS Subtotal</b>					<b>\$15,709.00</b>
<b>70-00-72-70420 SURVEYS - STUDIES</b>					
59668	100%INC. 110% INC.	20240259	57623	03/08/2024	10,302.00
<b>70-00-72-70420 SURVEYS - STUDIES Subtotal</b>					<b>\$10,302.00</b>
<b>70-11-72-70100 ANDERSEN SITE PLAN</b>					
59706	PLANNING PLANNING RESOURCES, INC.	20240272	57654	03/08/2024	4,458.75
<b>70-11-72-70100 ANDERSEN SITE PLAN Subtotal</b>					<b>\$4,458.75</b>
<b>70-12-72-70250 BARRIE PARK IMPROVEMENTS</b>					
59817	INNOLAND INNOVATION LANDSCAPE, INC.	20240340	57750	03/29/2024	40,416.39
<b>70-12-72-70250 BARRIE PARK IMPROVEMENTS Subtotal</b>					<b>\$40,416.39</b>
<b>70-20-72-70150 REHM MASTER PLAN IMPROVEMENTS</b>					
59761	PERKINS PERKINS & WILL, INC.	20240304	57695	03/15/2024	31,361.42

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<b>70-20-72-70150 REHM MASTER PLAN IMPROVEMENTS</b>					
59799	TERR TERRA ENGINEERING LTD.	20240330	57727	03/22/2024	13,560.00
<b>70-20-72-70150 REHM MASTER PLAN IMPROVEMENTS Subtotal</b>					<b>\$44,921.42</b>
<b>70-71-72-70250 SCOVILLE PARK IMPROVEMENTS</b>					
59732	EBERLINE LINE & LEVEL, LLC	20240291	57674	03/15/2024	3,536.25
<b>70-71-72-70250 SCOVILLE PARK IMPROVEMENTS Subtotal</b>					<b>\$3,536.25</b>
<b>70-79-72-70150 CRC MASTER PLAN IMPROVEMENTS</b>					
59758	FIRSTEAGL FIRST EAGLE BANK	20240298	57676	03/15/2024	3,614.67
59759	KS STATEB KS STATEBANK	20240295	57686	03/15/2024	1,180.00
<b>70-79-72-70150 CRC MASTER PLAN IMPROVEMENTS Subtotal</b>					<b>\$4,794.67</b>
<b>70-80-72-70200 JH ADMIN CENTER BUILDING IMPROVEMEN</b>					
59751	TITLEELEC TITLE ELECTRIC COMPANY	20240293	57699	03/15/2024	6,508.00
<b>70-80-72-70200 JH ADMIN CENTER BUILDING IMPROVEMEN Subtotal</b>					<b>\$6,508.00</b>
<b>Fund 70 Subtotal</b>					<b>\$130,646.48</b>
<b>85 CHENEY MANSION</b>					
<b>85-00-52-00260 CHENEY PROPERTY REPAIR</b>					
59672	ALADEC ALARM DETECTION SYSTEMS, INC.	20240255	57626	03/08/2024	356.71
59769	AEXHAUST A + EXHAUST HOOD & DUCT CLEANING	20240317	57703	03/22/2024	355.00
<b>85-00-52-00260 CHENEY PROPERTY REPAIR Subtotal</b>					<b>\$711.71</b>
<b>85-00-52-00275 CHENEY CUSTODIAL SERVICES</b>					
59835	UNIFIRST UNIFIRST CORPORATION	20240091	57764	03/29/2024	161.20
<b>85-00-52-00275 CHENEY CUSTODIAL SERVICES Subtotal</b>					<b>\$161.20</b>
<b>85-00-52-00650 BANK SERVICE CHARGE</b>					
59667	CARDCONN CARD CONNECT		57629	03/08/2024	575.42
<b>85-00-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$575.42</b>
<b>85-00-52-11135 CHENEY KIDS COOKING</b>					
59594	HUMPHREYT TARA HUMPHREY	20240235	57600	03/01/2024	180.00
59695	HUMPHREYT TARA HUMPHREY	20240263	57639	03/08/2024	390.00
<b>85-00-52-11135 CHENEY KIDS COOKING Subtotal</b>					<b>\$570.00</b>
<b>85-00-52-11185 CHENEY ADULT PROGRAMS</b>					
59589	CANDYCOPI CANDYCOPIA LLC	20240210	57594	03/01/2024	205.15
59594	HUMPHREYT TARA HUMPHREY	20240235	57600	03/01/2024	700.00
59609	ZEEMAN TERRY ZEEMAN	20240209	57735	03/27/2024	200.00
59693	LALBERELL L'ALBERELLO, INC.	20240264	57643	03/08/2024	239.99
59815	HUMPHREYT TARA HUMPHREY	20240355	57748	03/29/2024	300.00
59834	THORNTON MICHAEL B. THORNTON	20240354	57763	03/29/2024	300.00
<b>85-00-52-11185 CHENEY ADULT PROGRAMS Subtotal</b>					<b>\$1,945.14</b>
<b>85-00-52-12020 CHENEY FAMILY EVENTS</b>					
59828	SYMPHONY SYMPHONY OF OAK PARK RIVER FORE	20240356	57762	03/29/2024	584.00
<b>85-00-52-12020 CHENEY FAMILY EVENTS Subtotal</b>					<b>\$584.00</b>
<b>85-00-58-00800 ELECTRICITY</b>					

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<b>85-00-58-00800 ELECTRICITY</b>					
59078	COMED COMED	20230088	57619	03/06/2024	37.82
59775	COMED COMED	20230089	57711	03/22/2024	87.28
<b>85-00-58-00800 ELECTRICITY Subtotal</b>					<b>\$125.10</b>
<b>85-00-58-00810 NATURAL GAS</b>					
59745	NICOR NICOR GAS	20230140	57692	03/15/2024	883.14
<b>85-00-58-00810 NATURAL GAS Subtotal</b>					<b>\$883.14</b>
<b>85-21-52-00650 PH BANK SERVICE CHARGE</b>					
59667	CARDCONN CARD CONNECT		57629	03/08/2024	427.78
<b>85-21-52-00650 PH BANK SERVICE CHARGE Subtotal</b>					<b>\$427.78</b>
<b>85-21-52-11185 PH ADULT PROGRAMS</b>					
59829	SYMPHONY SYMPHONY OF OAK PARK RIVER FORE	20240361	57762	03/29/2024	140.00
59838	WOLSKIG GERALD WOLSKI	20240353	57745	03/29/2024	600.00
<b>85-21-52-11185 PH ADULT PROGRAMS Subtotal</b>					<b>\$740.00</b>
<b>85-21-52-12020 PH FAMILY EVENTS</b>					
59692	SYMPHONY SYMPHONY OF OAK PARK RIVER FORE	20240266	57658	03/08/2024	356.00
<b>85-21-52-12020 PH FAMILY EVENTS Subtotal</b>					<b>\$356.00</b>
<b>85-21-53-12020 PH FAMILY EVENTS</b>					
59591	CRANE SUSAN CRANE		57597	03/01/2024	180.40
<b>85-21-53-12020 PH FAMILY EVENTS Subtotal</b>					<b>\$180.40</b>
<b>Fund 85 Subtotal</b>					<b>\$7,259.89</b>
<b>99 MEMORIAL TRUST</b>					
<b>99-20-53-00320 MISCELLANEOUS SUPPLIES</b>					
59588	BRON BRONZE MEMORIAL COMPANY INC.	20240222	57593	03/01/2024	444.32
59715	BRON BRONZE MEMORIAL COMPANY INC.	20240283	57666	03/15/2024	165.35
59771	BRON BRONZE MEMORIAL COMPANY INC.	20240315	57708	03/22/2024	153.35
<b>99-20-53-00320 MISCELLANEOUS SUPPLIES Subtotal</b>					<b>\$763.02</b>
<b>Fund 99 Subtotal</b>					<b>\$763.02</b>
<b>GRAND TOTAL</b>					<b>\$694,760.47</b>

Merchant Name	Date	FUND	DEPT	FUNC	ACC	Amount
ADOBE INC.	29-02-24	10	0	52	204	\$655.43
ADOBE INC.	06-02-24	10	0	52	204	\$19.34
BC.BASECAMP 4 3147915	28-02-24	10	0	52	204	\$35.00
VERIZON*CONNECT	01-03-24	10	0	52	204	\$437.00
AMZN MKTP US*R21ES5RL2	05-02-24	10	0	53	300	\$10.99
AMZN MKTP US*RB32U2ZH2	06-02-24	10	0	53	300	\$405.96
AMZN MKTP US*RB4SV3MH2	09-02-24	10	0	53	300	\$88.83
AMZN MKTP US*RB5ST70M0	05-02-24	10	0	53	300	\$283.24
AMZN MKTP US*RW6FX8J92	21-02-24	10	0	53	300	\$22.99
AMZN MKTP US*RZ6H920R0	25-02-24	10	0	53	300	\$116.51
OFFICE DEPOT #340	13-02-24	10	0	53	399	\$90.45
ACTIVITY MESSENGER	28-02-24	10	0	53	405	\$149.00
ACTIVITY MESSENGER	27-02-24	10	0	53	405	\$50.00
AMAZON.COM*RW9U24CY2	19-02-24	10	0	53	405	\$29.98
AMZN MKTP US*RB1M528C2	09-02-24	10	0	53	405	\$340.75
AMZN MKTP US*RW36A2HS0	19-02-24	10	0	53	405	\$107.75
IN *NOVENTECH, INC.	01-03-24	10	0	53	405	\$890.00
Hunting Bank Fee	15-02-24	10	0	53	650	\$25.00
PANERA BREAD #600788 O	16-02-24	10	0	56	600	\$36.79
PETE S FRESH MARKET #1	14-02-24	10	0	56	600	\$167.32
IUBL CONFERENCE WEB	09-02-24	10	0	56	605	\$520.00
VILLAGE OF OAK PARK OT	07-02-24	10	0	56	620	\$6.00
CHICAGO TRIB SUBSCRIPT	05-02-24	10	0	56	621	\$27.72
HARVARD BUS HBR.ORG	15-02-24	10	0	56	621	\$87.96
HEATHER VINE FLORAL	27-02-24	10	0	56	622	\$79.19
PETE S FRESH MARKET #1	15-02-24	10	0	56	622	\$100.93
POTBELLY	15-02-24	10	0	56	622	\$241.75
CRAIGSLIST.ORG	06-02-24	10	0	56	655	\$45.00
CRAIGSLIST.ORG	06-02-24	10	0	56	655	\$45.00
ILIPRA.ORG	05-02-24	10	0	56	655	\$315.00
COMCAST BUSINESS	24-02-24	10	0	58	820	\$16,663.92
AMZN MKTP US*R12FZ7850	13-02-24	10	35	53	313	\$138.10
AMZN MKTP US*RW6Q87001	26-02-24	10	35	53	313	\$111.53
AMZN MKTP US*RW9UM0072	22-02-24	10	35	53	313	\$45.99
LS CHICAGOLAND MATERIA	05-02-24	10	35	53	313	\$81.30
THE HOME DEPOT #1901	13-02-24	10	35	53	313	\$69.80
AMZN MKTP US*RI4M97VH1	20-02-24	10	35	53	320	\$24.97
AMZN MKTP US*RN6Z46FT0	29-02-24	10	35	53	320	\$33.98
AMZN MKTP US*RW0IE1OP0	16-02-24	10	35	53	320	\$32.00
AMZN MKTP US*RZ91B4XI2	01-03-24	10	35	53	320	\$18.84
AMZN MKTP US*RI8P90830	13-02-24	10	35	53	330	\$154.03
KENNICOTT BROTHERS	13-02-24	10	35	53	11100	\$22.69
KENNICOTT BROTHERS	09-02-24	10	35	53	11100	\$132.17
DOLLAR TREE, INC.	21-02-24	10	35	53	14400	\$95.00
DOLLARTREE	01-03-24	10	35	53	14400	\$20.10
FUN EXPRESS	29-02-24	10	35	53	14400	\$270.13
GRUBHUBZACATACOS3INC	13-02-24	10	35	56	600	\$81.85
OAK PARK BAKERY	10-02-24	10	35	56	600	\$14.93
AM PUBLIC GARDENS ASSO	21-02-24	10	35	56	605	\$1,240.00
ILCA	01-03-24	10	35	56	605	\$85.00

RENAISSANCE HOTELS	02-02-24	10	35	56	605	\$166.72
U OF I CROP SCIENCE	13-02-24	10	35	56	610	\$45.00
VILLAGE OF OAK PARK	10-02-24	10	35	58	830	\$485.30
SQ *SIGN EXPRESS / FEL	20-02-24	10	50	52	209	\$260.50
PELICAN DATA PLAN	22-02-24	10	50	52	260	\$30.00
DAVIS TREE CARE	26-02-24	10	50	52	270	\$495.00
JACK'S RENTAL	08-02-24	10	50	52	415	\$87.50
JACK'S RENTAL	07-02-24	10	50	52	415	\$165.00
AMAZON.COM*RW4D91DW1	28-02-24	10	50	53	310	\$892.47
FENCESCREEN LLC	14-02-24	10	50	53	310	\$1,922.89
GRAINGER	14-02-24	10	50	53	310	\$227.46
LOWES #01845*	14-02-24	10	50	53	310	\$234.12
LS CHICAGOLAND MATERIA	05-02-24	10	50	53	310	\$21.48
MENARDS MELROSE PARK I	21-02-24	10	50	53	310	\$3.88
MENARDS MELROSE PARK I	21-02-24	10	50	53	310	\$151.32
SKATELITE.COM	21-02-24	10	50	53	310	\$3,127.91
TELETRON ACE HARDWARE	28-02-24	10	50	53	310	\$27.44
THE HOME DEPOT #1901	15-02-24	10	50	53	310	-\$13.16
THE HOME DEPOT #1903	13-02-24	10	50	53	310	\$108.21
AMAZON.COM*R19Z49OK2	12-02-24	10	50	53	311	\$141.36
AMZN MKTP US*R18S71L11	17-02-24	10	50	53	311	\$43.36
HD SUPPLY FACILITIES	09-02-24	10	50	53	311	\$81.41
HD SUPPLY FACILITIES	08-02-24	10	50	53	311	\$1,265.53
HOMEDEPOT.COM	05-02-24	10	50	53	311	\$501.71
SHERWIN WILLIAMS 70308	08-02-24	10	50	53	311	\$575.00
AMZN MKTP US*R13319Y10	16-02-24	10	50	53	313	\$27.97
AMZN MKTP US*RN4C11410	29-02-24	10	50	53	313	\$123.60
AMZN MKTP US*RN8EO2F90	29-02-24	10	50	53	313	\$36.64
AMZN MKTP US*RW54409G1	29-02-24	10	50	53	313	\$11.04
ARROW LOCKSMITH	06-02-24	10	50	53	313	\$80.00
ELMWOOD SUPPLY CO INC	06-02-24	10	50	53	313	\$62.71
GEM ELECTRIC SUPPLY W	09-02-24	10	50	53	313	\$40.00
GRAINGER	22-02-24	10	50	53	313	\$176.43
GRAINGER	21-02-24	10	50	53	313	\$11.88
HOMEDEPOT.COM	26-02-24	10	50	53	313	\$242.05
HOMEDEPOT.COM	19-02-24	10	50	53	313	\$55.92
LOWES #00907*	16-02-24	10	50	53	313	\$219.74
PUMPBIZ INC	09-02-24	10	50	53	313	\$318.00
ROYAL PIPE & SUPPLY	28-02-24	10	50	53	313	\$234.36
SCHAUER HARDWARE 3357	26-02-24	10	50	53	313	\$8.15
SCHAUER HARDWARE 3357	26-02-24	10	50	53	313	\$16.56
SCHAUER HARDWARE 3357	21-02-24	10	50	53	313	\$35.71
SCHAUER HARDWARE 3357	16-02-24	10	50	53	313	\$24.52
SCHAUER HARDWARE 3357	09-02-24	10	50	53	313	\$9.43
SHERWIN WILLIAMS 70178	27-02-24	10	50	53	313	\$305.61
SOUTHSIDE CONTROL SUPP	01-02-24	10	50	53	313	\$2,154.85
THE HOME DEPOT #1901	09-02-24	10	50	53	313	\$17.94
THE HOME DEPOT #1903	13-02-24	10	50	53	313	\$243.72
THE HOME DEPOT #1903	05-02-24	10	50	53	313	\$54.91
THE HOME DEPOT #1903	23-02-24	10	50	53	313	\$198.98
THE HOME DEPOT #1903	19-02-24	10	50	53	313	\$308.01
THE HOME DEPOT #1903	01-02-24	10	50	53	313	\$20.96

THE HOME DEPOT #1903	01-03-24	10	50	53	313	\$244.33
WWW WASHROOMDIRECTSAI	06-02-24	10	50	53	313	\$105.93
AMZN MKTP US*R22ZL77P2	04-02-24	10	50	53	410	\$459.94
AMZN MKTP US*R11XF6HQ2	16-02-24	10	50	53	410	\$52.00
AMZN MKTP US*RN2E23OD0	29-02-24	10	50	53	410	\$50.43
AMZN MKTP US*RW0XD6OD0	16-02-24	10	50	53	410	\$111.53
AMZN MKTP US*RZ1U990W2	29-02-24	10	50	53	410	\$33.87
GRAINGER	02-02-24	10	50	53	410	\$123.79
HOMEDEPOT.COM	02-02-24	10	50	53	410	\$169.17
HOMEDEPOT.COM	01-02-24	10	50	53	410	\$20.67
HOMEDEPOT.COM	01-02-24	10	50	53	410	\$19.97
HOMEDEPOT.COM	01-02-24	10	50	53	410	\$154.82
REDEXIM NORTH AMERICA	06-02-24	10	50	53	410	\$374.28
FSP*ILSTMA	14-02-24	10	50	56	605	\$230.00
IPRA* IL	29-02-24	10	50	56	605	\$265.00
ZEFFY-IPM INSTITUTE	01-03-24	10	50	56	605	\$50.00
COMCAST CHICAGO	03-03-24	10	50	58	820	\$164.90
COMCAST CHICAGO	20-02-24	10	50	58	820	\$205.85
COMCAST CHICAGO	18-02-24	10	50	58	820	\$212.85
COMCAST CHICAGO	03-02-24	10	50	58	820	\$164.90
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$43.76
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$27.00
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$11.00
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$34.00
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$22.00
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$17.00
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$17.00
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$234.70
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$207.94
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$34.00
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$30.38
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$97.28
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$22.00
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$87.52
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$34.00
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$11.00
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$22.00
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$11.00
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$17.00
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$34.00
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$54.80
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$34.00
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$141.04
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$60.76
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$17.00
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$63.00
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$22.00
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$114.28
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$17.00
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$74.14
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$17.00

VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$87.52
VILLAGE OF OAK PARK	10-02-24	10	50	58	830	\$114.28

SUBTOTAL FOR FUND 10                   \$45,899.94

ACTIVE SCREENING/PROTE	07-02-24	16	0	52	514	\$39.80
AMZN MKTP US*RB6QT2ZQ2	06-02-24	16	0	53	350	\$23.64
AMZN MKTP US*RI2YZ20R1	19-02-24	16	0	53	350	\$25.58
AMZN MKTP US*RI3GX0TQ0	11-02-24	16	0	53	350	\$9.48
AMZN MKTP US*RI7CR4TY0	11-02-24	16	0	53	350	\$12.99
AMZN MKTP US*RW0KK3JG2	21-02-24	16	0	53	350	\$571.90
AMZN MKTP US*RW0ST9321	25-02-24	16	0	53	350	\$735.76
IN *NOVENTECH, INC.	28-02-24	16	0	53	350	\$1,714.00
IN *NOVENTECH, INC.	08-02-24	16	0	53	350	\$1,714.00
IN *NOVENTECH, INC.	08-02-24	16	0	53	350	\$739.00
IN *NOVENTECH, INC.	08-02-24	16	0	53	350	\$1,259.00

SUBTOTAL FOR FUND 16                   \$6,845.15

AMZN MKTP US*RB39M5NQ0	04-02-24	20	0	53	399	\$56.95
400 ATLANTA JOHNNY ROC	05-02-24	20	0	56	605	\$19.89
AFP*EEAILLINOIS	24-02-24	20	0	56	605	\$100.00
AFP*EEAILLINOIS	17-02-24	20	0	56	605	\$25.00
EXPEDIA 72759599739845	13-02-24	20	0	56	605	\$222.15
HILTON GARDEN INN	07-02-24	20	0	56	605	\$405.12
IPRA* IL	29-02-24	20	0	56	605	\$215.00
LYFT 1 RIDE 02-05	06-02-24	20	0	56	605	\$70.79
LYFT 2 RIDES 02-07	08-02-24	20	0	56	605	\$86.18
NRPA OPERATING	07-02-24	20	0	56	605	\$70.00
SOUTHWEST AIRLINES	13-02-24	20	0	56	605	\$342.96
SOUTHWEST AIRLINES	07-02-24	20	0	56	605	-\$15.00
UBER TRIP	05-02-24	20	0	56	605	\$62.95
TWILIO INC	19-02-24	20	0	58	820	\$532.77
SQ *SIGN EXPRESS / FEL	07-02-24	20	5	52	209	\$22.95
SQ *SIGN EXPRESS / FEL	06-02-24	20	5	52	209	\$75.00
UBERFLIP	01-03-24	20	5	52	221	\$19.95
UBERFLIP	01-02-24	20	5	52	221	\$19.95
FACEBK JT2ZGYK7Z2	29-02-24	20	5	56	222	\$244.50
JHYDEPHOTOGRAPHY	14-02-24	20	5	56	222	\$17.00
SQ *SIGN EXPRESS / FEL	29-02-24	20	5	56	222	\$92.00
WPDEVELOPER	14-02-24	20	5	56	222	\$639.20
ZENFOLIO, INC.	18-02-24	20	5	56	222	\$82.28
OPRF CHAMBER	06-02-24	20	5	56	610	\$35.00
LES MILLS US TRADING	07-02-24	20	25	52	13050	\$326.00
AMAZON.COM*R23KO8VH2	02-02-24	20	25	53	13050	\$103.49
IN *SALVI SPORTS ENTER	22-02-24	20	26	52	13860	\$280.00
DICK'S CLOTHING&SPORTI	16-02-24	20	26	53	13750	\$54.00
MENARDS 3332	09-02-24	20	26	53	13750	\$38.49
QUICKSCORES	22-02-24	20	27	53	13670	\$70.00
AMAZON.COM*R28559J81	03-02-24	20	28	53	13428	\$224.99
AMAZON.COM*RN21Q2CIO	29-02-24	20	28	53	13428	\$25.18
AMZN MKTP US	18-02-24	20	28	53	13428	-\$87.96



AMZN MKTP US	15-02-24	20	28	53	13428	-\$51.99
AMZN MKTP US	15-02-24	20	28	53	13428	-\$31.85
AMZN MKTP US*RB3386XK1	12-02-24	20	28	53	13428	\$52.47
AMZN MKTP US*RB5GN63R0	04-02-24	20	28	53	13428	\$51.99
AMZN MKTP US*RB7AQ5320	04-02-24	20	28	53	13428	\$49.84
AMZN MKTP US*RB9RK7CB2	05-02-24	20	28	53	13428	\$71.49
AMZN MKTP US*RI9AQ3VO2	16-02-24	20	28	53	13428	\$99.76
COMCAST CHICAGO	24-02-24	20	28	58	820	\$601.89
COMCAST CHICAGO	24-02-24	20	28	58	820	\$215.82
COMCAST CHICAGO	12-02-24	20	28	58	820	\$172.90
AMZN MKTP US*RZ8XN2Z90	23-02-24	20	51	53	300	\$35.98
AMZN MKTP US*RB04N3VG1	12-02-24	20	51	53	301	\$79.96
MUSEUM OF SCIENCE AND	23-02-24	20	61	52	12030	\$352.00
SKY ZONE ELMHURST	16-02-24	20	61	52	12030	\$102.00
SKY ZONE ELMHURST	16-02-24	20	61	52	12030	\$100.00
SKY ZONE ELMHURST	16-02-24	20	61	52	12030	\$101.00
TOP GOLF SCHAUMBURG 62	21-02-24	20	61	52	12030	\$100.00
ZSK*CE ENCHANTED CSTL	19-02-24	20	61	52	12030	\$669.60
TOP GOLF SCHAUMBURG 62	22-02-24	20	61	52	12060	\$100.00
FOREST PRESERVE	13-02-24	20	61	52	12350	\$100.00
ACT*DUPAGE FOREST	08-02-24	20	61	52	12360	\$300.00
CHESTNUT MOUNTAIN RESO	19-02-24	20	61	52	12360	\$2,305.00
SQ *MEMORY LANE STABLE	07-02-24	20	61	52	12360	\$52.50
GFS STORE #1941	02-02-24	20	61	53	12010	\$45.94
LOWES #01845*	02-02-24	20	61	53	12010	\$31.96
MICHAELS STORES 8634	05-02-24	20	61	53	12010	-\$82.59
AMERICAN CARNIVAL MART	13-02-24	20	61	53	12020	\$3,763.20
PETE S FRESH MARKET #1	14-02-24	20	61	53	12020	\$76.47
PETE S FRESH MARKET #1	14-02-24	20	61	53	12020	\$76.46
PETE S FRESH MARKET #1	10-02-24	20	61	53	12020	\$76.05
AMAZON PRIME*RI3BC82F0	14-02-24	20	61	53	12040	\$14.99
AMZN MKTP US*R216035U2	02-02-24	20	61	53	12040	\$18.88
AMZN MKTP US*R22AM73K1	02-02-24	20	61	53	12040	\$17.81
AMZN MKTP US*R248A8V01	05-02-24	20	61	53	12040	\$44.71
AMZN MKTP US*RB1GY01T1	11-02-24	20	61	53	12040	\$5.92
AMZN MKTP US*RB5GO91I1	11-02-24	20	61	53	12040	\$9.89
AMZN MKTP US*RB5OR0T50	05-02-24	20	61	53	12040	\$51.92
AMZN MKTP US*RB7HB1752	11-02-24	20	61	53	12040	\$25.99
AMZN MKTP US*RI6JG1OS0	10-02-24	20	61	53	12040	\$25.99
COSTCO DELIVERY 580	12-02-24	20	61	53	12040	\$1,678.22
DOLLAR TREE	02-03-24	20	61	53	12040	\$21.25
DOLLAR TREE	07-02-24	20	61	53	12040	\$22.50
DOLLARTREE	22-02-24	20	61	53	12040	\$16.12
DOLLARTREE	22-02-24	20	61	53	12040	\$0.79
GREAT AMERICAN BAGEL E	03-02-24	20	61	53	12040	\$48.74
JEWEL OSCO 3236	22-02-24	20	61	53	12040	\$2.03
JEWEL OSCO 3290	07-02-24	20	61	53	12040	\$132.77
JEWEL OSCO 3290	07-02-24	20	61	53	12040	-\$18.39
MICHAELS STORES 1314	02-03-24	20	61	53	12040	\$84.79
MICHAELS STORES 5019	18-02-24	20	61	53	12040	\$44.59
PETE S FRESH MARKET #1	09-02-24	20	61	53	12040	\$29.55
PETE S FRESH MARKET #1	13-02-24	20	61	53	12040	\$42.88

TARGET	00008375	07-02-24	20	61	53	12040	\$120.69
TARGET	00027813	27-02-24	20	61	53	12040	\$21.28
TARGET	00027813	19-02-24	20	61	53	12040	\$29.15
TARGET	00027813	07-02-24	20	61	53	12040	\$17.15
TARGET	00032706	14-02-24	20	61	53	12040	\$86.49
TARGET	00032706	17-02-24	20	61	53	12040	\$18.49
TARGET.COM *		09-02-24	20	61	53	12040	\$68.22
TARGET.COM *		09-02-24	20	61	53	12040	-\$10.90
TARGET.COM *		08-02-24	20	61	53	12040	\$90.72
TARGET.COM *		16-02-24	20	61	53	12040	\$140.72
TARGET.COM *		15-02-24	20	61	53	12040	\$8.93
DBC*BLICK ART MATERIAL		20-02-24	20	61	53	12050	\$115.36
GFS STORE #1941		05-02-24	20	61	53	12050	\$72.68
HOMEDEPOT.COM		01-03-24	20	61	53	12050	\$169.96
MICHAELS #9490		19-02-24	20	61	53	12050	\$67.92
MICHAELS.COM		20-02-24	20	61	53	12050	\$26.46
AMZN MKTP US*RB8DD88V2		09-02-24	20	61	53	12060	\$69.99
AMZN MKTP US*RI9DU8OW1		16-02-24	20	61	53	12060	\$93.76
AMZN MKTP US*RN2M76NU0		01-03-24	20	61	53	12060	\$21.98
AMZN MKTP US*RW3SE4LX0		17-02-24	20	61	53	12060	\$14.99
AMZN MKTP US*RW7L96OG0		16-02-24	20	61	53	12060	\$93.76
AMZN MKTP US*RZ52S1800		26-02-24	20	61	53	12060	\$32.99
AMZN MKTP US*RZ9690C82		27-02-24	20	61	53	12060	\$40.93
MICROSOFT*XBOX GAME PA		09-02-24	20	61	53	12060	\$59.00
PLAYSTATION NETWORK		16-02-24	20	61	53	12060	\$9.89
PLAYSTATION NETWORK		22-02-24	20	61	53	12060	\$87.99
SALERNOS PIZZA ROOSEVE		17-02-24	20	61	53	12060	\$93.13
TARGET	00020818	03-02-24	20	61	53	12060	\$54.47
AMZN MKTP US*RB1OP52J0		08-02-24	20	61	53	12350	\$56.46
CHESTNUT MOUNTAIN RESO		19-02-24	20	61	53	12350	\$352.21
UNIQUE - 8010		17-02-24	20	61	53	12350	\$61.27
BROWN ELEPHANT - OAK P		03-02-24	20	61	53	12360	\$20.00
DOLLAR TREE		10-02-24	20	61	53	12360	\$42.70
ETSY.COM*SUPERCOOLTSHI		12-02-24	20	61	53	12360	-\$2.49
ETSY.COM*SUPERCOOLTSHI		12-02-24	20	61	53	12360	\$27.42
AMZN MKTP US*RB0N236Y0		07-02-24	20	62	53	12390	\$39.99
AMZN MKTP US*RZ8NF44Q0		23-02-24	20	62	53	12390	\$55.94
MICHAELS STORES 8634		22-02-24	20	62	53	12390	\$56.96
MICHAELS STORES 9048		26-02-24	20	62	53	12390	\$24.92
SP CERAMIC SUPPLY CH		20-02-24	20	62	53	12390	\$275.00
AMZN MKTP US*RB2V13S20		08-02-24	20	62	53	12610	\$9.98
72794 - LAKE & FOREST		28-02-24	20	63	53	12700	\$2.00
AMZN MKTP US*RW6W077K2		26-02-24	20	63	53	12700	\$53.96
AMZN MKTP US*RZ7W41M40		25-02-24	20	63	53	12700	\$40.33
COSTCO DELIVERY 580		13-02-24	20	63	53	12700	\$910.08
DOLLARTREE		12-02-24	20	63	53	12700	\$7.57
JEWEL OSCO 3223		05-02-24	20	63	53	12700	\$33.94
JEWEL OSCO 3236		26-02-24	20	63	53	12700	\$26.48
JEWEL OSCO 3236		20-02-24	20	63	53	12700	\$31.11
JEWEL OSCO 3236		05-02-24	20	63	53	12700	\$7.47
JEWEL OSCO 3349		18-02-24	20	63	53	12700	-\$6.54
JEWEL OSCO 3349		13-02-24	20	63	53	12700	\$25.04

PETE S FRESH MARKET #1	12-02-24	20	63	53	12700	\$30.25
PY *COLLABORATION FOR	05-02-24	20	63	53	12700	\$90.00
TARGET 00019240	21-02-24	20	63	53	12700	\$8.57
TARGET 00019240	11-02-24	20	63	53	12700	\$11.49
TARGET 00024901	28-02-24	20	63	53	12700	\$55.61
WAL-MART #1933	08-02-24	20	63	53	12700	\$9.94
DOLLARTREE	28-02-24	20	63	53	12720	\$28.95
JEWEL OSCO 0288	27-02-24	20	63	53	12720	\$21.15
PY *COLLABORATION FOR	14-02-24	20	63	53	12720	\$45.00
DOLLARTREE	08-02-24	20	63	53	12740	\$11.35
JEWEL OSCO 0288	08-02-24	20	63	53	12740	\$8.99
DOLLARTREE	08-02-24	20	63	53	12840	\$11.25
MICHAELS STORES 8634	13-02-24	20	63	53	12840	\$34.19
TARGET 00032706	05-02-24	20	63	53	12840	\$37.83

SUBTOTAL FOR FUND 20

\$20,689.14

ILLINOIS ASSOCIATION O	25-01-24	25	0	56	605	-\$290.00
IPRA* IL	27-02-24	25	0	56	605	\$80.00
SOUTHWEST AIRLINES	13-02-24	25	0	56	605	\$331.95
COMCAST CHICAGO	03-03-24	25	0	58	820	\$164.85
COMCAST CHICAGO	03-02-24	25	0	58	820	\$164.85
SCHOOL HEALTH CORP	02-03-24	25	19	53	318	\$130.97
THE LIFEGUARD STORE, I	01-03-24	25	19	53	318	\$3,656.32
WATER SAFETY PRODUC	28-02-24	25	19	53	318	\$1,450.87
DRAPE KINGS	16-02-24	25	20	52	11985	\$217.14
ULTIMATE RENTAL SERVIC	16-02-24	25	20	52	11985	\$653.00
ULTIMATE RENTAL SERVIC	16-02-24	25	20	52	11985	\$206.25
WRISTBANDEXPRESSCOM	05-02-24	25	20	53	11930	\$90.65
AMZN MKTP US*RB1K13MB1	12-02-24	25	20	53	11985	\$42.81
AMZN MKTP US*RB9R37FJ1	09-02-24	25	20	53	11985	\$109.96
AMZN MKTP US*RI1J81F31	16-02-24	25	20	53	11985	\$36.28
JEWEL OSCO 3230	12-02-24	25	20	53	11985	\$35.00
PYN*RETEVIS	08-02-24	25	20	53	11985	\$212.98
REVDANCE.TENTH HOUSE	21-02-24	25	20	53	11985	\$1,255.08
REVDANCE.TENTH HOUSE	21-02-24	25	20	53	11985	\$787.74
REVDANCE.TENTH HOUSE	13-02-24	25	20	53	11985	\$1,055.69
REVDANCE.TENTH HOUSE	12-02-24	25	20	53	11985	\$651.81
WAL-MART #2204	21-02-24	25	20	53	11985	\$89.44
WEISSMAN'S THEATRICAL	23-02-24	25	20	53	11985	\$1,208.28
WEISSMAN'S THEATRICAL	12-02-24	25	20	53	11985	\$735.04
WM SUPERCENTER #2204	28-02-24	25	20	53	11985	\$57.68
ARROW SPORTS GROUP INC	28-02-24	25	20	56	646	\$157.38
WRISTBANDEXPRESSCOM	05-02-24	25	20	56	646	\$194.25
AMZN MKTP US*RW63N8WQ0	22-02-24	25	24	53	314	\$58.36
AMZN MKTP US*RI2VV4AE1	18-02-24	25	24	53	11360	\$15.08
CUZZOS PASTA PIZZA AND	26-02-24	25	24	53	11360	\$30.40
CUZZOS PASTA PIZZA AND	21-02-24	25	24	53	11360	\$154.50
CUSTOM PROMOS	06-02-24	25	24	56	50	\$74.61
CUSTOM PROMOS	03-02-24	25	24	56	50	-\$90.96
GKELITE	22-02-24	25	24	56	50	\$1,503.50

ULINE *SHIP SUPPLIES	03-02-24	25	50	53	301	\$68.95
RAIN DROP PRODUCTS	27-02-24	25	50	53	314	\$803.00
SHERWIN WILLIAMS 70178	16-02-24	25	50	53	314	\$42.54
THE HOME DEPOT #1901	20-02-24	25	50	53	315	\$50.25
AMZN MKTP US*RW6R44MZ2	23-02-24	25	50	53	316	\$38.83
MCMaster-CARR	21-02-24	25	50	53	316	\$240.35
MENARDS MELROSE PARK I	27-02-24	25	50	53	316	\$110.61
SCHAUER HARDWARE 3357	20-02-24	25	50	53	316	\$14.82
SHERWIN WILLIAMS 70178	20-02-24	25	50	53	316	\$44.32
SHERWIN WILLIAMS 70178	13-02-24	25	50	53	316	\$85.08
AMZN MKTP US*RB1NC0BH1	13-02-24	25	50	53	317	\$11.07
AMZN MKTP US*RB8NQ3LL0	04-02-24	25	50	53	317	\$41.49
WAREHOUSE DIRECT	19-02-24	25	50	53	317	\$688.88
WHITEWATER WEST INDUST	28-02-24	25	50	53	501	\$1,047.77
AQUATIC COUNCIL	13-02-24	25	50	56	605	\$395.00
VILLAGE OF OAK PARK	10-02-24	25	50	58	831	\$17.00
VILLAGE OF OAK PARK	10-02-24	25	50	58	832	\$917.96
VILLAGE OF OAK PARK	10-02-24	25	50	58	833	\$110.66

SUBTOTAL FOR FUND 25                      \$19,960.34

SOCIAL TABLES PRO	23-02-24	85	0	52	299	\$199.00
SPOTIFY USA	02-03-24	85	0	52	299	\$16.99
CUCINA PARADISO	14-02-24	85	0	52	11185	\$325.00
SQ *EINNIM LLC	09-02-24	85	0	52	11185	\$26.25
SQ *STARSHIP RESTAURAN	01-03-24	85	0	52	12020	\$582.25
SQ *STARSHIP RESTAURAN	10-02-24	85	0	52	12020	\$716.35
ACE HARDWARE NO. 152 C	09-02-24	85	0	53	311	\$56.16
AMZN MKTP US*RB00T3XG2	08-02-24	85	0	53	313	\$168.42
OFFICE DEPOT #3244	05-02-24	85	0	53	313	\$90.34
PETE S FRESH MARKET #1	22-02-24	85	0	53	11185	\$39.67
PETE S FRESH MARKET #1	16-02-24	85	0	53	11185	\$76.14
PETE S FRESH MARKET #1	10-02-24	85	0	53	11185	\$76.05
PETE S FRESH MARKET #1	07-02-24	85	0	53	11185	\$133.78
AMZN MKTP US*R274416B1	06-02-24	85	0	53	12020	\$150.32
AMZN MKTP US*RB7P87AZ0	05-02-24	85	0	53	12020	\$49.99
ETSY.COM*MULTIPLE SHOP	28-02-24	85	0	53	12020	\$4.63
FUN EXPRESS	27-02-24	85	0	53	12020	\$102.75
PETE S FRESH MARKET #1	01-03-24	85	0	53	12020	\$68.90
PETE S FRESH MARKET #1	07-02-24	85	0	53	12020	\$133.78
VILLAGE OF OAK PARK	10-02-24	85	0	58	830	\$1,748.02
FAIRYTALE ENTERTAI	12-02-24	85	21	52	12020	\$175.00
SQ *STARSHIP RESTAURAN	10-02-24	85	21	52	12020	\$534.20
AMZN MKTP US	27-02-24	85	21	53	313	-\$32.90
AMZN MKTP US*RB00T3XG2	08-02-24	85	21	53	313	\$168.42
AMZN MKTP US*RB38M65Y0	07-02-24	85	21	53	313	\$41.55
OFFICE DEPOT #3244	05-02-24	85	21	53	313	\$90.33
MICHAELS #9490	06-02-24	85	21	53	12020	\$28.08
MICHAELS #9490	06-02-24	85	21	53	12020	\$28.08
MICHAELS #9490	05-02-24	85	21	53	12020	\$13.93
MICHAELS #9490	05-02-24	85	21	53	12020	\$16.42
MICHAELS #9490	05-02-24	85	21	53	12020	\$29.73

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SUBTOTAL FOR FUND 85

\$5,857.63

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	P-card Expenses	Other Expenditure
Corporate Fund	\$ 45,899.94	\$ 175,074.08
IMRF Fund	\$ -	\$ -
Liability Fund	\$ 6,845.15	\$ 1,559.00
Audit Fund	\$ -	\$ 18,400.00
Recreation Fund	\$ 20,689.14	\$ 96,372.15
Museum Fund	\$ -	\$ -
Special Recreation Fund	\$ -	\$ 102,795.50
Special Facilities Fund	\$ 19,960.34	\$ 71,815.80
Insurance Fund	\$ -	\$ 90,074.55
Capital Projects	\$ -	\$ 130,646.48
Cheney Mansion Fund	\$ 5,857.63	\$ 7,259.89
Memorial Trust	\$ -	\$ 763.02
<b>Subtotals</b>	<b>\$ 99,252.20</b>	<b>\$ 694,760.47</b>
	<b>Total</b>	<b>\$ 794,012.67</b>

To the Executive Director,

The Payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held April 18, 2024  
And you are hereby authorized to pay them from the appropriate funds.

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(Treasurer)

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(Secretary)

Commissioner



# Minutes

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)

**Park District of Oak Park (PDOP)  
Committee of the Whole Meeting  
John Hedges Administrative Center  
218 Madison Street  
Oak Park, Illinois 60302**

**Thursday, March 7, 2024**

**Minutes**

The meeting was called to order at 7:30pm.

**I. ROLL CALL**

**Present:** Commissioner Lentz, Wick, Worley-Hood, and President Porreca

**Absent:** Commissioner Wollmuth

**Park District Staff Present:** Jan Arnold, Executive Director; Mitch Bowlin, Director of Finance; Maureen McCarthy, Superintendent of Recreation; Patti Staley, Director of Horticulture & Conservatory Operations; Nelson Acevedo, Parks & Facilities Manager; and Edith Wood, Executive Assistant

**Others:** Sue Boyer with FOPCON

**II. PUBLIC COMMENTS** – None

**III. ADMINISTRATION AND FINANCE COMMITTEE**

- A. FOPCON Annual Update – Sue Boyer, President of FOPCON provided the Board with an annual update. FOPCON had a great year in 2023 financially and in their programs with volunteer numbers. The former Operations Manager did unexpectedly leave and reorganization of staff needed to be done. Financially, by the end of December 2023, FOPCON was able to raise \$4,000 over their goal, this included the success of their annual plant sale. The Garden Walk program had the largest attendance at approximately 850 people in 2023. Uncorked events have been very successful in the summer and have also sold out. Tours at the Conservatory have been much busier in 2023 and are looking to include a new Historical Building tour as a children’s program. Toddler exploration programs continue to be great. Face to Face programs like the Seed Swap have brought in over 100 people. Volunteer hours have gone up to 20% in 2023. FOPCON currently has 627 memberships, which is an 8% increase. The memberships include various perks including early access to plant sales and free admission to the botanical garden. The board was very pleased to hear all the updates given from Sue. **No action is needed by the Board on this item.**
  
- B. Oak Park Conservatory Annual Report – Patti Staley provided the Board with an annual update on the Conservatory. This year marks the 95<sup>th</sup> Birthday of the Conservatory. 2023 has been a great year for the Conservatory as they have seen a decrease in expenditures and an increase in revenue. Around mid-February, the Conservatory did lose two full-time employees but were able to promote two employees into these roles for a quick transition. Staff focused on trainings in 2023 including tree pruning training to part-time staff. Last year, staff also pivoted to outsource the shading of the greenhouse to a local greenhouse company. FOPCON also provided support for the



tropical room at the Conservatory. George the parrot also passed away last year. In addition, the Conservatory brought back the plant help desk for the public. In addition, staff have seen how the Conservatory also helps provide mental health to people by connecting people with nature. The board was pleased to head the updates given. **No action is needed by the Board on this item.**

#### **IV. PARK AND PLANNING COMMITTEE**

- A. Cheney Mansion Tuckpointing Contract Update – Executive Director Arnold noted that tuckpointing at Cheney Mansion was identified as a need in the 2024 CIP with work needed on all sides of the home. Staff went out to bid on January 30, 2024, with a non-mandatory pre-bid meeting held on February 8 and 9. Five bids were received on February 23. Staff are in the process of reviewing references on the lower responsive and responsible bidder and will bring a recommendation to the Board for approval at the March 21 Regular Board meeting. **This item will be brought before the Board at the regular agenda at the March Regular Board Meeting.**
  
- B. Dole Center Window Replacement Contract Update – Executive Director Arnold noted that the windows at Dole Center would need to be replaced as identified in the 2024 CIP. Staff went out to bid on January 31, 2024, with a pre-bid meeting held on February 13. One bid was received on February 22 by McCann Windows. Nelson Acevedo noted that McCann also manufactures the windows on-site as well. Staff are also working on checking on references for McCann. **This item will be brought before the Board at the regular agenda at the March Regular Board Meeting.**
  
- C. Conservatory Historic Vestibule Restoration Contract Update – Executive Director Arnold noted that the north historic vestibule at the Conservatory is due for repairs. Staff went out to bid on January 30, 2024, with a pre-bid meeting held on February 13. One bid was by Prospiant, Inc. whom the park district has had great success in the past. **This item will be brought before the Board at the regular agenda at the March Regular Board Meeting.**

#### **V. RECREATION AND FACILITY PROGRAM COMMITTEE** – None

#### **VI. NEW BUSINESS** – None

#### **VII. CLOSED SESSION**

At 8:06pm, a motion was made by Commissioner Wick and seconded by Commissioner Lentz to convene into closed session for the discussion of performance of a specific employee of the Park District. **The motion was passed with a roll call vote of 4:0.**

At 8:36pm, a motion was made by Commissioner Wick and seconded by Commissioner Lentz to adjourn the Closed Session and to resume the Regular Board Meeting. **The motion was passed by a voice vote of 4:0.**

#### **VIII. ADJOURNMENT**

At 8:36pm, the Committee of the Whole meeting was adjourned. **The motion was passed with a voice vote of 4:0.**

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**Secretary**  
**Board of Park Commissioners**

April 18, 2024  

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**Date**

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**President**  
**Board of Park Commissioners**

April 18, 2024  

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**Date**

**PARK DISTRICT OF OAK PARK  
Regular Park Board Meeting  
Hedges Administrative Center  
218 Madison Street, Oak Park, Illinois 60302**

**Thursday, March 21, 2024**

**Minutes**

The meeting was called to order at 7:30pm.

**I. ROLL CALL**

**Present:** Commissioners Lentz, Wick, Wollmuth, and Worley-Hood

**Absent:** President Porreca

**Park District Staff Present:** Jan Arnold, Executive Director; Chris Lindgren, Superintendent of Parks & Planning; Maureen McCarthy, Superintendent of Recreation, Mitch Bowlin, Director of Finance; and Edith Wood, Executive Assistant

**Others Present:** Marianne Birko and Annie Hart with West Suburban Special Recreation Association (WSSRA)

**II. APPROVAL OF AGENDA**

**The motion was passed by a roll call vote of 4:0**

**III. VISITOR/PUBLIC** – None

**IV. CONSENT AGENDA**

A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approved the Cash and Investment Summary and Warrants and Bills for the month of February 2024; approval of the minutes from the Committee of the Whole meeting for February 1, 2024; Special Meeting for February 15, 2024, Regular Board Meeting for February 15, 2024; and Closed Session Meeting for February 15, 2024; the acceptance of the Executive Director’s Review; and, approval of Disposal Ordinance 2024-03-15. **The motion was passed by a roll call vote of 4:0.**

**V. STAFF REPORTS**

- A. Executive Director’s Report** – In addition to the Executive Director Report (which is included in the Board Packet), Executive Director Arnold noted that the CRC has exceeded 5,000 memberships since opening. Summer hiring has begun for lifeguards and summer camp programs. The Ice Show took place on March 15 through the 17 and it was a great success. In addition, the ribbon cutting for Barrie Park is scheduled for April 27<sup>th</sup>.
- B. Updates and Information** – Written report included in the Board Packet.
- C. Revenue/Expense Status Reports** – No questions asked.

## **VI. OLD BUSINESS**

### **A. Recreation and Facility Program Committee**

1. WSSRA Annual Report Update – Marianne Birko and Annie Hart with WSSRA provided the Board with an annual update. 2023 was a great year for WSSRA. Various programs were provided includes gymnastics, swim lessons, sports programs, sensory programs, softball, volleyball, and camps. Special Olympics was also held with strong participation. Over 8,000 hours of service has been provided by the Park District of WSSRA. The Park District has also provided staffing for their day camps and clubhouse programs. Currently the biggest challenge that WSSRA is facing is a staffing crisis. As for budget, WSSRA continues to be at pre-pandemic levels for agency shares. In addition, six fundraising events were held in 2023 which have been a great success. WSSRA goal is to continue to focus on the interest of the consumers. Marianne and Annie also thanked the Board and the Park District for their support. The Board also gave their thanks to the WSSRA.

### **B. Parks and Planning Committee**

1. Cheney Mansion Tuckpointing Contract Approval – Executive Arnold noted that tuckpointing at Cheney Mansion is needed. The lowest bidder for the work was received by Dardon Construction with a bid of \$148,500. Staff checked references and positive responses were received. The goal is to start before the summer, prior to the wedding season. A motion was made by Commissioner Wick and seconded by Commissioner Wollmuth to approve a contract not to exceed \$148,500 with Dardon Construction, Inc. for the tuckpointing of Cheney Mansion. **The motion was passed by a roll call vote of 4:0.**
2. Dole Center Window Replacement Contract Approval – Executive Arnold noted that the windows at Dole Center need replacing. Staff received a bid from McCann Windows at \$247,000 for the window replacement. Staff checked references and were all favorable for the scope and performance. A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve a contract with McCann Window and Door for an amount not to exceed \$247,000 for the window replacement at Dole Center. **The motion was passed by a roll call vote of 4:0.**
3. Conservatory Historic Vestibule Restoration Contract Approval – Executive Arnold noted that the vestibule at the Conservatory is due for repairs. Staff received a bid from Prospiant, Inc. with whom the Park District has had great success in the past. The total for the work is \$225,000 which fall within the budgeted amount. A motion was made by Commissioner Wick and seconded by Commissioner Wollmuth to approve a contract with Prospiant, Inc. for an amount not to exceed \$225,000 for the restoration of the historic vestibule at the Oak Park Conservatory. **The motion was passed by a roll call vote of 4:0.**

### **C. Administration and Finance Committee – None**

## **VII. NEW BUSINESS** – None

## **VIII. COMMISSIONER’S COMMENTS**

**Commissioner Lentz:** Noted that she is very happy with the CRC. Also noted that she is getting ready for the Spring.

**Commissioner Wick:** Attended the ESAC meeting which was a good meeting. The next meeting will be online and the following meeting will be in person. Appreciates staff during these meetings and the quickness in responding to questions.

**Commissioner Wollmuth:** Noted that the last FOPCON meeting did not happen.

**Commissioner Worley-Hood:** Gave his appreciation to the Board.

## **IX. CLOSED SESSION**

## **X. ADJOURNMENT**

At 8:16pm, the Regular Board Meeting was adjourned. **The motion was passed by a voice vote of 4:0.**

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**Secretary**  
**Board of Park Commissioners**

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April 18, 2024

**Date**

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**President**  
**Board of Park Commissioners**

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April 18, 2024

**Date**



# **Disposal Ordinance 2024-04-12**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)

PARK DISTRICT OF OAK PARK

ORDINANCE NO. 2024-04-12

AN ORDINANCE AUTHORIZING DISPOSAL OF PERSONAL PROPERTY  
OWNED BY THE PARK DISTRICT OF OAK PARK

WHEREAS, in the opinion of the Park District of Oak Park, it is no longer necessary, useful, or in the best interests of the Park District to retain ownership of the personal property described in this Ordinance; and

WHEREAS, it has been determined by the President and the Board of Commissioners of the Park District of Oak Park to dispose of said personal property in the manner described in this Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Commissioners of the Park District of Oak Park, Cook County and State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are hereby incorporated into this Ordinance as findings of the President and Board of Commissioners.

Section 2. Disposal of Surplus Property. The President and Board of Commissioners find that the personal property described in Exhibit A attached to this Ordinance and by this reference incorporated into this Ordinance (the “Surplus Property”) is no longer necessary or useful to the Park District, and thus the Executive Director of the Park District is hereby authorized to direct the sale or disposal of the Surplus Property in the manner most appropriate to the Park District. The Surplus Property shall be sold or disposed of in “as is” condition.

Section 3. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this 18<sup>th</sup> day of April 2024.

AYES:

NAYS:

ABSENT:

APPROVED this 18<sup>th</sup> day of April 2024.

By: \_\_\_\_\_  
Kassie Porreca, Park Board President

ATTEST:

\_\_\_\_\_  
Sandy Lentz, Secretary

(See Other Side)

DESCRIPTION OF SURPLUS PROPERTY

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1	Backup battery – APC UPS
14	Desktops – Dell OptiPlex 3020
1	Desktop – Dell OptiPlex 3010
3	Desktops – Dell OptiPlex 5040
2	Desktops – Dell OptPlex 5060
1	Desktop – Dell Precision T1650
5	Laptop Docks – HP laptop dock
3	Laptop Docks – OLD Dell Dock
4	Monitor stands
4	Monitors
3	Monitors – elo touchscreen monitor
2	Monitors – Stealthtouch monitor
1	NVR – Hikvision NVR
2	PCIE cards – Telephony Card
1	Peripheral device – Shoretel microphone
57	Phones – Shoretel desk phone
2	Flip phones
5	Switches – Juniper 8 port switch
1	Switch – Aruba 24 port switch
1	Switch – HP 48 port switch
1	Switch – KVM switch
1	Switch – Cisco 8 port switch
2	WAP – Aruba AP
4	WAP – Cisco AP
3	WAP – Juniper AP
2	WAP – Juniper AP mounting hardware





# **Executive Director's Report**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)



**Executive Director's Report**

***From the desk of Jan Arnold***

**Friday, April 12, 2024**

- 1. Upcoming Board Meetings** – The Regular Board Meeting is scheduled for Thursday, April 18, 2024, at 7:30pm. A Final Tax Efficiency Task Force Meeting for the dissolution of the committee is scheduled for Thursday, May 2, 2024, at 7:30pm. Following this meeting the Annual Meeting will commence which is then followed by the Committee of the Whole meeting. The Regular Board Meeting is scheduled for Thursday, May 16, 2024, at 7:30pm. All meetings will take place at the John Hedges Administrative Center. At the end of my report, there are some events you may consider stopping by.
- 2. Comprehensive Strategic Master Plan (CSMP)** – The CSMP process kicked off on February 15 with the planning team receiving input at the All Staff Meeting and then at the Board Meeting. Community meetings and key stakeholder interviews will also take place over the next six months. The next meeting series will include staff updates, key stakeholder interviews, community meeting, program provider meeting and board update will be May 14-16. In addition, a Community Meeting will be held on Wednesday, May 15, from 6:30-7:30pm at Cheney Mansion. Everyone is welcome to attend.
- 3. Field Center Design Competition** – The Park District of Oak Park is holding a design competition for the renovation and/or replacement of Field Center. The design competition has two phases: the first will be for conceptual design after which three teams will be selected and paid a stipend to develop their design even further before the winner is selected. The winner, upon verification of their qualifications, will then be hired to complete the design through construction. Additional information can be found on our [website](#). 38 have registered for the competition. Submissions for the competition are due on April 19.
- 4. Tax Efficiency Task Force** – A Final Tax Efficiency Task Force Meeting for the dissolution of the committee is scheduled for Thursday, May 2, 2024.
- 5. Legislative Day in Springfield** – The annual IAPD Legislative Conference will be held on Wednesday, May 8, at the Crowne Plaza, Springfield, IL. This conference provides a great opportunity to discuss the importance of parks, recreation and conservation with our legislators as well as developing our relationships, fine-tuning advocacy skills, and pursuing funding opportunities for energy efficiency improvements, and much more. Chris Lindgren will be in attendance to represent the Park District.
- 6. Exterior Restrooms** – All Exterior Restrooms have been opened for the season. Staff are working on water fountains and hope to get those all available by next week.



7. **Summer Job Openings** – We are currently recruiting for summer part-time positions. If you know of any good candidates, please refer them to the “Jobs” section of our website and tell them to complete an application.
  
8. **Arbor Day** – A cooperative effort between the PDOP and the VOP, two events will be taking place to celebrate Arbor Day! On Friday April 26 (1-2:30pm), join us at Mills Park to celebrate trees, learn from our experts about how to nurture their care, and more. Then on Saturday April 27, join us at Barrie Park (10am-12pm), Austin Gardens (1-2pm), and Scoville Park (3-4:30pm) for a day of activities in our parks. This will include tree games and crafts, community art project, scavenger hunt, story time, trivia, and more! This is a free event and all are welcome!

### **Calendar of Events**

April 14-28, 2024 – Conservatory Plan Sale, online

**April 18, 2024 – Regular Board Meeting, Hedges Administrative Center, 7:30pm**

April 26, 2024 – Arbor Day – Celebrate In Our Parks!, Mills Park, 1pm

April 27, 2024 – Arbor Day – Celebrate In Our Parks!, Barrie Park, 10am

April 27, 2024 – Arbor Day – Celebrate In Our Parks!, Austin Gardens, 1pm

April 27, 2024 – Arbor Day – Celebrate In Our Parks!, Scoville Park, 3pm

**April 27, 2024 – Barrie Park Ribbon Cutting, 10:30am**

**May 2, 2024 – Local Government Efficiency Task Force, Hedges Administrative Center, 7:30pm**

**May 2, 2024 – Annual Meeting, Hedges Administrative Center, directly following the Efficiency Task Force meeting**

**May 2, 2024 – Committee of the Whole Meeting, Hedges Administrative Center, directly following the Annual Meeting**

**May 16, 2024 – Regular Board Meeting, Hedges Administrative Center, 7:30pm**

Please visit the PDOP Website for online activities and programming.



## **Updates and Information**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)



PARK DISTRICT  
of OAK PARK

# Updates & INFORMATION

April 2024

## ADMINISTRATION AND FINANCE

### ***Mitch Bowlin, Director of Finance***

- Staff have received the preliminary draft of the audit from Lauterbach & Amen. The audit cannot be finalized until IMRF releases their audit, but at this point our field work is completed and the audit went smoothly.
- Cook County Statements of Economic Interest are available on the County website. Instructions to complete the SEI have been sent from the County to Park District email accounts for applicable filers. Statements are due May 1 – if you have not completed yet please do so soon.
- Noventech is working with Comcast to increase the network performance and internet speeds at RCRC, GRC, Cheney, Pleasant Home, and the Conservatory this month.
- The 2025-2029 Capital Improvement Plan meetings have been scheduled with staff to begin next month.

### ***Ann Marie Buczek, Communication and Community Engagement Manager***

- Work commenced on the Fall/Winter 2024-2025 Program Guide.
- Designed and mailed postcard to all Oak Park residents marketing Summer Concerts/Movies, and Pool Pass sale.
- Provided marketing support for the final lifeguard hiring event.
- Assisted in the material design for upcoming Public Meetings and developed a plan to promote the meetings.
- Completed marketing support for the Ice Show, including creating performance booklets, signage, and digital advertising for the show.
- Began design work on the Pop Up Park vehicle wrap.
- Developed a new sustainability brochure that captures our efforts to date.

### ***Scott Sekulich, Registration and Customer Support Manager***

- Total scholarships used in the month of March was \$16,890.64.
- 37 dog park memberships were purchased in February.
- There were 8,968 activity registrations in the month of March. This includes the registrations from the new Spring/Summer program guide as well as Summer Camps.

### ***Paula Bickel, Director of Human Resources***

- Actively recruiting for FT Program & Operations Supervisor at the GRC.
- Hired Full-Time General Maintenance Workers Jorge Hernandez and William Simmons.
- Hired Full-Time Historic Properties Coordinator, starting in March.
- Summer hiring is in progress.
- Joe attended the Risk Manager Safety Coordinator Meeting.
- Desiree attended Job fairs at OPRF, Triton College, Goodwill, Prosser Career Academy, and Chicago OAcademy.
- Desiree conducted four Benefit Orientation Sessions with Staff.
- Trained 17 staff members in Candidate Selection/Interviewing Skills Training.
- Trained 13 staff members in New Hire Orientation.
- Joe participated in the Safety Action Committee.

- Desiree participated in the Wellness Committee Meeting.
- Dan participated in the Innovation Committee Meeting.
- Conducted tornado drill training with staff.

## **PARKS AND PLANNING**

### **Chris Lindgren, Superintendent of Parks and Planning**

- 8 tons of calcined clay were added to Lindberg park, Holmes school, and Hatch school baseball fields. Calcined clay improves moisture control and playability of field.
- Soccer fields have all been painted with using the new robot paint machine. We were able to paint all 10 soccer fields in a day and half with one staff person. Normally, it takes 3-4 days with 3 staff to complete.
- Staff painted a giant Easter Egg on the grass meadow at maple park for the Egg dash.
- Irrigation systems are starting to be energized for the season.
- Synthetic turf fields at Julian, Brooks, and Irving Schools have been groomed and vacuumed.
- All D97 school fields have been core, aerated, and overseeded during spring break.
- Contracts were awarded for Dole Window Project and Cheney Tuckpointing.
- Conservatory hallway flooring was waxed.
- Painting took place at CRC, Dole, Austin Gardens and Carroll Center.
- Comfort stations are now open for the season.
- Holiday lights were removed from Scoville, Pleasant Home and Cheney Mansion.
- Playground Inspections were completed.
- Fence repaired at Maple Park from accident.
- Heating unit installed at Longfellow from deep freeze damage.

## **HISTORIC PROPERTIES**

### **Susan Crane, Historical Properties & Special Events Manager**

#### **Cheney Mansion**

- We finished up Winter primarily with adult and family programming highlighted with Sensory Sensitive Treats with the Bunny and Brunch with the Bunny.
- We continued our partnership with WSSRA on Treats with the Bunny and has a wonderful turnout for both timeslots.
- Brunch with the Bunny was near capacity with a very energetic Bunny throughout and ending with an Egg Hunt on the lawn of Cheney.
- Appointments for rentals slowed a bit, however those visiting have been booking events. We had several booking for smaller events for 2024.
- Oak Park Festival Theater was able to hold their new works event on the 22nd and 23rd as a new event in partnership with PDOP to expose audiences to new works with an opportunity to participate in giving feedback after.

#### **Pleasant Home**

- Pleasant Home hosted 2 private events in March including our first wedding of the season. Both were at capacity of 100 guests and both were very happy with their events.
- Pleasant Home also hosted a variety of family events from Jedi Training to a Leprechaun Hunt. Both events were at capacity and lots of fun by all!
- We also were able to run our first Bunny event at Pleasant Home to rave reviews. It was a Bunny Bingo with the Bunny on hand!
- We also continued our monthly Winter series of performances with the Oak Park River Forest Symphony. Our docents attend these events as well to give tours of the home for participants.
- We continue to have nice turnouts for weekly and monthly open house for tours---despite the irregular weather!

**Community Events**

- The Egg Dash and Scramble and Doggie Egg Scramble was held on Saturday March 30 again at Maple Park from 9 am – 12 pm. While the weather was a little iffy upon arrival at 7:30, skies cleared and we had a wonderful turnout. All three Human Hunts were nicely attended with the 10am and 11am tickets fully out. Animal Care League helped with the Doggie Egg Scramble near the dog park at about 10:15 and we had about 40 pups searching the eggs for those treats! Great sponsors this year and they were busy all the way until the end!

**Patti Staley, Director of Horticulture and Conservatory Operations**

- The Conservatory welcomed 3,790 visitors during the month of March
- Free Story time at the Conservatory happening on Wednesdays had 45 registered participants with 13 participants for bilingual Storytime.
- 6 rentals, 2 photo shoots, 1 media film rental, and 4 children's birthday party package for the month of March.
- Free Toddler Exploration Time was on March 15 with 54 participants.
- The Conservatory held a new Shamrock Scavenger Hunt inside the Conservatory from March 12-17. Guests hunted for live shamrocks planted inside the showrooms and were awarded with chocolate gold coins & shamrock stickers if they found all lucky 7 shamrock plants. 178 participated in the hunt.
- Plant Help Desk is every Wednesday and has received 8 inquiries.

**SPECIAL FACILITIES****Bill Hamilton, Superintendent of Special Facilities****Maintenance**

- Stiffl Plumbing set up all the plumbing for the Rehm Bath House. Stiffl winterized the building last fall. This was the first time we used a contractor for this process. Water was turned on when overnight temperatures stabilized above freezing.
- Peerless Fence repaired forty feet of perimeter fence at Rehm Pool that was damaged at the top during high winds last year.
- Seven decorative fence panels around the RCRC wading pool have been removed and sent out for powder coating. The panels have been returned and staff will be installing prior to the pool opening.
- Staff are preparing for the pool season. Staff have recently painted Ridgeland Common pool locker rooms. Begun to power wash Ridgeland pool decks, and prepping the pools for painting, first grinding off loose paint and cleaning cracks for repair.
- Pool equipment, including a new diving boards and automatic pool vacuum have been competitively priced and ordered. Ordered equipment has already started to arrive.
- The maintenance staff along with many staff from the operations area, worked together to set up the Paul Hruby Ice Arena for the annual ice show. Set up for the show took place primarily on March 8th, 11th and 12th.

**Kayla Lindgren, Program & Operations Manager****Aquatics**

- We have officially finished hiring lifeguards for summer 2024! We are giving any returning lifeguards until April 10th to apply as it's a shock to all we are DONE, but then the requisition will close! Including aquatic leadership (Head Guards and Aquatic Facility Coordinators), we will have 151 lifeguards summer 2024.
- Pool Attendants and Pool Cashiers have additionally completed hiring, we are still looking for 1-2 Aquatic Maintenance Attendants.
- "Welcome Meetings," that go over all mandatory trainings for summer, as well as work permit rules, time off requests and scheduling will begin April 29 for all Aquatic & Rink Seasonal Staff. We ran these meetings for the first time in 2023 and felt they set the staff up for success.

- Two AFCs Lyra Arvetis and Marcus Cheeks attend Ellis Lifeguard Instructor School in March, Kayla also attended her renewal.
- This summer we will be training the lifeguards for the first time since 2019 on water ventilations as it has returned as a procedure for an unconscious guest due to an Ellis update at the end of March. This was one of the most complicated skills so we will be adding extra time to training.

**Ice Arena**

- The Annual Ice Show, Movies that Move Us, was a great success thanks to our talented coaches and skaters. We had 217 registration to compete and over 1000 tickets sold for the 4 shows combined.
- We held 3 days of Spring Break Camp, campers enjoyed their day completing arts and crafts and ice skating.
- 413 are enrolled in Spring Skate Academy, 160 in Spring Hockey.
- Marketing is starting a campaign for 2-5 year old Skating & Hockey programs to educate and attract preschoolers to the program.

**Customer Service**

- Jennifer Zavala is our newest Guest Services Representative and began training April 8.

**Keith Kerrigan, Program & Operations Manager****Gymnastics**

- Our competitive gymnastics teams participated in the Flip'r Invitational meet March 2-3 and the Joe Giallombardo Invitational March 9-10. We also took part in state meets for specific team levels March 8-10, March 15-17, and March 22-24.
- Winter Session classes ended March 24.
- Our second Parents' Night Out was held on March 22, once again proving very popular with max registrations.
- March 25 to 30, Spring Break, was also a week off between Gymnastics class sessions, and a week of holiday Open Gyms and Playtimes. A total of 11 drop-ins were run, with 497 registrations out of a possible 640 spaces plus walk-ins.

**RECREATION****Joe Lilly, Program Manager****Camps:**

- Spring Break camps took place the last week of March with great numbers for our Passport to Adventure, Camp for Curious Minds, and Mini SCAW camps.
- Summer hiring is wrapping up with most positions being filled. We are still hiring for substitute counselors and inclusion aides.
- We have had great staff retention this year with a majority of our seasonal summer camp staff returning this year from last.

**Afterschool/Teens:**

- A new E-sports coordinator has been hired. Her name is Keni Roman
- New this year, glow in the dark dodgeball got a great crowd of 17 participants out at Carroll Center for an evening.
- Minecraft Masters has recently gained popularity again over the last few months.

**Preschool:**

- The indoor playground season ends on April 19th. We will reopen in October.
  - Birthday parties are still available year round.
- Next month is the community Blast-Off to Kindergarten event. PDOP will have a resource table available for this age group.



- As we start to wind down the school year, teachers are planning their farewell parties with families.

**Arts/Active Adults:**

- Ceramics continues to fill quickly and consistently.
- Stained Glass classes have seen great growth over the last few months and we are now seeing over 100 registrations for the Spring/Summer classes.
- Active Adult dinner club continues to be a hit.
- Unlimited Fitness pass members has grown to 191 members.

**Nature/Adventure:**

- There is a solar eclipse viewing in Scoville Park on April 8th. We have over 100 registrants.
- In late March a GPS Leprechaun Hunt took place with 20 participants.

**Chad Drujke, Program Manager****CRC**

- As of April 5th, we have 5,001 paid monthly memberships an increase of 148 memberships from March. We also have 4,890 free track memberships, an increase of 161 from March.
- As of March 4th, we have 1,220 youth registered for the afterschool program which is an increase of 55 participants from March.
- Staff surveyed the CRC afterschool participants to see what types of activities they would like to be offered. Staff will also be conducting a parent meeting so that there is good communication between staff, participant and parent.
- Staff is conducting spring CRC staff trainings in early April.

**Sports/Martial Arts/Facility Attendants**

- Youth spring leagues will start up in mid-April including soccer (218 participants) and t-ball (191 participants).
- Staff has just about finalized the field trips for sports camp; sports camp participants are in for some fun times!
- The winter adult volleyball league ends in early April as we head to the play-offs. Ten teams were in the league this season which is a new high mark.
- The facility attendant staff did a nice job supervising the hallways of the schools that the practices and games for our youth basketball leagues were held at. The league took place at seven different sites this season.



# **Revenue/Expense Status Report**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)

# Memo

To: David Wick, Chair, Administration and Finance Committee  
Board of Park Commissioners

From: Miriam Armstrong, Finance Manager

CC: Jan Arnold, Executive Director; Mitch Bowlin, Director of Finance

Date: April 11, 2024

Re: March 2024 Revenue Expense Report

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## Statement

Attached with this memo are the Revenue and Expense summary charts and reports. The 2024 Budget vs Actual chart shows total year-to-date (YTD) operating revenues, expenses, and net income compared to the YTD Budget. The Month Actual - 3 Year Comparison chart compares the month's actuals against the actuals for March 2022 and March 2023.

Operating revenue is currently 8.4% above budget YTD. Property tax revenues arrived as scheduled for the first installment and are 10% above YTD budget expectations. Sponsorships and Donations remain lower than expected due 2024 revenue remaining in 2023. This was not discovered until after the audit so the funds will have to remain in 2023, but the District has received the funds so there is no negative impact to overall fund balance. Expenses are below budget in all categories.

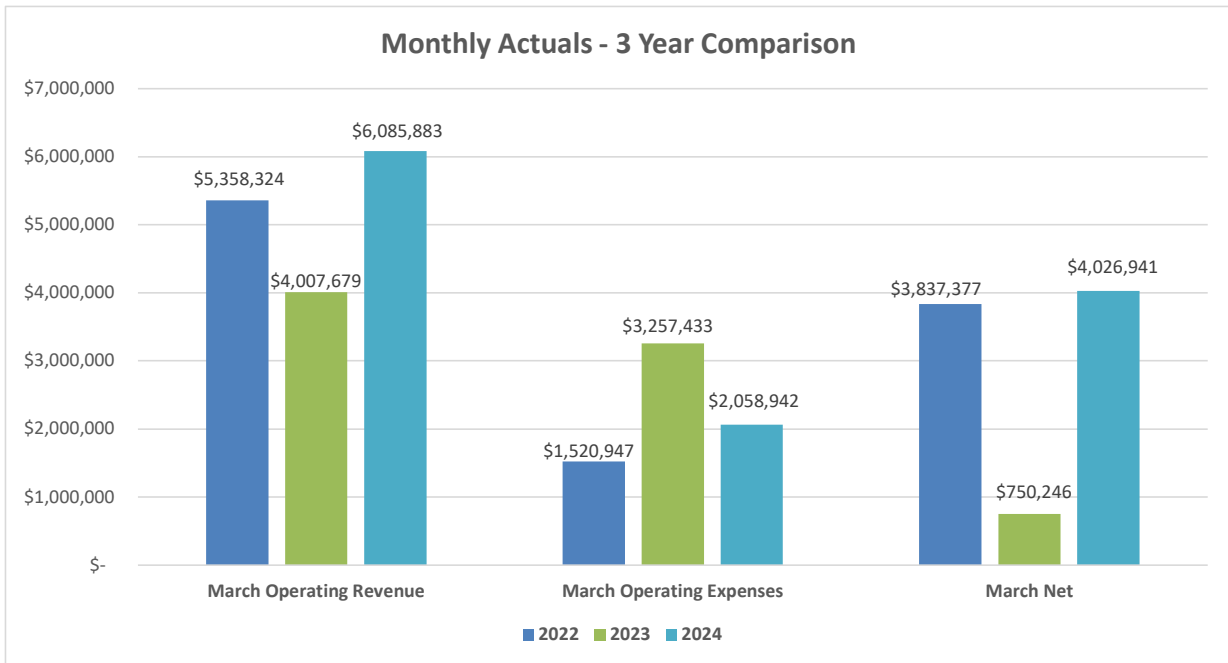
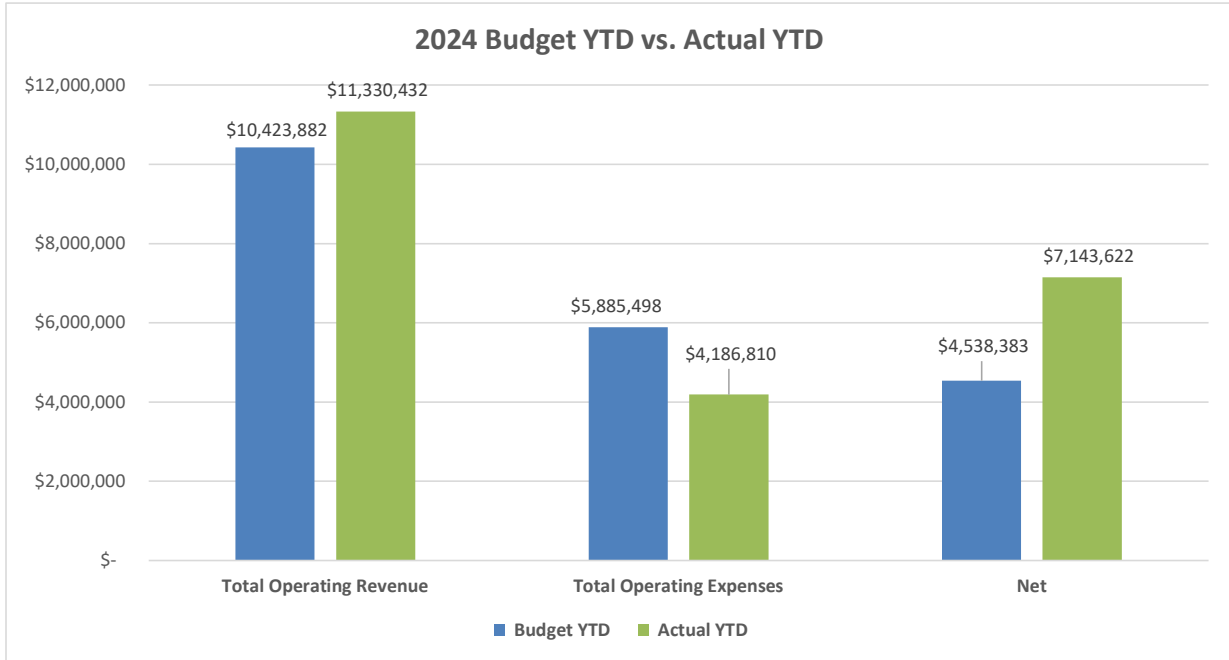
The March Revenue Expense Reports highlights the following departments and programs which have performed better than budget:

- Fitness exercise
- Youth sports leagues
- Community day camps
- Teen programs
- Special interest programs
- Nature and adventure programs
- Performing arts
- Early childhood classes and indoor playground
- Pool camp
- Learn to skate
- Drop-in hockey, youth hockey and travel hockey
- Rink camp
- Cheney and Pleasant Home event rentals
- Cheney kids cooking
- Pleasant Home adult programs and family events

*Attached: March 2024 Expense/Revenue Report*



**Revenue and Expense Summary Charts - March 2024**





# March 2024 Summarized Revenue Expense Report



## PARK DISTRICT of OAK PARK

	<u>March-24</u>	<u>Budget YTD</u>	<u>Actual YTD</u>	<u>Prior YTD</u>
<b>Operating Funds</b>				
<b>Corporate Fund</b>				
<b>10-00- Administration</b>				
Revenue	\$2,370,005	\$2,720,327	\$3,177,918	\$1,480,620
Expense	(\$257,625)	(\$831,480)	(\$539,177)	(\$704,189)
Net	\$2,112,380	\$1,888,847	\$2,638,741	\$776,431
<b>10-35- Conservatory</b>				
Revenue	\$11,428	\$33,500	\$33,646	\$27,665
Expense	(\$34,767)	(\$101,930)	(\$57,595)	(\$104,799)
Net	(\$23,339)	(\$68,430)	(\$23,950)	(\$77,133)
<b>10-50- Parks and Planning</b>				
Revenue	\$7,183	\$2,108	\$42,919	\$16,142
Expense	(\$312,984)	(\$687,139)	(\$600,156)	(\$543,571)
Net	(\$305,801)	(\$685,031)	(\$557,237)	(\$527,428)
<b>Total Corporate</b>				
Revenue	\$2,388,616	\$2,755,934	\$3,254,483	\$1,524,428
Expense	(\$605,375)	(\$1,620,548)	(\$1,196,929)	(\$1,352,558)
Net	\$1,783,241	\$1,135,386	\$2,057,555	\$171,870
<b>IMRF Fund</b>				
<b>15-00-</b>				
Revenue	\$65,444	\$76,621	\$83,680	\$48,377
Expense	(\$21,907)	(\$60,570)	(\$51,614)	(\$72,843)
Net	\$43,537	\$16,051	\$32,065	(\$24,466)
<b>Liability Fund</b>				
<b>16-00-</b>				
Revenue	\$122,091	\$143,817	\$157,216	\$68,937
Expense	(\$16,279)	(\$44,051)	(\$25,183)	(\$27,226)
Net	\$105,812	\$99,766	\$132,033	\$41,711
<b>Audit Fund</b>				
<b>17-00-</b>				
Revenue	\$12,009	\$14,060	\$15,355	\$5,203
Expense	(\$18,400)	(\$6,680)	(\$19,310)	(\$19,100)
Net	(\$6,391)	\$7,380	(\$3,955)	(\$13,897)
<b>Recreation Fund</b>				
<b>20-00- Administration</b>				
Revenues	\$1,964,781	\$2,291,344	\$2,510,502	\$1,110,355
Expense	(\$454,642)	(\$1,317,140)	(\$1,265,545)	(\$973,011)
Net	\$1,510,139	\$974,204	\$1,244,957	\$137,344

# March 2024 Summarized Revenue Expense Report



## PARK DISTRICT of OAK PARK

	March-24	Budget YTD	Actual YTD	Prior YTD
<b>20-05- Communications</b>				
Revenue	\$4,650	\$26,500	\$16,090	\$6,058
Expense	(\$76,528)	(\$172,122)	(\$119,161)	(\$114,172)
Net	(\$71,878)	(\$145,622)	(\$103,071)	(\$108,114)
<b>20-51- Customer Service</b>				
Revenues	\$0	\$0	\$0	\$0
Expense	(\$42,124)	(\$111,621)	(\$88,543)	(\$52,646)
Net	(\$42,124)	(\$111,621)	(\$88,543)	(\$52,646)
<b>20-25- Fitness</b>				
Revenue	\$45,734	\$94,355	\$103,952	\$94,441
Expense	(\$7,606)	(\$18,669)	(\$14,768)	(\$16,474)
Net	\$38,128	\$75,687	\$89,183	\$77,967
<b>20-26- Youth Athletics</b>				
Revenue	\$150,615	\$558,793	\$615,955	\$579,525
Expense	(\$25,385)	(\$50,388)	(\$42,849)	(\$53,428)
Net	\$125,230	\$508,405	\$573,106	\$526,097
<b>20-27- Adult Athletics</b>				
Revenue	\$29,730	\$62,264	\$56,795	\$67,200
Expense	(\$739)	(\$7,109)	(\$1,697)	(\$4,006)
Net	\$28,990	\$55,156	\$55,098	\$63,194
<b>20-28- CRC</b>				
Revenue	\$110,257	\$317,342	\$336,028	\$0
Expense	(\$57,156)	(\$191,663)	(\$114,379)	(\$877)
Net	\$53,102	\$125,679	\$221,650	(\$877)
<b>20-61- Community Programs</b>				
Revenue	\$140,238	\$1,066,126	\$1,016,956	\$983,686
Expense	(\$92,687)	(\$209,430)	(\$163,890)	(\$159,003)
Net	\$47,551	\$856,696	\$853,066	\$824,683
<b>20-62- Fine Arts</b>				
Revenue	\$68,459	\$372,664	\$371,579	\$396,942
Expense	(\$12,636)	(\$28,008)	(\$28,913)	(\$27,285)
Net	\$55,823	\$344,656	\$342,665	\$369,657

## March 2024 Summarized Revenue Expense Report



# PARK DISTRICT of OAK PARK

	March-24	Budget YTD	Actual YTD	Prior YTD
<b>20-63- Early Childhood</b>				
Revenue	\$32,229	\$115,533	\$122,658	\$137,262
Expense	(\$36,227)	(\$59,930)	(\$62,056)	(\$45,086)
Net	(\$3,998)	\$55,602	\$60,602	\$92,176
<b>Total Recreation</b>				
Revenue	\$2,546,692	\$4,904,922	\$5,150,516	\$3,375,469
Expense	(\$805,730)	(\$2,166,081)	(\$1,901,802)	(\$1,445,988)
Net	\$1,740,963	\$2,738,841	\$3,248,714	\$1,929,480
<b>Museum Fund</b>				
<b>21-00-</b>				
Revenue	\$27,512	\$32,542	\$35,178	\$84,381
Expense	\$0	(\$43,800)	\$80	(\$5,681)
Net	\$27,512	(\$11,258)	\$35,258	\$78,700
<b>Special Recreation Fund</b>				
<b>22-00-</b>				
Revenue	\$177,685	\$210,174	\$227,196	\$100,182
Expense	(\$105,987)	(\$285,214)	(\$215,770)	(\$217,755)
Net	\$71,698	(\$75,040)	\$11,425	(\$117,573)
<b>Special Facilities Fund</b>				
<b>25-00- Administration</b>				
Revenue	\$0	\$0	\$6,194	\$1,529
Expense	(\$62,830)	(\$163,666)	(\$150,865)	(\$137,195)
Net	(\$62,830)	(\$163,666)	(\$144,670)	(\$135,666)
<b>25-19- Pools</b>				
Revenue	\$145,478	\$270,703	\$290,042	\$272,300
Expense	(\$15,453)	(\$45,805)	(\$27,700)	(\$38,783)
Net	\$130,026	\$224,898	\$262,342	\$233,517
<b>25-20- Rink</b>				
Revenue	\$125,946	\$395,107	\$567,777	\$526,632
Expense	(\$55,483)	(\$156,578)	(\$100,574)	(\$108,403)
Net	\$70,463	\$238,528	\$467,203	\$418,229



## March 2024 Summarized Revenue Expense Report



# PARK DISTRICT of OAK PARK

	March-24	Budget YTD	Actual YTD	Prior YTD
<b>25-24- Gymnastics</b>				
Revenue	\$92,755	\$462,620	\$375,775	\$455,624
Expense	(\$72,847)	(\$200,304)	(\$196,171)	(\$178,847)
Net	\$19,908	\$262,316	\$179,604	\$276,777
<b>25-50- Maintenance</b>				
Revenue	\$210	\$900	\$610	\$1,023
Expense	(\$101,104)	(\$241,527)	(\$179,783)	(\$185,697)
Net	(\$100,894)	(\$240,627)	(\$179,173)	(\$184,673)
<b>Total Special Facilities</b>				
Revenue	\$364,390	\$1,129,330	\$1,240,398	\$1,257,109
Expense	(\$307,716)	(\$807,881)	(\$655,093)	(\$648,926)
Net	\$56,673	\$321,449	\$585,306	\$608,183
<b>Capital Projects Fund</b>				
<b>70-xx-</b> Revenue	\$341,114	\$1,023,342	\$1,023,342	\$892,759
Expense	(\$130,646)	(\$726,052)	(\$24,252)	(\$2,547,148)
Net	\$210,468	\$297,290	\$999,090	(\$1,654,389)
<b>Historic Properties Fund</b>				
<b>85-00-</b> Revenue	\$40,331	\$133,140	\$143,069	\$118,479
Expense	(\$46,901)	(\$123,372)	(\$96,937)	(\$110,323)
Net	(\$6,570)	\$9,768	\$46,132	\$8,156
<b><u>Non-Operating Funds</u></b>				
<b>Health Insurance Fund</b>				
<b>50-00-</b> Revenue	\$113,791	\$342,835	\$341,284	\$283,694
Expense	(\$105,108)	(\$237,255)	(\$227,816)	(\$191,295)
Net	\$8,682	\$105,580	\$113,468	\$92,400



# **2023 Performance Measure – 1st Quarter Review**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)



# Memo

To: Board of Park Commissioners

From: Mitch Bowlin, Finance Director

CC: Jan Arnold, Executive Director

Date: April 11, 2024

Re: 2024 Quarter 1 Performance Measures Report

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## Statement

A well-defined system of performance measures can be a powerful means for setting organizational priorities and can assist with tracking progress towards improving them. Beyond monitoring completion of goals, these measures can also allow an organization to see the impact of any special initiatives and their return on investment for the organization and the community.

## Discussion

For the tenth year, the Park District has been measuring a set of organizational performance measures. Results are reviewed frequently by staff, including at quarterly performance measurement meetings. Discussion will include program registrations, external service satisfaction, and residents served.

## Recommendation

Mitch Bowlin, Finance Director, will present an update regarding the status of performance measures.

*Attachment: MPower 1<sup>st</sup> Quarter Review*



**PARK DISTRICT**  
of OAK PARK



**MPOWER 2024 Q1 UPDATE**

# WHY MEASURE OUR PERFORMANCE?



**DEMONSTRATE  
PROGRESS**



**DETERMINE  
EFFECTIVENESS**



**COMMUNICATE  
PRIORITIES**



**COMPARE PRESENT TO PAST  
AND FUTURE PERFORMANCE**



**DIRECTION TO  
ALLOCATE RESOURCES**



**TRANSPARENCY AND  
ACCOUNTABILITY**

# DECISION-MAKING

Staff meets quarterly to review positive and negative data trends

Identify reasons for trends

Celebrate the wins and identify potential actions to improve



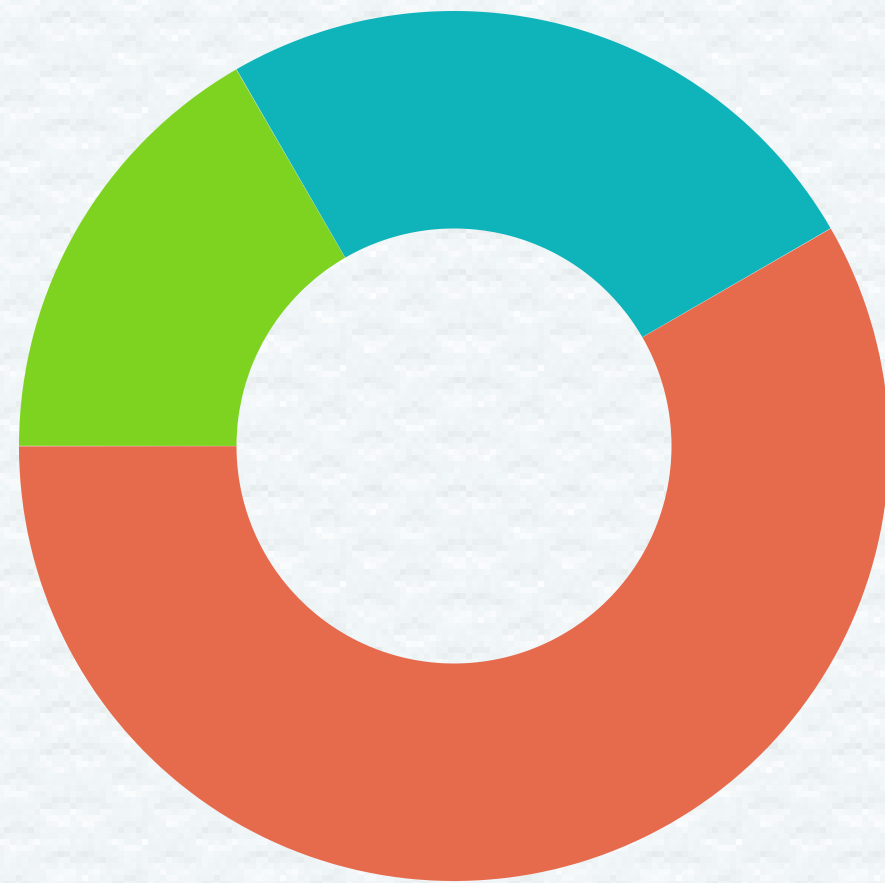
# BOARD UPDATES

The Board receives an update quarterly

# OVERALL GOAL PERFORMANCE YTD

## 2024 Strategic Plan Goals

Completed (16.67%)   In Progress (25%)  
Not Started (58.33%)



## 2024 Budget Goals

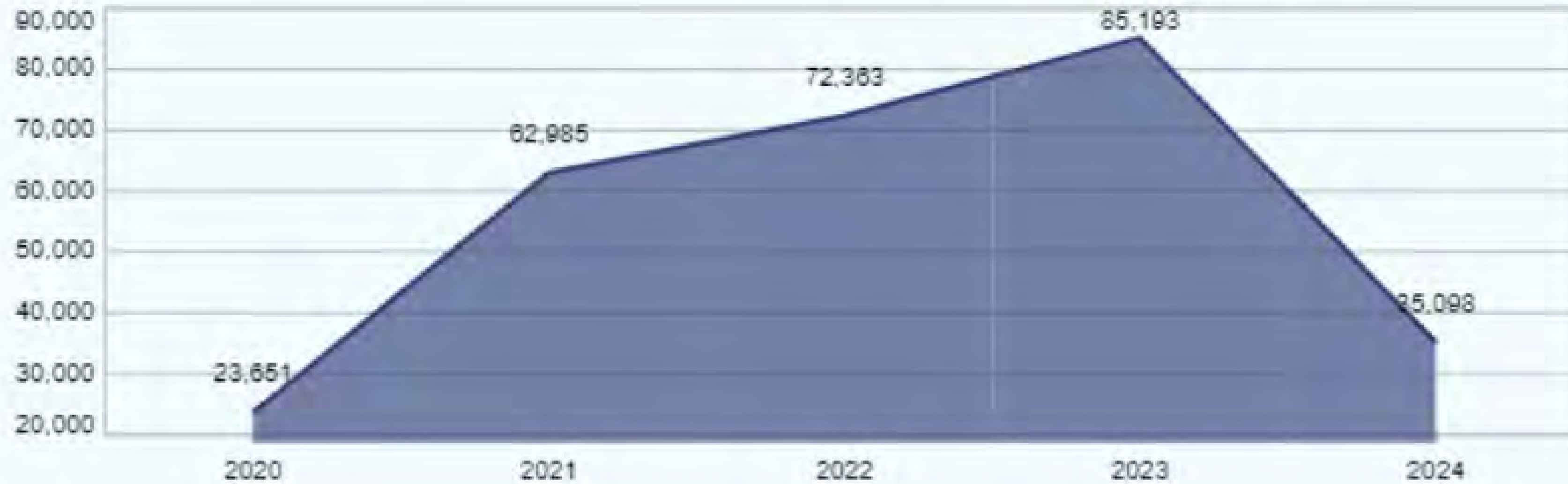
Completed (4.62%)   In Progress (47.69%)  
Not Started (47.69%)



The Park District has started or completed 42% of its strategic goals, and 52% of its budget goals.

# MEETING OUR MISSION

## PROGRAM REGISTRATIONS



**Previous Years at  
this Time:**

**2023:**

21,058

**2022:**

20,762

### **What are we measuring?**

- The total count of program registrations per year
- The management team also analyzed the financial impact of those registrations net of direct expenses

### **What is the data telling us?**

- Approximately 80% of our registrations come from 20% of our program portfolio
- Camps and Afterschool programs perform very well (both in registration numbers and net income).
- Many of our other program areas are priced for modest cost recovery with a goal of serving all parts of the community vs profitability

### **What is causing the data trend?**

- A return to normal activity levels post COVID
- Opening of the CRC

### **What actions can we take going forward?**

- Programmers have requested modifications to the dashboard that would show number of available seats in a selected program. This would provide more direct insight to where each program is in its life cycle and help advise when it is time to replace a struggling program with something new.



# CUSTOMER AND COMMUNITY FOCUS

<b>EXTERNAL SERVICE SATISFACTION</b>						
Overall	Year	Facilities	Reliability	Responsive	Care	Confidence
Overall	2024	8.15	6.63	7.22	6.58	7.37
Overall	2023	7.03	7.32	7.70	6.86	7.44
Overall	2021	10.00	10.00	10.00	10.00	10.00
Overall	2020	8.17	7.78	8.21	7.19	8.30
Overall	2019	8.35	8.19	8.49	7.47	8.32
Overall	2018	8.22	7.92	8.27	7.37	8.31
Overall	2017	8.12	7.85	8.38	7.83	8.08
Overall	2016	8.47	8.13	8.60	7.71	8.54
Overall	2015	8.65	8.55	8.81	8.51	8.83
Overall	2014	7.31	7.41	8.26	7.86	8.06
Overall	2013	8.80	5.20	8.61	9.58	10.00

**What are we measuring?**

- The average scores of surveys based on customers that had a direct interaction with staff

**What is the data telling us?**

- Scores are lower since 2020, however there are so few completed surveys from 2021 - 2024 that it is not a fair comparison to prior years

**What is causing the data trend?**

- We have many different surveys
- Very few of this survey were received in 2021 - 2024
- This survey is long and has a low completion rate

**What actions can we take going forward?**

- Staff will review all of the surveys that we send out and evaluate what needs to change and/or be eliminated

# CUSTOMER AND COMMUNITY FOCUS

## INDIVIDUAL RESIDENTS SERVED BY PROGRAMS & PASSES

### % of Each Age Group Served

Age Group	2019	2020	2021	2022	2023	Current Year
Adults	19%	7%	19%	22%	36%	14%
Infant/PreK	60%	24%	61%	63%	62%	44%
Senior	9%	4%	9%	10%	29%	7%
Teens	42%	14%	42%	37%	53%	18%
Youth	93%	47%	96%	94%	80%	57%

**What are we measuring?**

- The percentage of the community (broken up by age) that we are serving based on Amilia transactions compared with census data

**What is the data telling us?**

- Adults, Seniors, and Teens have all increased significantly from 2022 - 2023

**What is causing the data trend?**

- The opening of the CRC
- Adjustment to census numbers in 2023 reduced the youth percentage, despite number of registrations increasing

**What actions can we take going forward?**

- Staff have requested a similar dashboard except with numbers of registrations by age group rather than percentages based on estimated census data



# **D97/PDOP IGA for Summer Camp Approval**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)

# Memo

To: David Wick, Chair, Administration and Finance Committee  
Board of Park Commissioners

From: Maureen McCarthy, Superintendent of Recreation

CC: Jan Arnold, Executive Director

Date: April 11, 2024

Re: D97 Intergovernmental Agreement

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## Statement

There has been a tradition of excellent cooperation between Elementary School District 97 and the Park District of Oak Park and we desire to continue and to enhance that tradition. In order to best continue this tradition of cooperation, The Park District and School District are partnering on a summer camp initiative for families of children in grades 1 – 5 who receive free and reduced lunch.

The Park District will provide up to two weeks of day camp for free and reduced lunch families. The Park District will utilize our financial assistance program that allows families a discount based on their free or reduced lunch status. The School District will pay the remaining portion of the fees. Initial calculation are \$19,669 from the Park District's Assistance and \$21,003 from D97.

## Discussion

Staff from each District met to review the IGA. We believe that this program will assist some of our most vulnerable families with needed summer camp programs. We expect to serve families we have not served in the past and hope relationships are built that encourage further participation with Park District programs and services.

## Conclusion

The Administration and Finance Committee recommends that the Board of Commissioners approve the attached D97/PDOP Intergovernmental Agreement for summer camp services for summer 2024.

*Attachment: IGA between D97 and PDOP for Summer Camp*

## **INTERGOVERNMENTAL AGREEMENT**

**THIS INTERGOVERNMENTAL AGREEMENT** (“Agreement”) is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2024, between the Park District of Oak Park, an Illinois municipal corporation (hereinafter referred to as the "Park District") and the Board of Education of Oak Park Elementary School District 97 (hereinafter referred to as the “School District”) (also collectively referred to as the “Parties” and individually as “Party”).

### **RECITALS**

**WHEREAS**, the School District and the Park District are units of local government as defined in Article VII, Section 1, of the Illinois Constitution of 1970, and public agencies as that term is defined in Section 2 of the Intergovernmental Cooperation Act, 5 ILCS 220/2; and

**WHEREAS**, Article VII, Section 10, of the Illinois Constitution of 1970 provides units of local government to contract or otherwise associate among themselves to obtain or share services and to exercise, combine or transfer any power or function in any manner not prohibited by law or by ordinance and to use their credit, revenues and other resources to pay costs related to intergovernmental activities; and

**WHEREAS**, the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*) further provides any power or powers, privileges, functions, or authority exercised or which may be exercised by a public agency of this State may be exercised, combined, transferred, and enjoyed jointly with any other public agency of this State; and

**WHEREAS**, the Park District has an established and robust Summer Camp program that consists of multiple options and offerings for children to attend age-appropriate summer camp programs of varying interests and lengths; and

**WHEREAS**, the Parties desire to provide for the cost-sharing of summer camp fees for the School District's students in grades K-4 who qualify for the free and reduced-priced meal program to attend two weeks of camp of their choosing;

**NOW, THEREFORE**, in consideration of these recitals and the terms and conditions of this Agreement, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the Parties, the Parties agree as follows:

1. **INCORPORATION OF RECITALS.** The above recitals are incorporated into this Agreement.

2. **COST SHARING.** The Park District agrees to pay up to 75% of camp fees for eligible K-4 School District students, to be determined based on individual student’s level of eligibility for the free and reduced meal program, for the School District’s students to attend

two weeks of summer camp of their choosing. The School District agrees to cover any remaining costs associated with eligible students' camp attendance over the aforementioned two week period.

**3. STUDENT ELIGIBILITY.** In order to be eligible for the cost sharing provisions under this Agreement, students must be eligible for the Free and Reduced Meal Program. The Parties acknowledge that disclosing a student's eligibility for the Free and Reduced Meal Program without parental or legal guardian's consent is prohibited by 7 CFR 245.6(i) and agree to abide by the disclosure requirements under the National School Lunch Act, 42 U.S.C. Section 1751 et seq.

The Park District shall obtain written consent from the student's parent or guardian for the School District to disclose a student's eligibility for the Free and Reduced Meal program through verification with the School District by including the following language in the PDOP Financial Assistance 2024 application:

**I agree to allow Oak Park School District 97 to disclose my child's eligibility for the Free and Reduced Meal Program to the Park District of Oak Park for the limited purpose of verifying financial assistance eligibility.**

**I further understand that if I consent to this disclosure, neither the Oak Park School District 97 nor the Park District of Oak Park will share this information with any other entity or program.**

**I understand that refusing to allow Oak Park School District 97 to disclose my child's eligibility will not affect my student's eligibility to participate in the Free and Reduced Meal Program or the Park District of Oak Park Financial Assistance program.**

**If I refuse to consent to this disclosure, I may attach documentation confirming eligibility for the Free and Reduced Meal Program to this application.**

The Park District shall not use this information for any purpose other than for which it has obtained prior written consent from the student's parent or legal guardian or for any other purposes contained outside this Agreement. Prior to the School District confirming a student's eligibility, the Park District shall provide the School District with documentation signed by the student's parent or legal guardian so that the School District can confirm proper consent was provided.

**4. FURTHER ACTS.** Each party shall, at the request and expense of the other, execute and deliver any further documents and do all acts and things as that party may reasonably be required to carry out the true intent and meaning of this Agreement.

**5. NO THIRD PARTY BENEFICIARIES.** This Agreement is not intended to confer any right upon any third party who is not a Party to this Agreement.

6. **INDEPENDENT CONTRACTOR.** The Parties acknowledge that each is an independent contractor and that the Park District alone retains control of the manner and means of conducting its summer camp program activities in furtherance of this Agreement. The Park District, as well as any persons or agents it may employ, are not employees of the School District, and neither this Agreement nor the administration thereof shall operate to render or deem either Party hereto the agent, partner, or employee of the other.

7. **TERM AND TERMINATION.** The term of this Agreement shall commence on the date of the last Party to sign this Agreement and shall continue until August 31, 2024 unless terminated in writing by both Parties. If any Party breaches the terms of this Agreement and fails to cure said breach within thirty (30) days of a receipt of a written notice of breach, then this Agreement shall terminate as to the breaching Party immediately thereafter but shall continue in full force and effect, to the extent applicable, as to the non-breaching Party. A Party who has provided such notice of termination shall not be entitled to any refund or reimbursement for any costs paid pursuant to this Agreement and shall be responsible to pay any and all cost obligations under this Agreement through the effective date of the termination. Either Party may terminate this agreement for any reason by providing sixty (60) days notice to the other Party.

8. **INDEMNIFICATION.** Each Party shall indemnify, defend, and hold harmless the other Parties from all claims, demands, causes of action, losses, liabilities, damages, penalties, fines, and expenses, including reasonable attorney's fees and court costs, which are incurred by another Party, but only to the extent arising from the indemnifying Party's breach of this Agreement or negligence.

9. **SCOPE OF LIABILITY.** The Parties acknowledge that the School District's sole responsibilities under this agreement are to share the cost of summer camp program fees for eligible students and to verify students' eligibility for the Free and Reduced Meal Program. The Park District shall not hold the School District liable for any injuries, losses, damages, or claims incurred in during its administration and operation of summer camp programs.

10. **NO ASSIGNMENT OR DELEGATION.** Each Party represents and warrants that it has not and will not assign, sublet or transfer any rights or obligations under this Agreement. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any public body that may not be a party hereto, nor shall it be construed as giving any right or benefits hereunder to anyone other than the Park District and the School District.

11. **ADVICE OF COUNSEL AND UNDERSTANDING OF AGREEMENT.** The Parties each understand their right to discuss all aspects of this Agreement with their legal counsel and have done so if desired. The Parties acknowledge that they have carefully read and fully understand all provisions of this Agreement.

12. **BINDING EFFECT AND INTERPRETATION.** The Parties intend this Agreement to

be legally binding. This Agreement shall bind and inure to the benefit of the Parties and their legal representatives, successors and assigns. The provisions of this Agreement are severable and no provision shall be affected by the invalidity of any other provision. This Agreement has been jointly drafted by the Parties, and in the event any court determines any provision of this Agreement to be ambiguous, the ambiguity shall not be construed against any Party.

13. **COMPLIANCE WITH LAWS.** The Parties shall comply with all federal, state, county and municipal laws, rules and regulations that apply to the performance of each party’s respective obligations under this Agreement.

14. **AMENDMENTS AND MODIFICATIONS.** This Agreement may be modified or amended from time to time by the authorized representatives of the Park District and the School District, provided, however, that no such amendment or modification shall be effective unless reduced to writing and duly authorized and signed by the authorized representative of the Park District and the authorized representative of the School District.

15. **SAVINGS CLAUSE.** If any provision of this Agreement, or the application of such provision, shall be rendered or declared invalid by a court of competent jurisdiction, or by reason of its requiring any steps, actions or results, the remaining parts or portions of this Agreement shall remain in full force and effect.

16. **CAPTIONS AND SECTION HEADINGS.** Captions and section headings are for convenience only and are not a part of this Agreement and shall not be used in construing it.

17. **NON-WAIVER OF RIGHTS.** No failure of either Party to exercise any power given to it hereunder or to insist upon strict compliance by the other Party with its obligations hereunder, and no custom or practice of the Parties at variance with the terms hereof, shall constitute a waiver of either Party's right to demand exact compliance with the terms hereof.

18. **NOTICES, INVOICES AND COMMUNICATIONS.** All notices, invoices or other communications under or in respect to this Agreement shall be in writing and sent by United States mail, personal service or by electronic transmission to the persons and addresses indicated below, or said persons designees who shall be designated in writing pursuant to this Section, or to such addresses and persons as either party hereto shall notify the other party of in writing pursuant to the provisions of this subsection:

**TO THE PARK DISTRICT:**

Jan Arnold  
Executive Director  
Park District of Oak Park  
229 Madison St.  
Oak Park, Illinois 60302  
Fax: (708) 725-2000

**TO SCHOOL DISTRICT 97:**

Dr. Ushma Shah  
Superintendent  
Oak Park ESD 97  
260 Madison St.  
Oak Park, Illinois 60302  
Fax: (708) 524-3000



Email:

Email: [ushah@op97.org](mailto:ushah@op97.org)

With a Copy to:

Robbins Schwartz  
Attn: Matthew J. Gardner  
190 South LaSalle Street, Suite 2550  
Chicago, IL 60603-3410

Mailing of such notice as and when above provided shall be equivalent to personal notice and shall be deemed to have been given at the time of mailing. Notice by electronic transmission shall be effective as of date and time of electronic transmission, provided that the notice transmitted shall be sent on business days during business hours (9:00 a.m. to 5:00 p.m. Chicago time). In the event electronic notice is transmitted during non-business hours, the effective date and time of notice is the first hour of the first business day after transmission.

19. **CONFIDENTIALITY.** In connection with this Agreement, the Park District or the School District may provide the other Party with confidential information regarding eligibility for free or reduced meal programs or other such information that a Party may deem confidential. The receiving Party agrees to: (i) treat and to obligate its employees or agents to treat as confidential all such information; (ii) not to disclose any such information to any person, company or corporation or use the same in any manner whatsoever without first obtaining the other Party's written approval; (iii) not to disclose to the other Party any information obtained from a third party on a confidential basis unless written permission is received from such third party to disclose such information; (iv) limit the exposure of confidential information to only those employees with a need to know. Nothing in this Section shall limit or restrict a Party from producing such information if required pursuant to a court order, subpoena, or valid Freedom of Information Act request. The Parties will coordinate and cooperate to address any legal objections or response to such court order, subpoena, or Freedom of Information Act request.

20. **ENTIRE AGREEMENT.** This Agreement sets forth all the covenants, conditions and promises between the parties. There are no covenants, promises, agreements, conditions or understandings between the Parties, either oral or written, other than those contained in this Agreement.

21. **GOVERNING LAW AND VENUE.** The laws of the State of Illinois shall apply to the interpretation of this Agreement. Venue for any action taken by either the Park District or the School District to enforce the terms of this Agreement shall be in the Circuit Court of the Cook County, Illinois.

22. **BINDING AUTHORITY.** The individuals executing this Agreement on behalf of the Parties represent that they have the legal power, right, and actual authority to bind their respective Party to the terms and conditions of this Agreement.

23. **EFFECTIVE DATE.** The effective date of this Agreement as reflected above shall be the last date that it is executed by one of the Parties as reflected below.

31. **COUNTERPARTS; FACSIMILE OR PDF SIGNATURES.** This Agreement shall be executed in counterparts, each of which shall be considered an original and together shall be one and the same Agreement. A facsimile or pdf/email copy of this Agreement and any signatures thereon will be considered for all purposes as an original.

**IN WITNESS WHEREOF,** the parties hereto have caused this Agreement to be signed by their duly authorized representatives on the dates set forth below.

**PARK DISTRICT OF OAK PARK**

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**

\_\_\_\_\_  
By: Jan Arnold  
Its: Executive Director

\_\_\_\_\_  
By: Dr. Ushma Shah  
Its: Superintendent

Date: \_\_\_\_\_, 2024

Date: \_\_\_\_\_, 2024



# **Bond Rating Policy Approval**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)

# Memo

To: David Wick, Chair, Administration and Finance Committee  
Board of Park Commissioners

From: Mitch Bowlin, Director of Finance

CC: Jan Arnold, Executive Director

Date: April 11, 2024

Re: Bond Rating Policy

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## Statement

It is recommended by NRPA that as a matter of best practice the District has a policy regarding its bond rating.

## Discussion

The District has a procedure for bond rating and multiple financial policies that support a strong bond rating, but no policy that specifically addresses the District's intention towards establishing and maintaining its bond rating. Staff are proposing the attached policy as an addition to the District's policy manual prior to the next accreditation review.

Bond ratings are normally pursued when an agency intends to sell debt instruments in at a public auction. The last times that the District requested a bond rating was for the 2021 debt certificates, the 2020 refunding bonds, and the 2019 refunding bonds. Prior to that the last rating was for the 2013 bonds. Rating agencies can request follow up calls with an issuer, however it is unnecessary to pursue a rating in the absence of a planned debt issuance.

## Conclusion

The Administration and Finance Committee recommends that the Park Board approve the Bond Rating Policy.

*Attachments: POL.B.08.10 – Bond Rating Policy*

## **POL.B.08.10 - Bond Rating**

The District shall be committed to establishing and maintaining the best possible rating from a Municipal Bond Rating agency such as Standard and Poor or Moody's Investor Service so as to minimize borrowing costs. The District shall maintain good communications with the bond rating agencies about its financial condition and will follow a policy of full and open disclosure on every financial report and bond prospectus.

Responsibility for the decision to pursue a bond rating on the district's bonds will be made by the Executive Director, Director of Finance, and the District's bond consultant. The decision will be based on several factors including the size of the bond issue, the cost of rating process, current District financial condition, current market conditions, etc. If, after reviewing these factors, it is in the best interests to obtain a bond rating, the Finance Director will advise the bond consultant to initiate the rating process.



# **Approval of Settlement Agreement and General Release between the Pleasant Home Foundation and the Park District of Oak Park**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)

## SETTLEMENT AGREEMENT AND GENERAL RELEASE

THIS SETTLEMENT AGREEMENT AND GENERAL RELEASE ("**Agreement**") is entered into as of this \_\_ day of \_\_\_\_\_, 2024, by and between the George Maher Society formerly Pleasant Home Foundation, an Illinois not-for-profit corporation ("**Foundation**"), and the Park District of Oak Park, Illinois, an Illinois park district ("**District**") (collectively, the Foundation and the District are the "**Parties**").

### SECTION 1. RECITALS.

A. The District and the Foundation entered into a lease agreement on August 10, 1990, relating to the preservation and operation of a historic home owned by the District commonly known as Pleasant Home ("**1990 Agreement**"). The District and the Foundation entered into a subsequent agreement relating to the lease and operation of Pleasant Home on December 16, 2010 ("**2010 Agreement**"). Prior to the expiration of the 2010 Agreement, the District and the Foundation entered into an agreement granting a license to the Foundation to use Pleasant Home for certain authorized uses ("**License Agreement**"). The License Agreement expired on December 31, 2023 and no subsequent agreement was reached between the Foundation and the District relating to the use or operation of Pleasant Home. The 1990 Agreement, 2010 Agreement and License Agreement are collectively referred to as the "**Pleasant Home Agreements**."

B. The Foundation has vacated Pleasant Home and no longer has any right or authorization to use or occupy this District owned property.

C. The Foundation and the District disputed the ownership and rights to certain items which were located within Pleasant Home during the pendency of the Pleasant Home Agreements ("**Dispute**").

D. Specifically, the Foundation and the District disagree as to the ownership rights to two stained glass windows which were previously located within Pleasant Home but are currently in the possession of the Foundation.

E. It is now the desire of the Foundation and the District to fully and finally resolve and settle the Dispute, their respective claims, which exist between them and any and all other claims or matters which may exist or arguably existed between them, as of the date of this Agreement, and enter into a full and final compromise, settlement and mutual release.

F. This Agreement constitutes the compromise and settlement of disputed claims that is made to avoid the potential costs of litigation. Nothing contained herein, nor any actions taken by the Foundation or the District in connection herewith, shall constitute, be construed as or be deemed to be, an admission of fault, liability or wrongdoing whatsoever on the part of any party.

**SECTION 2.1. OWNERSHIP OF STAINED GLASS WINDOWS.** The District agrees that the two stained glass windows at-issue in this Dispute will remain in the possession and control of the Foundation for so long as the Foundation remains an active non-profit organization in good standing with the State of Illinois. Should the Foundation ever dissolve, cease operation or no longer operate exclusively for charitable or educational purposes, possession, control and right to ownership of the stained glass windows will automatically revert to the District, unless the Foundation and the District agree on a suitable organization or entity to which to donate the items. The stained glass windows will not be sold and will remain in the possession of the Foundation, unless returned to the District, until the time of its dissolution at which time the Foundation shall

dispose of all assets of the corporation in excess of liabilities to such organization or organizations created and operated exclusively for the purposes of the Foundation or exclusively for charitable, educational or scientific purposes, as shall at the time of said dissolution qualify as exempt under Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States revenue law).

**SECTION 2.2. OTHER ITEMS.** The District agrees that those items set forth on *Exhibit A* attached hereto and incorporated herein by this reference together with the personal files and records of the Foundation are owned by the Foundation and may be removed from Pleasant Home at a time mutually agreed to by the Parties.

The District agrees to allow the digitization, for the benefit of the Foundation, of the research compiled by the Foundation, the originals of which will remain at Pleasant Home. The Foundation will provide staff or volunteers to digitize the research or will retain an outside agency, at its sole cost and expense, to digitize the research. Such digitization will be done at Pleasant Home or under the supervision of the District.

**SECTION 3. NON-DISPARAGEMENT.**

**A. Non-Disparagement of District** The Foundation agrees that it will not take any actions or make any negative statements, written or oral, that disparage, are inimical to, or damage the reputation of the District or its officers, employees, agents, elected officials, or representatives, relating in any way to Pleasant Home or the facts and circumstances leading to this Agreement including the Dispute itself or the finances, operations, policies, membership, or integrity of the District, its Board of Commissioners, its staff or its volunteers.

**B. Non-Disparagement of Foundation** The District agrees that it will not take any actions or make any negative statements, written or oral, that disparage, are inimical to, or damage the reputation of the Foundation or its officers, employees, agents, or representatives, relating in any way to Pleasant Home or the facts and circumstances leading to this Agreement including the Dispute itself or the finances, operations, policies, membership, or integrity of the Foundation, its Board of Directors, its staff or its volunteers.

**SECTION 4. RELEASE.** The Parties, for and on behalf of themselves and their successors and assigns, and for anyone claiming by or through them, hereby acknowledge complete satisfaction of, and hereby release, acquit, and forever discharge the other and its officers, employees, agents, elected officials, representatives, engineers, contractors, and attorneys of and from all claims, actions, causes of action, suits, proceedings, demands, liabilities, damages, obligations, debts, judgments, executions, costs and expenses of every kind and nature whatsoever, whether known or unknown, accrued or not accrued, in law, equity, or otherwise, that they ever had, now has, or may in the future have, against the other Party arising out of, or in any way related to, the Dispute or the subject matter of this Agreement.

**SECTION 5. EXPRESS DENIAL OF RESPONSIBILITY OF LIABILITY.** The Parties enter into this Agreement as a full and complete settlement, compromise, and release of claims. It is expressly understood and agreed that neither the execution of this Agreement, nor the performance of any obligation recited in this Agreement, is intended or is to be understood as an acknowledgement of responsibility, admission of liability, or other expression reflecting upon the merits of any claim, and any such responsibility or liability is expressly denied.



**SECTION 6. GENERAL PROVISIONS.**

A. **Entire Agreement.** This Agreement, including the Recitals, constitutes the entire agreement between the Parties and supersedes any and all prior agreements and negotiations between the Parties, whether written or oral, relating to the subject matter of this Agreement.

B. **Opportunity To Consult Advisors.** The Foundation and the District have had reasonable opportunity to consult with attorneys or other advisors of their own choosing before executing this Agreement.

C. **Choice of Law; Savings Provision.** This Agreement will be governed by Illinois law. If any provisions of this Agreement shall be invalidated or refused enforcement by any court of competent jurisdiction, the provisions not invalidated or refused enforcement shall remain in full force and effect.

D. **Binding Agreement.** This Agreement is binding on and inures to the benefit of the Foundation and the District, and their respective successors, and assigns. Each person signing this Agreement represents that it has full authority to bind the Party on whose behalf they have executed this Agreement.

E. **Amendments and Modifications.** No amendment or modification to this Agreement will be effective until it is reduced to writing and approved and executed by the Parties to this Agreement in accordance with all applicable statutory procedures.

F. **No Third-Party Beneficiaries.** No claim as a third-party beneficiary under this Agreement by any person, firm, or corporation may be made, or be valid, against the District, or the Foundation.

G. **Effectuate Terms of Agreement.** The Parties agree to take all reasonable action necessary to effectuate the terms of the Agreement.

H. **Counterparts.** This Agreement may be executed in counterparts, each of which is to be deemed as effective as if executed on the same original.

**IN WITNESS WHEREOF**, the District and the Foundation have executed and delivered this Agreement as of the date set forth above.

Dated: April 2, 2024

PLEASANT HOME FOUNDATION

*Heather Cronin Conaway*

By: Heather Cronin Conaway

Dated \_\_\_\_\_  
2024

PARK DISTRICT OF OAK PARK

## Exhibit A

### To Settlement Agreement and General Release

- Two antique mahogany chairs with needlepoint seat covers
- Two antique wood chairs
- Six Audobon bird prints
- Antique table loaned to PHF by Nancy Norton
- Antique art glass lamp for great hall
- Office supplies
- Two filing cabinets
- PHF merchandise
- Desk
- Six lighted holiday garlands
- One lighted Christmas tree
- Two dress dummies
- Two iPads
- Two laptops
- Donation Box along with the cash currently inside the Donation Box
- Projector Screen with stands
- Round cocktail tables labeled "Pleasant Home Foundation"
- Three sign stands
- A-frame signage stand



# **Annual Historic Properties Operations Report**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)



## Historic Properties 2023 Annual Facility Report

### HISTORIC HOMES MISSION STATEMENT

The mission of Cheney Mansion and Pleasant Home is to provide unique venues for private events, cultural arts, recreation events and community events for the enjoyment of Oak Park residents and non-residents.

**PLEASANT HOME**  
*Beauty & Architecture that is distinctly Oak Park*

**CHENEY MANSION**  
*Distinctive Charm, Inspiring Setting*

## **Cheney Mansion**

- Cheney Mansion was designed and completed between 1911 and 1913 by Charles E. White Jr. The home had three owners before the Park District took possession in 1985.
- No funding was designated for its support. Over the last thirty-eight years, the home has been the site for weddings, private and corporate events, fundraisers, and film shoots.
- The Park District also hosts programs and special events at Cheney to provide the community with activities for people of all ages and interests.

## **Pleasant Home**

- Pleasant Home was built in 1897 and designed by architect George W. Maher and is one of the earliest examples of Prairie style architecture in the country.
- Pleasant Home was listed on the National Register of Historic Places in 1972 and in 1996, the National Park Service made Pleasant Home a National Historic Landmark.
- The 30-room architectural gem is a showcase of 19th-century craftsmanship and artistry, with rich custom woodwork throughout the location, extraordinary art glass windows, a massive fireplace, intricate woodcarvings, and tile work. Pleasant Home is a distinctive venue for weddings, private celebrations, corporate events, fundraisers, and Park District special events.



## **REVENUE**

Revenue for both homes are collected from four sources:

- Rentals
- Preferred caterer fees
- Coach house rental at Cheney Mansion
- Recreational programs

### **❑ RENTALS**

- Cheney Mansion Capacity is 150-170 Indoor Seated/225 Cocktail style event. Pleasant Home Capacity is 100 guests.
- The seasonal tent installed on the patio at Cheney runs from April through October.
- Latest end time for events is 11pm.
- Staff strictly adhere to outdoor music cut off times of 10 pm Fridays and Saturdays, and 9 pm on Sundays.
- Both locations have workable kitchens with kitchen equipment for caterer use.

### **❑ CATERERS**

- Shared list for both locations with 8 caterers on our preferred list.
- Reviewed annually by Manager.
- Annual fee is \$2000.

### **COACH HOUSE**

- Managed by Oak Park Residence Corporation/Housing Forward as the rental tenant.
- Monthly rent is \$2050.

### **❑ PROGRAMS**

- Planned as family and adult focused events.
- Partner with other Recreation areas to offer programming at the homes.

## **STAFFING**

### **DAILY OPERATIONS**

- In 2023, Cheney Mansion and Pleasant Home was managed with one full-time Manager of Operations, one full-time Event Coordinator, part-time Event Supervisors, and part-time Event Attendants.
- The Manager, Coordinator, and Supervisors book the events and work with the clients and caterers on execution, as well as provide guidance during events for event attendants. They also work programs and events planned within the Recreation Department, give tours, and maintain client communications.
- We also maintain a staff of part-time Event attendants to work events at both properties as well as the large community events for the Park District.

### **EVENT MANAGEMENT**

- Depending upon the size of an event, the part-time Supervisor, Event Coordinator or Manager are the lead for the event and two to four Event Attendants are scheduled.
- Independent catering staff sets up, breaks down for food and beverage service for private events.
- Historic Properties Staff facilitate and set up for all ceremonies, work with independent caterers, clients and outside vendors on execution of timelines. Historic Properties Staff perform regular custodial and cleaning requirements for the homes, set up, clean and staff additional programs and events through the Recreation Department.

### **CONTRACTUAL**

- In 2023, we expanded our initiative to make both properties cultural destinations, to include contractual partnerships with the Oak Park River Forest Symphony, Animal Care League, Oak Park Festival Theater, and local entertainers.
- With many of our nonprofit partnerships we share in the revenue to help benefit these organizations.



### **2023 CHENEY MANSION HIGHLIGHTS**

- The number of private rentals events held at Cheney in 2023 was 86, down 15% from 2022. However, event rental revenue for 2023 increased slightly by 1%.
- Programs in 2023 is where we saw the largest increase. Revenue from PDOP hosted programs and events at Cheney increased 33% from 2022 driven mostly by our Adult, 21+ events.
  - We strategically plan events in our slower times and open Fridays and Sundays to engage the community when not closed for private events.
  - We continue to try new themed Family events and have been successful. 2023 highlights include a Hocus Pocus Hight Tea and a Fairies and Tutus party. We also saw the return of Breakfast with the Grinch for the Holidays.
  - We have also tested and been successful with events during the week.
  - Partnerships with local businesses are a win for both the businesses and PDOP.
    - New partnerships for 2023 included Einnim Candles, Candytopia and Model Esteem (Forest Park).
- Oak Park Festival Theater signed into an agreement to use the office space on the third floor. Given their proximity, we are excited to collaborate on future programs.
- Housing Forward took over the lease of the Coach House and has placed a family in the apartment through September of 2024.

**2023 PLEASANT HOME HIGHLIGHTS**

- The number of private rentals events held at Pleasant Home in 2023 was 40, up 5% from 2022. Event rental revenue for 2023 increased by 26%.
  - The number of weddings doubled over 2022.
- Programs in 2023 continue to increase at Pleasant Home as we try new family events and bring successful programs that have worked at Cheney.
- Revenue from PDOP hosted programs and events at Pleasant Home increased 10% from 2022.
  - Music and Comedy nights for adults have been well received and will expand in 2024.
  - Family themed events that fit the ambiance of the home continue to be tested.
    - Successes include a Narnia inspired event, Victorian Valentine Tea, Beauty and the Beast Ball and a Fancy Nancy Tea.
- Oak Park Festival Theater had a 6-week run of a new production in the Fall.



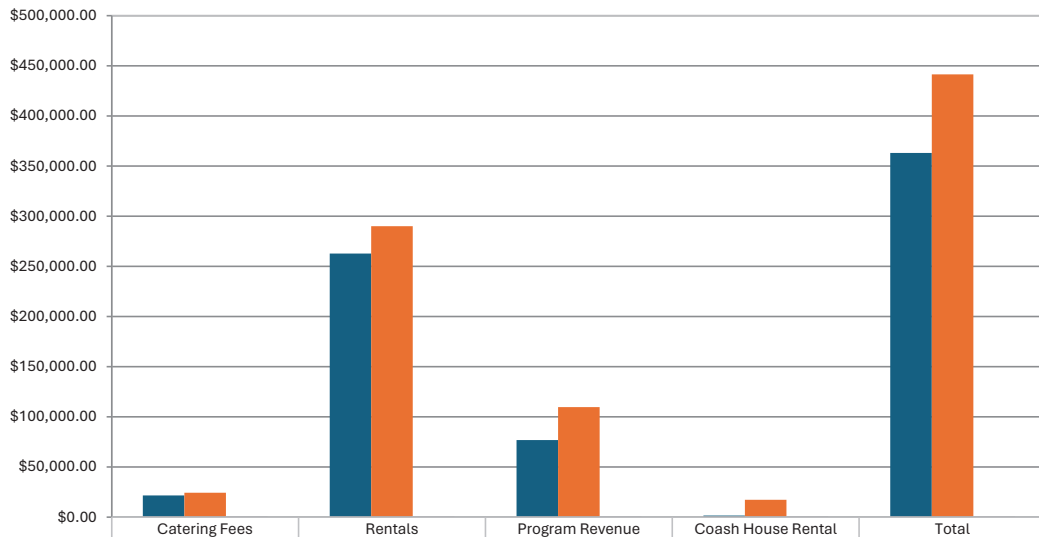
➤ **2023 Historic Homes Revenue Comparison**

Combined revenue for the homes increased in 2023 across all sources.

Non-preferred caterer fees were higher in 2023.

Rental revenue increase was driven by significant increases at Pleasant Home.

Program revenue increased at both locations due to increased offerings.



	Catering Fees	Rentals	Program Revenue	Coash House Rental	Total
■ 2022 Combined Actual	\$21,700.00	\$262,834.00	\$76,876.00	\$1,672.00	\$363,082.00
■ 2023 Combined Actual	\$24,400.00	\$290,055.00	\$109,679.00	\$17,292.00	\$441,426.00
■ % change from 2022 v 2023	12%	9%	30%	90%	18%

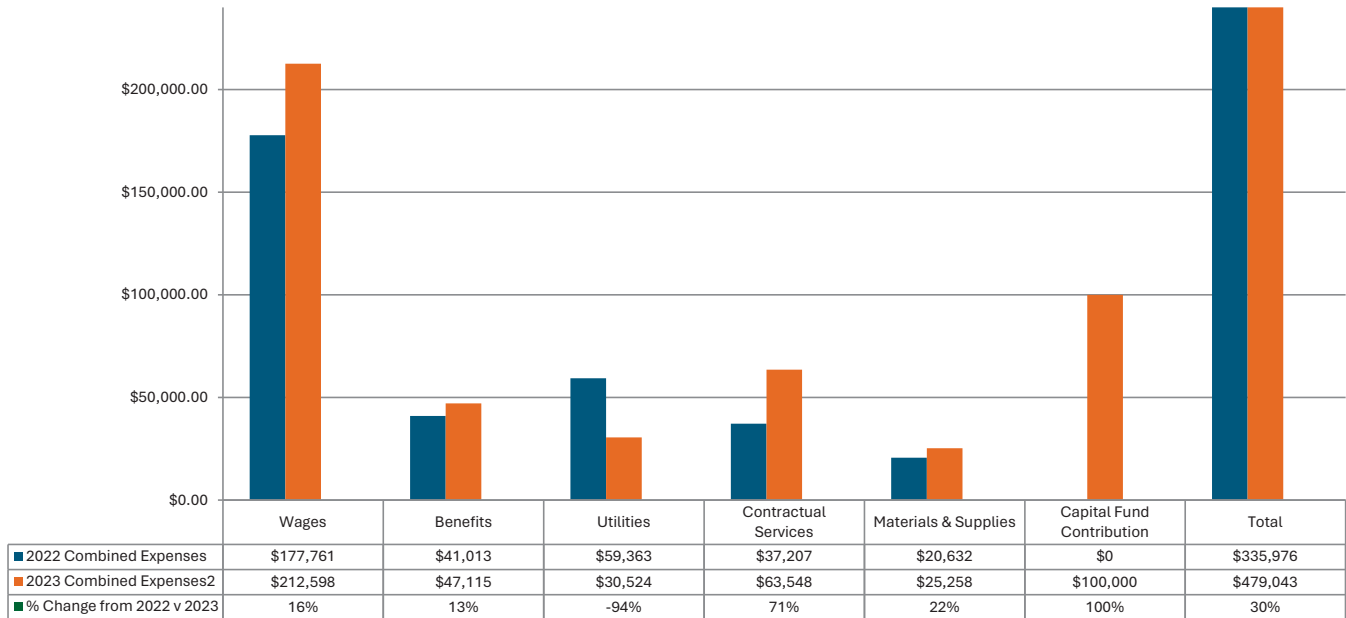
## 2023 Historic Homes Expense Comparison

Combined expenses for 2022 increased in 2023.

First year of Capital Fund Contribution.

Contractual activities attributed to overall increase in programs.

First year of community solar for Cheney and full benefit of geothermal at Pleasant.



## PARK DISTRICT AND COMMUNITY PARTNERS

In 2023 Cheney Mansion and Pleasant Home were consistently being used by other Park District of Oak Park departments for programs, classes, and events. Our community partners such as WSSRA, WSCAE, OPRFHS, The Village of Oak Park, Animal Care League, Oak Park Area Art Council, Oak Park Festival Theater, and Oak Park River Forest Chamber of Commerce all utilized both facilities for fundraisers, shows and meetings.

Partnerships and programs that were offered in 2023:

- Outdoor Yoga and Funday Sunday Yoga Brunch
- Dinner Dance Events with PDOP Instructors
- WSSRA – Sensory Sensitive Holiday Events
- WSCAE Annual Spring Art Show
- The Symphony of Oak Park and River Forest – Music on the Patio
- Oak Park River Forest Garden Club – Monthly Meetings and Lectures
- Oak Park Area Arts Council – Annual Board Meeting
- Oak Park River Forest Chamber of Commerce – Spotlight Awards
- Animal Care League – Yappy Hour
- Multiple Holiday Events throughout the year





## WHAT'S AHEAD FOR 2024?

- Total Rentals for 2024 continue to come in steady at both locations. We maximized our availability to offer options for clients at both locations.
- We continue to offer Petite Ceremony option for smaller groups to be able to utilize the beautiful spaces at each home to be cost effective and offer the beauty and unique setting of each home.
- The development of a focused marketing plan to increase corporate rentals in both locations. Opportunities exist with hybrid or full remote companies to still come together in person for meetings.
- Early 2024 program series with Oak Park River Forest Symphony and Oak Park Festival Theater for smaller performances in both homes.
- Participating as part of the Historic Homes and Garden Tour Package.
- The Docent Program at Pleasant Home is now under the Park District Management and Coordination.
  - ❑ The home is open one Sunday a month for free docent led tours with donations requested to benefit Beyond Hunger resulting in more accessibility to the home for the public.
  - ❑ Docent participation in programming taking place in the home to add tours to events.
  - ❑ Focusing on telling the stories of the families that lived in the home.
- Tuckpoint project planned for Cheney Mansion in late Fall as wedding season winds down.



# **Annual Recreation Report**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)



# PARK DISTRICT OF OAK PARK 2023 Recreation Report



PARK DISTRICT  
of OAK PARK

218 Madison St  
Oak Park, IL 60302  
(708) 725-2000  
[www.pdop.org](http://www.pdop.org)

# INTRODUCTION

The Program Participation Report was introduced in 2005. The report is developed and produced by administration and program staff.

The Park District's mission, vision, and values lay the foundation and set the direction of the agency. The Recreation Department, with the mission in mind, work to develop program opportunities that are accessible to the community and integrated into the Oak Park living experience. Doing so requires that programs are relevant, innovative, quality based and focused on enhancing the participant's recreational experience.

The data provided in this report is consistent with what is being tracked in the MPower system as performance measures.

This report:

- Identifies program strengths and weaknesses, providing an understanding of where there is a need for program improvements;
- Provides data used to identify trends and creates a framework for improved program decision making.

# PROGRAM OVERVIEW

The programs offered by the Recreation Department include; fitness, adult and youth sports, day camps, afterschool, early childhood, special events, adult, senior, and teen programs. Some of these programs typically receive tax subsidies and are expected to generate revenues, which at a minimum cover direct costs of programs.



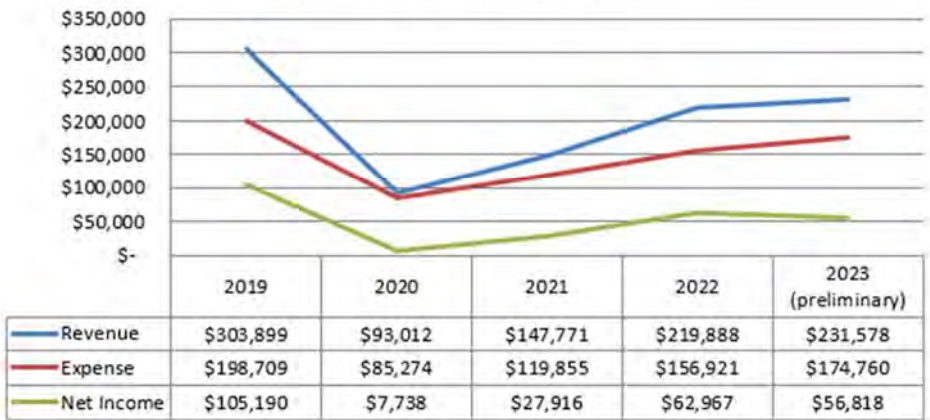
# FITNESS & MARTIAL ARTS

**Fitness...** This was a huge year for our Fitness program. We opened the CRC in May, which has widely increased participation in Fitness classes. We went from 83 Unlimited Fitness memberships in May, to over 160 by December 2023. Due to the high demand for classes, we have added many fitness classes, as well as brought in many new fantastic instructors. We purchased equipment including some much-needed new spin bikes.

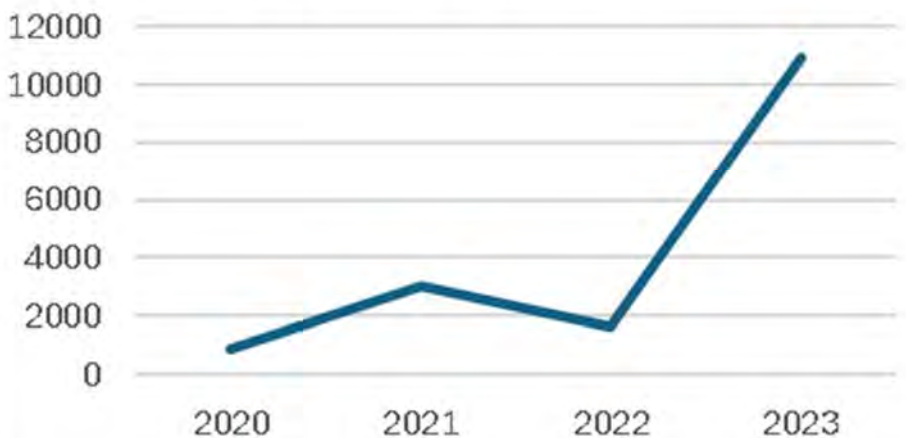
**Martial Arts...** showed a 19% increase in revenue in 2023 from 2022. The Aikido program was moved from Stevenson Center to Carroll Center in 2023. The Carroll Center has higher ceilings which is more conducive for the weapons work that takes place in this program. All other martial arts programs continue to be housed in the Stevenson Center. The Tai-Chi program in 2023 was moved to wellness and is now supervised by a different programmer.



**Fitness & Martial Arts**



**Fitness/Martial Arts**

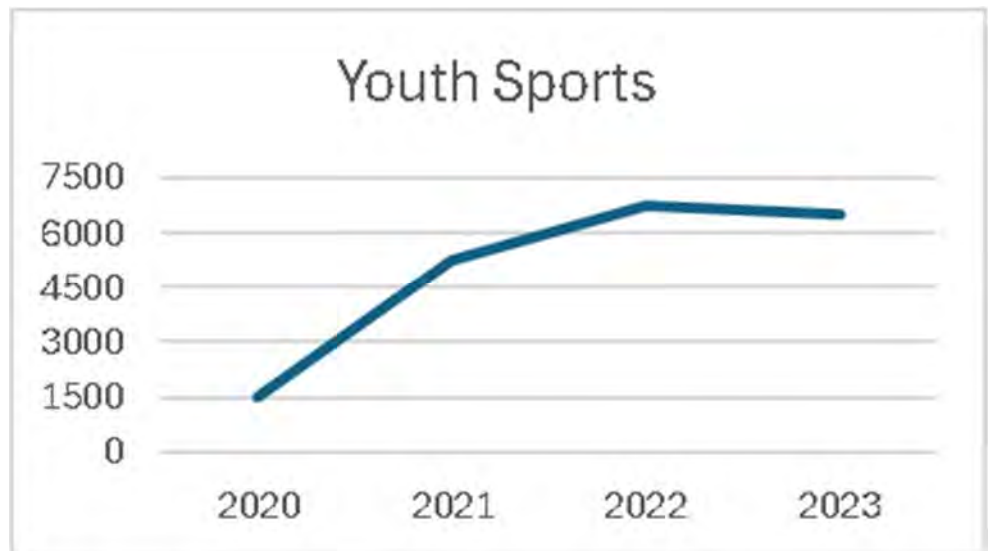
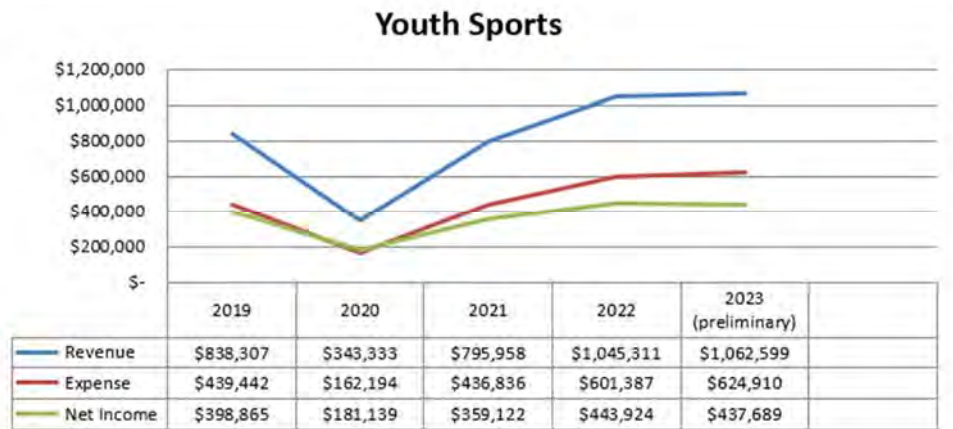


# YOUTH SPORTS



**Youth Sports...** Youth sports continued to succeed in 2023 following the very good year we had in 2022. The youth fall/winter 23-24 basketball league for grades 1-8 had a total of 648 participants, a new high since pre-covid. We utilized the new CRC in offering youth volleyball in the form of instructional classes and a co-ed league. We hope to continue to increase participation in youth volleyball in 2024. The new CRC will also be the site for our new coed age 3-5 youth indoor soccer league which currently has 120 participants.

Youth sports partnerships continued to be highly attended programs in 2024 as well as totaling \$575,000 in revenue. No new partners were added in 2023 but we did expand upon program offering with some of our existing partners due to the demand. One potential partnership in 2024 is with OPRFHS in offering a junior high flag football program that would take place at the high school. Flag football is potentially being added to the portfolio of sports being offered by IHSA in 2024 so we're looking to capitalize on that.

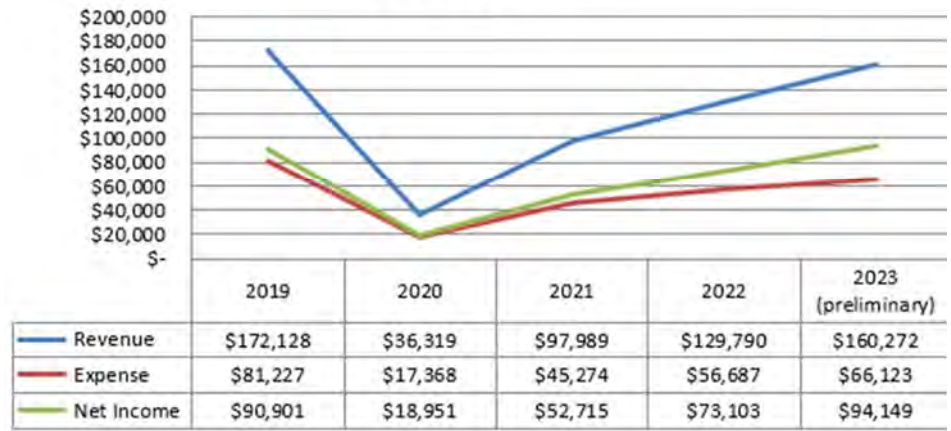


# ADULT SPORTS

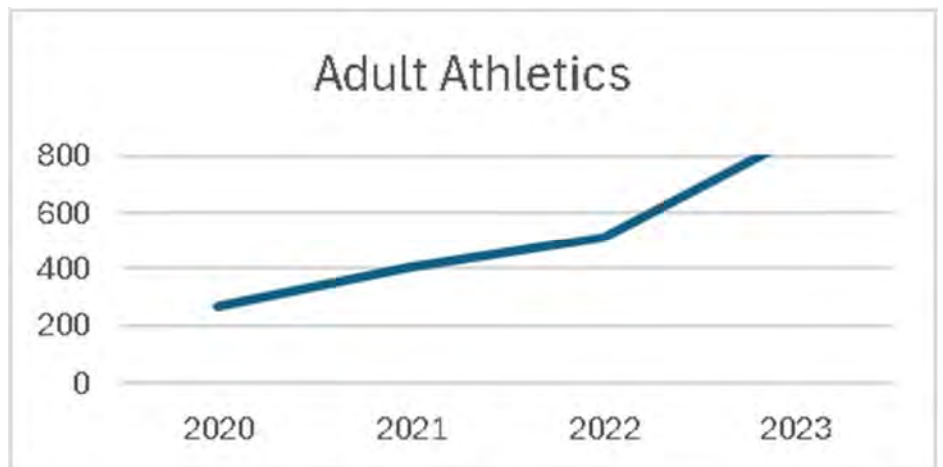
**Adult Sports...**In 2023 we expanded upon our existing adult sports program offerings as well as offer new ones as well. In our adult tennis program, we converted the advanced tennis lesson into a tennis league. This change was brought on by the lack of an available tennis instructor to teach at that high level. The opening of the CRC gave us the ability to offer two new adult leagues, co-ed pickleball league and women's basketball league. The women's basketball league had six teams in its inaugural season! A women's open volleyball drop-in program was also added due to the CRC opening. The CRC also afforded us to expand upon the existing volleyball league in 2024 which went from its normal 6 teams in 2023 to 10 in 2024. The adult softball and soccer leagues stayed consistent in team participation in 2023 from 2022. The adult softball league will have a slight tweak to the scheduling process in 2024 with us now sharing RCRC turf field with the OPRFHS girls' softball team.



**Adult Sports**



**Adult Athletics**

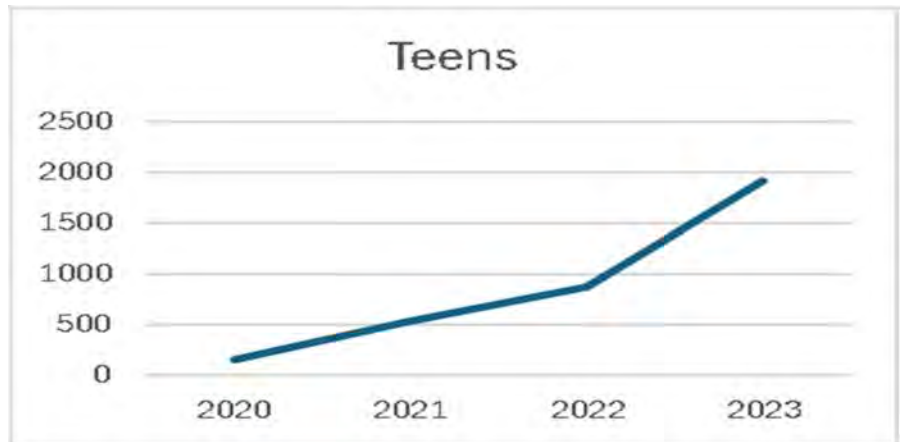


# TEENS

**Teens.....**Teen programming is provided for youth between the ages of 11 and 18. Activities include camps, trips, events, classes, and Teen Nights at CRC. In 2023, we provided various Teen Trips, hosted a week long E-Sport's mini-camp, and Birthday Parties! We also had a lot of success with our Teen Camps this past summer, our Counselor In Training program was brought back serving over 30 Teens. Overall we expanded E-sports offerings at the New CRC E-Sports Lounge, including hiring an E-sports Assistants, in 2023 and offered more diverse programming to attract more teen participants. In 2024, we are excited to offer E-Sports Tournament programming, various E-sports mini-camps, and more Special Events/Trips for our teens.



**CRC Afterschool Program...** Throughout the school year we provide a free after-school program for Oak Park junior high and high school students M-F from 3-6PM. During that time the after-school participants are welcome to utilize the gym and the sports activities taking place. In addition, our staff offer arts and crafts activities in the multipurpose room and dance classes in the dance/fit studio. Also, various mental wellness seminars are offered through our partner the Mental Health Board. Finally, we partner with Triton College to provide homework help to our after-school participants. Staff also had holiday celebrations which included a movie and pizza. At the beginning of the 2023-24 school year, we had a total of 700 registered after-school participants; by January 2024 we have a total of 1,045 afterschool participants. In 2024 staff will continue to look to offer diverse recreational opportunities for the CRC after-school participants.



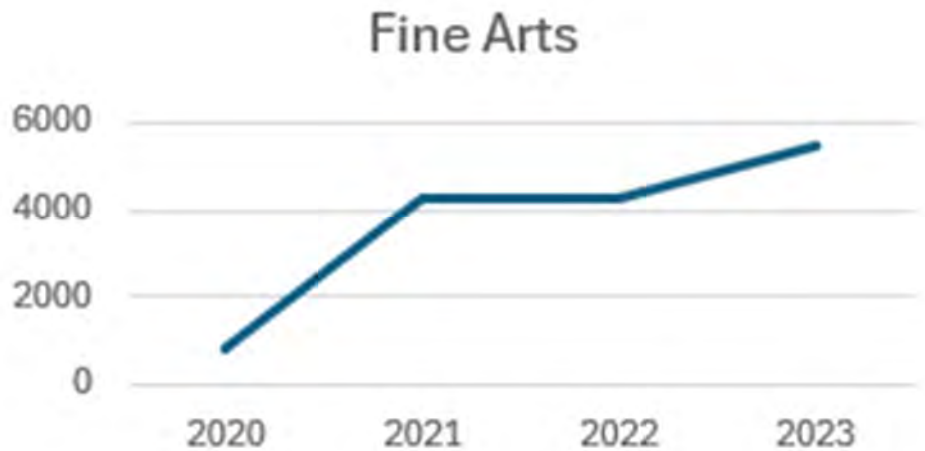
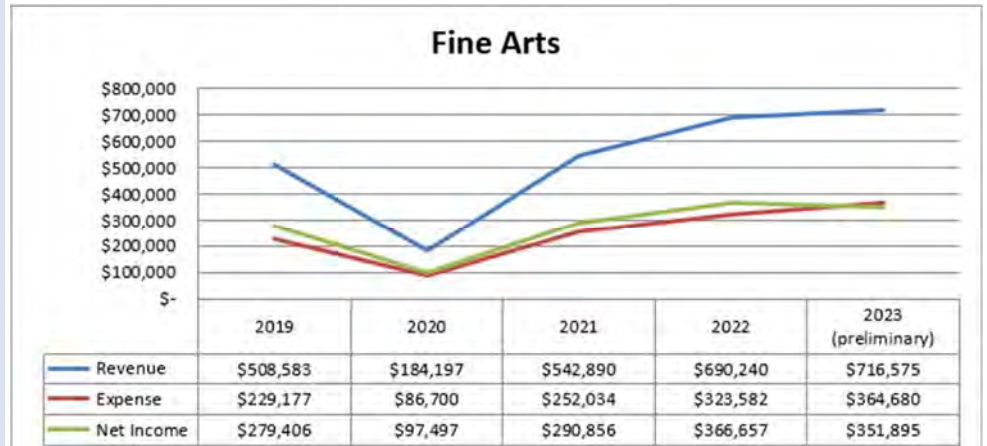


# FINE ARTS



**Fine Arts...** 2023 proved to be another successful year for Arts & Crafts with a bigger and better SCAW camp session that increased participation by 20 more kids per week in our day camp portion. We also introduced several new series classes including sewing, quilting, fabric dyeing, papermaking, partner ceramics, digital drawing, doll making, photography, and open studio opportunities. Our one day art workshops continue to grow with consistent registration in creative cooking, pour painting, try-it ceramics, and seasonal specialties. 2024 should bring added classes in stained glass, sewing, and ceramics as we have plans to add new classes to the schedule.

Performing Arts saw a huge amount of program growth in 2023, and came in 30% higher in revenue than originally budgeted. We added many new dance classes, as well as introduced more niche programming like an Adult Improv class, West African dance classes, and a PDOP All-Stars Cheer team. We sold over 2300 tickets to our three annual shows: the Nutcracker, our Spring dance recital "Dancin' Through the Decades," and our summer musical "Willy Wonka Jr!" In 2022 we were doing 4 weeks of half day dance camps, but in 2023 increased to 9 weeks of full day dance camps. We will continue to strive for this success in 2024.



# EARLY CHILDHOOD



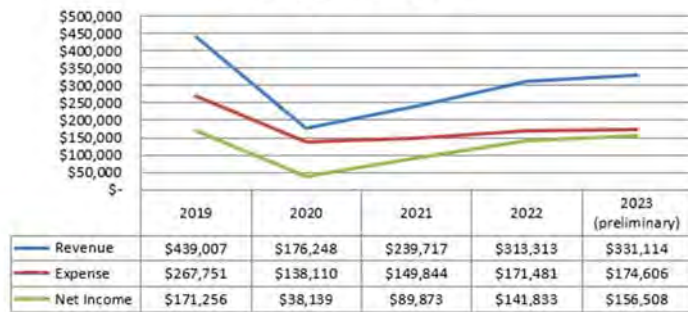
**Early Childhood...** Early Childhood and Enrichment programs are geared towards children ages three months through five years of age, with parental participation included in various socialization, conceptual and movement classes. Playschool, Preschool, and Pre-Kindergarten classes educate two to five-year-olds and focus on social, emotional, motor, and cognitive development, as well as kindergarten-readiness skills.

In 2023 we were able to offer three classrooms at Carroll Center which include Preschool, Playschool and Pre-k. We had one classroom at Austin Gardens which is our Nature Preschool. Nature Preschool, Playschool and Pre-K classes filled to capacity.

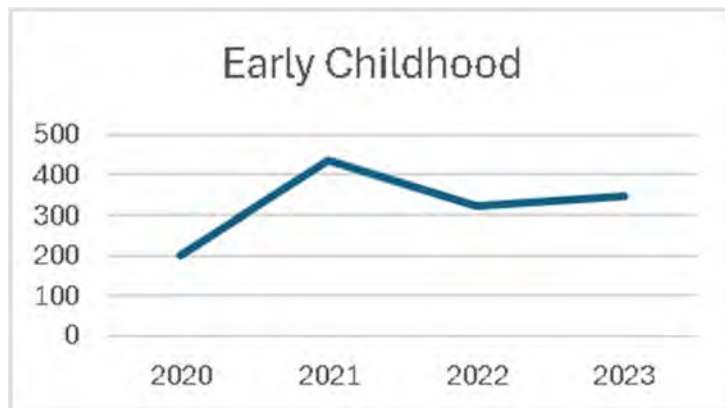
The Clubhouse Indoor playground opened again in 2023. It started very strong with over 150 members. We added a few perks for the families that are members. We celebrated with a Halloween Bash, Holiday Bash, and a News Years Bash. "

In 2023 we added a few new enrichments to the Early Childhood Program which includes cutting vegetables/fruit, infant/toddler Massage and a Halloween Bash, Holiday Bash, and a News Year Bash. All the programs above had great attendance and we couldn't be happier. For the 2024-25 school year, our nature preschool program will be moving to Carroll Center. This move will allow a plethora of new activities for all ages to take place at Austin Gardens. Looking forward to the 2024 year filled with many exciting new activities for the community of Oak Park.

**Early Childhood**



**Early Childhood**



# NATURE & ADVENTURE



**Nature & Adventure...**programming is provided for early childhood, youth, families and adults, at Austin Gardens Environmental Education Center, Fox Center, and Lindberg Park. Programming typically includes camps, classes, teen trips and events. We have brought back our science camp, Camp for Curious Minds, which joined Outdoor Explorers and Outdoor Adventurers at Hatch Elementary this summer. Our youth archery classes continued to fill consistently, and we began offering single-session archery game nights. With 2,557 registrants, program registration this year has surpassed both our 2022 numbers and our 2019 pre-COVID numbers. In 2024, we look forward to continuing this growth by opening Austin Gardens Environmental Education Center for morning classes during the week.

**\*Revenue and Expense for this area is split in Community Programs, Day Camps and the Conservatory.**



# COMMUNITY PROGRAMS & EVENTS



**Community Programs & Events...**Our annual pop up Winter Fest was once again held in February as we waited anxiously for some snow! While temperatures were frigid, we did have enough snow to make our snow games fun for all. We also had Nature Themed activities inside the warm Nature Center for all. We had a nice turnout of about 150 people enjoying the outdoors! April brought our annual Egg, Dash and Scramble and Doggie Egg Scramble to Maple Park on April 8th. It was a beautiful morning to scramble. Our time slots were mostly full and we had wonderful sponsors on hand to support activities for families near the playground. We had about 1500 “Scramblers” and in total about 2500 attendees throughout the morning. The Animal Care League partnered with us again this year for the Doggie Egg Scramble with about 50 puppies hunting for doggie treat filled eggs! PDOP partnered with the Village of Oak Park at their version of Day in Our Village at Scoville Park in early June . PDOP brought the fun with family friendly activities in a scaled down version of past Day in Our Village events we hosted ourselves. In July, PDOP introduced a themed week for the community and 2023 was Dinosaur week. Camps had Dinosaur themed activities all week, we hosted special events in our Historic Properties, Conservatory and our Parks and a Dinosaur making contest and all culminating in Dinosaur Day as part of Illinois Unplugged Day. Summer concert continued to be popular despite some early season weather issues and movies in the parks once a month offer all sorts of variety for residents. Fall Fest took place on Sunday September 24th, at Rehm Park and the Conservatory. We had great carnival rides and games and the Conservatory for the first time had a master pumpkin carver, bats, rats and skunks—much to the delight of patrons. Great food offerings on East Avenue along with the return of the Giant Slide. Weather was beautiful and we had about 3,000 people throughout the day.

With the success of last year’s themed week, we are carrying that forward into 2024 with Olympic Week in July. In addition, we are engaging the community to choose our June movie in the park.

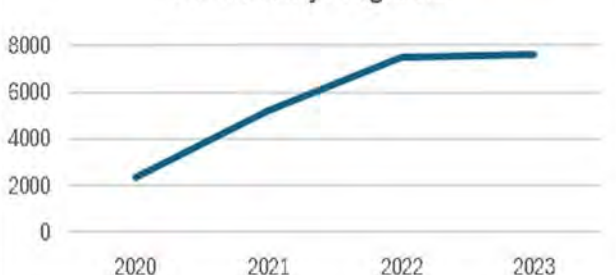
The **Active Adult** program nearly doubled from 6,358 participants in 2022 to 11,416 in 2023. Our memberships also hit a record high of 400 people in 2023 and have steadily stayed above 370 for the whole year. Programming exploded with several new health and fitness, arts, and general recreation programs and we are currently offering 42 programs specially design for our Active Adult community. Dole Center continues to be a warm and welcoming home for our Active Adult participants and we continue to look for ways to fill the space. Keeping enough classes available for our growing memberships is a priority so we are continuing the search for new instructors both staff and volunteers for 2024 as well as expanding existing classes.

**The Frank Llyod Wright race** included a total of 1,971 runners/walkers. The race date for the 2024 race is Sunday, October 20. Registration was held at Ridgeland Common for the second year and will continue to do so in the future. All proceeds go directly to our financial assistance program used to assist for our residents to attend our programs.

Community Programs



Community Programs



# COMMUNITY RECREATION CENTER

**Community Recreation Center...**The CRC opened on May 21st, 2023 as a welcome and open space for all Oak Park residents to enjoy. The following amenities of the CRC for residents to enjoy are....a three-lane indoor track, a 12,244 square foot gymnasium, a 4,500 square foot fitness center, a fitness and dance studio, an e-sports lounge, community rooms, a childcare playzone, inclusive locker room area, mental health board suite.

Within the first month of operations, we had 1,500 paid monthly memberships which grew to 4,300 members by the end of 2023. In addition, at the end of 2023 we had a total of 4,000 free resident track memberships. Each month we provide an open gym schedule for the monthly members. Activities present on this open gym schedule include pickleball, basketball, badminton, volleyball, jr. open gyms, youth open gym and family open gym. In addition to the open gym schedule, the gym is utilized for our in-house youth and adult sports programs. The fitness center is heavily used during the early morning hours and in the evening by both adults and youth. Any youth of the age 12-15 must complete an orientation on the use of the fitness equipment with one of our staff members. The dance and fitness studio holds our in-house fitness and dance programs throughout the year. The e-sports lounge is used primarily by youth during selected times of the day and week. All the latest gaming systems are available to our members to play and enjoy. The community rooms were reserved throughout the first 6 months of operations by park district staff, our partner the mental health board, WSSRA, Kumba Kids, Community Arts Exchange, RUSH hospital for health seminars and other community groups. Our playzone provides supervised care for children aged 3 months to 11 years old. Adult members can drop off their children in the playzone for a maximum of 90 minutes so that they can have an uninterrupted workout while their child has fun with our staff during that time. The inclusive locker room area has four shower rooms, bathrooms and changing areas which are all private and gender neutral. Our partner the mental health board offers many mental wellness seminars at the CRC through their partners for both youth and adults.

In 2024 the CRC is looking to offer some CRC specific programming. In the fitness center we will offer in-depth fitness equipment training classes for both youth and adults. We also will be offering general interest classes for both youth and adults ranging from personal finances to mindfulness wellness. We look to continue to look to increase upon our overall paid monthly memberships in 2024.



### 3 Year PACT Field Utilization

The PACT program has been established to effectively manage and protect the Park District facilities while maximizing the benefits to Oak Park residents. The Park District places organizations accepted into one of four categories. The four categories that make up the acronym “PACT” are Partner, Associate Companion, and Tenant. Organizations that do not meet the requirements into the program will still have the ability to request use of Park District facilities, but will be required to follow the same procedures, policies, and fees as set for the general public.

<b>PACT Group</b>	<b>2021 Hours*</b>	<b>2021 Participants</b>	<b>2022 Hours*</b>	<b>2022 Participants</b>	<b>2023 Hours*</b>	<b>2023 Participants</b>
AYSO	4,563	2,200	3,899	1,302	4230.5	1449
Chicago Edge	1,887	1,136	1,698	1,050	1920	1085
East Ave						
Lacrosse	264	200	121	130	49	60
OPRF Alliance	976	440	892	215	1119	215
OPRFYF/Cheer	40	82	51	190	340	190
OPRFYU	180	Clinics	325	250	265	520
OPYBS	6,365	2,182	6,488	2,042	6987.5	2155
Pony	757	215	726	219	928.5	204
Windmills**	638	270	230	125	122.5	192

#### 2021 Hourly Rate

Associate (AYSO, OPYBS) = \$6/Hour

Companion (All other PACT Groups) = \$9/Hour

#### 2022 Hourly Rate

Associate (AYSO, OPYBS) = \$7/Hour

Companion (All other PACT Groups except Windmills) = \$10/Hour

#### 2023 Hourly Rate

Associate (AYSO, OPYBS) = \$8/Hour

Companion (All other PACT Groups except Windmills) = \$11/Hour

\*Hours reflect time that has been removed due to weather events.

\*\*Windmills became a Tenant in 2022 due to total participants were less then 50% Oak Park residents. Windmills pays \$46/Hour, the standard hourly rate for field rental.

**Summary...** 2023 was a very successful year for the Recreation Team. The Park District in general served more individuals than ever before. The opening of the Community Recreation Center was the highlight of 2023. We were thrilled with the number of individuals and families being served in the facility. 20% of the residents in Oak Park are signed up for membership, track membership or the afterschool program.

All program areas are also experiencing great participation from our residents. Fitness, teens, and adult sports have grown with the addition of the CRC spaces. Fine Arts continues to add programs and classes that our residents have expressed interest in having offered. And our partnership with the Oak Park and River Forest Senior Center has allowed us to serve more seniors than ever before.

In 2024 we are looking forward to a full year of operations at the CRC. We are also excited about adding weekday programs during the school year at Austin Gardens Environmental Education Center. We are developing programs that will attract various ages to the space to enjoy the beautiful park and center. Combined the Special Facilities Team and the Recreation Team provide over 8,000 programs a year to serve our communities diverse program needs.



**PARK DISTRICT**  
of OAK PARK



# **Annual Special Facilities Report**

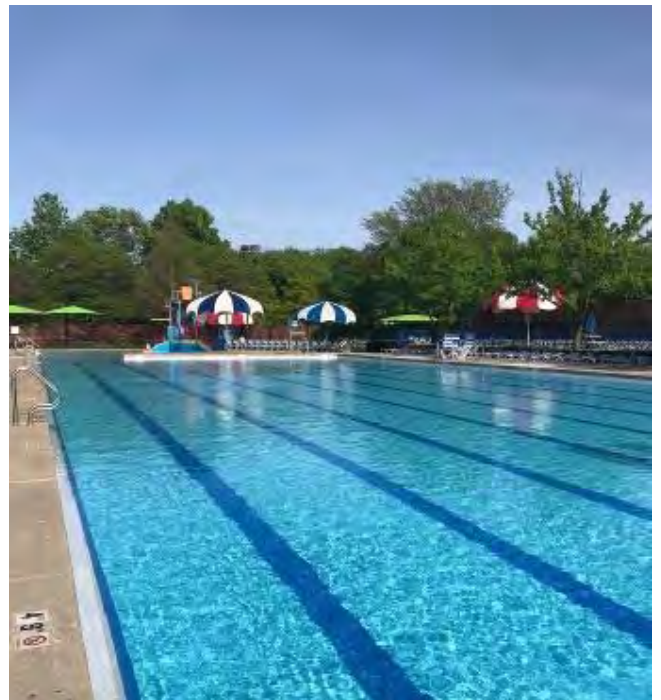
**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)



# PARK DISTRICT OF OAK PARK

## Annual Special Facilities Report - 2023



# SPECIAL FACILITIES OVERVIEW

## **Introduction**

The Special Facilities Department of the Park District of Oak Park is pleased to present the 2023 Special Facilities Annual Report. The report encompasses the 2023 calendar year for the Pool, Ice Arena, Gymnastics, Customer Service and Dog Park operations. Participation data is presented for all major areas of Special Facilities operations including financial data.

The Park District's mission, vision, and values lay the foundation and set the direction for the agency. The Special Facilities Department, with these in mind, offer quality programs that are accessible to the community, based on facilities that are well maintained, safe and clean. Staff relies on an innovative and standard based approach, with the focus on the customer and their experience, to provide quality programs, quality customer experiences and quality facilities.

The data provided in this report is primarily taken from the performance measures tracked in the M-Power I-Dashboards System and Amilia Recreation Software.

## **Overview**

Special Facilities is responsible for operating and maintaining the Ridgeland Common Recreation Complex, the Gymnastics and Recreation Center, Rehm Pool, and the Ridgeland Common and Maple Park Dog Parks. Special Facilities staff is also responsible for developing and maintaining the many programs that are offered within these facilities, including drop-in programs such as public swim, public skate, Pre-School Playtime, along with multitude of classes, camps, rentals, special events and competitive teams.

The year 2023, was the first year since COVID began that there were no significant restrictions on operations and individuals. Staff planned for what we consider normal operations for the pool, ice arena and gymnastics areas, with participation approaching pre-pandemic levels. Staffing levels also improved in 2023. Staff recruitment for many positions was up including for, lifeguards, facility supervisors and gymnastics coaches. Long time Gymnastics Program and Operations Manager, Jamie Lapke, retired but not before a new leadership team was in place to assure a smooth transition.

Revenues in each of the program areas, Gymnastics, Aquatics and Ice Arena were at or near expectations. David Ferry joined the staff at Ridgeland Common as the new Operations Supervisor, reporting to Ian Telleen, and Bob Riley joined the maintenance team as a Building Specialist , reporting to Bill Moreth.

# Pool Summary

## **About the Pools**

The Park District of Oak Park operates and maintains two outdoor neighborhood pools within the community. Rehm Pool, located at 515 Garfield, is the larger of the two pools with a capacity of 775 swimmers. Rehm Pool features, three bodies of water including a diving well, main pool and wading pool. Features include: two drop slides, a spray play feature, and a zero entry pool attached to a traditional 50 meter pool. There is also a play area with rubberized surface, shade structure, teeter tauter, spinning toy and a small interactive water feature all added in 2019. Ridgeland Common, centrally located at 415 Lake St, has a capacity of 525 swimmers and features a 50-meter pool with an attached diving well, separate wading pool with a small penguin slide and interactive play features. Ridgeland Common pool opened as an extensively renovated and rebuilt facility in 2014. Rehm Pool, built in 1966, was renovated in 1997, with numerous improvements being made since, including the addition of a new filter system, play feature, climbing wall, family changing rooms and a new play area.

The pools are an important community asset providing the opportunity for daily recreation, fitness, and the ability to learn valuable lifesaving skills. The pool facilities also provide approximately 150 swim team members the daily opportunity to train in 50 meter pools.

## **Executive Summary**

Staff, with the aid of the Human Resources and Communications/Marketing Departments, recruited heavily for lifeguard positions, utilizing social media and attending numerous job fairs. After a slow start to the hiring season, leadership staff made the decision to increase guard rates from \$14 to \$16 per hour. That decision along with a final May recruitment push attracted a significant number of applicants, eventually leading to the hiring of 120 guards, the most for Park District.

Overall attendance at the pool was low, due in part to poor weather in July and possibly the gate admission increase from \$11 to \$15. The last time we had a significant increase was from \$6 to \$10. At that time, it took a season for the attendance to bounce back. With a warm summer, we expect to see attendance rise.

Prior to the pool season, the Park District issued a "Request for Qualifications" for Beverage and Snack Vending Services. A total of four vendors submitted qualified proposals. After consideration of the proposals and reference checks, staff chose Yami Fresh, a woman owned business, as the vendor to best provide the Beverage and Snack Vending Services for the Park District. To date the quality of the service, the product offerings and equipment reliability has met our expectations. Staff continued to work with local vendors to provide food, snack and drink service at the pools. Taco Mucho, Candy Copia and Smoothie King combined to provide service on 9 weekend days.

Both local Swim Teams were back this summer, TOPS at Ridgeland and Millenium at Rehm. TOPS shared the pool with the Park District camp program, which improved out camp offerings for the summer.

The 2023 pool season was also the summer of ducks, as we hosted a female duck and two ducklings prior to the pool opening into August at Ridgeland Common. Due to the fact that these were protected migratory birds, they could not be moved unless certain circumstances existed. Once the mother left and the ducklings were determined to be underdeveloped, and their health at risk. They were then ok'd to be moved by the Fish and Wildlife Service.

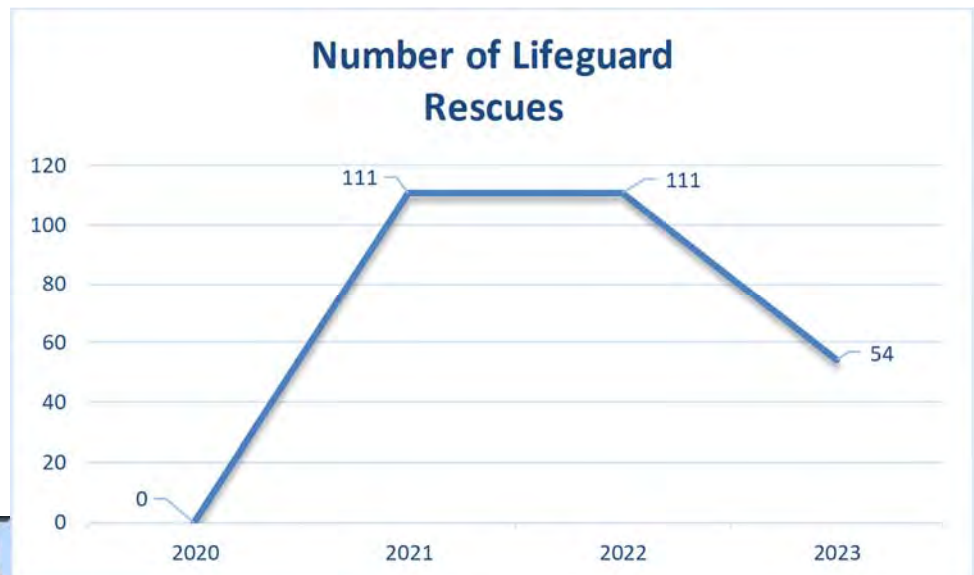
# Lifeguards

While recruiting and onboarding took up a large part of full time staff time from February to May, in the end it paid off with 120 lifeguards to staff the pools. All guards were trained directly by full time staff who led all lifeguard training outside at Ridgeland Common. While the spring temperatures were not pleasant, training in our own pools, and under the direction of full time staff, paid off and get the summer off to a successful start.

While we did not bring home the gold this year, PDOP was represented by two teams of guards at the IPRA Guard Games in Deerfield. While they did not win, their sportsmanship and professional manner outside our own facilities made us proud.

With a strong start to summer training, as well as the dedication and buy in from our Aquatic Leadership, all three of our audits Exceeded Ellis's criteria. From our first auditor who hammered home that it was clear the staff was led from the top, to our third auditor who almost quit in the middle of the audit thinking she'd be spotted by staff, the staff's hard work truly paid off and was recognized. Additionally, Lyra Arvetis (AFC) and Yasmin Whitfield were recognized and awarded by Ellis, Lyra received the coveted "Golden Guard", and Yasim received the "Outstanding Responder". It was in November when "the box," arrived with our plaque indicating that we, for the 3rd time in 5 years, achieved the prestigious Platinum International Safety Award.

In Ellis's letter, it states that they "are sure," our patrons are aware of how well we operate which is sincerely felt. At the end of the day our operation would not be successful without the support of the Oak Park Community. They patiently allow our staff to regularly interrupt their swimming with basic rescue drills and even clear the water to run cardiac and spinal emergency drills during operation. Performing these drills in the public better prepares our guards to "consistently exceed Ellis & Associates and industry standards in risk management and epitomize aquatic safety excellence."



# Pool Passes and Public Swim

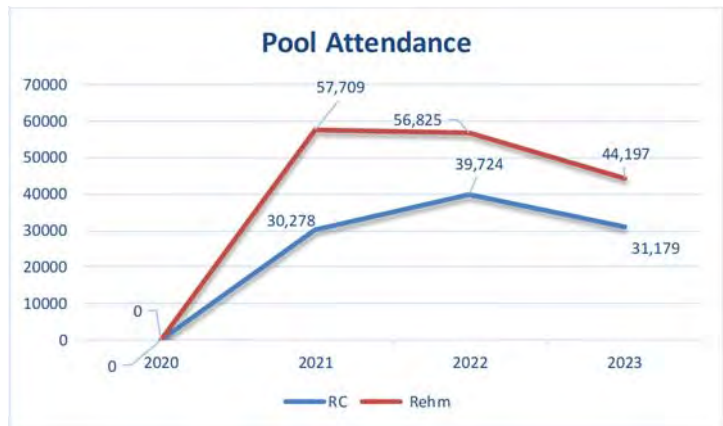
## Pool Passes

Pool pass prices for 2023 were increased by an average of 5% a pass for the “Polar Bear Sale” and “Regular Season” sale periods. The majority of pass sales (percentage) takes place during the “Polar Bear Sale” period, February through April. Total Pass sales were slightly off of last year, at 10,356 compared to 10,522. However, this was the 2nd best year for pass sales in the last 5 seasons. Pass sales would likely have been higher during the season, but sales were impacted in July do to higher than average rainfall, 3.9 inches above normal. Pass sale revenues were \$640,800 less than 2% from budget expectations. For 2024, Pool Pass prices have been increased by approximately 5%. For example Polar Bear Pool Pass for Residents has increased from \$60 to \$63. Non-Resident Pool Pass prices have gone to \$124. Fee increases

## Attendance/Admission

Attendance was down by approximately 12% when compared to 2022. The admission fee went up to \$15 from \$11 in 2023, which may have decreased demand, especially on cool or cloudy days. Both August and July were down from 2022.

Admissions declined along with overall attendance with approximately 13,000 paid admissions in 2023 and approximately 21,600 in 2022.



# Ridgeland Camps

## Aquatic & Rink Camps

A revamped Camp Splash returned summer 2023 for the first time since 2019. Camp Splash featured a morning swim lesson and two free play times in the pool during the day. The Camp Splash counselors were trained as swim instructors so the lessons and pool time did not require any additional staff.

Jr Lifeguarding Camp also debuted summer 2023 as a half day camp which gave campers an introduction to all skills lifeguards perform. This camp additionally gave opportunity to Head Guards and AFCs to hone their teaching of lifeguard skills. For summer 2024 we have written a stricter curriculum to keep the class moving and engaged, as well as communicated in the pool schedule that the camp will be in the pool during open hours.

Winter break camp was extended this year with extra days off from school. 204 campers enjoyed their time skating and participating in crafts and activities.



# Swim Academy

## Learn to Swim

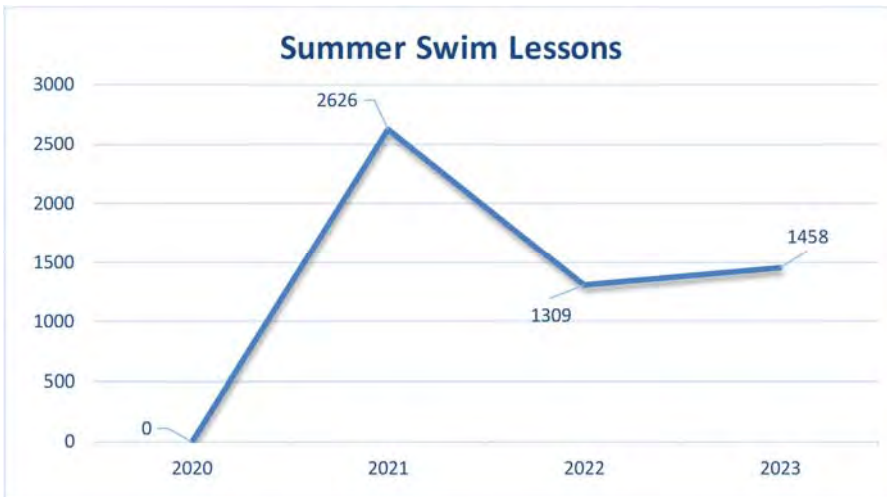
In 2023, swimmers progressed at a quicker than average rate! Instructors were focused on pushing their students to practice the functional aspects of swimming (breathing, timing, physical power) which allowed students to progress through levels quicker and with more sound technique. The Swim School as a whole transitioned from working towards Safety Swimming to Functional Swimming.

Overall this past summer showed a lot of positive feedback. We saw the same faces session after session when we normally see kids only once per summer. Multiple parents approached Cameron over the summer raving about how much their child had progressed in such a short amount of time. Parents were happy to hear of their swimmers' progress. Instructors/Coaches were more confident in their teaching ability which gave them the freedom to try new skills and drills.

Day one of lesson proved to be a difficult endeavor once again this year. Participants find it difficult to know where they must go on day one (both for Ridgeland and Rehm). Day 1 at Ridgeland is always a bit more challenging than normal because of the heavy foot traffic both in and out of the pool since lessons start 5 min after closing. Parents are often at a loss of where to go and what they need to do even if they have directions.

For summer 2024 we are working on creating an environment where all coaches are working together with equal energy, involvement and excitement. We will also be working closer with WSSRA to train more successful aids for swim lessons, and also cross train swim instructors as aids to give them both a better understanding of working with the special needs population and allow our staff to act as aids if needed.

With the construction of OPRFHS's new Natatorium from 2024-2025, we will only plan to do Sunday swim lessons Fall & Winter for the next two years.



# Paul Hruby Ice Arena Summary

## **About the Paul Hruby Ice Arena**

The Paul Hruby Ice Arena, part of the LEED Platinum Certified Ridgeland Common Recreation Complex, was extensively renovated in 2013 and 2014. The ice arena is operated year-round and features an NHL sized ice surface, five hockey locker rooms including a women's locker room, bleacher seating for 500, a skate shop with over 300 rental skates, a full view lobby and activity rooms available for programs, parties and rentals.

In a typical year the ice arena hosts many programs, including figure skating for all ages, developmental youth hockey, adult hockey and travel hockey. Special events include the annual Ice Show, a Holiday Skating Exhibition and numerous special events. The ice arena is available on a rental basis for groups and individuals and is currently serving the Oak Park and River Forest and Fenwick Hockey Clubs. The community also enjoys the rink through a number of drop-in programs such as Public Skate, All Ages Stick and Puck and Freestyle Practice Ice.

## **Executive Summary**

Last year, 2023 was viewed by staff as our "getting back to normal year" following the pandemic. All regular rink programs were offered, including room rentals, and birthday parties. Program growth was a staff focus. Growth was experience in Travel Hockey, the Learn to Skate program, Ice Show and Public Skate. An adult team was added to the Synchronized Skating program and staff is pleased with the overall growth of adult participation in the skating program. While we have had steady growth for Public Skate participation since 2021, we still have a lot of catching up to do. 2015 was a high water mark for public skate attendance, pass sales and admission. Staff are committed to achieving those levels again. We also saw a dip in rental revenue. Staff will be working with our two main rental groups to maximize use of our available hours for rentals.

Staff worked closely with the Fenwick Hockey and Oak Park and River Forest Hockey programs to assure adequate security for home games. There were a few hiccups, including damage to bleachers that was reimbursed by the club, but overall there was good cooperation. In 2024, security measures will be enhanced and clearly defined in the clubs contracts.

In the current year staff will be working to improve the developmental hockey program, focus on continued program growth and quality and complete scheduled facility upgrades, including some rubber floor replacement.



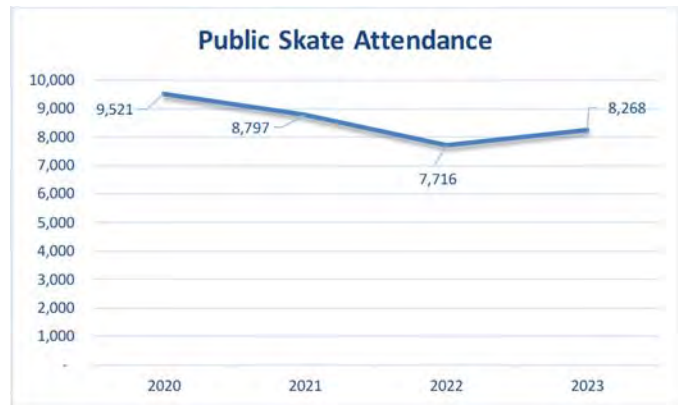
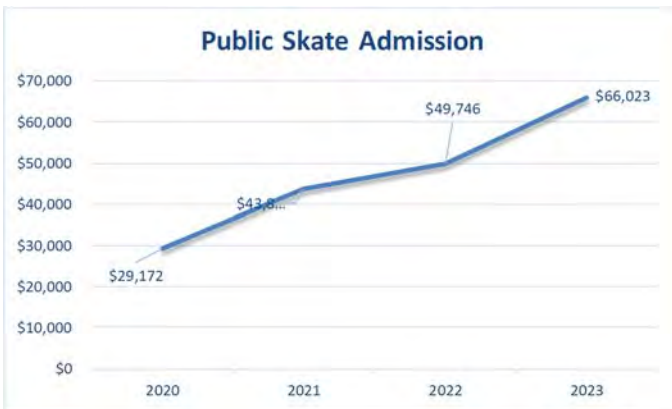
# Public Skate

## Public Skate

Public Skate attendance was slightly up from last year, but still down from pre-COVID years. Friday nights used cater to middle and high school students. We are no longer seeing a large showing from this group. We made improvements to Public Skates this year with a new music playlist provider, Neptune Radio, that gives us better functionality, options for PDOP or sponsorship advertisements, and most importantly a larger variety of family appropriate music. At the end of the year we purchased new Skate Helpers, which are a great improvement for beginners compared to our old ones as they are sturdier and can be stacked for taller skaters.

## Pass Sales/Admission

While we did not meet our goal of a 30% increase in pass sales over 2022, we did increase sales by approximately 14%. Admission was slightly higher than our projected budget figure and overall attendance was up by approximately 7% over 2022. In 2024, staff will continue to offer improved and exciting new special events, utilizing the new lighting system and the recently improved sound system.

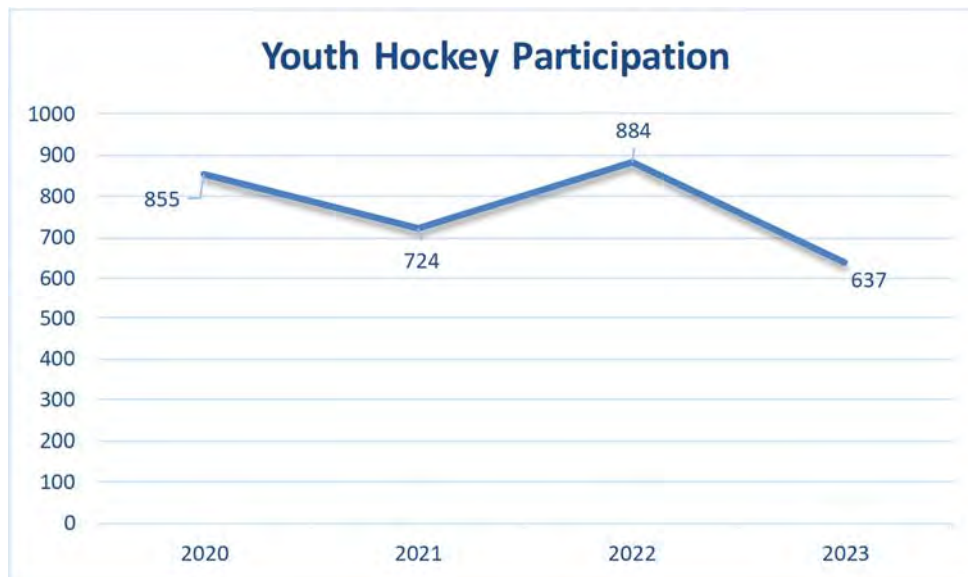


# Hockey Academy

## Hockey Academy - Learn to Play

Hockey Academy numbers fell in 2023. Part of this is due to pulling players from Hockey Academy and into Ice Bears to field two teams at each level. The Saturday afternoon lessons and Wednesdays after school continue to be a tough spot for hockey lessons and promoting growth. This year, we hired a second Hockey Coordinator to replace the coordinator we lost in 2020. We are hopeful that as a team, we can put focus back on the Hockey Program and work as a department to build a participant base and ensuring we are addresses and meeting needs.

In 2024, we are surveying past program participants to identify strengths and weaknesses of the program as well as attempt to pin point better times to offer the program. We are also working internally on program and service delivery to increase customer satisfaction.

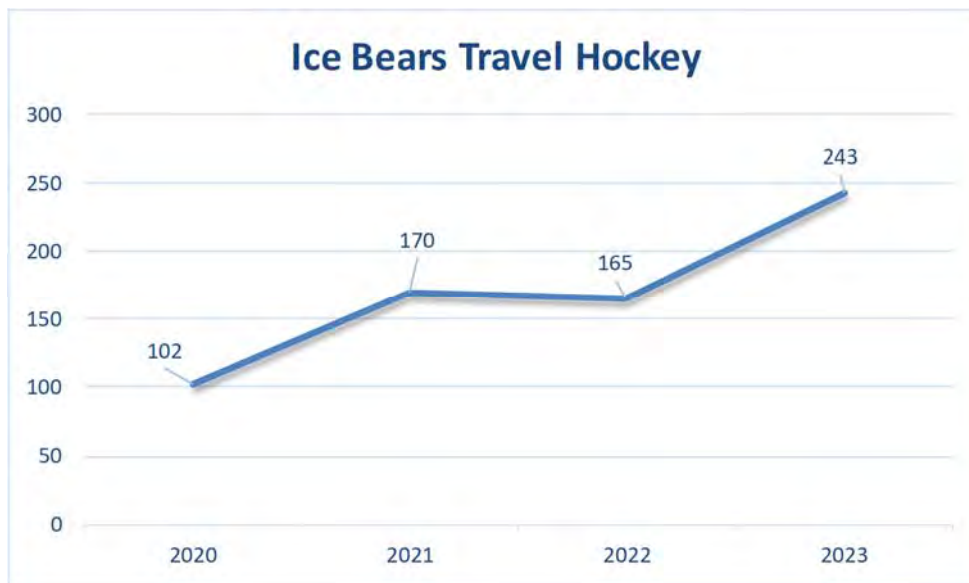


# Travel House – Ice Bears

## Ice Bears Youth Travel Program

The Ice Bears program returned to similar pre-COVID numbers in its first full year without restrictions to game play. While there is growth in the Ice Bears program, it has mainly been the result of pulling players from Hockey Academy and starting them in Ice Bears before they finish their skills progression. The program is still working well and successful, however we have seen a shift from playing in Division 1 to generally the lower division levels. With time and less pressure to fill teams now that they are filled, we will regain momentum and move up in divisions.

Goodman Elite continues to be a strong partnership with the Ice Bears program. As a contractor, they continue to show their dedication to our program and are extremely responsive and helpful in growing our program and the players skill levels.



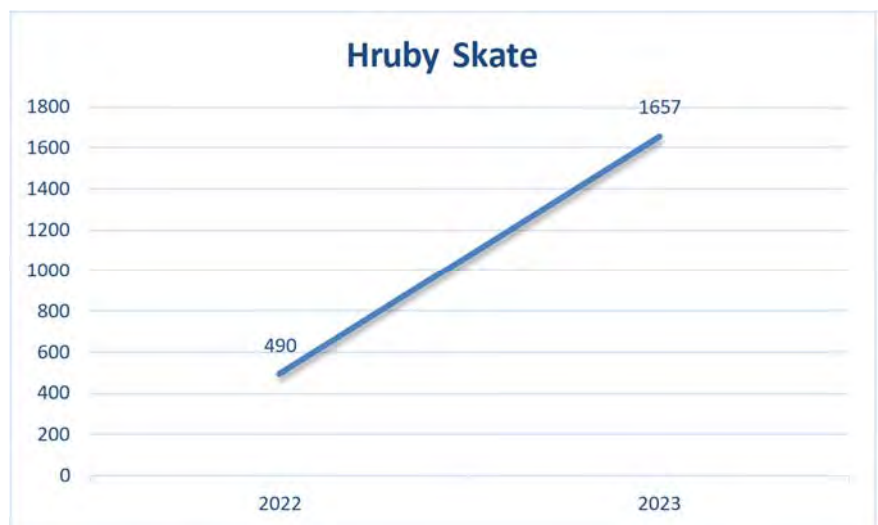
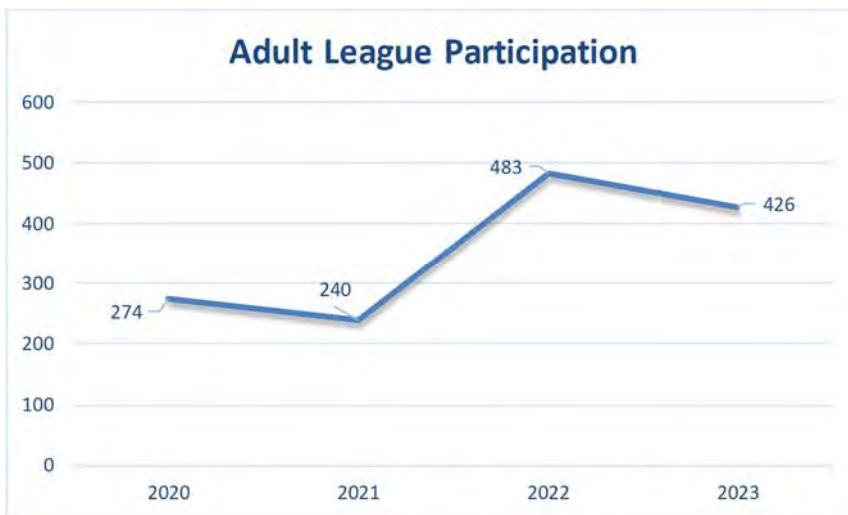
# Adult Hockey Program

## Adult League

Our Adult Hockey Leagues fewer participants than pre-COVID, but players are in the program appreciate the recreational atmosphere of the program.

Women's Hockey maintains a reliable group of 10-12 women on Sunday mornings. The group consists of different abilities, but majority are parents of Ice Bears players.

Our "Hruby Skates," continued to grow in 2023. Starting in September 2022, we moved the program to the Point of Sale system rather than a rental. We added an additional 60 years+ program on Wednesdays to go with Tuesday 60+ program and our Friday 40+ program. Paul recruits heavily to fill each of these skates out with sufficient number of players and goalies. It has become a large, successful part of our adult hockey program utilizing non-prime ice on weekdays. Paul runs these sessions mainly as scrimmages, but of course throws some skills and drills in every once in a while where he thinks players can improve their skills.



# Skate Academy

## Skate Academy - Learn to Skate

Skate Academy has maintained consistent participation levels from year to year. In 2023, we partnered with the PDOP Dance Program to bring back Dance & Skate, adding these options for intermediate and advanced skaters, as well as the traditional preschool age group.

Our Synchronized Skating program continues to grow, now with 3 teams, Aspire 1, Aspire 4 and Adults. Aspire 4 placed first at Synchro Illinois. Our teams additionally hosted our second annual Synchronized Skating competition in December. We are looking to grow the competition for 2024.

Through the adult synchronized skating team and classes, our adult program and adult skating community is growing. A few of our adult skaters have become involved in coaching and performed solos during the annual ice show.

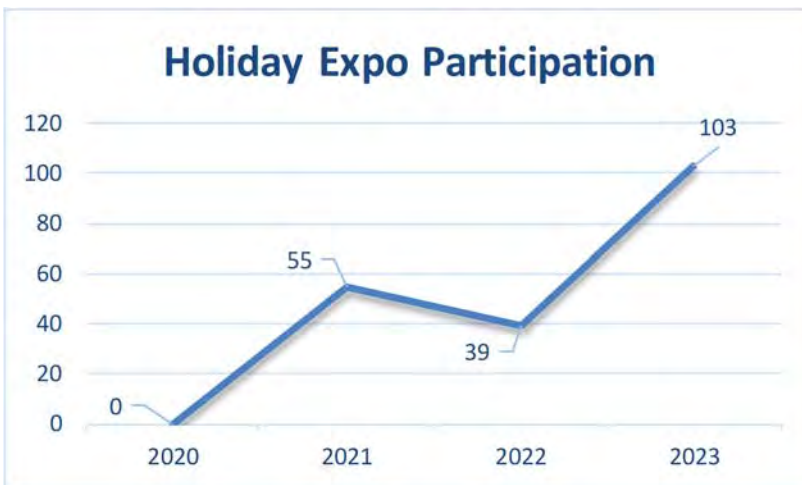
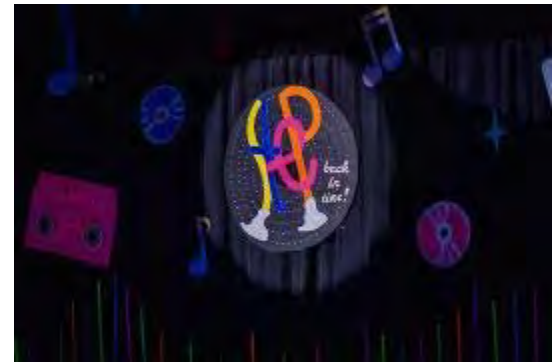
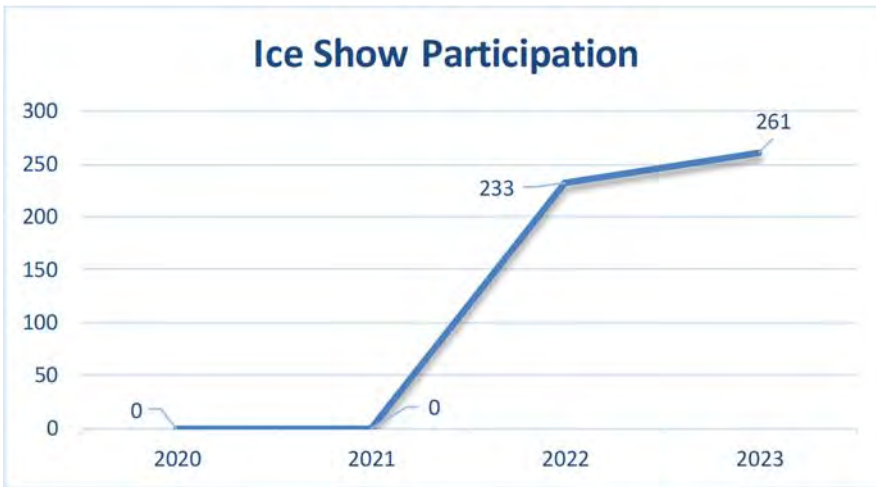


# Ice Show & Special Events

## Ice Show

The Holiday Skating Exhibition is a holiday season highlight. Our lighting upgrades in the rink bring additional atmosphere to the show and skaters enjoy performing solos, duets and trios for their friends and family.

*Step Back in Time*, the annual ice show, was a great experience for all skaters. Splitting the show into 2 separate shows, each having two performances. Less experienced soloists were able to participate in two shows, and the advanced skaters were able to participate in all four shows.



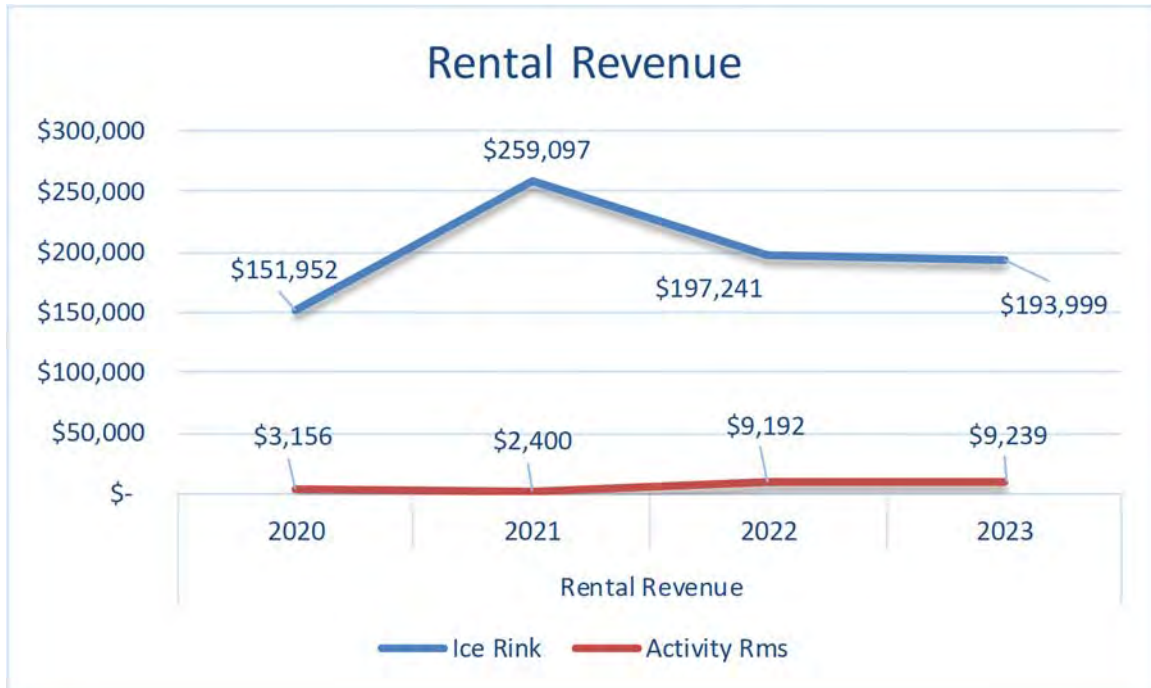
# Room and Ice Rentals

## Rentals

At the beginning of Fall 2023, OPRF Hockey returned almost **\$25,000** worth of ice time they had requested. This left large open places in the schedule that were difficult to fill after the fact. Fenwick Hockey did pick up some of this open ice time. Additionally, since Fall 2022, Hruby Skates are now falling under Adult Hockey, rather than rink rentals. For rentals starting fall 2024, we will be assessing how we assign ice to private groups ensuring our limited resource of ice is able to be utilized to it's highest capacities.

Demand for Ice Rink birthday parties (not shown in the graph) was higher than anticipated, more than doubling the \$6000 in revenue that had been budgeted for.

Room rentals continue to hold steady. We have seen in a slight uptick in interest. We will be working with Marketing in 2024 to ensure Ridgeland is known as a location for rentals in addition to the historic properties.



# Gymnastics and Recreation Center

## **About the Gymnastics and Recreation Center**

The Gymnastics and Recreation Center (GRC) opened in October of 2013. This is an approximately 18,000 square foot facility featuring: two studio rooms, a pre-school gymnastics area, a 10,000 square foot main gym floor, two spring floors, two foam pits, a trampoline and a variety of gymnastics apparatus necessary to provide the participants with a well-rounded gymnastics experience.

The GRC primarily serves the needs of the recreational to competitive gymnastics participant. Year-round instructional programs provide students of all ages the opportunity to enjoy gymnastics as well as experience the healthful fitness benefits that gymnastics provides. For the competitive gymnastics participant, there was a seasonal Boys GIJO team offered from October through April/May but was recently dissolved due to increase in number of competitive JO boys. The popular Girls XCEL team has been year-round for over a year. The year-round USAG JO Boys and Girls have been part of the program portfolio since the gymnastics center was established in 1988.

In addition to these traditional gymnastics programs, the community is able to enjoy the facility through camps and drop-in programs such as pre-school playtime, family open gym, open gym, Ninja Challenge days and birthday parties. WSSRA brought their spring gymnastics classes offerings back in 2022 and have continued through spring 2023.

Additional Recreational Department programs held at the GRC in 2023 include dance camps and dance classes, for all ages including adults. These programs are held in the second floor studio room 5 days a week.

Along with the programs, highly trained staff is critical to our gymnastics operations. Staff earns professional memberships from USAG by completing either on-line or face-to-face course work and passing exams. The Safety course is required to be retaken every four years and is a compilation of various components and safety factors specific to the sport of gymnastics. A complete Safe Sport course is taken every other year with a refresher course between years. This certification allows coaches to accompany the gymnasts to all USAG sanctioned competitions. Every year, USA Gymnastics includes new courses required to be a member and to renew expired certifications. GIJO coaches are not required to hold these certifications and fall under the umbrella of AAU.

## **Executive Summary**

In 2023, participation in every program area was up as well as revenues when compared to 2022. As we continue to make an effort to return to pre-COVID participation numbers in all programs. There is still a need for more staff in order to run more classes and special programming. Manager and Supervisor level staff have taught classes regularly to make up the coaching gap. However, hiring new employees has been a focal point for 2023 bringing on a number of new staff members. The GRC is now closer to reaching pre-COVID participation numbers.





# Gymnastics Programs

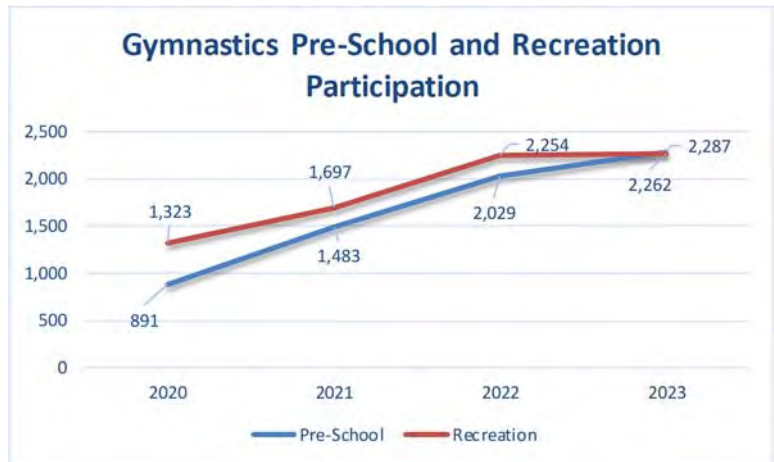
## Preschool and Recreation

The preschool program is made up of Tots and Gym Kids 1, 2 & 3. The ages range from two through five years of age. Tots classes include participation by a parent or guardian with each child, and is designed for parent-child interaction. The Gym Kids track is based on fun, strength development, coordination, and self-confidence. Gym Kids participants are introduced to basic gymnastics positions/skills and taught some of the formal terminology. However, Gym Kids 3 is by invitation only for the student that needs to be further challenged, but is too young for the beginner level.

Oak Park Gymnastics follows the guidelines of the USAG Developmental Program. Students learn the fundamentals of the sport with an emphasis on safety and progressions. Student progress is documented as they continue through the program. Students start this track when they are six years old. These classes range from Beginner, Advanced Beginner, Intermediate and Advanced levels.

Tumbling & Trampoline and Adult Gymnastics are a part of the program mix as well as the introduction of a Tumbling for Cheer class which debuted during the Fall 2023 season.

Overall participation was up from 2022, as expected for both recreational students age 6+ and the preschool 2-5yr olds, but still down compared to before the pandemic primarily due to the lack of gymnastics staff as well as more experienced staff. When comparing 2022 to 2023, the preschool program was up 12.7% , and the recreational program was slightly higher in participation. These totals are very close to 2019 participation numbers with 94 less in preschool programming and 143 less in recreational programming.



# Team Gymnastics

## GJO Boys , XCEL Girls & USAG JO Girls and Boys Competitive Teams

The USAG Boys & Girls teams competition season is December through March. The state, regional, and national competitions extend the season through the beginning of May for those who qualify. USAG JO competitions for both girls and boys consist of levels 3-10. Membership requires a year-round commitment and is by invitation. The chart captures this year-round team competitive program in which participation fluctuates within any given year. The number provided is team participation for the majority of 2023. The rebuilding process of both teams since the pandemic and hiring of a consistent boy's head coach continues to trend upward. The boys program received an influx of participants in the summer due to a neighboring gymnastics center losing their boys team coach, increasing the boys team numbers by almost double. The boys GJO program was dissolved at the conclusion of the 2023 season due to the increased numbers of the USAG JO Boys team and the need for additional attention from the head coach. The girls and boys overall have been continuing its success at competitions yielding a number of all-around champions and team champion banners representing the Park District of Oak Park proudly.

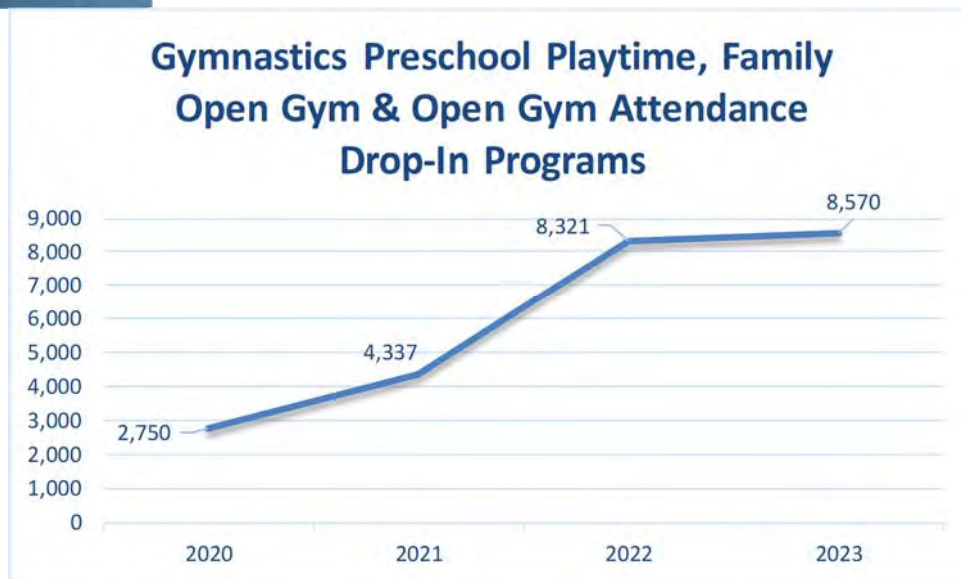


# Drop-In Programs

## Pre-School Playtime and Open Gym

Preschool Playtime (ages 1-6 years) and Open Gym (ages 6 years through adult) are offered weekly. Patrons are able to purchase passes at a reduced rate for both programs, saving them \$1 per visit. The cost for a 10-visit pass increased from \$50 to \$60 in 2022 for Preschool Playtime and a daily visit fee increased from \$6 to \$7. The cost for a 5-visit pass increased from \$55 to \$60 in 2022 for Open Gym and a daily visit fee increased from \$12 to \$13. In 2023, a total of 178 Preschool Playtime passes and 47 Open Gym passes were sold. Playtimes and Open Gyms were offered at a slightly reduced maximum capacity in 2023 with those numbers increasing as with the addition of staff to oversee these programs. Max capacity ranged from 60+ pre-registrations allowed for Preschool Playtime and 40-50 for Open Gym.

Additional Preschool Playtime, Open Gym and Family Open Gym sessions were successfully held during the holidays and between class sessions. Family Open Gym provides an opportunity for families with children of all ages to participate. Offering Family Open Gym continues to be very much appreciated by families with very young and older children.



# Special Programs

## Birthday Parties

Birthday parties continue to be extremely popular. The simplified party package continued to be successfully received in 2023. The only thing that hasn't changed, in a great way, is the fun factor parties bring to a child that chooses to spend their very special day at the GRC celebrating with family and friends. In 2023, 96 parties booked out of 108 offerings. Oak Park residents are able to book parties 120 days in advance, while non-residents have only 90 days in advance. Currently 36 parties are already booked in 2024. The next available day open to book a party is Saturday May 18th from 5-7pm.

## Winter Gymnastics Camp

Winter gymnastics camp offered individual registration for each day, giving parents flexibility for attending. It was held for four days from January 3rd-6th running 8am-3pm daily. This camp offered four hours of jam packed gymnastics instruction including strength, conditioning, flexibility, all Olympic events, and open gym in the morning. After lunch the kids participated in more of a traditional camp that included board games, group activities, daily crafts, bingo and more. The camp served 97 campers over the four day period. Since D97 schools didn't return until January 9th we knew we had to offer another camp after the holiday was over for those working parents heading back to the office. This four day camp held January 2nd - 5th reached max capacities 3 of the 4 days serving 170 participants .

## Summer Camp

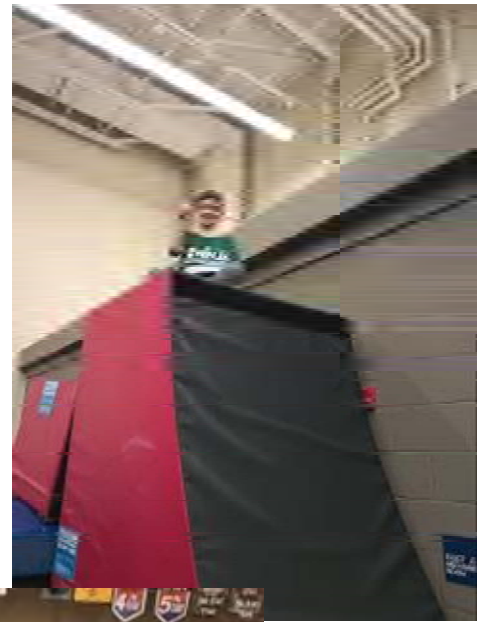
Camp 1 and 2 were offered Monday through Friday, August 7-11 and August 14-18 from 8:00am-3:00pm. Extended camp was offered from 3-6pm for those parents who needed extended care for their children while they were at work. Max enrollment for these camps is 80, and up to 30 in extended. Our actual enrollment was 81 campers in Camp 1 with 22 enrolled in extended and 76 campers in Camp 2 with 12 enrolled in extended. Both camps had waitlists we weren't able to accommodate. Since we run a full load of eight weeks of summer classes, only two weeks of gymnastics camp are offered. Gymnastics camp is purposefully scheduled two weeks before school resumes to accommodate those participants that need all-day activities after most other camps have ended for the season.



# Continued: Special Programs

## Ninja Course Challenge

The always popular Ninja Course Challenge continues to be a big hit at the GRC. Again this offering was expanded to meet more of the demand for the aspiring ninjas in the community. Since the addition of the warped wall in 2019, this obstacle is always a show stopper when one of the participants reaches the top and pulls themselves up to stand proudly on the pinnacle. In 2021, a slack line of hanging obstacles was added to challenge our very strong ninjas to get across without falling into the pit just below. Two challenges were held in 2023, all participants were given a certificate & t-shirt as a participation award of completion. The first winter Ninja Challenges took place January 6th-7th 2023 due to D97's extended winter break. A total of 182 participants signed up for the ninja challenge as their winter break was winding down. The second Ninja program was held December 29th-30th 2023 with a total of 180 additional participants. This program continues to garner interest which is evident in the waitlists the program now generates. Stay tuned for what's new in the next challenge in 2024!



# Customer Service

## **Customer Service**

In 2023 Customer Service branched into managing the front desk at the CRC with the grand opening in May. This addition more than double our existing staff. We were very fortunate to find phenomenal team members who have started to create a team bond and work together to solve problems. While a few staff have left, we have been holding on to a core group of staff. We have been utilizing Paycom Learning to keep staff up to date with trainings and refresher courses as well as monthly quizzes to help maintain knowledge.

In Fall 2023, we partnered with Christ the King College Prep Work Study program. Through this program a student worked at CRC each day managing the front desk as well as helping on the fitness floor and in the childcare. We are evaluating what this could look like for 2024.

The overall Customer Service budget was under expectations by about 8 percent which is welcome for a tax supported department of the Park District.

# Dog Parks—Done KL

## Program Overview

Special Facilities Revenue operates and maintains the dog parks at Maple Park and Ridgeland Common. Ridgeland Common Dog Park was opened in 2014, as part of the Ridgeland Common renovation. Maple Park was opened in 2011, as part of the overall Maple Park Master Plan. The dog parks provide residents and a limited number of non-residents with pets an opportunity to socialize and exercise with their dogs off-leash. Both parks are accessed by a proximity card system. Staff maintains both facilities, performing maintenance and repair twice a week, removing snow and making repairs as necessary.

## Membership

Dog Park Membership applications have moved to an online platform. This has helped streamline the process and ensure the applicant is turning in all of the proper documents rather than spending time going back and fourth over email. This process has also allowed us to expand the number of staff who work on the applications. The dog parks continue to be heavily used by the community. There was an overall drop in pass sales in 2023. Fewer renewals and new memberships accounts for the drop.



# Maintenance Area—Improvements

## **Pools**

Keeping the facilities in excellent condition, requires a lot of preventative maintenance, planned maintenance and unforeseen repairs. These are performed by both staff and contractors.

In 2023, a number of pool repairs and improvements were made. Two emergency gates were installed at Rehm Pool in the perimeter fencing, one in the diving well and one in the east grass area. The Neptune Benson Main Pool Filter had a 10 year maintenance rebuild performed. The 1200 tube like filter elements were replaced along with a main gasket and a bump inner tube. This was a difficult job requiring sections of 10 inch supply pipe to be dismantled and the heavy steel lid loosened and moved out of the way. Spear Corporation performed the maintenance. There was a noticeable difference during the summer with less filter media escaping into the pool. Forty feet of gutter was cut out and rebuilt in the Rehm main pool. This work was performed by Crossroad Construction. Painting contractor, Peckover, brush blasted about 6000 square feet of pool surface at Rehm in preparation of staff painting the surfaces. Staff painted numerous areas in all three pools at Rehm and did extensive concrete patching and painting in the RCRC pools. Twenty gutter grates at Ridgeland were resurfaced by staff for a total of 200 linear feet. In the last 2 years the entire grate system has been refinished.

A second robotic vacuum was purchased for Ridgeland, similar to the vacuum purchased for Rehm the year before. These vacuums greatly reduced the amount of staff time required to vacuum the pools manually and have led to much improved daily pool cleanliness.

## **Ice Arena/Gym**

A new service contractor, FE Moran, was hired to carry out our preventative maintenance program for the ice arena's refrigeration system. While slightly more expensive than the previous provider, the service to date has more than met expectations. They also provide emergency repairs as well as planned maintenance. A new LED theatrical lighting system was installed in the ice arena early in 2023. The new system is more energy efficient than the old and much more vibrant. The new lights are used for the annual ice show, reducing rental costs, as well as for the two skate school exhibitions, special events and public skates. During the rink shut down in August, staff painted the locker rooms, much of the arena's perimeter walls, and conference room. Staff routinely replaced the soft cap at the top of the ice arena boards as regular maintenance. The soft cap provides a resilient impact surface, in case a skater or hockey player hits their head or other body part. This is a great safety feature, but it is not durable.

Annual roof inspections took place at Ridgeland Common and the Gymnastics and Recreation Center, with routine repairs identified and corrected.

The TAC Building Automation System was upgraded at the Gymnastics Center. The older version was no longer remotely accessible.



# Revenue Facilities Combined Budget

## Revenue Facilities Budget

The combined Special Facilities Budget performed well in 2023. The Administration area was under budget by about eight percent. Maintenance Budget was slightly under its budget target. The Ice Arena was right on target while the Gymnastics Center outperformed budget expectations with higher revenues and lower expenses. The pool did well but had slower revenues, combined with slightly higher expenses. The Special Facilities also contributed \$200,000 towards the Capital Improvement Plan which is included in the total expense number of the graph below.

Financial data presented here are good estimates for end of year 2023. These will not be solidified until the Annual Audit.

