



PARK DISTRICT OF OAK PARK
Regular Park Board Meeting
Hedges Administrative Center
218 Madison Street, Oak Park, Illinois 60302

Thursday, October 19, 2023

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Lentz, Wick, Wollmuth, and Worley-Hood.

Absent: President Porreca

Park District Staff Present: Jan Arnold, Executive Director; Mitch Bowlin, Director of Finance; Chris Lindgren, Superintendent of Parks & Planning; Maureen McCarthy, Superintendent of Recreation; and Edith Wood, Executive Assistant.

Others Present: Sam Elsener of OPYB/S, Gregory McClendon of AYSO, and Mark Trieglaff of Accessibility Consultation and Training Services.

II. APPROVAL OF AGENDA

The motion was passed by a roll call vote of 4:0.

III. VISITOR/PUBLIC COMMENT – None

IV. CONSENT AGENDA

A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve the Consent Agenda which included the approval of the Cash and Investment Summary and Warrants and Bills for the month of September 2023; approval of the Minutes from the Committee of the Whole Meeting from September 7, 2023; Regular Board Meeting Minutes from September 21, 2023; and Budget Meeting Minutes from September 28, 2023; and approval of the 2024 Committee and Board Meeting Calendar. **The motion was passed by a roll call vote of 4:0.**

V. STAFF REPORTS

- A. Executive Director's Report** – In addition to the Executive Director Report (which is included in the Board Packet), Executive Director Arnold noted that the 47th Frank Lloyd Wright races were held on Sunday in which approximately 2,000 runner and walkers were in attendance. Staff and Commissioner Lentz and Commissioner Wick will be attending the Best of the Best award ceremony tomorrow in which the Park District won the Best Green Practices award. Staff and Board members also attended the NRPA Conference in which they found to be very beneficial. In addition, the Park District was also noted as a finalist to the Gold Medal Award.
- B. Updates and Information** – Written report included in the Board Packet.
- C. Revenue/Expense Status Reports** – No questions asked.



VI. OLD BUSINESS

A. Recreation and Facility Program Committee

1. OPYB/S Update: Sam Elsener of OPYB/S provided an update to the Board. OPYB/S had over 1,000 players in the spring with 19 travel teams. They also have over 300 volunteers. A survey was conducted to the participants in which OPYB/S scored 8 out of 10 overall. Sponsorships have grown overall. In addition to the survey conducted, there have been some complains on the lack of field space as there is not enough time to practice. In addition, roster numbers have increased in which OPYB/S also received complaints about. Overall OPYB/S had a pretty quiet year however, during the Fall, based on schedule constraints, the Fall schedule is mostly games and not enough time for practice. Sam also noted that youth sports in general are changing considerably and now all sports would like to go year-around. As for the Fox Park Master Plan, OPYB/S would like to see an increase in supply and add more lighting. The Board had a discussion with Sam on the updates provided. The Board was also thankful of OPYB/S and their efforts.
2. AYSO Update: Gregory McClendon of AYSO provided the Board with an update. Overall AYSO has had a good year with enrollment numbers going up. The enrollment numbers are almost even for both spring and fall. AYSO had 365 volunteers in the past year. Challenges that AYSO has faced include getting refs to volunteer. Mostly since classes are needed to be completed to be certified to be a ref. AYSO also has “rotate clinics” in which participants rotate in playing different positions so that they can learn all skills. AYSO has also worked with the Illinois Youth Soccer League to train coaches to also get them certified. The Board had question on any needs for sponsorships. The Board was also impressed with the efforts AYSO has done to staff their refs.
3. Rehm Diving Well Redevelopment – Design Fees Approval: Executive Director Arnold noted that based on the master planning process from earlier this year the diving well will be repurposed to a 4’ fun pool with slides, current channel and crossing amenity. As such, a proposal was created by Perkins&Will for the designs. Staff will not go out for the construction bid until staff have heard back on the PARC grant as they are waiting for the results. At this time, staff are recommending approval of the proposal for the design of the removal and redevelopment of the diving well at Rehm by Perkins&Will for the amount of \$281,700. A motion was made by Commissioner Lentz and seconded by Commissioner Wick approve the proposal for the design of the removal and redevelopment of the diving well at Rehm by Perkins&Will for the amount of \$281,700. **The motion was passed by a roll call vote of 4:0.**

B. Administration and Finance Committee

1. Disaster Recovery Policy Approval: Executive Director Arnold and Mitch Bowlin noted that a Disaster Recovery Policy is needed as a matter of industry best practice in order to maintain Cyber Liability Coverage through PDRMA. The Disaster Recovery Policy was put together by staff and Noventech. A motion was made by Commissioner Wick and seconded by Commissioner Wollmuth to approve the Disaster Recovery Policy. **The motion was passed by a roll call vote of 4:0.**



A. Parks and Planning Committee

1. ADA Transition Plan Approval: Mark Trieglaff of Accessibility Consultation and Training Services and Chris Lindgren provided the Board with updates to the ADA Transition Plan. Mark noted that over 500 issues have been fixed throughout the Park District facilities since the last ADA Transition Plan was created. There were minor things observed during the recent inspections which were noted in the report. Mark provided the Board with an overview of some of the items that needed to be fixed. Overall, the Board was pleased to hear all the updates given on the ADA Plan. A motion was made by Commissioner Lentz and seconded by Commissioner Wick to approve the Disaster Recovery Policy. **The motion was passed by a roll call vote of 4:0.**

VII. NEW BUSINESS – None

VIII. COMMISSIONER’S COMMENTS

Commissioner Lentz: Commissioner Lentz noted that she had a great experience at the NRPA Conference and enjoyed making connection with the people that she met. Also enjoyed meeting some of the staff members that also attended the conference and really likes the leadership that they have. Commissioner Lentz is looking forward to the Best of the Best awards.

Commissioner Wollmuth: Commissioner Wollmuth attended the FOPCON meeting as well as the Pleasant Home Foundation meeting. Commissioner Wollmuth also played tennis at Rehm and it was great to see the playground being full and all the courts being used.

Commissioner Wick: Commissioner Wick volunteered at the Frank Lloyd Wright race. Commissioner Wick was able to get to know one of the part-time staff members that work at the CRC. He was also surprised to see all the 10K runners that attended the race. He did experience some trouble with some of the cars trying to go through the race track during the race. If Commissioner Wick decides not to run the next race he will plan on volunteering again.

Commissioner Worley-Hood: Commissioner Worley-Hood attended the IGOV meeting and noted he had a great time at the NRPA Conference.

IX. CLOSED SESSION – None

X. ADJOURNMENT

At 8:43pm, the Regular Board Meeting was adjourned. **The motion was passed by a voice vote of 4:0.**



Secretary
Board of Park Commissioners

November 16, 2023

Date



President
Board of Park Commissioners

November 16, 2023

Date