



**PARK DISTRICT OF OAK PARK**  
**Regular Park Board Meeting**  
**Hedges Administrative Center**  
**218 Madison Street, Oak Park, Illinois 60302**  
**Thursday, May 16, 2024, 7:30pm**

**AGENDA**

**I. Call to Order/Roll Call**

**II. Approval of Agenda**

**III. Visitor/Public Comment**

*Each person is limited to three minutes. The Board may set a limit on the total amount of time allocated to public comments.*

**IV. Consent Agenda**

- A. Cash and Investment Summary\***
- B. Warrants and Bills\***
- C. Minutes\***
- D. Disposal Ordinance 2024-05-09\***
- E. Approval of Ethics Ordinance 2015-05-01\***

**V. Staff Reports**

- A. Executive Director's Report\***
- B. Updates and Information\***
- C. Revenue/Expense Status Reports\***

**VI. Old Business**

- A. Administration and Finance Committee – Commissioner Wick**
  - 1. Sports Field Maintenance IGA with D97 Approval\*
- B. Parks and Planning Committee – Commissioner Worley-Hood**
  - 1. Rehm Pool Bid Approval\*
- C. Recreation and Facility Program Committee – Commissioner Lentz**

**VII. New Business**

- 1. Youth Engagement IGA with Township Interventionist\*

**VIII. Commissioner's Comments**

Commissioner Worley-Hood  
Commissioner Lentz  
Commissioner Wollmuth  
Commissioner Wick  
President Porreca

**IX. Closed Session**

**X. Adjournment**

*\*Information attached. | \*\*Information to be provided at/prior to the meeting. | Update/Recap – verbal report to be provided at the meeting, no materials attached.*



# Cash and Investment Summary

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)



**PARK DISTRICT**  
of OAK PARK

**CASH AND INVESTMENT SUMMARY- April 2024**

	Byline	IPDLAF	CD's	PMA - iPRIME	IMET	Apr-24 TOTAL	Mar-24 TOTAL
<b>General Fund</b>							
10 - Corporate	925,666	19,600	2,323,650	1,163,135	3,320,879	7,752,930	8,168,059
<b>Special Revenue Funds</b>							
15 - IMRF	4,199	1,603	-	-	216,742	222,544	222,544
16 - Liability	(97,373)	8,965	-	-	643,859	555,451	555,451
17 - Audit	3,405	237	-	-	33,217	36,859	36,859
20 - Recreation	(1,369,643)	4,979	-	3,000,000	4,861,146	6,496,482	6,818,084
21 - Museum	25,736	1,220	-	-	274,128	301,084	301,084
22 - Special Recreation	2,221	17,121	-	-	560,739	580,081	580,081
25 - Special Facilities	(151,376)	3,288	-	-	1,980,244	1,832,156	1,864,888
85 - Cheney Mansion	(54,761)	462	-	-	394,277	339,978	352,801
<b>Capital Funds</b>							
70 - Capital Projects	1,240,370	78,051	-	123,417	4,228,616	5,670,454	5,329,340
<b>Total Cash Available to District</b>	<b>528,444</b>	<b>135,525</b>	<b>2,323,650</b>	<b>4,286,551</b>	<b>16,513,849</b>	<b>23,788,019</b>	<b>24,229,191</b>
Distribution %:	2.22%	0.57%	9.77%	18.02%	69.42%	100.00%	100.00%
<b>Other Funds</b>							
50 - Health Insurance Fund	278,010	345	-	-	752,847	1,031,202	940,409
x - Memorial Trust	181,784	-	-	-	-	181,784	181,784
xx - Working Cash	-	-	-	-	-	-	-
<b>Total Cash Across All Funds</b>	<b>988,238</b>	<b>135,870</b>	<b>2,323,650</b>	<b>4,286,551</b>	<b>17,266,696</b>	<b>25,001,005</b>	<b>25,351,384</b>



**PARK DISTRICT  
of OAK PARK**

Park District of Oak Park  
Cash Status Report  
As of April 30, 2024

**Operating Accounts**

Byline Bank	3.570%	\$	977,885
iPrime Liquid Money Market	5.201%	\$	3,493,948
Illinois Metropolitan Investment Fund	5.010%	\$	17,266,696
Illinois Park District Liquid Asset Fund Account	5.167%	\$	<u>135,870</u>

**Operating Investment Accounts**

5Star Bank	5.378% due 8/28/24	\$	237,150
American Plus Bank	5.320% due 8/28/24	\$	237,250
Farmers and Merchants Union Bank	5.333% due 8/28/24	\$	237,200
Baxter Credit Union	5.440% due 8/28/24	\$	237,500
iPrime Term Series	5.050% due 12/13/24	\$	100,000
Financial Federal Bank	5.450% due 2/19/25	\$	231,250
Schertz Bank & Trust	5.140% due 2/19/25	\$	232,200
Western Alliance Bank	5.212% due 2/19/25	\$	231,850
Wells Fargo Bank	5.124% due 3/6/25	\$	248,079
iPrime Term Series	5.188% due 3/14/25	\$	200,000
Vibrant Credit Union	5.164% due 8/28/25	\$	226,050
Bank Hapoalim B.M.	4.923% due 8/28/25	\$	227,450
Cornerstone Bank	5.112% due 8/28/25	\$	226,250
Discover Bank	4.957% due 9/5/25	\$	<u>243,006</u>

**\$ 24,989,634**

Working Solvency **\$ 24,989,634**

2023 Solvency **\$ 18,981,563**





## **Warrants and Bills**

Park District of Oak Park  
Voucher List for the Month of April  
Presented to the Board of Commissioners  
At their Meeting on May 16, 2024

**AP ACCOUNT DISTRIBUTION BY ACCOUNT**

Check Dates 04/01/2024 To 04/30/2024; Pay Dates 04/01/2024 To 04/30/2024

Both Accruals And Non Accruals

Check Run 0 To 2147483647

PO Number 0 To 2147483647; PO Refr Number 0 To 2147483647

Park District Of Oak Park

FY 2024

Open & Paid Vouchers

R = Reference PO Number

Voucher Number	Vendor	PO Number	Check Number	Pay Date/ Check Date	Amount (\$)
<b>10 CORPORATE FUND</b>					
<b>10-00-21-20111 HEALTH INSURANCE SECTION 125</b>					
60017	PDRMA PDRMA		57910	04/26/2024	15,131.26
<b>10-00-21-20111 HEALTH INSURANCE SECTION 125 Subtotal</b>					<b>\$15,131.26</b>
<b>10-00-21-20114 UNION DUES</b>					
60035	SEIU SEIU LOCAL 73		57913	04/26/2024	230.12
60035	SEIU SEIU LOCAL 73		57913	04/26/2024	230.12
<b>10-00-21-20114 UNION DUES Subtotal</b>					<b>\$460.24</b>
<b>10-00-21-20117 AFLAC SECTION 125</b>					
59942	AFLAC AFLAC ATTN: REMITTANCE PROCESSING		57808	04/12/2024	561.96
<b>10-00-21-20117 AFLAC SECTION 125 Subtotal</b>					<b>\$561.96</b>
<b>10-00-21-20118 AFLAC</b>					
59942	AFLAC AFLAC ATTN: REMITTANCE PROCESSING		57808	04/12/2024	441.36
<b>10-00-21-20118 AFLAC Subtotal</b>					<b>\$441.36</b>
<b>10-00-21-20119 I LIFE</b>					
59945	NCPERS NCPERS GROUP LIFE INSURANCE		57839	04/12/2024	6.00
59945	NCPERS NCPERS GROUP LIFE INSURANCE		57839	04/12/2024	6.00
<b>10-00-21-20119 I LIFE Subtotal</b>					<b>\$12.00</b>
<b>10-00-21-20120 ICMA WITHHELD</b>					
59943	ICMA MISSIONSQUARE RETIREMENT		57828	04/12/2024	2,494.37
60034	ICMA MISSIONSQUARE RETIREMENT		57906	04/26/2024	2,801.18
<b>10-00-21-20120 ICMA WITHHELD Subtotal</b>					<b>\$5,295.55</b>
<b>10-00-21-20131 ICMA ROTH IRA WITHHELD</b>					
59943	ICMA MISSIONSQUARE RETIREMENT		57828	04/12/2024	234.70
60034	ICMA MISSIONSQUARE RETIREMENT		57906	04/26/2024	234.70
<b>10-00-21-20131 ICMA ROTH IRA WITHHELD Subtotal</b>					<b>\$469.40</b>
<b>10-00-21-20132 BRIGHT START PROGRAM</b>					
59944	BRIGHTSTA BRIGHT START COLLEGE SAVINGS PRO		57815	04/12/2024	100.00
60033	BRIGHTSTA BRIGHT START COLLEGE SAVINGS PRO		57893	04/26/2024	100.00
<b>10-00-21-20132 BRIGHT START PROGRAM Subtotal</b>					<b>\$200.00</b>
<b>10-00-52-00200 LEGAL COUNSEL</b>					
59878	ELROD ELROD FRIEDMAN LLP	20240388	57780	04/05/2024	1,062.00
<b>10-00-52-00200 LEGAL COUNSEL Subtotal</b>					<b>\$1,062.00</b>
<b>10-00-52-00202 LEGAL PUBLICATIONS</b>					
60006	GROWING GROWING COMMUNITY MEDIA NFP	20240464	57904	04/26/2024	196.00
<b>10-00-52-00202 LEGAL PUBLICATIONS Subtotal</b>					<b>\$196.00</b>
<b>10-00-52-00204 COMPUTER (IT) SERVICE</b>					
59856	NOVEN NOVENTECH, INC	20230123	57794	04/05/2024	865.00
59856	NOVEN NOVENTECH, INC	20230123	57794	04/05/2024	310.00
59856	NOVEN NOVENTECH, INC	20230123	57794	04/05/2024	85.00
59856	NOVEN NOVENTECH, INC	20230123	57794	04/05/2024	10,761.50



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Park District Of Oak Park

FY 2024

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<b>10-00-52-00204 COMPUTER (IT) SERVICE</b>					
59857	NOVEN NOVENTECH, INC	20230124	57794	04/05/2024	2,384.76
59884	M&RELECTR M&R ELECTRONIC SYSTEMS INC.	20240402	57791	04/05/2024	7,260.00
59886	AMILIA AMILIA		57811	04/12/2024	25,159.71
59927	NOVEN NOVENTECH, INC	20230123	57841	04/12/2024	603.75
59963	HARRIS HARRIS COMPUTER SYSTEMS MSI, INC.	20240445	57863	04/19/2024	9,620.88
<b>10-00-52-00204 COMPUTER (IT) SERVICE Subtotal</b>					<b>\$57,050.60</b>
<b>10-00-52-00208 COPYING AND PRINTING- INTERNAL</b>					
59880	IMPACT IMPACT NETWORKING LLC	20240389	57782	04/05/2024	3,180.94
59995	DELAGE DE LAGE LANDEN PUBLIC FINANCE	20240471	57859	04/19/2024	3,763.45
<b>10-00-52-00208 COPYING AND PRINTING- INTERNAL Subtotal</b>					<b>\$6,944.39</b>
<b>10-00-52-00299 CONTRACTUAL SERVICES - OTHER</b>					
59937	PICKENS PICKENS-KANE BUSINESS SERVICES	20240428	57843	04/12/2024	85.00
60031	COLLABORA COLLABORATION FOR EARLY CHILDHCH	20240484	57898	04/26/2024	7,500.00
<b>10-00-52-00299 CONTRACTUAL SERVICES - OTHER Subtotal</b>					<b>\$7,585.00</b>
<b>10-00-52-00650 BANK SERVICE CHARGE</b>					
59885	CARDCONN CARD CONNECT		57818	04/12/2024	893.65
<b>10-00-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$893.65</b>
<b>10-00-53-00300 OFFICE EXPENSE</b>					
59938	ABLE ABLE PRINTING SERVICE, INC.	20240427	57807	04/12/2024	374.20
<b>10-00-53-00300 OFFICE EXPENSE Subtotal</b>					<b>\$374.20</b>
<b>10-00-56-00610 DUES AND SUBSCRIPTIONS</b>					
59906	JJKELLER JJ KELLER & ASSOCIATES	20240383	57831	04/12/2024	799.52
<b>10-00-56-00610 DUES AND SUBSCRIPTIONS Subtotal</b>					<b>\$799.52</b>
<b>10-00-56-00615 EMPLOYEE TRAVEL REIMBURSEMENT</b>					
59913	MARROTTA JOE MARROTTA		57836	04/12/2024	305.52
<b>10-00-56-00615 EMPLOYEE TRAVEL REIMBURSEMENT Subtotal</b>					<b>\$305.52</b>
<b>10-00-58-00820 TELECOMMUNICATIONS</b>					
59845	COMCAST COMCAST	20230135	57778	04/05/2024	332.85
60018	CO COMCAST BUSINESS	20240479	57899	04/26/2024	332.85
60032	VERI VERIZON	20240483	57918	04/26/2024	3,124.35
<b>10-00-58-00820 TELECOMMUNICATIONS Subtotal</b>					<b>\$3,790.05</b>
<b>10-35-52-00265 FLEET SERVICE</b>					
59997	VILFLE VILLAGE OF OAK PARK-FLEET	20240473	57887	04/19/2024	163.39
<b>10-35-52-00265 FLEET SERVICE Subtotal</b>					<b>\$163.39</b>
<b>10-35-52-00299 CONTRACTUAL SERVICES - OTHER</b>					
59844	CENTRALST CENTRAL STATES AUTOMATIC SPRINKI	20240365	57772	04/05/2024	1,838.50
<b>10-35-52-00299 CONTRACTUAL SERVICES - OTHER Subtotal</b>					<b>\$1,838.50</b>
<b>10-35-52-00650 BANK SERVICE CHARGE</b>					
59885	CARDCONN CARD CONNECT		57818	04/12/2024	660.56
<b>10-35-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$660.56</b>

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<b>10-35-56-00615 EMPLOYEE TRAVEL REIMBURSEMENT</b>					
59970	LARSENSEA SEAN LARSEN		57879	04/19/2024	134.00
59971	LEPOJEVIC DUSAN LEPOJEVIC		57872	04/19/2024	77.72
59980	SUSZEKJEN JEN SUSZEK		57869	04/19/2024	186.26
<b>10-35-56-00615 EMPLOYEE TRAVEL REIMBURSEMENT Subtotal</b>					<b>\$397.98</b>
<b>10-35-56-11100 GIFT SHOP - SALES TAX</b>					
59966	ILLTAX ILLINOIS DEPT. OF REVENUE		57866	04/19/2024	209.00
<b>10-35-56-11100 GIFT SHOP - SALES TAX Subtotal</b>					<b>\$209.00</b>
<b>10-35-58-00810 NATURAL GAS</b>					
59847	CNE CONSTELLATION NEWENERGY - GAS DIVISION	20230125	57777	04/05/2024	122.67
59926	NICOR NICOR GAS	20230134	57840	04/12/2024	1,283.49
60003	CNE CONSTELLATION NEWENERGY - GAS DIVISION	20230125	57897	04/26/2024	890.69
<b>10-35-58-00810 NATURAL GAS Subtotal</b>					<b>\$2,296.85</b>
<b>10-50-52-00260 PROPERTY REPAIR</b>					
59865	PARK'S PARK'S PLUMBING & SEWER INC.	20240368	57799	04/05/2024	1,376.00
59866	PEER PEERLESS ENTERPRISES, INC.	20240364	57800	04/05/2024	4,200.00
59869	TRANE TRANE PARTS CENTER	20240366	57805	04/05/2024	2,010.00
59887	ALADDEC ALARM DETECTION SYSTEMS, INC.	20240392	57809	04/12/2024	354.00
59888	ALLTYPES ALL TYPES ELEVATORS, INC.	20240417	57810	04/12/2024	344.00
59889	ANDERSONE SOUTH WEST INDUSTRIES, INC.	20240422	57812	04/12/2024	1,135.00
59892	BRENNANS CHRISTOPHER BRENNANS	20240395	57814	04/12/2024	1,680.00
59898	CORPOR CORPORATE CONCEPTS INC	20240401	57821	04/12/2024	1,684.02
59899	FEMORAN F.E. MORAN INC MECHANICAL SERVICES	20240396	57822	04/12/2024	3,882.82
59930	STEFL TIM STEFL INC.	20240419	57845	04/12/2024	145.00
59999	ALLTYPES ALL TYPES ELEVATORS, INC.	20240467	57889	04/26/2024	171.00
60000	ARROW ARROW LOCKSMITH SERVICE	20240460	57890	04/26/2024	152.00
60009	TRANE TRANE PARTS CENTER	20240463	57916	04/26/2024	1,400.00
60011	VILLFIN VILLAGE OF OAK PARK FINANCE	20240465	57919	04/26/2024	75.00
<b>10-50-52-00260 PROPERTY REPAIR Subtotal</b>					<b>\$18,608.84</b>
<b>10-50-52-00265 FLEET SERVICE</b>					
59997	VILFLE VILLAGE OF OAK PARK-FLEET	20240473	57887	04/19/2024	11,698.17
<b>10-50-52-00265 FLEET SERVICE Subtotal</b>					<b>\$11,698.17</b>
<b>10-50-52-00270 LANDSCAPING SERVICE</b>					
59904	GRE GREAT LAKES URBAN FORESTRY, INC.	20240398	57827	04/12/2024	2,250.00
59960	ESRI ENVIRONMENTAL SYSTEMS RESEARCH INSTI	20240430	57860	04/19/2024	2,193.71
<b>10-50-52-00270 LANDSCAPING SERVICE Subtotal</b>					<b>\$4,443.71</b>
<b>10-50-52-00280 SCAVENGER SERVICE</b>					
59908	LRS LAKESHORE RECYCLING SYSTEMS, LLC	20240423	57833	04/12/2024	1,529.00
60012	WESTCOOK WEST COOK COUNTY SOLID WASTE AC	20240466	57920	04/26/2024	430.87
<b>10-50-52-00280 SCAVENGER SERVICE Subtotal</b>					<b>\$1,959.87</b>
<b>10-50-52-00285 PORTABLE RESTROOMS</b>					
59929	SERV SERVICE SANITATION INC.	20240418	57844	04/12/2024	340.00
60008	SERV SERVICE SANITATION INC.	20240457	57914	04/26/2024	608.94

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Park District Of Oak Park

FY 2024

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<b>10-50-52-00285 PORTABLE RESTROOMS Subtotal</b>					<b>\$948.94</b>
<b>10-50-52-00286 SPORTS FIELD IMPROVEMENTS</b>					
59900	FIELDTURF FIELDTURF USA, INC.	20240421	57823	04/12/2024	740.00
<b>10-50-52-00286 SPORTS FIELD IMPROVEMENTS Subtotal</b>					<b>\$740.00</b>
<b>10-50-52-00650 BANK SERVICE CHARGE</b>					
59885	CARDCONN CARD CONNECT		57818	04/12/2024	280.33
<b>10-50-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$280.33</b>
<b>10-50-53-00301 UNIFORMS</b>					
59903	GARM MARCO GARCIA		57835	04/12/2024	80.99
59909	M&MSPORTS M&M SPORTS SCENE INC.	20240397	57834	04/12/2024	312.30
<b>10-50-53-00301 UNIFORMS Subtotal</b>					<b>\$393.29</b>
<b>10-50-53-00310 SUPPLIES-PARKS</b>					
59891	BALL BALL HORTICULTURAL CO.	20240403	57813	04/12/2024	31.15
59948	BALL BALL HORTICULTURAL CO.	20240431	57850	04/19/2024	1,539.97
<b>10-50-53-00310 SUPPLIES-PARKS Subtotal</b>					<b>\$1,571.12</b>
<b>10-50-53-00311 SUPPLIES- CLEANING &amp; HOUSEHOLD</b>					
59870	WAREHOUS WAREHOUSE DIRECT OFFICE	20240367	57806	04/05/2024	1,829.03
59933	ULINE ULINE INC	20240393	57847	04/12/2024	1,268.73
59934	WAREHOUS WAREHOUSE DIRECT OFFICE	20240394	57848	04/12/2024	392.06
<b>10-50-53-00311 SUPPLIES- CLEANING &amp; HOUSEHOLD Subtotal</b>					<b>\$3,489.82</b>
<b>10-50-53-00313 SUPPLIES - BUILDING MATERIALS</b>					
60001	BERL BERL ENTERPRISES, LLC	20240462	57892	04/26/2024	103.10
<b>10-50-53-00313 SUPPLIES - BUILDING MATERIALS Subtotal</b>					<b>\$103.10</b>
<b>10-50-58-00800 ELECTRICITY</b>					
59871	CLEARWAY GIP III ZEPHYR ACQUISITION PARTNERS	20240385	57776	04/05/2024	31.12
59871	CLEARWAY GIP III ZEPHYR ACQUISITION PARTNERS	20240385	57776	04/05/2024	28.59
59871	CLEARWAY GIP III ZEPHYR ACQUISITION PARTNERS	20240385	57776	04/05/2024	60.82
59871	CLEARWAY GIP III ZEPHYR ACQUISITION PARTNERS	20240385	57776	04/05/2024	19.77
59871	CLEARWAY GIP III ZEPHYR ACQUISITION PARTNERS	20240385	57776	04/05/2024	26.28
59871	CLEARWAY GIP III ZEPHYR ACQUISITION PARTNERS	20240385	57776	04/05/2024	14.52
59895	COMED COMED	20230129	57820	04/12/2024	39.69
59895	COMED COMED	20230129	57820	04/12/2024	272.42
59895	COMED COMED	20230129	57820	04/12/2024	204.26
59896	COMED COMED	20230087	57820	04/12/2024	658.44
59912	COMED COMED	20230138	57820	04/12/2024	8,967.49
60004	COMED COMED	20230129	57900	04/26/2024	12,554.75
<b>10-50-58-00800 ELECTRICITY Subtotal</b>					<b>\$22,878.15</b>
<b>10-50-58-00810 NATURAL GAS</b>					
59855	NICOR NICOR GAS	20230103	57792	04/05/2024	310.10
59916	NICOR NICOR GAS	20230090	57840	04/12/2024	48.80
59917	NICOR NICOR GAS	20230102	57840	04/12/2024	466.20
59920	NICOR NICOR GAS	20230093	57840	04/12/2024	673.97

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<b>10-50-58-00810 NATURAL GAS</b>					
59922	NICOR NICOR GAS	20230097	57840	04/12/2024	209.48
59924	NICOR NICOR GAS	20230101	57840	04/12/2024	84.69
59925	NICOR NICOR GAS	20230096	57840	04/12/2024	403.71
59974	NICOR NICOR GAS	20230094	57875	04/19/2024	403.91
59996	NICOR NICOR GAS	20230091	57875	04/19/2024	509.43
<b>10-50-58-00810 NATURAL GAS Subtotal</b>					<b>\$3,110.29</b>
<b>Fund 10 Subtotal</b>					<b>\$177,364.61</b>
<b>16 LIABILITY</b>					
<b>16-00-52-00514 EMPLOYEE SCREENINGS</b>					
59907	ILLSTA ILLINOIS STATE POLICE DIV. OF ADMINISTRA	20240404	57830	04/12/2024	160.00
60036	ILLSTA ILLINOIS STATE POLICE DIV. OF ADMINISTRA		57921	04/30/2024	20.00
<b>16-00-52-00514 EMPLOYEE SCREENINGS Subtotal</b>					<b>\$180.00</b>
<b>16-00-53-00350 RISK CARE MANAGEMENT</b>					
59915	NAVIGATE NAVIGATE360 LLC	20240352	57838	04/12/2024	3,528.78
60019	AT&TAED AT&T MOBILITY	20240480	57891	04/26/2024	135.00
<b>16-00-53-00350 RISK CARE MANAGEMENT Subtotal</b>					<b>\$3,663.78</b>
<b>16-00-56-00605 CONFERENCE AND TRAINING</b>					
60005	GREYANDAS GREY AND ASSOCIATES	20240475	57903	04/26/2024	600.00
<b>16-00-56-00605 CONFERENCE AND TRAINING Subtotal</b>					<b>\$600.00</b>
<b>Fund 16 Subtotal</b>					<b>\$4,443.78</b>
<b>20 RECREATION</b>					
<b>20-00-21-20135 REFUNDS DUE</b>					
59842	BINDERK KEVIN BINDER		57785	04/05/2024	200.00
59991	GUARINO JEAN L GUARINO		57868	04/19/2024	44.00
59998	MARTIN PAUL MARTIN		57888	04/19/2024	10.00
60007	KUSUMOSUR BLANCA KUSUMOSURARSO		57907	04/26/2024	10.00
<b>20-00-21-20135 REFUNDS DUE Subtotal</b>					<b>\$264.00</b>
<b>20-00-52-00265 FLEET SERVICE</b>					
59997	VILFLE VILLAGE OF OAK PARK-FLEET	20240473	57887	04/19/2024	105.87
59997	VILFLE VILLAGE OF OAK PARK-FLEET	20240473	57887	04/19/2024	540.22
<b>20-00-52-00265 FLEET SERVICE Subtotal</b>					<b>\$646.09</b>
<b>20-00-56-00615 EMPLOYEE TRAVEL REIMBURSEMENT</b>					
59848	CUNNINGHA LUKE CUNNINGHAM		57787	04/05/2024	20.00
<b>20-00-56-00615 EMPLOYEE TRAVEL REIMBURSEMENT Subtotal</b>					<b>\$20.00</b>
<b>20-00-58-00820 TELECOMMUNICATIONS</b>					
59868	SMG SMG SECURITY SYSTEMS, INC.	20240363	57804	04/05/2024	842.40
<b>20-00-58-00820 TELECOMMUNICATIONS Subtotal</b>					<b>\$842.40</b>
<b>20-05-52-00209 Copying and Printing - External</b>					
59957	CARDINAL CARDINAL COLORPRINT PRINTING CORP	20240433	57856	04/19/2024	3,000.00
59961	FORPRI FOREST PRINTING CO. INC.	20240432	57861	04/19/2024	875.50

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<b>20-05-52-00209 Copying and Printing - External Subtotal</b>					<b>\$3,875.50</b>
<b>20-05-52-00650 BANK SERVICE CHARGE</b>					
59885	CARDCONN CARD CONNECT		57818	04/12/2024	505.71
<b>20-05-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$505.71</b>
<b>20-05-56-00222 Marketing</b>					
59841	ABCPARADE ABC PARADE FLOATS	20240369	57770	04/05/2024	750.00
59950	BENCHMARK BENCHMARK IMAGING & DISPLAY	20240454	57852	04/19/2024	328.24
<b>20-05-56-00222 Marketing Subtotal</b>					<b>\$1,078.24</b>
<b>20-25-52-00650 BANK SERVICE CHARGE</b>					
59885	CARDCONN CARD CONNECT		57818	04/12/2024	750.08
<b>20-25-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$750.08</b>
<b>20-25-52-13170 MARTIAL ARTS PROGRAMS</b>					
59864	OAKPKAIK OAK PARK AIKIKAI, INC DEBORAH M. PAS	20240371	57795	04/05/2024	1,386.69
<b>20-25-52-13170 MARTIAL ARTS PROGRAMS Subtotal</b>					<b>\$1,386.69</b>
<b>20-26-52-00650 BANK SERVICE CHARGE</b>					
59885	CARDCONN CARD CONNECT		57818	04/12/2024	7,629.29
<b>20-26-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$7,629.29</b>
<b>20-26-52-13750 YOUTH SPORTS LEAGUES</b>					
59862	PANEK BRIAN W. PANEK	20240359	57798	04/05/2024	5,762.00
59873	RIVERPARK RIVER FOREST PARK DISTRICT	20240386	57802	04/05/2024	756.00
60016	OAKPARK OAK PARK DISTRICT 97	20240481	57909	04/26/2024	599.00
<b>20-26-52-13750 YOUTH SPORTS LEAGUES Subtotal</b>					<b>\$7,117.00</b>
<b>20-26-52-13860 YOUTH SPORTS DAY CAMPS</b>					
59894	CHGOFIRE CHICAGO FIRE SOCCER LLC	20240410	57819	04/12/2024	1,425.00
<b>20-26-52-13860 YOUTH SPORTS DAY CAMPS Subtotal</b>					<b>\$1,425.00</b>
<b>20-26-52-13870 YOUTH SPORTS CLINICS</b>					
59860	CHGOFIRE CHICAGO FIRE SOCCER LLC	20240331	57774	04/05/2024	2,079.00
59863	ILLSHOTO ILLINOIS SHOTOKAN KARATE INC	20240379	57781	04/05/2024	25,280.50
59936	FINDLAY MURRAY FINDLAY	20240413	57824	04/12/2024	5,989.20
59967	ILLSHOTO ILLINOIS SHOTOKAN KARATE INC	20240439	57867	04/19/2024	25,280.50
59968	TAEKWOND KH KIM TAEKWONDO	20240438	57882	04/19/2024	6,148.80
60010	ULTIMATEN ULTIMATE NINJAS ELMHURST	20240456	57917	04/26/2024	2,210.00
<b>20-26-52-13870 YOUTH SPORTS CLINICS Subtotal</b>					<b>\$66,988.00</b>
<b>20-26-53-13750 YOUTH SPORTS LEAGUES</b>					
59859	BSNSPORT BSN SPORT INC	20240358	57771	04/05/2024	5,410.56
59952	BSNSPORT BSN SPORT INC	20240450	57854	04/19/2024	24.00
59954	BSNSPORT BSN SPORT INC	20240453	57854	04/19/2024	1,442.06
60013	AMERSOCC AMERICAN SOCCER COMPANY INC	20240478	57912	04/26/2024	2,754.06
60014	BSNSPORT BSN SPORT INC	20240476	57895	04/26/2024	28.00
60015	BSNSPORT BSN SPORT INC	20240477	57895	04/26/2024	24.00
<b>20-26-53-13750 YOUTH SPORTS LEAGUES Subtotal</b>					<b>\$9,682.68</b>

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<b>20-26-53-13800 YOUTH TENNIS</b>					
59953	BSNSPORT BSN SPORT INC	20240452	57854	04/19/2024	693.00
<b>20-26-53-13800 YOUTH TENNIS Subtotal</b>					<b>\$693.00</b>
<b>20-26-53-13860 YOUTH SPORTS DAY CAMPS</b>					
59911	M&MSPORTS M&M SPORTS SCENE INC.	20240414	57834	04/12/2024	2,361.00
<b>20-26-53-13860 YOUTH SPORTS DAY CAMPS Subtotal</b>					<b>\$2,361.00</b>
<b>20-27-52-00650 BANK SERVICE CHARGE</b>					
59885	CARDCONN CARD CONNECT		57818	04/12/2024	732.31
<b>20-27-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$732.31</b>
<b>20-27-53-13640 ADULT SOFTBALL LEAGUES</b>					
59872	BSNSPORT BSN SPORT INC	20240387	57771	04/05/2024	2,481.55
59978	SANT SANTO SPORT STORE	20240429	57878	04/19/2024	1,344.00
<b>20-27-53-13640 ADULT SOFTBALL LEAGUES Subtotal</b>					<b>\$3,825.55</b>
<b>20-27-53-13680 ADULT TENNIS</b>					
59953	BSNSPORT BSN SPORT INC	20240452	57854	04/19/2024	693.00
<b>20-27-53-13680 ADULT TENNIS Subtotal</b>					<b>\$693.00</b>
<b>20-28-52-13428 CRC CONTRACTUAL</b>					
59931	TRITON TRITON COLLEGE	20240399	57846	04/12/2024	1,122.00
59932	TRITON TRITON COLLEGE	20240409	57846	04/12/2024	893.00
<b>20-28-52-13428 CRC CONTRACTUAL Subtotal</b>					<b>\$2,015.00</b>
<b>20-28-53-13428 CRC MATERIALS &amp; SUPPLIES</b>					
59861	EVANSCHRI CHRIS EVANS		57775	04/05/2024	114.48
59951	BSNSPORT BSN SPORT INC	20240434	57854	04/19/2024	149.94
<b>20-28-53-13428 CRC MATERIALS &amp; SUPPLIES Subtotal</b>					<b>\$264.42</b>
<b>20-28-58-00800 CRC ELECTRICITY</b>					
59874	COMED COMED	20231002	57779	04/05/2024	707.64
<b>20-28-58-00800 CRC ELECTRICITY Subtotal</b>					<b>\$707.64</b>
<b>20-51-53-00300 OFFICE EXPENSE</b>					
60021	PLASTIC PLASTIC CARD SOLUTIONS INC.	20240482	57911	04/26/2024	937.85
<b>20-51-53-00300 OFFICE EXPENSE Subtotal</b>					<b>\$937.85</b>
<b>20-51-53-00301 UNIFORMS</b>					
59852	M&MSPORTS M&M SPORTS SCENE INC.	20240373	57788	04/05/2024	474.70
<b>20-51-53-00301 UNIFORMS Subtotal</b>					<b>\$474.70</b>
<b>20-61-52-00650 BANK SERVICE CHARGE</b>					
59885	CARDCONN CARD CONNECT		57818	04/12/2024	10,852.34
<b>20-61-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$10,852.34</b>
<b>20-61-52-12030 COMMUNITY DAY CAMPS</b>					
59901	FIRSTSTUD FIRST STUDENT, INC	20240400	57826	04/12/2024	840.00
59902	FIRSTSTUD FIRST STUDENT, INC	20240412	57826	04/12/2024	495.00
<b>20-61-52-12030 COMMUNITY DAY CAMPS Subtotal</b>					<b>\$1,335.00</b>

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<b>20-61-52-12050 ACTIVE ADULTS PROGRAMS</b>					
59949	BEACTIVEB BEACTIVE BODY THERAPY	20240425	57851	04/19/2024	409.50
59955	CANAL CANAL CORRIDOR ASSOCIATION	20240435	57855	04/19/2024	337.50
<b>20-61-52-12050 ACTIVE ADULTS PROGRAMS Subtotal</b>					<b>\$747.00</b>
<b>20-61-52-12340 SPECIAL INTEREST PROGRAMS</b>					
59850	CHESS FAMBRO MANAGEMENT LLC	20240377	57773	04/05/2024	600.00
59876	JOHNSONST STEVEN JOHNSON	20240384	57783	04/05/2024	2,500.00
59877	JOHNSONST STEVEN JOHNSON	20240391	57783	04/05/2024	315.00
<b>20-61-52-12340 SPECIAL INTEREST PROGRAMS Subtotal</b>					<b>\$3,415.00</b>
<b>20-61-53-12030 COMMUNITY DAY CAMPS</b>					
59853	M&MSPORTS M&M SPORTS SCENE INC.	20240382	57788	04/05/2024	670.85
59910	M&MSPORTS M&M SPORTS SCENE INC.	20240405	57834	04/12/2024	168.00
59911	M&MSPORTS M&M SPORTS SCENE INC.	20240414	57834	04/12/2024	3,927.50
<b>20-61-53-12030 COMMUNITY DAY CAMPS Subtotal</b>					<b>\$4,766.35</b>
<b>20-61-53-12060 Teen Programs</b>					
59853	M&MSPORTS M&M SPORTS SCENE INC.	20240382	57788	04/05/2024	464.00
<b>20-61-53-12060 Teen Programs Subtotal</b>					<b>\$464.00</b>
<b>20-61-53-12360 NATURE AND ADVENTURE CAMPS</b>					
59911	M&MSPORTS M&M SPORTS SCENE INC.	20240414	57834	04/12/2024	2,423.75
<b>20-61-53-12360 NATURE AND ADVENTURE CAMPS Subtotal</b>					<b>\$2,423.75</b>
<b>20-62-52-00650 BANK SERVICE CHARGE</b>					
59885	CARDCONN CARD CONNECT		57818	04/12/2024	5,529.46
<b>20-62-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$5,529.46</b>
<b>20-62-52-12390 ARTS &amp; CRAFTS</b>					
59965	HUMPHREYT TARA HUMPHREY	20240451	57865	04/19/2024	460.00
<b>20-62-52-12390 ARTS &amp; CRAFTS Subtotal</b>					<b>\$460.00</b>
<b>20-62-53-12390 ARTS &amp; CRAFTS</b>					
59911	M&MSPORTS M&M SPORTS SCENE INC.	20240414	57834	04/12/2024	1,310.00
59950	BENCHMARK BENCHMARK IMAGING & DISPLAY	20240454	57852	04/19/2024	341.63
<b>20-62-53-12390 ARTS &amp; CRAFTS Subtotal</b>					<b>\$1,651.63</b>
<b>20-62-53-12610 PERFORMING ARTS</b>					
59911	M&MSPORTS M&M SPORTS SCENE INC.	20240414	57834	04/12/2024	1,457.00
<b>20-62-53-12610 PERFORMING ARTS Subtotal</b>					<b>\$1,457.00</b>
<b>20-63-52-00650 BANK SERVICE CHARGE</b>					
59885	CARDCONN CARD CONNECT		57818	04/12/2024	58.45
<b>20-63-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$58.45</b>
<b>20-63-53-12740 EARLY CHILDHOOD CLASSES</b>					
59979	STAUFF HELOISE D'URBAL STAUFF		57880	04/19/2024	7.99
<b>20-63-53-12740 EARLY CHILDHOOD CLASSES Subtotal</b>					<b>\$7.99</b>
<b>Fund 20 Subtotal</b>					<b>\$148,083.12</b>

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<b>21-00-52-00260 PROPERTY REPAIR</b>					
59868	SMG SMG SECURITY SYSTEMS, INC.	20240363	57804	04/05/2024	156.03
<b>21-00-52-00260 PROPERTY REPAIR Subtotal</b>					<b>\$156.03</b>
<b>Fund 21 Subtotal</b>					<b>\$156.03</b>
<b>25 SPECIAL FACILITIES</b>					
<b>25-19-52-00650 BANK SERVICE CHARGE</b>					
59885	CARDCONN CARD CONNECT		57818	04/12/2024	9,055.62
<b>25-19-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$9,055.62</b>
<b>25-19-53-00301 UNIFORMS</b>					
59875	ORIGINAL ORIGINAL WATERMEN INC.	20240381	57796	04/05/2024	5,596.70
<b>25-19-53-00301 UNIFORMS Subtotal</b>					<b>\$5,596.70</b>
<b>25-20-52-00650 BANK SERVICE CHARGE</b>					
59885	CARDCONN CARD CONNECT		57818	04/12/2024	6,438.66
<b>25-20-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$6,438.66</b>
<b>25-20-52-11965 TRAVEL HOCKEY</b>					
59867	SCHULZ REBECCA SCHULZ	20240374	57803	04/05/2024	320.00
59969	KRIKAU BARRY KRIKAU		57870	04/19/2024	71.00
60024	GOODMAN GOODMAN TRAINING, LLC	20240444	57902	04/26/2024	1,020.00
60028	NWHL NWHL TREASURER C/O JENNY BERNI	20240472	57908	04/26/2024	7,000.00
<b>25-20-52-11965 TRAVEL HOCKEY Subtotal</b>					<b>\$8,411.00</b>
<b>25-20-52-11985 ICE SHOW</b>					
59849	KINDLERDT DAVID KINDLER	20240375	57786	04/05/2024	600.00
<b>25-20-52-11985 ICE SHOW Subtotal</b>					<b>\$600.00</b>
<b>25-24-52-00650 BANK SERVICE CHARGE</b>					
59885	CARDCONN CARD CONNECT		57818	04/12/2024	2,320.36
<b>25-24-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$2,320.36</b>
<b>25-24-56-00050 BOOSTER CLUB EXPENSE</b>					
59881	ANGHELMIH MIHAELA ANGHEL		57790	04/05/2024	31.09
59882	WINSTEADN NIKKO WINSTEAD		57793	04/05/2024	23.30
59883	WINSTEADN NIKKO WINSTEAD		57793	04/05/2024	198.19
59914	MENDEZ TAMARA MENDEZ		57837	04/12/2024	94.60
59947	ACKER BERNADETTE ACKER		57853	04/19/2024	15.00
59988	WINSTEADN NIKKO WINSTEAD		57876	04/19/2024	147.09
59993	WINSTEADN NIKKO WINSTEAD		57876	04/19/2024	181.42
<b>25-24-56-00050 BOOSTER CLUB EXPENSE Subtotal</b>					<b>\$690.69</b>
<b>25-24-56-00675 SALES TAX</b>					
59966	ILLTAX ILLINOIS DEPT. OF REVENUE		57866	04/19/2024	4.00
<b>25-24-56-00675 SALES TAX Subtotal</b>					<b>\$4.00</b>
<b>25-50-52-00261 PROPERTY REPAIR - POOL</b>					
59858	OVERHEAD OVERHEAD DOOR COMPANY OF CHICA	20240378	57797	04/05/2024	190.00
59982	TAYLOE TAYLOE GLASS CO.	20240406	57883	04/19/2024	850.00



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<b>25-50-52-00261 PROPERTY REPAIR - POOL</b>					
59989	TRANE TRANE PARTS CENTER	20240323	57885	04/19/2024	1,955.00
<b>25-50-52-00261 PROPERTY REPAIR - POOL Subtotal</b>					<b>\$2,995.00</b>
<b>25-50-52-00262 PROPERTY REPAIR - RINK</b>					
59858	OVERHEAD OVERHEAD DOOR COMPANY OF CHICA	20240378	57797	04/05/2024	190.00
59964	HOH H-O-H CHEMICALS, INC.	20240004	57864	04/19/2024	2,775.34
59982	TAYLOE TAYLOE GLASS CO.	20240406	57883	04/19/2024	850.00
59989	TRANE TRANE PARTS CENTER	20240323	57885	04/19/2024	1,955.00
60023	FEMORANIN F.E.MORAN, INC. REFRIGERATION	20240468	57901	04/26/2024	411.00
<b>25-50-52-00262 PROPERTY REPAIR - RINK Subtotal</b>					<b>\$6,181.34</b>
<b>25-50-52-00267 FLEET SERVICE - RINK</b>					
59851	JORSON JORSON & CARLSON, INC.	20240376	57784	04/05/2024	772.75
<b>25-50-52-00267 FLEET SERVICE - RINK Subtotal</b>					<b>\$772.75</b>
<b>25-50-52-00417 RINK EQUIPMENT-RENTAL</b>					
59975	NATIONAL NATIONAL LIFT TRUCK INC.	20240424	57874	04/19/2024	760.00
59976	NATIONAL NATIONAL LIFT TRUCK INC.	20240279	57874	04/19/2024	500.00
<b>25-50-52-00417 RINK EQUIPMENT-RENTAL Subtotal</b>					<b>\$1,260.00</b>
<b>25-50-52-00650 BANK SERVICE CHARGE</b>					
59885	CARDCONN CARD CONNECT		57818	04/12/2024	20.92
<b>25-50-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$20.92</b>
<b>25-50-53-00314 SUPPLIES- BUILDING MATERIALS - POOL</b>					
59990	TNEMEC TNEMEC COMPANY INC.	20240440	57884	04/19/2024	1,789.00
60027	HALOGEN HALOGEN SUPPLY COMPANY INC	20240474	57905	04/26/2024	285.42
60029	TNEMEC TNEMEC COMPANY INC.	20240411	57915	04/26/2024	4,270.66
60030	TNEMEC TNEMEC COMPANY INC.	20240447	57915	04/26/2024	827.00
<b>25-50-53-00314 SUPPLIES- BUILDING MATERIALS - POOL Subtotal</b>					<b>\$7,172.08</b>
<b>25-50-53-00315 SUPPLIES - CLEANING&amp;HOUSEHOLD - RIN</b>					
59958	CASELOTS CASE LOTS INCORPORATED	20240408	57857	04/19/2024	1,148.25
60022	CASELOTS CASE LOTS INCORPORATED	20240455	57896	04/26/2024	139.90
<b>25-50-53-00315 SUPPLIES - CLEANING&amp;HOUSEHOLD - RIN Subtotal</b>					<b>\$1,288.15</b>
<b>25-50-53-00340 POOL CHEMICALS</b>					
60025	HALOGEN HALOGEN SUPPLY COMPANY INC	20240441	57905	04/26/2024	4,548.30
<b>25-50-53-00340 POOL CHEMICALS Subtotal</b>					<b>\$4,548.30</b>
<b>25-50-53-00501 EQUIPMENT-OTHER - POOL</b>					
59962	HALOGEN HALOGEN SUPPLY COMPANY INC	20240407	57862	04/19/2024	1,226.46
59977	RECR RECREONICS INC.	20240380	57877	04/19/2024	3,367.67
60026	HALOGEN HALOGEN SUPPLY COMPANY INC	20240446	57905	04/26/2024	6,060.00
<b>25-50-53-00501 EQUIPMENT-OTHER - POOL Subtotal</b>					<b>\$10,654.13</b>
<b>25-50-58-00801 REHM ELECTRICITY</b>					
59897	COMED COMED	20230137	57820	04/12/2024	400.30
<b>25-50-58-00801 REHM ELECTRICITY Subtotal</b>					<b>\$400.30</b>

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<b>25-50-58-00803 GYMNASTICS ELECTRICITY</b>					
59959	COMED COMED	20230130	57858	04/19/2024	231.58
<b>25-50-58-00803 GYMNASTICS ELECTRICITY Subtotal</b>					<b>\$231.58</b>
<b>25-50-58-00811 REHM NATURAL GAS</b>					
59847	CNE CONSTELLATION NEWENERGY - GAS DIVISION	20230125	57777	04/05/2024	122.67
59923	NICOR NICOR GAS	20230095	57840	04/12/2024	329.47
60003	CNE CONSTELLATION NEWENERGY - GAS DIVISION	20230125	57897	04/26/2024	96.68
<b>25-50-58-00811 REHM NATURAL GAS Subtotal</b>					<b>\$548.82</b>
<b>25-50-58-00812 RIDGELAND NATURAL GAS</b>					
59918	NICOR NICOR GAS	20230131	57840	04/12/2024	2,710.90
<b>25-50-58-00812 RIDGELAND NATURAL GAS Subtotal</b>					<b>\$2,710.90</b>
<b>25-50-58-00813 GYMNASTICS NATURAL GAS</b>					
59921	NICOR NICOR GAS	20230132	57840	04/12/2024	742.03
<b>25-50-58-00813 GYMNASTICS NATURAL GAS Subtotal</b>					<b>\$742.03</b>
<b>Fund 25 Subtotal</b>					<b>\$72,643.33</b>
<b>50 INSURANCE FUND</b>					
<b>50-00-21-20112 LIFE INSURANCE 125 K</b>					
60017	PDRMA PDRMA		57910	04/26/2024	1,331.20
<b>50-00-21-20112 LIFE INSURANCE 125 K Subtotal</b>					<b>\$1,331.20</b>
<b>50-00-45-14505 MISCELLANEOUS REVENUE</b>					
60017	PDRMA PDRMA		57910	04/26/2024	-1,204.23
<b>50-00-45-14505 MISCELLANEOUS REVENUE Subtotal</b>					<b>-\$1,204.23</b>
<b>50-00-55-00550 HEALTH INSURANCE - PPO</b>					
60017	PDRMA PDRMA		57910	04/26/2024	67,928.46
<b>50-00-55-00550 HEALTH INSURANCE - PPO Subtotal</b>					<b>\$67,928.46</b>
<b>50-00-55-00551 HEALTH INSURANCE - HMO</b>					
60017	PDRMA PDRMA		57910	04/26/2024	13,180.30
<b>50-00-55-00551 HEALTH INSURANCE - HMO Subtotal</b>					<b>\$13,180.30</b>
<b>50-00-55-00552 LIFE INSURANCE</b>					
60017	PDRMA PDRMA		57910	04/26/2024	318.41
<b>50-00-55-00552 LIFE INSURANCE Subtotal</b>					<b>\$318.41</b>
<b>50-00-55-00553 DENTAL INSURANCE</b>					
60017	PDRMA PDRMA		57910	04/26/2024	3,440.06
<b>50-00-55-00553 DENTAL INSURANCE Subtotal</b>					<b>\$3,440.06</b>
<b>50-00-55-00554 EMPLOYEE ASSISTANCE PROGRAM</b>					
60017	PDRMA PDRMA		57910	04/26/2024	147.90
<b>50-00-55-00554 EMPLOYEE ASSISTANCE PROGRAM Subtotal</b>					<b>\$147.90</b>
<b>50-00-55-00557 VISION INSURANCE</b>					
60017	PDRMA PDRMA		57910	04/26/2024	1,024.02
<b>50-00-55-00557 VISION INSURANCE Subtotal</b>					<b>\$1,024.02</b>

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<b>Fund 50 Subtotal</b>					<b>\$86,166.12</b>
<b>70 CAPITAL PROJECTS</b>					
<b>70-00-72-70420 SURVEYS - STUDIES</b>					
59992	100%INC. 110% INC.	20240469	57849	04/19/2024	5,351.40
<b>70-00-72-70420 SURVEYS - STUDIES Subtotal</b>					<b>\$5,351.40</b>
<b>70-11-72-70100 ANDERSEN SITE PLAN</b>					
59879	PLANNING PLANNING RESOURCES, INC.	20240390	57801	04/05/2024	4,250.00
<b>70-11-72-70100 ANDERSEN SITE PLAN Subtotal</b>					<b>\$4,250.00</b>
<b>70-20-72-70150 REHM MASTER PLAN IMPROVEMENTS</b>					
59939	ILLINDEP ILLINOIS DEPT OF PUBLIC HEALTH DIVISIC	20240426	57829	04/12/2024	1,800.00
59941	PERKINS PERKINS & WILL, INC.	20240437	57842	04/12/2024	63,650.00
<b>70-20-72-70150 REHM MASTER PLAN IMPROVEMENTS Subtotal</b>					<b>\$65,450.00</b>
<b>70-25-72-70200 DOLE BUILDING IMPROVEMENTS</b>					
59854	MCCANNW McCann Window and Door	20240370	57789	04/05/2024	87,500.00
<b>70-25-72-70200 DOLE BUILDING IMPROVEMENTS Subtotal</b>					<b>\$87,500.00</b>
<b>70-79-72-70150 CRC MASTER PLAN IMPROVEMENTS</b>					
59940	FIRSTEAGL FIRST EAGLE BANK	20240436	57825	04/12/2024	3,614.67
59994	KS STATEB KS STATEBANK	20240470	57871	04/19/2024	1,180.00
<b>70-79-72-70150 CRC MASTER PLAN IMPROVEMENTS Subtotal</b>					<b>\$4,794.67</b>
<b>Fund 70 Subtotal</b>					<b>\$167,346.07</b>
<b>85 CHENEY MANSION</b>					
<b>85-00-52-00260 CHENEY PROPERTY REPAIR</b>					
59075	ALADEC ALARM DETECTION SYSTEMS, INC.	20240131	57769	04/04/2024	440.09
<b>85-00-52-00260 CHENEY PROPERTY REPAIR Subtotal</b>					<b>\$440.09</b>
<b>85-00-52-00275 CHENEY CUSTODIAL SERVICES</b>					
59987	UNIFIRST UNIFIRST CORPORATION	20240091	57886	04/19/2024	161.20
<b>85-00-52-00275 CHENEY CUSTODIAL SERVICES Subtotal</b>					<b>\$161.20</b>
<b>85-00-52-00650 BANK SERVICE CHARGE</b>					
59885	CARDCONN CARD CONNECT		57818	04/12/2024	1,738.63
<b>85-00-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$1,738.63</b>
<b>85-00-52-12020 CHENEY FAMILY EVENTS</b>					
59972	M.E.MARKE M.E. MARKETPLACE	20240448	57873	04/19/2024	525.00
<b>85-00-52-12020 CHENEY FAMILY EVENTS Subtotal</b>					<b>\$525.00</b>
<b>85-00-58-00810 NATURAL GAS</b>					
59919	NICOR NICOR GAS	20230140	57840	04/12/2024	593.59
<b>85-00-58-00810 NATURAL GAS Subtotal</b>					<b>\$593.59</b>
<b>85-21-52-00650 PH BANK SERVICE CHARGE</b>					
59885	CARDCONN CARD CONNECT		57818	04/12/2024	1,292.52
<b>85-21-52-00650 PH BANK SERVICE CHARGE Subtotal</b>					<b>\$1,292.52</b>
<b>85-21-52-11185 PH ADULT PROGRAMS</b>					

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<b>85-21-52-11185 PH ADULT PROGRAMS</b>					
59905	LALBERELL L'ALBERELLO, INC.	20240416	57832	04/12/2024	536.23
59981	SYMPHONY SYMPHONY OF OAK PARK RIVER FORE	20240449	57881	04/19/2024	270.00
<b>85-21-52-11185 PH ADULT PROGRAMS Subtotal</b>					<b>\$806.23</b>
<b>Fund 85 Subtotal</b>					<b>\$5,557.26</b>
<b>99 MEMORIAL TRUST</b>					
<b>99-20-53-00320 MISCELLANEOUS SUPPLIES</b>					
59893	BRON BRONZE MEMORIAL COMPANY INC.	20240420	57816	04/12/2024	141.35
60002	BRON BRONZE MEMORIAL COMPANY INC.	20240461	57894	04/26/2024	153.35
<b>99-20-53-00320 MISCELLANEOUS SUPPLIES Subtotal</b>					<b>\$294.70</b>
<b>Fund 99 Subtotal</b>					<b>\$294.70</b>
<b>GRAND TOTAL</b>					<b>\$662,055.02</b>

Merchant Name	Date	FUND	DEPT	FUNC	ACC	Amount
THE HOME DEPOT #1903	26-03-24	10	50	53	00313	\$ 116.92
HOMEDEPOT.COM	26-03-24	10	50	53	00313	\$ 69.96
HOMEDEPOT.COM	23-03-24	10	50	53	00313	\$ 99.00
PELICAN DATA PLAN	22-03-24	10	50	53	00313	\$ 68.66
THE HOME DEPOT #1903	19-03-24	10	50	53	00313	\$ 63.13
CK *BUBBLES WINDOW & G	19-03-24	10	50	52	00260	\$ 230.00
AMAZON.COM*R69SO1VT1	18-03-24	10	50	53	00313	\$ 235.56
AMZN MKTP US*R62KP6WU2	17-03-24	10	50	53	00313	\$ 20.98
AMZN MKTP US*RH3PA9TM0	15-03-24	10	50	53	00310	\$ 31.48
SOUTHSIDE CONTROL SUPP	14-03-24	10	50	53	00313	\$ 200.00
AMZN MKTP US*R682A1M52	14-03-24	10	50	53	00313	\$ 27.84
THE HOME DEPOT #1903	12-03-24	10	50	53	00313	\$ 56.99
PELICAN WIRELESS	13-03-24	10	50	53	00313	\$ 8.97
SHERWIN WILLIAMS 70178	12-03-24	10	50	53	00313	\$ 41.17
AMZN MKTP US*R69F022I0	12-03-24	10	50	53	00310	\$ 189.10
EMEDCO	09-03-24	10	50	53	00310	\$ 839.23
THE HOME DEPOT #1903	05-03-24	10	50	53	00313	\$ 59.41
THE HOME DEPOT #1903	04-03-24	10	50	53	00313	\$ 76.76
SKATELITE.COM	04-03-24	10	50	52	00286	\$ 1,131.00
GOVERNMENT FINANCE OFF	11-03-24	10	00	56	00610	\$ 160.00
GOVERNMENT FINANCE OFF	11-03-24	10	00	56	00610	\$ 445.00
CHICAGO TRIB SUBSCRIPT	01-04-24	10	00	56	00621	\$ 27.72
SOUTHWEST AIRLINES	28-03-24	10	00	56	00605	\$ 15.00
SOUTHWEST AIRLINES	28-03-24	10	00	56	00605	\$ 15.00
SOUTHWEST AIRLINES	28-03-24	10	00	56	00605	\$ 377.96
SQ *MEXICAN REPUBLIC K	29-03-24	10	00	56	00621	\$ 50.00
HBRSUBSCRIPTION	29-03-24	10	00	56	00621	\$ 148.84
PARK CHICAGO MOBILE	28-03-24	10	00	56	00621	\$ 20.00
VILLAGE OF OAK PARK, I	25-03-24	10	00	56	00621	\$ 1.60
VILLAGE OF OAK PARK, I	25-03-24	10	00	56	00621	\$ 1.85
AL S GRILL	25-03-24	10	00	56	00621	\$ 87.28
VILLAGE OF OAK PARK, I	06-03-24	10	00	56	00621	\$ 3.35
NRPA OPERATING	05-03-24	10	00	56	00620	\$ 111.93
CHICAGO TRIB SUBSCRIPT	04-03-24	10	00	56	00621	\$ 27.72
IPRA* IL	23-03-24	10	00	56	00655	\$ 60.00
PELRA* PELRA* IL	07-03-24	10	00	56	00605	\$ 295.00
PELRA* IL	07-03-24	10	00	56	00610	\$ 191.67
JEWEL OSCO 0288	30-03-24	10	35	53	14400	\$ 4.98
COMCAST CHICAGO	03-04-24	10	50	58	00820	\$ 164.90
ALARM DETECTION SYSTEM	01-04-24	10	50	52	00260	\$ 269.46
ALARM DETECTION SYSTEM	01-04-24	10	50	52	00260	\$ 1,099.39
ALARM DETECTION SYSTEM	01-04-24	10	50	52	00260	\$ 2,565.00
ALARM DETECTION SYSTEM	01-04-24	10	50	52	00260	\$ 265.71
ALARM DETECTION SYSTEM	01-04-24	10	50	52	00260	\$ 530.16
ALARM DETECTION SYSTEM	01-04-24	10	50	52	00260	\$ 1,557.06
ADOBE *ADOBE	30-03-24	10	00	52	00204	\$ 655.43
BC.BASECAMP 4 3147915	28-03-24	10	00	562	00204	\$ 35.00
IL TOLLWAY-AUTOREPLENI	24-03-24	10	50	52	00265	\$ 40.00
COMCAST BUSINESS	26-03-24	10	00	58	00820	\$ 8,331.96
COMCAST CHICAGO	20-03-24	10	50	58	00820	\$ 205.85
COMCAST CHICAGO	18-03-24	10	50	58	00820	\$ 212.85

VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	11.00
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	43.76
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	17.00
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	57.14
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	11.00
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	17.00
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	110.66
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	43.76
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	17.00
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	17.00
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	83.90
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	27.00
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	43.76
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	11.00
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	11.00
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	11.00
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	17.00
VILLAGE OF OAK PARK	13-03-24	10	35	58	00830	\$	338.12
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	17.00
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	231.08
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	17.00
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	511.07
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	30.38
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	31.50
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	17.00
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	17.00
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	11.00
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	11.00
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	17.00
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	17.00
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	30.38
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	57.14
VILLAGE OF OAK PARK	13-03-24	10	50	58	00830	\$	17.00
AMZN MKTP US*RN1XC6Y12	11-03-24	10	00	58	00820	\$	62.71
AMZN MKTP US*RN7YT3KH2	09-03-24	10	00	58	00820	\$	40.52
ILIPRA.ORG	02-04-24	10	00	56	00655	\$	315.00
CRAIGSLIST.ORG	03-04-24	10	00	56	00655	\$	45.00
CRAIGSLIST.ORG	02-04-24	10	00	56	00655	\$	45.00
ILIPRA.ORG	01-04-24	10	00	56	00655	\$	315.00
CRAIGSLIST.ORG	26-03-24	10	00	56	00655	\$	45.00
ILIPRA.ORG	25-03-24	10	00	56	00655	\$	315.00
AMAZON.COM*H44PN3R83	01-04-24	10	00	53	00300	\$	37.99
AMAZON.COM*RA2OQ5XV1	31-03-24	10	00	53	00300	\$	124.35
AMAZON.COM*HU05513U3	29-03-24	10	00	53	00300	\$	57.99
AMZN MKTP US*RA4426PZ0	23-03-24	10	00	53	00300	\$	26.49
AMZN MKTP US*R63YZ6YC1	21-03-24	10	00	53	00300	\$	20.43
THE HOME DEPOT #1901	08-03-24	10	50	53	00310	\$	229.00
KOPPERT BIOLOGICAL SYS	02-04-24	10	35	53	00340	\$	236.95
KOPPERT BIOLOGICAL SYS	26-03-24	10	35	53	00340	\$	204.41
KOPPERT BIOLOGICAL SYS	21-03-24	10	35	53	00340	\$	204.35
AMZN MKTP US*RH0CM2RH0	20-03-24	10	50	53	00310	\$	18.94
IN *ADR BULBS, INC	13-03-24	10	35	53	11100	\$	133.38

KOPPERT BIOLOGICAL SYS	05-03-24	10	35	53	00340	\$	204.41
MIDWEST BIRD AND EXOTI	04-03-24	10	35	53	00330	\$	289.00
VERIZON*CONNECT	01-04-24	10	00	52	00204	\$	414.00
THE HOME DEPOT #1903	20-03-24	10	50	53	00313	\$	336.26
VILLAGE OF OAK PARK	14-03-24	10	50	52	00260	\$	465.00
CURB CHI TAXI	08-03-24	10	50	56	00610	\$	61.74
EINSTEIN'S C CONCOURSE	08-03-24	10	50	56	00605	\$	15.31
UBER TRIP	03-03-24	10	50	56	00615	\$	36.13
AMAZON.COM*RH3T90OU1	22-03-24	10	50	52	00260	\$	69.96
AMAZON.COM*RH9VE9662	22-03-24	10	50	52	00260	\$	42.52
AMZN MKTP US*RA9X65N20	22-03-24	10	50	52	00260	\$	18.99
MEDIFY AIR	18-03-24	10	00	56	00610	\$	97.00
AMZN MKTP US*R65P56411	15-03-24	10	50	52	00260	\$	297.31
RADIORF360DAYSUB	05-03-24	10	50	52	00260	\$	30.00
ARROW LOCKSMITH	12-03-24	10	50	53	00313	\$	15.00
TAYLOE GLASS CO INC	11-03-24	10	50	53	00313	\$	102.00
SCHAUER HARDWARE 3357	08-03-24	10	50	53	00313	\$	8.19
MCMaster-CARR	07-03-24	10	50	53	00313	\$	286.99
SCHAUER HARDWARE 3357	06-03-24	10	50	53	00313	\$	54.81
SCHAUER HARDWARE 3357	05-03-24	10	50	53	00313	\$	62.18
SCHAUER HARDWARE 3357	04-03-24	10	50	53	00313	\$	34.07
AMAZON RET* 114-227772	01-04-24	10	00	56	00620	\$	82.65
AMZN MKTP US*RA01036M1	01-04-24	10	00	53	00300	\$	90.87
USPS.COM CLICKNSHIP	25-03-24	10	00	56	00620	\$	9.30
AMZN MKTP US*RH9RY5V70	17-03-24	10	00	53	00300	\$	93.58
NRPA OPERATING	12-03-24	10	00	56	00610	\$	500.00
AMAZON.COM*RN7H03OF2	05-03-24	10	00	53	00300	\$	35.27
AMZN MKTP US*RZ5WN0QY1	05-03-24	10	00	53	00300	\$	42.10
ACTIVITY MESSENGER	28-03-24	10	00	52	00204	\$	149.00
STATUSFY.COM	20-03-24	10	00	52	00204	\$	399.00
SQ *B & B CACTUS FARM	02-04-24	10	35	53	00313	\$	102.70
MESQUITE VLLY GRWR	01-04-24	10	35	53	00313	\$	69.16
OAK PARK BAKERY	20-03-24	10	35	53	00320	\$	16.73
HAPPY APPLE PIE SHOP	20-03-24	10	35	53	00320	\$	31.90
SP SAFARILTD	11-03-24	10	35	53	14400	\$	395.00
AMZN MKTP US*RN28O6A12	06-03-24	10	35	53	14400	\$	11.95
AMZN MKTP US*RZ8UM6K91	06-03-24	10	35	53	00320	\$	12.59
AMAZON.COM*RZ81R4KV2	03-03-24	10	35	53	00311	\$	46.46
SCHAUER HARDWARE 3357	01-04-24	10	50	53	00410	\$	109.99
SHERWIN WILLIAMS 70178	01-04-24	10	50	53	00310	\$	52.75
AMAZON.COM*RA07C3XW2	27-03-24	10	50	56	00605	\$	71.70
AMZN MKTP US*RA4HI94Q0	21-03-24	10	50	53	00313	\$	305.98
THE HOME DEPOT #1919	20-03-24	10	50	53	00313	\$	338.17
AMZN MKTP US*RH4L80PY2	20-03-24	10	50	53	00310	\$	55.00
AMZN MKTP US*RH2FL1910	19-03-24	10	50	53	00310	\$	68.93
AMAZON.COM*RH7W84ZU0	14-03-24	10	50	53	00410	\$	194.87
AMAZON.COM*R68L865Z2	14-03-24	10	50	53	00410	\$	25.47
SCHAUER HARDWARE 3357	12-03-24	10	50	53	00310	\$	37.77
HOMEDEPOT.COM	08-03-24	10	50	53	00410	\$	18.25
THE HOME DEPOT #1974	08-03-24	10	50	53	00310	\$	881.50
THE HOME DEPOT #1903	06-03-24	10	50	53	00410	\$	(845.00)
THE HOME DEPOT #1903	05-03-24	10	50	53	00410	\$	1,473.65

AMZN MKTP US*R68A33CS0	07-03-24	10	50	52	00265	\$	313.28
AMZN MKTP US*RZ3QD3PQ1	04-03-24	10	50	53	00410	\$	219.23
LS CHICAGOLAND MATERIA	01-04-24	10	35	53	00313	\$	97.90
TREE CARE INDUSTRY ASS	22-03-24	10	35	56	00605	\$	75.35
AMZN MKTP US*RA7OX30N0	23-03-24	10	50	53	00310	\$	49.78
JEWEL OSCO 0288	20-03-24	10	35	53	00313	\$	6.04
USPS PO 1657910304	21-03-24	10	50	53	00310	\$	10.55
PARCHMENT-UNIV DOCS	19-03-24	10	35	56	00605	\$	14.45
ARBOR DAY FOUNDATION	18-03-24	10	50	53	00301	\$	123.95
GEMPLERS	08-03-24	10	50	53	00310	\$	92.98
SHERWIN WILLIAMS 70178	28-03-24	10	50	53	00313	\$	71.78
SHERWIN WILLIAMS 70178	23-03-24	10	50	53	00313	\$	49.52
THE HOME DEPOT #1903	14-03-24	10	50	53	00313	\$	57.71

SUBTOTAL FOR FUND 10                   \$ 34,942.67

IN *NOVENTECH, INC.	22-03-24	16	00	53	00350	\$	229.00
ACTIVE SCREENING/PROTE	07-03-24	16	00	52	00514	\$	139.30
AMZN MKTP US*RN8PU4SJ1	13-03-24	16	00	53	00350	\$	43.49
AMZN MKTP US	13-03-24	16	00	53	00350	\$	(43.49)

SUBTOTAL FOR FUND 16                   \$ 368.30

TARGET 00024901	18-03-24	20	63	53	12700	\$	29.18
DOLLARTREE	15-03-24	20	61	53	12040	\$	17.50
JEWEL OSCO 3236	05-03-24	20	61	53	12040	\$	11.98
JEWEL OSCO 3236	05-03-24	20	61	53	12040	\$	23.47
UBERFLIP	01-04-24	20	05	56	00222	\$	19.95
FACEBK *CPS4N7L6Z2	31-03-24	20	05	56	00222	\$	24.72
FACEBK ZNQAF24AR2	29-03-24	20	05	56	00222	\$	50.00
FACEBK ERB5H2GAR2	24-03-24	20	05	56	00222	\$	50.00
QR-CODE-GENERATOR.COM	21-03-24	20	05	56	00222	\$	3.88
QR-CODE-GENERATOR.COM	21-03-24	20	05	56	00222	\$	485.95
FACEBK 3XUQYZPK2	20-03-24	20	05	56	00222	\$	15.00
FACEBK Z4JK42GZK2	17-03-24	20	05	56	00222	\$	11.00
FACEBK B54Y72GAR2	16-03-24	20	05	56	00222	\$	35.51
FACEBK WGC4L2CZK2	17-03-24	20	05	56	00222	\$	10.00
FACEBK FBY5K2CZK2	16-03-24	20	05	56	00222	\$	7.70
FACEBK NMMZV2YZK2	16-03-24	20	05	56	00222	\$	7.00
FACEBK BGWH32GZK2	16-03-24	20	05	56	00222	\$	8.47
FACEBK 95HCT3LZK2	15-03-24	20	05	56	00222	\$	6.05
FACEBK GJ5RVZB2L2	16-03-24	20	05	56	00222	\$	9.32
FACEBK 5XYN9282L2	15-03-24	20	05	56	00222	\$	5.50
FACEBK 8AY6A282L2	15-03-24	20	05	56	00222	\$	6.66
FACEBK UAT99282L2	15-03-24	20	05	56	00222	\$	4.83
FACEBK 6DEUSZPK2	15-03-24	20	05	56	00222	\$	4.39
FACEBK ZS4PU2YZK2	14-03-24	20	05	56	00222	\$	3.63
FACEBK 86HFB2UZK2	14-03-24	20	05	56	00222	\$	3.30
FACEBK UXNRU2YZK2	14-03-24	20	05	56	00222	\$	3.99
FACEBK KCZ6C2UZK2	15-03-24	20	05	56	00222	\$	5.00
FACEBK SSZ3T2YZK2	13-03-24	20	05	56	00222	\$	2.66
FACEBK 6LLRG2CZK2	14-03-24	20	05	56	00222	\$	3.00



FACEBK ZXYKYZFZK2	13-03-24	20	05	56	00222	\$	2.93
FACEBK 8WRX6282L2	13-03-24	20	05	56	00222	\$	2.42
FACEBK WWGDQZPZK2	12-03-24	20	05	56	00222	\$	2.20
FACEBK YGHZQZB2L2	12-03-24	20	05	56	00222	\$	2.00
FACEBK 8MYQ82UZK2	12-03-24	20	05	56	00222	\$	2.00
FACEBK AWCAE2CZK2	11-03-24	20	05	56	00222	\$	2.00
FACEBK SWVAQZB2L2	12-03-24	20	05	56	00222	\$	2.00
SQ *SIGN EXPRESS / FEL	07-03-24	20	05	52	00209	\$	22.95
SQ *SIGN EXPRESS / FEL	05-03-24	20	05	52	00209	\$	22.95
AMZN MKTP US*7574I1V93	01-04-24	20	62	53	12610	\$	23.97
AMZN MKTP US*UC85566C3	02-04-24	20	62	53	12610	\$	11.99
AMZN MKTP US*WR3EU0IG3	27-03-24	20	62	53	12610	\$	15.98
SKY ZONE ELMHURST	27-03-24	20	61	53	12030	\$	14.00
AMAZON PRIME*R670F4H92	14-03-24	20	61	53	12040	\$	14.99
FUN EXPRESS	20-03-24	20	61	53	12010	\$	26.86
FUN EXPRESS	20-03-24	20	61	53	12010	\$	126.86
AMZN MKTP US*RA5BH7FK0	21-03-24	20	61	53	12010	\$	30.37
PARTY CITY 629	15-03-24	20	61	53	12010	\$	94.00
AMZN MKTP US*R63W996Z2	15-03-24	20	61	53	12010	\$	99.76
WWWIMPRINTITEMSCOM	04-03-24	20	61	53	12010	\$	837.74
FH* FUNFLATABLES - NOR	21-03-24	20	61	52	12030	\$	130.60
BLACKHAWKS COMMUNITY I	20-03-24	20	61	52	12030	\$	215.00
BLACKHAWKS COMMUNITY I	20-03-24	20	61	52	12060	\$	135.00
AMZN MKTP US*RA4M27820	25-03-24	20	28	53	13450	\$	14.99
AMZN MKTP US*R649K2KU1	20-03-24	20	00	53	00399	\$	43.96
AMZN MKTP US*RN08T2WD2	11-03-24	20	28	53	13450	\$	308.20
SALERNOS PIZZA ROOSEVE	22-03-24	20	28	53	13428	\$	140.57
AMZN MKTP US*RH6ZU1HC2	21-03-24	20	28	53	13428	\$	60.31
AMZN MKTP US*RA4FD4FJ0	21-03-24	20	28	53	13428	\$	71.49
AMZN MKTP US*R601708F1	19-03-24	20	28	53	13428	\$	40.97
COMCAST CHICAGO	24-03-24	20	28	58	00820	\$	601.89
COMCAST CHICAGO	24-03-24	20	28	58	00820	\$	215.82
TWILIO INC	19-03-24	20	00	58	00820	\$	528.97
VILLAGE OF OAK PARK	13-03-24	20	28	58	00830	\$	2,742.90
COMCAST CHICAGO	12-03-24	20	28	58	00820	\$	172.90
LES MILLS US TRADING	08-03-24	20	25	52	13050	\$	326.00
DOLLAR TREE	01-04-24	20	61	53	12040	\$	42.51
TARGET 00019240	17-03-24	20	61	53	12040	\$	60.72
DOLLAR TREE	15-03-24	20	61	53	12040	\$	16.50
TARGET 00019240	07-03-24	20	61	53	12040	\$	62.75
DOLLAR TREE	07-03-24	20	61	53	12040	\$	1.00
TARGET.COM *	02-04-24	20	61	53	12040	\$	11.99
TARGET.COM *	01-04-24	20	61	53	12040	\$	102.37
TRITON COLLEGE-SWIPE	28-03-24	20	61	52	12030	\$	156.00
TARGET 00032706	16-03-24	20	61	53	12040	\$	5.89
AMZN MKTP US*R67KM9SZ1	20-03-24	20	51	53	00300	\$	73.87
AMAZON.COM*RN0MT7S62	09-03-24	20	51	53	00300	\$	61.53
COSTCO DELIVERY 580	01-04-24	20	63	53	12700	\$	830.60
VILLAGE OF OAK PARK CA	27-03-24	20	63	53	12700	\$	9.00
BETTER KID CARE PSU	21-03-24	20	63	53	12700	\$	5.00
BETTER KID CARE PSU	21-03-24	20	63	53	12700	\$	5.00
BETTER KID CARE PSU	21-03-24	20	63	53	12700	\$	5.00

BETTER KID CARE PSU	14-03-24	20	63	53	12700	\$	10.00
JEWEL OSCO 3236	13-03-24	20	63	53	12700	\$	39.25
DOLLARTREE	12-03-24	20	63	53	12700	\$	31.20
DOLLARTREE	06-03-24	20	63	53	12700	\$	18.75
DOLLARTREE	06-03-24	20	63	53	12700	\$	31.25
IN THE GAME HOLLYWOOD	29-03-24	20	61	52	12030	\$	544.00
DOLLAR TOLL 9896740	24-03-24	20	00	56	00605	\$	12.99
DOLLAR RENT A CAR	15-03-24	20	00	56	00605	\$	356.61
FSP*LEMONT QUARRIES AD	02-04-24	20	26	52	13860	\$	318.00
CHICAGO SKY	22-03-24	20	26	52	13860	\$	769.08
SALERNOS PIZZA ROOSEVE	21-03-24	20	00	53	00399	\$	72.30
TST* CHICAGOS HOME OF	18-03-24	20	00	53	00399	\$	104.77
DICK'S CLOTHING&SPORTI	09-03-24	20	26	53	13750	\$	159.98
AMZN MKTP US*RN13J2O62	05-03-24	20	26	53	13750	\$	79.37
DOLLARTREE	02-04-24	20	63	53	12740	\$	8.10
JEWEL OSCO 3236	01-04-24	20	63	53	12700	\$	24.04
JEWEL OSCO 3236	21-03-24	20	63	53	12700	\$	27.13
JEWEL OSCO 3236	18-03-24	20	63	53	12700	\$	24.54
AMZN MKTP US*R63CU5RI0	13-03-24	20	63	53	12700	\$	52.55
JEWEL OSCO 3236	11-03-24	20	63	53	12700	\$	25.04
DOLLARTREE	07-03-24	20	63	53	12840	\$	15.10
DOLLARTREE	05-03-24	20	63	53	12840	\$	10.50
JEWEL OSCO 3236	04-03-24	20	63	53	12700	\$	26.02
LEGOLAND DISCOVERY CEN	02-04-24	20	61	52	12030	\$	1,007.36
AMZN MKTP US	29-03-24	20	28	53	13428	\$	(4.45)
AMZN MKTP US	29-03-24	20	28	53	13428	\$	(7.56)
AMZN MKTP US	29-03-24	20	28	53	13428	\$	(4.34)
AMZN MKTP US*RA3NG6CC1	28-03-24	20	28	53	13428	\$	128.70
SKY ZONE ELMHURST	27-03-24	20	61	52	12030	\$	1,229.67
SKY HIGH NILES	25-03-24	20	61	52	12030	\$	782.00
WINDY CITY NINJAS ELMH	08-03-24	20	61	52	12030	\$	150.00
WWW.ADLERPLANETARIUM.O	09-03-24	20	61	52	12030	\$	496.00
PEGGY NOTEBAERT NATURE	08-03-24	20	61	52	12030	\$	504.00
MUSEUM OF SCIENCE AND	08-03-24	20	61	52	12030	\$	528.00
COSTCO DELIVERY 580	05-03-24	20	61	53	12040	\$	2,217.09
COSTCO DELIVERY 580	05-03-24	20	61	53	12060	\$	100.00
PLAYSTATION NETWORK	27-03-24	20	61	53	12060	\$	55.20
TARGET 00032706	22-03-24	20	61	53	12060	\$	28.25
AMZN MKTP US*RH9DM6TW2	19-03-24	20	61	53	12060	\$	73.55
WL *STEAM PURCHASE	18-03-24	20	61	53	12060	\$	3.18
WL *STEAM PURCHASE	18-03-24	20	61	53	12060	\$	3.18
WL *STEAM PURCHASE	18-03-24	20	61	53	12060	\$	3.18
SALERNOS PIZZA ROOSEVE	16-03-24	20	61	53	12060	\$	84.69
ESCAPOLOGY ORLAND P	15-03-24	20	61	52	12060	\$	230.00
STEAMGAMES.COM 4259522	15-03-24	20	61	53	12060	\$	3.18
ESCAPOLOGY ORLAND P	15-03-24	20	61	52	12060	\$	230.00
AMZN MKTP US*RH4QE7NB0	15-03-24	20	61	53	12040	\$	108.37
AMZN MKTP US*RH0WH63P0	15-03-24	20	61	53	12060	\$	31.98
NINTENDO CA1171524506	14-03-24	20	61	53	12060	\$	49.99
NINTENDO CA1171527331	14-03-24	20	61	53	12060	\$	26.55
MICROSOFT*STORE	14-03-24	20	61	53	12060	\$	32.98
MICROSOFT*ULTIMATE 1 M	08-03-24	20	61	53	12060	\$	18.69

SAFE SITTER INC	05-03-24	20	61	53	12060	\$	299.50
BOWLERO RIVER GROVE	05-03-24	20	61	52	12060	\$	89.90
BOWLERO RIVER GROVE	05-03-24	20	61	52	12030	\$	143.84
BOWLERO RIVER GROVE	05-03-24	20	61	52	12030	\$	269.70
TARGET 00020818	03-03-24	20	61	53	12040	\$	59.93
SAFARI LAND	26-03-24	20	61	52	12030	\$	649.00
TARGET 00008375	06-03-24	20	61	53	12040	\$	124.81
PARTY CITY 5207	06-03-24	20	61	53	12040	\$	70.60
DOLLAR TREE	06-03-24	20	61	53	12040	\$	26.25
Huntington	10-03-24	20	63	52	00650	\$	25.00
DIGITAL SUMMIT NAYLOR	25-03-24	20	05	56	00605	\$	595.00
DOLLARTREE	18-03-24	20	63	53	12740	\$	33.75
DOLLARTREE	15-03-24	20	63	53	12740	\$	16.25
PETE S FRESH MARKET #1	14-03-24	20	61	53	12040	\$	10.37
AMZN MKTP US*RN8466B52	08-03-24	20	61	53	12040	\$	166.72
USA ARCHERY	29-03-24	20	61	53	12350	\$	35.00
AMZN MKTP US*RA5LQ3B90	25-03-24	20	61	53	12360	\$	24.95
AMZN MKTP US*RA7980Z72	25-03-24	20	61	53	12360	\$	123.24
SQ *ENVIRONMENTAL EDUC	23-03-24	20	61	53	12350	\$	150.00
DOLLAR TREE	19-03-24	20	61	53	12360	\$	26.00
AMAZON.COM*R67Q79DV1	20-03-24	20	61	53	12350	\$	88.18
LOWES #01845*	19-03-24	20	61	53	12350	\$	51.80
DOLLARTREE	17-03-24	20	61	53	12350	\$	34.80
SP STEAM POWERED FAM	14-03-24	20	61	53	12350	\$	5.00
LANCASTER ARCHERY SUPP	09-03-24	20	61	53	12350	\$	1,302.79
AMZN MKTP US*RN1WK3JS2	06-03-24	20	61	53	12350	\$	23.98
SP BELLE ROSE NAILS	06-03-24	20	61	53	12350	\$	30.16
AMZN MKTP US*RZ4B502V1	06-03-24	20	61	53	12350	\$	9.99
AMZN MKTP US*RZ21O86A1	05-03-24	20	61	53	12350	\$	18.01
Huntington	08-03-24	20	63	52	00650	\$	25.00
ED HOYS INTERNATIONAL	25-03-24	20	61	52	12050	\$	691.42
DBC*BLICK ART MATERIAL	15-03-24	20	61	53	12050	\$	114.76
SP ELMHURST HISTORY	13-03-24	20	61	52	12050	\$	44.00
GENEVA WINERY	08-03-24	20	61	52	12050	\$	75.82
AMZN MKTP US*RN7MX9FL1	08-03-24	20	61	53	12050	\$	88.99
MICHAELS.COM	07-03-24	20	61	53	12050	\$	62.05
DBC*BLICK ART MATERIAL	07-03-24	20	62	53	12390	\$	523.53
MICHAELS #9490	05-03-24	20	62	53	12390	\$	139.62
Huntington	08-03-24	20	61	52	00650	\$	25.00
SUBTOTAL FOR FUND 20							\$ 26,591.63
VILLAGE OF OAK PARK	13-03-24	21	00	58	00830	\$	43.76
SUBTOTAL FOR FUND 21							\$ 43.76
HTL*HOLIDAYINNEXPR	15-03-24	25	24	56	00050	\$	154.49
THE UPS STORE 5996	29-03-24	25	20	53	11985	\$	25.41
WAL-MART #1848	14-03-24	25	20	53	11985	\$	150.23
WEISSMAN'S THEATRICAL	11-03-24	25	20	53	11985	\$	445.31
WEISSMAN'S THEATRICAL	04-03-24	25	20	53	11985	\$	643.62
REVDANCE.TENTH HOUSE	04-03-24	25	20	53	11985	\$	220.92

COMCAST CHICAGO	03-04-24	25	00	58	00820	\$	164.85
ALARM DETECTION SYSTEM	01-04-24	25	50	52	00296	\$	349.53
ALARM DETECTION SYSTEM	01-04-24	25	50	52	00301	\$	623.55
VILLAGE OF OAK PARK	13-03-24	25	50	58	00833	\$	110.66
VILLAGE OF OAK PARK	13-03-24	25	50	58	00831	\$	17.00
VILLAGE OF OAK PARK	13-03-24	25	50	58	00832	\$	717.26
VILLAGE OF OAK PARK	13-03-24	25	50	58	00831	\$	17.00
SQ *FROGLADY PRESENTAT	26-03-24	25	20	49	11980	\$	400.00
WRISTBANDEXPRESSCOM	04-03-24	25	20	53	11980	\$	144.00
GFS STORE #1941	29-03-24	25	20	53	11980	\$	57.42
THE HOME DEPOT #1901	28-03-24	25	20	53	11985	\$	(42.40)
THE HOME DEPOT #1901	14-03-24	25	20	53	11985	\$	42.40
SCHAUER HARDWARE 3357	14-03-24	25	50	53	00315	\$	38.68
PETE S FRESH MARKET #1	15-03-24	25	20	53	11985	\$	43.13
GRAFFITI SOLUTIONS, IN	09-03-24	25	50	53	00314	\$	23.00
GRAFFITI SOLUTIONS, IN	08-03-24	25	50	53	00314	\$	190.00
MCMaster-CARR	29-03-24	25	50	53	00316	\$	31.06
MCMaster-CARR	27-03-24	25	50	53	00316	\$	105.14
SHERWIN WILLIAMS 70178	28-03-24	25	50	53	00316	\$	42.48
KEEN EDGE COMPANY INC	20-03-24	25	50	52	00412	\$	11.23
MENARDS CHICAGO N & KO	15-03-24	25	20	53	11985	\$	54.16
THE HOME DEPOT #1901	14-03-24	25	20	53	11985	\$	73.93
MENARDS HODGKINS IL	13-03-24	25	50	53	00316	\$	42.92
MENARDS HODGKINS IL	13-03-24	25	20	53	11985	\$	27.00
MENARDS CHICAGO N & KO	08-03-24	25	20	53	11985	\$	21.98
MENARDS CHICAGO N & KO	05-03-24	25	50	53	00316	\$	60.50
AMZN MKTP US*RA4PS3LK2	25-03-24	25	50	53	00317	\$	19.88
GFS STORE #1941	21-03-24	25	24	53	11360	\$	56.46
DOMINO'S 2777	22-03-24	25	24	53	11360	\$	78.99
AMZN MKTP US*R69971I31	21-03-24	25	24	53	11260	\$	24.95
PRAIRIE GYMNASTICS CLU	06-03-24	25	24	56	00050	\$	618.00
AMAZON.COM*RN0MT7S62	09-03-24	25	20	56	00600	\$	15.98
AMAZON.COM*RN0MT7S62	09-03-24	25	20	53	11985	\$	20.51
SQ *STARSHIP RESTAURAN	16-03-24	25	20	53	11985	\$	192.50
4IMPRINT, INC	15-03-24	25	19	53	00318	\$	1,059.79
SCHOOL HEALTH CORP	05-03-24	25	19	53	00318	\$	(29.06)
SHERWIN WILLIAMS 70178	29-03-24	25	50	53	00316	\$	237.25
1000BULBS.COM	13-03-24	25	20	53	11980	\$	322.49
MCMaster-CARR	06-03-24	25	20	53	11985	\$	69.60
MCMaster-CARR	05-03-24	25	50	53	00316	\$	54.60
MCMaster-CARR	04-03-24	25	20	53	11980	\$	56.77
AMZN MKTP US	26-03-24	25	20	53	11985	\$	(29.23)
AMZN MKTP US	26-03-24	25	20	53	11985	\$	(67.98)
AMZN MKTP US	26-03-24	25	20	53	11985	\$	(14.99)
AMZN MKTP US*RN8DK0MD1	11-03-24	25	20	53	11985	\$	193.97
AMZN MKTP US*R63CI7L10	07-03-24	25	20	53	11985	\$	568.59
AMZN MKTP US*RN6SG9FT2	05-03-24	25	20	53	11985	\$	334.96
WALMART.COM	05-03-24	25	20	53	11985	\$	39.76
AMZN MKTP US*RN1W548D0	04-03-24	25	20	53	11985	\$	51.18
AMZN MKTP US*RN0OM6MD0	03-03-24	25	20	53	11985	\$	42.51
AMZN MKTP US*RN9VM7BB0	04-03-24	25	20	53	11985	\$	203.52
AMZN MKTP US*RZ8IS31R1	03-03-24	25	20	53	11985	\$	47.00

MODITY INC	28-03-24	25	50	53	00319	\$	462.37
SHELL OIL12582141011	24-03-24	25	00	56	00605	\$	30.00
CIRCLE K 00171	24-03-24	25	00	56	00605	\$	30.00
DECATUR CONF CENT AND	23-03-24	25	00	56	00605	\$	255.36
HOBBY-LOBBY #919	30-03-24	25	20	52	11980	\$	46.67
FUN EXPRESS	22-03-24	25	20	52	11980	\$	87.57
PETE S FRESH MARKET #1	16-03-24	25	20	56	00600	\$	33.81
CUZZOS PASTA PIZZA AND	08-03-24	25	20	56	00600	\$	87.43

SUBTOTAL FOR FUND 25                    \$ 10,207.67

SPOTIFY USA	02-04-24	85	00	52	00299	\$	16.99
TARGET 00019240	28-03-24	85	00	53	00311	\$	96.83
EZTENTRENTALSLLC	28-03-24	85	00	52	00260	\$	702.45
CHATGPT SUBSCRIPTION	27-03-24	85	00	56	00610	\$	600.00
AMAZON.COM*RH5Y42YB1	28-03-24	85	00	53	00313	\$	31.26
CATERED BY DESIGN	25-03-24	85	00	52	11155	\$	20.00
LANDS END BUS OUTFITTE	26-03-24	85	00	53	00301	\$	340.67
PETE S FRESH MARKET #1	23-03-24	85	00	53	11155	\$	208.08
CUCINA PARADISO	22-03-24	85	00	52	11185	\$	350.00
CUCINA PARADISO	22-03-24	85	21	52	11185	\$	175.00
ETSY.COM*ARTSYPRINTABL	23-03-24	85	21	53	11155	\$	2.31
ETSY.COM*CREATIVECOUSI	23-03-24	85	21	53	11155	\$	2.46
SQ *STARSHIP RESTAURAN	22-03-24	85	21	52	11155	\$	566.05
PETE S FRESH MARKET #1	22-03-24	85	00	53	11185	\$	42.58
PETE S FRESH MARKET #1	22-03-24	85	21	53	11185	\$	42.57
SOCIAL TABLES PRO	23-03-24	85	00	52	00299	\$	199.00
TARGET 00008375	21-03-24	85	00	53	11155	\$	122.62
TARGET 00008375	21-03-24	85	21	53	11155	\$	122.61
CATERED BY DESIGN	21-03-24	85	00	52	11155	\$	732.50
TABLESCAPES EVENT RENT	20-03-24	85	00	52	11155	\$	196.71
TABLESCAPES EVENT RENT	20-03-24	85	00	52	11155	\$	240.42
ETSY.COM*TIMBERPAPERGO	17-03-24	85	21	53	11155	\$	4.72
ILLINOISBASSET	15-03-24	85	00	56	00605	\$	12.95
WPY*TRUE CUISINE CATER	14-03-24	85	21	52	12020	\$	844.81
AMZN MKTP US*RH9BN24O0	14-03-24	85	21	53	12020	\$	44.01
PETE S FRESH MARKET #1	14-03-24	85	00	53	11185	\$	52.27
PETE S FRESH MARKET #1	14-03-24	85	21	53	12020	\$	52.27
PETE S FRESH MARKET #1	10-03-24	85	21	53	11185	\$	76.07
PETE S FRESH MARKET #1	08-03-24	85	21	53	12020	\$	28.66
SQ *STARSHIP RESTAURAN	08-03-24	85	21	52	12020	\$	550.25
FIVE BELOW 709	08-03-24	85	21	53	12020	\$	12.50
ETSY.COM*SIMONEMADEIT	08-03-24	85	00	53	12020	\$	3.50
TARGET 00019240	08-03-24	85	00	53	00311	\$	128.40
AMZN MKTP US*R60R06LB0	07-03-24	85	21	53	12020	\$	79.76
AMZN MKTP US*RN7LX4O71	08-03-24	85	21	53	12020	\$	120.69
FAIRYTALE ENTERTAI	07-03-24	85	21	52	12020	\$	310.00
PETE S FRESH MARKET #1	07-03-24	85	00	53	11185	\$	70.64
AMZN MKTP US*RN1PI1KM0	05-03-24	85	21	53	12020	\$	40.98
AMZN MKTP US*RZ6LD6Q01	05-03-24	85	21	53	12020	\$	47.23
ALARM DETECTION SYSTEM	01-04-24	85	00	52	00260	\$	411.42
ALARM DETECTION SYSTEM	01-04-24	85	00	52	00260	\$	142.17

VILLAGE OF OAK PARK	13-03-24	85	00	58	00830	\$ 1,456.04
SQ *EINNIM LLC	05-03-24	85	00	52	11185	\$ 543.75
SUBTOTAL FOR FUND 85						\$ 9,844.20
THE HOME DEPOT #1903	26-03-24	99	20	53	00320	\$ 327.60
FIORE NURSERY AND LAND	01-04-24	99	20	53	00320	\$ 1,407.60
SUBTOTAL FOR FUND 99						\$ 1,735.20

	P-card Expenses	Other Expenditure
Corporate Fund	\$ 34,942.67	\$ 177,364.61
IMRF Fund	\$ -	\$ -
Liability Fund	\$ 368.30	\$ 4,443.78
Audit Fund	\$ -	\$ -
Recreation Fund	\$ 26,591.63	\$ 148,083.12
Museum Fund	\$ 43.76	\$ 156.03
Special Recreation Fund	\$ -	\$ -
Special Facilities Fund	\$ 10,207.67	\$ 72,643.33
Insurance Fund	\$ -	\$ 86,166.12
Capital Projects	\$ -	\$ 167,346.07
Cheney Mansion Fund	\$ 9,844.20	\$ 5,557.26
Memorial Trust	\$ 1,735.20	\$ 294.70
<b>Subtotals</b>	<b>\$ 83,733.43</b>	<b>\$ 662,055.02</b>
	<b>Total</b>	<b>\$ 745,788.45</b>

To the Executive Director,

The Payment of the above listed accounts has been approved by the Board of  
Commissioners at their meeting held May 16, 2024  
And you are hereby authorized to pay them from the appropriate funds.

\_\_\_\_\_  
(Treasurer)

\_\_\_\_\_  
(Secretary)

Commissioner



# Minutes

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)



**Park District of Oak Park (PDOP)  
Committee of the Whole Meeting  
John Hedges Administrative Center  
218 Madison Street  
Oak Park, Illinois 60302**

**Thursday, April 4, 2024**

**Minutes**

The meeting was called to order at 7:30pm.

**I. ROLL CALL**

**Present:** Commissioners Wick, Worley-Hood, Wollmuth, and President Porreca

**Absent:** Commissioner Lentz

**Park District Staff Present:** Jan Arnold, Executive Director; Mitch Bowlin, Director of Finance; Maureen McCarthy, Superintendent of Recreation; Chris Lindgren, Superintendent of Parks & Planning; and Edith Wood, Executive Assistant

**II. ADMINISTRATION AND FINANCE COMMITTEE**

- A. D97/PDOP IGA for Summer Camp Update – Executive Director Arnold and Maureen McCarthy noted that in cooperation with D97, the Park District and the School District are partnering on a summer camp initiative for families of children in grades 1 through 5 who receive free/reduced lunch. D97 will cover 55% of the cost of the summer camp while the Park District will cover 45% of the cost through financial aid. This is an opportunity to engage those families to Park District programs as well as an opportunity for those families to learn about the Park District’s financial aid program. **This item will be brought before the Board at the regular agenda at the March Regular Board Meeting.**
  
- B. Bond Rating Policy – Executive Director Arnold and Mitch Bowlin noted as part of best practice for the Park District, it was recommended by NRPA to establish a bond rating policy. While the Park District has a strong financial status and does not anticipate a bond rating to be needed any time soon, a policy currently does not exist. **This item will be brought before the Board at the regular agenda at the March Regular Board Meeting.**

**III. PARK AND PLANNING COMMITTEE** – None

**IV. RECREATION AND FACILITY PROGRAM COMMITTEE** – None

**V. NEW BUSINESS** – None

**VI. CLOSED SESSION** – None

**VII. ADJOURMENT**

At 7:36pm, the Committee of the Whole meeting was adjourned. **The motion was passed with a voice vote of 4:0.**

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**Secretary**  
**Board of Park Commissioners**

May 16, 2024  

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**Date**

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**President**  
**Board of Park Commissioners**

May 16, 2024  

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**Date**

**PARK DISTRICT OF OAK PARK**  
**Regular Park Board Meeting**  
**Hedges Administrative Center**  
**218 Madison Street, Oak Park, Illinois 60302**

**Thursday, April 18, 2024**

**Minutes**

The meeting was called to order at 7:30pm.

**I. ROLL CALL**

**Present:** Commissioners Lentz, Wick, Wollmuth, and Worley-Hood

**Absent:** President Porreca

**Park District Staff Present:** Jan Arnold, Executive Director; Maureen McCarthy, Superintendent of Recreation; Mitch Bowlin, Director of Finance; Patti Staley, Director of Horticulture & Conservatory Operations; Bill Hamilton, Superintendent of Special Facilities & Customer Service; Kayla Lindgren, Program & Operations Manager; Megan Ulczak, Program Supervisor; Susan Crane, Cheney Operations & Special Events Manager; Keith Kerrigan, Program & Operations Manager; Chris Lindgren, Superintendent of Parks & Planning; Chad Drufke, Program Manager; and Edith Wood, Executive Assistant

**Others Present:** Cathi Knickrehm with Environmental Sustainability Advisory Committee (ESAC)

**II. APPROVAL OF AGENDA**

**The motion was passed by a roll call vote of 4:0**

**III. VISITOR/PUBLIC** – None

**IV. CONSENT AGENDA**

A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approved the Cash and Investment Summary and Warrants and Bills for the month of March 2024; approval of the Minutes from the Committee of the Whole Meeting for March 7, 2024, Closed Session Meeting for March 7, 2024, and Regular Board Meeting for March 21, 2024; and approval of Disposal Ordinance 2024-04-12. **The motion was passed by a roll call vote of 4:0.**

**V. STAFF REPORTS**

**A. Executive Director's Report** – In addition to the Executive Director Report (which is included in the Board Packet), Executive Director Arnold noted pool season is approaching and lifeguards have all been hired. CRC is still going strong though number have slightly gone down due to the nice weather recently. Invites to the Comprehensive Master Plan focus groups have been sent out and in addition, a community meeting will also be held which has been marketed on the Wednesday Journal. Submissions for the Field Center Design Competition are still going until Friday, in which a sneak peek of the designs will be done for the media on

the following Thursday with the boards being displayed next Friday at the CRC. Barrie Park Ribbon cutting will take place on April 27<sup>th</sup>.

**B. Updates and Information** – Written report included in the Board Packet.

**C. Revenue/Expense Status Reports** – No questions asked.

## **VI. OLD BUSINESS**

### **A. Parks and Planning Committee**

1. Environmental Sustainability Advisory Committee (ESAC) Update – Cathi Knickrehm provided the Board with a recap of 2023. The ESAC has been conducting remote meetings during the winter months with in-person meetings occurring in the warmer months. There have been some changes in their committee members with some turnovers but were able to add three new members. The ESAC continues to review the MWRD EQ Biosolids data in which products used by the Park District were identified to be safe EPA levels. As such, ESAC recommends to move forward with the application at Lindberg Park and monitor any public response. The Landscape Management Task Force organized a work group as part of the “adopt a park” planter bed program to help with weeding at Taylor Park. The Zero Waste Task Force is working on a plan for waste sorting at the Summer Concerns in the Park events. ESAC is recommending to provide 1 or 2 sorting stations as well as signage. ESAC continues to encourage the Park District of use social media to get the word out on event as a sustainable effort. ESAC continues to provide on-going, first-hand observation of current conditions and use of the parks. Cathi also provided the board with planned activities for the next year which include encouraging the task forces to meet on a more regular basis. An added focus on native plantings and continue to monitor natural plantings and trees. Investigate possible grants for electrification. Lastly, to continue to make recommendation for additional zero waste efforts at all Park District events. The Board was pleased to hear the updates that were provided by Cathi.

### **B. Administration and Finance Committee**

1. 2024 Performance Measure – 1<sup>st</sup> Quarter Review – Mitch Bowlin provided the board with a quarter update for 2024. For the first quarter, the Park District has started or completed 42% of its strategic goals, and 52% of its budget goals. It was also noted that 80% of registrations come from 20% of the Park District’s program portfolio (which includes camps and afterschool programs). Service satisfaction scores have dropped, however, that is due to different surveys conducted in the past, fewer survey received, and the current survey is long which has a low completion rate. In addition, there has been an increase trend in adults, seniors, and teens in being served in our programs. This is due to the opening of the CRC and adjustment to the census numbers in 2023. The Board was pleased to hear the information that was provided.
2. D97/PDOP IGA for Summer Camp Approval – Executive Director Arnold and Maureen McCarthy noted that the Park District and the School District are partnering on a summer camp initiative for families of children in grades 1-5 who receive free and reduced lunch. Staff from both districts have met to review the IGA and believe that the program will assist some of the most vulnerable families with needed summer camp programs. The Board had questions on how many kids this program is open to and appreciated this collaboration. A motion was made by Commissioner Wick and seconded by Commissioner

Lentz to approve the D97/PDOP Intergovernmental Agreement for summer camp services for summer 2024. **The motion was passed by a roll call vote of 4:0.**

3. Bond Rating Policy Approval – Mitch Bowlin noted that as part of best practices for the Park District, a Bond Rating Policy was created. The policy will also act as an addition to the Park District’s policy manual prior to the next accreditation review. No questions were asked by the Board. A motion was made by Commissioner Wick and seconded by Commissioner Wollmuth to approve the Bond Rating Policy. **The motion was passed by a roll call vote of 4:0.**

### **C. Recreation and Facility Program Committee**

1. Approval of Settlement Agreement and General Release between the Pleasant Home Foundation and the Park District of Oak Park – Executive Director Arnold provided the Board with an overview of the terms of the agreement. The Board has a discussion on some questions that they had on the settlement agreement and thanked staff for their efforts. A motion was made Commissioner Lentz and seconded by Commissioner Wick to approve the Settlement Agreement and General Release between the Pleasant Home Foundation and the Park District of Oak Park. **A motion was passed by a roll call vote of 4:0.**
2. Annual Historic Properties Operations Report – Susan Crane provided the Board with an overview of 2023. Program revenue has been successful in 2023 at the Historic Properties in which the biggest success has been family theme events. The coach house at Pleasant Home has been leased to a new family that recently moved in. 2023 was a successful year at programming has been able to contribute to the CIP. For 2024 there is a focus for rentals and petite ceremonies. The Symphony of Oak Park will also be present at Pleasant Home. Tours on historic properties will be conducted along with the Conservatory. A docent program will happen at least one Sunday a month. In addition, the Cheney project is planned to happen after the wedding season. The Board was impressed to hear all the updates given.
3. Annual Recreation Report – Maureen McCarthy, Chad Drufke, and Megan Ulczak provided the Board with an overview for 2023. The sports programs continue to be successful, bringing in \$1million in revenue. The CRC opened a lot of door for programming which includes new volleyball programs and indoor soccer. Youth sports continue to remain steady. Martial Arts programming has seen a 15% increase in revenue. For Adult Sports, with the opening of the CRC, new programming has been developed which includes a women’s volleyball league and adult pickleball. Staff will start working on preparing for the Frank Lloyd Wright race which will happen in October 20. 2023 also continues to be a strong year for treen programming (like e-sports at the CRC). Other programming that have also seen success in 2023 include afterschool and early childhood, nature & adventure programs, active adults, and performing adults. The Board was happy to heard the updates given by staff.
4. Annual Special Facilities Report – Bill Hamilton, Kayla Lindgren, and Keith Kerrigan provided the Board with an update for 2023. In 2023, for aquatics, the wage rates for lifeguards have increased and in addition, daily admission rates have increased. Staff are focused on getting platinum ratings in their audits for the next year. In addition, for the ice rink, there has been an increase in camp programs. Staff are working on improving their

special events at the ice rink. Staff have seen a decrease in their hockey programs, however, birthday packages have doubled. Customer service has doubled in staff which includes interns from Christ the King school. The GRC also celebrated its 10<sup>th</sup> anniversary. For gymnastics, program participation numbers continue to increase. Winter programs have maxed out for gymnastics. Staff are looking to rebuild their teen programming. Summer camps continue to be popular. Ninja programs have expanded due to popularity. For maintenance, improvements include a safety valve at Ridgeland pools, a new communication system has been added to communicate with CRC, and improvements on HVAC. The Board was thankful for the updates given by staff.

**VII. NEW BUSINESS** – None

**VIII. COMMISSIONER’S COMMENTS**

**Commissioner Wick:** Attended the egg hunt event and it was fun to see the community. Will be looking for volunteers for ESAC for outdoor events.

**Commissioner Worley-Hood:** Gave his thanks to staff for their updates and showed his appreciation.

**Commissioner Lentz:** Was delighted to hear the positive reports from staff. Also noted that Festival Theater will turn 50 years next year and has enjoyed the growth and relationship between Festival Theater and the Park District.

**Commissioner Wollmuth:** Gives thanks to staff for their presentation and their knowledge. Liked to hear the changes and the thought process through these reports which shows why the Park District is successful. Reminded everyone of the FOPCON Plant Sale.

**IX. CLOSED SESSION**

**X. ADJOURNMENT**

At 9:18pm, the Regular Board Meeting was adjourned. **The motion was passed by a voice vote of 4:0.**

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**Secretary**  
**Board of Park Commissioners**

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May 16, 2024  
**Date**

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**President**  
**Board of Park Commissioners**

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May 16, 2024  
**Date**



# **Disposal Ordinance 2024-05-09**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)

PARK DISTRICT OF OAK PARK

ORDINANCE NO. 2024-05-09

AN ORDINANCE AUTHORIZING DISPOSAL OF PERSONAL PROPERTY  
OWNED BY THE PARK DISTRICT OF OAK PARK

WHEREAS, in the opinion of the Park District of Oak Park, it is no longer necessary, useful, or in the best interests of the Park District to retain ownership of the personal property described in this Ordinance; and

WHEREAS, it has been determined by the President and the Board of Commissioners of the Park District of Oak Park to dispose of said personal property in the manner described in this Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Commissioners of the Park District of Oak Park, Cook County and State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are hereby incorporated into this Ordinance as findings of the President and Board of Commissioners.

Section 2. Disposal of Surplus Property. The President and Board of Commissioners find that the personal property described in Exhibit A attached to this Ordinance and by this reference incorporated into this Ordinance (the “Surplus Property”) is no longer necessary or useful to the Park District, and thus the Executive Director of the Park District is hereby authorized to direct the sale or disposal of the Surplus Property in the manner most appropriate to the Park District. The Surplus Property shall be sold or disposed of in “as is” condition.

Section 3. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this 16th day of May 2024.

AYES:

NAYS:

ABSENT:

APPROVED this 16th day of May 2024.

By: \_\_\_\_\_  
Kassie Porreca, Park Board President

ATTEST:

\_\_\_\_\_  
Sandy Lentz, Secretary

(See Other Side)



DESCRIPTION OF SURPLUS PROPERTY

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Bus #202 2009 Ford E350 Bus – VIN #1FDEE35L59DA13825

Bus #219 2013 Ford F450 Bus – VIN #1FD4E4FS5DDA31136

1 MSA four gas meter for monitoring confined spaces.

2 42” x 48” Ready Access Service windows

1 SR Smith 16’ Aluminum Diving Board

1 Manitowac Ice Maker Model B170

1 Taylor Soft Serve Machine Model G723-33

1 Turbo Air Counter-Top Beverage Display Refrigerator, Model TGM-5R

1 True Counter-Top Beverage Display Refrigerator, Model GDM-07-LO

Hatco Food Warmer Model FS-1

Nemco Pizza Display Warmer Model 6451-004

MTM model 5004 Power Washer

From Pleasant Home: A torn up desk chair and broken desk.



## **Ethics Ordinance 2015-05-01**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)

# Memo

To: David Wick, Chair, Administration and Finance Committee  
Board of Park Commissioners

From: Jan Arnold, Executive Director

Date: May 10, 2024

Re: Ethics Ordinance Review

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## Statement

The Park District of Oak Park is required to have and review an Ethics Ordinance on a continuing basis. The Ethics Ordinance sets forth standards Park District employees and Park District elected officials are to follow in their day-to-day activity on behalf of the District.

## Discussion

The District's Ethics Ordinance includes discussion about many topics ranging from the gift ban act and the definition of prohibited political activities. The ordinance is subject to any changes in Illinois law and the District updates the policy as these changes occur. The ordinance was last updated in 2015. There are no updates to the policy at this point as there have been no legal changes since the last update.

## Conclusion

The Administration and Finance Committee recommend that the Board approve the Ethics Ordinance.

*Attached: 2015-05-01 Park District of Oak Park Ethics Ordinance*

**ORDINANCE NO. 2015-05-01**

**PARK DISTRICT OF OAK PARK ETHICS ORDINANCE**

**PREAMBLE**

**WHEREAS**, the Illinois General Assembly has enacted the State Officials and Employees Ethics Act (Public Act 93-615, effective November 19, 2003, as amended by Public Act 93-617, effective December 9, 2003), which is a comprehensive revision of State statutes regulating ethical conduct, political activities and the solicitation and acceptance of gifts by State officials and employees; and

**WHEREAS**, the Act requires all units of local government and school districts, within six months after the effective date of Public Act 93-615, to adopt ordinances or resolutions regulating the political activities of, and the solicitation and acceptance of gifts by, the officers and employees of such units "in a manner no less restrictive" than the provisions of the Act; and

**WHEREAS**, it is the clear intention of the Act to require units of local government and school districts to implement regulations that are at least as restrictive as those contained in the Act, and to impose penalties for violations of those regulations that are equivalent to those imposed by the Act, notwithstanding that such penalties may exceed the general authority granted to units of local government to penalize ordinance violations; and

**WHEREAS**, it is the clear intention of the Act to provide units of local government with all authority necessary to implement its requirements on the local level regardless of any general limitations on the power to define and punish ordinance violations that might otherwise be applicable; and

**WHEREAS**, because the Act provides for the imposition of significant penalties for violations of said local regulations, it is necessary to adopt the required regulations by Ordinance rather than by Resolution;

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE PARK DISTRICT OF OAK PARK, AS FOLLOWS:**

**SECTION 1:** The Code of Ordinances of Park District of Oak Park is hereby amended by the addition of the following provisions:

**ARTICLE 1**

**DEFINITIONS**

Section 1-1. For purposes of this ordinance, the following terms shall be given these definitions:

"Campaign for elective office" means any activity in furtherance of an effort to influence the selection, nomination, election, or appointment of any individual to any federal, State, or local public office or office in a political organization, or the selection, nomination, or election of Presidential or Vice-Presidential electors, but does not include activities (i) relating to the support

or opposition of any executive, legislative, or administrative action, (ii) relating to collective bargaining, or (iii) that are otherwise in furtherance of the person's official duties.

"Candidate" means a person who has filed nominating papers or petitions for nomination or election to an elected office, or who has been appointed to fill a vacancy in nomination, and who remains eligible for placement on the ballot at a regular election, as defined in section 1-3 of the Election Code (10 ILCS 5/1-3).

"Collective bargaining" has the same meaning as that term is defined in Section 3 of the Illinois Public Labor Relations Act (5 ILCS 315/3).

"Compensated time" means, with respect to an employee, any time worked by or credited to the employee that counts toward any minimum work time requirement imposed as a condition of his or her employment, but for purposes of this Ordinance, does not include any designated holidays, vacation periods, personal time, compensatory time off or any period when the employee is on a leave of absence. With respect to officers or employees whose hours are not fixed, "compensated time" includes any period of time when the officer is on premises under the control of the employer and any other time when the officer or employee is executing his or her official duties, regardless of location.

"Compensatory time off" means authorized time off earned by or awarded to an employee to compensate in whole or in part for time worked in excess of the minimum work time required of that employee as a condition of his or her employment.

"Contribution" has the same meaning as that term is defined in section 9-1.4 of the Election Code (10 ILCS 5/9-1.4).

"Employee" means a person employed by the Park District of Oak Park, whether on a fulltime or part-time basis or pursuant to a contract, whose duties are subject to the direction and control of an employer with regard to the material details of how the work is to be performed, but does not include an independent contractor.

"Employer" means the Park District of Oak Park.

"Gift" means any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of an officer or employee.

"Leave of absence" means any period during which an employee does not receive (i) compensation for employment, (ii) service credit towards pension benefits, and (iii) health insurance benefits paid for by the employer.

"Officer" means a person who holds, by election or appointment, an office created by statute or ordinance, regardless of whether the officer is compensated for service in his or her official capacity.

"Political activity" means any activity in support of or in connection with any campaign for elective office or any political organization, but does not include activities (i) relating to the support or opposition of any executive, legislative, or administrative action, (ii) relating to collective bargaining, or (iii) that are otherwise in furtherance of the person's official duties.

"Political organization" means a party, committee, association, fund, or other organization (whether or not incorporated) that is required to file a statement of organization with the State Board of Elections or a county clerk under Section 9-3 of the Election Code (10 ILCS 5/9-3), but only with regard to those activities that require filing with the State Board of Elections or a county clerk.

"Prohibited political activity" means:

- (1) Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.
- (2) Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.
- (3) Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.
- (4) Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
- (5) Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
- (6) Assisting at the polls on election day on behalf of any political organization or candidate for elective office or for or against any referendum question.
- (7) Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.
- (8) Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.
- (9) Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.
- (10) Preparing or reviewing responses to candidate questionnaires.
- (11) Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.
- (12) Campaigning for any elective office or for or against any referendum question.
- (13) Managing or working on a campaign for elective office or for or against any referendum question.

(14) Serving as a delegate, alternate, or proxy to a political party convention.

(15) Participating in any recount or challenge to the outcome of any election.

"Prohibited source" means any person or entity who:

(1) is seeking official action (i) by an officer or (ii) by an employee, or by the officer or another employee directing that employee;

(2) does business or seeks to do business (i) with the officer or (ii) with an employee, or with the officer or another employee directing that employee;

(3) conducts activities regulated (i) by the officer or (ii) by an employee, or by the officer or another employee directing that employee; or

(4) has interests that may be substantially affected by the performance or non-performance of the official duties of the officer or employee.

## **ARTICLE 5**

### **PROHIBITED POLITICAL ACTIVITIES**

Section 5-1. Prohibited political activities. (a) No officer or employee shall intentionally perform any prohibited political activity during any compensated time, as defined herein. No officer or employee shall intentionally use any property or resources of the Park District of Oak Park in connection with any prohibited political activity.

(b) At no time shall any officer or employee intentionally require any other officer or employee to perform any prohibited political activity (i) as part of that officer or employee's duties, (ii) as a condition of employment, or (iii) during any compensated time off (such as holidays, vacation or personal time off).

(c) No officer or employee shall be required at any time to participate in any prohibited political activity in consideration for that officer or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise, nor shall any officer or employee be awarded additional compensation or any benefit in consideration for his or her participation in any prohibited political activity.

(d) Nothing in this Section prohibits activities that are permissible for an officer or employee to engage in as part of his or her official duties, or activities that are undertaken by an officer or employee on a voluntary basis which are not prohibited by this Ordinance.

(e) No person either (i) in a position that is subject to recognized merit principles of public employment or (ii) in a position the salary for which is paid in whole or in part by federal funds and that is subject to the Federal Standards for a Merit System of Personnel Administration applicable to grant-in-aid programs, shall be denied or deprived of employment or tenure solely because he or she is a member or an officer of a political committee, of a political party, or of a political organization or club.

## ARTICLE 10

### GIFT BAN

Section 10-1. Gift ban. Except as permitted by this Article, no officer or employee, and no spouse of or immediate family member living with any officer or employee (collectively referred to herein as "recipients"), shall intentionally solicit or accept any gift from any prohibited source, as defined herein, or which is otherwise prohibited by law or ordinance. No prohibited source shall intentionally offer or make a gift that violates this Section.

Section 10-2. Exceptions. Section 10-1 is not applicable to the following:

(1) Opportunities, benefits, and services that are available on the same conditions as for the general public.

(2) Anything for which the officer or employee, or his or her spouse or immediate family member, pays the fair market value.

(3) Any (i) contribution that is lawfully made under the Election Code or (ii) activities associated with a fundraising event in support of a political organization or candidate.

(4) Educational materials and missions.

(5) Travel expenses for a meeting to discuss business.

(6) A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé or fiancée.

(7) Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient or his or her spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (i) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; (ii) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (iii) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other officers or employees, or their spouses or immediate family members.

(8) Food or refreshments not exceeding \$75 per person in value on a single calendar day; provided that the food or refreshments are (i) consumed on the premises from which they were purchased or prepared or (ii) catered. For the purposes of this Section, "catered" means food or refreshments that are purchased ready to consume which are delivered by any means.

(9) Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of an officer or



employee), if the benefits have not been offered or enhanced because of the official position or employment of the officer or employee, and are customarily provided to others in similar circumstances.

(10) Intra-governmental and inter-governmental gifts. For the purpose of this Act, "intragovernmental gift" means any gift given to an officer or employee from another officer or employee, and "inter-governmental gift" means any gift given to an officer or employee by an officer or employee of another governmental entity.

(11) Bequests, inheritances, and other transfers at death.

(12) Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than \$100.

Each of the exceptions listed in this Section is mutually exclusive and independent of every other.

Section 10-3. Disposition of gifts. An officer or employee, his or her spouse or an immediate family member living with the officer or employee, does not violate this Ordinance if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under Section 501 (c)(3) of the Internal Revenue Code of 1986, as now or hereafter amended, renumbered, or succeeded.

## **ARTICLE 15**

### **ETHICS ADVISOR**

Section 15-1. The Executive Director, with the advice and consent of the Board of Commissioners shall designate an Ethics Advisor for the Park District of Oak Park. The duties of the Ethics Advisor may be delegated to an officer or employee of the Park District of Oak Park.

Section 15-2. The Ethics Advisor shall provide guidance to the officers and employees of the Park District of Oak Park concerning the interpretation of and compliance with the provisions of this Ordinance and State ethics laws. The Ethics Advisor shall perform such other duties as may be delegated by the Board of Park Commissioners.

## **ARTICLE 20**

### **ETHICS COMMISSION**

Section 20-1. There is hereby created a commission to be known as the Ethics Commission of Park District of Oak Park. The Commission shall be comprised of three members appointed by the President of the Board with the advice and consent of the Board of Commissioners. No person shall be appointed as a member of the Commission who is related, either by blood or by marriage up to the degree of first cousin, to any elected officer of Park District of Oak Park.

Section 20-2. All commissioners shall be appointed to 1-year terms. Commissioners may be reappointed to serve subsequent terms. At the first meeting of the Commission, the commissioners shall choose a chairperson from their number. Meetings shall be held at the call of the chairperson or any 2

commissioners. A quorum shall consist of two commissioners, and official action by the commission shall require the affirmative vote of two members.

Section 20-3. The President of the Board, with the advice and consent of the Board of Commissioners, may remove a commissioner in case of incompetency, neglect of duty or malfeasance in office after service on the commissioner by certified mail, return receipt requested, of a copy of the written charges against the commissioner and after providing an opportunity to be heard in person or by counsel upon not less than 10 days' notice. Vacancies shall be filled in the same manner as original appointments.

Section 20-4. The Commission shall have the following powers and duties:

(1) To promulgate procedures and rules governing the performance of its duties and the exercise of its powers.

(2) Upon receipt of a signed, notarized, written complaint, to investigate, conduct hearings and deliberations, issue recommendations for disciplinary actions, impose fines in accordance with Section 25-1(c) of this Ordinance and refer violations of Article 5 or Article 10 of this Ordinance to the appropriate attorney for prosecution. The Commission shall, however, act only upon the receipt of a written complaint alleging a violation of this Ordinance and not upon its own prerogative.

(3) To receive information from the public pertaining to its investigations and to require additional information and documents from persons who may have violated the provisions of this Ordinance.

(4) To compel the attendance of witnesses and to compel the production of books and papers pertinent to an investigation. It is the obligation of all officers and employees of the Park District of Oak Park to cooperate with the Commission during the course of its investigations. Failure or refusal to cooperate with requests by the Commission shall constitute grounds for discipline or discharge.

(5) The powers and duties of the Commission are limited to matters clearly within the purview of this Ordinance.

Section 20-5. (a) Complaints alleging a violation of this Ordinance shall be filed with the Ethics Commission.

(b) Within 3 business days after the receipt of a complaint, the Commission shall send by certified mail, return receipt requested, a notice to the respondent that a complaint has been filed against him or her and a copy of the complaint. The Commission shall send by certified mail, return receipt requested, a confirmation of the receipt of the complaint to the complainant within 3 business days after receipt by the commission. The notices to the respondent and the complainant shall also advise them of the date, time, and place of the meeting to determine the sufficiency of the complaint and to establish whether probable cause exists to proceed.

(c) Upon not less than 48 hours' public notice, the Commission shall meet to review the sufficiency of the complaint and, if the complaint is deemed sufficient to allege a violation of this Ordinance, to determine whether there is probable cause, based on the evidence presented by the complainant, to proceed. The meeting may be closed to the public to the extent authorized by the Open Meetings Act. The Commission shall issue notice to the complainant and the respondent of the Commission's ruling on the sufficiency of the complaint and, if necessary, on probable cause to proceed within 7 business days after receiving the complaint. If the complaint is deemed sufficient to allege a violation of Article 10 of this Ordinance and there is a determination of probable cause, then the

Commission's notice to the parties shall include a hearing date scheduled within 4 weeks after the complaint's receipt. Alternatively, the Commission may elect to notify in writing the attorney designated by the Board of Park Commissioners to prosecute such actions and request that the complaint be adjudicated judicially. If the complaint is deemed not sufficient to allege a violation or if there is no determination of probable cause, then the Commission shall send by certified mail, return receipt requested, a notice to the parties of the decision to dismiss the complaint, and that notice shall be made public. If the complaint is deemed sufficient to allege a violation of Article 5 of this Ordinance, then the Commission shall notify in writing the attorney designated by the Board of Park Commissioners to prosecute such actions and shall transmit to the attorney the complaint and all additional documents in the custody of the Commission concerning the alleged violation.

(d) On the scheduled date and upon at least 48 hours' public notice of the meeting, the Commission shall conduct a hearing on the complaint and shall allow both parties the opportunity to present testimony and evidence. The hearing may be closed to the public only if authorized by the Open Meetings Act.

(e) Within 30 days after the date the hearing or any recessed hearing is concluded, the Commission shall either (i) dismiss the complaint or (ii) issue a recommendation for discipline to the alleged violator and to the Executive Director or President of the Board of Commissioners, or impose a fine upon the violator, or both. The particular findings in the case, any recommendation for discipline, and any fine imposed shall be a matter of public information.

(f) If the hearing was closed to the public, the respondent may file a written demand for a public hearing on the complaint within 7 business days after the issuance of the recommendation for discipline or imposition of a fine, or both. The filing of the demand shall stay the enforcement of the recommendation or fine. Within 14 days after receiving the demand, the Commission shall conduct a public hearing on the complaint upon at least 48 hours' public notice of the hearing and allow both parties the opportunity to present testimony and evidence. Within 7 days thereafter, the Commission shall publicly issue a final recommendation to the alleged violator and to the Executive Director or President of the Board of Commissioners or impose a fine upon the violator, or both.

(g) If a complaint is filed during the 60 days preceding the date of any election at which the respondent is a candidate, the Commission shall render its decision as required under subsection (e) within 7 days after the complaint is filed, and during the 7 days preceding that election, the Commission shall render such decision before the date of that election, if possible.

(h) The Commission may fine any person who intentionally violates any provision of Article 10 of this Ordinance in an amount of not less than \$1,001 and not more than \$5,000. The Commission may fine any person who knowingly files a frivolous complaint alleging a violation of this Ordinance in an amount of not less than \$1,001 and not more than \$5,000. The Commission may recommend any appropriate discipline up to and including discharge.

(i) A complaint alleging the violation of this Act must be filed within one year after the alleged violation.

## ARTICLE 25

### PENALTIES

Section 25-1. Penalties. (a) A person who intentionally violates any provision of Article 5 of this Ordinance may be punished by a term of incarceration in a penal institution other than a penitentiary for a period of not more than 364 days, and may be fined in an amount not to exceed \$2,500.

(b) A person who intentionally violates any provision of Article 10 of this Ordinance is subject to a fine in an amount of not less than \$1,001 and not more than \$5,000.

(c) Any person who intentionally makes a false report alleging a violation of any provision of this Ordinance to the local enforcement authorities, the State's Attorney or any other law enforcement official may be punished by a term of incarceration in a penal institution other than a penitentiary for a period of not more than 364 days, and may be fined in an amount not to exceed \$2,500.

(d) A violation of Article 5 of this Ordinance shall be prosecuted as a criminal offense by an attorney for the Park District of Oak Park by filing in the circuit court information, or sworn complaint, charging such offense. The prosecution shall be under and conform to the rules of criminal procedure. Conviction shall require the establishment of the guilt of the defendant beyond a reasonable doubt. A violation of Article 10 of this Ordinance may be prosecuted as a quasi-criminal offense by an attorney for the Park District of Oak Park, or, if an Ethics Commission has been created, by the Commission through the designated administrative procedure.

(e) In addition to any other penalty that may be applicable, whether criminal or civil, an officer or employee who intentionally violates any provision of Article 5 or Article 10 of this Ordinance is subject to discipline or discharge.

**SECTION 2:** This Ordinance shall be in effect upon its passage and approval as provided by law.



# **Executive Director's Report**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)



**Executive Director's Report**

***From the desk of Jan Arnold***

**Friday, May 10, 2024**

- 1. Upcoming Board Meetings** – The Regular Board Meeting is scheduled for Thursday, May 16, 2024, at 7:30pm. The Committee of the Whole Meeting is scheduled for Thursday, June 6, 2024, at 7:30pm. The Regular Board Meeting is scheduled for Thursday, June 20, 2024, at 7:30pm. All meetings will take place at the John Hedges Administrative Center. At the end of my report, there are some events you may consider stopping by.
- 2. Gold Medal Finalist** – The Park District of Oak Park was named one of the four finalists for Class V, communities 30,001-75,000. The award winner will be announced at the NRPA Conference in October.
- 3. Comprehensive Strategic Master Plan (CSMP)** – The CSMP process kicked off on February 15 with the planning team receiving input at the All Staff Meeting and then at the Board Meeting. Community meetings and key stakeholder interviews will also take place over the next six months. The next meeting series will include staff updates, key stakeholder interviews, community meeting, program provider meeting and board update will be May 14-16. In addition, a Community Meeting will be held on Wednesday, May 15, from 6:30-7:30pm at Cheney Mansion. Everyone is welcome to attend.
- 4. Field Center Design Competition** – The Park District of Oak Park is holding a design competition for the renovation and/or replacement of Field Center. The design competition has two phases: the first will be for conceptual design after which three teams will be selected and paid a stipend to develop their design even further before the winner is selected. The winner, upon verification of their qualifications, will then be hired to complete the design through construction. Additional information can be found on our [website](#). 38 have registered for the competition and 26 designs were submitted. Boards for the designs have been placed at the CRC for public viewing which ran from April 26 through May 5. The jury deliberated on the three finalists that will move on to the next phase of the competition which will be announced today.
- 5. Day in Our Village** – PDOP will be once again hosting Day in Our Village at Scoville Park on June 2, 2024, at 11am. Staff and Board members will be providing information to our residents on programs, facilities as well as offering some fun activities for our youth.
- 6. Board Retreat** – The Board Retreat is scheduled at Cheney Mansion from 12-5pm on June 18, 2024.
- 7. Summer Job Openings** – We are currently recruiting for summer part-time positions. If you know of any good candidates, please refer them to the “Jobs” section of our website and tell them to complete an application.

8. **Volunteering with the Conservatory** – Again this year, the Conservatory will be preparing kits that can be picked up by groups or individuals to help with park cleanup. The kits can be picked up at the Conservatory.
9. **Pool Openings** – Rehm pool opens on Saturday, May 25 for the 2024 season. RCRC pool opens on Tuesday, May 28 for lap swim and Wednesday, June 5 for full hours.
10. **Splash pads** – All splash pads will open on Friday, May 24 for the summer.
11. **Summer Concerts** – Concerts in the Park will kick off on June 9 and will run through August 25 on Sundays at Scoville Park. Music will run from 6-7:30pm.
12. **Movies in the Park** – Movies in the Park will kick off on May 17 and will run through September 13 at Scoville Park. Movies start at dusk.

### Calendar of Events

**May 16, 2024 – Regular Board Meeting, Hedges Administrative Center, 7:30pm**

May 17, 2024 – Movies in the Park – The Little Mermaid (live action), Scoville Park, at dusk

**May 19, 2024 – Spring Plant & Tool Exchange, Conservatory, 9:30am**

May 25, 2024 – Rehm Pool opens for the 2024 season

May 28, 2024 – RCRC opens for morning lap swim

**June 2, 2024 – Day in Our Village, Scoville Park, 11am**

June 5, 2024 – RCRC opens with full hours for the 2024 season

**June 6, 2024 – Committee of the Whole Meeting, Hedges Administration Center, 7:30pm**

June 9, 2024 – Concert in the Park, Scoville Park, 6pm

**June 18, 2024 – Board Retreat, Cheney Mansion, 12-5pm**

June 16, 2024 – Concert in the Park, Scoville Park, 6pm

**June 20, 2024 – Regular Board Meeting, Hedges Administrative Center, 7:30pm**

Please visit the PDOP Website for online activities and programming.



## **Updates and Information**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)





PARK DISTRICT  
of OAK PARK

# Updates & INFORMATION

May 2024

## ADMINISTRATION AND FINANCE

### ***Mitch Bowlin, Director of Finance***

- Staff have sent the final audit files to Lauterbach and Amen to complete the Annual Comprehensive Financial Report (ACFR). A representative from L&A will attend the June COW meeting to present the ACFR to the Board.
- Staff have begun preliminary work on the 2025-2029 Capital Improvement Plan.
- Finance staff have processed over 300 new hires/rehires for this summer season.

### ***Ann Marie Buczek, Communication and Community Engagement Manager***

- Hosted the Chamber of Commerce Community Health & Wellness Fair at the CRC. Additionally, hosted a community engagement table meeting with hundreds of visitors, both residents and nonresidents.
- Hosted a community engagement table at the Oak Park Runners Group's Good Life Race on April 28. Engaged with spectators and runners alike about upcoming programming and events.
- Distributed two press releases that engaged the Wednesday Journal resulting in two accurate and favorable articles promoting the Field Center Design Contest and pool inquiries.
- Initiated a new Google Ads campaign to market Historic Home's rental opportunities.
- Began development of an online welcome packet to engage newcomers to Oak Park, which includes creating a new website landing page and exploring opportunities to reach new residents.
- Reviewing PDOP surveys and schedules to identify ways to maximize community engagement and best meet the quantitative needs of the District.
- Secured \$16,850 in sponsorships which includes commitments from RUSH Oak Park, Hemingway District, and American House.

### ***Scott Sekulich, Registration and Customer Support Manager***

- 23 new application applications were approved to which 9 had never received assistance before. Total scholarships used in the month of April were \$13,705.63.
- 43 dog park memberships were purchased in February. 34 of these were new members.
- There were 3472 activity registrations in the month of April. 6153 drop-ins.
- Meet and Greets were held at the Emerson Apartment building as well as the Vantage apartment building in April to share information on the Park District.

### ***Paula Bickel, Director of Human Resources***

- Hired Full-Time Program & Operations Supervisor at the GRC – Starting in May
- Summer hiring in progress
- Joe attended the Risk Manager Safety Coordinator Meeting
- Installed updated Illinois State Legal posters at all facilities
- HR/Risk team attended Managing Conflict Training
- Trained 144 staff members in Managing Conflict
- Replaced all external AED monitor cords
- Installed external AEDs, with air tags, for the season
- Conducted confined space training with applicable staff
- Kicked off PDRMA's Annual Loss Control Review

- Trained 22 staff members in CPR/AED
- Trained 24 staff members in First Aid
- Trained 23 staff members in Candidate Selection/Interviewing Skills Training
- Trained 18 staff members in New Hire Orientation
- Paula attended IPRA's 2024 Diversity Education Institute
- Paula participated in the DEI Committee
- Joe participated in the Safety Action Committee
- Desiree participated in the Wellness Committee Meeting
- Dan participated in the Innovation Committee Meeting and worked with Senior Leadership regarding ideas submitted year-to-date
- Dan worked with vendors to update functionality on LaunchPad site
- Dan finalized PARK Customer Service Training class for May 2024 rollout to staff

## **PARKS AND PLANNING**

### **Chris Lindgren, Superintendent of Parks and Planning**

- Staff installed the batting cage at Lindberg Park
- The solar powered landscape trailer was set up for demo at the Barrie Park playground grand opening. On hand were various battery powered equipment for residents to see and ask questions about.
- Stained benches at Barrie Center.
- Pickleball court cover installed at Barrie.
- Longfellow center ceiling repaired from water damage.
- Staff completed confined space training

## **HISTORIC PROPERTIES**

### **Susan Crane, Historical Properties & Special Events Manager**

#### **Cheney Mansion**

- April kicked off our busy private event season and our first weddings of the season. We also had a fundraiser and corporate event during the month.
- The largest event is the annual West Suburban Consortium for Art Education, 8th annual Student Art Show. This is a free event at Cheney showcasing student artwork from 15 surrounding elementary and middle school districts. The weather held off this year and it was a beautiful day. WSCAE estimated about 3000 families and supporters come out for the day.
- Rentals continue to come in and booking smaller events still for 2024. 2025 Wedding tours and bookings are becoming steadier and should increase as we approach the summer

#### **Pleasant Home**

- April at Pleasant Home was also the start of our weddings at Pleasant Home as well private event rentals as well. In addition, The Symphony of Oak Park River Forest has a wonderful turnout for their harp concert and Oak Park Festival Theater also has a great turnout the last weekend of the month for their final new works readings and talkback events in partnership with PDOP.
- Rentals for later this year have also picked up as clients are made aware that we still have dates available.
- The Oak Park Area Arts Council once again held their annual meeting at Pleasant Home for a group of about 60 guests.

### **Patti Staley, Director of Horticulture and Conservatory Operations**

- The Conservatory welcomed 2,061 visitors during the month of April
- KidsFest was held on April 21st with 391 participants. Thank you to our partners from Trailside Museum, the University of IL Extension, Brookfield Zoo, Oak Park Library, and Flying Fox Conservation Fund.
- Quick Sketch Garden design served 9 households with a quick sketch of their garden.

- Free virtual Learn and Grow lectures served 145 people with gardening information such as preparing your garden for the growing season, container gardening, and pest management for veggies.
- Free Story time at the Conservatory, Wednesdays 18 registered participants, 13 participants for bilingual Storytime
- 4 rentals, 2 photo shoots, 4 children's birthday party package
- 11 Tours were given to local schools
- Free Toddler Exploration Time on March 15th with 32 participants
- Free Drop in Sundays was held by FOPCON docents, educating and answering questions about the Conservatory with 90 visitors
- Plant Help Desk every Wednesday with 11 inquiries

## **SPECIAL FACILITIES**

### **Bill Hamilton, Superintendent of Special Facilities**

#### **Maintenance**

- Staff worked hard to prepare and paint the main pools at both Ridgeland Common, scheduling around the rainy days. RCRC Pool was filled by April 29th and functioning on April 20th, a week ahead of schedule. The first in-pool lifeguard training date is at RCRC on May 10th. Rehm Pool was filled by May 6th and functioning on May 8th. Wading pools at both sites will be filled and functioning by the 2nd week of May.
- Staff continues to work on the many pool set-up tasks that need to be accomplished but were on schedule by the end of April.
- A new diving board was installed at Ridgeland Common, the 2 boards at Ridgeland are 10 years old. Unfortunately, when the board's non-slip surface wears out, it cannot be refinished and must be replaced. A new auto pool vacuum, purchased for the RCRC wading pool and diving well has arrived. The new vacuum will reduce staff time on those vacuuming tasks.
- Building Specialist, Bob Ryan, has received his Certified Pool Operators license. This will be Bob's first summer with the pools, he will have many opportunities to apply his knowledge.
- Door security access systems at GRC, RCRC and the Administrative Office will be upgraded to the system installed at the CRC. All 4 facilities will then be on the same system. Proximity cards can be programmed for multiple facilities and by a single staff member.

### **Kayla Lindgren, Program & Operations Manager**

#### **Aquatics**

- We are fully hired for summer 2024!
- Swim Lessons and water aerobics still have availability, we will work to market the open spots.
- Summer Welcome Meetings began April 29, these meetings give all staff an understanding of everything they need to know until they start position specific training and set expectations.
- Onboarding has been a time consuming process to get employees to respond. Texting showed to be much more successful than email or phone calls. We are working closely with HR and Finance to bring our Team online as quickly as possible.

#### **Ice Arena**

- 11 Jr Coaches are registered for Spring Jr Coaching. This class teaches Jr Coaches the fundamentals of coaching while they also volunteer on ice to work with the Ice Bears teams.
- We added 1 additional counselor to Hockey Camp allowing us to open the waitlist. It is exciting that a camp that used to run with 6-8 campers just 5 years ago (with Covid in the middle) now still has waitlists with 24 spots.
- Ian attended IPRA Supervisor Symposium

**Customer Service**

- Dog park pass registration was moved to a survey form at the beginning of the year. This has streamlined the process and made it quicker for both staff and patrons as passes continue to flow in.
- We are actively recruiting and interviewing 1-2 additional Guest Services representatives to hopefully have more staff who have available hours to sub. Currently Keely is filling in at the desks on average 10 hours a week.

**Keith Kerrigan, Program & Operations Manager****Gymnastics**

- The nine-week Spring session of gymnastics classes began on April 1 with 860 participants out of a possible 953 class spots. Registrations were still trickling in, and by the end of April participants were up to 921.

**RECREATION****Joe Lilly, Program Manager****Camps:**

- Hiring for the camp season is wrapping up for the year
- Trainings have started for all summer camp hires
- We are very excited to start the season!

**Afterschool/Teens:**

- Teen special events have done well with international snack off taking place at the end of last month.
- After school has been enjoying the warm weather and wrapping up for the school year. Hiring and planning for next school year has already begun.

**Early Childhood:**

- The indoor playground closed for the season at the end of last month. Memberships passed 160 sales for the season.
- Preschool is celebrating teacher appreciation week and is getting ready for the end of the school year which will take place the Friday before Memorial Day.

**Arts/Active Adults:**

- The spring recital is set to take place at the end of May.
- The active adults recently went on trips to the John Hancock building, and the Elmhurst art fair
- One day, art workshops have shown a decline and attendance, but staff are working on solutions

**Nature/Adventure:**

- A two day our event took place at the end of last month, which included the grand reopening of Barrie Park.
- New archery equipment, including Bose, arrows and targets have been purchased from the archery shop in Forest Park that recently closed.

**Chad Drufke, Program Manager****CRC**

- As of May 6th, we have 5,003 paid monthly memberships an increase of 2 memberships from April. We also have 5,100 free track memberships, an increase of 210 from April.
- As of May 6th, we have 1,262 youth registered for the afterschool program which is an increase of 42 participants from April.
- Staff have been meeting with outside partners for the potential of bring some activities for the CRC afterschool participants next school year.

- Staff held a parent meeting with CRC afterschool participant parent(s). The parents were very appreciative of being able to share their ideas for the program and shared how much they appreciate the program for their kids.
- A wellness challenge for the monthly membership is taking place in May which is the ***Let's take a walk*** challenge. Members are encouraged to walk as many laps as they can on our indoor track in the month of May.

**Sports/Martial Arts/Facility Attendants**

- Youth sports revenue through April stands at \$665,574. Last year at that time we totaled \$615,954, so were trending at an 8% increase over last year.
- Two youth skateboard instructors were hired last month so that we can offer skateboard lessons this spring and skateboard camp later this summer.
- We have 52 participants enrolled in our spring pickleball lessons program. The program will take place at Barrie Sport court utilizing the new court surface that was recently laid down there.
- REHM trains opened for the spring season. They will be supervised by our facility attendants on the weekends from 11a-1p.



# **Revenue/Expense Status Report**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)

# Memo

To: David Wick, Chair, Administration and Finance Committee  
Board of Park Commissioners

From: Miriam Armstrong, Finance Manager

CC: Jan Arnold, Executive Director; Mitch Bowlin, Director of Finance

Date: May 7, 2024

Re: April 2024 Revenue Expense Report

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## Statement

Attached with this memo are the Revenue and Expense summary charts and reports. The 2024 Budget vs Actual chart shows total year-to-date (YTD) operating revenues, expenses, and net income compared to the YTD Budget. The Month Actual - 3 Year Comparison chart compares the month's actuals against the actuals for April 2022 and April 2023.

Operating revenue is currently on budget YTD. Property tax revenues have now slowed and are approximately 5% below YTD budget expectations. However, first installment collections are only an estimate, based on last year's tax extension, and we do not anticipate tax revenues coming in below budget at the end of the fiscal year. Miscellaneous income is significantly higher than expected due to higher investment interest being received. Expenses are below budget in all categories.

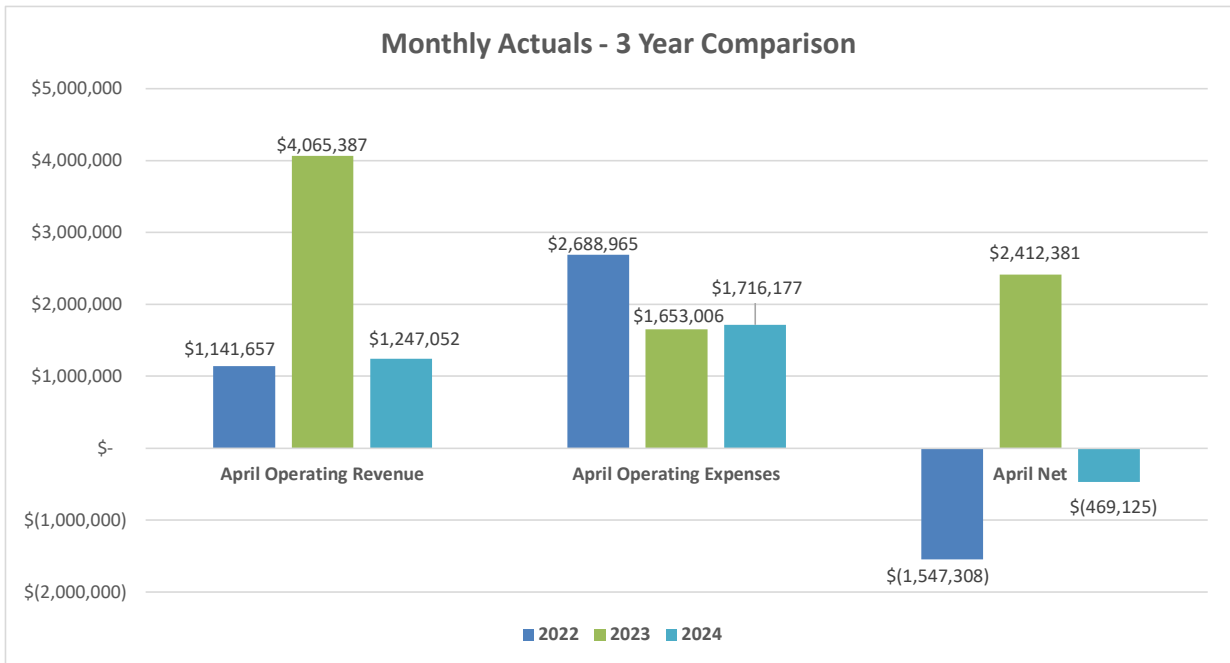
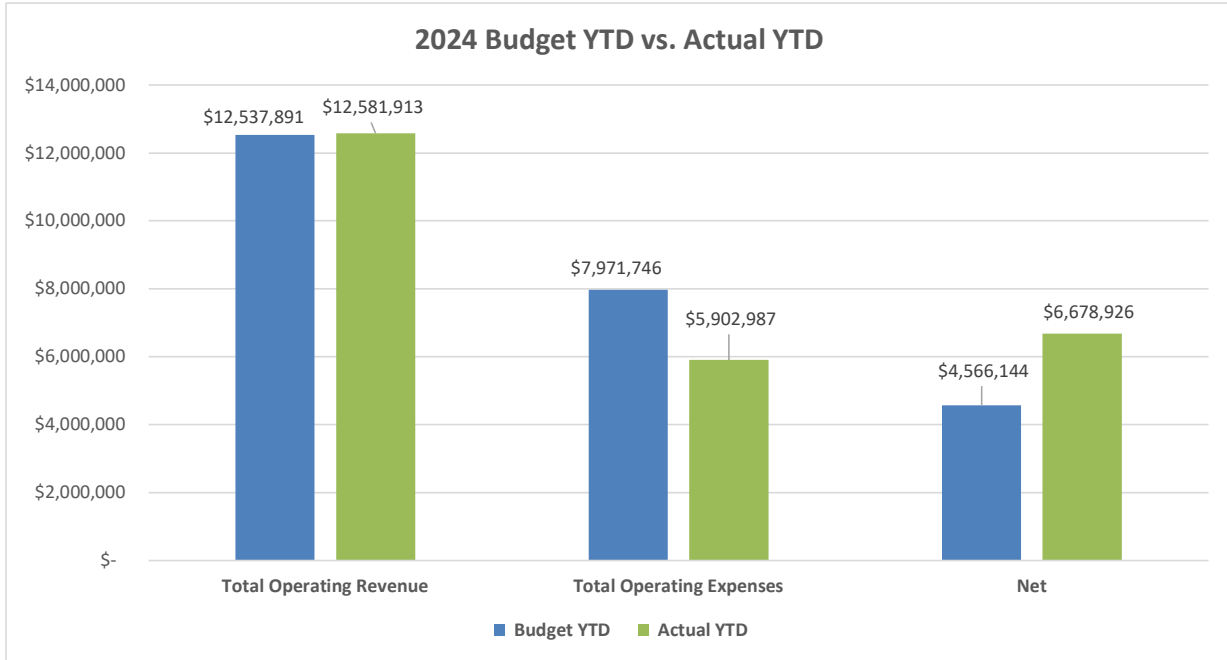
The April Revenue Expense Reports highlights the following departments and programs which have performed better than budget:

- Fitness exercise
- Youth sports leagues
- CRC passes/memberships
- Teen programs
- Special interest programs
- Nature and adventure programs
- Performing arts
- Preschool and indoor playground
- Pool passes
- Pool camp
- Learn to skate
- Drop-in hockey, youth hockey and travel hockey
- Gymnastics center programs
- Cheney and Pleasant Home event rentals
- Cheney kids cooking
- Pleasant Home adult programs and family events

*Attached: April 2024 Expense/Revenue Report*



**Revenue and Expense Summary Charts - March 2024**







## April 2024 Revenue and Expense Report - by Fund

	<u>Operating Funds</u>										April Total	Budget YTD	Actual YTD	Prior YTD	
	Corporate	IMRF	Liability	Audit	Recreation	Museum	Special Rec	Special Facilities	Capital Projects	Historic Properties					
<b>Taxes</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,145,911	\$ 5,878,718	\$ 5,703,547	
<b>Fees and Charges</b>	\$ 11,583	\$ -	\$ -	\$ -	\$ 109,595	\$ -	\$ -	\$ 324,215	\$ -	\$ 33,295	\$ 478,688	\$ 1,075,652	\$ 1,313,451	\$ 716,322	
<b>Intergovernmental</b>	\$ 25,327	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,327	\$ 113,960	\$ 101,874	\$ 187,155	
<b>Miscellaneous Income</b>	\$ 89,749	\$ -	\$ 25	\$ -	\$ 155	\$ -	\$ -	\$ 134	\$ 5,000	\$ -	\$ 95,063	\$ 140,983	\$ 350,076	\$ 247,928	
<b>Sponsorship &amp; Donations</b>	\$ 803	\$ -	\$ -	\$ -	\$ 925	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,728	\$ 83,522	\$ 31,715	\$ 27,775	
<b>Other Financing Sources</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 341,114	\$ -	\$ 341,114	\$ 1,364,456	\$ 1,364,456	\$ 1,177,361	
<b>Program Revenue</b>	\$ 1,205	\$ -	\$ -	\$ -	\$ 222,017	\$ -	\$ -	\$ 77,367	\$ -	\$ 4,544	\$ 305,132	\$ 3,613,406	\$ 3,541,624	\$ 3,491,266	
<b>Total Revenue</b>	\$ 128,666	\$ -	\$ 25	\$ -	\$ 332,692	\$ -	\$ -	\$ 401,716	\$ 346,114	\$ 37,839	\$ 1,247,052	\$ 12,537,891	\$ 12,581,913	\$ 11,551,355	
<b>Wages</b>	\$ 217,349	\$ -	\$ 5,250	\$ -	\$ 223,539	\$ -	\$ 2,306	\$ 107,577	\$ -	\$ 16,611	\$ 572,630	\$ 2,613,980	\$ 2,260,993	\$ 1,877,295	
<b>Contractual Services</b>	\$ 126,368	\$ -	\$ 319	\$ -	\$ 125,303	\$ 156	\$ -	\$ 39,040	\$ -	\$ 10,525	\$ 301,711	\$ 1,284,674	\$ 883,701	\$ 972,350	
<b>Materials and Supplies</b>	\$ 15,274	\$ -	\$ 3,893	\$ -	\$ 39,790	\$ -	\$ -	\$ 35,116	\$ -	\$ 1,774	\$ 95,847	\$ 375,566	\$ 217,827	\$ 239,425	
<b>Benefits</b>	\$ 42,238	\$ 15,453	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,692	\$ 330,526	\$ 252,863	\$ 225,371	
<b>Miscellaneous Expense</b>	\$ 5,796	\$ -	\$ 600	\$ -	\$ 16,585	\$ -	\$ -	\$ 1,920	\$ -	\$ 613	\$ 25,513	\$ 279,132	\$ 184,865	\$ 142,506	
<b>Debt Service</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Utilities</b>	\$ 43,015	\$ -	\$ -	\$ -	\$ 5,813	\$ 44	\$ -	\$ 5,660	\$ -	\$ 2,050	\$ 56,581	\$ 199,097	\$ 155,716	\$ 161,116	
<b>Other Financing Uses</b>	\$ 54,973	\$ -	\$ -	\$ -	\$ 338,328	\$ -	\$ -	\$ 32,732	\$ -	\$ 12,823	\$ 438,856	\$ 1,755,425	\$ 1,755,425	\$ 1,504,241	
<b>Capital Projects</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 167,346	\$ -	\$ 167,346	\$ 1,133,347	\$ 191,598	\$ 2,961,908	
<b>Total Expense</b>	\$ 505,012	\$ 15,453	\$ 10,062	\$ -	\$ 749,358	\$ 200	\$ 2,306	\$ 222,044	\$ 167,346	\$ 44,395	\$ 1,716,177	\$ 7,971,746	\$ 5,902,987	\$ 8,084,211	
<b>Net</b>	\$ (376,346)	\$ (15,453)	\$ (10,037)	\$ -	\$ (416,666)	\$ (200)	\$ (2,306)	\$ 179,672	\$ 178,768	\$ (6,557)	\$ (469,125)	\$ 4,566,144	\$ 6,678,926	\$ 3,467,144	
<b>Non-Operating Funds</b>															
	<b>Health Insurance</b>		<b>April Total</b>	<b>Budget YTD</b>	<b>Actual YTD</b>										<b>Prior YTD</b>
<b>Taxes</b>	\$ -	\$ -	\$ -	\$ -	\$ -										\$ -
<b>Fees and Charges</b>	\$ 14,858	\$ 14,858	\$ 66,144	\$ 60,507	\$ 50,756										\$ -
<b>Intergovernmental</b>	\$ -	\$ -	\$ -	\$ -	\$ -										\$ -
<b>Miscellaneous Income</b>	\$ 1,204	\$ 1,204	\$ -	\$ 3,613	\$ -										\$ -
<b>Sponsorship &amp; Donations</b>	\$ -	\$ -	\$ -	\$ -	\$ -										\$ -
<b>Other Financing Sources</b>	\$ 97,742	\$ 97,742	\$ 390,969	\$ 390,969	\$ 326,879										\$ -
<b>Program Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ -										\$ -
<b>Total Revenue</b>	\$ 113,805	\$ 113,805	\$ 457,113	\$ 455,089	\$ 377,635										\$ -
<b>Wages</b>	\$ -	\$ -	\$ -	\$ -	\$ -										\$ -
<b>Contractual Services</b>	\$ -	\$ -	\$ -	\$ -	\$ -										\$ -
<b>Materials and Supplies</b>	\$ -	\$ -	\$ -	\$ -	\$ -										\$ -
<b>Benefits</b>	\$ 101,214	\$ 101,214	\$ 342,685	\$ 329,030	\$ 276,003										\$ -
<b>Miscellaneous Expense</b>	\$ -	\$ -	\$ -	\$ -	\$ -										\$ -
<b>Debt Service</b>	\$ -	\$ -	\$ -	\$ -	\$ -										\$ -
<b>Utilities</b>	\$ -	\$ -	\$ -	\$ -	\$ -										\$ -
<b>Other Financing Uses</b>	\$ -	\$ -	\$ -	\$ -	\$ -										\$ -
<b>Capital Projects</b>	\$ -	\$ -	\$ -	\$ -	\$ -										\$ -
<b>Total Expense</b>	\$ 101,214	\$ 101,214	\$ 342,685	\$ 329,030	\$ 276,003										\$ -
<b>Net</b>	\$ 12,591	\$ 12,591	\$ 114,428	\$ 126,059	\$ 101,632										\$ -

# April 2024 Summarized Revenue Expense Report



## PARK DISTRICT of OAK PARK

	<u>April-24</u>	<u>Budget YTD</u>	<u>Actual YTD</u>	<u>Prior YTD</u>
<b><u>Operating Funds</u></b>				
<b>Corporate Fund</b>				
<b>10-00- Administration</b>				
Revenue	\$114,603	\$3,227,554	\$3,292,521	\$3,017,614
Expense	(\$246,119)	(\$1,093,845)	(\$785,296)	(\$939,165)
Net	(\$131,516)	\$2,133,709	\$2,507,225	\$2,078,450
<b>10-35- Conservatory</b>				
Revenue	\$6,855	\$44,500	\$40,501	\$38,120
Expense	(\$31,555)	(\$133,873)	(\$97,134)	(\$131,072)
Net	(\$24,700)	(\$89,373)	(\$56,634)	(\$92,951)
<b>10-50- Parks and Planning</b>				
Revenue	\$7,209	\$12,645	\$50,682	\$23,626
Expense	(\$227,338)	(\$935,015)	(\$819,511)	(\$750,604)
Net	(\$220,130)	(\$922,370)	(\$768,829)	(\$726,978)
<b>Total Corporate</b>				
Revenue	\$128,666	\$3,284,699	\$3,383,704	\$3,079,360
Expense	(\$505,012)	(\$2,162,733)	(\$1,701,941)	(\$1,820,840)
Net	(\$376,346)	\$1,121,966	\$1,681,763	\$1,258,520
<b>IMRF Fund</b>				
<b>15-00-</b>				
Revenue	\$0	\$87,730	\$83,680	\$106,442
Expense	(\$15,453)	(\$77,873)	(\$67,068)	(\$71,416)
Net	(\$15,453)	\$9,858	\$16,612	\$35,026
<b>Liability Fund</b>				
<b>16-00-</b>				
Revenue	\$25	\$164,834	\$157,241	\$152,059
Expense	(\$10,062)	(\$62,334)	(\$35,245)	(\$37,966)
Net	(\$10,037)	\$102,500	\$121,996	\$114,093
<b>Audit Fund</b>				
<b>17-00-</b>				
Revenue	\$0	\$16,098	\$15,355	\$11,447
Expense	\$0	(\$33,400)	(\$19,310)	(\$19,100)
Net	\$0	(\$17,302)	(\$3,955)	(\$7,653)
<b>Recreation Fund</b>				
<b>20-00- Administration</b>				
Revenues	\$680	\$2,639,267	\$2,511,182	\$2,435,526
Expense	(\$417,166)	(\$1,755,109)	(\$1,682,711)	(\$1,281,453)
Net	(\$416,486)	\$884,158	\$828,472	\$1,154,073

# April 2024 Summarized Revenue Expense Report



## PARK DISTRICT of OAK PARK

	April-24	Budget YTD	Actual YTD	Prior YTD
<b>20-05- Communications</b>				
Revenue	\$400	\$28,000	\$16,490	\$6,058
Expense	(\$29,094)	(\$206,185)	(\$148,255)	(\$135,118)
Net	(\$28,694)	(\$178,185)	(\$131,765)	(\$129,060)
<b>20-51- Customer Service</b>				
Revenues	\$0	\$0	\$0	\$0
Expense	(\$30,617)	(\$146,572)	(\$119,160)	(\$67,443)
Net	(\$30,617)	(\$146,572)	(\$119,160)	(\$67,443)
<b>20-25- Fitness</b>				
Revenue	\$14,800	\$107,948	\$118,752	\$103,436
Expense	(\$7,524)	(\$50,660)	(\$22,293)	(\$46,814)
Net	\$7,276	\$57,287	\$96,459	\$56,622
<b>20-26- Youth Athletics</b>				
Revenue	\$49,621	\$591,668	\$665,576	\$615,956
Expense	(\$98,198)	(\$93,414)	(\$141,047)	(\$84,635)
Net	(\$48,577)	\$498,254	\$524,529	\$531,321
<b>20-27- Adult Athletics</b>				
Revenue	\$9,860	\$69,489	\$66,655	\$74,693
Expense	(\$5,745)	(\$15,689)	(\$7,442)	(\$7,956)
Net	\$4,115	\$53,800	\$59,213	\$66,737
<b>20-28- CRC</b>				
Revenue	\$109,595	\$423,123	\$445,623	\$0
Expense	(\$41,262)	(\$255,551)	(\$155,641)	(\$2,235)
Net	\$68,333	\$167,572	\$289,982	(\$2,235)
<b>20-61- Community Programs</b>				
Revenue	\$105,569	\$1,298,331	\$1,122,525	\$1,085,367
Expense	(\$84,284)	(\$273,316)	(\$248,174)	(\$214,663)
Net	\$21,284	\$1,025,014	\$874,350	\$870,704
<b>20-62- Fine Arts</b>				
Revenue	\$11,612	\$405,928	\$383,190	\$415,674
Expense	(\$15,267)	(\$45,215)	(\$44,181)	(\$37,958)
Net	(\$3,655)	\$360,713	\$339,010	\$377,717

# April 2024 Summarized Revenue Expense Report



## PARK DISTRICT of OAK PARK

	April-24	Budget YTD	Actual YTD	Prior YTD
<b>20-63- Early Childhood</b>				
Revenue	\$30,556	\$145,604	\$153,214	\$172,888
Expense	(\$20,201)	(\$79,805)	(\$82,257)	(\$58,591)
Net	\$10,355	\$65,799	\$70,957	\$114,297
<b>Total Recreation</b>				
Revenue	\$332,692	\$5,709,357	\$5,483,207	\$4,909,598
Expense	(\$749,358)	(\$2,921,517)	(\$2,651,160)	(\$1,936,864)
Net	(\$416,666)	\$2,787,840	\$2,832,048	\$2,972,734
<b>Museum Fund</b>				
<b>21-00-</b>				
Revenue	\$0	\$37,261	\$35,178	\$185,665
Expense	(\$200)	(\$58,400)	(\$120)	(\$7,903)
Net	(\$200)	(\$21,139)	\$35,058	\$177,762
<b>Special Recreation Fund</b>				
<b>22-00-</b>				
Revenue	\$0	\$240,648	\$227,196	\$220,426
Expense	(\$2,306)	(\$289,716)	(\$218,076)	(\$219,011)
Net	(\$2,306)	(\$49,068)	\$9,120	\$1,415
<b>Special Facilities Fund</b>				
<b>25-00- Administration</b>				
Revenue	\$0	\$0	\$6,194	\$1,900
Expense	(\$50,499)	(\$216,255)	(\$201,364)	(\$180,854)
Net	(\$50,499)	(\$216,255)	(\$195,169)	(\$178,954)
<b>25-19- Pools</b>				
Revenue	\$273,819	\$464,941	\$563,862	\$472,152
Expense	(\$17,391)	(\$57,692)	(\$45,091)	(\$49,521)
Net	\$256,428	\$407,249	\$518,770	\$422,631
<b>25-20- Rink</b>				
Revenue	\$89,664	\$504,932	\$661,316	\$595,421
Expense	(\$36,580)	(\$193,075)	(\$137,154)	(\$140,307)
Net	\$53,084	\$311,857	\$524,162	\$455,114

## April 2024 Summarized Revenue Expense Report



# PARK DISTRICT of OAK PARK

	April-24	Budget YTD	Actual YTD	Prior YTD
<b>25-24- Gymnastics</b>				
Revenue	\$37,883	\$496,744	\$413,658	\$480,245
Expense	(\$43,832)	(\$257,761)	(\$240,004)	(\$223,028)
Net	(\$5,950)	\$238,983	\$173,654	\$257,217
<b>25-50- Maintenance</b>				
Revenue	\$350	\$1,200	\$960	\$1,433
Expense	(\$73,741)	(\$346,925)	(\$253,524)	(\$266,825)
Net	(\$73,391)	(\$345,725)	(\$252,564)	(\$265,392)
<b>Total Special Facilities</b>				
Revenue	\$401,716	\$1,467,817	\$1,645,990	\$1,551,152
Expense	(\$222,044)	(\$1,071,708)	(\$877,137)	(\$860,536)
Net	\$179,672	\$396,109	\$768,853	\$690,616
<b>Capital Projects Fund</b>				
<b>70-xx-</b> Revenue	\$346,114	\$1,364,456	\$1,369,456	\$1,187,397
Expense	(\$167,346)	(\$1,133,347)	(\$191,598)	(\$2,961,908)
Net	\$178,768	\$231,109	\$1,177,858	(\$1,774,510)
<b>Historic Properties Fund</b>				
<b>85-00-</b> Revenue	\$37,839	\$164,990	\$180,908	\$147,809
Expense	(\$44,395)	(\$159,053)	(\$141,333)	(\$148,667)
Net	(\$6,557)	\$5,937	\$39,575	(\$858)
<b><u>Non-Operating Funds</u></b>				
<b>Health Insurance Fund</b>				
<b>50-00-</b> Revenue	\$113,805	\$457,113	\$455,089	\$377,635
Expense	(\$101,214)	(\$344,352)	(\$329,030)	(\$276,003)
Net	\$12,591	\$112,761	\$126,059	\$101,632



## **Sports Field Maintenance IGA with D97**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)

# Memo

To: David Wick, Chair, Administration and Finance Committee  
Board of Park Commissioners

From: Jan Arnold, Executive Director

Date: May 10, 2024

Re: D97 Intergovernmental Agreement – Sports Field Maintenance



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## Statement

There has been a tradition of excellent cooperation between Elementary School District 97 and the Park District of Oak Park and we desire to continue and to enhance that tradition. In order to best continue this tradition of cooperation, the Intergovernmental Partnering Agreement has been revised and reviewed by both the legal counsels for the School District and the Park District. The Intergovernmental Agreement (IGA) between the Park District of Oak Park and Oak Park Elementary School District 97 is a Joint Agreement for shared use of facilities and cooperative planning.

Although the stated missions of the Park District and District 97 have varied focuses, public investment in our facilities creates a mutually beneficial environment in which to provide quality recreation and education for all the residents of our districts which is demonstrated by many joint improvements on D97's school grounds.

## Discussion

In 2014, the two Districts worked together to create an IGA to focus on the improvement of the schools' sport fields maintenance. Residents have complimented the drastic improvements in field conditions in the short time that the Park District has taken over the care. They recognize the expertise and elevated level of maintenance that has benefited both the student and sport participants experience. The current agreement is set to expire on June 30, 2024.

During renewal conversations, D97 purchased a lawnmower in 2014 which is anticipated to last two more years. As such, a new mower will need to be purchased. It is agreed to buy a new mower in the Spring of 2026 and will split the cost of the unit 50/50 between the Park District and D97. The repair costs of the mowing equipment will also be shared 50/50. The Park District may also purchase additional equipment for the mower to be used for snow removal and pay for repairs of the snow removal equipment when needed.

In addition, the renewed IGA is set to expire June 30, 2029.

## Conclusion

The Administration and Finance Committee recommends that the board approve the D97/PDOP Intergovernmental Agreement – Sports Field Maintenance for shared use of facilities and cooperative planning.

*Attachment: Sports Field Maintenance IGA with D97 and PDOP*

RENEWED INTERGOVERNMENTAL AGREEMENT  
BETWEEN OAK PARK ELEMENTARY SCHOOL DISTRICT 97  
AND THE PARK DISTRICT OF OAK PARK  
REGARDING SPORTS FIELD MAINTENANCE

THIS AGREEMENT (“*Agreement*”) is entered into as of \_\_\_\_\_, 2024, (the “*Effective Date*”) between Oak Park Elementary School District 97, an Illinois public school district, (“*District 97*”) and the Park District of Oak Park, an Illinois park district (the “*Park District*”);

RECITALS:

**WHEREAS**, Article VII, Section 10, of the Constitution of the State of Illinois of 1970 provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

**WHEREAS**, intergovernmental cooperation is further authorized by the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.* (“the Act”); and

**WHEREAS**, this Agreement was first made in November 2014 for the Park District to undertake Field Maintenance, Extraordinary Repairs, and Mower Maintenance for District 97’s sports fields in various locations throughout the Village of Oak Park, and District 97 and the Park District wish to extend this Agreement on the terms stated in this Agreement; and

**NOW, THEREFORE**, in consideration of the recitals, the payment provisions in this Agreement, the other terms in this Agreement, and other consideration the value and receipt of which are acknowledged by District 97 and the Park District, District 97 and the Park District agree as follows:

Section 1. Recitals. The foregoing recitals are incorporated into this Agreement as findings of District 97 and the Park District.

Section 2. Definitions. The following terms have the meaning ascribed to them:

“*Additional Staffing*” See Subsection 4B of this Agreement.

“*Annual Costs*” See Subsection 4A of this Agreement.

“*Apportioned Park District Affiliates Fees*” See Section 4D of this Agreement.

“*D97 Mower*” See Section 8A of this Agreement.



“*D97 Representative*” means District 97’s Buildings & Grounds Superintendent or her or his designee, unless otherwise designated in writing by District 97.

“*Extraordinary Repairs*” means any work on a Sports Field that because of its unusual and severe nature and expense, is beyond the scope of Field Maintenance. Extraordinary Repairs may include, among other things, extensive damage to turf caused by severe weather conditions, flooding, overuse or misuse, or similar circumstance; heavy damage due to vandalism; extensive disease or infestation; or similar matters.

“*Field Maintenance*” means performing on the Sports Fields the various tasks commonly recognized as routine maintenance for sports fields, including mowing, seeding, core aeration, dragging defined skin areas, repairs to damaged turf, and similar common tasks. The term Field Maintenance does not include weeding or pruning or any maintenance of fences, seating, landscaped areas, or other features outside the boundary of a Sports Field.

“*Mower Maintenance*” See Section 8 of this Agreement.

“*PD Representative*” means the Park District’s Superintendent of Parks and Planning, or her or his designee, unless otherwise designated in writing by the Park District.

“*Sports Fields*” means the parcels of property owned by District 97 listed on the “*District 97 Sports Fields*” list and depicted on the “*Sports Field Boundary Sheets*” included in Exhibit A attached to this Agreement. The term Sports Fields does not include fencing or yards or landscaped areas around the perimeter of a school building.

Section 3. Agreement; Commencement Date; Standard of Performance.

A. Agreement; Commencement Date. The Park District agrees to continue performing Field Maintenance effective July 1, 2024, (in the same manner as the Park District commences work on Park District’s sports fields) at the performance standard, for the stated compensation, and otherwise under the provisions of this Agreement. The Park District also agrees to perform Extraordinary Repairs at the request of District 97.

B. Standard of Performance. The Park District will perform the Field Maintenance and Extraordinary Repairs at the same level of workmanship as the Park District maintains its own sports fields.

Section 4. Annual Costs; Staffing.

A. District 97 Obligation to Pay Costs and Expenses. District 97 must pay to the Park District, in the manner set forth in Subsection C of this Section, all costs and expenses for materials, supplies, parts, and labor incurred by the Park District in performing Field Maintenance, Extraordinary Repairs, and Mower

Maintenance (the “*Annual Costs*”). The Park District will not charge for Sports Field inspections and analyses undertaken by Park District professional staff.

B. Staffing. The Park District intends to hire one full-time employee and one part-time seasonal employee as the additional staffing necessary to cover the increased workload created by the Field Maintenance (“*Additional Staffing*”). This level of Additional Staffing is an estimate of the need created by the Field Maintenance, and the actual Additional Staffing may be increased or decreased by the Park District, in consultation with District 97, in accordance with actual need. All costs for the Additional Staffing will be included as “labor” in the Annual Costs and will include salaries, benefits, and other costs generally applicable to similarly situated Park District employees.

C. Payments; Invoices. District 97 must pay the Annual Costs in two installments based on District 97’s fiscal year: Payments must be made as follows:

- (i) Payment for January 1 through June 30. District 97 must make Payment of the costs accrued from January 1 through June 30. That Payment will be due within 15 days after receipt of an invoice from the Park District stating the total Costs.
- (ii) Payment for July 1 through December 31. District 97 must make Payment of the costs accrued from July 1 through December 31. That Payment will be due within 15 days after receipt of an invoice from the Park District stating the total Costs.

All costs and expenses for materials, supplies, parts, and labor incurred by the Park District in performing Field Maintenance, Extraordinary Repairs, and Mower Maintenance will be included in the bi-annual payments.

Each invoice from the Park District will include a detailed statement of the Actual Costs and a statement of the Apportioned Park District Affiliates Fees.

If District 97 has an inquiry about the Park District’s Final Payment invoice, then representatives of District 97 and the Park District must meet promptly to discuss and resolve the inquiry. If any inquiry cannot be resolved within the 15-day payment period, then District 97 must pay the Park District 85 percent of the final payment immediately and then, after the inquiry is installed, District 97 must the pay remaining amount due within 15 days or the Park District must reimburse District 97 for any overpayment within 15 days.

D. Apportioned Park District Affiliates Fees. Some Park District affiliates that pay the Park District a usage fee are users of the Sports Fields. The Park District will account separately for the fees paid by those Sports Fields users and will apportion those fees to Field Maintenance costs (the “*Apportioned Park District Affiliates Fees*”). The Apportioned Park District Affiliates Fees will be excluded from the Annual Costs, as provided in Subsection 4C(ii) above.

Section 5. Field Scheduling and Use. The Park District will maintain a schedule for use of the Sports Fields that includes the following time periods for the programs and activities of the Park District and its affiliates:

A. When School is in Session: Subject to the exception in the next sentence of this Subsection A, (i) Monday-Friday commencing one hour after school dismissal and (ii) Saturday and Sunday every week from 8:00 a.m. until 8:00 p.m. Each school, however, will be provided four weekday or weekend days each school year exclusively for school activities (the “*School Activity Days*”). The School Activity Days must be scheduled by each school in advance, in consultation with the Park District.

B. During Summers from End of Spring Term to Beginning of Fall Term: Every day from 8:00 a.m. until 8:00 p.m.

The time periods set forth in this Section 5 may be adjusted from time to time by agreement in writing approved by District 97 and the Park District. Each adjustment must be added to Exhibit B to this Agreement.

C. Park District and Affiliates’ Use: The Park District shall be solely responsible for all programs and activities, including the programs and activities of its affiliates, that occur on the Sports Fields. The Park District’s responsibilities shall also apply to all invitees that participate in the programs and activities. In the event that the Sports Fields or any other property is damaged during the programs or activities addressed in this Section 5.C, the Park District at its cost and expense, shall repair or replace all property damage caused by the Park District or its affiliates or invitees. The Park District’s duty to repair shall include, but not be limited to, replacement of turf or sod to match existing turf, repair and replacement of any sidewalks, and repair or replacement of paths or parking lots. All disturbed areas and restoration work initiated by the Park District shall be completed to the satisfaction of the School District within thirty (30) days after the conclusion of work. This Paragraph shall only apply if the damage arose due to the Park District’s acts or omissions, or the acts or omissions of Park District’s affiliates, invitees, or anyone for whose acts any of them may be liable. None of the expenses attributable to this Section 5.C shall be included in the Annual Costs.

Section 6. Sports Field Closures. When the Park District determines that a Sports Field is unplayable due to weather or other unfavorable field conditions, the Park District will direct District 97, through the D97 Representative, to close that Sports Field. The Park District will notify the D97 Representative when the Park District determines that it can be reopened for play. The Park District will direct a Sports Field closure only when it is absolutely necessary to preserve and protect that Sports Field, using the same decision-making criteria as the Park District applies to its sports fields. The Park District will authorize the reopening of a Sports Field as soon as it is prudent to so, depending on the current conditions of that Sports Field.

Section 7. Work Outside of Sports Fields. The Park District is not responsible under this Agreement for any work within the Sports Fields other than Field Maintenance and Extraordinary Repairs. District 97 may request that the Park District undertake work outside of the boundaries of the Sports Fields, such as maintenance or repairs to fencing, seating areas, or landscaped areas. The Park District will consider those requests based on its available resources. If the Park District undertakes such work, then District 97 must reimburse the actual costs and expenses incurred by the Park District in performing that work. The costs and expenses for the work under this Section 7 will be invoiced by the Park District and must be paid by District 97 within 45 days, separately from the Annual Costs.

Section 8. Mower and Mower Maintenance.

A. Purchase of Mower. D97 purchased a lawnmower in 2014 for the Park District to use in the care of the Sports Fields. That mower is anticipated to last two more years of this agreement, and a new mower will need to be purchased. The two Districts agreed to buy a new mower in spring 2026 and will split the cost of the unit 50/50. The anticipated cost to D97 for the new mower in 2026 is \$22,600. The Park District may purchase at their sole cost, additional equipment for the mower to be used for snow removal. The repair costs of the mowing equipment will be shared 50/50 and the repairs of the snow removal equipment will be paid for by the Park District.

B. Storage; Primary and Secondary Uses. The D97 Mower typically will be stored with other Park District equipment. The D97 Mower may be stored temporarily in other locations from time to time as determined by the Park District and District 97. The D97 Mower will be used primarily for the Sports Fields. The Park District may use the mower for Park District facilities from time to time, however, if the Park District has an extraordinary demand for mowing, an equipment shortage, or similar circumstance.

C. Mower Maintenance. The Park District will maintain the D97 Mower generally in the same manner as the Park District maintains its mowers. The Park District will not charge District 97 for (i) ordinary maintenance such as gasoline, oil changes, and similar routine items or (ii) for repairs that do not require replacements parts or excessive labor. The Park District will charge District 97, as part of the Annual Costs, 50 percent of the costs for repairs requiring replacement parts or excessive labor and for repairs made by a third-party mechanic. If the Park District estimates that a repair will cost more than \$500, then the Park District Representative will notify the District 97 Representative and they will make a mutual decision about the repair.

Section 9. Insurance Coverage. District 97 and the Park District each must maintain its standard general liability, workers compensation, and other insurance coverage during the Term and any Extended Term of this Agreement.

Section 10. Indemnifications.

A. Indemnity by Park District. The Park District will indemnify and save, and hold harmless, District 97 from any and all liability, damage, reasonable expense, cause of action, suits, claims, or judgments resulting from injury to person or property of others that arises directly out of the Park District's (i) programs and/or activities, as described in Section 5.C of this Agreement, (ii) breach of this Agreement or (iii) any negligent act or omission of the Park District, including its officials, officers, employees, volunteers, and agents. District 97 agrees that, in the event any claim is asserted or any action brought to recover any such damage, District 97 will give immediate notice thereof in writing to the Park District and will cooperate in the investigation and defense of any such claim or action, and that the handling and settlement of any such action will be performed and concluded by the Park District. District 97 agrees to notify the Park District in writing by delivery to the Park District within five business days and by telephone immediately after District 97 receives any such complaint or claim. The delivery of written notification will include a copy of all pleadings if a complaint is filed or of all correspondence and exhibits if a claim is filed.

B. Indemnity by District 97. District 97 will indemnify and save, and hold harmless, the Park District from any and all liability, damage, reasonable expense, cause of action, suits, claims, or judgments resulting from injury to person or property of others that arises directly out of District 97's (i) breach of this Agreement or (ii) any negligent act or omission of District 97, including its officials, officers, employees, volunteers, and agents. The Park District agrees that, in the event any claim is asserted or any action brought to recover any such damage, the Park District will give immediate notice thereof in writing to District 97 and will cooperate in the investigation and defense of any such claim or action, and that the handling and settlement of any such action will be performed and concluded by District 97. The Park District agrees to notify District 97 in writing by delivery to District 97 within five business days and by telephone immediately after the Park District receives any such complaint or claim. The delivery of written notification will include a copy of all pleadings if a complaint is filed or of all correspondence and exhibits if a claim is filed.

C. Both parties agree to knowingly and intentionally waives the right to assert, under the case of *Kotecki v. Cyclops Welding Corp.*, 146 Ill.2nd 155 (1991), that either party's liability may be limited to the amount of its statutory liability under the Workers' Compensation Act, and agree that their respective liability to indemnify and defend the other party is not limited by the so called "Kotecki Cap".

Section 11. Term. This Agreement is for a term commencing on the Effective Date and expiring on June 30, 2029 (the "*Term*"). The Park District or District 97 may discontinue this Agreement as of June 30 in any year by serving written notice of discontinuation to the other party no later April 1.

Section 12. Termination.

A. Termination by District 97 for Breach. District 97 may terminate this Agreement for breach by the Park District by delivering a written notice including a statement of the breach and a 30-day period within which the Park District may cure the breach. If the Park District does not cure the breach within the 30-day period, then District 97 may terminate this Agreement any time thereafter. In the event of termination for breach, Park District must continue to perform all duties under this Agreement until the date of termination, and District 97 must pay all costs and expenses properly incurred by the Park District under this Agreement until the date of termination, minus any actual, direct costs or expenses reasonably incurred by District 97 directly related to the breach.

B. Termination by District 97 Without Cause. District 97 may terminate this Agreement without cause by written notice delivered to the Park District not less than 60 days prior to the effective date of the termination. In the event of termination by District 97 without cause, District 97 must pay all costs and expenses properly incurred by the Park District under this Agreement until the date of termination, and District 97 will continue to be liable for, and must pay, all labor costs related to the Additional Staffing until the Park District has reassigned, terminated, or otherwise mitigated the excess labor costs created by the termination without cause.

C. Termination by Park District for Breach. The Park District may terminate this Agreement for breach by District 97 by delivering a written notice including a statement of the breach and a 30-day period within which District 97 may cure the breach. If District 97 does not cure the breach within the 30-day period, then the Park District may terminate this Agreement any time thereafter. In the event of termination for breach, Park District must continue to perform all duties under this Agreement until the date of termination, and District 97 must pay all costs and expenses properly incurred by the Park District under this Agreement until the date of termination. Also in the event of termination for breach, District 97 will continue to be liable for, and must pay, all labor costs related to the Additional Staffing until the Park District has reassigned, terminated, or otherwise mitigated the excess labor costs created by the termination for breach.

D. Termination by Park District Without Cause. The Park District may terminate this Agreement without by written notice delivered to District 97 not less than 120 days prior to the effective date of the termination. In the event of termination by the Park District without cause, the Park District must prepare an invoice stating all costs and expenses for materials, supplies, parts, and labor incurred by the Park District for the current year in performing Field Maintenance, Extraordinary Repairs, and Mower Maintenance until the date of termination. District 97 must pay those costs and expenses *minus* the Mid-Year Payment for that current year if one was made. In the event of termination by the Park District without cause, the Park District must pay all additional costs and expenses

properly incurred by District 97 for all labor, equipment, and repair costs necessary to replace the Park District created by the Park District's termination without cause.

Section 13. Assignment Prohibited. Neither District 97 nor the Park District may assign any right, privilege, duty, or responsibility established in this Agreement at any time except only with the prior written consent of the other party.

Section 14. General Provisions.

A. Notices. Any notice or communication required or permitted to be given under this Agreement must be in writing and be delivered (i), personally, (ii) by a reputable overnight courier, or (iii) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid. Unless otherwise expressly provided in this Agreement, notices will be deemed received on the earlier of (a) actual receipt, or (b) one business day after deposit with an overnight courier as evidenced by a receipt of deposit, or (c) three business days after deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this Section, each party shall have the right to change the address or the addressee, or both, for all future notices and communications to such party, but no notice of a change of addressee or address shall be effective until actually received.

Notices and communications to District 97 must be addressed to, and delivered at, the following address:

Oak Park Elementary School District 97  
c/o Superintendent  
260 Madison Street  
Oak Park, Illinois 60302

Notices and communications to the Park District must be addressed to, and delivered at, the following address:

Park District of Oak Park  
c/o Executive Director  
218 Madison Street  
Oak Park, Illinois 60302

B. Entire Agreement. This Agreement constitutes the entire agreement between District 97 and the Park District with respect to Field Maintenance and the other matters address in this Agreement, and this Agreement supersedes any and all prior agreements and negotiations between District 97 and the Park District, whether written or oral, relating to the subject matter of this Agreement.

C. Amendments. This Agreement may be amended only in writing and approved and executed by District 97 and the Park District in accordance with all applicable statutory procedures.

D. No Waiver, Enforcement. The failure by a party to insist on strict performance of any provision or right under this Agreement in any one or more instances will not, and may not, be construed as a waiver in any subsequent instance of any such covenant, warranty, condition or rights, but the same shall be and remain in full force and effect.

WHEREFORE, the Park District and District 97 have executed this Agreement by their duly authorized representatives as of the Effective Date.

PARK DISTRICT OF OAK PARK

By: \_\_\_\_\_

Its: \_\_\_\_\_

OAK PARK ELEMENTARY SCHOOL DISTRICT 97

By: \_\_\_\_\_

Its: \_\_\_\_\_



**EXHIBIT A**

**DISTRICT 97 SPORTS FIELDS**

Brooks Middle School:

Baseball diamond and multi-purpose field

Julian Middle School:

Baseball diamond and multi-purpose field

Beye Elementary School:

Multi-purpose field

Longfellow Elementary School:

Multi-purpose field

Holmes Elementary School:

Baseball diamond and multi-purpose field

Hatch Elementary School:

Two baseball diamonds and multi-purpose field

Whittier Elementary School:

Two baseball diamonds and multi-purpose field

**See following pages for the Sports Field Boundary Sheets.**

**EXHIBIT B**

**PERIODIC ADJUSTMENTS TO SPORTS FIELD SCHEDULING  
SEE SECTION 5 OF AGREEMENT**

**[see attached adjustment sheets]**



# **Rehm Pool Bid Approval**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)

# Memo



To: Jake Worley-Hood, Chair, Parks & Planning Committee  
Board of Park Commissioners

From: Chris Lindgren, Superintendent of Parks & Planning

Date: May 10, 2024

Re: Rehm Pool Phase 1 Pool Improvements – Construction Contract Award

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## Statement

Rehm Pool, originally built in 1966, received a partial renovation in 1997, a new pool filter and pump/motor was installed in 2010, a play feature was added to the zero edge in 2013, 3 family changing rooms were added to the locker rooms in 2013, new main pool drains were installed and diving well gutter repairs made in 2022. Throughout these renovations and improvements, numerous issues persist. Both pool tanks remain largely the same and with the exception of repairs, retain the majority of the original concrete work. There is also the need for additional modern recreational amenities such as slides and zero depth spray features to meet the needs of our recreational swimming community. The Park District engaged Perkins & Will in October 2023 to develop the design drawings for the pool master plan. Phase 1 improvements include the redevelopment of the Diving Well area.

## Discussion

The Diving well improvements in phase 1 include demolition of the old pool shell, a new shallow water pool with a current channel, two large run-off slides, removal of the small filter room and build new filter room on the south side of the pool to make room for the new electric pool equipment, new filtration and pump equipment, concrete flatwork, electrical, piping, new shade structures and staircase.

The project went out to bid on April 12, 2024, and held a pre-bid meeting on April 19, 2024, with multiple firms in attendance. The bid opening was held on May 7<sup>th</sup> at 10:00am with three bids received. The lowest responsive and responsible bid was Crossroads Construction, Addison, IL. The bid total came in at \$3,175,313.50. Staff are recommending carrying a \$200,000 contingency for the project. The 2024-2028 Capital Improvement Plan (CIP) has \$3,750,000 for the project including architectural fees. This project falls within the funds in the CIP. The Park District has worked with Crossroads Construction in the past with favorable success. Staff reviewed all bids and reached out to references for Crossroads Construction with positive feedback.

## Recommendation

Staff recommends a contract approval with Crossroads Construction, Inc. from Addison, IL not to exceed \$3,375,313.50 for the Rehm Pool Phase 1 Improvements.

*Attachment: Rehm Pool Bid Tabulation Sheet*

Rehm Pool Renovations Phase 1  
 May 7th, 2024 10:00am

Company	Bid Bond? Y/N	Addendum Receipt Y/N	Total Base Bid Cost	Alternate 1- Accessible Stair
Schaeffges Brothers	Yes	Yes	\$ 3,947,000	\$ 127,000
Stuckey Construction	Yes	Yes	\$ 3,474,900	\$ 112,700
Crossroad Construction	Yes	Yes	\$ 3,175,314	\$ 50,000



# **Youth Engagement IGA with Township Interventionist**

**Park District of Oak Park**

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ [www.pdop.org](http://www.pdop.org)

# Memo

To: David Wick, Chair, Administration and Finance Committee  
Board of Park Commissioners

From: Jan Arnold, Executive Director

Date: May 10, 2024

Re: Youth Engagement Contract Agreement 2024-2026



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## Statement

The Park District has an established strong working relationship with the Township and has participated in an Intergovernmental Agreement between Oak Park Township Youth Services (OPTYS) and other participating local governments in Oak Park and River Forest for numerous consecutive years. The Park District of Oak Park (PDOP) has contributed to this joint endeavor annually by providing needed funds to support the employment of Youth Interventionists and related programs. OPTYS engages in a variety of activities and services directly impacting youth and their families, all of which are in line with the Park District's mission.

## Discussion

Oak Park Township Youth Services (OPTYS) supports programs and services that work for the prevention of juvenile delinquency and which address youth who are at risk of becoming involved or are already engaged in inappropriate and/or illegal activities. OPTYS also advocates for programs and services which enhance the social and emotional development of youth and their families.

Attached is a copy of the updated Intergovernmental Agreement for your review.

In the past, the Park District has supported this Agreement by contributing 5% of the total Agreement budget, which shall not exceed \$13,000 in 2020/2021 and \$13,260 in 2021/2022. This agreement does not include the Villages of Oak Park and River Forest as they opted not to participate. The PDOP is being asked to contribute \$14,829 in 2024-2025 and \$15,333 in 2025-2026. These funds will allow for the continued support described above along with the collaborative effort to reduce youth involvement with drugs and violence in the community.

## Recommendation

Megan Traficano from the Oak Park Township will be in attendance to share updates.

*Attachment: Youth Engagement Agreement 2024-2026*

## **AN INTERGOVERNMENTAL AGREEMENT FOR THE YOUTH ENGAGEMENT PROGRAM, 2024 - 2026**

This agreement is between OAK PARK TOWNSHIP and the enumerated participating local governments: River Forest Township, School District 90, School District 97, School District 200, Park District of Oak Park, River Forest Park District, Oak Park Public Library, and River Forest Public Library, hereinafter referred to collectively as PARTICIPATING GOVERNMENT UNITS.

### **OAK PARK TOWNSHIP agrees as follows:**

- To work with any youth who are residents of Oak Park and River Forest or attend the community schools. The engagement specialists will provide individual mental health counseling to youth who need assistance in the following areas: depression/anxiety, crisis and trauma, gang involvement, and behavioral/aggression problems as well as with youth who need individual mentoring.
- To closely monitor youth, through individual counseling which focuses on the individual strengths and needs of clients and their families and helps in providing individual counseling, linking to services as needed, managing those services, and tracking outcomes.
- To respect and maintain the confidentiality of registered Youth Engagement clients and their families and share information about clients with partner agency staff as appropriate and only when a Release of Information has been signed by the appropriate party.
- To report program outcomes, such as reasons for discharge, demographics, referral reasons, and assessment information, in the aggregate only.
- To continue to provide intense engagement by employing support staff and two Youth Engagement Specialists for the positions as described in Appendix I and one Youth Engagement Program Manager.
- To act as the administrative agent of the Youth Engagement Program, hiring, training, supervising, including clinical licensing hours, insuring and providing office space to the Youth Engagement Program staff.
- To provide the necessary support, services, materials and equipment, such as, duplication, printing, postage, telephone and computers.
- To distribute monthly reports via email on the activities of Youth Engagement staff to all board members and the chief administrators of each participating government unit.
- To work with participating government units to establish additional meaningful outcome measures based on shared client data.
- To report on program activities and outcomes at least annually, or more often as needed or requested, at the Council of Governments meetings in Oak Park and in River Forest.
- To offer services listed in Appendix II: Menu of Services to partner agencies and to work responsively with partner agencies to develop other specific services based on emerging needs.



## **AN INTERGOVERNMENTAL AGREEMENT FOR THE YOUTH ENGAGEMENT PROGRAM, 2024 - 2026**

- To maintain an appropriate level of liability insurance and provide certificates of insurance to partner agencies as requested.
- To bill each participating government unit on a quarterly basis at the quarter amount listed in this IGA.
- To establish agreements with partner agencies to share confidential information that will allow the Township to report on program outcomes for the Youth Engagement caseload in the aggregate.

### **The other participating government units agree as follows:**

- To support the Youth Engagement Program through referrals, offering space to meet with youth and families (including virtual access during e-learning school days), sharing information about youth behaviors and situations, participating in training events and planning meetings, and by providing outcome data.
- To bring policy and operational concerns and recommendations to the Youth and Family Services Director or Oak Park Township Manager or Supervisor and then, as needed, to the community's Council of Governments for discussion and response.
- To work collaboratively and cooperatively in the common interest of helping youth develop, learn problem solving skills and to become engaged positively in the community.
- To enter into data sharing agreements, where appropriate, so that the Township may collect and analyze data in the aggregate for youth that are participating in the Youth Engagement program.
- To support the cost of this joint endeavor in an amount listed to be billed Quarterly in four equal amounts. The total budget for the Youth Engagement Program for the first year of this agreement is \$. Please see Table of Agency Amounts and Quarter Payments on next page.

**AN INTERGOVERNMENTAL AGREEMENT  
FOR THE YOUTH ENGAGEMENT PROGRAM, 2024 - 2026**

<b>AGENCY</b>	<b>2024-25 Amount</b>	<b>Qrt. Payment</b>	<b>2025-26 Amount</b>
OP Elementary D97	\$37,218	\$9,304.50	\$38,483
Park District OP	\$14,829	\$3,707.25	\$15,333
OP Public Library	\$14,829	\$3,707.25	\$15,333
OPRF High School D200	\$38,781	\$9,695.25	\$40,100
Village of Oak Park*			
River Forest Township	\$21,102	\$5,275.50	\$21,819
RF Elementary D90	\$9,695	\$2,423.75	\$10,025
RF Park District	\$5,134	\$1,283.50	\$5,309
RF Public Library	\$5,134	\$1,283.50	\$5,309
Village of River Forest*			
Helen Brach Grant	\$5,000	-	-
<b>SUBTOTAL:</b>	<b>\$151,722</b>	-	-
Oak Park Township:	\$170,875	-	-
<b>TOTAL:</b>	<b>\$322,597</b>	-	-

\*We will be approaching both the Village of Oak Park and River Forest to participate in funding the Youth Engagement Program again.

- To promptly reimburse Oak Park Township upon receipt of a quarterly bill in the amount shown in the table above.

It is understood by all signatories of this agreement that the supervision of all Township employees, including any addition to the Township staff as a result of this agreement, is the responsibility of Oak Park Township. To the extent permitted by law, each party shall indemnify, defend, and hold harmless the other parties, their elected officials, employees, officers, directors and agents from and against any third-party claims, demands, losses, damages, or expenses (including reasonable attorneys' fees) arising from or relating to any claim for harm, injury, or death to any person, or damage to tangible personal property arising out of or in connection with the performance of the services under this Agreement to the extent of the negligence, fault, or willful act or omission of the indemnifying party, its personnel or agents during the course of performance of the services hereunder or otherwise in connection with the performance of this Agreement.

This Intergovernmental Agreement will be in force for two years from July 1, 2024.

**AN INTERGOVERNMENTAL AGREEMENT  
FOR THE YOUTH ENGAGEMENT PROGRAM, 2024 - 2026**

**OAK PARK TOWNSHIP**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**RIVER FOREST TOWNSHIP**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**RIVER FOREST ELEMENTARY SCHOOL DISTRICT 90**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**OAK PARK ELEMENTARY SCHOOL DISTRICT 97**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**OAK PARK-RIVER FOREST HIGH SCHOOL DISTRICT 200**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**PARK DISTRICT OF OAK PARK**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**RIVER FOREST PARK DISTRICT**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**AN INTERGOVERNMENTAL AGREEMENT  
FOR THE YOUTH ENGAGEMENT PROGRAM, 2024 - 2026**

**OAK PARK PUBLIC LIBRARY**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**RIVER FOREST PUBLIC LIBRARY**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**VILLAGE OF OAK PARK**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**VILLAGE OF RIVER FOREST**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

## **APPENDIX I**

### **Engagement Specialist Job Description**

CLASS. TITLE: Youth Engagement Specialist  
DEPARTMENT: Youth Services  
DIVISION: Town  
REPORTS TO: Youth Engagement Manager

FLSA: Non-Exempt  
DATE: 09/2022

Job Summary: The Youth Engagement Specialist builds collaborations between systems and agencies to prevent, intervene, and combat negative youth behavior in Oak Park and River Forest Communities. The interventionist assists youth and families, and implement programming geared toward youth in the Oak Park and River Forest Communities. This is an ideal position for recent grads!

#### **Job Functions:**

- Ability to show knowledge or ability to gain knowledge in the following areas: youth mental health, specifically anxiety and depression, substance abuse, trauma, aggression, and behavioral problems, gangs.
- Carries a caseload of 20 individuals for counseling and interventions. Performs crisis intervention, making social diagnostic assessments, and assists in developing a comprehensive treatment plan for clients.
- Run groups during school year that focus on current events, trends, and needs.
- Collaborates closely with families, school personnel, mental health professionals, and other agencies associated with client. See clients in the office, their homes, school, and other areas outside of the office. Transport youth, if necessary.
- Help provide wraparound services by encourage and referring youth, families, parents/ guardians to other community services and activities.
- Knowledge of the DSM 5.
- Able to maintain and complete documentation related to job duties in a timely manner. Must have good time management skills.
- Initiate and maintain in contact (via phone, email, or in person) with youth, parents/ guardians, families, mentors, therapist, police, and other community agencies involved in youth's case.
- Maintain relationships and partnerships with current agencies and organizations that serve youth in the Oak Park and River Forest Communities
- In the summer, carry a small park caseload (around 7) to visit weekly looking for gang graffiti, drug paraphernalia, litter, and other suspicious acts to help keep parks safe.
- Assists agencies in developing long term community based strategic plans to help with village wide prevention efforts regarding youth; including implementing goals/strategies.
- Keeps Supervisor informed regarding community issues and sensitive topics.
- Participate in weekly supervision with Interventionist Supervisor and participate in weekly Youth Services Team Meetings.
- Performs other duties as assigned.
- Supervision for LPCs and MSWs available.

Job Type: Full Time

#### **Minimal Qualifications:**

- Master's in counseling, psychology, social worker.
- Working with youth and families (preferred).

Education:

## **APPENDIX I**

### **Engagement Specialist Job Description**

- Master's (Required)

#### Knowledge, Skills, and Abilities

##### Knowledge of:

- Social Work, counseling, psychology
- Criminal Justice and approaches used by law enforcement in local, state, and federal environments; juvenile law and court systems
- Ethical standards and codes of conduct in dealing with clients and public
- Crisis Intervention Techniques
- Conflict Resolution

##### Skill In:

- Time management and prioritizing work
- Verbal and written communication and organization
- Facilitation and group leadership
- Mediation and collaboration building

##### Ability To:

- Maintain relationships with community organizations and administrators
- Facilitate presentations and trainings for youth, parents, community associations, and other public groups.
- Remain calm in stressful and crisis situations

##### Physical Abilities:

- Sit, keyboard, read, write, add, hear and speak for extended periods
- Drive automobile to meet with clients in their homes or other locations, and meetings with other agencies, committees and councils, etc.
- Lift up to 10 pounds on occasion.

## **APPENDIX II Menu of Services**

### **Youth Engagement Program – Services March 2022**

The Township's Youth Engagement Program staff are Masters Level Social Workers and Counselors, all with backgrounds in working with youth on a variety of issues. The Youth Engagement Program is constantly conducting needs assessments to address youth issues within the communities. Through the Youth Engagement Program, they provide the following services to individuals, families, agencies, and community organizations in Oak Park and River Forest.

#### **TRAINING-in person or virtual**

- ◆ Anti-bullying training, De-escalation training
- ◆ Any training as requested by a partner agency for staff or youth who they service, based on issues and needs they are seeing at their locations.
- ◆ Other training programs tailored to different entities' needs examples include, but are not limited to, Restorative Justice and Practices, community issues, etc.

#### **CONSULTING**

- ◆ Consult with private therapists, agencies (public and private, profit and non-profit), parents, schools, law enforcement, courts, probation officers, the States Attorney's office and city, state and federal agencies on issues of youth, including gangs, crisis and trauma, behavior and aggression, anxiety, depression and other mental health topics.
- ◆ Community and neighborhood problem solving, education, and training, including virtual training.
- ◆ Work with partner agencies to help address staffing patterns, incident response, facility security, and safety procedures and protocols

#### **INFORMATION/INTELLIGENCE**

- ◆ Work with various bodies to "connect-the-dots" to identify patterns of behaviors and incidents regarding youth
- ◆ Assist in identifying and locating individuals representing a threat to youth

#### **DIRECT ENGAGEMENT-in person or via tele-health models**

- ◆ Individual/family crisis intervention
  - hospitalization assessment
  - suicide assessment
  - trauma and grief counseling
- ◆ Incident-related crisis intervention (for example; school violence, suicide, etc.)
- ◆ On-site engagement or "tele-health" services at partner facilities in conjunction with partner staff
- ◆ Group work with grade, middle and high school students after needs are identified with community partners
- ◆ Engagement work specifically with youth who are experiencing trauma/crisis and mental health needs
- ◆ Individual counseling with youth regarding issues with gang involvement, trauma/crisis, behavior/aggression, and anxiety and depression
- ◆ Casework-including referrals, family assessments, and connecting youth and families with partner agencies and organizations based on needs