



Park District of Oak Park (PDOP)
Regular Board Meeting
John Hedges Administrative Center
218 Madison Street
Oak Park, Illinois 60302

Thursday, January 18, 2024 at 7:30pm

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioner Lentz, Wick, Wollmuth, Worley-Hood, and President Porreca.

Park District Staff Present: Jan Arnold, Executive Director; Mitch Bowlin, Director of Finance; Chris Lindgren, Superintendent of Parks & Planning; Maureen McCarthy, Superintendent of Recreation; and Scott Sekulich, Registration and Customer Support Manager

II. APPROVAL OF AGENDA

Commissioner Wick approved the agenda and Commissioner Lentz seconded. **The motion was passed by a roll call vote of 5:0.**

III. VISITOR/PUBLIC COMMENTS - None

IV. CONSENT AGENDA

A motion was made by Commissioner Wick, and seconded by Commissioner Worley-Hood to approve the Consent Agenda which included the Cash and Investment Summary, and Warrants and Bills for the month of December 2023; approval of the minutes from the Committee of the Whole Meeting for December 7, 2023, and Regular Board Meeting from December 21, 2023; and accept the 2023 Community Survey results. **The motion was passed by a roll call vote of 5:0.**

V. STAFF REPORTS

- A. Executive Director's Report** – In addition to the Executive Director Report (which is included in the Board Packet), Executive Director Arnold informed the Board that there were a few updates and videos created to the day camp brochure that will be made available next week. Executive Director Arnold shared that the Longfellow Ice Rink is up and in use, shared the Parks Foundation is seeking new members and shared the CRC members numbers: 4,316 track, 4,310 fitness/gym and 1,066 kids in after school with approximately 300 attending daily.
- B. Updates & Information** – Written report included in the Board Packet.
- C. Revenue/Expense Status Report** – No questions asked.

VI. OLD BUSINESS

A. Parks and Planning Committee

1. Lindberg and Scoville Tennis Court Improvements – Executive Director Arnold noted that staff have received quotes from U.S. Tennis Court Construction via TIPS-USA a joint purchasing organization. The work will be done at Scoville first and then Lindberg to not take too many courts out of commission at the same time. engaged with Perkins and Will to submit a Rehm Pool Master Planning service proposal for various Rehm Pool projects. The plan is to have meetings scheduled in the summer for these projects and will focus on the diving well and splash pad. A motion was made by Commissioner Worley-Hood and seconded by Commissioner Wick to approve the contract for the tennis court improvement for Scoville at \$55,795 and Lindberg at \$123,873 to US Tennis Court Construction. **The motion was passed by a roll call vote of 5:0.**

B. Recreation and Facility Program Committee - None

C. Administration and Finance Committee

1. IAPD/IPRA Conference Update – Executive Director Arnold reminded everyone to install the conference app prior to Thursday and select a couple of options for each timeslot. Reminded everyone about the Awards luncheon and Team dinner on Friday night.
2. 2023 Tax Year Levy – Abatement Resolution for 2023 Levy Adjustment Approval – Executive Director Arnold and Mitch Bowlin noted that starting in 2023, Cook County began automatically increasing tax levies to recapture any losses from assessment appeal refunds. The 2024 Budget did not include this additional levy. Since the levy was not part of the 2024 Budget, and has no impact on future PTELL calculations, staff feel it is prudent to abate this levy and not collect the additional taxes from residents. A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve the 2022 Tax Levy Abatement Resolution 2024-01-01 for the 2023 Tax Year. **The motion was passed by a roll call vote of 5:0.**
3. 2023 Performance Measures Year in Review – Mitch Bowlin provided the Board with an overview of Park District's performance in 2023. Most budgeted projects and financial goals were completed in 2023. Staff share information on the training, employee wellness and accident/incident reports. Board asked about accident claims and thanked for the update.
4. 2023 Program Scholarship and CDM Report – Scott Sekulich provided the Board with an overview on the 2023 financial aid that includes scholarships and the childcare discount provided to residents. Scott shared that this year was the largest thus far of funds allocated. Funds to the scholarship were provided by the township, Parks Foundation, FLW race proceed and patron donations. Scott also provided the Board with a map of where residents live in Oak Park that use these scholarship funds which the Board was happy to see to get a sense of how many residents use the scholarship program. Scott shared that the marketing efforts and the opening of the CRC have definitely increased awareness and interest. He also highlighted the various ages that are receiving the funds. The Board shared their excitement to see that healthy lifestyles was a large portion of where the funds are being used with over 112 CRC memberships. Discussion on whether the CDM range should be higher than \$100,000. Staff said they would evaluate it for 2024. Board thanked Scott for the data and insights.

VII. NEW BUSINESS –

- A. Executive Director Review Timeline – President Porreca shared the timeline for the annual performance review of the Executive Director and shared that she will be sharing the form for completion by the end of the week.

VIII. COMMISSIONER'S COMMENTS

Commissioner Worley-Hood: Shared that he was excited to see all the positive responses in the Community Survey.

Commissioner Wick: Shared that he enjoyed all the data from the Community Survey. He is also excited about the adult volleyball program expanding at the CRC.

Commissioner Lentz: Looking forward to conference and shared IGov is looking to move their meetings to Monday night to try and increase participation.

Commissioner Wollmuth: Appreciated how staff have been handling matters at CRC, shared many families over the holidays were thrilled with one-month option for their college students, and that all the CRC staff are extremely helpful.

President Porreca: Thanked staff on how they are responding to the CRC afterschool issues, shared the importance to youth to have a caring adult, thank David for continuing to encourage all Board Members to obtain IAPD master board status.

IX. CLOSED SESSION – None

X. ADJOURNMENT

At 8:39pm, the Regular Board Meeting was adjourned. **The motion was passed with a roll call vote of 5:0.**


Secretary
Board of Park Commissioners


President
Board of Park Commissioners

February 15, 2024
Date

February 15, 2024
Date