



# PARK DISTRICT of OAK PARK

PARK DISTRICT OF OAK PARK  
Regular Park Board Meeting  
Hedges Administrative Center  
218 Madison Street, Oak Park, Illinois 60302  
Thursday, November 16, 2023, 7:30pm

## **AGENDA**

- I. Call to Order/Roll Call**
- II. Approval of Agenda**
- III. Gold Medal Finalist Presentation**
- IV. Visitor/Public Comment**  
*Each person is limited to three minutes. The Board may set a limit on the total amount of time allocated to public comments.*
- V. Public Hearing – Statutory Budget & Appropriation**
  - Statutory Budget & Appropriation
  - Public Hearing
  - Adjournment of Public Hearing back to the Regular Board Meeting
- VI. Consent Agenda**
  - A. Cash and Investment Summary\***
  - B. Warrants and Bills\***
  - C. Minutes\***
  - D. Working Budget – Departmental Goals 2024\***
  - E. 2023 Tax Year Levy – Abatement Ordinance for 2019/2020 Bond\***
  - F. Credentials Certificate for the IAPD Annual Meeting\***
  - G. Personnel Policy Manual\***
  - H. Administrative and Board Policy Manual\***
  - I. Safety Manual\***
  - J. Crisis Management Plan\***
  - K. Disposal Ordinance 2023-11-10\***
- VII. Staff Reports**
  - A. Executive Director’s Report\***
  - B. Updates and Information\***
  - C. Revenue/Expense Status Reports\***
- VIII. Old Business**
  - A. Administration and Finance Committee – Commissioner Wick**
    - 1. 2023 Tax Levy Ordinance 2023-11-01\*
    - 2. 2024 Budget and Appropriation Ordinance 2024-11-04\*
    - 3. Annual Review of Park District Attorney Update
    - 4. 2023 Parks Report Card\*\*
  - B. Parks and Planning Committee – Commissioner Worley-Hood**
  - C. Recreation and Facility Program Committee – Commissioner Lentz**
- IX. New Business**
- X. Commissioner’s Comments**  
Commissioner Wollmuth  
Commissioner Lentz  
Commissioner Worley-Hood  
Commissioner Wick  
President Porreca
- XI. Closed Session**
- XII. Adjournment**

*\*Information attached. / \*\*Information to be provided at/prior to the meeting. / Update/Review – verbal report to be provided at the meeting, no materials attached.*

The Park District of Oak Park welcomes the opportunity to assist residents and visitors with disabilities. If you need special accommodations for this meeting, please call (708) 725-2050 or via email at [Chris.Lindgren@pdop.org](mailto:Chris.Lindgren@pdop.org).

*In partnership with the community, we enrich lives by providing meaningful experiences through programs, parks, and facilities.*



# CASH AND INVESTMENT SUMMARY- October 2023

	Byline	IPDLAF	CD's	PMA - iPRIME	IMET	Oct-23 TOTAL	Sep-23 TOTAL
<b>General Fund</b>							
10 - Corporate	10,401,969	16,127	2,323,650	6,556,054	(22,404,360)	(3,106,559)	(2,596,572)
<b>Special Revenue Funds</b>							
15 - IMRF	(1,815,801)	1,603	-	-	2,074,411	260,213	260,213
16 - Liability	(1,734,531)	8,965	-	-	2,421,255	695,688	695,688
17 - Audit	(111,595)	237	-	-	144,321	32,964	32,964
20 - Recreation	(8,026,345)	4,979	-	-	12,825,800	4,804,434	5,050,446
21 - Museum	(150,857)	1,220	-	-	701,516	551,878	551,878
22 - Special Recreation	(2,802,779)	17,121	-	-	3,297,962	512,304	512,304
25 - Special Facilities	956,776	3,288	-	-	593,203	1,553,267	1,576,574
85 - Cheney Mansion	222,061	462	-	-	52,326	274,849	287,109
<b>Capital Funds</b>							
70 - Capital Projects	2,837,273	78,051	-	(2,376,583)	9,225,113	9,763,853	9,469,513
<b>Total Cash Available to District</b>	<b>(223,829)</b>	<b>132,052</b>	<b>2,323,650</b>	<b>4,179,471</b>	<b>8,931,548</b>	<b>15,342,892</b>	<b>15,840,117</b>
Distribution %:	-1.46%	0.86%	15.14%	27.24%	58.21%	100.00%	100.00%
<b>Other Funds</b>							
50 - Health Insurance Fund	1,128,178	345	-	-	350,799	1,479,322	1,398,814
x - Memorial Trust	174,173	-	-	-	-	174,173	174,173
xx - Working Cash	210,589	-	-	-	-	210,589	210,614
<b>Total Cash Across All Funds</b>	<b>1,289,110</b>	<b>132,397</b>	<b>2,323,650</b>	<b>4,179,471</b>	<b>9,282,347</b>	<b>17,206,976</b>	<b>17,623,718</b>



**PARK DISTRICT**  
of OAK PARK

Park District of Oak Park  
Cash Status Report  
As of October 31, 2023

**Operating Accounts**

Byline Bank	3.560%	\$	1,703,847
iPrime Liquid Money Market	5.268%	\$	6,503,121
Illinois Metropolitan Investment Fund	4.880%	\$	9,282,347
Illinois Park District Liquid Asset Fund Account	5.260%	\$	132,397
		\$	<b>17,621,712</b>

**Operating Investment Accounts**

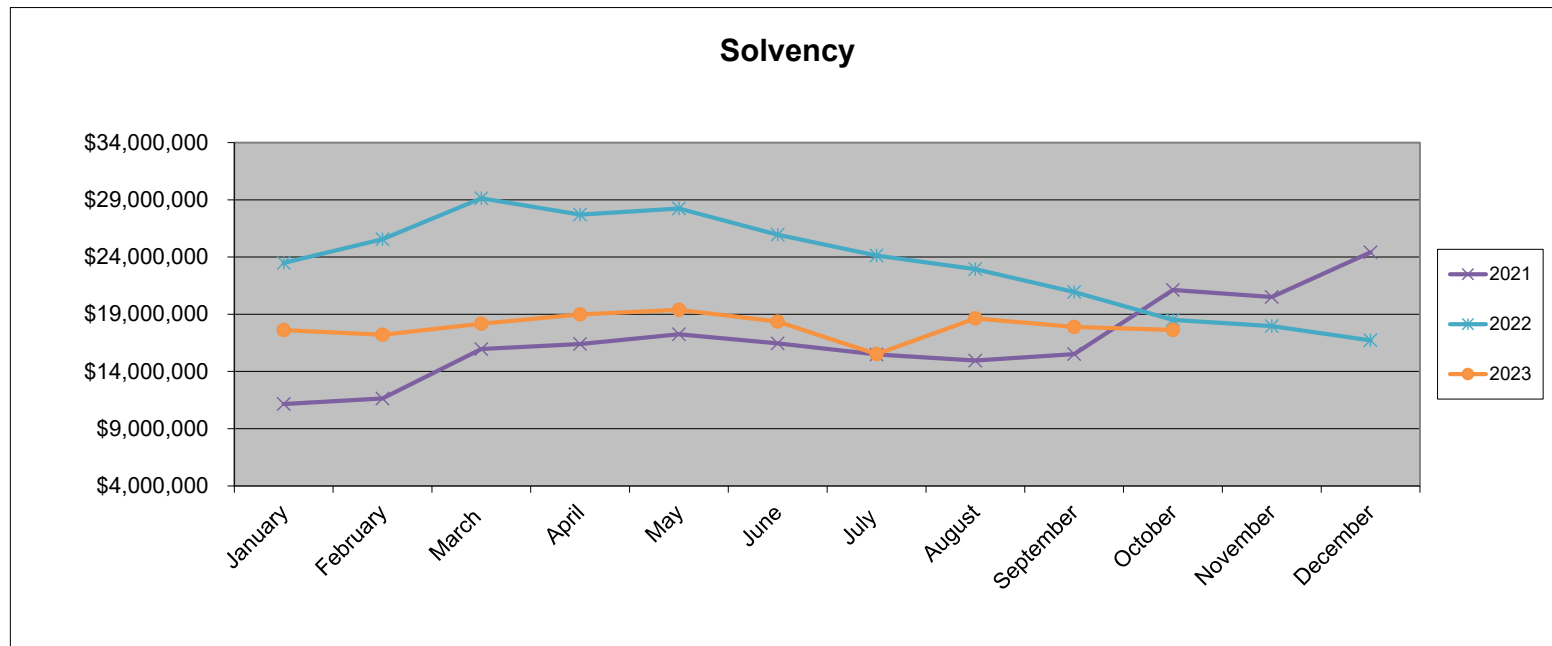
Working Solvency	<b>\$ 17,621,712</b>
2022 Solvency	<b>\$ 18,511,336</b>



# PARK DISTRICT of OAK PARK

## Total Solvency

	<u>2021</u>		<u>2022</u>		<u>2023</u>
<b>January</b>	\$ 11,151,063	<b>January</b>	\$ 23,482,489	<b>January</b>	\$ 17,608,293
<b>February</b>	\$ 11,631,539	<b>February</b>	\$ 25,552,059	<b>February</b>	\$ 17,205,649
<b>March</b>	\$ 15,956,382 *amended	<b>March</b>	\$ 29,133,605	<b>March</b>	\$ 18,169,761
<b>April</b>	\$ 16,390,337	<b>April</b>	\$ 27,715,761	<b>April</b>	\$ 18,981,563
<b>May</b>	\$ 17,243,573	<b>May</b>	\$ 28,239,626	<b>May</b>	\$ 19,386,698
As of April : <b>June</b>	\$ 16,449,969	<b>June</b>	\$ 25,944,361	<b>June</b>	\$ 18,348,902
<b>July</b>	\$ 15,478,400	<b>July</b>	\$ 24,132,884	<b>July</b>	\$ 15,513,525
<b>August</b>	\$ 14,948,361	<b>August</b>	\$ 22,938,068	<b>August</b>	\$ 18,632,299
<b>September</b>	\$ 15,513,243	<b>September</b>	\$ 20,946,611	<b>September</b>	\$ 17,887,933
<b>October</b>	\$ 21,118,994	<b>October</b>	\$ 18,511,336	<b>October</b>	\$ 17,621,712
<b>November</b>	\$ 20,505,438	<b>November</b>	\$ 17,963,364	<b>November</b>	
<b>December</b>	\$ 24,415,707	<b>December</b>	\$ 16,721,248	<b>December</b>	



Park District of Oak Park  
Voucher List for the Month of October  
Presented to the Board of Commissioners  
At their Meeting on November 16, 2023

**AP ACCOUNT DISTRIBUTION BY ACCOUNT**

Check Dates 10/01/2023 To 10/31/2023; Pay Dates 10/01/2023 To 10/31/2023

Both Accruals And Non Accruals

Check Run 0 To 2147483647

PO Number 0 To 2147483647; PO Refr Number 0 To 2147483647

Park District Of Oak Park

FY 2023

Open &amp; Paid Vouchers

R = Reference PO Number

Voucher Number	Vendor	PO Number	Check Number	Pay Date/ Check Date	Amount (\$)
<b>10 CORPORATE FUND</b>					
<b>10-00-16-00060 PREPAID EXPENSE</b>					
56923	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS		5513172	10/23/2023	365.00
<b>10-00-16-00060 PREPAID EXPENSE Subtotal</b>					<b>\$365.00</b>
<b>10-00-21-20109 IMRF WITHHOLDING</b>					
56793	IMRF ILL MUNICIPAL RETIREMENT FUND		56891	10/13/2023	58,227.55
<b>10-00-21-20109 IMRF WITHHOLDING Subtotal</b>					<b>\$58,227.55</b>
<b>10-00-21-20111 HEALTH INSURANCE SECTION 125</b>					
56875	PDRMA PDRMA		56940	10/20/2023	14,179.59
<b>10-00-21-20111 HEALTH INSURANCE SECTION 125 Subtotal</b>					<b>\$14,179.59</b>
<b>10-00-21-20114 UNION DUES</b>					
57296	SEIU SEIU LOCAL 73		56994	10/26/2023	146.44
57296	SEIU SEIU LOCAL 73		56994	10/26/2023	146.44
<b>10-00-21-20114 UNION DUES Subtotal</b>					<b>\$292.88</b>
<b>10-00-21-20117 AFLAC SECTION 125</b>					
56821	AFLAC AFLAC ATTN: REMITTANCE PROCESSING		56876	10/13/2023	553.32
<b>10-00-21-20117 AFLAC SECTION 125 Subtotal</b>					<b>\$553.32</b>
<b>10-00-21-20118 AFLAC</b>					
56821	AFLAC AFLAC ATTN: REMITTANCE PROCESSING		56876	10/13/2023	391.50
<b>10-00-21-20118 AFLAC Subtotal</b>					<b>\$391.50</b>
<b>10-00-21-20119 I LIFE</b>					
56824	NCPERS NCPERS GROUP LIFE INSURANCE		56899	10/13/2023	6.00
56824	NCPERS NCPERS GROUP LIFE INSURANCE		56899	10/13/2023	6.00
<b>10-00-21-20119 I LIFE Subtotal</b>					<b>\$12.00</b>
<b>10-00-21-20120 ICMA WITHHELD</b>					
56823	ICMA MISSIONSQUARE RETIREMENT		56889	10/13/2023	2,338.48
57294	ICMA MISSIONSQUARE RETIREMENT		56993	10/26/2023	2,531.19
<b>10-00-21-20120 ICMA WITHHELD Subtotal</b>					<b>\$4,869.67</b>
<b>10-00-21-20131 ICMA ROTH IRA WITHHELD</b>					
56823	ICMA MISSIONSQUARE RETIREMENT		56889	10/13/2023	231.77
57294	ICMA MISSIONSQUARE RETIREMENT		56993	10/26/2023	231.77
<b>10-00-21-20131 ICMA ROTH IRA WITHHELD Subtotal</b>					<b>\$463.54</b>
<b>10-00-21-20132 BRIGHT START PROGRAM</b>					
56822	BRIGHTSTA BRIGHT START COLLEGE SAVINGS PRC		56881	10/13/2023	100.00
57295	BRIGHTSTA BRIGHT START COLLEGE SAVINGS PRC		56992	10/26/2023	100.00
<b>10-00-21-20132 BRIGHT START PROGRAM Subtotal</b>					<b>\$200.00</b>
<b>10-00-52-00203 OFFICE EQUIPMENT SERVICE</b>					
57048	PITNEY PITNEY BOWES GLOBAL FINANCIAL SERVIC		5513210	10/23/2023	238.68
<b>10-00-52-00203 OFFICE EQUIPMENT SERVICE Subtotal</b>					<b>\$238.68</b>
<b>10-00-52-00204 COMPUTER (IT) SERVICE</b>					
56758	NOVEN NOVENTECH, INC	20230124	56864	10/06/2023	2,172.96

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<b>10-00-52-00204 COMPUTER (IT) SERVICE</b>					
56758	NOVEN NOVENTECH, INC	20230124	56864	10/06/2023	2,148.00
56759	NOVEN NOVENTECH, INC	20230123	56864	10/06/2023	20,695.50
56800	AMILIA AMILIA		56873	10/10/2023	13,200.45
56803	NOVEN NOVENTECH, INC	20230123	56901	10/13/2023	3,510.00
56851	NOVEN NOVENTECH, INC	20230123	56938	10/20/2023	1,620.00
56918	ORGANIMI ORGANIMI		5513201	10/23/2023	99.00
56921	BASECAMP BASECAMP-37 SIGNALS LTD		5513136	10/23/2023	29.00
56991	ADOBE ADOBE SYSTEMS, INC		5513123	10/23/2023	578.96
56992	ACTIVITY ACTIVITY MESSENGER		5513122	10/23/2023	149.00
57042	GODAD GODADDY.COM		5513162	10/23/2023	88.68
57045	NOVEN NOVENTECH, INC		5513197	10/23/2023	345.00
57049	ADOBE ADOBE SYSTEMS, INC		5513123	10/23/2023	18.69
57109	VERI VERIZON		5513239	10/23/2023	767.00
57281	VERI VERIZON	20231376	56984	10/27/2023	2,770.43
<b>10-00-52-00204 COMPUTER (IT) SERVICE Subtotal</b>					<b>\$48,192.67</b>
<b>10-00-52-00208 COPYING AND PRINTING- INTERNAL</b>					
56744	IMPACT IMPACT NETWORKING LLC	20231285	56851	10/06/2023	3,063.94
56834	DELAGE DE LAGE LANDEN PUBLIC FINANCE	20221613	56921	10/20/2023	3,763.45
<b>10-00-52-00208 COPYING AND PRINTING- INTERNAL Subtotal</b>					<b>\$6,827.39</b>
<b>10-00-52-00210 POSTAGE AND DELIVERY</b>					
57119	UPS THE UPS STORE		5513238	10/23/2023	238.35
<b>10-00-52-00210 POSTAGE AND DELIVERY Subtotal</b>					<b>\$238.35</b>
<b>10-00-52-00299 CONTRACTUAL SERVICES - OTHER</b>					
56736	COSTCO COSTCO	20231268	56842	10/06/2023	61.14
56738	FASTEST FASTEST LABS OF NW CHICAGO	20231269	56844	10/06/2023	274.95
56739	FASTEST FASTEST LABS OF NW CHICAGO	20231270	56844	10/06/2023	984.35
56782	AMALGAM AMALGAMATED BANK OF CHICAGO	20231288	56878	10/13/2023	475.00
56806	PICKENS PICKENS-KANE BUSINESS SERVICES	20231306	56903	10/13/2023	85.00
57040	STATEFARM STATE FARM INSURANCE		5513225	10/23/2023	85.00
57041	STATEFARM STATE FARM INSURANCE		5513225	10/23/2023	89.00
<b>10-00-52-00299 CONTRACTUAL SERVICES - OTHER Subtotal</b>					<b>\$2,054.44</b>
<b>10-00-52-00650 BANK SERVICE CHARGE</b>					
56799	CARDCONN CARD CONNECT		56875	10/10/2023	532.54
57278	WORLDPAYP WORLDPAY PAYMENT RESOLUTION	20231374	56988	10/27/2023	194.80
<b>10-00-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$727.34</b>
<b>10-00-53-00300 OFFICE EXPENSE</b>					
56915	AMAZ AMAZON.COM		5513131	10/23/2023	46.74
56922	AMAZ AMAZON.COM		5513131	10/23/2023	79.97
56924	AMAZ AMAZON.COM		5513131	10/23/2023	58.18
56977	AMAZ AMAZON.COM		5513131	10/23/2023	132.56
56993	AMAZ AMAZON.COM		5513131	10/23/2023	76.74
56994	AMAZ AMAZON.COM		5513131	10/23/2023	288.13

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<b>10-00-53-00300 OFFICE EXPENSE</b>					
56995	AMAZ AMAZON.COM		5513131	10/23/2023	16.78
57046	NOVEN NOVENTECH, INC		5513197	10/23/2023	3,749.00
57047	AMAZ AMAZON.COM		5513131	10/23/2023	158.12
57176	AMAZ AMAZON.COM		5513131	10/23/2023	18.60
57177	AMAZ AMAZON.COM		5513131	10/23/2023	11.22
57187	AMAZ AMAZON.COM		5513131	10/23/2023	29.73
<b>10-00-53-00300 OFFICE EXPENSE Subtotal</b>					<b>\$4,665.77</b>
<b>10-00-53-00301 UNIFORMS</b>					
57125	AMAZ AMAZON.COM		5513131	10/23/2023	44.99
<b>10-00-53-00301 UNIFORMS Subtotal</b>					<b>\$44.99</b>
<b>10-00-53-00399 SUPPLIES - OTHER</b>					
56998	SALER SALERNO'S PIZZA		5513216	10/23/2023	50.79
56999	SALER SALERNO'S PIZZA		5513216	10/23/2023	87.12
57000	SALER SALERNO'S PIZZA		5513216	10/23/2023	55.89
57124	AMAZ AMAZON.COM		5513131	10/23/2023	241.00
57127	AMAZ AMAZON.COM		5513131	10/23/2023	208.71
<b>10-00-53-00399 SUPPLIES - OTHER Subtotal</b>					<b>\$643.51</b>
<b>10-00-53-00400 OFFICE EQUIPMENT</b>					
57123	MEDIFYAIR MEDIFY AIR		5513188	10/23/2023	84.69
<b>10-00-53-00400 OFFICE EQUIPMENT Subtotal</b>					<b>\$84.69</b>
<b>10-00-53-00405 COMPUTER EQUIPMENT</b>					
56917	AMAZ AMAZON.COM		5513131	10/23/2023	74.99
<b>10-00-53-00405 COMPUTER EQUIPMENT Subtotal</b>					<b>\$74.99</b>
<b>10-00-56-00600 EMPLOYEE RECOGNITION</b>					
57185	TOPGOLF TOP GOLF NAPERVILLE 021		5513231	10/23/2023	1,792.49
<b>10-00-56-00600 EMPLOYEE RECOGNITION Subtotal</b>					<b>\$1,792.49</b>
<b>10-00-56-00605 CONFERENCE AND TRAINING</b>					
56906	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS		5513172	10/23/2023	415.00
56907	AMERICANA AMERICAN ACADEMY FOR P		5513132	10/23/2023	97.00
56909	NRPA NATIONAL RECREATION & PARK ASSOCIATION		5513198	10/23/2023	70.00
56916	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS		5513172	10/23/2023	310.00
57172	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS		5513172	10/23/2023	725.00
57174	OMNI OMNI HOTELS		5513200	10/23/2023	303.61
57175	OMNI OMNI HOTELS		5513200	10/23/2023	303.61
57179	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS		5513172	10/23/2023	2,040.00
57181	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS		5513172	10/23/2023	1,505.00
<b>10-00-56-00605 CONFERENCE AND TRAINING Subtotal</b>					<b>\$5,769.22</b>
<b>10-00-56-00615 EMPLOYEE TRAVEL REIMBURSEMENT</b>					
56796	MARROTTA JOE MARROTTA		56897	10/13/2023	28.17
<b>10-00-56-00615 EMPLOYEE TRAVEL REIMBURSEMENT Subtotal</b>					<b>\$28.17</b>
<b>10-00-56-00620 ADMINISTRATIVE EXPENSE</b>					



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<b>10-00-56-00620 ADMINISTRATIVE EXPENSE</b>					
56766	SECRTRY SECRETARY OF STATE INDEX DEPARTM	20231283	56870	10/06/2023	15.00
56920	PARKING PARKING		5513202	10/23/2023	3.00
57178	CUZZOS CUZZOS PIZZA		5513148	10/23/2023	84.85
<b>10-00-56-00620 ADMINISTRATIVE EXPENSE Subtotal</b>					<b>\$102.85</b>
<b>10-00-56-00621 DIRECTOR EXPENSE</b>					
56908	CHICTRIB CHICAGO TRIBUNE CAREER BUILDER		5513143	10/23/2023	27.72
<b>10-00-56-00621 DIRECTOR EXPENSE Subtotal</b>					<b>\$27.72</b>
<b>10-00-56-00622 BOARD EXPENSE</b>					
57173	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		5513176	10/23/2023	150.00
57180	SWEETBABY SWEET BABYS RAY'S BARBECUE WOC		5513228	10/23/2023	20.00
57182	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		5513176	10/23/2023	50.00
57183	PETESFR PETE'S FRESH MARKET ROOSEVELT COF		5513207	10/23/2023	29.96
57184	SWEETBABY SWEET BABYS RAY'S BARBECUE WOC		5513228	10/23/2023	1,092.33
57186	WESGAT WESTGATE FLOWERS		5513247	10/23/2023	73.46
<b>10-00-56-00622 BOARD EXPENSE Subtotal</b>					<b>\$1,415.75</b>
<b>10-00-56-00655 RECRUITMENT</b>					
57063	CRAIG CRAIGSLIST.COM		5513147	10/23/2023	45.00
57064	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		5513176	10/23/2023	315.00
57065	CRAIG CRAIGSLIST.COM		5513147	10/23/2023	90.00
57066	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		5513176	10/23/2023	315.00
57105	TRITON TRITON COLLEGE		5513233	10/23/2023	75.00
57107	DOMINICA DOMINICAN UNIVERSITY COMMUNITY LE		5513152	10/23/2023	100.00
<b>10-00-56-00655 RECRUITMENT Subtotal</b>					<b>\$940.00</b>
<b>10-00-58-00820 TELECOMMUNICATIONS</b>					
57051	COMCASTBU COMCAST BUSINESS		5513145	10/23/2023	24,669.26
<b>10-00-58-00820 TELECOMMUNICATIONS Subtotal</b>					<b>\$24,669.26</b>
<b>10-35-52-00265 FLEET SERVICE</b>					
57284	VILFLE VILLAGE OF OAK PARK-FLEET	20231373	56985	10/27/2023	726.89
<b>10-35-52-00265 FLEET SERVICE Subtotal</b>					<b>\$726.89</b>
<b>10-35-52-00299 CONTRACTUAL SERVICES - OTHER</b>					
57097	AEREX AEREX PEST CONTROL INC.		5513124	10/23/2023	205.00
57267	SPANNUTH SPANNUTH BOILER COMPANY INC.	20231351	56982	10/27/2023	300.00
<b>10-35-52-00299 CONTRACTUAL SERVICES - OTHER Subtotal</b>					<b>\$505.00</b>
<b>10-35-52-00650 BANK SERVICE CHARGE</b>					
56799	CARDCONN CARD CONNECT		56875	10/10/2023	393.64
<b>10-35-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$393.64</b>
<b>10-35-53-00313 SUPPLIES - BUILDING MATERIALS</b>					
57094	HOME HOME DEPOT		5513170	10/23/2023	17.90
57099	AMAZ AMAZON.COM		5513131	10/23/2023	110.85
57100	AMAZ AMAZON.COM		5513131	10/23/2023	30.28
<b>10-35-53-00313 SUPPLIES - BUILDING MATERIALS Subtotal</b>					<b>\$159.03</b>

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<b>10-35-53-00320 MISCELLANEOUS SUPPLIES</b>					
57188	AMAZ AMAZON.COM		5513131	10/23/2023	46.14
57195	PILGRIMPA PILGRIM PACKAGING		5513209	10/23/2023	171.40
57196	AMAZ AMAZON.COM		5513131	10/23/2023	36.50
<b>10-35-53-00320 MISCELLANEOUS SUPPLIES Subtotal</b>					<b>\$254.04</b>
<b>10-35-53-00340 SUPPLIES-HORTICULTURAL CONTROL</b>					
57096	KOPPERT KOPPERT BIOLOGICAL SYSTEMS, INC.		5513180	10/23/2023	197.35
57098	KOPPERT KOPPERT BIOLOGICAL SYSTEMS, INC.		5513180	10/23/2023	197.40
57101	KOPPERT KOPPERT BIOLOGICAL SYSTEMS, INC.		5513180	10/23/2023	197.40
<b>10-35-53-00340 SUPPLIES-HORTICULTURAL CONTROL Subtotal</b>					<b>\$592.15</b>
<b>10-35-53-11100 GIFT SHOP</b>					
56757	NETHER NETHERLAND BULB COMPANY	20231277	56863	10/06/2023	2,906.92
<b>10-35-53-11100 GIFT SHOP Subtotal</b>					<b>\$2,906.92</b>
<b>10-35-53-11105 CONSERVATORY SPECIAL EVENTS</b>					
57189	FUNEXPR FUN EXPRESS		5513159	10/23/2023	243.29
57190	AMAZ AMAZON.COM		5513131	10/23/2023	13.99
57191	SIGNEXP SIGN EXPRESS		5513219	10/23/2023	87.00
<b>10-35-53-11105 CONSERVATORY SPECIAL EVENTS Subtotal</b>					<b>\$344.28</b>
<b>10-35-53-14400 BIRTHDAY PARTY SUPPLIES</b>					
57095	DOLL DOLLARTREE		5513151	10/23/2023	25.00
57194	DOLL DOLLARTREE		5513151	10/23/2023	125.00
<b>10-35-53-14400 BIRTHDAY PARTY SUPPLIES Subtotal</b>					<b>\$150.00</b>
<b>10-35-56-00605 CONFERENCE AND TRAINING</b>					
57192	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		5513176	10/23/2023	310.00
<b>10-35-56-00605 CONFERENCE AND TRAINING Subtotal</b>					<b>\$310.00</b>
<b>10-35-56-11100 GIFT SHOP - SALES TAX</b>					
56825	ILLTAX ILLINOIS DEPT. OF REVENUE		56890	10/13/2023	361.00
<b>10-35-56-11100 GIFT SHOP - SALES TAX Subtotal</b>					<b>\$361.00</b>
<b>10-35-58-00810 NATURAL GAS</b>					
56845	NICOR NICOR GAS	20230134	56937	10/20/2023	265.58
57248	CNE CONSTELLATION NEWENERGY - GAS DIVISION	20230125	56960	10/27/2023	685.62
<b>10-35-58-00810 NATURAL GAS Subtotal</b>					<b>\$951.20</b>
<b>10-35-58-00830 WATER</b>					
57008	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	900.08
<b>10-35-58-00830 WATER Subtotal</b>					<b>\$900.08</b>
<b>10-50-52-00209 COPYING AND PRINTING- EXTERNAL</b>					
56931	SIGNEXP SIGN EXPRESS		5513219	10/23/2023	194.00
56939	SIGNEXP SIGN EXPRESS		5513219	10/23/2023	100.00
<b>10-50-52-00209 COPYING AND PRINTING- EXTERNAL Subtotal</b>					<b>\$294.00</b>
<b>10-50-52-00260 PROPERTY REPAIR</b>					
56781	ALLTYPES ALL TYPES ELEVATORS, INC.	20231298	56877	10/13/2023	515.00

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<b>10-50-52-00260 PROPERTY REPAIR</b>					
56808	ANDERSONE SOUTH WEST INDUSTRIES, INC.	20231295	56879	10/13/2023	170.00
56809	SYSTEMS SYSTEMS & CABLING SOLUTIONS, INC.	20231301	56904	10/13/2023	1,750.00
56827	ALADEC ALARM DETECTION SYSTEMS, INC.	20231315	56914	10/20/2023	2,054.00
56828	ALLIED ALLIED DOOR	20231320	56915	10/20/2023	948.69
56837	EQUIP EQUIPMENT DEPOT OF ILLINOIS	20231319	56923	10/20/2023	482.89
56858	SYSTEMS SYSTEMS & CABLING SOLUTIONS, INC.	20231321	56943	10/20/2023	1,172.50
56861	VISTEEN VISTEEN PLUMBING INC.	20231317	56950	10/20/2023	250.00
56885	PELICAN PELICAN WIRELESS		5513206	10/23/2023	30.00
56980	ALADEC ALARM DETECTION SYSTEMS, INC.		5513125	10/23/2023	2,565.00
56981	ALADEC ALARM DETECTION SYSTEMS, INC.		5513125	10/23/2023	1,883.22
56982	ALADEC ALARM DETECTION SYSTEMS, INC.		5513125	10/23/2023	530.16
56984	ALADEC ALARM DETECTION SYSTEMS, INC.		5513125	10/23/2023	265.71
56988	ALADEC ALARM DETECTION SYSTEMS, INC.		5513125	10/23/2023	951.39
56990	ALADEC ALARM DETECTION SYSTEMS, INC.		5513125	10/23/2023	269.46
57250	FUTURITY FUTURITY 19, INC.	20231355	56965	10/27/2023	1,665.00
57270	VILLFIN VILLAGE OF OAK PARK FINANCE	20231360	56986	10/27/2023	75.00
57271	VILLFIN VILLAGE OF OAK PARK FINANCE	20231356	56986	10/27/2023	150.00
<b>10-50-52-00260 PROPERTY REPAIR Subtotal</b>					<b>\$15,728.02</b>
<b>10-50-52-00265 FLEET SERVICE</b>					
57043	ILLINOIST ILLINOIS TOLLWAY		5513173	10/23/2023	40.00
57283	VILFLE VILLAGE OF OAK PARK-FLEET	20231379	56985	10/27/2023	8,531.64
<b>10-50-52-00265 FLEET SERVICE Subtotal</b>					<b>\$8,571.64</b>
<b>10-50-52-00270 LANDSCAPING SERVICE</b>					
57206	DAVI DAVIS TREE CARE & LANDSCAPING INC		5513150	10/23/2023	1,275.00
<b>10-50-52-00270 LANDSCAPING SERVICE Subtotal</b>					<b>\$1,275.00</b>
<b>10-50-52-00280 SCAVENGER SERVICE</b>					
57256	LRS LAKESHORE RECYCLING SYSTEMS, LLC	20231358	56974	10/27/2023	1,399.09
57272	WESTCOOK WEST COOK COUNTY SOLID WASTE AC	20231357	56987	10/27/2023	357.07
<b>10-50-52-00280 SCAVENGER SERVICE Subtotal</b>					<b>\$1,756.16</b>
<b>10-50-52-00285 PORTABLE RESTROOMS</b>					
56794	LRS LAKESHORE RECYCLING SYSTEMS, LLC	20231300	56894	10/13/2023	856.00
56905	LRS LAKESHORE RECYCLING SYSTEMS, LLC		5513186	10/23/2023	856.00
<b>10-50-52-00285 PORTABLE RESTROOMS Subtotal</b>					<b>\$1,712.00</b>
<b>10-50-52-00286 SPORTS FIELD IMPROVEMENTS</b>					
56789	DURAEDGE DURAEDGE PRODUCTS, INC	20230556	56885	10/13/2023	7,933.18
56879	HOME HOME DEPOT		5513170	10/23/2023	237.80
57241	ADVANTURF ADVANCED TURF SOLUTIONS	20231344	56953	10/27/2023	5,091.00
<b>10-50-52-00286 SPORTS FIELD IMPROVEMENTS Subtotal</b>					<b>\$13,261.98</b>
<b>10-50-52-00650 BANK SERVICE CHARGE</b>					
56799	CARDCONN CARD CONNECT		56875	10/10/2023	167.05
<b>10-50-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$167.05</b>
<b>10-50-53-00310 SUPPLIES-PARKS</b>					

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<b>10-50-53-00310 SUPPLIES-PARKS</b>					
56893	AMAZ AMAZON.COM		5513131	10/23/2023	30.99
57112	RECYLEBAL RECYCLE BALLS.ORG		5513214	10/23/2023	20.00
57201	PHOENIX PHOENIX IRRIGATION SUPPLY INC.		5513208	10/23/2023	22.00
57205	LOWES LOWES		5513185	10/23/2023	142.88
57252	GRAINGER GRAINGER, INC.	20231352	56967	10/27/2023	533.70
<b>10-50-53-00310 SUPPLIES-PARKS Subtotal</b>					<b>\$749.57</b>
<b>10-50-53-00311 SUPPLIES- CLEANING &amp; HOUSEHOLD</b>					
56811	WAREHOUS WAREHOUSE DIRECT OFFICE	20231297	56911	10/13/2023	170.56
56880	HOME HOME DEPOT		5513170	10/23/2023	32.32
56886	HOME HOME DEPOT		5513170	10/23/2023	1,122.72
<b>10-50-53-00311 SUPPLIES- CLEANING &amp; HOUSEHOLD Subtotal</b>					<b>\$1,325.60</b>
<b>10-50-53-00313 SUPPLIES - BUILDING MATERIALS</b>					
56835	ELM ELMWOOD SUPPLY CO.	20231318	56922	10/20/2023	92.45
56876	AMAZ AMAZON.COM		5513131	10/23/2023	27.55
56877	BULBS BULBS.COM		5513141	10/23/2023	1,998.00
56882	AMAZ AMAZON.COM		5513131	10/23/2023	28.58
56883	SMARTSIGN A SMART SIGNS		5513220	10/23/2023	185.70
56884	BERL BERL ENTERPRISES, LLC		5513139	10/23/2023	511.96
56887	HOME HOME DEPOT		5513170	10/23/2023	20.78
56888	AMAZ AMAZON.COM		5513131	10/23/2023	195.97
56889	HOME HOME DEPOT		5513170	10/23/2023	107.75
56890	GRAINGER GRAINGER, INC.		5513166	10/23/2023	940.06
56892	GRAINGER GRAINGER, INC.		5513166	10/23/2023	34.34
56894	ARROW ARROW LOCKSMITH SERVICE		5513134	10/23/2023	37.50
57111	AMAZ AMAZON.COM		5513131	10/23/2023	52.11
57162	SHERWIN SHERWIN-WILLIAMS CO.		5513218	10/23/2023	10.30
57163	HOME HOME DEPOT		5513170	10/23/2023	48.49
57164	SCHAU SCHAUER'S HARDWARE		5513217	10/23/2023	41.35
57165	JACKS JACK'S RENTAL INC.		5513177	10/23/2023	93.10
57166	BATTERIE BATTERIES PLUS HOLDING CORP		5513137	10/23/2023	55.11
57167	HOME HOME DEPOT		5513170	10/23/2023	78.19
57168	SCHAU SCHAUER'S HARDWARE		5513217	10/23/2023	4.35
57193	KAKNES KAKNES LANDSCAPE SUPPLY INC.		5513179	10/23/2023	195.00
57197	HOME HOME DEPOT		5513170	10/23/2023	400.33
57198	HOME HOME DEPOT		5513170	10/23/2023	31.84
57200	HOME HOME DEPOT		5513170	10/23/2023	285.14
57235	HOME HOME DEPOT		5513170	10/23/2023	69.19
57236	SHERWIN SHERWIN-WILLIAMS CO.		5513218	10/23/2023	43.49
57237	HOME HOME DEPOT		5513170	10/23/2023	24.85
57238	SCHAU SCHAUER'S HARDWARE		5513217	10/23/2023	12.58
57239	HOME HOME DEPOT		5513170	10/23/2023	72.35
<b>10-50-53-00313 SUPPLIES - BUILDING MATERIALS Subtotal</b>					<b>\$5,698.41</b>
<b>10-50-53-00410 EQUIPMENT</b>					

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<b>10-50-53-00410 EQUIPMENT</b>					
56804	NUTOYS NUTOYS LEISURE PRODUCTS	20231302	56902	10/13/2023	112.00
56881	GLOBAL GLOBAL INDUST/ EQUIPMENT COMPANY		5513161	10/23/2023	180.52
57199	MENARDS MENARD'S		5513190	10/23/2023	802.55
57204	AMAZ AMAZON.COM		5513131	10/23/2023	507.36
57275	BSNSPORT BSN SPORT INC	20231371	56956	10/27/2023	915.16
<b>10-50-53-00410 EQUIPMENT Subtotal</b>					<b>\$2,517.59</b>
<b>10-50-56-00605 CONFERENCE AND TRAINING</b>					
56891	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS		5513172	10/23/2023	310.00
57108	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		5513176	10/23/2023	265.00
57113	NRPA NATIONAL RECREATION & PARK ASSOCIATION		5513198	10/23/2023	200.00
57202	SPOTHERO SPOT HERO		5513222	10/23/2023	64.36
57203	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS		5513172	10/23/2023	310.00
<b>10-50-56-00605 CONFERENCE AND TRAINING Subtotal</b>					<b>\$1,149.36</b>
<b>10-50-58-00800 ELECTRICITY</b>					
56731	COMED COMED	20230086	56841	10/06/2023	90.97
56732	COMED COMED	20230087	56841	10/06/2023	299.37
56734	COMED COMED	20230129	56841	10/06/2023	29.24
56742	HUDSON HUDSON ENERGY - IL	20230104	56849	10/06/2023	286.79
56786	COMED COMED	20230129	56884	10/13/2023	197.89
56818	COMED COMED	20230129	56884	10/13/2023	5,610.74
57245	COMED COMED	20230139	56961	10/27/2023	76.48
57246	COMED COMED	20230129	56961	10/27/2023	81.36
<b>10-50-58-00800 ELECTRICITY Subtotal</b>					<b>\$6,672.84</b>
<b>10-50-58-00810 NATURAL GAS</b>					
56802	NICOR NICOR GAS	20230091	56900	10/13/2023	216.30
56848	NICOR NICOR GAS	20230093	56937	10/20/2023	7.99
56850	NICOR NICOR GAS	20230097	56937	10/20/2023	53.30
57263	NICOR NICOR GAS	20230094	56978	10/27/2023	58.45
<b>10-50-58-00810 NATURAL GAS Subtotal</b>					<b>\$336.04</b>
<b>10-50-58-00820 TELECOMMUNICATIONS</b>					
56987	COMCAST COMCAST		5513144	10/23/2023	164.90
56996	COMCAST COMCAST		5513144	10/23/2023	197.85
56997	COMCAST COMCAST		5513144	10/23/2023	209.85
<b>10-50-58-00820 TELECOMMUNICATIONS Subtotal</b>					<b>\$572.60</b>
<b>10-50-58-00830 WATER</b>					
57002	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	124.04
57003	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	17.00
57005	VILLAGE VILLAGE OF OAK PARK MED/DENT/LIFE		5513240	10/23/2023	21.40
57006	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	17.00
57009	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	37.80
57010	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	11.00
57011	VILLAGE VILLAGE OF OAK PARK MED/DENT/LIFE		5513240	10/23/2023	17.00

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57012	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	535.44
57014	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	11.00
57015	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	1,916.96
57016	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	11.00
57017	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	43.76
57018	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	79.40
57019	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	137.42
57020	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	11.00
57021	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	97.28
57023	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	150.80
57024	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	70.52
57026	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	538.82
57027	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	3,843.68
57028	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	11.00
57029	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	6,186.30
57030	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	632.48
57031	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	17.00
57032	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	6,707.00
57033	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	17.00
57034	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	97.28
57035	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	11.00
57037	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	659.24
57038	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	17.00
57039	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	526.60
<b>10-50-58-00830 WATER Subtotal</b>					<b>\$22,574.22</b>
<b>Fund 10 Subtotal</b>					<b>\$271,009.64</b>
<b>16 LIABILITY</b>					
<b>16-00-52-00514 EMPLOYEE SCREENINGS</b>					
56919	PROTECT PROTECT YOUTH SPORTS PRIORITY RES		5513212	10/23/2023	39.80
<b>16-00-52-00514 EMPLOYEE SCREENINGS Subtotal</b>					<b>\$39.80</b>
<b>16-00-53-00350 RISK CARE MANAGEMENT</b>					
57118	AMAZ AMAZON.COM		5513131	10/23/2023	16.94
57120	AMAZ AMAZON.COM		5513131	10/23/2023	253.81
57122	AMAZ AMAZON.COM		5513131	10/23/2023	167.99
57126	AMAZ AMAZON.COM		5513131	10/23/2023	59.96
57128	AMAZ AMAZON.COM		5513131	10/23/2023	49.99
57129	AMAZ AMAZON.COM		5513131	10/23/2023	47.97
57130	AMAZ AMAZON.COM		5513131	10/23/2023	20.99
57279	AT&TAED AT&T MOBILITY	20231375	56954	10/27/2023	145.00
<b>16-00-53-00350 RISK CARE MANAGEMENT Subtotal</b>					<b>\$762.65</b>
<b>16-00-56-00605 CONFERENCE AND TRAINING</b>					
57121	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		5513176	10/23/2023	310.00
<b>16-00-56-00605 CONFERENCE AND TRAINING Subtotal</b>					<b>\$310.00</b>

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<b>Fund 16 Subtotal</b>					<b>\$1,112.45</b>
<b>17 AUDIT</b>					
<b>17-00-52-00299 CONTRACTUAL SERVICES - OTHER</b>					
56864	LAUT LAUTERBACH & AMEN, LLP	20231324	56930	10/20/2023	1,500.00
<b>17-00-52-00299 CONTRACTUAL SERVICES - OTHER Subtotal</b>					<b>\$1,500.00</b>
<b>Fund 17 Subtotal</b>					<b>\$1,500.00</b>
<b>20 RECREATION</b>					
<b>20-00-21-20135 REFUNDS DUE</b>					
56762	ROLOFFROS ROSS ROLOFF		56868	10/06/2023	10.00
56765	SCHLOMASJ JILLIAN SCHLOMAS		56854	10/06/2023	500.00
56791	HSUSEAN SEAN HSU		56907	10/13/2023	500.00
56797	MULKEYLYD LYDIA MULKEY		56895	10/13/2023	500.00
56798	NALLJEREN JERENE-ELISE NALL		56892	10/13/2023	400.00
56836	EPSTEINMA MARGE EPSTEIN		56932	10/20/2023	200.00
56852	PIWOWARCZ RICK PIWOWARCZYK		56944	10/20/2023	500.00
56853	RINEOLIVI OLIVIA RINE		56939	10/20/2023	500.00
<b>20-00-21-20135 REFUNDS DUE Subtotal</b>					<b>\$3,110.00</b>
<b>20-00-52-00265 FLEET SERVICE</b>					
57282	VILFLE VILLAGE OF OAK PARK-FLEET	20231372	56985	10/27/2023	1,445.58
57282	VILFLE VILLAGE OF OAK PARK-FLEET	20231372	56985	10/27/2023	757.48
<b>20-00-52-00265 FLEET SERVICE Subtotal</b>					<b>\$2,203.06</b>
<b>20-00-53-00399 SUPPLIES - OTHER</b>					
56975	AMAZ AMAZON.COM		5513131	10/23/2023	64.95
<b>20-00-53-00399 SUPPLIES - OTHER Subtotal</b>					<b>\$64.95</b>
<b>20-00-56-00605 CONFERENCE AND TRAINING</b>					
56842	MCCARTHY MAUREEN MCCARTHY		56934	10/20/2023	64.85
56842	MCCARTHY MAUREEN MCCARTHY		56934	10/20/2023	9.41
56947	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		5513176	10/23/2023	310.00
56974	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		5513176	10/23/2023	310.00
57104	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		5513176	10/23/2023	310.00
57144	IAPD ILLINOIS ASSOCIATION OF PARK DISTRICTS		5513172	10/23/2023	365.00
<b>20-00-56-00605 CONFERENCE AND TRAINING Subtotal</b>					<b>\$1,369.26</b>
<b>20-00-58-00820 TELECOMMUNICATIONS</b>					
57067	TWILIO TWILIO		5513234	10/23/2023	496.36
<b>20-00-58-00820 TELECOMMUNICATIONS Subtotal</b>					<b>\$496.36</b>
<b>20-05-52-00209 Copying and Printing - External</b>					
56928	SIGNEXP SIGN EXPRESS		5513219	10/23/2023	22.95
56935	SIGNEXP SIGN EXPRESS		5513219	10/23/2023	22.95
<b>20-05-52-00209 Copying and Printing - External Subtotal</b>					<b>\$45.90</b>
<b>20-05-52-00221 Brochure</b>					
56925	UBERFLIP UBERFLIP		5513236	10/23/2023	19.95
57262	N2 N2 STUDIOS	20231303	56977	10/27/2023	200.00

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<b>20-05-52-00221 Brochure Subtotal</b>					<b>\$219.95</b>
<b>20-05-52-00650 BANK SERVICE CHARGE</b>					
56799	CARDCONN CARD CONNECT		56875	10/10/2023	301.36
<b>20-05-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$301.36</b>
<b>20-05-56-00222 Marketing</b>					
56927	META META		5513191	10/23/2023	128.15
56930	AMAZ AMAZON.COM		5513131	10/23/2023	50.99
56932	SIGNEXP SIGN EXPRESS		5513219	10/23/2023	170.00
56933	FACEBOOK FACEBOOK		5513154	10/23/2023	175.00
56934	STICKERGI STICKER GIANT.COM		5513227	10/23/2023	136.50
56936	SIGNEXP SIGN EXPRESS		5513219	10/23/2023	176.00
56937	SIGNEXP SIGN EXPRESS		5513219	10/23/2023	420.00
56940	FACEBOOK FACEBOOK		5513154	10/23/2023	125.00
57159	OFFDEP OFFICE DEPOT		5513199	10/23/2023	168.74
57160	FONTSPUG FONTSPUG.COM		5513156	10/23/2023	29.00
57171	OFFDEP OFFICE DEPOT		5513199	10/23/2023	159.99
<b>20-05-56-00222 Marketing Subtotal</b>					<b>\$1,739.37</b>
<b>20-05-56-00225 Advertising</b>					
56926	PATCH PATCH.COM		5513204	10/23/2023	126.00
57161	UNSPLASHI UNSPLASH INC.		5513237	10/23/2023	12.00
<b>20-05-56-00225 Advertising Subtotal</b>					<b>\$138.00</b>
<b>20-05-56-00605 CONFERENCE AND TRAINING</b>					
56929	LAKE-FOR LAKE & FOREST PARKING		5513182	10/23/2023	2.00
<b>20-05-56-00605 CONFERENCE AND TRAINING Subtotal</b>					<b>\$2.00</b>
<b>20-25-52-00650 BANK SERVICE CHARGE</b>					
56799	CARDCONN CARD CONNECT		56875	10/10/2023	446.99
<b>20-25-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$446.99</b>
<b>20-25-52-13050 FITNESS EXERCISE</b>					
56944	FREEDOMOF FREEDOM OF MOTION		5513158	10/23/2023	154.00
56945	FREEDOMOF FREEDOM OF MOTION		5513158	10/23/2023	154.00
56949	BEACTIVEB BEACTIVE BODY THERAPY		5513138	10/23/2023	428.40
57044	LESMILLS LES MILLS UNITED STATES TRADING INC.		5513183	10/23/2023	287.00
<b>20-25-52-13050 FITNESS EXERCISE Subtotal</b>					<b>\$1,023.40</b>
<b>20-25-53-13050 FITNESS EXERCISE</b>					
56946	AMAZ AMAZON.COM		5513131	10/23/2023	89.98
<b>20-25-53-13050 FITNESS EXERCISE Subtotal</b>					<b>\$89.98</b>
<b>20-26-52-00650 BANK SERVICE CHARGE</b>					
56799	CARDCONN CARD CONNECT		56875	10/10/2023	4,546.44
<b>20-26-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$4,546.44</b>
<b>20-26-52-13870 YOUTH SPORTS CLINICS</b>					
56819	EVER EVERGREEN ALLIANCE GOLF LTD LP	20231267	56886	10/13/2023	9,591.00
57244	CARPENTER ERIC CARPENTER	20231334	56958	10/27/2023	747.50



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<b>20-26-52-13870 YOUTH SPORTS CLINICS</b>					
57265	RISEFIELD RISE FIELD HOCKEY	20231345	56980	10/27/2023	6,442.50
57268	EASTAVELA TEAM ILLINOIS LACROSSE LLC	20231346	56963	10/27/2023	11,025.00
<b>20-26-52-13870 YOUTH SPORTS CLINICS Subtotal</b>					<b>\$27,806.00</b>
<b>20-26-53-13750 YOUTH SPORTS LEAGUES</b>					
56724	AMERSOCC AMERICAN SOCCER COMPANY INC	20231271	56869	10/06/2023	602.57
56829	AMERSOCC AMERICAN SOCCER COMPANY INC	20231332	56945	10/20/2023	214.18
57116	AMAZ AMAZON.COM		5513131	10/23/2023	32.89
<b>20-26-53-13750 YOUTH SPORTS LEAGUES Subtotal</b>					<b>\$849.64</b>
<b>20-27-52-00650 BANK SERVICE CHARGE</b>					
56799	CARDCONN CARD CONNECT		56875	10/10/2023	436.39
<b>20-27-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$436.39</b>
<b>20-27-52-13585 ADULT SPORTS PROGRAMS</b>					
56819	EVER EVERGREEN ALLIANCE GOLF LTD LP	20231267	56886	10/13/2023	9,091.50
57244	CARPENTER ERIC CARPENTER	20231334	56958	10/27/2023	117.00
<b>20-27-52-13585 ADULT SPORTS PROGRAMS Subtotal</b>					<b>\$9,208.50</b>
<b>20-27-52-13640 ADULT SOFTBALL LEAGUES</b>					
56753	MARTI SHERMAN MARTIN	20231272	56861	10/06/2023	448.00
56814	RICCHIO ANDREW RICCHIO	20231308	56905	10/13/2023	192.00
56815	MARTI SHERMAN MARTIN	20231307	56898	10/13/2023	96.00
56816	LIHOSIT DOUGLAS GERARD LIHOSIT	20231309	56893	10/13/2023	64.00
56817	TENCA PHIL TENCATE	20231310	56910	10/13/2023	288.00
57115	QUI QUICKSCORES.COM		5513213	10/23/2023	294.00
<b>20-27-52-13640 ADULT SOFTBALL LEAGUES Subtotal</b>					<b>\$1,382.00</b>
<b>20-27-52-13660 ADULT SOCCER LEAGUES</b>					
56751	LAHEY BOB LAHEY	20231275	56859	10/06/2023	105.00
<b>20-27-52-13660 ADULT SOCCER LEAGUES Subtotal</b>					<b>\$105.00</b>
<b>20-27-52-13670 ADULT VOLLEYBALL LEAGUES</b>					
56749	KASAK ARTHUR KASAK	20231273	56857	10/06/2023	156.00
56761	RICCHIO ANDREW RICCHIO	20231274	56866	10/06/2023	78.00
56813	RICCHIO ANDREW RICCHIO	20231311	56905	10/13/2023	78.00
56830	BOUZEOSPE PETER BOUZEOS	20231327	56941	10/20/2023	78.00
56838	GINSKI MARK GINSKI	20231328	56925	10/20/2023	78.00
56840	KASAK ARTHUR KASAK	20231329	56928	10/20/2023	78.00
<b>20-27-52-13670 ADULT VOLLEYBALL LEAGUES Subtotal</b>					<b>\$546.00</b>
<b>20-27-53-13640 ADULT SOFTBALL LEAGUES</b>					
56746	JOHNSONAN ANDRE JOHNSON	20231279	56835	10/06/2023	260.00
56764	ROSALES STEFANY ROSALES	20231278	56867	10/06/2023	425.00
56841	MASTERCAR MASTERCARE BUILDING SERVICES IN	20231330	56933	10/20/2023	425.00
<b>20-27-53-13640 ADULT SOFTBALL LEAGUES Subtotal</b>					<b>\$1,110.00</b>
<b>20-27-53-13660 ADULT SOCCER LEAGUES</b>					
56860	VAZQUEZG GUILLERMO VAZQUEZ	20231331	56949	10/20/2023	250.00

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<b>20-27-53-13660 ADULT SOCCER LEAGUES Subtotal</b>					<b>\$250.00</b>
<b>20-27-53-13670 ADULT VOLLEYBALL LEAGUES</b>					
57114	AMAZ AMAZON.COM		5513131	10/23/2023	-63.64
57117	AMAZ AMAZON.COM		5513131	10/23/2023	63.64
<b>20-27-53-13670 ADULT VOLLEYBALL LEAGUES Subtotal</b>					<b>\$0.00</b>
<b>20-28-53-13428 CRC MATERIALS &amp; SUPPLIES</b>					
56910	AMAZ AMAZON.COM		5513131	10/23/2023	386.03
56976	AMAZ AMAZON.COM		5513131	10/23/2023	525.73
57141	AMAZ AMAZON.COM		5513131	10/23/2023	120.78
<b>20-28-53-13428 CRC MATERIALS &amp; SUPPLIES Subtotal</b>					<b>\$1,032.54</b>
<b>20-28-58-00800 CRC ELECTRICITY</b>					
56735	COMED COMED	20231002	56841	10/06/2023	509.54
<b>20-28-58-00800 CRC ELECTRICITY Subtotal</b>					<b>\$509.54</b>
<b>20-28-58-00820 CRC TELECOMMUNICATIONS</b>					
56728	COMCASTBU COMCAST BUSINESS	20231157	56840	10/06/2023	638.49
56729	COMCASTBU COMCAST BUSINESS	20231155	56840	10/06/2023	179.90
56730	COMCASTBU COMCAST BUSINESS	20231156	56840	10/06/2023	235.04
57050	COMCAST COMCAST		5513144	10/23/2023	2,408.19
<b>20-28-58-00820 CRC TELECOMMUNICATIONS Subtotal</b>					<b>\$3,461.62</b>
<b>20-29-52-00650 BANK SERVICE CHARGE</b>					
56799	CARDCONN CARD CONNECT		56875	10/10/2023	528.91
<b>20-29-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$528.91</b>
<b>20-51-53-00300 OFFICE EXPENSE</b>					
57082	AMAZ AMAZON.COM		5513131	10/23/2023	12.59
<b>20-51-53-00300 OFFICE EXPENSE Subtotal</b>					<b>\$12.59</b>
<b>20-61-52-00650 BANK SERVICE CHARGE</b>					
56799	CARDCONN CARD CONNECT		56875	10/10/2023	5,938.21
<b>20-61-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$5,938.21</b>
<b>20-61-52-12000 FRANK LLOYD WRIGHT RACE</b>					
57145	VOP VILLAGE OF OAK PARK		5513241	10/23/2023	250.00
<b>20-61-52-12000 FRANK LLOYD WRIGHT RACE Subtotal</b>					<b>\$250.00</b>
<b>20-61-52-12010 COMMUNITY SPECIAL EVENTS</b>					
56955	WINDCITGA WINDY CITY GAME THEATER		5513248	10/23/2023	550.00
<b>20-61-52-12010 COMMUNITY SPECIAL EVENTS Subtotal</b>					<b>\$550.00</b>
<b>20-61-52-12040 AFTERSCHOOL PROGRAMS</b>					
56760	OAKPARKTO OAK PARK TOWNSHIP ILLINOIS	20231276	56865	10/06/2023	906.00
<b>20-61-52-12040 AFTERSCHOOL PROGRAMS Subtotal</b>					<b>\$906.00</b>
<b>20-61-52-12050 ACTIVE ADULTS PROGRAMS</b>					
56812	WELSH NICKIE WELSH	20231305	56912	10/13/2023	15.00
56862	WELSH NICKIE WELSH	20231312	56951	10/20/2023	15.00
<b>20-61-52-12050 ACTIVE ADULTS PROGRAMS Subtotal</b>					<b>\$30.00</b>

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<b>20-61-52-12060 Teen Programs</b>					
57149	MISHMASHA MISH MASH ADVENTURE		5513194	10/23/2023	87.45
57151	LOCKPORT LOCKPORT		5513184	10/23/2023	182.00
57152	MISHMASHA MISH MASH ADVENTURE		5513194	10/23/2023	291.50
<b>20-61-52-12060 Teen Programs Subtotal</b>					<b>\$560.95</b>
<b>20-61-52-12340 SPECIAL INTEREST PROGRAMS</b>					
56747	JOHNSONST STEVEN JOHNSON	20231266	56855	10/06/2023	840.00
56748	KANT GARY KANTOR	20231265	56856	10/06/2023	292.60
56867	CHESS FAMBRO MANAGEMENT LLC	20231338	56918	10/20/2023	245.00
56868	JOHNSONST STEVEN JOHNSON	20231337	56927	10/20/2023	690.00
57249	CHESS FAMBRO MANAGEMENT LLC	20231349	56959	10/27/2023	567.00
57274	KANT GARY KANTOR	20231381	56970	10/27/2023	215.60
<b>20-61-52-12340 SPECIAL INTEREST PROGRAMS Subtotal</b>					<b>\$2,850.20</b>
<b>20-61-52-12350 NATURE AND ADVENTURE PROGRAMS</b>					
57209	FORESTVIE FOREST VIEW FARMS		5513157	10/23/2023	519.00
57255	KANT GARY KANTOR	20231348	56970	10/27/2023	525.00
<b>20-61-52-12350 NATURE AND ADVENTURE PROGRAMS Subtotal</b>					<b>\$1,044.00</b>
<b>20-61-53-12000 FRANK LLOYD WRIGHT RACE</b>					
56726	ASHWORTH ASHWORTH ASSOC MFG ASHWORTH A	20231281	56837	10/06/2023	742.79
57260	M&MSPORTS M&M SPORTS SCENE INC.	20231362	56975	10/27/2023	24,345.00
<b>20-61-53-12000 FRANK LLOYD WRIGHT RACE Subtotal</b>					<b>\$25,087.79</b>
<b>20-61-53-12010 COMMUNITY SPECIAL EVENTS</b>					
56964	AMAZ AMAZON.COM		5513131	10/23/2023	97.00
56965	AMAZ AMAZON.COM		5513131	10/23/2023	2,698.26
<b>20-61-53-12010 COMMUNITY SPECIAL EVENTS Subtotal</b>					<b>\$2,795.26</b>
<b>20-61-53-12030 COMMUNITY DAY CAMPS</b>					
56805	ONEILLSEA SEAN O'NEILL		56908	10/13/2023	500.00
56951	CVS CVS PHARMACY		5513149	10/23/2023	8.83
<b>20-61-53-12030 COMMUNITY DAY CAMPS Subtotal</b>					<b>\$508.83</b>
<b>20-61-53-12040 AFTERSCHOOL PROGRAMS</b>					
56950	CVS CVS PHARMACY		5513149	10/23/2023	10.47
56952	DOLL DOLLARTREE		5513151	10/23/2023	43.35
56973	SAFESIT SAFE SITTER, INC		5513215	10/23/2023	142.00
57060	CVS CVS PHARMACY		5513149	10/23/2023	13.88
57061	CVS CVS PHARMACY		5513149	10/23/2023	5.88
57062	TARGET TARGET STORES, INC		5513230	10/23/2023	47.97
57142	COSTCO COSTCO		5513146	10/23/2023	1,771.00
57146	DOLL DOLLARTREE		5513151	10/23/2023	12.50
57147	DOLL DOLLARTREE		5513151	10/23/2023	16.25
57148	JEWELS JEWEL - OSCO		5513178	10/23/2023	34.16
57150	TARGET TARGET STORES, INC		5513230	10/23/2023	33.51
57155	AMAZ AMAZON.COM		5513131	10/23/2023	120.21
57157	JEWELS JEWEL - OSCO		5513178	10/23/2023	163.37

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57169	DOLL DOLLARTREE		5513151	10/23/2023	42.88
57170	AMAZ AMAZON.COM		5513131	10/23/2023	189.88
57240	TARGET TARGET STORES, INC		5513230	10/23/2023	155.53
57259	M&MSPORTS M&M SPORTS SCENE INC.	20231367	56975	10/27/2023	821.00
<b>20-61-53-12040 AFTERSCHOOL PROGRAMS Subtotal</b>					<b>\$3,623.84</b>
<b>20-61-53-12050 ACTIVE ADULTS PROGRAMS</b>					
57227	MARSHALL MARSHALL'S		5513187	10/23/2023	200.26
57232	AMAZ AMAZON.COM		5513131	10/23/2023	8.98
57233	AMAZ AMAZON.COM		5513131	10/23/2023	10.93
<b>20-61-53-12050 ACTIVE ADULTS PROGRAMS Subtotal</b>					<b>\$220.17</b>
<b>20-61-53-12060 Teen Programs</b>					
57102	PLAYSTAT PLAYSTATION NETWORK		5513211	10/23/2023	5.49
57154	SALER SALERNO'S PIZZA		5513216	10/23/2023	77.62
57156	GOODWILL GOODWILL		5513163	10/23/2023	17.94
<b>20-61-53-12060 Teen Programs Subtotal</b>					<b>\$101.05</b>
<b>20-61-53-12350 NATURE AND ADVENTURE PROGRAMS</b>					
57208	GOODWILL GOODWILL		5513163	10/23/2023	5.97
57210	ARCHERY ARCHERY CUSTOM SHOP		5513133	10/23/2023	272.00
57211	HARDINFAR HARDIN FARM		5513167	10/23/2023	8.00
57212	TRADER TRADER JOES		5513232	10/23/2023	2.76
57213	NICHOLSFA NICHOLS FARM & ORCHARD		5513196	10/23/2023	16.00
57214	DOLL DOLLARTREE		5513151	10/23/2023	28.75
57215	GIRLSCOUT GIRL SCOUTS OF THE USA		5513160	10/23/2023	213.24
57216	JEWELS JEWEL - OSCO		5513178	10/23/2023	85.56
57217	KRIBICOFF KRIBI COFFEE FOREST PARK		5513181	10/23/2023	58.99
57218	STAR STARSHIP CATERING		5513224	10/23/2023	450.75
57219	AMAZ AMAZON.COM		5513131	10/23/2023	74.73
57220	GOODWILL GOODWILL		5513163	10/23/2023	29.90
<b>20-61-53-12350 NATURE AND ADVENTURE PROGRAMS Subtotal</b>					<b>\$1,246.65</b>
<b>20-61-53-12360 NATURE AND ADVENTURE CAMPS</b>					
57207	GOODWILL GOODWILL		5513163	10/23/2023	3.99
<b>20-61-53-12360 NATURE AND ADVENTURE CAMPS Subtotal</b>					<b>\$3.99</b>
<b>20-62-52-00650 BANK SERVICE CHARGE</b>					
56799	CARDCONN CARD CONNECT		56875	10/10/2023	3,295.11
<b>20-62-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$3,295.11</b>
<b>20-62-52-12390 ARTS &amp; CRAFTS</b>					
56790	GRAINGER GRAINGER, INC.	20231293	56887	10/13/2023	14.32
56792	HUMPHREYT TARA HUMPHREY	20231286	56888	10/13/2023	480.00
56866	CHGOKILN CHICAGO KILN SERVICE	20231343	56919	10/20/2023	1,300.00
<b>20-62-52-12390 ARTS &amp; CRAFTS Subtotal</b>					<b>\$1,794.32</b>
<b>20-62-53-12390 ARTS &amp; CRAFTS</b>					
56866	CHGOKILN CHICAGO KILN SERVICE	20231343	56919	10/20/2023	6,565.00

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<b>20-62-53-12390 ARTS &amp; CRAFTS</b>					
57223	BLICK BLICK ART MATERIALS		5513140	10/23/2023	-555.00
57224	AMAZ AMAZON.COM		5513131	10/23/2023	21.06
57225	BLICK BLICK ART MATERIALS		5513140	10/23/2023	289.82
57226	AMAZ AMAZON.COM		5513131	10/23/2023	16.99
57228	BLICK BLICK ART MATERIALS		5513140	10/23/2023	776.00
57229	AMAZ AMAZON.COM		5513131	10/23/2023	59.98
57230	AMAZ AMAZON.COM		5513131	10/23/2023	65.17
57231	WALMART WALMART STORES, INC.		5513245	10/23/2023	65.80
57234	CARRIAGE CARRIAGE HOUSE PAPER		5513142	10/23/2023	43.86
<b>20-62-53-12390 ARTS &amp; CRAFTS Subtotal</b>					<b>\$7,348.68</b>
<b>20-62-53-12610 PERFORMING ARTS</b>					
56843	MUSICTHE MUSIC THEATRE INTERNATIONAL	20231292	56935	10/20/2023	1,020.00
56948	AMAZ AMAZON.COM		5513131	10/23/2023	53.98
57143	WEISS WEISSMAN'S THEATRICAL SUPPLY INC.		5513246	10/23/2023	10,226.70
<b>20-62-53-12610 PERFORMING ARTS Subtotal</b>					<b>\$11,300.68</b>
<b>20-63-52-00650 BANK SERVICE CHARGE</b>					
56799	CARDCONN CARD CONNECT		56875	10/10/2023	34.83
56900	HUNTINGBK HUNTINGTON BANK		5513171	10/23/2023	25.00
56913	HUNTINGBK HUNTINGTON BANK		5513171	10/23/2023	25.00
57069	HUNTINGBK HUNTINGTON BANK		5513171	10/23/2023	25.00
<b>20-63-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$109.83</b>
<b>20-63-52-12700 PRESCHOOL</b>					
57085	AMAZ AMAZON.COM		5513131	10/23/2023	274.12
57090	JEWELS JEWEL - OSCO		5513178	10/23/2023	53.80
57091	LAKE-FOR LAKE & FOREST PARKING		5513182	10/23/2023	2.00
<b>20-63-52-12700 PRESCHOOL Subtotal</b>					<b>\$329.92</b>
<b>20-63-53-12700 PRESCHOOL</b>					
56784	CASTANEDA MARIA CASTANEDA		56896	10/13/2023	20.00
56784	CASTANEDA MARIA CASTANEDA		56896	10/13/2023	18.00
56895	LAKE-FOR LAKE & FOREST PARKING		5513182	10/23/2023	20.00
56896	TRADER TRADER JOES		5513232	10/23/2023	27.83
56897	LAKE-FOR LAKE & FOREST PARKING		5513182	10/23/2023	12.00
56898	TARGET TARGET STORES, INC		5513230	10/23/2023	61.28
56899	LAKE-FOR LAKE & FOREST PARKING		5513182	10/23/2023	16.00
56901	LAKE-FOR LAKE & FOREST PARKING		5513182	10/23/2023	14.00
56902	TRADER TRADER JOES		5513232	10/23/2023	18.90
56911	PETESFR PETE'S FRESH MARKET ROOSEVELT COF		5513207	10/23/2023	5.64
56912	JEWELS JEWEL - OSCO		5513178	10/23/2023	0.98
56914	PETESFR PETE'S FRESH MARKET ROOSEVELT COF		5513207	10/23/2023	2.29
56941	DOLL DOLLARTREE		5513151	10/23/2023	5.00
56942	MICH MICHAELS STORE		5513193	10/23/2023	7.99
56943	TARGET TARGET STORES, INC		5513230	10/23/2023	14.16
57086	COSTCO COSTCO		5513146	10/23/2023	384.81

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<b>20-63-53-12700 PRESCHOOL</b>					
57087	AMAZ AMAZON.COM		5513131	10/23/2023	31.40
57088	AMAZ AMAZON.COM		5513131	10/23/2023	65.74
57089	COSTCO COSTCO		5513146	10/23/2023	13.00
57106	TARGET TARGET STORES, INC		5513230	10/23/2023	35.45
57132	AMAZ AMAZON.COM		5513131	10/23/2023	20.52
57133	AMAZ AMAZON.COM		5513131	10/23/2023	155.61
57134	STATEFOOD STATE FOOD SAFETY.COM		5513226	10/23/2023	7.95
57135	PETESFR PETE'S FRESH MARKET ROOSEVELT COF		5513207	10/23/2023	19.13
57136	JEWELS JEWEL - OSCO		5513178	10/23/2023	9.16
57138	DOLL DOLLARTREE		5513151	10/23/2023	3.75
57140	TARGET TARGET STORES, INC		5513230	10/23/2023	5.97
<b>20-63-53-12700 PRESCHOOL Subtotal</b>					<b>\$996.56</b>
<b>20-63-53-12720 PLAYSCHOOL</b>					
57092	AMAZ AMAZON.COM		5513131	10/23/2023	61.90
57093	AMAZ AMAZON.COM		5513131	10/23/2023	21.93
<b>20-63-53-12720 PLAYSCHOOL Subtotal</b>					<b>\$83.83</b>
<b>20-63-53-12740 EARLY CHILDHOOD CLASSES</b>					
56854	STAUFF HELOISE D'URBAL STAUFF		56946	10/20/2023	28.97
57131	JEWELS JEWEL - OSCO		5513178	10/23/2023	22.09
57137	WALMART WALMART STORES, INC.		5513245	10/23/2023	7.04
57139	DOLL DOLLARTREE		5513151	10/23/2023	13.75
<b>20-63-53-12740 EARLY CHILDHOOD CLASSES Subtotal</b>					<b>\$71.85</b>
<b>20-63-53-12840 INDOOR PLAYGROUND</b>					
57103	AMAZ AMAZON.COM		5513131	10/23/2023	90.98
57261	MARTINEZ PILAR MARTINEZ		56976	10/27/2023	48.23
<b>20-63-53-12840 INDOOR PLAYGROUND Subtotal</b>					<b>\$139.21</b>
<b>Fund 20 Subtotal</b>					<b>\$134,222.68</b>
<b>21 MUSEUM</b>					
<b>21-00-52-00260 PROPERTY REPAIR</b>					
56810	TECHSYS TECH SYSTEMS, INC.	20231296	56909	10/13/2023	304.07
57266	SMG SMG SECURITY SYSTEMS, INC.	20231354	56981	10/27/2023	141.84
<b>21-00-52-00260 PROPERTY REPAIR Subtotal</b>					<b>\$445.91</b>
<b>21-00-58-00830 WATER</b>					
57013	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	257.84
<b>21-00-58-00830 WATER Subtotal</b>					<b>\$257.84</b>
<b>Fund 21 Subtotal</b>					<b>\$703.75</b>
<b>22 SPECIAL RECREATION</b>					
<b>22-00-52-00298 SPECIAL REC CONTRIBUTION</b>					
56874	WESTSUB WEST SUBURBAN SPECIAL RECREATION	20231364	56952	10/20/2023	107,226.98
<b>22-00-52-00298 SPECIAL REC CONTRIBUTION Subtotal</b>					<b>\$107,226.98</b>
<b>Fund 22 Subtotal</b>					<b>\$107,226.98</b>

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<b>25 SPECIAL FACILITIES</b>					
<b>25-00-16-00060 PREPAID EXPENSE</b>					
56768	WCIGYMNAS WCI GYMNASTICS EVENTS	20231256	56872	10/06/2023	6,210.00
56769	WCIGYMNAS WCI GYMNASTICS EVENTS	20231240	56872	10/06/2023	3,990.00
56844	NAPERGYMN NAPERVILLE GYMNASTICS CLUB	20231291	56936	10/20/2023	3,230.00
56855	STCHARLE ST. CHARLES GYMNASTICS	20231290	56947	10/20/2023	2,560.00
56856	STCHARLE ST. CHARLES GYMNASTICS	20231282	56947	10/20/2023	1,205.00
<b>25-00-16-00060 PREPAID EXPENSE Subtotal</b>					<b>\$17,195.00</b>
<b>25-00-56-00605 CONFERENCE AND TRAINING</b>					
57153	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		5513176	10/23/2023	310.00
57222	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		5513176	10/23/2023	310.00
<b>25-00-56-00605 CONFERENCE AND TRAINING Subtotal</b>					<b>\$620.00</b>
<b>25-00-58-00820 TELECOMMUNICATIONS</b>					
56785	CO COMCAST BUSINESS	20231304	56883	10/13/2023	120.12
56989	COMCAST COMCAST		5513144	10/23/2023	161.85
<b>25-00-58-00820 TELECOMMUNICATIONS Subtotal</b>					<b>\$281.97</b>
<b>25-19-52-00650 BANK SERVICE CHARGE</b>					
56799	CARDCONN CARD CONNECT		56875	10/10/2023	5,396.41
<b>25-19-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$5,396.41</b>
<b>25-19-56-00600 EMPLOYEE RECOGNITION</b>					
57059	PETESFR PETE'S FRESH MARKET ROOSEVELT COF		5513207	10/23/2023	47.15
<b>25-19-56-00600 EMPLOYEE RECOGNITION Subtotal</b>					<b>\$47.15</b>
<b>25-20-52-00650 BANK SERVICE CHARGE</b>					
56799	CARDCONN CARD CONNECT		56875	10/10/2023	3,836.92
<b>25-20-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$3,836.92</b>
<b>25-20-52-11950 LEARN TO SKATE</b>					
56756	MOBLEYBRO BRONWYN MOBLEY		56839	10/06/2023	18.50
56756	MOBLEYBRO BRONWYN MOBLEY		56839	10/06/2023	31.00
56763	ROSA LUCAS ROSA		56860	10/06/2023	93.50
56770	WISK KRISTEN WISNIEWSKI		56858	10/06/2023	18.50
<b>25-20-52-11950 LEARN TO SKATE Subtotal</b>					<b>\$161.50</b>
<b>25-20-52-11960 YOUTH HOCKEY</b>					
57251	GOODMAN GOODMAN TRAINING, LLC	20231347	56966	10/27/2023	2,847.50
<b>25-20-52-11960 YOUTH HOCKEY Subtotal</b>					<b>\$2,847.50</b>
<b>25-20-52-11965 TRAVEL HOCKEY</b>					
56740	HARPER BAIRD HARPER		56846	10/06/2023	91.00
56752	LOESELJES JESSICA LOESEL		56853	10/06/2023	30.00
56754	MEIER ERIK MEIER		56862	10/06/2023	121.00
56795	MARKSANDY ANDY MARKS		56880	10/13/2023	30.00
56807	SCHULZ REBECCA SCHULZ	20231287	56906	10/13/2023	600.00
57251	GOODMAN GOODMAN TRAINING, LLC	20231347	56966	10/27/2023	1,360.00
<b>25-20-52-11965 TRAVEL HOCKEY Subtotal</b>					<b>\$2,232.00</b>

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<b>25-20-52-11980 RINK SPECIAL EVENTS</b>					
57221	PARTYCITY PARTY CITY		5513203	10/23/2023	14.00
<b>25-20-52-11980 RINK SPECIAL EVENTS Subtotal</b>					<b>\$14.00</b>
<b>25-20-53-11950 LEARN TO SKATE</b>					
56725	ARNOLDL LILA ARNOLD		56836	10/06/2023	18.50
56750	KUENSTERH HELEN KUENSTER		56847	10/06/2023	18.50
56755	MILLSSELLE ELEN MILLS		56843	10/06/2023	18.50
<b>25-20-53-11950 LEARN TO SKATE Subtotal</b>					<b>\$55.50</b>
<b>25-20-53-11965 TRAVEL HOCKEY</b>					
57081	AMAZ AMAZON.COM		5513131	10/23/2023	35.80
<b>25-20-53-11965 TRAVEL HOCKEY Subtotal</b>					<b>\$35.80</b>
<b>25-24-52-00650 BANK SERVICE CHARGE</b>					
56799	CARDCONN CARD CONNECT		56875	10/10/2023	1,382.74
<b>25-24-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$1,382.74</b>
<b>25-24-53-00315 SUPPLIES- PRO SHOP</b>					
57072	ELITE ELITE SPORTSWEAR, L.P.		5513153	10/23/2023	1,320.50
57073	ELITE ELITE SPORTSWEAR, L.P.		5513153	10/23/2023	383.54
57077	SYLVIAP SYLVIAP SPORTSWEAR		5513229	10/23/2023	2,920.77
57078	ELITE ELITE SPORTSWEAR, L.P.		5513153	10/23/2023	230.65
<b>25-24-53-00315 SUPPLIES- PRO SHOP Subtotal</b>					<b>\$4,855.46</b>
<b>25-24-53-00425 GYMNASTICS EQUIPMENT</b>					
57258	LEVEL10 LEVEL 10 GYMNASTICS SUPPLY	20231350	56972	10/27/2023	424.00
<b>25-24-53-00425 GYMNASTICS EQUIPMENT Subtotal</b>					<b>\$424.00</b>
<b>25-24-53-11270 TEAM GYMNASTICS</b>					
56903	SYLVIAP SYLVIAP SPORTSWEAR		5513229	10/23/2023	161.98
56904	GOOGLE GOOGLE		5513164	10/23/2023	75.00
<b>25-24-53-11270 TEAM GYMNASTICS Subtotal</b>					<b>\$236.98</b>
<b>25-24-56-00050 BOOSTER CLUB EXPENSE</b>					
57076	MEETMAKER MEETMAKER, LLC		5513189	10/23/2023	3,829.50
<b>25-24-56-00050 BOOSTER CLUB EXPENSE Subtotal</b>					<b>\$3,829.50</b>
<b>25-24-56-00600 EMPLOYEE RECOGNITION</b>					
57070	PETESFR PETE'S FRESH MARKET ROOSEVELT COF		5513207	10/23/2023	11.99
<b>25-24-56-00600 EMPLOYEE RECOGNITION Subtotal</b>					<b>\$11.99</b>
<b>25-24-56-00605 CONFERENCE AND TRAINING</b>					
57071	PDRMA PDRMA		5513205	10/23/2023	199.00
57075	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		5513176	10/23/2023	365.00
<b>25-24-56-00605 CONFERENCE AND TRAINING Subtotal</b>					<b>\$564.00</b>
<b>25-24-56-00610 DUES AND SUBSCRIPTIONS</b>					
57074	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		5513176	10/23/2023	279.00
<b>25-24-56-00610 DUES AND SUBSCRIPTIONS Subtotal</b>					<b>\$279.00</b>
<b>25-24-56-00675 SALES TAX</b>					



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<b>25-24-56-00675 SALES TAX</b>					
56825	ILLTAX ILLINOIS DEPT. OF REVENUE		56890	10/13/2023	7.00
<b>25-24-56-00675 SALES TAX Subtotal</b>					<b>\$7.00</b>
<b>25-50-52-00262 PROPERTY REPAIR - RINK</b>					
56737	FEMORAN F.E. MORAN INC MECHANICAL SERVICES	20231136	56845	10/06/2023	2,894.00
56741	HOCKEYBOA HOCKEY BOARD DOCTOR	20231204	56848	10/06/2023	630.00
57253	HOH H-O-H CHEMICALS, INC.	20221591	56968	10/27/2023	872.32
<b>25-50-52-00262 PROPERTY REPAIR - RINK Subtotal</b>					<b>\$4,396.32</b>
<b>25-50-52-00263 PROPERTY REPAIR - GRC</b>					
56839	HAYES HAYES MECHANICAL LLC	20231289	56926	10/20/2023	550.00
<b>25-50-52-00263 PROPERTY REPAIR - GRC Subtotal</b>					<b>\$550.00</b>
<b>25-50-52-00267 FLEET SERVICE - RINK</b>					
56727	BATTERY BATTERY BUILDERS, LLC	20230942	56838	10/06/2023	764.22
<b>25-50-52-00267 FLEET SERVICE - RINK Subtotal</b>					<b>\$764.22</b>
<b>25-50-52-00296 CONTRACTUAL SERVICES- OTHER - GRC</b>					
56827	ALADEC ALARM DETECTION SYSTEMS, INC.	20231315	56914	10/20/2023	773.50
56978	ALADEC ALARM DETECTION SYSTEMS, INC.		5513125	10/23/2023	623.55
56983	ALADEC ALARM DETECTION SYSTEMS, INC.		5513125	10/23/2023	349.53
<b>25-50-52-00296 CONTRACTUAL SERVICES- OTHER - GRC Subtotal</b>					<b>\$1,746.58</b>
<b>25-50-52-00301 CONTRACTUAL SERVICES- OTHER - RINK</b>					
57080	IMPERIAL MAN HIRA CORPORATION		5513174	10/23/2023	33.00
57083	MOOD MOOD MEDIA NO AMERICA HOLDINGS CP		5513195	10/23/2023	26.95
<b>25-50-52-00301 CONTRACTUAL SERVICES- OTHER - RINK Subtotal</b>					<b>\$59.95</b>
<b>25-50-52-00416 POOL EQUIPMENT RENTAL</b>					
57057	MIBOXMOV MI BOX MOVING & MOBILE STORAGE		5513192	10/23/2023	100.00
57058	MIBOXMOV MI BOX MOVING & MOBILE STORAGE		5513192	10/23/2023	139.00
<b>25-50-52-00416 POOL EQUIPMENT RENTAL Subtotal</b>					<b>\$239.00</b>
<b>25-50-52-00650 BANK SERVICE CHARGE</b>					
56799	CARDCONN CARD CONNECT		56875	10/10/2023	12.47
<b>25-50-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$12.47</b>
<b>25-50-53-00312 SUPPLIES-CLEANING &amp; HOUSEHOLD - POO</b>					
57242	BRADYINDU BRADY INDUSTRIES OF ILLINOIS LLC	20231323	56955	10/27/2023	139.52
57243	BRADYINDU BRADY INDUSTRIES OF ILLINOIS LLC	20231314	56955	10/27/2023	235.31
<b>25-50-53-00312 SUPPLIES-CLEANING &amp; HOUSEHOLD - POO Subtotal</b>					<b>\$374.83</b>
<b>25-50-53-00315 SUPPLIES - CLEANING&amp;HOUSEHOLD - RIN</b>					
57068	MENARDS MENARD'S		5513190	10/23/2023	89.96
<b>25-50-53-00315 SUPPLIES - CLEANING&amp;HOUSEHOLD - RIN Subtotal</b>					<b>\$89.96</b>
<b>25-50-53-00316 SUPPLIES - BUILDING MATERIALS - RIN</b>					
57079	HOCKEYBOA HOCKEY BOARD DOCTOR		5513168	10/23/2023	102.85
57084	AMAZ AMAZON.COM		5513131	10/23/2023	30.97
<b>25-50-53-00316 SUPPLIES - BUILDING MATERIALS - RIN Subtotal</b>					<b>\$133.82</b>

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<b>25-50-56-00605 CONFERENCE AND TRAINING</b>					
57158	IPRA ILLINOIS PARKS & RECREATION ASSOCIATION		5513176	10/23/2023	50.00
<b>25-50-56-00605 CONFERENCE AND TRAINING Subtotal</b>					<b>\$50.00</b>
<b>25-50-58-00801 REHM ELECTRICITY</b>					
56733	COMED COMED	20230137	56841	10/06/2023	2,799.02
<b>25-50-58-00801 REHM ELECTRICITY Subtotal</b>					<b>\$2,799.02</b>
<b>25-50-58-00802 RIDGELAND ELECTRICITY</b>					
56833	COMED COMED	20230136	56920	10/20/2023	16,088.61
<b>25-50-58-00802 RIDGELAND ELECTRICITY Subtotal</b>					<b>\$16,088.61</b>
<b>25-50-58-00803 GYMNASTICS ELECTRICITY</b>					
56832	COMED COMED	20230130	56920	10/20/2023	2,740.46
<b>25-50-58-00803 GYMNASTICS ELECTRICITY Subtotal</b>					<b>\$2,740.46</b>
<b>25-50-58-00811 REHM NATURAL GAS</b>					
56846	NICOR NICOR GAS	20230095	56937	10/20/2023	281.30
57248	CNE CONSTELLATION NEWENERGY - GAS DIVISION	20230125	56960	10/27/2023	825.28
<b>25-50-58-00811 REHM NATURAL GAS Subtotal</b>					<b>\$1,106.58</b>
<b>25-50-58-00813 GYMNASTICS NATURAL GAS</b>					
56849	NICOR NICOR GAS	20230132	56937	10/20/2023	344.74
<b>25-50-58-00813 GYMNASTICS NATURAL GAS Subtotal</b>					<b>\$344.74</b>
<b>25-50-58-00831 REHM WATER</b>					
57025	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	2,371.88
57036	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	2,826.80
<b>25-50-58-00831 REHM WATER Subtotal</b>					<b>\$5,198.68</b>
<b>25-50-58-00832 RIDGELAND WATER</b>					
57004	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	1,493.30
<b>25-50-58-00832 RIDGELAND WATER Subtotal</b>					<b>\$1,493.30</b>
<b>25-50-58-00833 GYMNASTICS WATER</b>					
57007	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	97.28
<b>25-50-58-00833 GYMNASTICS WATER Subtotal</b>					<b>\$97.28</b>
<b>Fund 25 Subtotal</b>					<b>\$82,600.24</b>
<b>50 INSURANCE FUND</b>					
<b>50-00-21-20112 LIFE INSURANCE 125 K</b>					
56875	PDRMA PDRMA		56940	10/20/2023	1,331.20
<b>50-00-21-20112 LIFE INSURANCE 125 K Subtotal</b>					<b>\$1,331.20</b>
<b>50-00-55-00550 HEALTH INSURANCE - PPO</b>					
56875	PDRMA PDRMA		56940	10/20/2023	444.14
56875	PDRMA PDRMA		56940	10/20/2023	59,982.18
<b>50-00-55-00550 HEALTH INSURANCE - PPO Subtotal</b>					<b>\$60,426.32</b>
<b>50-00-55-00551 HEALTH INSURANCE - HMO</b>					
56875	PDRMA PDRMA		56940	10/20/2023	14,537.64

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<b>50-00-55-00551 HEALTH INSURANCE - HMO Subtotal</b>					<b>\$14,537.64</b>
<b>50-00-55-00552 LIFE INSURANCE</b>					
56875	PDRMA PDRMA		56940	10/20/2023	318.41
<b>50-00-55-00552 LIFE INSURANCE Subtotal</b>					<b>\$318.41</b>
<b>50-00-55-00553 DENTAL INSURANCE</b>					
56875	PDRMA PDRMA		56940	10/20/2023	3,443.70
<b>50-00-55-00553 DENTAL INSURANCE Subtotal</b>					<b>\$3,443.70</b>
<b>50-00-55-00554 EMPLOYEE ASSISTANCE PROGRAM</b>					
56875	PDRMA PDRMA		56940	10/20/2023	158.10
<b>50-00-55-00554 EMPLOYEE ASSISTANCE PROGRAM Subtotal</b>					<b>\$158.10</b>
<b>50-00-55-00557 VISION INSURANCE</b>					
56875	PDRMA PDRMA		56940	10/20/2023	1,003.80
<b>50-00-55-00557 VISION INSURANCE Subtotal</b>					<b>\$1,003.80</b>
<b>Fund 50 Subtotal</b>					<b>\$81,219.17</b>
<b>70 CAPITAL PROJECTS</b>					
<b>70-00-72-70370 VEHICLE AND EQUIPMENT PROGRAM</b>					
56826	1000 FAIR OAKS FORD	20231322	56913	10/16/2023	31,307.26
57110	BULBS BULBS.COM		5513141	10/23/2023	18,524.00
<b>70-00-72-70370 VEHICLE AND EQUIPMENT PROGRAM Subtotal</b>					<b>\$49,831.26</b>
<b>70-00-72-70420 SURVEYS - STUDIES</b>					
57269	V3 V3 COMPANIES	20231363	56983	10/27/2023	12,000.00
<b>70-00-72-70420 SURVEYS - STUDIES Subtotal</b>					<b>\$12,000.00</b>
<b>70-11-72-70100 ANDERSEN SITE PLAN</b>					
56870	PLANNING PLANNING RESOURCES, INC.	20231341	56942	10/20/2023	5,185.00
56871	PLANNING PLANNING RESOURCES, INC.	20231342	56942	10/20/2023	7,345.00
<b>70-11-72-70100 ANDERSEN SITE PLAN Subtotal</b>					<b>\$12,530.00</b>
<b>70-12-72-70250 BARRIE PARK IMPROVEMENTS</b>					
56745	INNOLAND INNOVATION LANDSCAPE, INC.	20231258	56852	10/06/2023	91,789.78
<b>70-12-72-70250 BARRIE PARK IMPROVEMENTS Subtotal</b>					<b>\$91,789.78</b>
<b>70-19-72-70200 RIDGELAND COMMON BUILDING IMPROVEME</b>					
57264	PEER PEERLESS ENTERPRISES, INC.	20231361	56979	10/27/2023	23,500.00
<b>70-19-72-70200 RIDGELAND COMMON BUILDING IMPROVEME Subtotal</b>					<b>\$23,500.00</b>
<b>70-20-72-70200 REHM BUILDING IMPROVEMENTS</b>					
56859	THOMAS THOMAS PUMP COMPANY, INC.	20230886	56948	10/20/2023	13,124.00
<b>70-20-72-70200 REHM BUILDING IMPROVEMENTS Subtotal</b>					<b>\$13,124.00</b>
<b>70-79-72-70150 CRC MASTER PLAN IMPROVEMENTS</b>					
56863	KS STATEB KS STATEBANK	20231326	56929	10/20/2023	1,180.00
56865	LIFEFITNE LIFE FITNESS, LLC	20231325	56931	10/20/2023	1,448.00
56869	BULLY BULLEY & ANDREWS LLC BULLEY & ANDREW		56917	10/20/2023	678,654.35
56872	LIFEFITNE LIFE FITNESS, LLC	20231340	56931	10/20/2023	4,323.98
56873	FIRSTEAGL FIRST EAGLE BANK	20231339	56924	10/20/2023	3,614.67

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<b>70-79-72-70150 CRC MASTER PLAN IMPROVEMENTS</b>					
56938	SIGNEXP SIGN EXPRESS		5513219	10/23/2023	30.00
57280	LIFEFITNE LIFE FITNESS, LLC	20231377	56973	10/27/2023	3,445.64
<b>70-79-72-70150 CRC MASTER PLAN IMPROVEMENTS Subtotal</b>					<b>\$692,696.64</b>
<b>Fund 70 Subtotal</b>					<b>\$895,471.68</b>
<b>85 CHENEY MANSION</b>					
<b>85-00-52-00260 CHENEY PROPERTY REPAIR</b>					
56985	ALADDEC ALARM DETECTION SYSTEMS, INC.		5513125	10/23/2023	142.17
56986	ALADDEC ALARM DETECTION SYSTEMS, INC.		5513125	10/23/2023	411.42
57247	CCS COMPREHENSIVE CONSTRUCTION SOLUTIONS	20231359	56962	10/27/2023	2,160.00
<b>85-00-52-00260 CHENEY PROPERTY REPAIR Subtotal</b>					<b>\$2,713.59</b>
<b>85-00-52-00275 CHENEY CUSTODIAL SERVICES</b>					
56767	UNIFIRST UNIFIRST CORPORATION	20230107	56871	10/06/2023	154.26
<b>85-00-52-00275 CHENEY CUSTODIAL SERVICES Subtotal</b>					<b>\$154.26</b>
<b>85-00-52-00299 CHENEY CONTRACTUAL SVC - OTHER</b>					
56953	SPOTIFY SPOTIFY		5513223	10/23/2023	16.99
56958	SOCIALTAB SOCIAL TABLES PRO		5513221	10/23/2023	199.00
<b>85-00-52-00299 CHENEY CONTRACTUAL SVC - OTHER Subtotal</b>					<b>\$215.99</b>
<b>85-00-52-00650 BANK SERVICE CHARGE</b>					
56799	CARDCONN CARD CONNECT		56875	10/10/2023	1,036.08
<b>85-00-52-00650 BANK SERVICE CHARGE Subtotal</b>					<b>\$1,036.08</b>
<b>85-00-52-11155 CHENEY HOLIDAY EVENTS</b>					
57277	CAROLING THE CAROLING PARTY, INC.	20231369	56957	10/27/2023	960.00
<b>85-00-52-11155 CHENEY HOLIDAY EVENTS Subtotal</b>					<b>\$960.00</b>
<b>85-00-52-11185 CHENEY ADULT PROGRAMS</b>					
57254	HUMPHREYT TARA HUMPHREY	20231335	56969	10/27/2023	325.00
57273	ZEEMAN TERRY ZEEMAN	20231336	56989	10/27/2023	200.00
<b>85-00-52-11185 CHENEY ADULT PROGRAMS Subtotal</b>					<b>\$525.00</b>
<b>85-00-52-12020 CHENEY FAMILY EVENTS</b>					
56961	BALLOONS BALLOONS AND MORE		5513135	10/23/2023	2,000.00
<b>85-00-52-12020 CHENEY FAMILY EVENTS Subtotal</b>					<b>\$2,000.00</b>
<b>85-00-53-00311 CHENEY SUPPLIES - CLEANING/HH</b>					
56954	ACEHAR ACE HARDWARE		5513121	10/23/2023	29.98
56956	AMAZ AMAZON.COM		5513131	10/23/2023	68.93
56959	AMAZ AMAZON.COM		5513131	10/23/2023	18.25
56968	AMAZ AMAZON.COM		5513131	10/23/2023	56.81
56970	AMAZ AMAZON.COM		5513131	10/23/2023	26.15
<b>85-00-53-00311 CHENEY SUPPLIES - CLEANING/HH Subtotal</b>					<b>\$200.12</b>
<b>85-00-53-00313 CHENEY SUPPLIES - BUILDING MATERIAL</b>					
56966	TARGET TARGET STORES, INC		5513230	10/23/2023	249.99
57276	EZTENT EZ TENT RENTALS LLC	20231370	56964	10/27/2023	760.41

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<b>85-00-53-00313 CHENEY SUPPLIES - BUILDING MATERIAL Subtotal</b>					<b>\$1,010.40</b>
<b>85-00-53-11135 CHENEY KIDS COOKING</b>					
57254	HUMPHREYT TARA HUMPHREY	20231335	56969	10/27/2023	420.00
<b>85-00-53-11135 CHENEY KIDS COOKING Subtotal</b>					<b>\$420.00</b>
<b>85-00-53-11185 CHENEY ADULT PROGRAMS</b>					
57257	LALBERELL L'ALBERELLO, INC.	20231333	56971	10/27/2023	467.54
<b>85-00-53-11185 CHENEY ADULT PROGRAMS Subtotal</b>					<b>\$467.54</b>
<b>85-00-58-00800 ELECTRICITY</b>					
56787	COMED COMED	20230089	56884	10/13/2023	90.00
56788	COMED COMED	20230088	56884	10/13/2023	44.03
<b>85-00-58-00800 ELECTRICITY Subtotal</b>					<b>\$134.03</b>
<b>85-00-58-00830 WATER</b>					
57022	VILLWAT VILLAGE OF OAK PARK-WATER WATER/SE\		5513244	10/23/2023	278.60
<b>85-00-58-00830 WATER Subtotal</b>					<b>\$278.60</b>
<b>85-21-52-00650 PH BANK SERVICE CHARGE</b>					
56799	CARDCONN CARD CONNECT		56875	10/10/2023	770.25
<b>85-21-52-00650 PH BANK SERVICE CHARGE Subtotal</b>					<b>\$770.25</b>
<b>85-21-52-11185 PH ADULT PROGRAMS</b>					
56743	HUMPHREYT TARA HUMPHREY	20231280	56850	10/06/2023	175.00
<b>85-21-52-11185 PH ADULT PROGRAMS Subtotal</b>					<b>\$175.00</b>
<b>85-21-52-12020 PH FAMILY EVENTS</b>					
56962	STAR STARSHIP CATERING		5513224	10/23/2023	351.75
57052	JEWELS JEWEL - OSCO		5513178	10/23/2023	8.79
57053	GORDON GORDON FOOD SERVICES		5513165	10/23/2023	41.13
57055	FAIRY FAIRYTALE ENTERTAINMENT		5513155	10/23/2023	234.00
57056	AMAZ AMAZON.COM		5513131	10/23/2023	90.96
<b>85-21-52-12020 PH FAMILY EVENTS Subtotal</b>					<b>\$726.63</b>
<b>85-21-53-00311 PH SUPPLIES - CLEANING/HH</b>					
56957	AMAZ AMAZON.COM		5513131	10/23/2023	68.93
56960	AMAZ AMAZON.COM		5513131	10/23/2023	18.24
56969	AMAZ AMAZON.COM		5513131	10/23/2023	56.80
56971	AMAZ AMAZON.COM		5513131	10/23/2023	26.15
<b>85-21-53-00311 PH SUPPLIES - CLEANING/HH Subtotal</b>					<b>\$170.12</b>
<b>85-21-53-00313 PH SUPPLIES - BUILDING MATERIALS</b>					
56967	TARGET TARGET STORES, INC		5513230	10/23/2023	249.99
57054	GORDON GORDON FOOD SERVICES		5513165	10/23/2023	83.46
<b>85-21-53-00313 PH SUPPLIES - BUILDING MATERIALS Subtotal</b>					<b>\$333.45</b>
<b>85-21-53-11185 PH ADULT PROGRAMS</b>					
56972	TWOMAY TWOMAYTOZ, INC.		5513235	10/23/2023	75.00
<b>85-21-53-11185 PH ADULT PROGRAMS Subtotal</b>					<b>\$75.00</b>
<b>85-21-53-12020 PH FAMILY EVENTS</b>					

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<b>85-21-53-12020 PH FAMILY EVENTS</b>					
56963	PETESFR PETE'S FRESH MARKET ROOSEVELT COF		5513207	10/23/2023	18.93
<b>85-21-53-12020 PH FAMILY EVENTS Subtotal</b>					<b>\$18.93</b>
<b>Fund 85 Subtotal</b>					<b>\$12,384.99</b>
<b>99 MEMORIAL TRUST</b>					
<b>99-20-53-00320 MISCELLANEOUS SUPPLIES</b>					
56783	BRON BRONZE MEMORIAL COMPANY INC.	20231299	56882	10/13/2023	291.72
56831	BRON BRONZE MEMORIAL COMPANY INC.	20231316	56916	10/20/2023	291.72
56878	HOME HOME DEPOT		5513170	10/23/2023	414.79
<b>99-20-53-00320 MISCELLANEOUS SUPPLIES Subtotal</b>					<b>\$998.23</b>
<b>Fund 99 Subtotal</b>					<b>\$998.23</b>
<b>GRAND TOTAL</b>					<b>\$1,588,449.81</b>

Corporate Fund	\$	271,009.64
IMRF Fund	\$	-
Liability Fund	\$	1,112.45
Audit Fund	\$	1,500.00
Recreation Fund	\$	134,222.68
Museum Fund	\$	703.75
Special Recreation Fund	\$	107,226.98
Special Facilities Fund	\$	82,600.24
Insurance Fund	\$	81,219.17
Capital Projects	\$	895,471.68
Cheney Mansion Fund	\$	12,384.99
Memorial Trust	\$	998.23
<b>TOTAL</b>	<b>\$</b>	<b>1,588,449.81</b>

To the Executive Director,

The Payment of the above listed accounts has been approved by the Board of  
Commissioners at their meeting held November 16, 2023  
And you are hereby authorized to pay them from the appropriate funds.

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(Treasurer)

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(Secretary)

Commissioner



# PARK DISTRICT of OAK PARK

PARK DISTRICT OF OAK PARK  
Committee of the Whole Meeting  
John Hedges Administrative Center  
218 Madison Street, Oak Park, Illinois 60302

Thursday, October 5, 2023

## Minutes

The meeting was called to order at 7:30pm.

### I. ROLL CALL

**Present:** Commissioners Lentz, Wick, Wollmuth, Worley-Hood, and President Porreca.

**Park District Staff Present:** Jan Arnold, Executive Director; Mitch Bowlin, Director of Finance; Miriam Armstrong, Finance Manager; Joe Lilly, Program Manager; Susan Crane, Cheney Operations & Special Events Manager; Maureen McCarthy, Superintendent of Recreation; Ann Marie Buczek, Communications & Community Engagement Manager; Bill Hamilton, Superintendent of Special Facilities & Customer Service; Keith Kerrigan, Program & Operations Manager; Chad Drufke, Sports Program Manager; Abby Sacks, Aquatic & Rink Program Supervisor; and Edith Wood, Executive Assistant.

### II. PUBLIC COMMENT – None

### III. ADMINISTRATION AND FINANCE COMMITTEE

- A. Longfellow Master Plan Review Update – Executive Director Arnold informed the Board that staff held the Fox Park Master Plan Review on November 1 via teams. Executive Director Arnold noted the items that were liked by the community and invited the community to attend this Committee of the Whole meeting for this discussion. The Board was please with the presentation provided by staff during the Fox Park Master Plan Review. **No action is needed by the Board on this item.**
- B. Disaster Recovery Policy – Executive Director Arnold and Mitch Bowlin noted that a Disaster Recovery Policy is needed as a matter of industry best practice to maintain Cyber Liability Coverage through PDRMA. The Disaster Recovery Policy was put together by staff and Noventech. The policy will need approval first by the Board before sharing the information to all park district staff. **This item will be brought before the Board on the Regular Agenda at the October Regular Board Meeting.**
- C. 2024 Committee & Board Meeting Calendar – Executive Director Arnold noted that dates have been proposed for 2024 Committee and Board meetings. Staff also investigated the major holidays as well to avoid scheduling meetings during those times. **This item will be brought before the Board on the Consent Agenda at the September Regular Board Meeting.**



#### **IV. PARKS AND PLANNING COMMITTEE**

- A. ADA Transition Plan Review Update – Executive Director Arnold noted that the ADA Plan was completed in 2011. Staff have been updating and using the transition plan annually with updates provided to the Board. Staff engaged with Mark Trieglaff of Accessibility Consultation and Training Services to bring an updated ADA transition plan for the Board’s consideration and approval at the October Regular Board Meeting. **This item will be brought before the Board on the Regular Agenda at the October Regular Board Meeting.**

#### **V. RECREATION AND FACILITY PROGRAM COMMITTEE** – None

#### **VI. NEW BUSINESS** – None

#### **VII. CLOSED SESSION** – None

#### **VIII. ADJOURNMENT**

At 7:40pm, the Committee of the Whole Meeting was adjourned. **The motion was passed by a voice vote of 5:0.**

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**Secretary**  
**Board of Park Commissioners**

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November 16, 2023  
**Date**

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**President**  
**Board of Park Commissioners**

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November 16, 2023  
**Date**

**Park District of Oak Park  
Administration and Finance Committee  
Budget Session Meeting  
John Hedges Administrative Center  
218 Madison Street, Oak Park, Illinois 60302**

**Thursday, October 5, 2023**

**Minutes**

The meeting was called to order at 7:41pm.

**I. ROLL CALL**

**Present:** Commissioners Lentz, Wick, Wollmuth, Worley-Hood, and President Porreca.

**Park District Staff Present:** Jan Arnold, Executive Director; Mitch Bowlin, Director of Finance; Miriam Armstrong, Finance Manager; Joe Lilly, Program Manager; Susan Crane, Cheney Operations & Special Events Manager; Maureen McCarthy, Superintendent of Recreation; Ann Marie Buczek, Communications & Community Engagement Manager; Bill Hamilton, Superintendent of Special Facilities & Customer Service; Keith Kerrigan, Program & Operations Manager; Chad Drufke, Sports Program Manager; Abby Sacks, Aquatic & Rink Program Supervisor; and Edith Wood, Executive Assistant.

**II. VISITOR/PUBLIC COMMENTS** – None

**III. BUDGET PARAMETERS**

Executive Director Arnold and Mitch Bowlin informed the Board that the meeting will go over major events noted on the budget as well as an overview of the Historic Properties Fund, Recreation Fund, and Special Facilities Fund which are the major categories that fund the CIP.

**IV. BUDGET DISCUSSIONS**

The 2024 Budget Session Meeting was presented which includes the following: Historic Properties Fund, Recreation Fund, and Special Facilities Fund. Staff provided their goals for 2024 for each of these items. Some of the strategic initiatives discussed include customer and community focus, financial strengths, quality infrastructure management, staff excellent, and organizational excellence.

Under the Historic Properties Fund, Susan Crane noted to the Board that for 2024 there is a plan to increase weddings and corporate rentals as these rates have not been raised for a while. Another goal is to target more corporate organizations to use the historical homes for meetings. Adult programs continue to be popular, and staff are planning to add other programs like the symphony as well.

The Recreation Fund discussion was split between Recreation Administration, Communication and Marketing, Sports and Fitness, General Recreation, and Customer Service. Under Administration, the goal is to allocate \$120,000 for tiered pricing for day camps and after school programs, and \$100,000 for scholarships. The debt service was noted as \$2.063 million while the capital contribution was identified as \$3.973 million. There are also plans to change to financial assistance programs to increase participation. In addition, staff secured \$100,000 in funding for the CRC after-school programs.

Ann Marie provided the Board with a presentation of the goals for Communication and Marketing. Goals include sending postcards to under resourced residents to increase awareness of financial assistance in which information on these under resourced residents can be obtained from the census. Participate in four community events with giveaways to better engage with the community that do not attend the park district events. Increase the number of Oak Park households to serve by continuing the focus on the CRC. Adding focus groups on 2023 community survey.

Chad Drufke provided the Board with goals for Sports and Fitness. These goals include offering fitness challenges for CRC members (including seasonal challenges) to get more people engaged. Offer an Art Therapy program. Increase the number of youths served in after-school programming at the CRC in which staff have done a good job so far with seeing 800 students attending thus far. Offer a new youth track and field program at OPRFHS especially since there is a new track at the CRC. Expand adult volleyball leagues as well as expand the number of games offered. Lastly, increase Unlimited Fitness class memberships and CRC memberships, especially with the weather getting colder, looking to increase the number of indoor activities that people can do.

Joe Lilly provided the Board with goals for General Recreation. The goals include increasing active adult programs memberships in which staff have continued to see a steady increase in their numbers. Looking to increase preschool enrichment classes. As well as offering a teen adventure club by adding more adventure trips.

Bill Hamilton provided goals for Customer Service. The goals include offering customer service training for all staff. Increase their customer service satisfaction score. Improve facility opening staff levels. Installing more bilingual signages with QR codes.

The Special Facilities Fund was split into the Special Facilities Administration, Special Facilities Maintenance, Aquatics, Ice Arena, and Gymnastics. There is a very small department for the Special Facilities Administration in which there is a capital transfer of \$200,000.

For Maintenance, goals provided by Bill Hamilton to the Board include adding more recycling and trash receptacles with bilingual signage which has shown to be difficult to keep consistent. Replace the Rehm wading pool pump and motor. To add operational value for remote access to controllers to control the pool room. Installing a valve and deck shut off capability which is more of a safety value at Ridgeland. Adding additional custodial positions for the early morning to afternoon timeframe.

Abby Sacks provided the Board with goals for Aquatics. The goals include increasing the summer swim lesson participation to increase staff retention. Host pool passholder Appreciation Days to bring additional people to the programs. Offer a teen pool event to also increase teen participation.

Abby also provided the Board with goals for Ice Arena. The goals include to increase public skate attendance especially now since there is a new sound system. Increase the learn-to-skate participation with additional flexible summer sessions. Improve rental skate inventory as new skates are planned to be purchased and looking to reorganize them to maintain good quality.

Keith Kerrigan provided the Board with goals for Gymnastics. The goals include offering GRC field trips to local organization as there are a couple of days during the week with downtime in which staff are looking to maximize. Looking to host a “Parents Night Out” event potentially on a Friday evening, once

a month. Expand their ninja equipment/program offerings. Offer tumbling cheer program in which staff have already started a trial run of the program which was successful.

Mitch Bowlin also provided the Board with a presentation of the Budget and Appropriation Ordinance. It was noted that appropriation is 115% of the budgeted expenses as a contingency to avoid needing a budget amendment in the event of a unforeseen expense. The next steps would be to place the Budget and Appropriation Ordinance on the table for a minimum of 30 days. The truth in taxation hearing is scheduled for November 2, 2023, while the Budget and Appropriation Ordinance hearing is scheduled for November 16, 2023. A public notice of the hearing was already posted in the newspaper for the public to review. The Board was pleased to hear the information provided by staff.

**V. NEW BUSINESS** – None

**VI. EXECUTIVE SESSION** – None

**VII. ADJOURMENT**

A motion was made by Commissioner Wick and seconded by Commissioner Lentz to adjourn the meeting at 8:47pm. **The motion was passed with a voice vote of 5:0.**

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**Secretary**  
**Board of Park Commissioners**

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**President**  
**Board of Park Commissioners**

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November 16, 2023  
**Date**

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November 16, 2023  
**Date**

**PARK DISTRICT OF OAK PARK  
Regular Park Board Meeting  
Hedges Administrative Center  
218 Madison Street, Oak Park, Illinois 60302**

**Thursday, October 19, 2023**

**Minutes**

The meeting was called to order at 7:30pm.

**I. ROLL CALL**

**Present:** Commissioners Lentz, Wick, Wollmuth, and Worley-Hood.

**Absent:** President Porreca

**Park District Staff Present:** Jan Arnold, Executive Director; Mitch Bowlin, Director of Finance; Chris Lindgren, Superintendent of Parks & Planning; Maureen McCarthy, Superintendent of Recreation; and Edith Wood, Executive Assistant.

**Others Present:** Sam Elsener of OPYB/S, Gregory McClendon of AYSO, and Mark Trieglaff of Accessibility Consultation and Training Services.

**II. APPROVAL OF AGENDA**

**The motion was passed by a roll call vote of 4:0.**

**III. VISITOR/PUBLIC COMMENT** – None

**IV. CONSENT AGENDA**

A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve the Consent Agenda which included the approval of the Cash and Investment Summary and Warrants and Bills for the month of September 2023; approval of the Minutes from the Committee of the Whole Meeting from September 7, 2023; Regular Board Meeting Minutes from September 21, 2023; and Budget Meeting Minutes from September 28, 2023; and approval of the 2024 Committee and Board Meeting Calendar. **The motion was passed by a roll call vote of 4:0.**

**V. STAFF REPORTS**

**A. Executive Director's Report** – In addition to the Executive Director Report (which is included in the Board Packet), Executive Director Arnold noted that the 47<sup>th</sup> Frank Lloyd Wright races were held on Sunday in which approximately 2,000 runner and walkers were in attendance. Staff and Commissioner Lentz and Commissioner Wick will be attending the Best of the Best award ceremony tomorrow in which the Park District won the Best Green Practices award. Staff and Board members also attended the NRPA Conference in which they found to be very beneficial. In addition, the Park District was also noted as a finalist to the Gold Medal Award.

**B. Updates and Information** – Written report included in the Board Packet.

**C. Revenue/Expense Status Reports** – No questions asked.

## **VI. OLD BUSINESS**

### **A. Recreation and Facility Program Committee**

1. OPYB/S Update: Sam Elsener of OPYB/S provided an update to the Board. OPYB/S had over 1,000 players in the spring with 19 travel teams. They also have over 300 volunteers. A survey was conducted to the participants in which OPYB/S scored 8 out of 10 overall. Sponsorships have grown overall. In addition to the survey conducted, there have been some complains on the lack of field space as there is not enough time to practice. In addition, roster numbers have increased in which OPYB/S also received complaints about. Overall OPYB/S had a pretty quiet year however, during the Fall, based on schedule constraints, the Fall schedule is mostly games and not enough time for practice. Sam also noted that youth sports in general are changing considerably and now all sports would like to go year-around. As for the Fox Park Master Plan, OPYB/S would like to see an increase in supply and add more lighting. The Board had a discussion with Sam on the updates provided. The Board was also thankful of OPYB/S and their efforts.
2. AYSO Update: Gregory McClendon of AYSO provided the Board with an update. Overall AYSO has had a good year with enrollment numbers going up. The enrollment numbers are almost even for both spring and fall. AYSO had 365 volunteers in the past year. Challenges that AYSO has faced include getting refs to volunteer. Mostly since classes are needed to be completed to be certified to be a ref. AYSO also has “rotate clinics” in which participants rotate in playing different positions so that they can learn all skills. AYSO has also worked with the Illinois Youth Soccer League to train coaches to also get them certified. The Board had question on any needs for sponsorships. The Board was also impressed with the efforts AYSO has done to staff their refs.
3. Rehm Diving Well Redevelopment – Design Fees Approval: Executive Director Arnold noted that based on the master planning process from earlier this year the diving well will be repurposed to a 4’ fun pool with slides, current channel and crossing amenity. As such, a proposal was created by Perkins&Will for the designs. Staff will not go out for the construction bid until staff have heard back on the PARC grant as they are waiting for the results. At this time, staff are recommending approval of the proposal for the design of the removal and redevelopment of the diving well at Rehm by Perkins&Will for the amount of \$281,700. A motion was made by Commissioner Lentz and seconded by Commissioner Wick approve the proposal for the design of the removal and redevelopment of the diving well at Rehm by Perkins&Will for the amount of \$281,700. **The motion was passed by a roll call vote of 4:0.**

### **B. Administration and Finance Committee**

1. Disaster Recovery Policy Approval: Executive Director Arnold and Mitch Bowlin noted that a Disaster Recovery Policy is needed as a matter of industry best practice in order to maintain Cyber Liability Coverage through PDRMA. The Disaster Recovery Policy was put together by staff and Noventech. A motion was made by Commissioner Wick and seconded by Commissioner Wollmuth to approve the Disaster Recovery Policy. **The motion was passed by a roll call vote of 4:0.**

**A. Parks and Planning Committee**

1. ADA Transition Plan Approval: Mark Trieglaff of Accessibility Consultation and Training Services and Chris Lindgren provided the Board with updates to the ADA Transition Plan. Mark noted that over 500 issues have been fixed throughout the Park District facilities since the last ADA Transition Plan was created. There were minor things observed during the recent inspections which were noted in the report. Mark provided the Board with an overview of some of the items that needed to be fixed. Overall, the Board was pleased to hear all the updates given on the ADA Plan. A motion was made by Commissioner Lentz and seconded by Commissioner Wick to approve the Disaster Recovery Policy. **The motion was passed by a roll call vote of 4:0.**

**VII. NEW BUSINESS** – None**VIII. COMMISSIONER'S COMMENTS**

**Commissioner Lentz:** Commissioner Lentz noted that she had a great experience at the NRPA Conference and enjoyed making connection with the people that she met. Also enjoyed meeting some of the staff members that also attended the conference and really likes the leadership that they have. Commissioner Lentz is looking forward to the Best of the Best awards.

**Commissioner Wollmuth:** Commissioner Wollmuth attended the FOPCON meeting as well as the Pleasant Home Foundation meeting. Commissioner Wollmuth also played tennis at Rehm and it was great to see the playground being full and all the courts being used.

**Commissioner Wick:** Commissioner Wick volunteered at the Frank Lloyd Wright race. Commissioner Wick was able to get to know one of the part-time staff members that work at the CRC. He was also surprised to see all the 10K runners that attended the race. He did experience some trouble with some of the cars trying to go through the race track during the race. If Commissioner Wick decides not to run the next race he will plan on volunteering again.

**Commissioner Worley-Hood:** Commissioner Worley-Hood attended the IGOV meeting and noted he had a great time at the NRPA Conference.

**IX. CLOSED SESSION** – None**X. ADJOURNMENT**

At 8:43pm, the Regular Board Meeting was adjourned. **The motion was passed by a voice vote of 4:0.**

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**Secretary**  
**Board of Park Commissioners**

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November 16, 2023  
**Date**

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**President**  
**Board of Park Commissioners**

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November 16, 2023  
**Date**

To: David Wick, Chair, Administration and Finance Committee  
Board of Park Commissioners

From: Mitch Bowlin, Director of Finance

CC: Jan Arnold, Executive Director

Date: November 3, 2023

Re: 2024 Working Budget – Department Goals



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## Statement

Annually, staff creates departmental goals that are based on the District's strategic goals for the year. The departmental goals the District uses are included in the working budget as well as an analysis of the previous year's department goals.

## Discussion

The backbone of the District's operating budget is the departmental goals that staff develops based on the District's strategic goals. The attached department cover sheets include both the 2023 departmental goals assessment and the 2024 departmental goals. These departmental goals are developed prior to staff working on the financial aspect of the budget and guide staff during the budget process.

The Park District Code requires that the Board adopt a budget and appropriation ordinance that sets forth the spending limits for the next fiscal year. This ordinance however, does not formally adopt the departmental goals that are developed by staff in the working budget. The working budget that staff has presented to the board at both the September 28 and October 5 meetings is the document staff follows when making operational decisions.

## Conclusion

The Administration and Finance Committee recommends the approval of the 2024 Working Budget-Departmental Goals.

*Attachment: 2024 Working Budget-Department Goals*



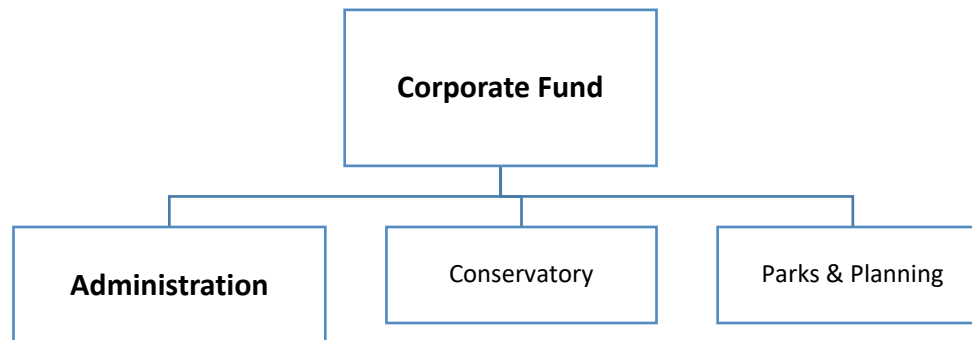
## ADMINISTRATION

### Statement of Service

The Administration department contributes to successful organizational outcomes by providing reliable information, services, and resources in an accurate and timely manner, and responsible stewardship of public resources.

### Description

The Administration Fund includes the Executive Director's Office, Business Operations, and Human Resources. The Administration Fund is responsible for directing the daily operations, strategic planning, budget implementation and preparation, annual financial audit, grant administration, and employee relations.



*Fund > Department Chart: The above chart indicates the fund and each of the departments it supports.*

**Administration****2023 RESULTS***Accomplished:*

- ✓ Completion of a compensation and benefits study for full time and part time staff.
- ✓ Provided a safe and welcoming space for all using technology available through Amilia at the CRC.
- ✓ Reviewed rental fee structures and implemented increases.
- ✓ Evaluated the possible efficiencies and improvements within PDOP tech systems via Microsoft Office 365 in our data visualization platforms, and decided to move the District's dashboards to Microsoft Power BI.

*In Progress:*

- Develop and implement a training series for PDOP standards on supervising staff.
  - This goal is delayed due to the direction of customer service training and maternity leave. We updated the customer service training goal for 2023 to have the training content created in house and delivered in house. That goal to provide phase 1 of customer service training for CRC staff and summer seasonal employees completed. We are now moving forward with FT and PT year-round staff.
- Investigate CCDF (Child Care Development Fund) funding for 2023 camps and 2023-2024 afterschool by January 15, 2023.
  - This goal was delayed due to the CRC opening in 2023. There will be a recommendation by the end of the year in order to have any potential forms in place prior to 2024 camp registration.



**Park District Board Meeting**

**Administration****2024 GOALS*****Community & Customer Focused***

1. Create a landing page for new residents and new customers on the District's website by that will lead to a 2% increase in household by December 31, 2024.  
*Performance Measure:* Households served

***Organizational Excellence***

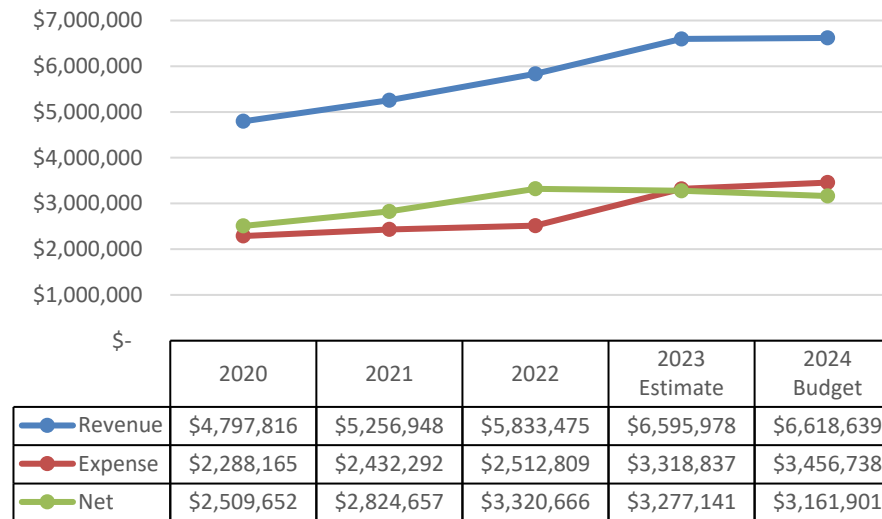
1. Complete a new strategic and comprehensive five-year plan by November 21, 2024.  
*Performance Measure:* Board approval of new plan at the November 2024 Board meeting.
2. Convert the District's online dashboards to Microsoft Power BI by April 1, 2024.  
*Performance Measure:* Internal service satisfaction scores

***Staff Excellence***

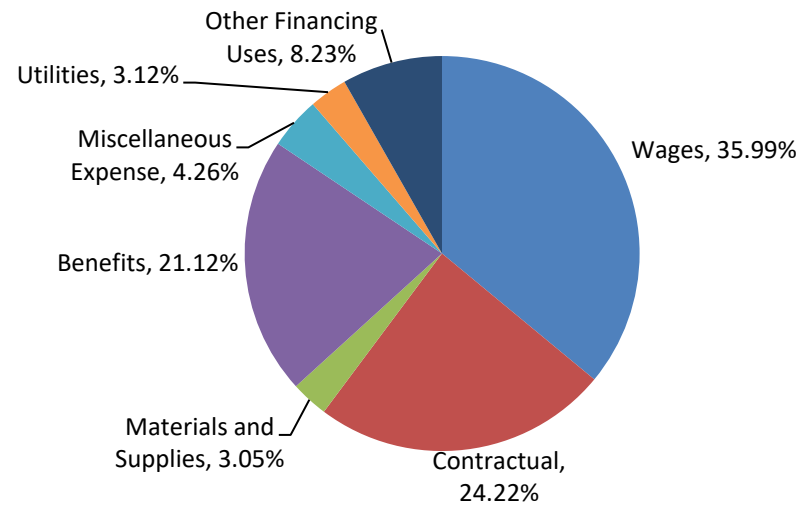
1. Develop and implement a training series with five key components on supervising staff by April 1, 2024.  
*Performance Measure:* Training satisfaction scores
2. Establish core competencies at each level in the agency and implement a minimum of two trainings by December 31, 2024.  
*Performance Measure:* Training satisfaction scores

## Administration

### Historical Analysis



### 2024 Expense Distribution



**Administration**
**Budget Detail**

	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
Tax Receipts	\$4,516,880	\$4,936,790	\$4,934,581	\$5,475,978	\$5,808,639
Intergovernmental Revenue	\$163,152	\$286,415	\$579,507	\$500,000	\$400,000
Miscellaneous Revenue	\$117,784	\$33,743	\$319,387	\$620,000	\$410,000
Sponsorship & Donations	\$0	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$4,797,816</b>	<b>\$5,256,948</b>	<b>\$5,833,475</b>	<b>\$6,595,978</b>	<b>\$6,618,639</b>
Wages	\$799,324	\$754,576	\$852,952	\$991,400	\$1,244,230
Contractual	\$504,155	\$490,138	\$468,067	\$663,000	\$837,106
Materials and Supplies	\$19,504	\$32,292	\$52,332	\$89,500	\$105,600
Benefits	\$327,626	\$418,893	\$477,374	\$609,000	\$730,000
Miscellaneous Expense	\$49,688	\$44,965	\$80,791	\$107,150	\$147,346
Utilities	\$116,123	\$116,117	\$131,148	\$106,000	\$108,000
Other Financing Uses	\$471,746	\$575,311	\$450,146	\$752,787	\$284,456
<b>Total Expenses</b>	<b>\$2,288,165</b>	<b>\$2,432,292</b>	<b>\$2,512,809</b>	<b>\$3,318,837</b>	<b>\$3,456,738</b>
<b>Net</b>	<b>\$2,509,652</b>	<b>\$2,824,657</b>	<b>\$3,320,666</b>	<b>\$3,277,141</b>	<b>\$3,161,901</b>

*\*Other Financing Uses: Employee Health Insurance Transfer, Capital Projects Contribution*

## CONSERVATORY

### Statement of Service

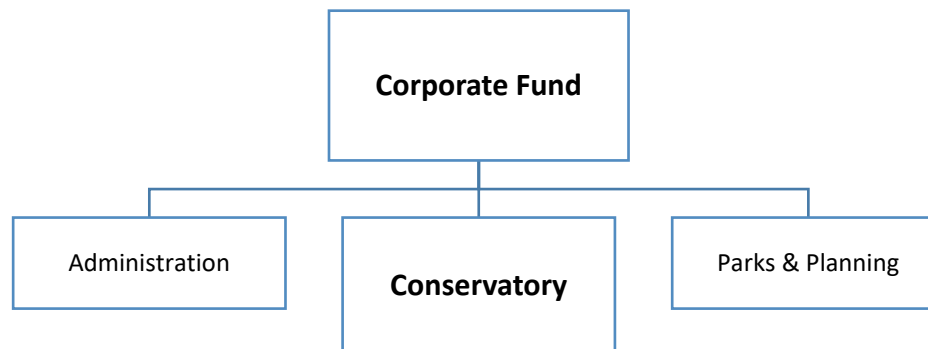
The Oak Park Conservatory promotes nature education through programming and events for the Oak Park community.

### Description

The Edwardian-style glass structure, built in 1929, houses a botanical collection of more than 3,000 plants, some of which date back to the Conservatory's founding. Over the years, the building fell into neglect. In 1970, a group of concerned citizens led a drive to preserve this unique resource. In 1986, the Friends of the Oak Park Conservatory was established with the mission to promote interest in the Oak Park Conservatory, offer educational and recreational opportunities and support projects that benefit the Oak Park Conservatory. In 2004, the Oak Park Conservatory was designated an Oak Park Landmark, and was added to the National Register of Historic Places in 2005.

The Conservatory staff is responsible for growing plants for monthly floral displays within the facility. They also design and install the summer plant displays throughout the park system, maintain the landscape at Cheney Mansion, oversee the maintenance of native perennials, and take care of all weeding needs throughout the District.

The Conservatory hosts a number of nature based programs and events throughout the year. It also provides rental space for special events, corporate events, meetings, and celebrations.



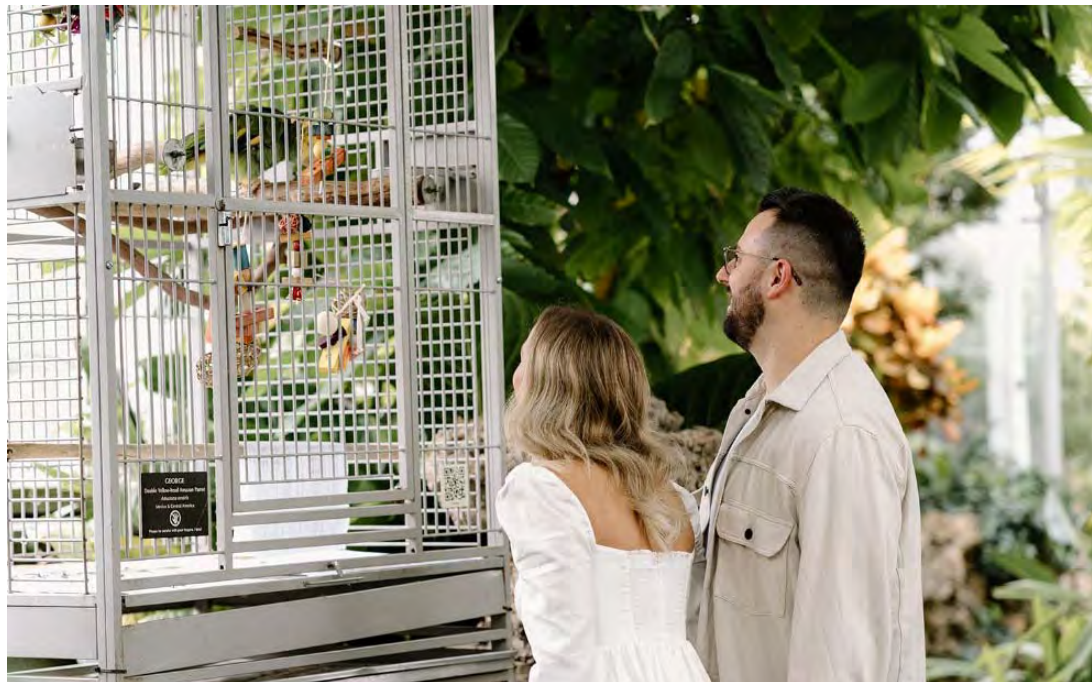
*Fund > Department Chart: The above chart indicates the fund and each of the departments it supports.*

## Conservatory

### 2023 RESULTS

#### *Accomplished:*

- ✓ Brought the maintenance of the Park District's tree care under the Conservatory's umbrella, training two employees to become ISA certified arborists
- ✓ Milkweed seedlings were grown at the Conservatory by seed collected from the parks during the winter. Milkweed seedlings were given out to the community in June during National pollinator week. Many events were held throughout the week including a pollinator plant sale, tour of Taylor wetland, pollinators for apartment living, and nature pals.
- ✓ Installed a drip irrigation system in a Conservatory Greenhouse, reducing water consumption and labor required to water plants by 120 hours of labor.



**George the Parrot**

**Conservatory****2024 GOALS*****Community & Customer Focused***

1. Offer four tours of our parks' natural areas to at least 50 participants from the community by December 31, 2024 to educate the community about the district's pollinator habitats.  
*Performance Measure:* Adult participation
2. Reinstall the Plant Help Desk at the Conservatory, offering at least 60 hours of free plant help clinics by December 31, 2024.  
*Performance Measure:* Number of visits to the facility

***Organizational Excellence***

1. Increase volunteer hours by 10% by offering two new volunteer opportunities prior to December 31, 2024.  
*Performance Measure:* Volunteer hours on the dashboard

***Quality Infrastructure Management***

1. Redesign and install plantings at Cheney Garden's Southeast property, growing and installing 450 new plantings by September 30, 2024.  
*Performance Measure:* Parks report card scores

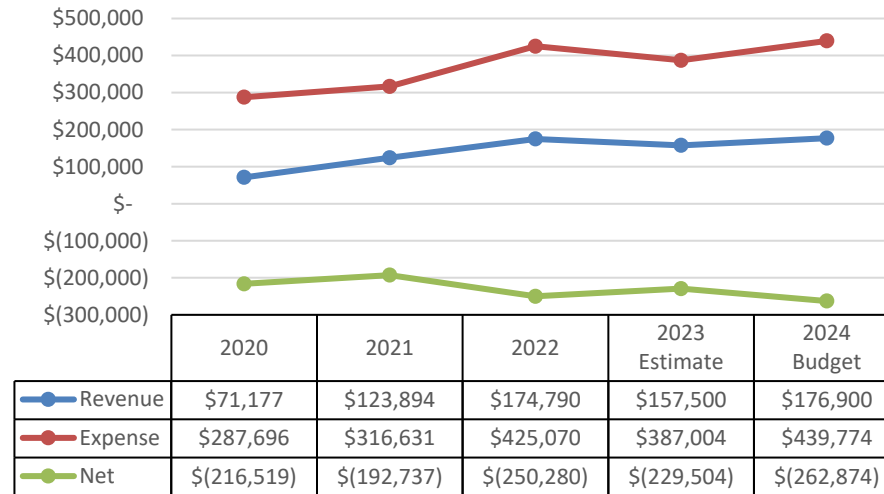
***Financial Strength***

1. Offer Oak Park Conservatory branded merchandise to visitors to increase visibility of the Conservatory and provide a new revenue opportunity, selling at least \$1,500 worth of merchandise by December 31, 2024.  
*Performance Measure:* Fees and charges

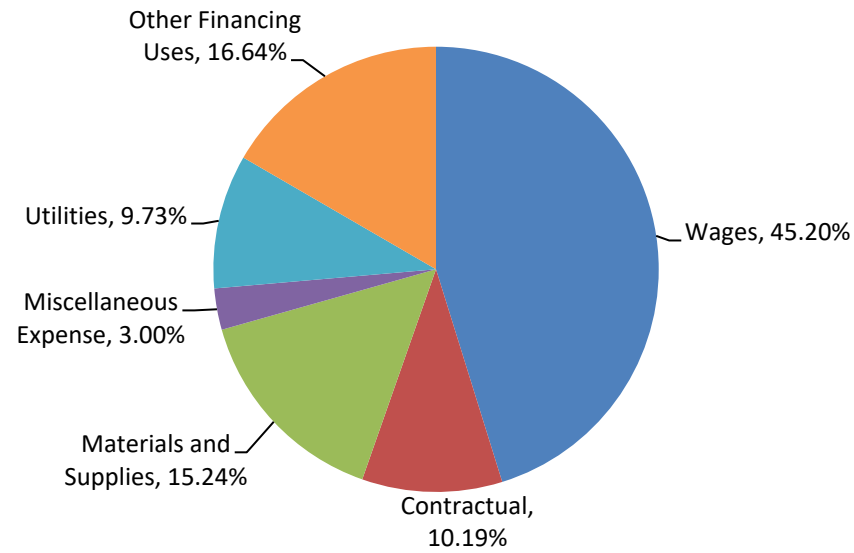


## Conservatory

### Historical Analysis



### 2024 Expense Distribution



**Conservatory**
**Budget Detail**

	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
Fees and Charges	\$39,381	\$45,052	\$56,569	\$52,200	\$62,000
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Rental Income	\$12,307	\$35,014	\$78,220	\$55,000	\$58,000
Sponsorship & Donations	\$14,289	\$24,701	\$19,885	\$30,000	\$32,400
Program Revenue	\$5,200	\$19,126	\$20,116	\$20,300	\$24,500
<b>Total Revenue</b>	<b>\$71,177</b>	<b>\$123,894</b>	<b>\$174,790</b>	<b>\$157,500</b>	<b>\$176,900</b>
Wages	\$143,121	\$157,626	\$179,927	\$135,400	\$198,765
Contractual	\$39,583	\$21,792	\$31,009	\$36,700	\$44,800
Materials and Supplies	\$40,048	\$49,326	\$57,617	\$61,300	\$67,040
Miscellaneous Expense	\$6,480	\$8,083	\$10,374	\$8,900	\$13,187
Utilities	\$31,365	\$37,611	\$47,143	\$40,250	\$42,800
Other Financing Uses*	\$27,099	\$42,194	\$99,000	\$104,454	\$73,182
<b>Total Expenses</b>	<b>\$287,696</b>	<b>\$316,631</b>	<b>\$425,070</b>	<b>\$387,004</b>	<b>\$439,774</b>
<b>Net</b>	<b>(\$216,519)</b>	<b>(\$192,737)</b>	<b>(\$250,280)</b>	<b>(\$229,504)</b>	<b>(\$262,874)</b>

\*Other Financing Uses: Employee Health Insurance Transfer

## **PARKS & PLANNING**

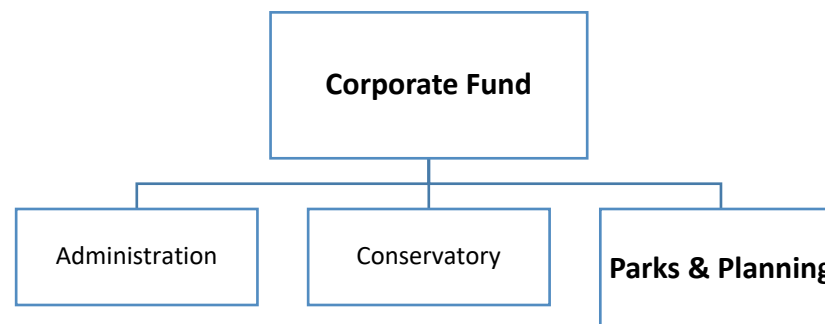
### **Statement of Service**

The Parks and Planning department supports the personal enjoyment and development for the Village of Oak Park through environmentally friendly, safe, and well-maintained parks and facilities. This is accomplished through creative leadership, environmentally sustainable practices, and the responsible use of available resources.

### **Description**

Parks and Planning (formally Buildings and Grounds) is responsible for the upkeep and repair of all parks and facilities owned by the District. Throughout the year, this includes maintenance on athletic fields, including daily determination of field conditions and playability. During the winter, Parks and Planning deals with the task of keeping 7.33 miles of sidewalk usable for the residents and performing daily checks on sled hills. Building Systems include HVAC, plumbing, electrical, drainage, roofing, lighting, roofing, in-house painting, and facility custodial tasks. Grounds Systems include maintaining trees, shrubs, turf, walkways, fences, exterior lighting systems, irrigation systems, daily trash removal, and inspection cycles for all playground equipment. These responsibilities are handled via a variety of methods including full-time staff, permanent part-time staff, seasonal staff, multi-year contracts, job specific contracts and time and material hiring of various tradesmen.

Parks and Planning fills a major role in the Capital Improvement Plan program starting with the planning process and following through with facilitation, coordination, and review of specialized contractors.



*Fund > Department Chart: The above chart indicates the fund and each of the departments is supports.*

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**Park District of Oak Park Mission:** *In partnership with the community, we enrich lives by providing meaningful experiences through programs, parks, and facilities.*

**PARKS & PLANNING****2023 RESULTS***Accomplished:*

- ✓ Conducted electrical system capacity survey of all facilities to determine our capacity for moving towards all electric facilities where possible.
- ✓ Set up CRC facility with all equipment, shelving and operational needs for the opening of the new facility and trained staff on building operation and equipment maintenance.
- ✓ Hired one new full-time General Maintenance worker for the buildings team.

*In Progress/Delayed:*

- Install EV Charging stations at the lot at 228-230 Madison and lighting routed from 218 Madison by May 1, 2023.
  - Lot construction was delayed based off of CRC timing and will be completed by December 1<sup>st</sup>. Staff put in for charging station grants with both Cook County and the state of Illinois. We are waiting to hear back before using capital dollars for the work. This will be completed by the end of the year.



**Mower at Fox Park**

**PARKS & PLANNING****2024 GOALS****Quality Infrastructure Management**

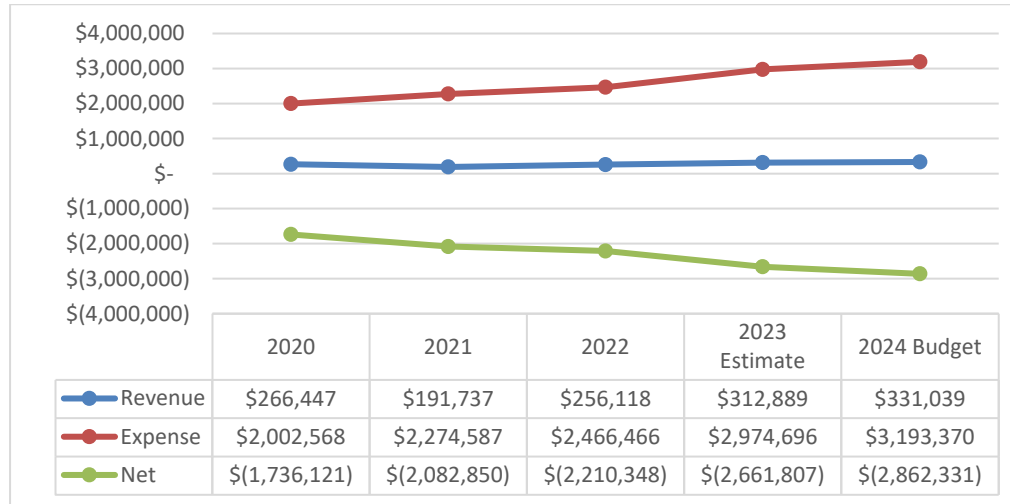
1. Complete tuckpointing on the exterior of Cheney Mansion, determine power needs for the upcoming geothermal install, perform electrical upgrades, and investigate a major fountain leak by October 15, 2024.  
*Performance Measure:* Facility report card
2. Add lighting controls to the last remaining parks currently not controlled by October 1, 2024.  
*Performance Measure:* Kilowatts used.
3. Determine necessary EV charger types and locations in shop and install in two locations by December 1, 2024.  
*Performance Measure:* Gallons of fuel used
4. Install five Pelican controllers and three Hydrowise controllers that will allow staff to control our system remotely, set schedules, and tie it into weather data by July 2024.  
*Performance Measure:* Gallons of water used

**Customer & Community Focused**

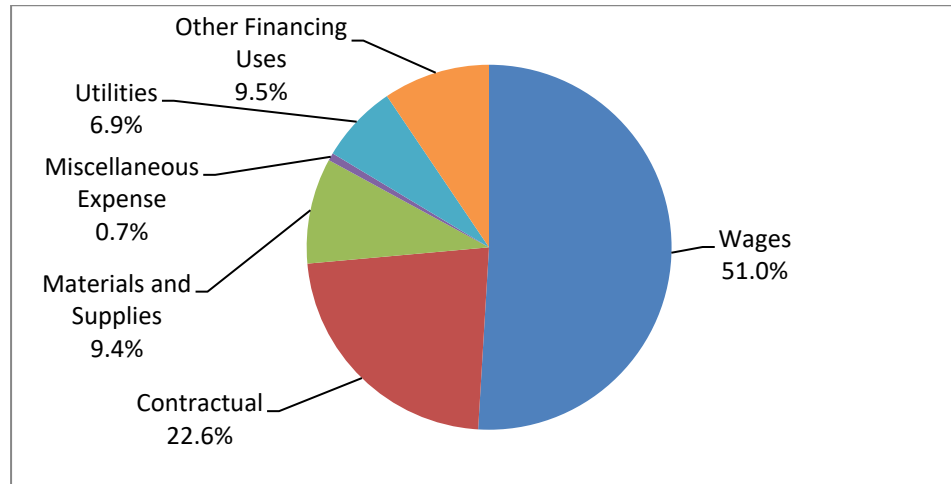
1. Research new ideas for nature play areas, design a layout and install the design at Carroll Park by September 1, 2024.  
*Performance Measure:* Customer satisfaction survey
2. Coordinate with Housing Forward and the Oak Park Mental Health Board to offer a minimum of two training topics, with training booked and completed no later than June 1, 2024.  
*Performance Measure:* Employee training satisfaction survey

## PARKS & PLANNING

### Historical Analysis



### 2024 Expense Distribution



**PARKS & PLANNING**
**Budget Detail**

	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
Fees and Charges	\$34,740	\$108,237	\$120,895	\$150,000	\$150,000
Intergovernmental	\$112,460	\$28,200	\$67,252	\$70,000	\$85,000
Rental Income	\$41,934	\$48,160	\$47,603	\$62,889	\$61,039
Miscellaneous Revenue	\$77,314	\$7,140	\$20,368	\$30,000	\$35,000
<b>Total Revenue</b>	<b>\$266,447</b>	<b>\$191,737</b>	<b>\$256,118</b>	<b>\$312,889</b>	<b>\$331,039</b>
Wages	\$1,072,894	\$1,143,864	\$1,328,391	\$1,556,259	\$1,627,411
Contractual	\$398,749	\$464,012	\$497,966	\$635,200	\$722,085
Materials and Supplies	\$181,650	\$175,948	\$201,268	\$277,200	\$298,790
Miscellaneous Expense	\$5,747	\$3,829	\$9,100	\$16,100	\$21,542
Utilities	\$227,104	\$215,844	\$211,986	\$213,400	\$221,500
Other Financing Uses*	\$116,424	\$271,089	\$217,754	\$276,537	\$302,042
<b>Total Expenses</b>	<b>\$2,002,568</b>	<b>\$2,274,587</b>	<b>\$2,466,466</b>	<b>\$2,974,696</b>	<b>\$3,193,370</b>
<b>Net</b>	<b>(\$1,736,121)</b>	<b>(\$2,082,850)</b>	<b>(\$2,210,348)</b>	<b>(\$2,661,807)</b>	<b>(\$2,862,331)</b>

\*Other Financing Uses: Employee Health Insurance Transfer

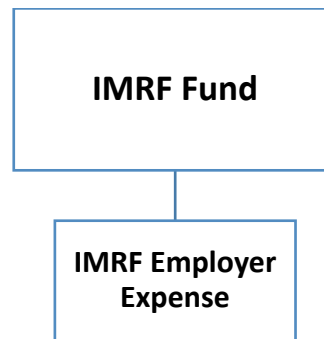
## IMRF Fund

### Description

The IMRF Fund is a special revenue fund, operating on the modified accrual basis of accounting.

The IMRF Fund accounts for the activities resulting from the Park District's participation in the Illinois Municipal Retirement Fund. Payments to IMRF and receipt of property taxes are the major activities in this fund.

The IMRF Fund budget accounts for the District's (Employer's) contribution to the Illinois Municipal Retirement Fund (IMRF). All full-time, and part-time employees intended to work more than 1,000 hours annually, are required to be members of IMRF. The District contributes a percentage of the employee's salary, while the employee is required to contribute 4.5% of their salary. IMRF's financial stability is tied to investment income, employer contributions, and member census. The District levies a property tax for IMRF purposes.



*Fund > Department Chart: The above chart indicates the fund and each of the departments it supports.*



**IMRF Fund**

**2023 RESULTS**

*In Progress:*

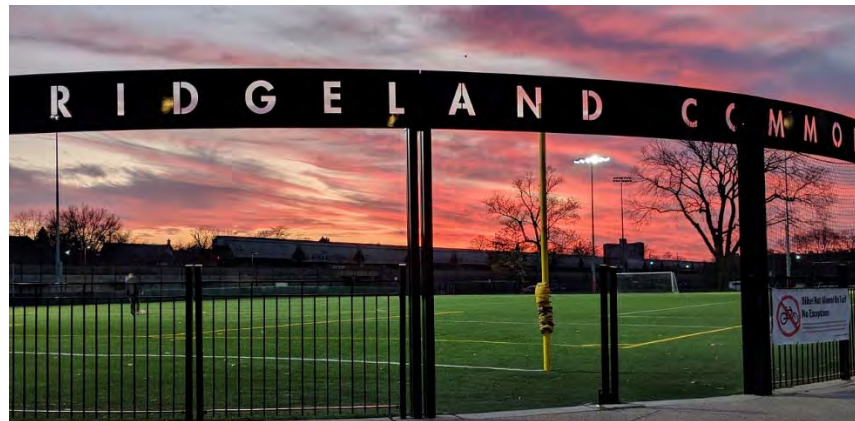
- The IMRF Fund is projected to end with a 75% fund balance.

**2024 GOALS**

*Financial Strength*

1. Continue to focus on getting the IMRF Fund's fund balance within the 25% fund balance target by December 31, 2028, with an ending fund balance of 52% by December 31, 2024.

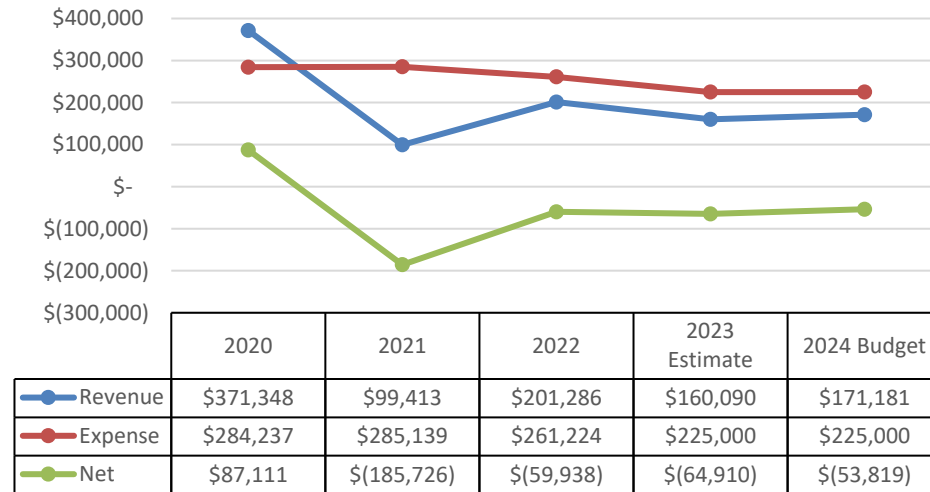
*Performance Measure:* Fund balance



**Ridgeland Common Sunset**

## IMRF Fund

### Historical Analysis



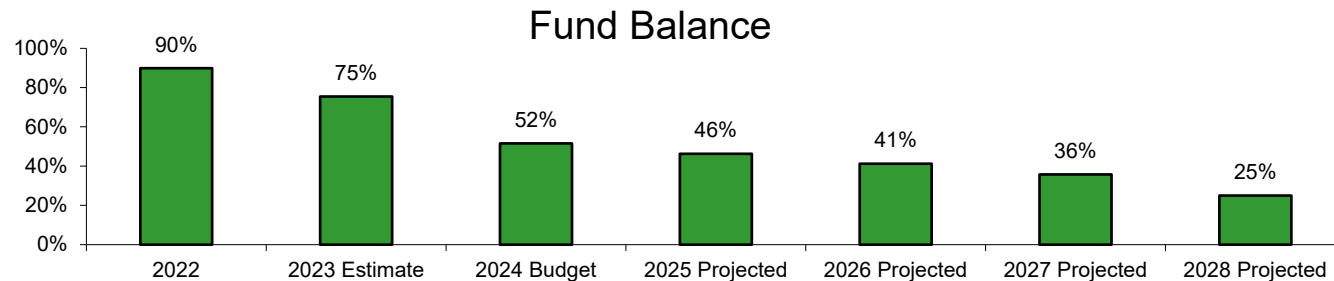
### 2024 Expense Distribution

100% Benefits

**IMRF Fund**

**Budget Detail**

	2022	2023 Estimate	2024 Budget	2025 Projected	2026 Projected	2027 Projected	2028 Projected
Tax Receipts	\$201,286	\$160,090	\$171,181	\$223,028	\$229,719	\$235,462	\$228,679
<b>Total Revenue</b>	<b>\$201,286</b>	<b>\$160,090</b>	<b>\$171,181</b>	<b>\$223,028</b>	<b>\$229,719</b>	<b>\$235,462</b>	<b>\$228,679</b>
Benefits	\$261,224	\$225,000	\$225,000	\$231,750	\$238,703	\$245,864	\$253,239
<b>Total Expenses</b>	<b>\$261,224</b>	<b>\$225,000</b>	<b>\$225,000</b>	<b>\$231,750</b>	<b>\$238,703</b>	<b>\$245,864</b>	<b>\$253,239</b>
<b>Net</b>	<b>(\$59,938)</b>	<b>(\$64,910)</b>	<b>(\$53,819)</b>	<b>(\$8,722)</b>	<b>(\$8,983)</b>	<b>(\$10,402)</b>	<b>(\$24,561)</b>
<b>Fund Balance</b>	<b>\$234,706</b>	<b>\$169,796</b>	<b>\$115,977</b>	<b>\$107,255</b>	<b>\$98,272</b>	<b>\$87,870</b>	<b>\$63,309</b>
	90%	75%	52%	46%	41%	36%	25%



## LIABILITY FUND

### Description

The Liability Fund is special revenue fund, operating on the modified accrual basis of accounting.

The Liability Fund budget accounts for expenditures made to the Park District Risk Management Agency (PDRMA). Included in this are premiums for liability, property, employment practices, and worker's compensation insurance. Also included are certain other risk management costs including unemployment expense.



*Fund > Department Chart: The above chart indicates the fund and each of the departments it supports.*

**Liability Fund****2023 RESULTS***Accomplished:*

- ✓ Applied for a PDRMA safety grant.

*In progress:*

- Develop a new safety audit by December 31, 2023.
  - The safety committee is currently working on this goal and anticipate completion by year end.
- Replace security cameras at the Longfellow, Carroll, Rehm, Stevenson, and Austin Gardens parks by June 1, 2023 to improve image quality and ease retrieval of data.
  - Camera sites were identified to be updated first, along with added locations for cameras at each of the sites. New wiring has been run to the camera locations at Stevenson, Longfellow, Carroll Rehm Pool & Austin Gardens. Staff are working with Noventech to purchase the cameras, there have been availability issues that have delayed this past June 1.
- Continue to focus on getting the Liability Fund's fund balance within the 25% fund balance target by December 31, 2027, with an ending fund balance of 90% by December 31, 2023.
  - The Liability Fund is projecting a 93% fund balance for December 31, 2023.



**A gymnast on the rings at the GRC**

**Liability Fund****2024 GOALS*****Organizational Excellence***

1. Apply for a PDRMA safety grant by October 1, 2024.  
*Performance Measure:* Submittal of the grant application by October 1, 2024
2. Conduct review of staff and parent day camp manuals to ensure consistency by May 1, 2024.  
*Performance Measure:* PDRMA incident claims

***Financial Strength***

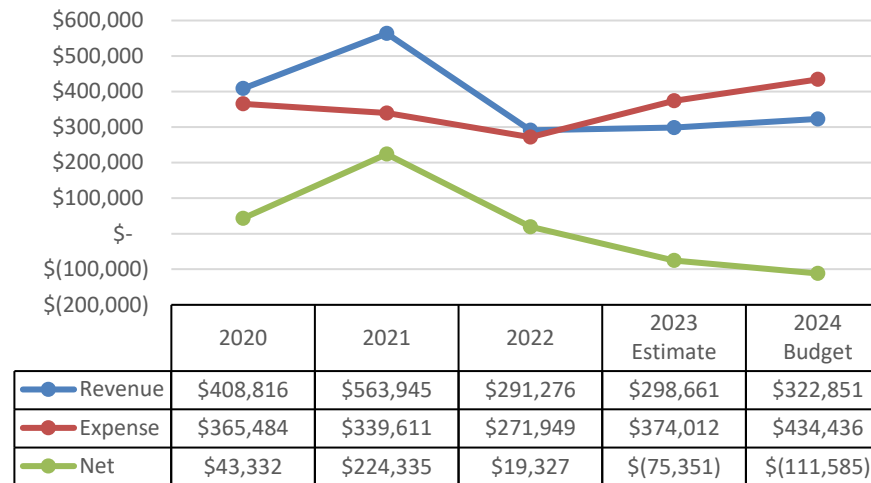
1. Continue to focus on getting the Liability Fund's fund balance within the 25% fund balance target by December 31, 2028, with an ending fund balance of 54% by December 31, 2024.  
*Performance Measure:* Fund balance

***Community and Customer Focused***

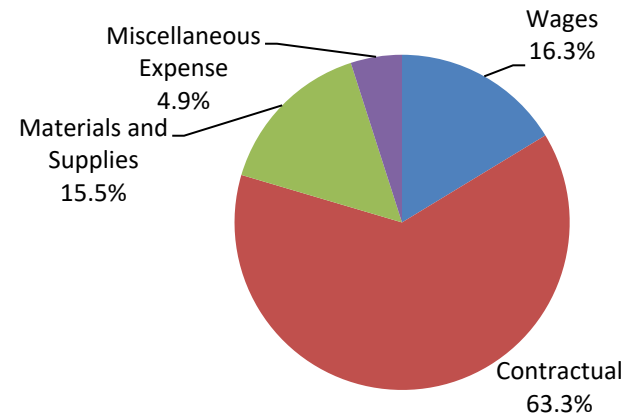
1. Purchase and install 24 new security cameras at parks and facilities by December 31, 2024.  
*Performance Measure:* Customer Satisfaction Survey Scores

## Liability Fund

### Historical Analysis



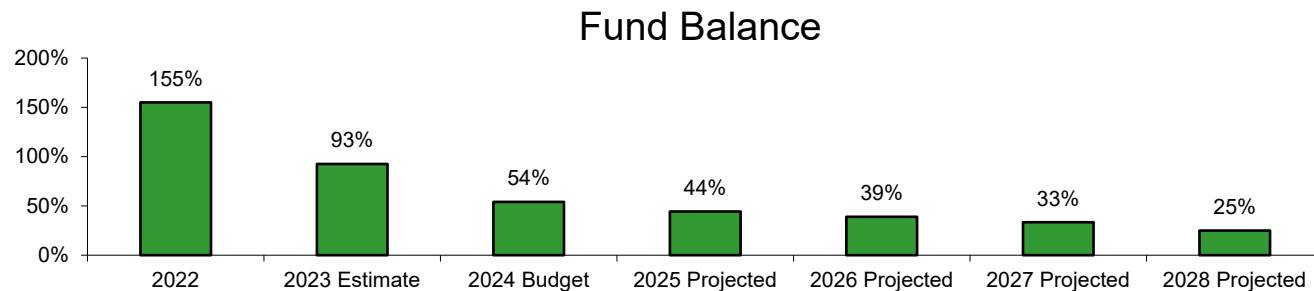
### Expense Distribution



## Liability Fund

### Budget Detail

	2022	2023 Estimate	2024 Budget	2025 Projected	2026 Projected	2027 Projected	2028 Projected
Tax Receipts	\$289,026	\$298,661	\$319,351	\$407,125	\$439,339	\$450,322	\$448,899
Miscellaneous Revenue	\$2,250	\$0	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500
<b>Total Revenue</b>	<b>\$291,276</b>	<b>\$298,661</b>	<b>\$322,851</b>	<b>\$410,625</b>	<b>\$442,839</b>	<b>\$453,822</b>	<b>\$452,399</b>
Wages	\$41,314	\$67,690	\$70,904	\$73,031	\$75,222	\$77,479	\$79,803
Contractual	\$186,701	\$224,422	\$274,806	\$283,050	\$291,542	\$300,288	\$309,297
Materials and Supplies	\$41,863	\$80,400	\$67,226	\$69,242	\$71,320	\$73,459	\$75,663
Miscellaneous Expense	\$2,071	\$1,500	\$21,500	\$22,145	\$22,809	\$23,494	\$24,198
<b>Total Expenses</b>	<b>\$271,949</b>	<b>\$374,012</b>	<b>\$434,436</b>	<b>\$447,469</b>	<b>\$460,893</b>	<b>\$474,720</b>	<b>\$488,961</b>
<b>Net</b>	<b>\$19,327</b>	<b>(\$75,351)</b>	<b>(\$111,585)</b>	<b>(\$36,844)</b>	<b>(\$18,054)</b>	<b>(\$20,897)</b>	<b>(\$36,562)</b>
<b>Fund Balance</b>	<b>\$421,533</b>	<b>\$346,182</b>	<b>\$234,597</b>	<b>\$197,754</b>	<b>\$179,700</b>	<b>\$158,803</b>	<b>\$122,241</b>
	155%	93%	54%	44%	39%	33%	25%



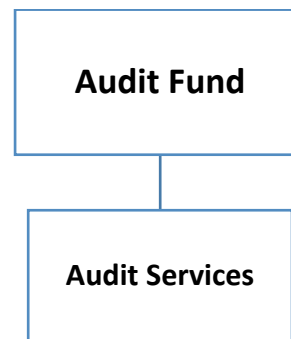


## AUDIT FUND

### Description

The Audit Fund is a special revenue fund, operating on the modified accrual basis of accounting.

The Audit Fund accounts for expenditures related to the annual audit. The District is required by State Statute to hire an independent auditing firm to conduct an audit of the District's finances. The budget includes the third year of a three-year auditing contract. Additional expenses have been included to perform single audits on the grants, should grant terms require such. Pursuant to the issuance of bonds the district will be required to file a continuing disclosure statement with EMMA (Electronic Municipal Marketing Access), and as such additional auditing expenses may be incurred. 2012 was the first year the district received the Certificate of Achievement (COA) in financial reporting through the Government Finance Officers Association, which fulfills the EMMA requirement.



*Fund > Department Chart: The above chart indicates the fund and each of the departments it supports.*

**Audit Fund****2023 RESULTS***In Progress:*

- ✓ The Audit fund is projected to end with a 46% fund balance.

**2024 GOALS***Financial Strength*

1. Continue to focus on getting the IMRF Fund's fund balance within the 25% fund balance target by December 31, 2028, with an ending fund balance of 34% by December 31, 2024.

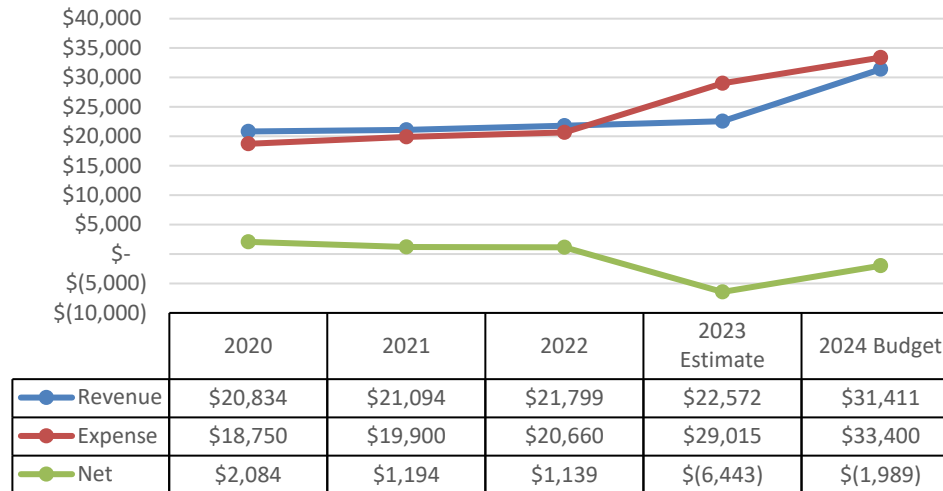
*Performance Measure:* Fund balance



**Our Board and PDCC Chair**

## Audit Fund

### Historical Analysis

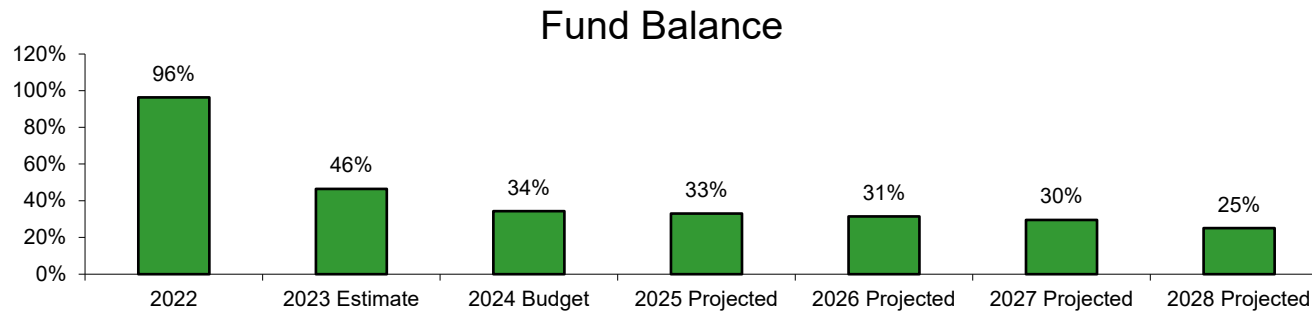


### 2024 Expense Distribution

100% Contractual

**Audit Fund**
**Budget Detail**

	2022	2023 Estimate	2024 Budget	2025 Projected	2026 Projected	2027 Projected	2028 Projected
Tax Receipts	\$21,799	\$22,572	\$31,411	\$30,167	\$32,072	\$32,874	\$32,996
<b>Total Revenue</b>	<b>\$21,799</b>	<b>\$22,572</b>	<b>\$31,411</b>	<b>\$30,167</b>	<b>\$32,072</b>	<b>\$32,874</b>	<b>\$32,996</b>
Contractual	\$20,660	\$29,015	\$33,400	\$31,312	\$32,251	\$33,219	\$34,215
<b>Total Expenses</b>	<b>\$20,660</b>	<b>\$29,015</b>	<b>\$33,400</b>	<b>\$31,312</b>	<b>\$32,251</b>	<b>\$33,219</b>	<b>\$34,215</b>
<b>Net</b>	<b>\$1,139</b>	<b>(\$6,443)</b>	<b>(\$1,989)</b>	<b>(\$1,145)</b>	<b>(\$179)</b>	<b>(\$345)</b>	<b>(\$1,219)</b>
<b>Fund Balance</b>	<b>\$19,906</b>	<b>\$13,463</b>	<b>\$11,474</b>	<b>\$10,329</b>	<b>\$10,151</b>	<b>\$9,806</b>	<b>\$8,587</b>
	96%	46%	34%	33%	31%	30%	25%



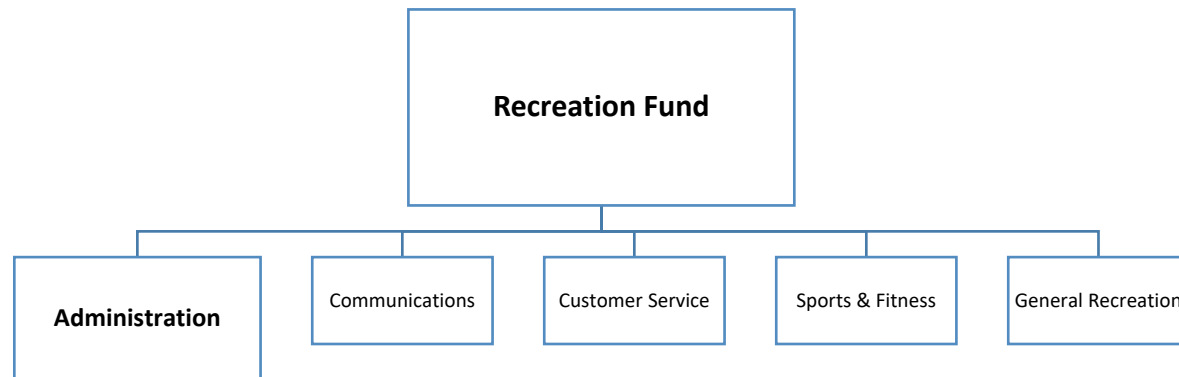
## RECREATION ADMINISTRATION

### Statement of Service

The Recreation Administration department provides guidance to the recreation team for successful operations, in addition to engaging the Oak Park community to build meaningful partnerships.

### Description

Recreation Administration is responsible for system wide program and services oversight, affiliate relations, equipment and services that support the entire department operationally such as training. Staffing includes the Superintendent of Recreation, Program Managers, Program Supervisors, Program Coordinators, Recreational Interns, and department wide support staff.



*Fund > Department Chart: The above chart indicates the fund and each of the departments it supports.*

**Recreation Administration****2023 RESULTS***Accomplished:*

- ✓ We have a signed agreement with Triton College to provide homework assistance during the afterschool program.
- ✓ We have secured \$100,000 to cover programming at the Community Recreation Center for the upcoming school year.

**2024 GOALS***Community & Customer Focused*

1. Evaluate and implement changes to financial assistance program to increase participation in the program by 5% by December 31, 2024.

*Performance Measure:* Families served

*Financial Strength*

1. Secure a minimum of \$100,000 in new funding through grants from individuals, businesses, and foundations to support programming at the CRC by December 31, 2024.

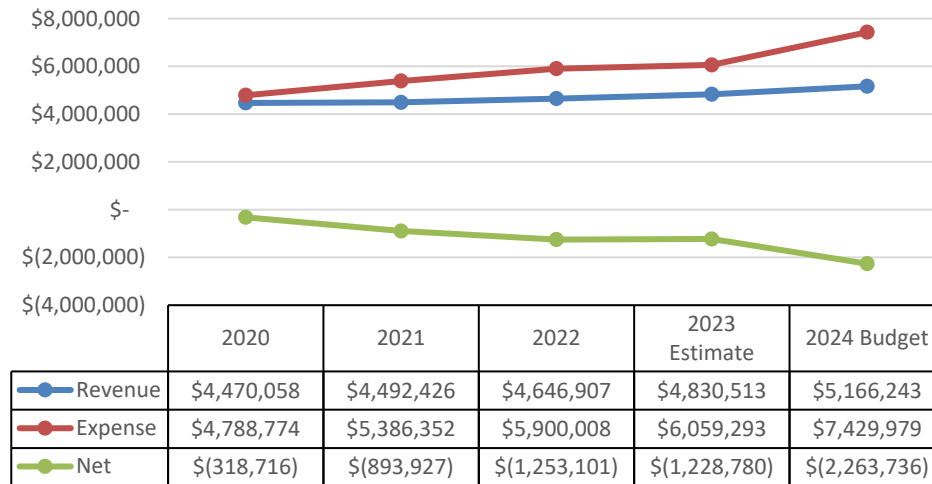
*Performance Measure:* Funding received



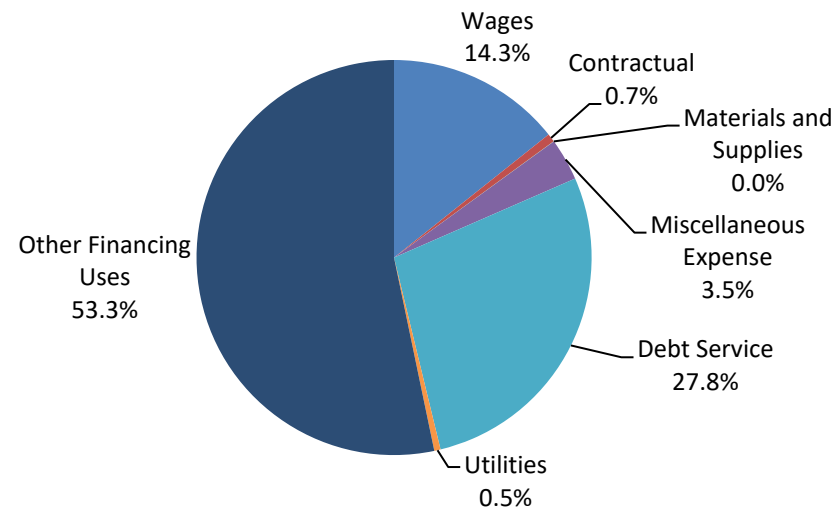
CRC Job Fair

## Recreation Administration

### Historical Analysis



### 2024 Expense Distribution



**Recreation Administration**
**Budget Detail**

	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
Tax Receipts	\$4,419,120	\$4,474,073	\$4,606,442	\$4,787,513	\$5,119,178
Miscellaneous Revenue	\$6,794	\$0	\$15,097	\$0	\$0
Sponsorship & Donations	\$44,143	\$18,353	\$25,367	\$43,000	\$47,065
<b>Total Revenue</b>	<b>\$4,470,058</b>	<b>\$4,492,426</b>	<b>\$4,646,907</b>	<b>\$4,830,513</b>	<b>\$5,166,243</b>
Wages	\$580,571	\$575,985	\$692,758	\$865,000	\$1,062,297
Contractual	\$26,452	\$7,251	\$16,523	\$17,500	\$50,970
Materials and Supplies	\$627	\$91	\$3,164	\$1,400	\$1,500
Miscellaneous Expense	\$42,444	\$81,328	\$95,635	\$203,298	\$256,460
Debt Service	\$1,822,395	\$1,783,000	\$2,033,558	\$2,047,400	\$2,062,650
Utilities	\$83,057	\$26,952	\$24,155	\$30,000	\$38,000
Other Financing Uses*	\$2,233,228	\$2,911,744	\$3,034,215	\$2,894,695	\$3,958,102
<b>Total Expenses</b>	<b>\$4,788,774</b>	<b>\$5,386,352</b>	<b>\$5,900,008</b>	<b>\$6,059,293</b>	<b>\$7,429,979</b>
<b>Net</b>	<b>(\$318,716)</b>	<b>(\$893,927)</b>	<b>(\$1,253,101)</b>	<b>(\$1,228,780)</b>	<b>(\$2,263,736)</b>

\*Other Financing Uses: Employee Health Insurance Transfer, Fund Transfer Out, Capital Projects Contribution



## COMMUNICATIONS & MARKETING

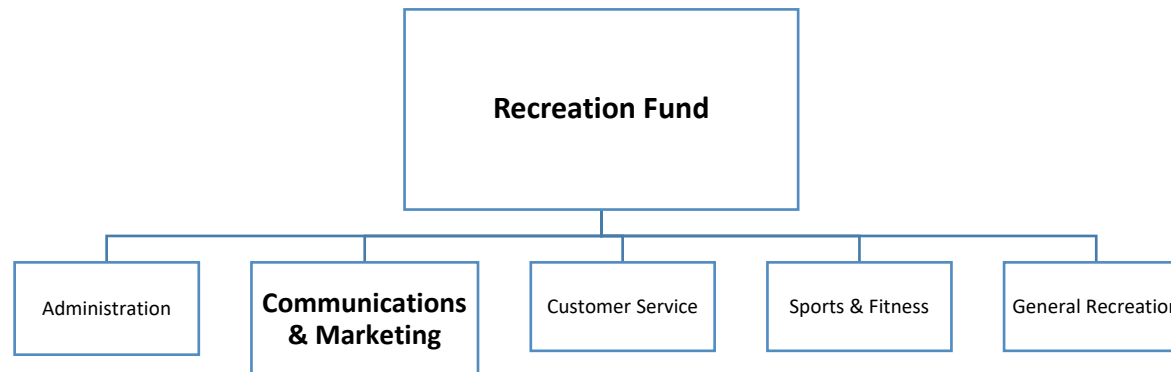
### Statement of Service

The Communications and Marketing department aims to build and foster community connections through engaging, relevant, and inclusive marketing and communications.

### Description

Communications and Marketing is responsible for all communications related to parks and facilities, including site planning and capital improvement projects as well as marketing efforts for all programming and special events, including four seasonal program catalogues, website management, social media, newsletters, and promotional materials. Sponsorship is also included in this area.

The majority of this area is funded by revenues of the recreation fund with a small amount of revenues generated by the sale of advertisements and sponsorships.



*Fund > Department Chart: The above chart indicates the fund and each of the departments it supports.*

## Communications & Marketing

### 2023 RESULTS

#### *Accomplished:*

- ✓ We hired a marketing intern who has conducted secondary research and identified trends in our digital data. Insights from this research are being used to develop the quarterly survey. The first quarterly survey will launch in September.
- ✓ We purchased new A/V equipment and have been actively using it to collect and create marketing and communications materials for use in digital and print media.
- ✓ A marketing plan for the Community Recreation Center was developed and executed through the Grand Opening. Marketing materials were created and produced and are available to all newcomers to the CRC. A plan for continued CRC marketing is in development for 2023 and 2024.

#### *In Progress/Delayed:*

- ✓ Build and launch a standalone Oak Park Conservatory website using internal staff by September 1, 2023 to increase community awareness.
  - The Department is currently migrating content to the new site with an expected launch date of October 15, 2023.
- ✓ Increase household participation by 10% over 2022 levels by December 31, 2023.
  - Participation has increased by 7% so far this year, and is participation is expected to be 10% by December 31, 2023 through increased marketing of the Community Recreation Center.



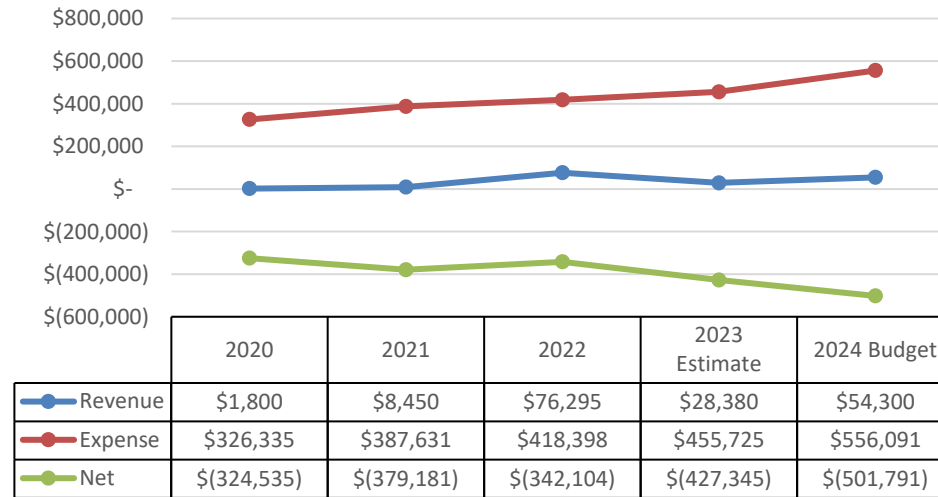
**Boutique Event Banner**

**Communications & Marketing****2024 GOALS*****Community & Customer Focused***

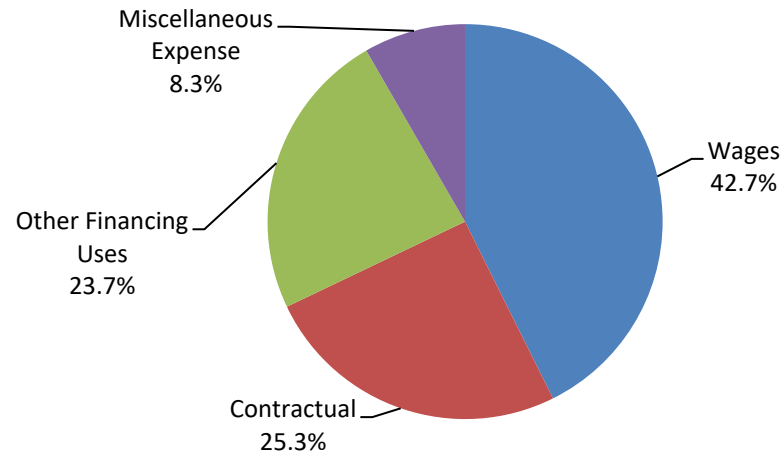
1. Purchase an address/email list of residents who represent Oak Park's under resourced community and use to send a postcard aimed at increasing Financial Assistance participation by 5% by December 2024.  
*Performance Measure:* Scholarship recipients
2. Purchase event sponsorships and sustainable giveaways for distribution at four (4) community events including the Chamber of Commerce Health & Wellness Fair, Farmer's Market, Celebrating Seniors and one TBD by December 2024.  
*Performance Measure:* Households served
3. Increase the number of households served in PDOP programs to 38% by December 31, 2024.  
*Performance Measure:* Households served
4. Conduct four focus groups, two with Park District participants and two groups with non-Park District participants, from a random sample of community members to explore quantitative findings from the 2023 Community Survey.  
*Performance Measure:* Households served

## Communications & Marketing

### Historical Analysis



### 2024 Expense Distribution



**Communications & Marketing**
**Budget Detail**

	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
Sponsorship & Donations	\$1,800	\$8,450	\$76,295	\$28,380	\$54,300
<b>Total Revenue</b>	<b>\$1,800</b>	<b>\$8,450</b>	<b>\$76,295</b>	<b>\$28,380</b>	<b>\$54,300</b>
Wages	\$191,666	\$104,830	\$174,677	\$214,900	\$237,214
Contractual	\$77,512	\$87,423	\$112,683	\$121,475	\$140,440
Miscellaneous Expense	\$27,076	\$142,858	\$71,252	\$80,233	\$132,059
Other Financing Uses*	\$30,081	\$52,521	\$59,787	\$39,117	\$46,378
<b>Total Expenses</b>	<b>\$326,335</b>	<b>\$387,631</b>	<b>\$418,398</b>	<b>\$455,725</b>	<b>\$556,091</b>
<b>Net</b>	<b>(\$324,535)</b>	<b>(\$379,181)</b>	<b>(\$342,104)</b>	<b>(\$427,345)</b>	<b>(\$501,791)</b>

\*Other Financing Uses: Employee Health Insurance Transfer

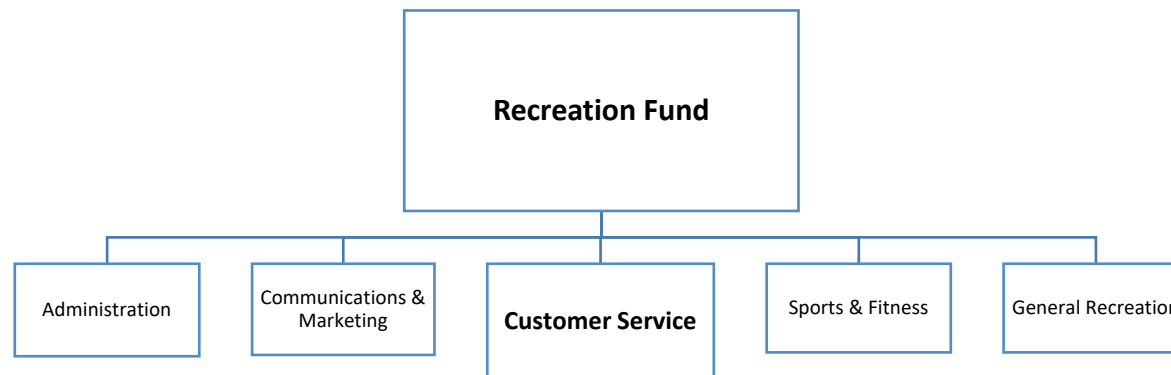
## CUSTOMER SERVICE

### Statement of Service

The Customer Service Department provides timely and professional service to all Park District patrons.

### Description

Customer Service staff, in many cases, the first contact a participant has with the District. Staff is responsible for registration and responds to online and in person inquiries regarding programs and general information on the district. Staff actively pursues patron and resident feedback through surveys to continually improve District services and programs.



*Fund > Department Chart: The above chart indicates the fund and each of the departments it supports.*

**Customer Service****2023 RESULTS***Accomplished:*

- ✓ Established a seasonal service call report utilizing 3CX to identify the number of serviced calls, abandoned calls, average wait time, and average talking time, used to schedule customer service staff accordingly to the convenience of the community.
- ✓ Established and implemented an improved photography system to take photographs for account members that are required for memberships/passes, which is also be used as a general pass for facilities such as the Community Recreation Center.
- ✓ Hired and trained a minimum of 5 additional part-time, non-IMRF staff members to offer customer service at the CRC 7 days per week.

*In Progress/Delayed:*

- Redesign customer service desks at GRC and Ridgeland Common to be more welcoming and engaging to the public by February 28, 2023.
  - This goal has been changed to only redesign Skate Shop at Ridgeland Common, goal should be complete in 2023.
- Contract with an outside consultant to provide customer service training to all customer service staff by March 1, 2023.
  - This has pivoted to an internal task. Staff have provided the first phase of training to all staff. Customer service training will continue for the rest of the year and into 2024.

**CRC Opening**

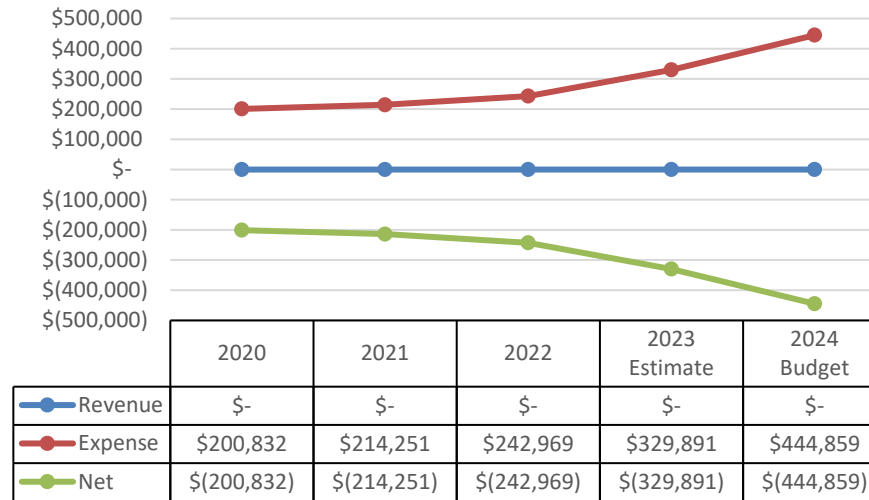
**2024 GOALS****Staff Excellence**

1. Offer a minimum of six customer service trainings by December 31, 2024.  
*Performance Measure:* Customer satisfaction survey
2. Create a well-rounded Guest Services Department by increasing their range of duties to include Ridgeland Common Room Rentals, Birthday Parties and Dog Park Pass Sales by December 31, 2024.  
*Performance Measure:* Customer satisfaction survey
3. Increase the customer service satisfaction score by December 31, 2024.  
*Performance Measure:* Customer satisfaction survey
4. Improve facility opening staff levels utilizing Guest Services Staff to open RCRC in the early morning rather than Supervisors, reducing our reliance on Supervisors, a position that has been difficult to fill for 4 years, by December 31, 2024.  
*Performance Measure:* Variance between actual and budgeted amounts
5. Install bilingual signage/QR codes at all three customer service locations by April 1, 2024.  
*Performance Measure:* Customer satisfaction survey

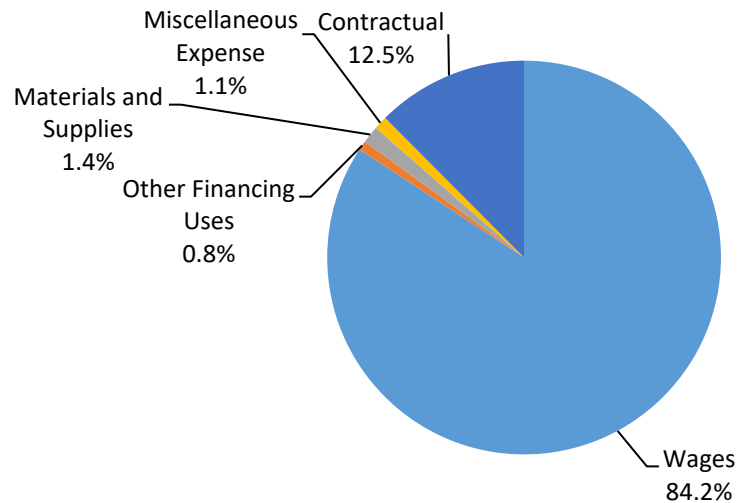


## Customer Service

### Historical Analysis



### 2024 Expense Distribution



**Customer Service**
**Budget Detail**

	2020	2021	2022	2023 Estimate	2024 Budget
Miscellaneous Revenue	\$0	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Wages	\$163,424	\$173,458	\$199,708	\$302,307	\$374,776
Contractual	\$0	\$0	\$0	\$1,500	\$3,500
Materials and Supplies	\$2,249	\$1,784	\$4,170	\$4,937	\$6,261
Miscellaneous Expense	\$3,279	\$277	\$557	\$2,814	\$4,864
Other Financing Uses*	\$31,881	\$38,731	\$38,534	\$18,333	\$55,458
<b>Total Expenses</b>	<b>\$200,832</b>	<b>\$214,251</b>	<b>\$242,969</b>	<b>\$329,891</b>	<b>\$444,859</b>
<b>Net</b>	<b>(\$200,832)</b>	<b>(\$214,251)</b>	<b>(\$242,969)</b>	<b>(\$329,891)</b>	<b>(\$444,859)</b>

\*Other Financing Uses: Employee Health Insurance Transfer

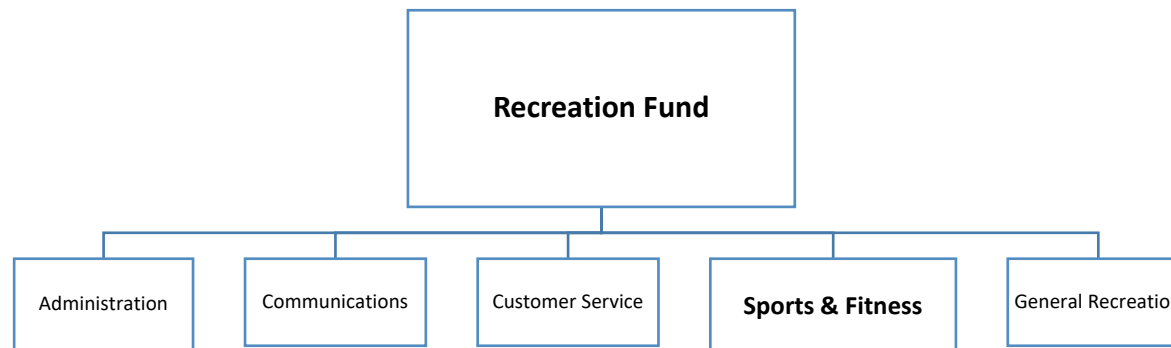
## SPORTS & FITNESS

### Statement of Service

The Sports and Fitness department aims to provide personal enjoyment and fitness opportunities through quality programming and camps for Oak Park.

### Description

This area includes programs for all ages with an emphasis on healthy living and sports skill development. This area includes fitness programs, youth sports, and adult sports. The fitness programming area is responsible for all general fitness, adult dance, and health programs for youth, adults and active adults. The youth athletics includes youth sports programs, leagues and camps, as well as tennis programs. The adult athletics provides athletic opportunities for those 18 years or older in the form of competitive and recreational team league play, drop-in play and individual instruction. Starting in 2023, the new Community Recreation Center will open, and will provide a gymnasium, a fitness facility, and indoor walking track, and a multi-generational community center to serve our diverse population including our growing senior population.



*Fund > Department Chart: The above chart indicates the fund and each of the departments it supports.*

**Sports & Fitness****2023 RESULTS***Accomplished:*

- ✓ Offered a partnered adult ultimate Frisbee program with a total of 58 participants.
- ✓ Expanded upon the existing grade 1-2 basketball league by increasing the number of participants by 37.
- ✓ Increased total fitness group exercise online bookings by 5%.

*In progress/delayed:*

- ✓ Offer a child nutrition program that will have a minimum of 20 participants by November 1<sup>st</sup>.
  - Staff met with the contact for this program in July and are working out details for fall 2023 rollout.



CRC Gymnasium

**2024 GOALS*****Community & Customer Focused***

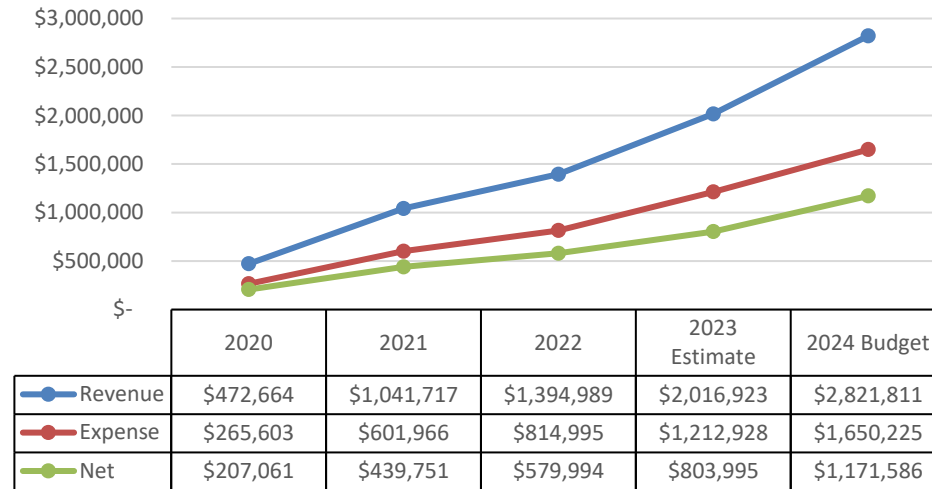
1. To offer a minimum of 4 fit challenges for the members at the CRC with a minimum of 100 participants by December 31, 2024.  
*Performance Measure:* Customer satisfaction surveys
2. To implement an art therapy program to serve at least 50 youth by December 31, 2024.  
*Performance Measure:* Youth served
3. To serve at least 840 youth with after school program at the CRC by December 31, 2024  
*Performance Measure:* Youth served
4. To create and implement a youth track and field program at OPRFHS that would have a minimum of 20 participants by September 1, 2024.  
*Performance Measure:* Youth participation
5. To expand the 2023 adult volleyball league by 33% in 2024 by September 1, 2024.  
*Performance Measure:* Adult participation
6. Increase Unlimited Fitness Class Memberships to 200 memberships by December 1, 2024.  
*Performance Measure:* Percentage of the community served

***Financial Strength***

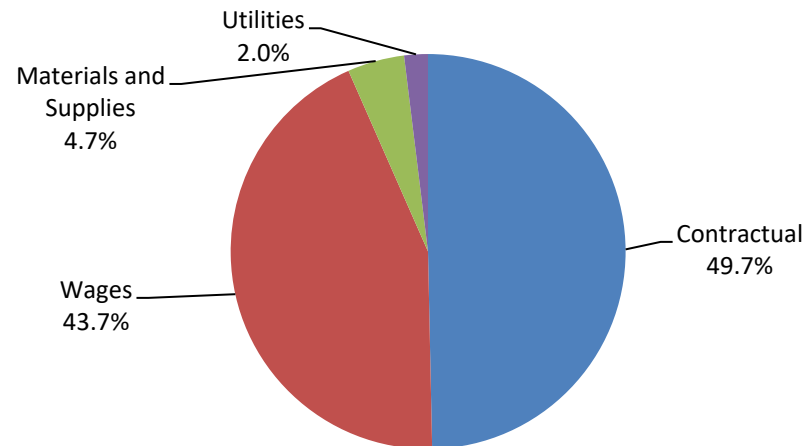
1. To increase December 2023 CRC paid memberships to a minimum of 3,500 adult memberships and a minimum of 500 under 18 memberships by December 1, 2024.  
*Performance Measure:* Households served

## Sports & Fitness

### Historical Data



### 2024 Expense Distribution



**Sports & Fitness**
**Budget Detail**

	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
Fees and Charges	\$0	\$0	\$0	\$500,000	\$1,160,670
Rentals	\$0	\$0	\$0	\$0	\$600
Sponsorships & Donations	\$0	\$0	\$0	\$50,000	\$100,000
Program Revenue	\$472,664	\$1,041,717	\$1,394,989	\$1,466,923	\$1,560,541
<b>Total Revenue</b>	<b>\$472,664</b>	<b>\$1,041,717</b>	<b>\$1,394,989</b>	<b>\$2,016,923</b>	<b>\$2,821,811</b>
Wages	\$48,287	\$117,151	\$153,847	\$460,952	\$819,614
Contractual	\$208,787	\$459,822	\$627,869	\$658,753	\$721,533
Materials and Supplies	\$8,529	\$24,994	\$33,279	\$77,973	\$76,879
Utilities	\$0	\$0	\$0	\$15,250	\$32,200
<b>Total Expenses</b>	<b>\$265,603</b>	<b>\$601,966</b>	<b>\$814,995</b>	<b>\$1,212,928</b>	<b>\$1,650,225</b>
<b>Net</b>	<b>\$207,061</b>	<b>\$439,751</b>	<b>\$579,994</b>	<b>\$803,995</b>	<b>\$1,171,586</b>

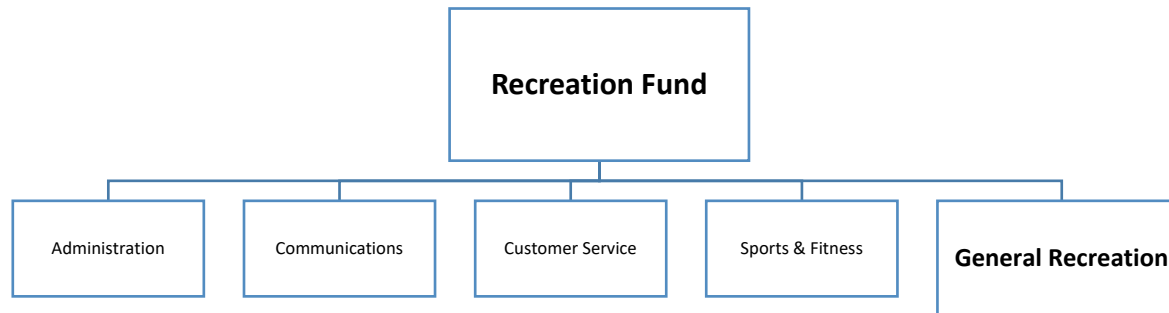
## GENERAL RECREATION

### Statement of Service

The General Recreation department promotes the health and well-being of the entire Oak Park community by providing high-quality programs and events.

### Description

This area includes programs for all ages through summer camps, afterschool, active adults, special interest, nature and adventure, dance, and early education. General Recreation also leads community events such as Day in our Village, Fall Fest, Concerts and Movies in the Park, seasonal Family Events, and the historic Frank Lloyd Wright race.



*Fund > Department Chart: The above chart indicates the fund and each of the departments it supports.*



**General Recreation****2023 RESULTS***In Progress:*

- ✓ Expand E-sports offerings by offering 10 birthday parties and offering an adult E-sports League with a minimum of 15 participants by December 31, 2023.
  - We have booked 11 esports birthday parties, 4 have run so far with 7 planned for the remainder of the summer and early Fall. We have 8 planned adult esports leagues planned.
- ✓ Revitalize indoor playground budget by selling 35 memberships by December 31, 2023.
  - 29 memberships were sold in early 2023. With the Fall season opening, we will be able to meet this goal.
- ✓ Increase Nature/Adventure programming participation by 10% by December 31, 2023.
  - This goal is still in progress
- ✓ Increased Active Adult program participation by 5% by December 31, 2023 through a variety of program offerings.
  - Active Adult participation is currently 74% higher than participation at this point in 2022.
- ✓ Implement Teen Nights at the CRC serving a minimum of 300 participants by December 31, 2023.
  - One Teen Night has been run with a total of 41 participants. Three more Teen Nights are scheduled.

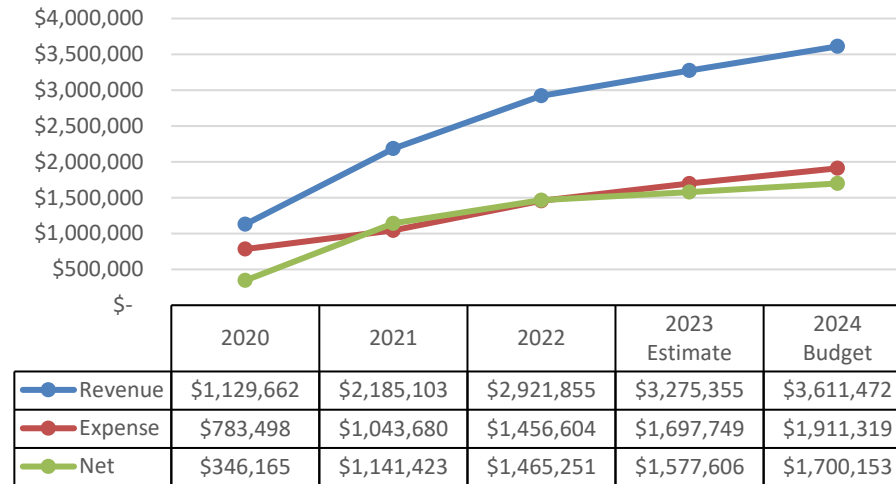
**Arts & Crafts**

**General Recreation****2024 GOALS****Customer & Community Focused**

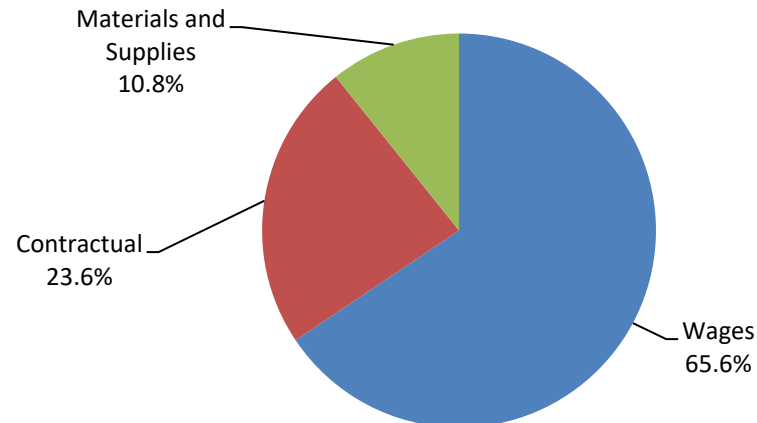
1. Reach 425 Active Adult Members by December 1<sup>st</sup>, 2024.  
*Performance Measure:* Active adult participation
2. Revitalize Preschool Budget by increasing enrichment class participants to 725 December 31, 2024.  
*Performance Measure:* Youth served
3. Boost Teen Adventure Club by offering a minimum of 6 adventure trips with 8 participants by December 31, 2024.  
*Performance Measure:* Teen participation

## General Recreation

### Historical Data



### 2024 Expense Distribution



**General Recreation****Budget Detail**

	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
Program Revenue	\$1,129,662	\$2,185,103	\$2,921,855	\$3,275,355	\$3,611,472
<b>Total Revenue</b>	<b>\$1,129,662</b>	<b>\$2,185,103</b>	<b>\$2,921,855</b>	<b>\$3,275,355</b>	<b>\$3,611,472</b>
Wages	\$607,419	\$733,174	\$895,476	\$1,060,636	\$1,253,628
Contractual	\$104,940	\$249,223	\$426,795	\$454,999	\$451,803
Materials and Supplies	\$71,139	\$61,283	\$134,333	\$182,115	\$205,888
<b>Total Expenses</b>	<b>\$783,498</b>	<b>\$1,043,680</b>	<b>\$1,456,604</b>	<b>\$1,697,749</b>	<b>\$1,911,319</b>
<b>Net</b>	<b>\$346,165</b>	<b>\$1,141,423</b>	<b>\$1,465,251</b>	<b>\$1,577,606</b>	<b>\$1,700,153</b>

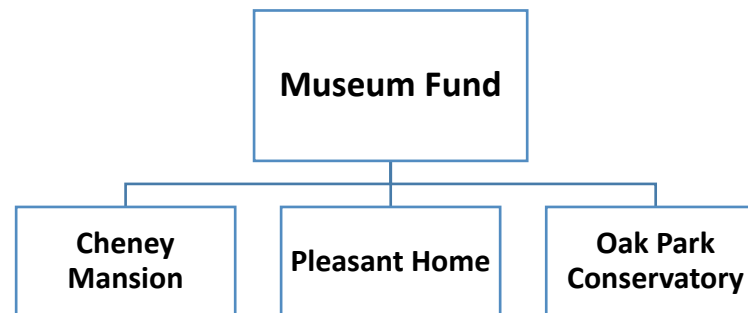
## MUSEUM FUND

### Description

The Museum Fund is a special revenue fund, operating under the modified accrual basis of accounting.

The Museum Fund helps to maintain three park district historic properties: Pleasant Home, Cheney Mansion, and the Conservatory. Pleasant Home is a National Historic Landmark designed in 1897 by noted prairie school architect George W. Maher for investment banker and philanthropist John W. Farson. Pleasant Home was purchased by the district in 1939.

Beginning in 2013, the District used funds to help with the capital maintenance of Cheney Mansion including upgrades to the second floor. Beginning in 2022, the District will dedicated part of this levy to maintenance of the greenhouse at the Conservatory. The District levies a property tax for the museum's operations and certain capital improvements. Because this fund provides monetary support for infrastructure and capital projects, the fund balance requirement is set at 75% of expenditures.



*Fund > Department Chart: The above chart indicates the fund and each of the departments it supports.*

**Museum Fund**

**2023 RESULTS**

*In Progress:*

- The Museum Fund is projected to end at a 232% fund balance.

**2024 GOALS**

*Financial Strength*

1. Continue to focus on getting the Museum Fund's fund balance within the 75% fund balance target by December 31, 2028, with an ending fund balance of 82% by December 31, 2024.

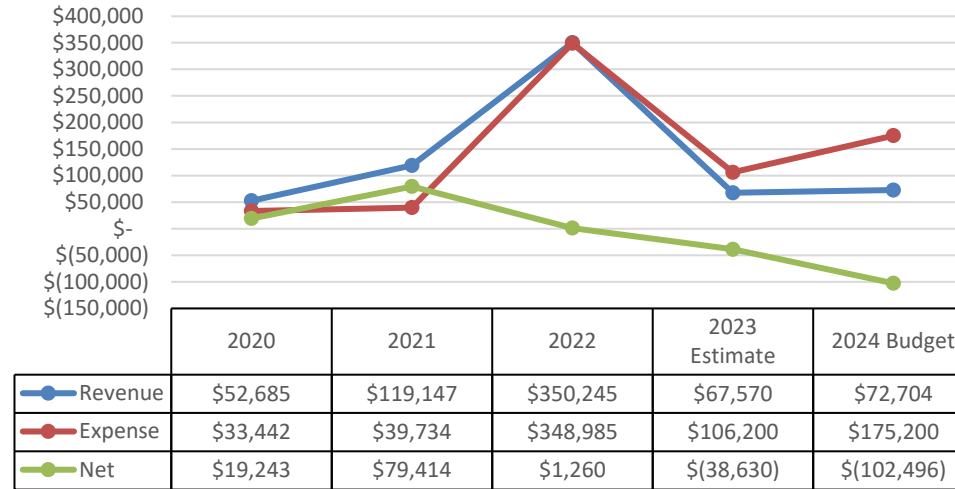
*Performance Measure:* Fund balance



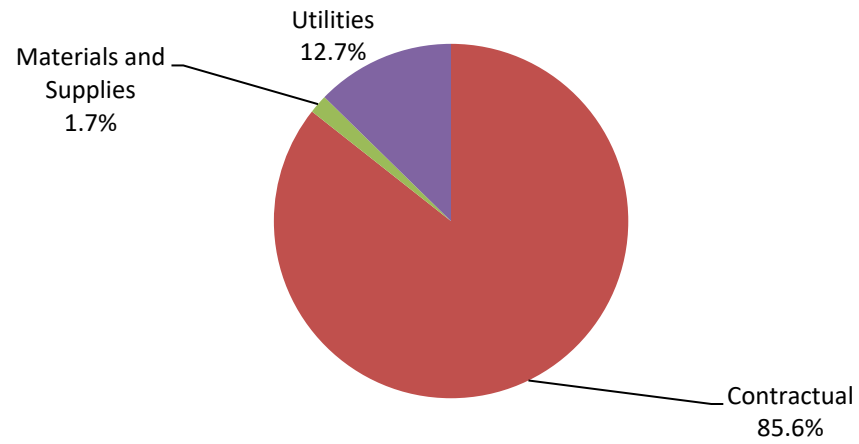
**Pleasant Home**

## Museum Fund

### Historical Data



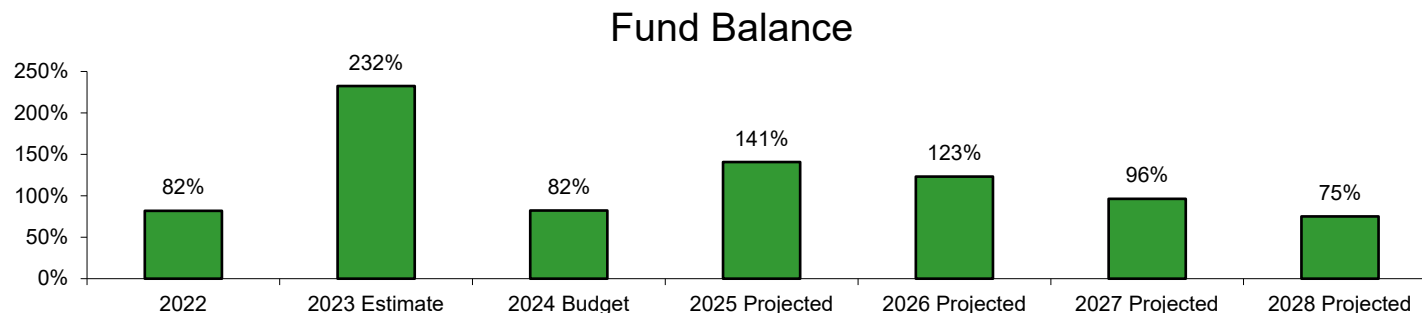
### 2024 Expense Distribution





**Museum Fund**  
**Budget Detail**

	2022	2023 Estimate	2024 Budget	2025 Projected	2026 Projected	2027 Projected	2028 Projected
Tax Receipts	\$350,245	\$67,570	\$72,704	\$75,612	\$77,881	\$79,828	\$81,823
<b>Total Revenue</b>	<b>\$350,245</b>	<b>\$67,570</b>	<b>\$72,704</b>	<b>\$75,612</b>	<b>\$77,881</b>	<b>\$79,828</b>	<b>\$81,823</b>
Wages	\$463.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contractual	\$323,371	\$85,000	\$150,000	\$65,000	\$65,000	\$70,000	\$71,000
Materials and Supplies	\$0	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
Utilities	\$25,151	\$18,200	\$22,200	\$23,310	\$24,476	\$25,699	\$26,984
<b>Total Expenses</b>	<b>\$348,985</b>	<b>\$106,200</b>	<b>\$175,200</b>	<b>\$91,310</b>	<b>\$92,476</b>	<b>\$98,699</b>	<b>\$100,984</b>
<b>Net</b>	<b>\$1,260</b>	<b>(\$38,630)</b>	<b>(\$102,496)</b>	<b>(\$15,698)</b>	<b>(\$14,595)</b>	<b>(\$18,872)</b>	<b>(\$19,161)</b>
<b>Fund Balance</b>	<b>\$285,276</b>	<b>\$246,646</b>	<b>\$144,150</b>	<b>\$128,452</b>	<b>\$113,857</b>	<b>\$94,985</b>	<b>\$75,824</b>
	82%	232%	82%	141%	123%	96%	75%
<b>\$ Amount Above Policy Minimum</b>	<b>\$23,537</b>	<b>\$166,996</b>	<b>\$12,750</b>	<b>\$59,970</b>	<b>\$44,501</b>	<b>\$20,961</b>	<b>\$86</b>



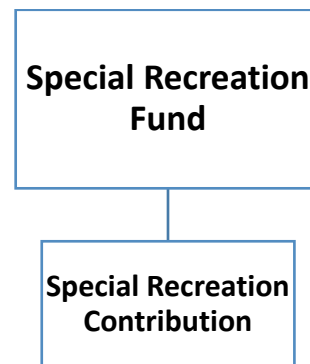
## **SPECIAL RECREATION FUND**

### **Description**

The Special Recreation Fund is a special revenue fund, operating on the modified accrual basis of accounting.

The Special Recreation Fund accounts for expenditures made to the West Suburban Special Recreation Association (WSSRA) as well as implementation of the ADA Transition Plan.

WSSRA provides opportunities for people with physical and mental disabilities of all ages to participate in year round programming specifically designed to meet their individual needs. The ADA Transition Plan's intent is to increase accessibility to the participants of the WSSRA programming. WSSRA also provides inclusion services for individuals with disabilities that wish to participate in park district programs.



*Fund > Department Chart: The above chart indicates the fund and each of the departments it supports.*

## Special Recreation Fund

### 2023 RESULTS

#### *In Progress:*

- The fund is projecting a 61% fund balance at year end

### 2023 GOALS

#### *Financial Strength*

1. Continue to focus on getting the Special Recreation Fund's fund balance within the 25% fund balance target by December 31, 2028, with an ending fund balance of 29% by December 31, 2024.

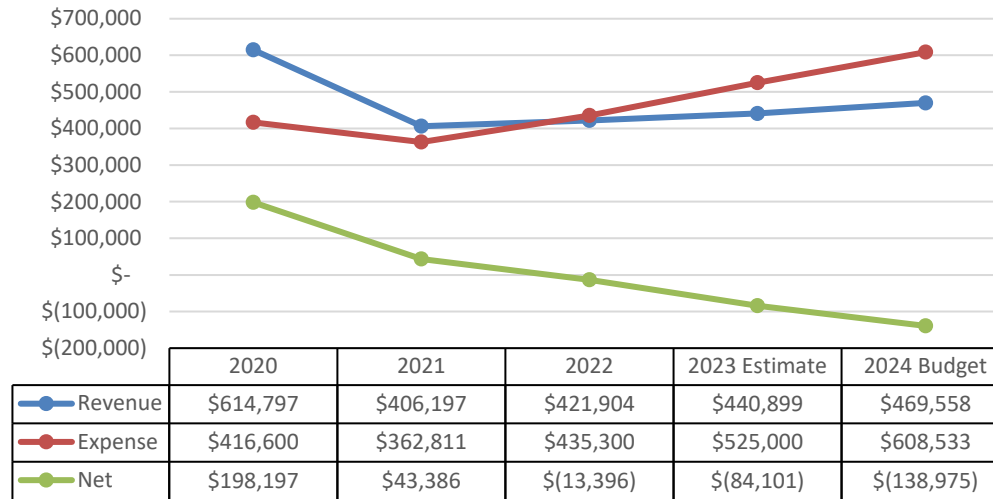
*Performance Measure:* Fund balance



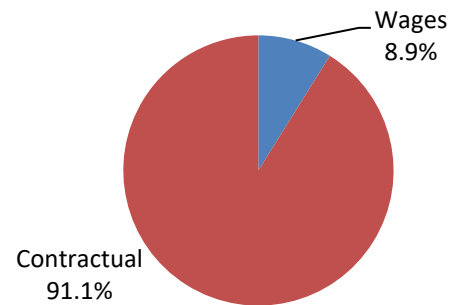
**The CRC gymnasium and walking track**

## Special Recreation Fund

### Historical Data

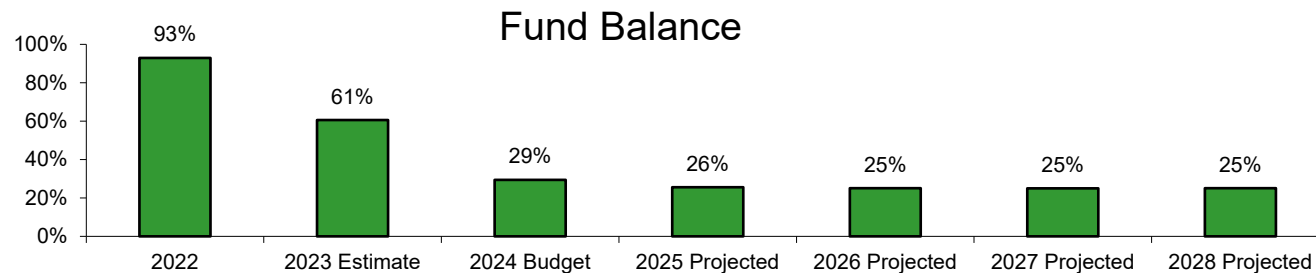


### 2024 Expense Distribution



**Special Recreation Fund**
**Budget Detail**

	<b>2022</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>	<b>2025 Projected</b>	<b>2026 Projected</b>	<b>2027 Projected</b>	<b>2028 Projected</b>
Tax Receipts	\$421,904	\$440,899	\$469,558	\$538,340	\$589,491	\$545,228	\$563,858
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$65,000	\$65,000
<b>Total Revenue</b>	<b>\$421,904</b>	<b>\$440,899</b>	<b>\$469,558</b>	<b>\$538,340</b>	<b>\$589,491</b>	<b>\$610,228</b>	<b>\$628,858</b>
Wages	\$2,695.35	\$50,000.00	\$54,031.25	\$55,652.19	\$57,321.75	\$59,041.41	\$60,812.65
Contractual	\$432,605	\$475,000	\$554,502	\$571,137	\$588,271	\$605,919	\$624,097
<b>Total Expenses</b>	<b>\$432,605</b>	<b>\$525,000</b>	<b>\$608,533</b>	<b>\$571,137</b>	<b>\$588,271</b>	<b>\$605,919</b>	<b>\$624,097</b>
<b>Net</b>	<b>(\$10,700)</b>	<b>(\$84,101)</b>	<b>(\$138,975)</b>	<b>(\$32,797)</b>	<b>\$1,219</b>	<b>\$4,308</b>	<b>\$4,762</b>
<b>Fund Balance</b>	<b>\$401,926</b>	<b>\$317,825</b>	<b>\$178,850</b>	<b>\$146,053</b>	<b>\$147,272</b>	<b>\$151,581</b>	<b>\$156,342</b>
	<b>93%</b>	<b>61%</b>	<b>29%</b>	<b>26%</b>	<b>25%</b>	<b>25%</b>	<b>25%</b>



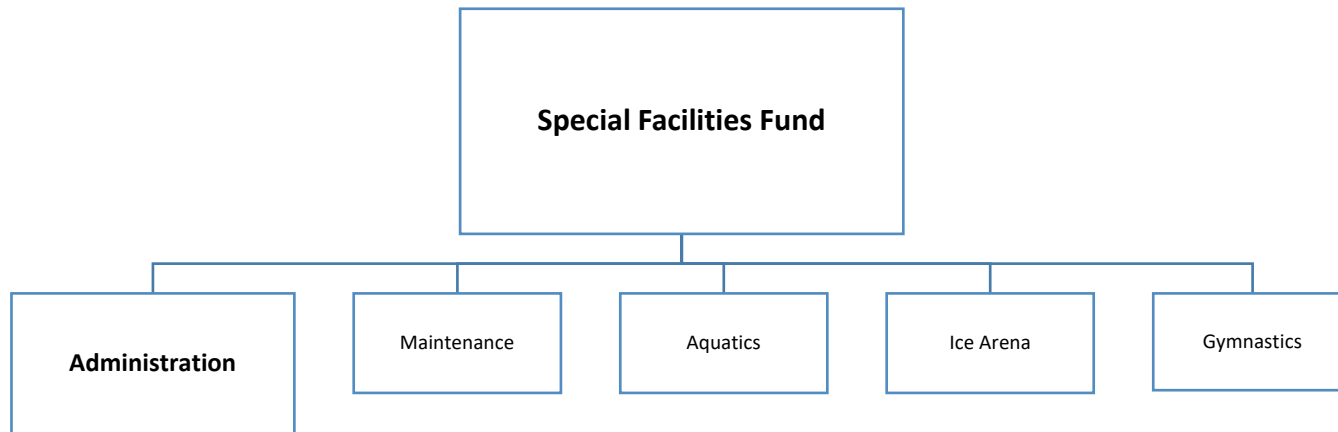
## Special Facilities Administration

### Statement of Service

The Special Facilities Administration department provides support to the special facilities team to ensure high quality programs and facilities are available to the Oak Park community.

### Description

The Special Facilities Administration (formally Revenue Facilities) department was established in 2016 to better reflect the fund as a special revenue fund and mirror operations of the Recreation department. This department handles all administrative costs for the Special Facilities Fund that cannot be directly tied to a program.



*Fund > Department Chart: The above chart indicates the fund and each of the departments it supports.*

**Special Facilities Administration****2023 RESULTS***Accomplished:*

- ✓ Competitively sought proposals for vending services provided at the Gymnastics and Recreation Center, the Ridgeland Common Recreation Complex, Rehm Pool, and the Community Recreation center to improve the overall selection, healthy options, and timely service.

*In Progress/Delayed:*

- Conduct a comprehensive aquatics, rink, and gymnastics pricing study to compare the District's pricing structure against regional competitors by April 1, 2023.
  - This goal is started and will be completed by August 2023.

**2024 GOALS*****Quality Infrastructure Management***

1. Transfer \$200,000 to the capital budget

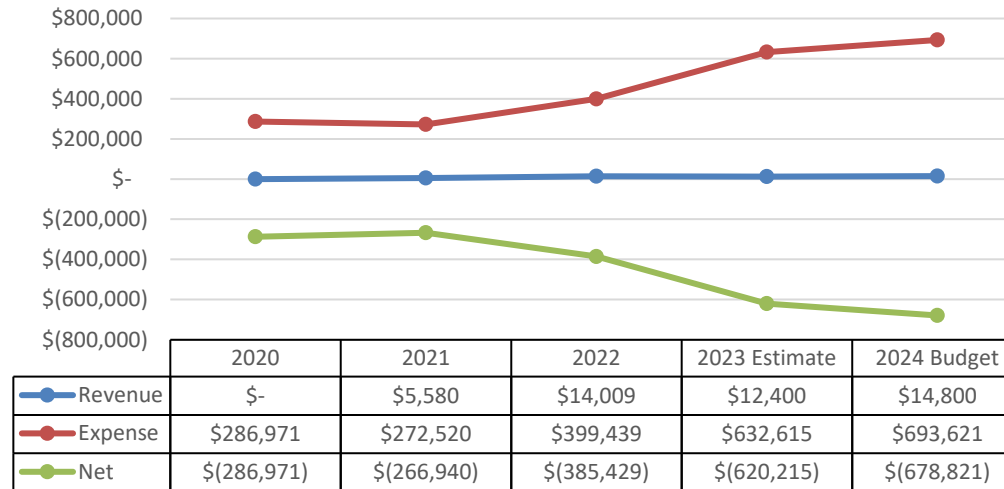
*Performance Measure:* Fund Balances



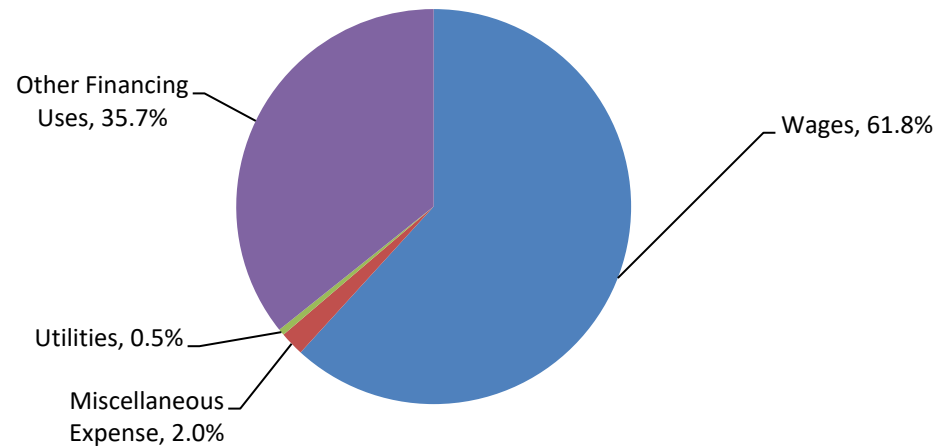
CRC Gymnasium

## Special Facilities Administration

### Historical Analysis



### 2024 Expense Distribution





**Special Facilities Administration**
**Budget Detail**

	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
Fees & Charges	\$0	\$5,580	\$0	\$0	\$0
Miscellaneous	\$0	\$0	\$14,009	\$12,400	\$14,800
<b>Total Revenue</b>	<b>\$0</b>	<b>\$5,580</b>	<b>\$14,009</b>	<b>\$12,400</b>	<b>\$14,800</b>
Wages	\$279,563	\$264,659	\$358,408	\$377,000	\$428,512
Miscellaneous Expense	\$4,778	\$4,161	\$6,481	\$8,315	\$13,790
Utilities	\$2,631	\$3,700	\$4,098	\$2,900	\$3,600
Other Financing Uses*	\$0	\$0	\$30,452	\$244,400	\$247,719
<b>Total Expenses</b>	<b>\$286,973</b>	<b>\$272,520</b>	<b>\$399,439</b>	<b>\$632,615</b>	<b>\$693,621</b>
<b>Net</b>	<b>(\$286,973)</b>	<b>(\$266,940)</b>	<b>(\$385,429)</b>	<b>(\$620,215)</b>	<b>(\$678,821)</b>

*\*Other Financing Uses: Employee Health Insurance Transfer, Capital Projects Contribution*

## Special Facilities Maintenance

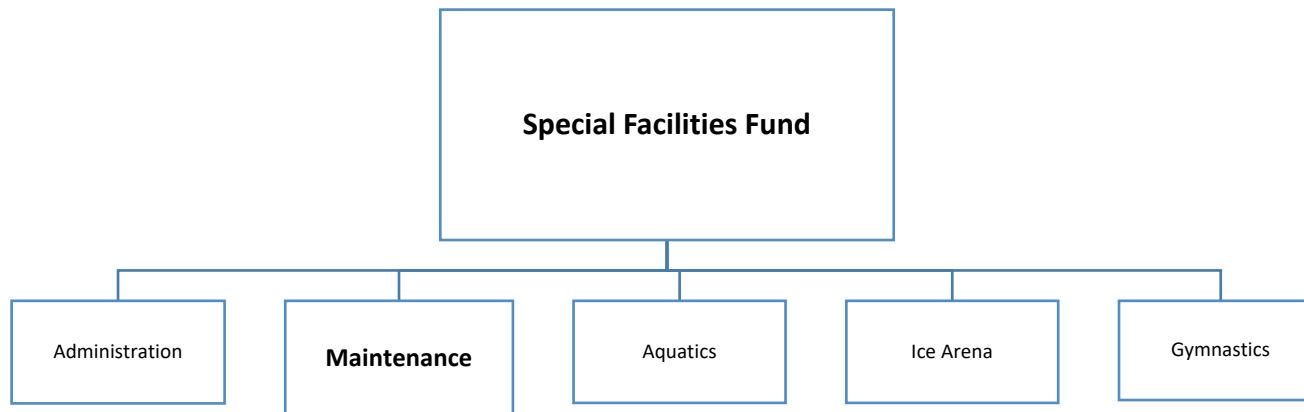
### Statement of Service

The Special Facilities Maintenance department is dedicated to promoting quality experiences to Oak Park by maintaining facilities to standards and codes to safeguard public health.

### Description

The Special Facilities Maintenance (formally Revenue Facilities Maintenance) department was established in 2016 to better reflect the fund as a special revenue fund and mirror operations of the Recreation department. This department handles all facility upkeep and utility costs for the Special Facilities Fund that cannot be directly tied to a program.

Beginning with the 2019 budget, the Dog Parks budget area has been consolidated under Special Facilities Maintenance. The Dog Park programs located at Ridgeland Common and Maple Park are very popular resources enjoyed by approximately 580 dog owners and their canine companions. The dog parks provide socialization opportunities for dog owners and their canine friends.



*Fund > Department Chart: The above chart indicates the fund and each of the departments it supports.*

**Special Facilities Maintenance**

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**2023 RESULTS**

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*Accomplished:*

- ✓ Installed two emergency exits at Rehm Pool (one on northeast side and one on north west side) to improve pool egress.
- ✓ Replaced Rehm Pool failing zero edge floor inlets with up to-date functional inlets, improving pool circulation and ease of winterization, and reducing risk of failure.
- ✓ Graduate 3 staff members through Certified Pool Operator training by April 30, 2023.

*In Progress/Delayed:*

- Install new surge protection on 11 pieces of critical equipment at Ridgeland Common by May 31, 2023 to eliminate loss due to power surges.
  - This goal is not on schedule, but is in process and will be completed prior to December 31, 2023.



**Employee Using Treadmill in New Fitness Center**

**2024 GOALS****Organizational Excellence**

1. Introduce easily differentiated recycling and trash receptacles and bilingual signage at Rehm Pool and Ridgeland Common Recreation Center by January 31, 2024.  
*Performance Measure:* Waste cost
2. Install operational valve to provide remote access to compressor and chemical controllers providing live data and alarm pushing capabilities by March 1, 2024.  
*Performance Measure:* Accident/incident reports

**Quality Infrastructure Management**

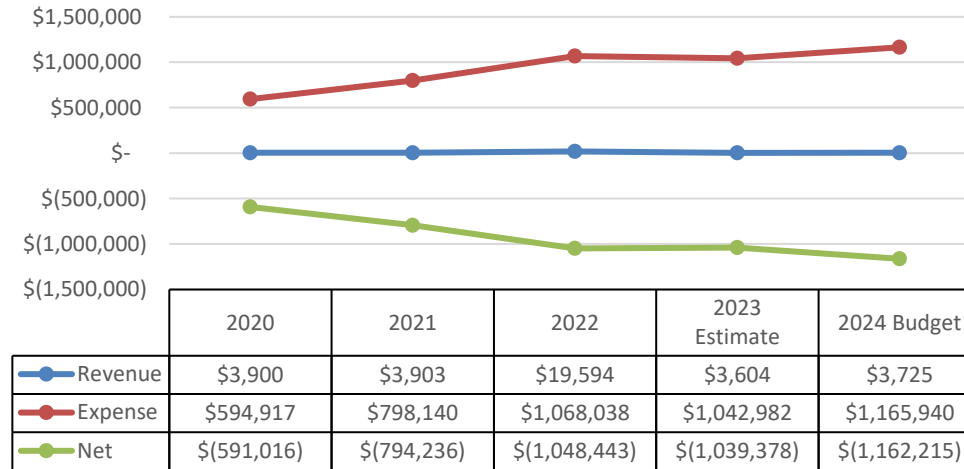
1. Replace Rehm wading pool pump and motor, competitively pricing and installing by March 31, 2024.  
*Performance Measure:* Facility report card scores
2. Install high-quality, stainless-steel valve and deck shut off capability at Ridgeland Common Recreation Center to improve flood control by March 1, 2024.  
*Performance Measure:* Facility report card scores

**Staff Excellence**

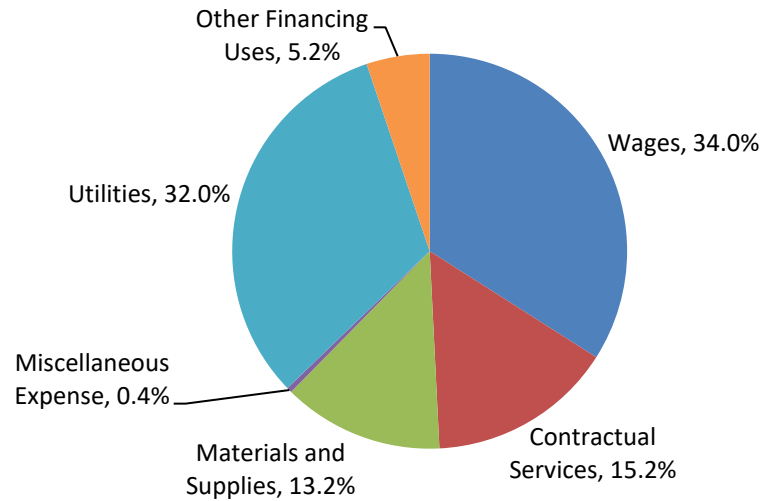
1. Hire 3-4 part-time custodial positions to improve facility cleanliness by February 28, 2024.  
*Performance Measure:* Facility report card scores

## Special Facilities Maintenance

### Historical Data



### 2024 Expense Distribution



**Special Facilities Maintenance**
**Budget Detail**

	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
Fees and Charges	\$2,890	\$3,873	\$3,753	\$3,400	\$3,600
Miscellaneous Revenue	\$1,010	\$31	\$15,841	\$204	\$125
<b>Total Revenue</b>	<b>\$3,900</b>	<b>\$3,903</b>	<b>\$19,594</b>	<b>\$3,604</b>	<b>\$3,725</b>
Wages	\$225,591	\$290,339	\$359,019	\$365,000	\$396,771
Contractual Services	\$137,410	\$92,075	\$131,938	\$145,070	\$177,060
Materials and Supplies	\$30,457	\$102,663	\$125,324	\$146,016	\$153,426
Miscellaneous Expense	\$116	\$0	\$379	\$3,050	\$4,924
Utilities	\$201,343	\$313,063	\$387,372	\$359,000	\$373,500
Other Financing Uses*	\$0	\$0	\$64,005	\$24,846	\$60,259
<b>Total Expenses</b>	<b>\$594,917</b>	<b>\$798,140</b>	<b>\$1,068,038</b>	<b>\$1,042,982</b>	<b>\$1,165,940</b>
<b>Net</b>	<b>(\$591,016)</b>	<b>(\$794,236)</b>	<b>(\$1,048,443)</b>	<b>(\$1,039,378)</b>	<b>(\$1,162,215)</b>

\*Other Financing Uses: Employee Health Insurance Transfer

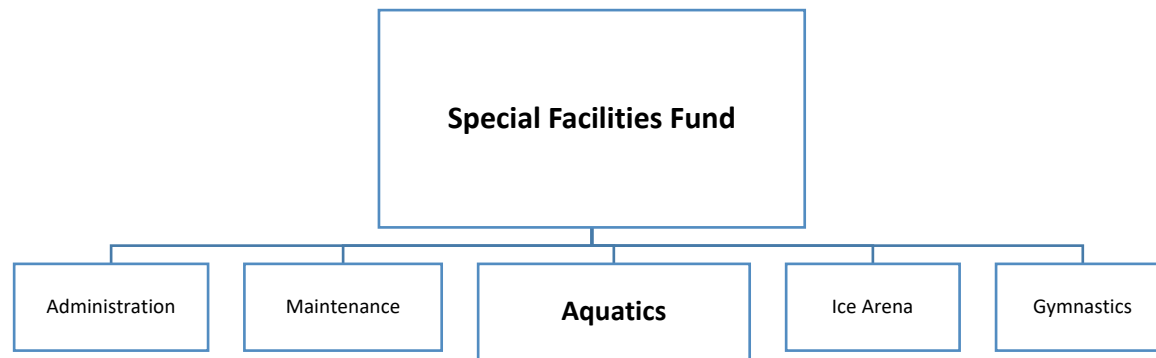
## Aquatics

### Statement of Service

The Aquatics department continuously strives to provide the highest quality aquatic activities and facilities for the Oak Park Community through fun and safe programming.

### Description

The Park District's two outdoor aquatic facilities are valuable assets, which serves the needs of our swimming community. Open swim sessions are offered throughout the summer and are enjoyed by pass holders and daily users. Swim lessons are offered teaching youth and adults this valuable lifesaving skill. The lap swim program serves individuals over the age of 16 providing valuable fitness opportunities to both the novice and competitive swimmer. The pools are integral to the success of the Park District Summer Camp Program. Swimming provides campers with an almost daily fun physical activity with the additional benefit of relief from the summer heat. West Suburban Special Recreation Association gains pool therapy opportunities for its members. Two local swim teams, The Oak Park Swimmers (TOPS) and Millennium, benefit by the use of the Park District's two 50-meter pools.



*Fund > Department Chart: The above chart indicates the fund and each of the departments it supports.*

**Aquatics****2023 RESULTS***Accomplished:*

- ✓ Implemented a new swim focused camp with a minimum of 36 participants per week.
- ✓ Delivered four two-week lifeguard camps for 18 participants at each session.
- ✓ Ran a water safety day for camps.
- ✓ Ran nine aqua fitness classes per week with a 10-15 participants in each class.



**Rehm Pool**

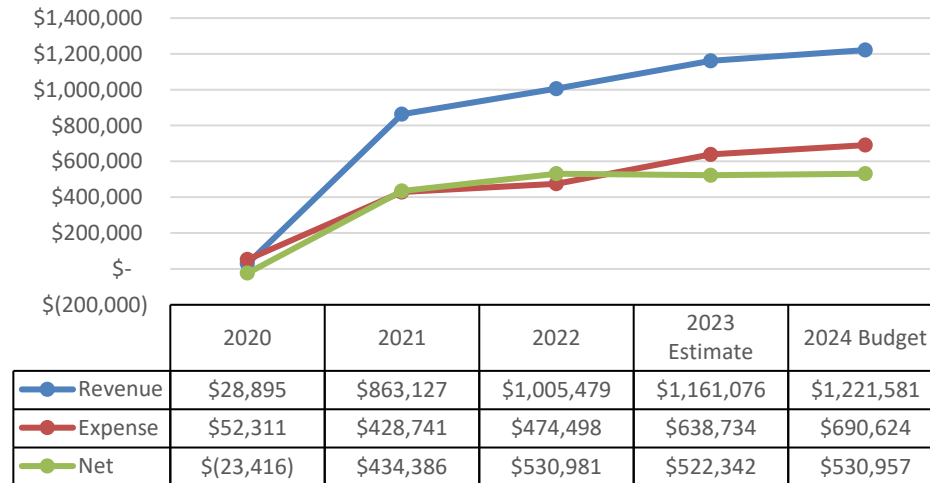


**2024 GOALS****Customer & Community Focused**

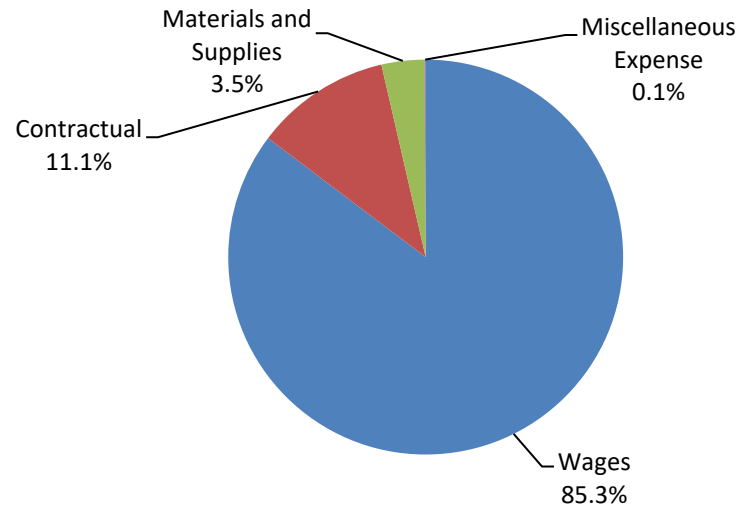
1. Increase summer swim lesson participation 10% (150 participants) over 2023 participation by August 2, 2024.  
*Performance Measure:* Percentage youth engagement
2. Hold a pool passholder appreciation day at Ridgeland Pool, popping up an event with inner tube water polo, wibits, log rolling events throughout the day, serving at least 800 passholder and passholder guests by July 30, 2024.  
*Performance Measure:* Increase in passholder numbers
3. Offer one teen pool event with a minimum of 150 teens by August 31, 2024.  
*Performance Measure:* Percentage teen engagement

## Aquatics

### Historical Analysis



### 2024 Expense Distribution



**Aquatics**
**Budget Detail**

	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
Fees & Charges	\$901	\$662,786	\$827,826	\$854,874	\$916,025
Rentals	\$0	\$25,888	\$26,084	\$21,920	\$21,210
Miscellaneous Revenue	\$2,028	\$205	\$10,623	\$15,360	\$15,760
Program Revenue	\$25,967	\$174,248	\$140,946	\$268,922	\$268,586
<b>Total Revenue</b>	<b>\$28,895</b>	<b>\$863,127</b>	<b>\$1,005,479</b>	<b>\$1,161,076</b>	<b>\$1,221,581</b>
Wages	\$12,428	\$384,428	\$401,355	\$543,000	\$589,012
Contractual Services	\$21,081	\$33,448	\$49,738	\$73,834	\$76,708
Materials and Supplies	\$18,802	\$10,292	\$23,313	\$21,400	\$24,304
Miscellaneous Expense	\$0	\$574	\$93	\$500	\$600
<b>Total Expenses</b>	<b>\$52,311</b>	<b>\$428,741</b>	<b>\$474,498</b>	<b>\$638,734</b>	<b>\$690,624</b>
<b>Net</b>	<b>(\$23,416)</b>	<b>\$434,386</b>	<b>\$530,981</b>	<b>\$522,342</b>	<b>\$530,957</b>

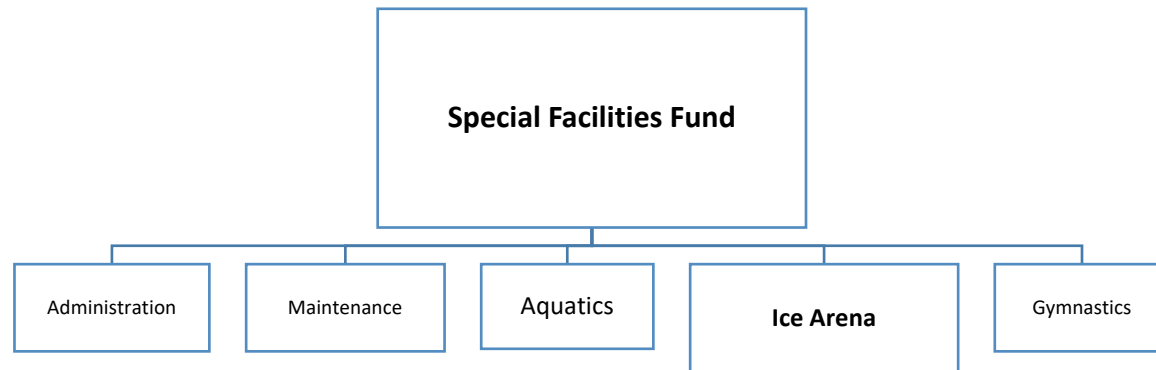
## Ice Arena

### Statement of Service

The Rink department continuously strives to provide the highest quality ice arena activities and facilities for the Oak Park Community through fun and safe programming.

### Description

The Park District operates the Paul Hruby Ice Arena, a year round indoor ice arena. The rink offers a number of programming opportunities to the community. Figure skating lessons are offered through the Learn to Skate School for children through adults. Hockey programs include developmental, intermediate and game play for youths and adults. For a more competitive hockey playing experience, a youth travel program is also available. The rink serves two independent travel hockey programs, the Oak Park and River Forest Hockey and the Fenwick High School Hockey clubs. Each organization rents multiple hours of ice time per week. The rink is available for rent to a number of weekly rental groups and is periodically available to those who like to occasionally ice skate. For the recreational skater, the rink offers public skating hours on weekday's mid-day and on the weekends with figure and hockey skates available for rental.



*Fund > Department Chart: The above chart indicates the fund and each of the departments it supports.*

**Ice Arena****2023 RESULTS***Accomplished:*

- ✓ We have grown Ice Bears participation from 6 to 8 Fall/Winter teams.
- ✓ Launched a new off-ice training program for 39 learn to skate students, with two more sessions to come this year.

*In Progress/Delayed:*

- Increase number of rink passes sold by 30% from 2022 numbers by December 31, 2023.
  - We are currently at 25% of increase in rink passes from 2022, we expect this goal to be met by December 31 and additionally are running a Black Friday Sale for rink passes to assist with the sales.



**Youth Ice Hockey Player**



## 2024 GOALS

### *Community & Customer Focused*

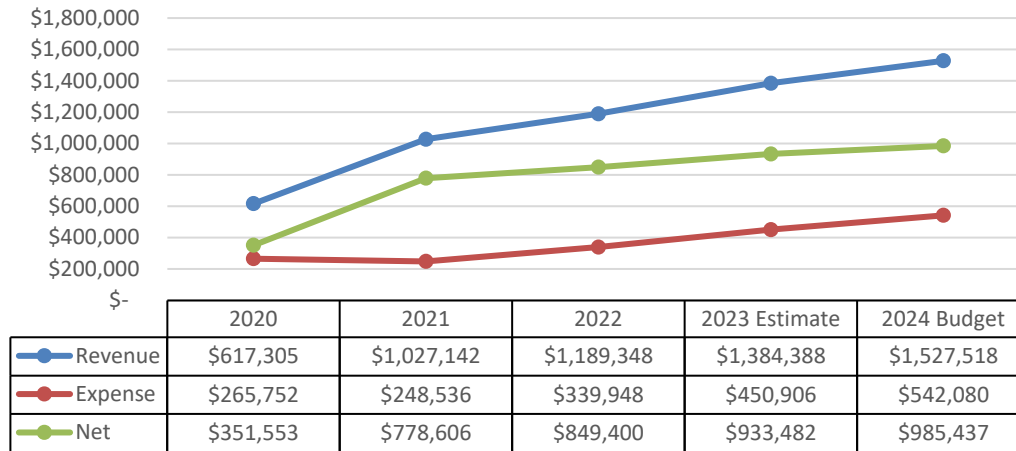
1. Increase public skate attendance by 10% over 2023 numbers by December 31, 2024.  
*Performance Measure:* Increase in facility visits
2. Increase learn to skate participation in the fall/winter sessions by 12% over 2023 participation numbers by December 31, 2024.  
*Performance Measure:* Program registration data

### *Organizational Excellence*

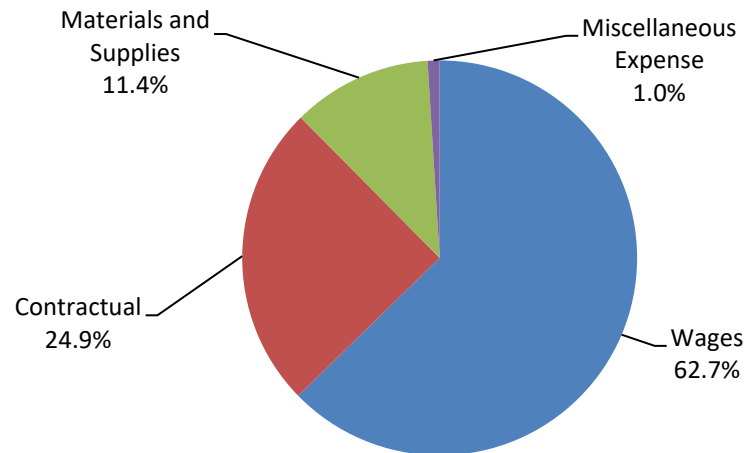
1. Improve quality of rental skate inventory by replacing 50 pairs of skates by March 1, 2024.  
*Performance Measure:* Facility visits (public skate and lessons)

## Ice Arena

### Historical Analysis



### 2024 Expense Distribution



**Ice Arena**
**Budget Detail**

	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
Fees & Charges	\$61,911	\$136,465	\$188,216	\$224,665	\$251,425
Rental Income	\$154,447	\$261,720	\$202,874	\$236,823	\$253,910
Miscellaneous Revenue	\$5,077	\$1,691	\$5,094	\$6,500	\$7,350
Program Revenue	\$395,870	\$627,265	\$793,164	\$916,400	\$1,014,833
<b>Total Revenue</b>	<b>\$617,305</b>	<b>\$1,027,142</b>	<b>\$1,189,348</b>	<b>\$1,384,388</b>	<b>\$1,527,518</b>
Wages	\$178,993	\$202,720	\$246,723	\$272,120	\$339,896
Contractual Services	\$47,729	\$35,254	\$61,389	\$124,011	\$134,865
Materials and Supplies	\$37,340	\$9,946	\$29,081	\$50,750	\$61,997
Miscellaneous Expense	\$1,690	\$616	\$2,755	\$4,025	\$5,323
<b>Total Expenses</b>	<b>\$265,752</b>	<b>\$248,536</b>	<b>\$339,948</b>	<b>\$450,906</b>	<b>\$542,080</b>
<b>Net</b>	<b>\$351,553</b>	<b>\$778,606</b>	<b>\$849,400</b>	<b>\$933,482</b>	<b>\$985,437</b>



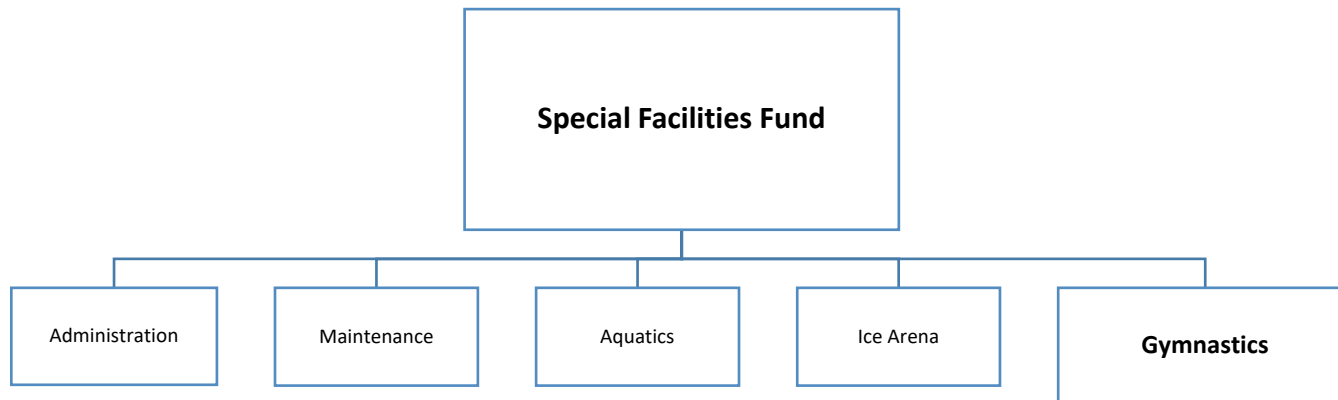
# Gymnastics

## Statement of Service

The Gymnastics department provides a safe environment for healthy and fun programming and events for the Oak Park community.

## Description

The Oak Park Gymnastics Center offers gymnastics-based classes for participants aged two through high school, including recreation programs, summer camp, preschool open gym, a recreational competition team and a competitive team program.



*Fund > Department Chart: The above chart indicates the fund and each of the departments it supports.*

## Gymnastics

### 2023 RESULTS

#### *Accomplished:*

- ✓ We have purchased all equipment needs for 2023 following the equipment replacement plant model as well as additional Ninja equipment.
- ✓ Implemented a private coaching program for full-time and part-time gymnastics coaches.

#### *In Progress/Delayed:*

- Schedule at least twenty Family Open Gym options with a minimum of 60 participants by December 31, 2023.
  - As of June 28th, the GRC has held 14 Family Open Gyms with 4 sessions with at least 60 participants.
- Bring back gymnastics mini-sessions effective fall session on Tuesday, Friday and Sunday for Gym Kids 1, Gym Kids 2, Beginner Boys and Beginner 1 Girls classes fall of 2023.
  - Mini sessions are in place and are being programmed for Fall 2023 registration. Mini sessions are already listed on the schedule and will be in the program guide as well. The 1<sup>st</sup> mini session was held Tuesday August 22<sup>nd</sup>, 2023, the 2<sup>nd</sup> mini session's registration was completed on September 1<sup>st</sup>, and the 3<sup>rd</sup> mini session will open for registrations on October 1<sup>st</sup>.



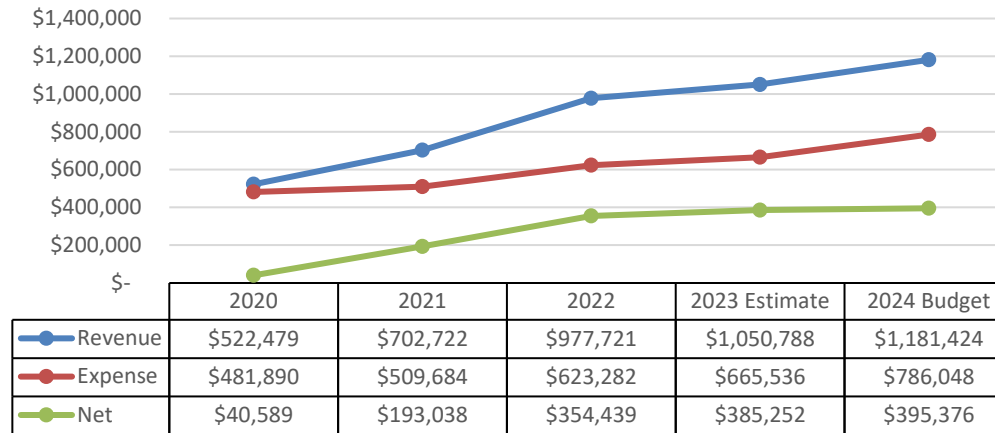
**Gymnast at the GRC**

**2024 GOALS****Staff Excellence**

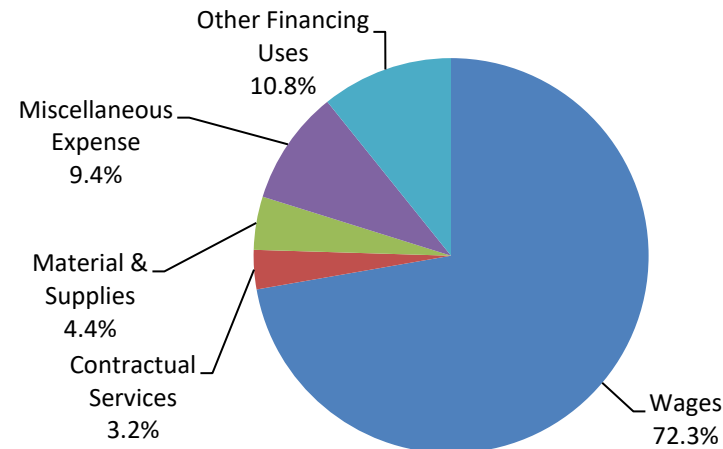
1. Create, organize, and promote 8 gymnastics field trips for surrounding Oak Park Day Care, Preschools, and Elementary schools designed for children who cannot attend regular gym programming due to time or other constraints by December 31, 2024.  
*Performance Measure:* Households served
2. Market, schedule, and host 12 “Parents Night Out” events once a month on Friday evenings from 6pm-10pm, the 12<sup>th</sup> of which will be hosted before December 31, 2024.  
*Performance Measure:* Households served
3. Expand collection of ninja equipment to increase program participation by a minimum of 20% by December 31, 2024.  
*Performance Measure:* Program registrations
4. Offer a tumbling cheer program by December 31, 2024.  
*Performance Measure:* Households served

## Gymnastics

### Historical Data



### 2024 Expense Distribution



**Gymnastics**
**Budget Detail**

	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
Fees and Charges	\$33,406	\$61,504	\$90,449	\$131,912	\$142,520
Rentals	\$8,543	\$7,403	\$42,009	\$45,000	\$47,200
Miscellaneous Revenue	\$5,215	\$6,116	\$11,324	\$0	\$0
Program Revenue	\$475,316	\$627,699	\$833,939	\$873,876	\$991,704
<b>Total Revenue</b>	<b>\$522,479</b>	<b>\$702,722</b>	<b>\$977,721</b>	<b>\$1,050,788</b>	<b>\$1,181,424</b>
Wages	\$392,190	\$429,967	\$454,403	\$491,859	\$567,979
Contractual Services	\$28,463	\$31,798	\$40,351	\$24,100	\$25,300
Material & Supplies	\$22,841	\$20,263	\$30,160	\$32,998	\$34,242
Miscellaneous Expense	\$38,396	\$27,656	\$16,827	\$61,740	\$73,727
Other Financing Uses*	\$0	\$0	\$81,541	\$54,838	\$84,800
<b>Total Expenses</b>	<b>\$481,890</b>	<b>\$509,684</b>	<b>\$623,282</b>	<b>\$665,536</b>	<b>\$786,048</b>
<b>Net</b>	<b>\$40,589</b>	<b>\$193,038</b>	<b>\$354,439</b>	<b>\$385,252</b>	<b>\$395,376</b>

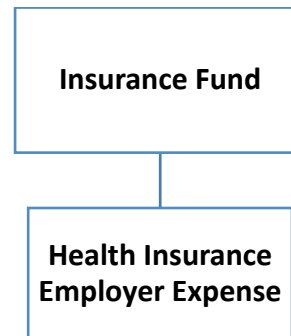
\*Other Financing Uses: Employee Health Insurance Transfer

## INSURANCE FUND

### Description

The Health Insurance Fund is an internal service fund, operating on the full accrual basis of accounting.

Beginning in the 2013 budget, the District established a Health Insurance Fund. The Health Insurance Fund is an administrative tool used for ease of operation and fund balance smoothing of expected health care cost increases normally absorbed by the operating funds. This fund is where the District pays employee health benefits, life insurance, and the employee assistance program. The District has also made the push to ensure employee wellness and this is reflected in the Health Insurance Fund.



*Fund > Department Chart: The above chart indicates the fund and each of the departments it supports.*

**Insurance Fund****2023 RESULTS***In Progress:*

- ✓ The Health Insurance fund is projected to end with a 37% fund balance.

**2024 GOALS*****Financial Strength***

1. Continue to focus on getting the Health Insurance Fund's fund balance within the 25% fund balance target by December 31, 2028, with an ending fund balance of 38% by December 31, 2024.

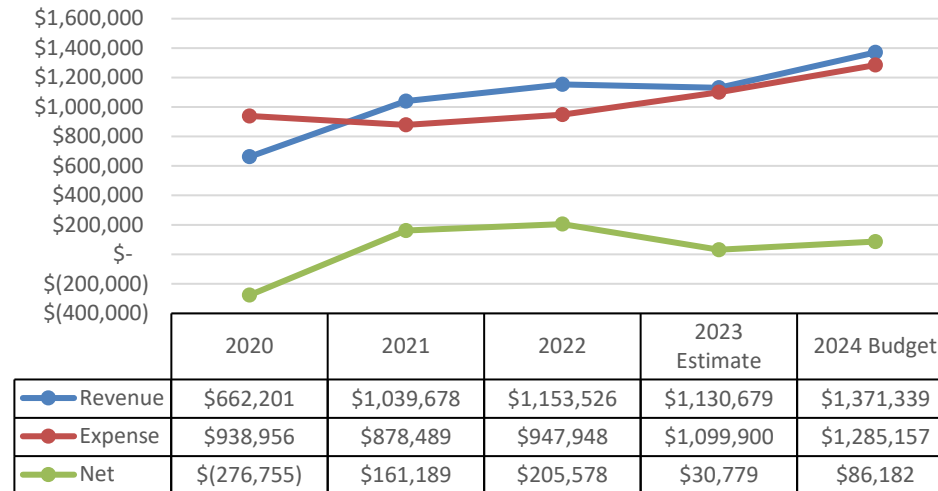
*Performance Measure:* Fund balance



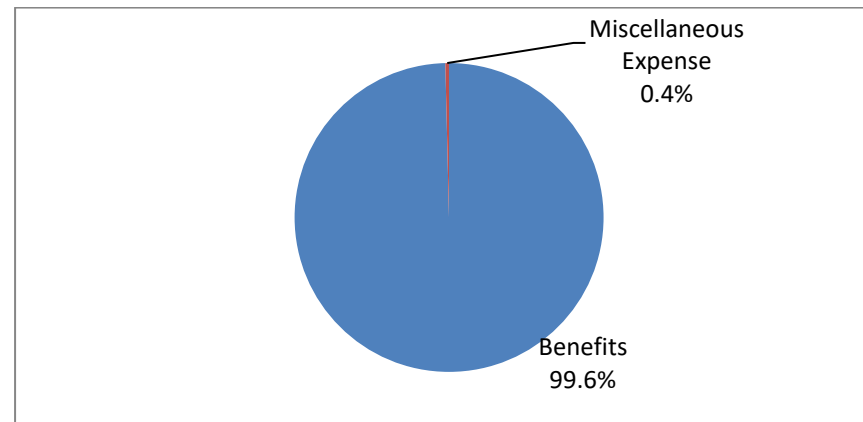
**The CRC multi-purpose room and entrance**

## Insurance Fund

### Historical Data



### 2024 Expense Distribution

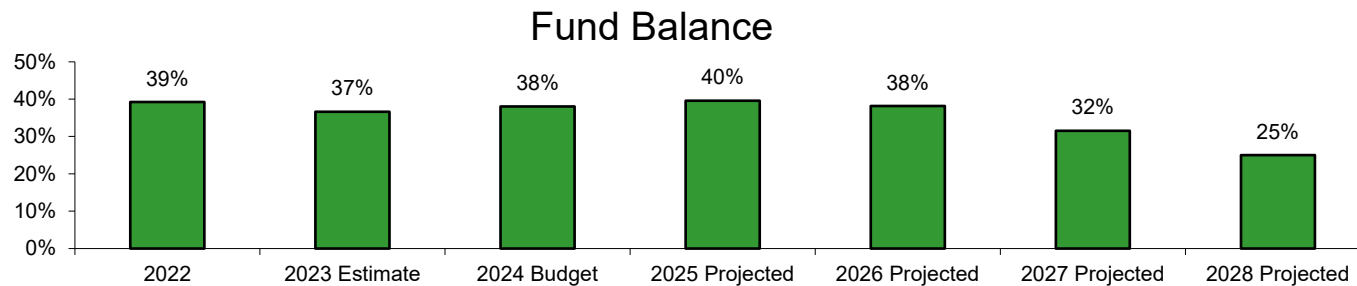




## Insurance Fund

### Budget Detail

	2022	2023 Estimate	2024 Budget	2025 Projected	2026 Projected	2027 Projected	2028 Projected
Fees and Charges	\$140,210	\$150,000	\$198,432	\$204,385	\$210,517	\$216,832	\$223,337
Miscellaneous Revenue	\$6,010	\$0	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$1,007,306	\$980,679	\$1,172,907	\$1,208,094	\$1,244,337	\$1,244,167	\$1,302,151
<b>Total Revenue</b>	<b>\$1,153,526</b>	<b>\$1,130,679</b>	<b>\$1,371,339</b>	<b>\$1,412,479</b>	<b>\$1,454,854</b>	<b>\$1,460,999</b>	<b>\$1,525,488</b>
Benefits	\$947,948	\$1,099,900	\$1,280,157	\$1,356,966	\$1,438,384	\$1,524,687	\$1,600,922
Miscellaneous Expense	\$0	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
<b>Total Expenses</b>	<b>\$947,948</b>	<b>\$1,099,900</b>	<b>\$1,285,157</b>	<b>\$1,361,966</b>	<b>\$1,443,384</b>	<b>\$1,529,687</b>	<b>\$1,605,922</b>
<b>Net</b>	<b>\$205,578</b>	<b>\$30,779</b>	<b>\$86,182</b>	<b>\$50,513</b>	<b>\$11,469</b>	<b>(\$68,688)</b>	<b>(\$80,434)</b>
<b>Fund Balance</b>	<b>\$371,660</b>	<b>\$402,439</b>	<b>\$488,621</b>	<b>\$539,134</b>	<b>\$550,603</b>	<b>\$481,915</b>	<b>\$401,481</b>
	39%	37%	38%	40%	38%	32%	25%



## CAPITAL PROJECTS FUND

### Description

The Capital Projects fund is a governmental fund, operating on the modified accrual basis of accounting.

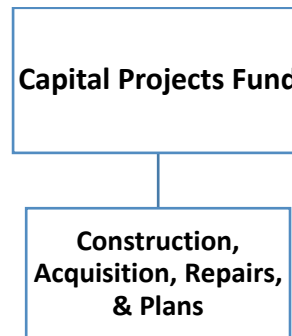
The Capital Projects Fund accounts for purchases and construction expenditures related to the acquisition and improvement of major capital facilities and equipment. Every year the Capital Improvement Plan (CIP) is updated projecting capital costs for the next 5 years. In 2023, the CIP was updated and projects included in the 2024 budget contain previously allocated projects.

The proposed budget includes \$3.7 million in expenditures. Capital improvements continue to be processed and implemented throughout the District, as highlighted below:

- 5-year Comprehensive and Strategic Plan
- Updates at Rehm Pool, Cheney, and the Conservatory
- Tennis Court Improvements at Scoville and Lindberg Parks
- Fleet upgrades

Per capita spending for capital improvements can be a useful tool to compare the investment being made in the capital infrastructure of the District to other park districts. The following chart shows the District's per capita spending from the Capital Projects Fund for 2022-2028.

	<u>2022</u>	<u>2023</u> <u>Estimated</u>	<u>2024</u> <u>Budgeted</u>	<u>2025</u> <u>Projected</u>	<u>2026</u> <u>Projected</u>	<u>2027</u> <u>Projected</u>	<u>2028</u> <u>Projected</u>
Capital Project Expense	\$15,879,874	\$9,164,294	\$3,667,540	\$8,297,540	\$5,370,000	\$5,470,000	\$2,985,000
Per Capita Amount	\$291	\$168	\$67	\$152	\$98	\$100	\$55



*Fund > Department Chart: The above chart indicates the fund and each of the departments it supports.*

## Capital Projects Fund

### 2023 RESULTS

#### *In Progress:*

- Implementation of 2023 projects from the 2023-2027 Capital Improvement Plan by December 31, 2023.
  - All projects are on track to be completed by end of year.

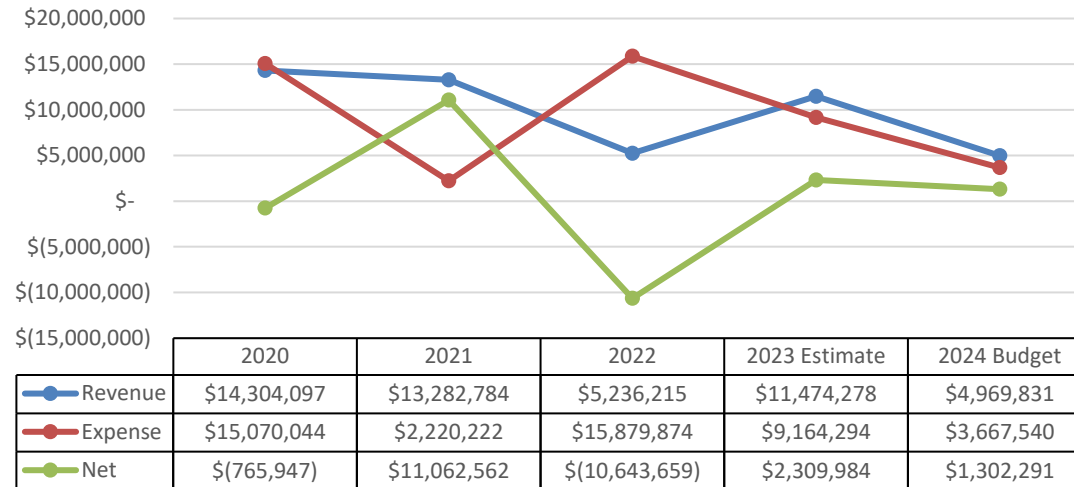
### 2024 GOALS

#### *Quality Infrastructure Management*

1. Implementation of 2024 projects from the 2024-2028 Capital Improvement Plan by December 31, 2024.  
*Performance Measure:* Beginning and/or completing all 2024 projects identified in the CIP by December 31, 2024.

## Capital Projects Fund

### Historical Data

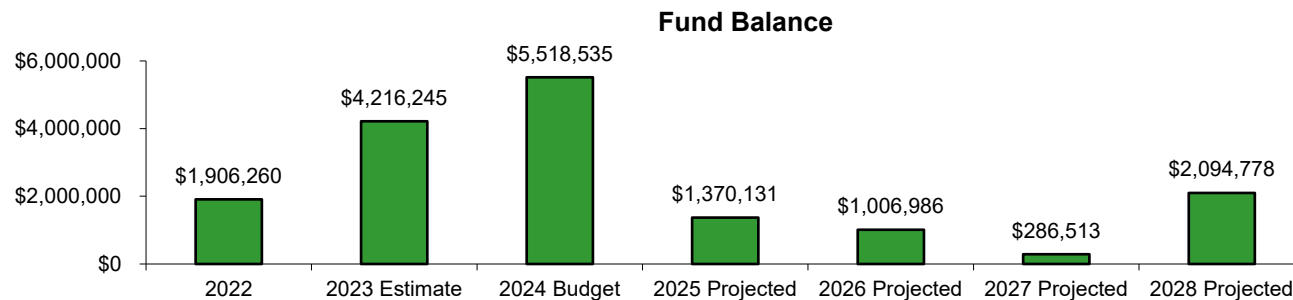


### 2024 Expense Distribution

100% Capital Projects

**Capital Projects Fund**
**Budget Detail**

	<b>2022</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>	<b>2025 Projected</b>	<b>2026 Projected</b>	<b>2027 Projected</b>	<b>2028 Projected</b>
Intergovernmental	\$621,500	\$6,942,194	\$861,463	\$0	\$300,000	\$0	\$0
Miscellaneous Revenue	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0
Donations	\$1,545,587	\$1,000,000	\$15,000	\$0	\$0	\$0	\$0
Property Tax Contribution	\$1,459,128	\$1,532,084	\$1,593,368	\$1,649,136	\$1,706,855	\$1,749,527	\$1,793,265
Debt Proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Funds' Transfers	\$1,609,000	\$2,000,000	\$2,500,000	\$2,500,000	\$3,000,000	\$3,000,000	\$3,000,000
<b>Total Revenue</b>	<b>\$5,236,215</b>	<b>\$11,474,278</b>	<b>\$4,969,831</b>	<b>\$4,149,136</b>	<b>\$5,006,855</b>	<b>\$4,749,527</b>	<b>\$4,793,265</b>
Property Acquisition	\$0	\$0	\$0	\$0	\$200,000	\$200,000	\$200,000
ADA/Surveys	\$3,013	\$140,000	\$375,000	\$75,000	\$75,000	\$75,000	\$75,000
Nonsite Specific	\$26,717	\$50,000	\$370,000	\$50,000	\$650,000	\$100,000	\$450,000
Vehicle/Equipment/Tech	\$39,938	\$140,000	\$115,000	\$240,000	\$320,000	\$240,000	\$350,000
Park/Master Improvements	\$15,810,206	\$8,834,294	\$2,750,000	\$7,875,000	\$4,065,000	\$4,795,000	\$1,850,000
RC (2011,12,13 Bonds)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BG/Admin (2013 Bond)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Community Recreation Center	\$0	\$0	\$57,540	\$57,540	\$60,000	\$60,000	\$60,000
<b>Total Expenses</b>	<b>\$15,879,874</b>	<b>\$9,164,294</b>	<b>\$3,667,540</b>	<b>\$8,297,540</b>	<b>\$5,170,000</b>	<b>\$5,270,000</b>	<b>\$2,785,000</b>
<b>Net</b>	<b>(\$10,643,659)</b>	<b>\$2,309,984</b>	<b>\$1,302,291</b>	<b>(\$4,148,404)</b>	<b>(\$163,145)</b>	<b>(\$520,473)</b>	<b>\$2,008,265</b>
<b>Fund Balance</b>	<b>\$1,906,260</b>	<b>\$4,216,245</b>	<b>\$5,518,535</b>	<b>\$1,370,131</b>	<b>\$1,006,986</b>	<b>\$286,513</b>	<b>\$2,094,778</b>
<b>Fund Balance with Property Acquisition</b>	<b>\$1,906,260</b>	<b>\$4,216,245</b>	<b>\$5,518,535</b>	<b>\$1,370,131</b>	<b>\$1,206,986</b>	<b>\$686,513</b>	<b>\$2,694,778</b>



## **HISTORIC PROPERTIES OPERATIONS FUND**

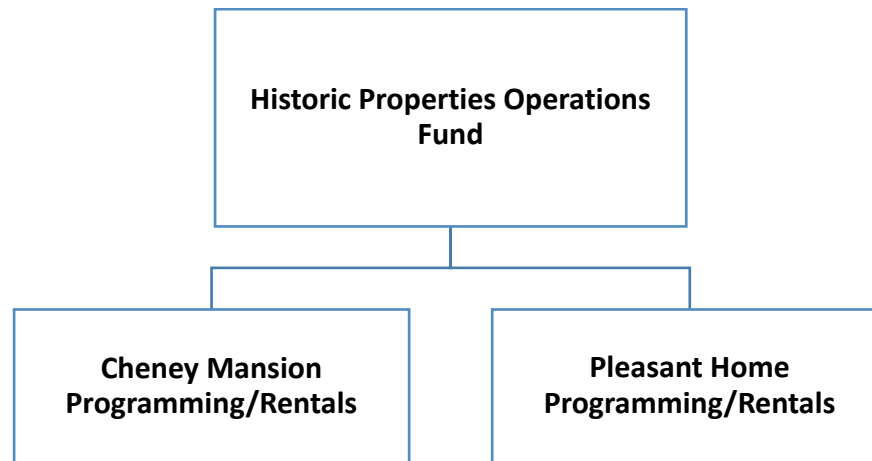
### **Statement of Service**

The mission of Cheney Mansion and Pleasant Home is to provide unique venues for private events, cultural arts and recreation programs, and special and community events for the enjoyment of Oak Park residents and non-residents.

### **Description**

The Manager of Operations continues to make pricing adjustments to make the homes more affordable yet profitable for the Park District of Oak Park. Collaboration with the Recreation Department will continue to bring in additional and unique programming into the homes. Cultural Arts activities offered throughout the year include adult and youth art programming, art exhibits and receptions, lectures, and performing/community art events.

The Historic Properties Operations Fund is a special revenue fund, operating on the modified accrual basis of accounting.



*Fund > Department Chart: The above chart indicates the fund and each of the departments it supports.*

**Historic Properties Operations Fund****2023 RESULTS***Accomplished:*

- ✓ Increased total wedding revenue by 3% over 2022 totals.
- ✓ Implemented a themed event week in partnership with other program supervisors for Summer 2023.

*In Progress/Delayed:*

- Increase total special and corporate event revenue by 5% over 2022 totals by December 31, 2023.
  - Through August, combined special/corporate revenue is \$66,955. 2023 combined budget is \$82,000.
- Increase program revenue at Cheney and Pleasant Home by 5% over 2022 totals by December 31, 2023.
  - Through August combined program revenue is \$76,370. 2023 combined budget is \$86,924.



**A Wedding at Cheney Mansion**



## 2024 GOALS

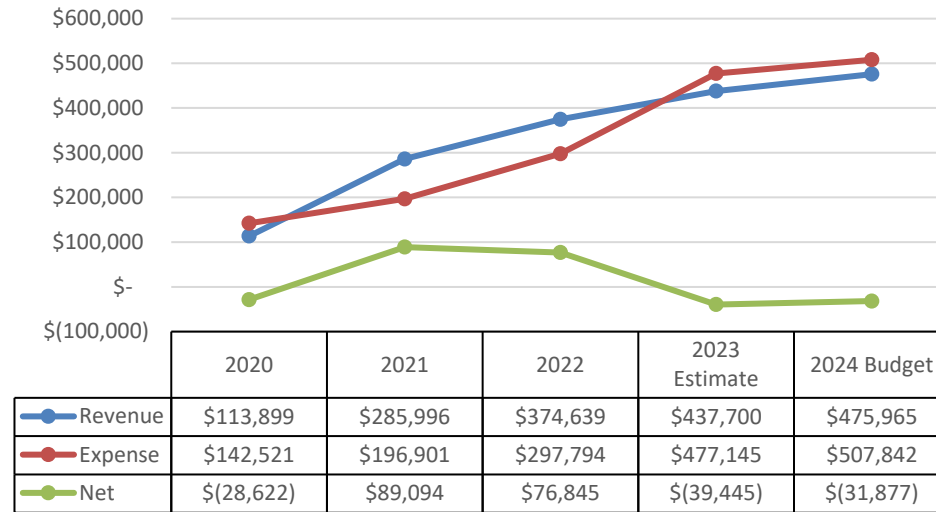
### Financial Strength

1. Increase total wedding revenue by 3% over 2022 totals by December 31, 2024  
*Performance Measure:* Facility usage
2. Increase Corporate rental revenue by 10% over 2023 totals by December 31, 2024  
*Performance Measure:* Facility usage
3. Achieve \$100,000 in program revenue by December 31, 2024.  
*Performance Measure:* Percentage of households served

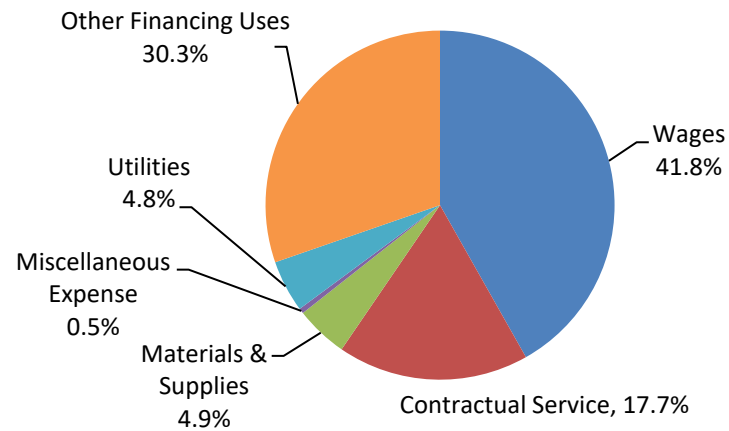


## Historic Properties Operations Fund

### Historic Analysis

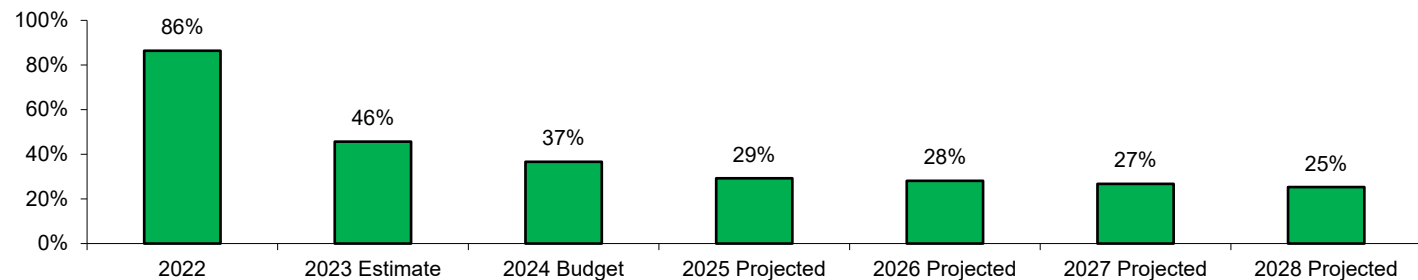


### 2024 Expense Distribution



**Historic Properties Operations Fund**
**Budget Detail**

	<b>2022</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>	<b>2025 Projected</b>	<b>2026 Projected</b>	<b>2027 Projected</b>	<b>2028 Projected</b>
Fees and Charges	\$21,700	\$20,100	\$18,100	\$18,643	\$19,202	\$19,778	\$20,372
Rental Income	\$274,266	\$304,450	\$323,650	\$333,360	\$343,360	\$353,661	\$364,271
Program Revenue	\$78,673	\$113,150	\$134,215	\$138,241	\$142,389	\$146,660	\$151,451
<b>Total Revenues</b>	<b>\$374,639</b>	<b>\$437,700</b>	<b>\$475,965</b>	<b>\$490,244</b>	<b>\$504,951</b>	<b>\$520,100</b>	<b>\$536,094</b>
Wages	\$187,671	\$198,785	\$212,402	\$218,774	\$225,337	\$232,097	\$239,060
Contractual Service	\$60,013	\$82,150	\$89,936	\$92,634	\$95,413	\$98,275	\$101,224
Materials & Supplies	\$25,151	\$22,780	\$24,710	\$25,451	\$26,215	\$27,001	\$27,811
Miscellaneous Expense	\$779	\$2,915	\$2,414	\$2,486	\$2,561	\$2,638	\$2,717
Utilities	\$24,180	\$23,400	\$24,500	\$25,235	\$25,992	\$26,772	\$27,575
Other Financing Uses	\$0	\$147,115	\$153,880	\$158,496	\$138,251	\$137,399	\$141,521
<b>Total Expenses</b>	<b>\$297,794</b>	<b>\$477,145</b>	<b>\$507,842</b>	<b>\$523,077</b>	<b>\$513,770</b>	<b>\$524,183</b>	<b>\$539,908</b>
<b>Net</b>	<b>\$76,845</b>	<b>(\$39,445)</b>	<b>(\$31,877)</b>	<b>(\$32,833)</b>	<b>(\$8,818)</b>	<b>(\$4,083)</b>	<b>(\$3,814)</b>
<b>Fund Balance</b>	<b>\$257,285</b>	<b>\$217,840</b>	<b>\$185,963</b>	<b>\$153,130</b>	<b>\$144,312</b>	<b>\$140,229</b>	<b>\$136,414</b>
	<b>86%</b>	<b>46%</b>	<b>37%</b>	<b>29%</b>	<b>28%</b>	<b>27%</b>	<b>25%</b>
<b>\$ Amount Above Policy Minimum</b>	<b>\$182,837</b>	<b>\$98,554</b>	<b>\$59,003</b>	<b>\$22,361</b>	<b>\$15,869</b>	<b>\$9,183</b>	<b>\$1,437</b>

**Fund Balance**




# PARK DISTRICT of OAK PARK

## Memo

To: David Wick, Chair, Administration and Finance Committee  
Board of Park Commissioners

From: Mitch Bowlin, Director of Finance

CC: Jan Arnold, Executive Director

Date: November 3, 2023

Re: 2023 Tax Year Levy – Abatement Ordinance for 2019 Bond 2023-11-02



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### Statement

The District issued \$7,800,000 in General Obligation Refunding Park Bonds (Alternative Revenue Source), Series 2019, in October 2019. As a general obligation bond, the establishing ordinance provides for an annual property tax levy unless an annual abatement ordinance is adopted and filed with the County Clerk.

### Discussion

When the District announced it was issuing park bonds, it did so stating that there would not be a property tax increase to pay for the bonds. In order to keep its pledge, the District will need to adopt an annual property tax abatement ordinance that abates or eliminates the property tax levy to be collected for payment on the General Obligation Refunding Park Bonds (Alternative Revenue Source), Series 2019.

The amount to be abated for the 2023 tax year, collected on the tax bills issued in 2024, is \$301,400. The alternative source of revenue used to pay the debt service for the 2019 bond issue is the recreation levy component of the District's general property tax levy.

### Conclusion

The Administration and Finance Committee recommends the 2023 Tax Levy Abatement Ordinance 2023-11-02 for the 2019 Bond be approved.

*Attachment: Abatement Ordinance 2019 for Bond 2023-11-02*

**Park District of Oak Park  
Ordinance No. 2023-11-02**

AN ORDINANCE abating the taxes heretofore levied for the year 2023 to pay debt service on the General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2019, of the Park District of Oak Park, Cook County, Illinois.

**WHEREAS**, the Board of Park Commissioner (the “Board”) of the Park District of Oak Park, Cook County, Illinois (the “District”), by ordinance adopted on the 5<sup>th</sup> day of September, 2019, as supplemented by a notification of sale (the “Ordinance”), did provide for the issue of its General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2019 (the “Bonds”) and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

**WHEREAS**, the District will have Pledged Revenues (as defined in the Ordinance) available for the purpose of paying the principal of and interest on the Bonds during the next succeeding bond year; and

**WHEREAS**, it is necessary and in the best interests of the District that the tax heretofore levied for the year 2023 to pay the principal of and interest on the Bonds be abated in its entirety;

**NOW THEREFORE**, it is hereby ordained by the Board of Park Commissioners of the Park District of Oak Park, Cook County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2023 in the Ordinance, namely three hundred and one thousand four hundred dollars (\$301,400), is hereby abated in its entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk of Cook County, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2023 in its entirety in accordance with the provisions hereof.

Section 3. Effective Date. This Ordinance shall be in full force and effect forthwith upon its adoption.

Adopted by roll call vote November 16, 2023.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Abstained: \_\_\_\_\_

Absent & Not Voting: \_\_\_\_\_

By: \_\_\_\_\_  
Kassie Porreca, Park Board President

ATTEST:

\_\_\_\_\_  
Sandy Lentz, Secretary

STATE OF ILLINOIS )  
 ) SS.  
COUNTY OF COOK )

**SECRETARY'S CERTIFICATE**

I, Sandy Lentz, do hereby certify that I am Secretary of the Board of Park Commissioners of the Park District of Oak Park, Cook County, Illinois and as such official, I am keeper of the records, ordinances, files and seal of said Park District, and

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of the Ordinance No. 2023-11-02 entitled:

AN ORDINANCE abating the taxes heretofore levied for the year 2023 to pay debt service on the General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2019, of the Park District of Oak Park, Cook County, Illinois.

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Park District of Oak Park, held at Oak Park, Illinois, in said District at 7:30 p.m. on the 16<sup>th</sup> day of November, 2023.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of the said Park District at Oak Park, Illinois, this 16<sup>th</sup> day of November, 2023.

November 16, 2023

\_\_\_\_\_  
Sandy Lentz, Secretary  
Board of Park Commissioners

(SEAL)

To: David Wick, Chair, Administration and Finance Committee  
Board of Park Commissioners

From: Mitch Bowlin, Director of Finance

CC: Jan Arnold, Executive Director

Date: November 3, 2023

Re: 2023 Tax Year Levy – Abatement Ordinance for 2020 Bond 2023-11-02



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## Statement

The District issued \$9,860,000 in General Obligation Refunding Park Bonds (Alternative Revenue Source), Series 2020, in October 2020. As a general obligation bond the establishing ordinance provides for an annual property tax levy, unless an annual abatement ordinance is adopted and filed with the County Clerk.

## Discussion

When the District announced it was issuing park bonds, it did so stating that there would not be a property tax increase to pay for the bonds. In order to keep its pledge, the District will need to adopt an annual property tax abatement ordinance that abates or eliminates the property tax levy to be collected for payment on the General Obligation Park Bonds (Alternative Revenue Source), Series 2020.

The amount to be abated for the 2023 tax year, collected on the tax bills issued in 2024, is \$1,596,250. The alternative source of revenue used to pay the debt service for the 2020 bond issue is the recreation levy component of the District's general property tax levy.

## Conclusion

The Administration and Finance Committee recommends the 2023 Tax Levy Abatement Ordinance 2023-11-03 for the 2020 Bond be approved.

*Attachment: Abatement Ordinance for 2020 Bond 2023-11-03*

**Park District of Oak Park  
Ordinance No. 2023-11-03**

AN ORDINANCE abating the taxes heretofore levied for the year 2023 to pay debt service on the General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2020, of the Park District of Oak Park, Cook County, Illinois.

**WHEREAS**, the Board of Park Commissioner (the “Board”) of the Park District of Oak Park, Cook County, Illinois (the “District”), by ordinance adopted on the 16<sup>th</sup> day of April, 2020, as supplemented by a notification of sale (the “Ordinance”), did provide for the issue of its General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2020 (the “Bonds”) and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

**WHEREAS**, the District will have Pledged Revenues (as defined in the Ordinance) available for the purpose of paying the principal of and interest on the Bonds during the next succeeding bond year; and

**WHEREAS**, it is necessary and in the best interests of the District that the tax heretofore levied for the year 2023 to pay the principal of and interest on the Bonds be abated in its entirety;

**NOW THEREFORE**, it is hereby ordained by the Board of Park Commissioners of the Park District of Oak Park, Cook County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2023 in the Ordinance, namely one million five hundred and ninety six thousand two hundred and fifty dollars (\$1,596,250), is hereby abated in its entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk of Cook County, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2023 in its entirety in accordance with the provisions hereof.



Section 3. Effective Date. This Ordinance shall be in full force and effect forthwith upon its adoption.

Adopted by roll call vote November 16, 2023.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Abstained: \_\_\_\_\_

Absent & Not Voting: \_\_\_\_\_

By: \_\_\_\_\_  
Kassie Porreca, Park Board President

ATTEST:

\_\_\_\_\_  
Sandy Lentz, Secretary

STATE OF ILLINOIS )  
 ) SS.  
COUNTY OF COOK )

**SECRETARY'S CERTIFICATE**

I, Sandy Lentz, do hereby certify that I am Secretary of the Board of Park Commissioners of the Park District of Oak Park, Cook County, Illinois and as such official, I am keeper of the records, ordinances, files and seal of said Park District, and

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of the Ordinance No. 2023-11-02 entitled:

AN ORDINANCE abating the taxes heretofore levied for the year 2023 to pay debt service on the General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2020, of the Park District of Oak Park, Cook County, Illinois.

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Park District of Oak Park, held at Oak Park, Illinois, in said District at 7:30 p.m. on the 16<sup>th</sup> day of November, 2023.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of the said Park District at Oak Park, Illinois, this 16<sup>th</sup> day of November, 2023.

November 16, 2023

\_\_\_\_\_  
Sandy Lentz, Secretary  
Board of Park Commissioners

(SEAL)



# Memo



To: David Wick, Chair, Administration and Finance Committee  
Board of Park Commissioners

From: Jan Arnold, Executive Director

Date: November 3, 2023

Re: Credentials Certificate for the IAPD Annual Meeting

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## Statement

On a yearly basis, the IAPD hosts its annual meeting in conjunction with the IAPD/IPRA Soaring to New Heights Conference. The conference will be held on January 25-27, 2024.

## Discussion

IAPD will hold the Annual Meeting on Saturday, January 27, 2024, at 3:30pm. All member agencies must pass the attached resolution on credentials and return it to the IAPD Office in order to ensure delegates can vote at the Annual Meeting.

## Conclusion

The Administration and Finance Committee recommends that the Board designate a commissioner to attend the Annual Meeting as well as three alternates.

*Attachment: Credentials Certificate*



TO: ALL MEMBER DISTRICTS

FROM: Peter M. Murphy, President/CEO

DATE: October 5, 2023

RE: **CREDENTIALS CERTIFICATE**

The IAPD/IPRA Soaring to New Heights Conference will be held on January 25-27, 2024.

Article V, Section 3 and 4 of the Constitutional By-Laws of the Illinois Association of Park Districts provides as follows:

"Section 3. Each member district shall be entitled to be represented at all Association meetings and conferences by a delegate or delegates. Delegates of the Association meetings or conference may include members of the governing boards of member districts, the Secretary, Attorney, Treasurer, Director or any paid employee of the member district. Each delegate shall present proper credentials consisting of a certificate by the Secretary of the member district said delegate or delegates represent, with seal of office affixed, showing that the governing board at a special or regular meeting authorized said delegate or delegates to represent said member district. On all questions each member district represented shall have one vote which shall be the majority expression of the delegation from that member district."

"Section 4. No member district shall be entitled to vote by proxy and only delegates of a member district shall cast a ballot for that member district."

Accordingly, we enclose herewith a certificate, which, when properly certified by the Secretary of your agency after its governing board authorizes such delegate and alternates at a regular or special meeting, shall be mailed to the Association's office, 211 East Monroe Street, Springfield, IL 62701.

This certificate will entitle the delegate or, in their absence, an alternate listed thereon to vote on matters presented during the Association's Annual Business meeting to be held on Saturday, January 27, 2024 at 3:30 p.m.

Your agency must be in good standing, the Credentials Certificate must be signed by the Board President and Secretary with your agency seal affixed.

**NOTE:** If your agency does not have a seal, then write the word "SEAL" and circle it where indicated on the certificate.

Your careful and prompt attention to this important matter is requested.

## CREDENTIALS CERTIFICATE

This is to certify that at a meeting of the Governing Board of the

\_\_\_\_\_ held at  
 \_\_\_\_\_  
 (Name of Agency)  
 \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_  
 (Location) (Month/Day/Year) (Time)

the following individuals were designated to serve as delegate(s) to the Annual Business Meeting of the ILLINOIS ASSOCIATION OF PARK DISTRICTS to be held on **Saturday, January 27, 2024 at 3:30 p.m.:**

*Email*

Delegate: \_\_\_\_\_

1st Alternate: \_\_\_\_\_

2nd Alternate: \_\_\_\_\_

3rd Alternate:

This is to certify that the foregoing is a statement of action taken at the board meeting cited above.

**Affix Seal:**

Signed: \_\_\_\_\_  
(President of Board)

Attest: \_\_\_\_\_  
(Board Secretary)

Return this form to:

Illinois Association of Park Districts  
211 East Monroe Street  
Springfield, IL 62701-1186  
Email: [iapd@ilparks.org](mailto:iapd@ilparks.org)





TO: ALL MEMBER DISTRICTS  
FROM: Peter M. Murphy, President/CEO  
DATE: October 5, 2023  
RE: **RESOLUTIONS**

To ensure our membership a voice in the Association, Article X, of the Constitutional By-Laws provides as follows:

"Section 1. Resolutions for presentation at the Annual Meeting of the Association may be proposed by any member district, the Honors and Resolutions Committee and by the Board of Trustees.

(a) Resolutions must be submitted to the President/CEO no later than sixty (60) days prior (November 28, 2023) to the Annual Business Meeting of the Association. All resolutions submitted shall be mailed to the membership not less than forty-five (45) days prior (December 13, 2023) to the Annual Business Meeting.

(b) The Honors and Resolutions Committee shall have the prerogative to determine which resolutions submitted by member districts shall be presented at the Annual Business Meeting of the Association; however, all resolutions received must be submitted to the membership. Any governing board of a member district shall have the right to appeal the Committee's decision to the delegates at the Annual Business Meeting of the Association.

(c) Notice of appeal by a member district for the resolution must be served by mail on the members of the Honors and Resolutions Committee so as to be received not less than forty-eight (48) hours in advance of the start of the Annual Conference. A majority of the official delegates present and voting at the Annual Business Meeting of the Association during the Annual Conference is required for consideration of appeals. Approval by a two-thirds (2/3rds) majority vote of the official delegates present and voting is required at the Annual Business Meeting of the Association for the introduction of additional resolutions. A member district seeking authority at the Annual Business Meeting of the Association to present an additional resolution must provide duplicated copies in number sufficient for all delegates present."

**NOTE: All resolutions must be received in the Association's office no later than November 28, 2023.**



TO: ALL MEMBER DISTRICTS  
FROM: Peter M. Murphy, President/CEO  
DATE: October 5, 2023  
RE: **RECOMMENDATIONS**

In order to comply with the provisions of the IAPD Constitutional By-Laws, recommended changes and/or amendments to the Constitutional By-Laws must be on file in the Association's office on or before November 28, 2023 to be considered by the committee.

This schedule has been adopted by the committee in order to provide adequate time for the office to publish and distribute the committee report to all member districts forty-five (45) days (December 13, 2023) in advance of the Annual Business Meeting. For your information, we list the following section of the Association's Constitutional By-Laws:

### **ARTICLE XIII -- AMENDMENTS TO CONSTITUTIONAL BY-LAWS**

"Section 1. These Constitutional By-Laws may be amended at the Annual Meeting of the association by a majority vote of the official delegates of the member districts present and voting subject to the compliance with the following procedure:

(a) Any member district, or the Board of Trustees, desiring to suggest an amendment to the Constitutional By-Laws, shall submit the proposed amendment to the President/CEO in writing not less than sixty (60) days prior to the Annual Business Meeting of the Association.

(b) The President/CEO shall thereupon cause a copy of the proposed amendment to be mailed to each member district of the Association not less than forty-five (45) days prior to the Annual Meeting of the Association."

**NOTE: November 28, 2023 is the deadline for all changes and/or amendments to be received in the Association's office.**

# Memo

To: David Wick, Chair, Administration and Finance Committee  
Board of Park Commissioners

From: Jan Arnold, Executive Director

Date: November 3, 2023

Re: Personnel Policy Manual Review

---



## Statement

The Park District of Oak Park believes that a comprehensive Personnel Policy Manual is helpful to educating staff to both their rights and responsibilities. Every year the Park District reviews the Personnel Policy Manual to make changes that include best practices, legal, and legislative changes.

## Discussion

As part of the CAPRA Award application and keeping in line with good practices, the Personnel Policy Manual must be reviewed on an annual basis. This year staff reviewed the manual and has made legal language requirement changes as well as the following:

### **POL.P.01.10 - Introductory Employment Period Policy**

- Added: Full-time employees may use eligible personal days immediately after date of hire.

### **POL.S.05.16 - Wellness Policy**

- Added: Full-time and part-time employees are offered a free membership at our fitness center.

## Conclusion

The Administration and Finance Committee recommends that the Board approved the attached updated Personnel Policy Manual.

*Attachment: Personnel Policy Manual updated Oct. 2023*



# Memo

To: David Wick, Chair, Administration and Finance Committee  
Board of Park Commissioners

From: Jan Arnold, Executive Director

Date: November 3, 2023

Re: Administrative and Board Policy Manual Review



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## Statement

The Park District of Oak Park is committed to excellence and one of those components is the creation and implementation of an Administration Policy. Therefore, it is imperative for staff to understand their respective responsibilities in their positions and to use the Administration Policy Manual as a tool and for the Park Board to have its own tool, the Board Manual. Every year the Park District reviews the Administration Policy Manual and the Board Manual to make changes that include best practices, legal, and legislative changes.

## Discussion

As part of the CAPRA Award application and keeping in line with good practices, the Administration Policy Manual and Board Policy Manual must be reviewed on an annual basis. This year staff reviewed the manuals and has made legal language requirement changes as well as the following:

### **POL.A.01.05 – Disaster Recovery Policy**

- Added the Disaster Recovery Policy which was approved by the Board at the Regular Board Meeting on October 19, 2023. The Disaster Recovery Policy is a matter of industry best practice in order to maintain Cyber Liability Coverage through PDRMA.

### **POL.A.04.02 - Fund Balance**

- Under Section B. Fund Balances Over 30% added – For the Corporate and Recreation Funds the upper limit of the fund balance target is 50%. Above 50% the capital transfers from the fund in question will be increased to bring the fund balance below 50% within three years.

### **POL.A.07.03 – Scholarships**

- Household Annual Incomes have been updated.

### **POL.A.8.02 - Social Diversity, Equity, and Inclusion Policy**

- Renamed the policy to Social Diversity, Equity, and Inclusion Policy

### **POL.B.03.15 Intergovernmental and Civic Cooperation**

- Removed Memorial Trust Committee in section (b) Relationships with Particular Groups.

Staff also made updates to title changes.

## Conclusion

The Administration and Finance Committee recommends that the Board approved the attached updated Administrative and Board Policy Manuals.

*Attachment: Administrative and Board Policy Manuals updated Oct. 2023*



# Memo

To: David Wick, Chair, Administration and Finance Committee  
Board of Park Commissioners

From: Jan Arnold, Executive Director

Date: November 3, 2023

Re: Safety Manual Review

---



## Statement

The Park District of Oak Park believes that a comprehensive Safety Policy Manual is helpful to educating staff to both their rights and responsibilities. Every year the Park District reviews the Safety Policy Manual to make changes that include best practices, legal, and legislative changes.

## Discussion

As part of the CAPRA Award application and keeping in line with good practices, the Safety Policy Manual must be reviewed on an annual basis. This year staff reviewed the manual and has made legal language requirement changes as well as the following:

### **POL.S.04.08 - Hazardous Materials**

- Added the PDOP website for the SDS information.

### **POL.S.04.09 - Responding to Scene of a Crime**

- Added information to contact police to remove drugs.

### **POL.S.08.03 - Blood Borne Pathogens and Infectious Diseases**

- Refined that proper procedures will be conducted while disposing of needles, sharps, drugs, and blood.

## Conclusion

The Administration and Finance Committee recommends that the Board approve the attached updated Safety Manual.

*Attachment: Safety Manual updated Oct. 2023*



# Memo

To: David Wick, Chair, Administration and Finance Committee  
Board of Park Commissioners

From: Jan Arnold, Executive Director

Date: November 3, 2023

Re: Crisis Management Plan Review

---



## Statement

Planning and preparedness is vital in Park District of Oak Park operations. Furthermore, it is critical for Park District of Oak Park employees to understand their respective roles in the event of a crisis. Every year the Park District reviews and updates the Crisis Management & Communication Plan to ensure staff preparedness.

## Discussion

As part of the CAPRA Award application and keeping in line with good practices, the Crisis Management & Communication Plan must be reviewed on an annual basis. This manual has been reviewed by staff and information regarding the new General Counselor was updated. No material changes were made from the previous year when the Crisis Communication Plan was last reviewed.

## Conclusion

The Administration and Finance Committee recommends that the Board approve the attached Crisis Management & Communication Plan.

*Attachment: Crisis Management & Communication Plan*

PARK DISTRICT OF OAK PARK

ORDINANCE NO. 2023-11-10

AN ORDINANCE AUTHORIZING DISPOSAL OF PERSONAL PROPERTY  
OWNED BY THE PARK DISTRICT OF OAK PARK

WHEREAS, in the opinion of the Park District of Oak Park, it is no longer necessary, useful, or in the best interests of the Park District to retain ownership of the personal property described in this Ordinance; and

WHEREAS, it has been determined by the President and the Board of Commissioners of the Park District of Oak Park to dispose of said personal property in the manner described in this Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Commissioners of the Park District of Oak Park, Cook County and State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are hereby incorporated into this Ordinance as findings of the President and Board of Commissioners.

Section 2. Disposal of Surplus Property. The President and Board of Commissioners find that the personal property described in Exhibit A attached to this Ordinance and by this reference incorporated into this Ordinance (the “Surplus Property”) is no longer necessary or useful to the Park District, and thus the Executive Director of the Park District is hereby authorized to direct the sale or disposal of the Surplus Property in the manner most appropriate to the Park District. The Surplus Property shall be sold or disposed of in “as is” condition.

Section 3. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this 16<sup>th</sup> day of November 2023.

AYES:

NAYS:

ABSENT:

APPROVED this 16<sup>th</sup> day of November 2023.

By: \_\_\_\_\_  
Kassie Porreca, Park Board President

ATTEST:

\_\_\_\_\_  
Sandy Lentz, Secretary

(See Other Side)

DESCRIPTION OF SURPLUS PROPERTY

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1 Bird Cage from the Conservatory

16 750-watt par can lights



**Executive Director's Report**

***From the desk of Jan Arnold***

**Friday, November 10, 2023**

1. **Upcoming Board Meetings** – The Regular Board Meeting is scheduled for Thursday, November 16, 2023, at 7:30pm. The Committee of the Whole Meeting is scheduled for Thursday, December 7, 2023, at 7:30pm. All meetings will take place at the John Hedges Administrative Center. At the end of my report, there are some events you may consider stopping by.
2. **Winter Parking** – As a reminder for PDOP staff to follow the Village's odd/even parking for 2 or more inches of snow. You must park on the even numbered address side of the street on even number days (east and north sides of street) and on the odd numbered address side of the street on odd number days (west and south sides of street). Additionally, for Parks and Planning staff required to arrive early (4-6am) on snow removal days they will be allowed to park in the Village Hall parking lot on those days since they cannot park on the street per Village Ordinance until 6am.
3. **228-230 Madison Parking Lot** – Innovation Landscaping (General Contractor), Terra Engineering (Civil Engineer). After multiple bids dating back to Fall of 2022, the Park District awarded a contract with Innovation Landscaping for the work. Site construction fencing was put up on May 10 and layout work began on May 12. The parking lot work is completed with only minor punch changes left to complete. Lighting is installed and we expect to have the lot opened by October 1. The EV stations have been installed and we are waiting for the approval from the village on the installation. The lot opened officially on November 10 and we already have had folks using the charging station.
4. **Barrie Park Improvements** – Innovation Landscaping (General Contractor), Terra Engineering (Landscape Architect). The Park District purchased the playground and playground surfacing materials earlier this year in a separate contract to not only save the agency on cost, but also order things early enough to not impact our schedule. A contract was signed with Innovation in early May and a pre-construction meeting was held on May 17. Site fencing started on May 30 on the park side of the project and Kids Around the World were on-site to remove the playground so that it can be re-purposed in a country of need on May 31. All site demolition has been completed on the park side of the project. New ADA ramps and sidewalk are completed on the south end of the project with more site concrete ongoing this month. The playground arrived on September 9th and installation has started for the main playground. The smaller playground work at the center has taken place and reopened on October 27. Playground grass safety surfacing has started on the larger playground as well as work on the nature play areas. This area is slated to open December 1.

- 5. Tax Efficiency Task Force** – The Park Board held its first of three meetings on September 7. The discussion centered around strategic plan, administrative policies, scholarships, etc. The next meeting will be held February 1<sup>st</sup> and will focus on partnership agreements, IGAs and our volunteer program. The third meeting will be held on April 4th and will review our CIP, budget, and accreditations.

**Calendar of Events**

November 11, 2023 – Sustainable Saturday – Homemade Birdfeeders, Austin Gardens, 10am

**November 16, 2023 – Regular Board Meeting, Hedges Administrative Center, 7:30pm**

November 18 – December 18, 2023 – Winter Greens Market, Oak Park Conservatory & Online

November 22, 2023 – Skate Your Turkey Off!, RCRC Ice Rink, 11:30am (\$8)

**December 7, 2023 – Committee of Whole Meeting, Hedges Administrative Center, 7:30pm**

Please visit the PDOP Website for online activities and programming.





November 2023

## **ADMINISTRATION AND FINANCE**

### ***Mitch Bowlin, Director of Finance***

- Staff are beginning work to compile the District's submission for the GFOA Distinguished Budget Award.
- The District has received the final tax rate and EAV numbers from Cook County. Final numbers were very close to the estimates used during the 2024 budget process so no adjustments will be necessary.
- Parks report card visits have been completed by staff. Staff are now working on the final 2023 report.
- Staff are beginning preliminary work for the 2023 financial audit.

### ***Ann Marie Buczek, Communication and Community Engagement Manager***

- We are in the home stretch of collecting the random portion of responses for our Community Survey. We have collected over 2/3 of the requisite responses after which we will open the survey to the entire community.
- We are actively recruiting for a Digital Content Specialist as Gabrielle Onyema resigned in early October from the Park District.
- A four-page marketing pamphlet was designed and prepared to mail to Oak Park residents in November. This new marketing tactic promotes upcoming winter programming and aims to break through the clutter of postcards in resident mailboxes. Additionally, the four-page format provides space to expand content.
- The Frank Lloyd Wright Races follow-up survey has been sent to all race participants via email. Survey results will be used for future race planning and communications.
- The Oak Park Conservatory website launch has been postponed until a new Digital Content Specialist is hired.
- Sponsorship efforts are underway to secure 2024 advertisers for ice rink dasher boards and the Spring/Summer Program Guide.

### ***Scott Sekulich, Registration and Customer Support Manager***

- Total scholarships used in the month of October were \$3,772.20.
- 32 dog park memberships were purchased in October.
- The CRC is averaging approximately 400 users per day the last full week of October. Out of those 400, only about 35 per day were track membership only members.

### ***Paula Bickel, Director of Human Resources***

- HR hired Full-Time Training & Innovation Specialist.
- HR and Marketing is actively interviewing Full-Time Digital Content Specialist.
- Joe Marrotta and Desire Hines conducted several onboarding/benefit/safety sessions with new staff members.
- Desiree Hine conducted Customer Service Training.
- Joe Marrotta completed monthly inspections.
- Attended job fairs at Roosevelt University and University of Illinois at Chicago.
- Joe completed the report cards for North Side of Oak Park.
- Joe drove the Frank Lloyd Wright Course Abby Sacks for training.
- Completed PDRMA's Slip, Trip & Fall Assessment as part of the Loss Control Review.
- Joe participated in the Frank Lloyd Wright Committee meeting.

- Paula participated in the DEI Committee meeting.
- Desiree attended the Career Pathways Meeting.
- Paula participated in a training through NRPA – The Many Faces of Hispanic Heritage.
- Paula attended PDRMA’s annual Property/Casualty Program Council meeting.
- Paula attended the Illinois Society of Human Resources (ISHRM) annual conference.
- Replaced broken first aid kit boxes.
- Staff worked at Fright at Night event, including pre-event safety walk thru.
- Trained employees in First Aid Certification and CPR/AED training.
- Staff are working on Strategic and Budget goals for 2023.
- Paula participated in World Mental Health Day Lunch and Learn with Thrive Oak Park at the Community Recreation Center (CRC).

## **PARKS AND PLANNING**

### **Chris Lindgren, Superintendent of Parks and Planning**

- Water fountain installed at Barrie Tot Lot.
- Additional door sensors installed at the Conservatory.
- Trees have been planted throughout the district.
- Hired custodian for CRC.
- Hired part time night maintenance worker.
- Staff are in the process of winterizing all irrigation systems.

## **HISTORIC PROPERTIES**

### **Susan Crane, Historical Properties & Special Events Manager**

#### **Cheney Mansion**

- October finished up our multiple weddings each day of the weekend and we are winding down a very busy wedding season for 2023. October is also a busy month for event rental tours for future events with 21 tours and 29% of those who tour booking future events at Cheney. We were able to utilize the tent the entire month particularly as we started getting cooler evenings. Dropping the walls of the tent help take the chill out for guests. 2024 weddings are currently 25% of 2023 weddings.
- The Oak Park River Forest Chamber of Commerce held their annual Spotlight Awards at Cheney Mansion on Tuesday October 10th. With about 100 guests, businesses, and Village officials in attendance.
- Programs at Cheney were strong throughout the month of October with Halloween events being great successes. We partnered again with WSSRA for a Sensory Sensitive Boo Bash on Sunday the 22nd and on Sunday the 29th we hosted 71 kids and parents at our first ever Hocus Pocus High Tea. Both programs were well received.
- The Village of Oak Park Health Department returned at the end of October for vaccinations clinics for those in our community who are uninsured, especially children as we approach the cold months to mitigate an uptick in COVID cases.

#### **Pleasant Home**

- We finished up most of our weddings in October at Pleasant Home with an increase in the number of weddings overall from 2022. Pleasant Home continues to be a great alternative for smaller weddings.
- Oak Park Festival Theater opened their Fall residency at Pleasant Home with the musical “Seagulls”. Shows run Wednesdays, Thursdays, Fridays, and Sundays thru November 19th. Reviews have been great and Pleasant Home has proven a great intimate venue for this small tight musical.
- The Pleasant Home Foundation continues its free tour day on Thursdays and this year ran their Halloween Silent Movie on the porch on Thursday, October 19th. Their next event will be a Holiday concert November 24th and November 25th.

**Patti Staley, Director of Horticulture and Conservatory Operations**

- The Conservatory welcomed 2,839 visitors during the month of October.
- Free Story time at the Conservatory, Wednesdays 40 registered participants.
- 3 rentals and 4 children's birthday party package.
- Free Toddler Exploration Time with 54 registered participants.
- Free Carnivorous plant lecture with 48 registered participants.
- Fall Mum & Bulb Sale took place September through August.
- Cheney Mansion Vegetable Garden volunteers donated hours of their time and 80 lbs. of harvest to local food shelter.
- Fright at Night was held on October 20th with 764 attendees.

**SPECIAL FACILITIES****Bill Hamilton, Superintendent of Special Facilities****Maintenance**

- The full-time Maintenance Specialist position has been filled. Bob Ryan was welcomed to the team in October and has jumped right in working on many of the routine tasks as well as pool winterization projects.
- Bill Moreth and his staff have been spending time winterizing the RCRC and Rehm Pool facilities. While staff worked on the pool equipment and plumbing. Stifl Plumbing, a local contractor, has been hired to winterize the Rehm bathhouse as well as set it back up next spring. In addition to isolating and blowing all plumbing lines, they will back fill the plumbing pipes with RV antifreeze to further insure no winter breaks. Stifl will repair any breaks related to freeze damage as part of their contract.
- The Park District entered a new contract for refrigeration preventative maintenance and repair with FE Moran. Dula Temp has been our longtime service provider in this area. Options historically have been limited with only a few vendors who service Ammonia in Illinois. To date the service provided has been very good.
- Staff have prepared all snow removal equipment for operation for the upcoming snow season. Staff training for equipment operations will be taking place in the next few weeks.

**Kayla Lindgren, Program & Operations Manager****Aquatics**

- We had 330 participants between the 2 fall sessions.
- Many of our lifeguards and swim instructors working lessons this fall have additionally come rink side to work as Ice Arena Attendants.
- Recruitment for Summer 2024 will begin December 1 to hopefully make the last hires early April and e-learning to begin April 29.
- We wrapped up the Ellis report for 2023, an exciting data point is that jump ins (rescues) were down by 50% from the previous 2 years. We applaud the staff on preventative lifeguarding and the education of patrons.

**Ice Arena**

- Spooky Skate and Trunk or Treat were a huge hit even with the rain with 600+ participants.
- Our first Adult Synchronized Skating Team was created this fall with 10 participants. This is in addition to our 2 youth teams.
- Fall Session 2 has started with 403 participants in Skate School and 96 participants in Hockey Academy
- Ice Bears are finishing up their pre-season tiering, regular games will begin in December.

**Customer Service**

- Keely has been working closely with the Christ the King students to get them up and running at the CRC.
- The team is now considered fully staffed, we will continue to evaluate as the year progresses.

**Keith Kerrigan, Program & Operations Manager****Gymnastics**

- October 5 – The GRC's 10th anniversary!
- October 10-12 – Program and Operations Manager Keith Kerrigan attended the National Recreation and Park Association conference.
- October 16-29 – Skill evaluations were conducted during the Beginner and up recreational classes. Evaluations give students detailed information about how their skills have improved and what they may need to work on and give us a systematic way to determine which students are ready to move up to the next class level.
- October 29 – Last day of classes in Mini Session #3.
- October 31 – The GRC closed at 2:30pm for Halloween.

**RECREATION****Joe Lilly, Program Manager****Camps**

- Jobs will be posted in early December.
- Staff have submitted program guide downloads to marketing.

**Afterschool/Teens:**

- Staff are still being hired for after-school programs.
- Teen Nights took place on November 4 with 16 participants at the CRC.
- Teen trips have become more popular this month.

**Preschool:**

- The indoor playground is open and has sold 84 memberships so far.
- Enrichments are continuing to grow.

**Arts/Active Adults**

- Active adult trips have continued to run monthly with October's trip going to Apple Holler and November's trip going to attend Graue Mill.
- Dance programs continue to grow in popularity.
- We are currently at 166 unlimited fitness passes.

**Nature/Adventure**

- Archery programs continue to grow in popularity.
- Adventure Teen Trips have started to run more frequently.
- Spooky stroll took place last month and was completely sold out.

**Chad Drufke, Program Manager****CRC**

- As of November 3, we have 3,550 paid monthly memberships an increase of 300 memberships from October. We also have 3014 free track memberships.
- As of November 3, we have 916 youth registered for the afterschool program which is an increase of 79 participants from October.
- The CRC playzone and afterschool staff both held fun activities for the kids on Halloween.
- Staff are currently working with a therapist from Your Story Counseling to provide training for afterschool participants and staff in terms of mediation and de-escalation.
- The long-awaited bench press has arrived at the CRC and is being used by members in the free weight section.

**Sports/Martial Arts/Facility Attendants**

- The fall adult volleyball league wraps up in November with the final weeks of regular season play followed by postseason play. The winter league will start in early to mid-January.
- A new women's basketball league will start in November taking place at the CRC. We currently have four teams registered with registration still open for a few more potentially.
- The grade 3-8 pre-season basketball league offering will take place in November and December. The program gives the players a chance to warm up and work on their skills before the winter league starts in January. We have a total of 210 participants enrolled for the pre-season basketball offering.
- Facility attendants will start to be scheduled for local d97 schools for park district sports programming in the school gyms.

# Memo

To: David Wick, Chair, Administration and Finance Committee  
Board of Park Commissioners

From: Miriam Armstrong, Finance Manager

CC: Jan Arnold, Executive Director; Mitch Bowlin, Director of Finance

Date: November 16, 2023

Re: October 2023 Revenue Expense Report

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## Statement

Attached with this memo are the Revenue and Expense summary charts and reports. The 2023 Budget vs Actual chart shows total year-to-date (YTD) operating revenues, expenses, and net income compared to the YTD Budget. The Month Actual - 3 Year Comparison chart compares the month's actuals against the actuals for October 2021 and September 2022.

Excluding property tax revenue and intergovernmental income, operating revenue remains at approximately 7% above budget YTD. We have received only 52% of expected Property Tax revenue so far this year, due to the County delaying revenues until November. This variance is strictly a timing issue with the County. Intergovernmental income is significantly higher than budget due to \$4 million received from the government for the CRC. Including the property tax receipt delay, and the substantial intergovernmental income, the District is working at approximately 6% above expected revenue.

Expenses are below budget in all categories except capital projects, which is above budget by 48%. This amount is above our working budget, and is due to timing issues related to the CRC between the 2022 and 2023 fiscal years. The overage was taken into consideration with the appropriation ordinance, and it is not expected that an amendment will need to be made.

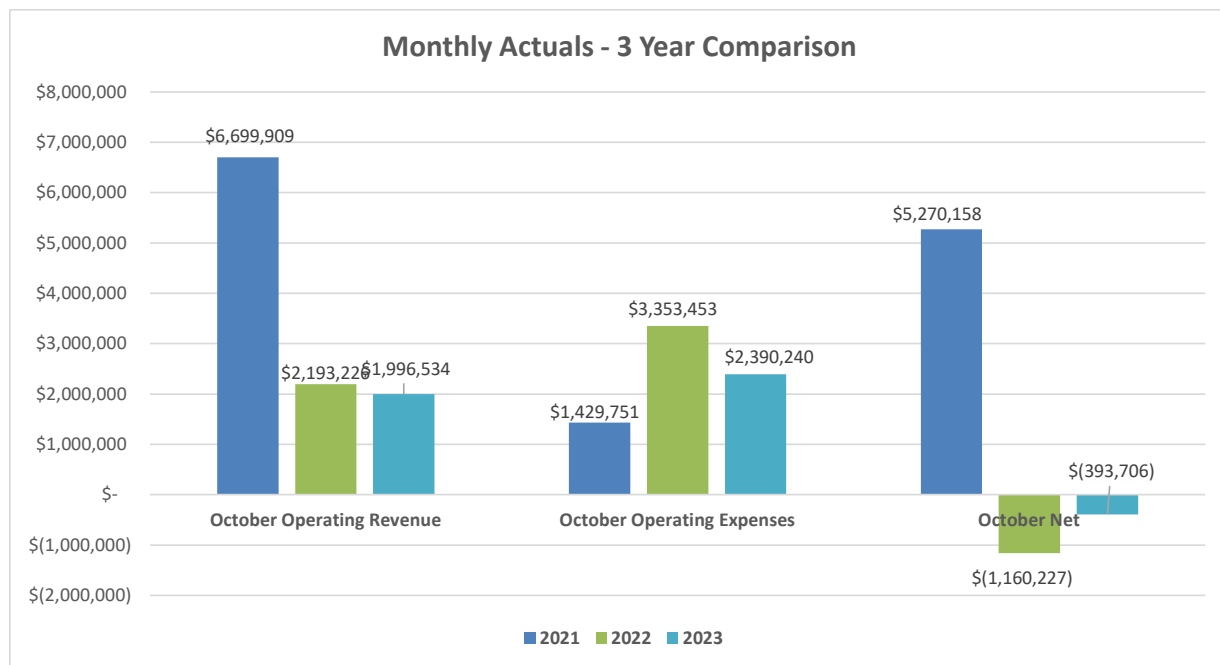
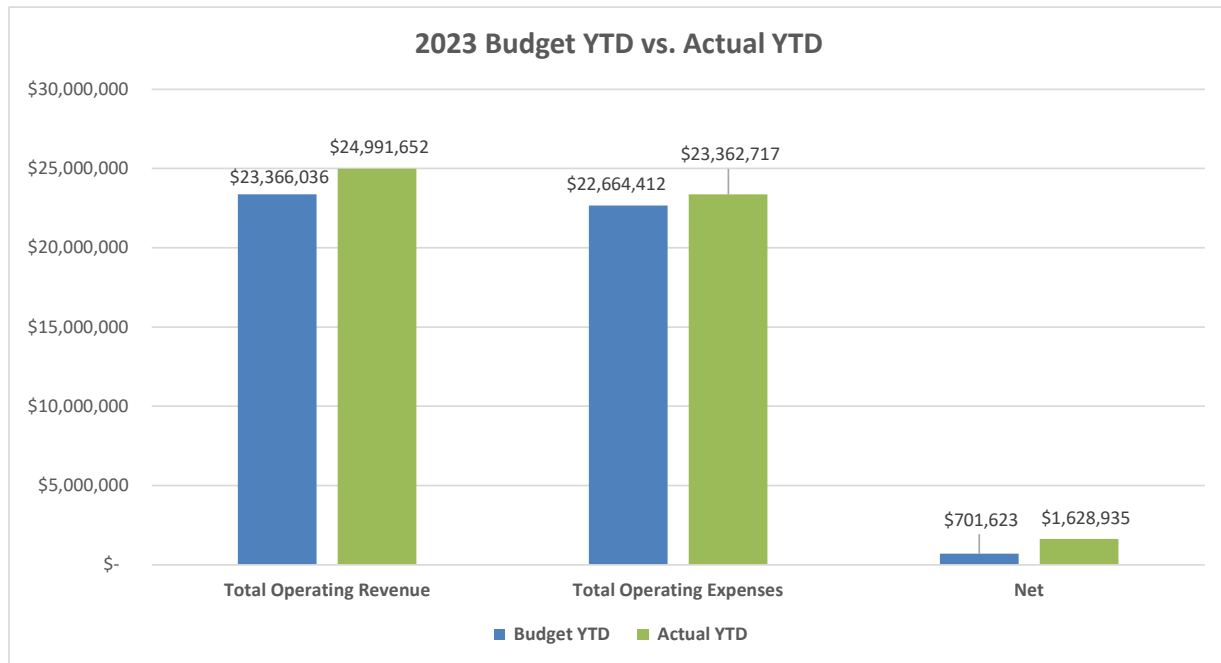
The October Revenue Expense Reports highlights the following departments and programs which have performed better than budget:

- Conservatory gift shop and donations
- Martial arts programs
- Youth sports leagues
- Adult volleyball leagues
- Active adult programs
- Nature and adventure programs
- Performing arts
- Early childhood classes
- Swim team and learn to swim
- Pool camp and rink camp
- Drop-in hockey and youth hockey
- Learn to skate
- Rink special events
- Open gym daily fees
- Cheney adult programs, kids cooking, and family events

*Attached: October 2023 Expense/Revenue Report*




## Revenue and Expense Summary Charts - October 2023





## October 2023 Revenue and Expense Report - by Fund



PARK DISTRICT

of OAK PARK

	Operating Funds														
	Corporate	IMRF	Liability	Audit	Recreation	Museum	Special Rec	Special Facilities	Capital Projects	Historic Properties	October Total	Budget YTD	Actual YTD	Prior YTD	
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,285,139	\$ 5,888,344	\$ 5,867,062	
Fees and Charges	\$ 9,617	\$ -	\$ -	\$ -	\$ 77,093	\$ -	\$ -	\$ 48,179	\$ -	\$ 7,317	\$ 142,206	\$ 2,202,409	\$ 2,206,414	\$ 1,752,861	
Intergovernmental	\$ 70,163	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,067,194	\$ -	\$ 1,137,357	\$ 319,000	\$ 6,430,520	\$ 809,587	
Miscellaneous Income	\$ 62,192	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 701	\$ -	\$ -	\$ 62,893	\$ 105,724	\$ 715,461	\$ 293,933	
Sponsorship & Donations	\$ 278	\$ -	\$ -	\$ -	\$ 1,281	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,559	\$ 140,693	\$ 78,752	\$ 1,655,807	
Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 294,340	\$ -	\$ 294,340	\$ 2,943,403	\$ 2,943,403	\$ 2,556,773	
Program Revenue	\$ 5,832	\$ -	\$ -	\$ -	\$ 205,226	\$ -	\$ -	\$ 114,817	\$ -	\$ 32,304	\$ 358,178	\$ 6,369,667	\$ 6,728,758	\$ 5,780,349	
Total Revenue	\$ 148,082	\$ -	\$ -	\$ -	\$ 283,600	\$ -	\$ -	\$ 163,697	\$ 1,361,534	\$ 39,621	\$ 1,996,534	\$ 23,366,036	\$ 24,991,652	\$ 18,716,373	
Wages	\$ 193,652	\$ -	\$ 5,246	\$ -	\$ 214,611	\$ -	\$ 778	\$ 115,873	\$ -	\$ 18,527	\$ 548,687	\$ 7,071,521	\$ 6,420,559	\$ 5,410,423	
Contractual Services	\$ 103,325	\$ -	\$ 40	\$ 1,500	\$ 65,725	\$ 446	\$ 107,227	\$ 23,640	\$ -	\$ 9,277	\$ 311,179	\$ 3,469,415	\$ 2,947,910	\$ 2,646,582	
Materials and Supplies	\$ 20,212	\$ -	\$ 763	\$ -	\$ 56,938	\$ -	\$ -	\$ 6,206	\$ -	\$ 2,696	\$ 86,814	\$ 894,127	\$ 775,162	\$ 594,342	
Benefits	\$ 39,573	\$ 15,854	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,427	\$ 760,219	\$ 645,396	\$ 631,383	
Miscellaneous Expense	\$ 11,897	\$ -	\$ 310	\$ -	\$ 7,021	\$ -	\$ -	\$ 5,409	\$ -	\$ -	\$ 24,636	\$ 482,689	\$ 322,824	\$ 252,289	
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 426,200	\$ 426,200	\$ 454,758	
Utilities	\$ 56,676	\$ -	\$ -	\$ -	\$ 4,468	\$ 258	\$ -	\$ 30,151	\$ -	\$ 413	\$ 91,965	\$ 684,300	\$ 567,692	\$ 641,813	
Other Financing Uses	\$ 94,482	\$ -	\$ -	\$ -	\$ 246,012	\$ -	\$ -	\$ 23,307	\$ -	\$ 12,260	\$ 376,060	\$ 3,797,805	\$ 3,760,602	\$ 3,396,195	
Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 895,472	\$ -	\$ 895,472	\$ 5,078,136	\$ 7,496,373	\$ 9,481,913	
Total Expense	\$ 519,816	\$ 15,854	\$ 6,359	\$ 1,500	\$ 594,775	\$ 704	\$ 108,005	\$ 204,585	\$ 895,472	\$ 43,172	\$ 2,390,240	\$ 22,664,412	\$ 23,362,717	\$ 23,509,699	
Net	\$ (371,734)	\$ (15,854)	\$ (6,359)	\$ (1,500)	\$ (311,175)	\$ (704)	\$ (108,005)	\$ (40,888)	\$ 466,063	\$ (3,551)	\$ (393,706)	\$ 701,623	\$ 1,628,935	\$ (4,793,326)	
	Non- Operating Funds														
	Health Insurance	October Total	Budget YTD	Actual YTD	Prior YTD										
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -										
Fees and Charges	\$ 13,589.32	\$ 13,589	\$ 149,548	\$ 133,713	\$ 115,901										
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -										
Miscellaneous Income	\$ -	\$ -	\$ 7,500	\$ -	\$ 6,010										
Sponsorship & Donations	\$ -	\$ -	\$ -	\$ -	\$ -										
Other Financing Sources	\$ 81,720	\$ 81,720	\$ 854,402	\$ 817,198	\$ 839,422										
Program Revenue	\$ -	\$ -	\$ -	\$ -	\$ -										
Total Revenue	\$ 95,309	\$ 95,309	\$ 1,011,450	\$ 950,912	\$ 961,333										
Wages	\$ -	\$ -	\$ -	\$ -	\$ -										
Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -										
Materials and Supplies	\$ -	\$ -	\$ -	\$ -	\$ -										
Benefits	\$ 93,794	\$ 93,794	\$ 909,025	\$ 828,038	\$ 715,608										
Miscellaneous Expense	\$ -	\$ -	\$ -	\$ -	\$ -										
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -										
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -										
Other Financing Uses	\$ -	\$ -	\$ -	\$ -	\$ -										
Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -										
Total Expense	\$ 93,794	\$ 93,794	\$ 909,025	\$ 828,038	\$ 715,608										
Net	\$ 1,515	\$ 1,515	\$ 102,424	\$ 122,874	\$ 245,725										



# October 2023 Summarized Revenue Expense Report



## PARK DISTRICT of OAK PARK

		October-23	Budget YTD	Actual YTD	Prior YTD
<b><u>Operating Funds</u></b>					
<b>Corporate Fund</b>					
<b>10-00- Administration</b>					
	Revenue	\$132,355	\$5,814,805	\$3,973,457	\$3,441,531
	Expense	(\$267,378)	(\$2,954,103)	(\$2,496,071)	(\$2,095,307)
	Net	(\$135,023)	\$2,860,703	\$1,477,386	\$1,346,224
<b>10-35- Conservatory</b>					
	Revenue	\$15,083	\$122,950	\$124,477	\$139,070
	Expense	(\$29,511)	(\$377,773)	(\$316,398)	(\$324,888)
	Net	(\$14,428)	(\$254,823)	(\$191,921)	(\$185,819)
<b>10-50- Parks and Planning</b>					
	Revenue	\$643	\$162,033	\$207,117	\$203,976
	Expense	(\$222,926)	(\$2,521,964)	(\$2,275,730)	(\$1,904,340)
	Net	(\$222,283)	(\$2,359,931)	(\$2,068,613)	(\$1,700,364)
<b>Total Corporate</b>					
	Revenue	\$93,231	\$5,976,922	\$4,155,262	\$3,604,108
	Expense	(\$649,337)	(\$5,272,347)	(\$4,568,384)	(\$3,895,931)
	Net	(\$371,734)	\$245,948	(\$783,148)	(\$539,958)
<b>IMRF Fund</b>					
<b>15-00-</b>					
	Revenue	\$0	\$160,572	\$83,816	\$109,492
	Expense	(\$15,854)	(\$190,350)	(\$169,404)	(\$219,140)
	Net	(\$15,854)	(\$29,778)	(\$85,587)	(\$109,647)
<b>Liability Fund</b>					
<b>16-00-</b>					
	Revenue	\$0	\$299,560	\$157,521	\$155,801
	Expense	(\$6,359)	(\$257,734)	(\$215,466)	(\$146,936)
	Net	(\$6,359)	\$41,826	(\$57,944)	\$8,865
<b>Audit Fund</b>					
<b>17-00-</b>					
	Revenue	\$0	\$22,640	\$11,818	\$11,775
	Expense	(\$1,500)	(\$29,015)	(\$22,600)	(\$20,660)
	Net	(\$1,500)	(\$6,375)	(\$10,782)	(\$8,885)
<b>Recreation Fund</b>					
<b>20-00- Administration</b>					
	Revenues	\$281	\$4,835,927	\$2,516,645	\$2,532,283
	Expense	(\$314,987)	(\$3,867,359)	(\$3,653,171)	(\$3,649,775)
	Net	(\$314,706)	\$968,567	(\$1,136,526)	(\$1,117,492)

# October 2023 Summarized Revenue Expense Report



## PARK DISTRICT of OAK PARK

	October-23	Budget YTD	Actual YTD	Prior YTD
<b>20-05- Communications</b>				
Revenue	\$1,000	\$52,800	\$16,988	\$74,570
Expense	(\$23,341)	(\$387,878)	(\$367,660)	(\$352,614)
Net	(\$22,341)	(\$335,078)	(\$350,672)	(\$278,044)
<b>20-51- Customer Service</b>				
Revenues	\$0	\$0	\$0	\$0
Expense	(\$23,389)	(\$272,500)	(\$239,764)	(\$196,389)
Net	(\$23,389)	(\$272,500)	(\$239,764)	(\$196,389)
<b>20-25- Fitness</b>				
Revenue	\$9,194	\$207,140	\$224,073	\$206,907
Expense	(\$6,115)	(\$129,719)	(\$152,340)	(\$112,664)
Net	\$3,079	\$77,421	\$71,733	\$94,242
<b>20-26- Youth Athletics</b>				
Revenue	\$24,168	\$1,088,160	\$1,164,851	\$1,067,053
Expense	(\$34,036)	(\$591,369)	(\$537,696)	(\$556,567)
Net	(\$9,868)	\$496,791	\$627,155	\$510,487
<b>20-27- Adult Athletics</b>				
Revenue	\$3,327	\$154,046	\$161,313	\$128,507
Expense	(\$14,897)	(\$71,200)	(\$56,141)	(\$52,185)
Net	(\$11,570)	\$82,846	\$105,173	\$76,322
<b>20-28- CRC</b>				
Revenue	\$77,093	\$374,710	\$413,855	\$0
Expense	(\$42,360)	(\$286,742)	(\$201,482)	\$0
Net	\$34,733	\$87,968	\$212,373	\$0
<b>20-61- Community Programs</b>				
Revenue	\$124,994	\$1,961,412	\$2,006,521	\$1,703,026
Expense	(\$81,569)	(\$1,081,379)	(\$950,907)	(\$829,657)
Net	\$43,425	\$880,033	\$1,055,614	\$873,368
<b>20-62- Fine Arts</b>				
Revenue	\$11,637	\$650,917	\$740,181	\$679,834
Expense	(\$30,550)	(\$333,559)	(\$340,407)	(\$307,199)
Net	(\$18,913)	\$317,358	\$399,775	\$372,635

# October 2023 Summarized Revenue Expense Report



## PARK DISTRICT of OAK PARK

		October-23	Budget YTD	Actual YTD	Prior YTD
<b>20-63- Early Childhood</b>					
	Revenue	\$31,907	\$291,985	\$269,599	\$245,807
	Expense	(\$23,532)	(\$173,870)	(\$130,683)	(\$131,329)
	Net	\$8,375	\$118,115	\$138,915	\$114,478
<b>Total Recreation</b>					
	Revenue	\$283,600	\$9,617,097	\$7,514,027	\$6,637,986
	Expense	(\$594,775)	(\$7,195,575)	(\$6,630,251)	(\$6,188,379)
	Net	(\$311,175)	\$2,421,522	\$883,775	\$449,607
<b>Museum Fund</b>					
<b>21-00-</b>					
	Revenue	\$0	\$67,502	\$35,235	\$190,982
	Expense	(\$704)	(\$86,750)	(\$11,340)	(\$19,183)
	Net	(\$704)	(\$19,247)	\$23,895	\$171,799
<b>Special Recreation Fund</b>					
<b>22-00-</b>					
	Revenue	\$0	\$440,458	\$227,567	\$226,745
	Expense	(\$108,005)	(\$550,267)	(\$470,809)	(\$426,719)
	Net	(\$108,005)	(\$109,809)	(\$243,242)	(\$199,974)
<b>Special Facilities Fund</b>					
<b>25-00- Administration</b>					
	Revenue	\$0	\$11,532	\$7,517	\$12,888
	Expense	(\$44,374)	(\$550,627)	(\$463,121)	(\$321,119)
	Net	(\$44,374)	(\$539,095)	(\$455,604)	(\$308,231)
<b>25-19- Pools</b>					
	Revenue	\$17,675	\$1,165,743	\$1,136,374	\$997,016
	Expense	(\$11,049)	(\$572,254)	(\$621,874)	(\$459,855)
	Net	\$6,625	\$593,489	\$514,500	\$537,160
<b>25-20- Rink</b>					
	Revenue	\$102,424	\$1,139,431	\$1,211,630	\$1,028,422
	Expense	(\$27,774)	(\$402,401)	(\$373,874)	(\$278,663)
	Net	\$74,650	\$737,030	\$837,756	\$749,759

# October 2023 Summarized Revenue Expense Report



## PARK DISTRICT of OAK PARK

		October-23	Budget YTD	Actual YTD	Prior YTD
<b>25-24- Gymnastics</b>					
	Revenue	\$43,329	\$997,864	\$1,013,869	\$913,484
	Expense	(\$55,136)	(\$630,288)	(\$566,466)	(\$513,553)
	Net	(\$11,807)	\$367,575	\$447,403	\$399,931
<b>25-50- Maintenance</b>					
	Revenue	\$270	\$3,094	\$2,803	\$11,601
	Expense	(\$66,253)	(\$920,491)	(\$841,860)	(\$875,033)
	Net	(\$65,983)	(\$917,397)	(\$839,057)	(\$863,432)
<b>Total Special Facilities</b>					
	Revenue	\$163,697	\$3,317,664	\$3,372,192	\$2,963,411
	Expense	(\$204,585)	(\$3,076,061)	(\$2,867,195)	(\$2,448,223)
	Net	(\$40,888)	\$241,603	\$504,998	\$515,188
<b>Capital Projects Fund</b>					
<b>70-xx-</b>					
	Revenue	\$1,361,534	\$2,943,403	\$8,917,618	\$2,495,249
	Expense	(\$895,472)	(\$5,078,136)	(\$7,496,373)	(\$7,681,913)
	Net	\$466,063	(\$2,134,733)	\$1,421,245	(\$5,186,663)
<b>Historic Properties Fund</b>					
<b>85-00-</b>					
	Revenue	\$39,622	\$397,350	\$366,805	\$340,354
	Expense	(\$43,172)	(\$346,684)	(\$391,079)	(\$234,011)
	Net	(\$3,550)	\$50,666	(\$24,274)	\$106,343
<b><u>Non-Operating Funds</u></b>					
<b>Health Insurance Fund</b>					
<b>50-00-</b>					
	Revenue	\$95,309	\$1,011,450	\$950,912	\$961,333
	Expense	(\$93,794)	(\$909,025)	(\$828,038)	(\$715,608)
	Net	\$1,515	\$102,424	\$122,874	\$245,725

To: David Wick, Chair, Administration and Finance Committee  
Board of Park Commissioners

From: Mitch Bowlin, Director of Finance

CC: Jan Arnold, Executive Director

Date: November 3, 2023

Re: 2023 Tax Levy Ordinance 2023-11-01



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## Statement

The District funds part of its operations through property taxes (50%). Annually, the Board must approve a property tax levy ordinance and file it with the County no later than the last Tuesday in December. The Tax Levy Ordinance provides funds for the next year's operations. The Property Tax Extension Limitation Law (PTELL) limits the dollar amount of the tax levy increase to an amount no greater than the consumer price index (CPI) or 5%, whichever is less. The 2023 tax year levy PTELL limit is 5%.

## Discussion

There are two main limiting factors to the District's taxing power: rate limits and the PTELL tax cap. The IMRF and Liability funds are the only funds that do not have rate limits. All funds are subject to the tax cap except for the Special Recreation Fund.

Rate limits mean the tax line in question may not exceed a certain percentage of the total equalized assessed valuation (EAV) of the District. Rate limits have not been a concern in recent years because EAV in the District has increased faster than CPI. For tax year 2023 staff was directed to increase this year's tax levy by 5% to capture CPI and to elect the 1.5% allowance for new construction for a total of 6.5%. That means there will be a \$11.16 increase per \$100,000 of EAV.

## Conclusion

The Administration and Finance Committee recommends the Board approve the 2023 Tax Levy Ordinance 2023-11-01.

*Attachment: 2023 Tax Levy*

**PARK DISTRICT OF OAK  
ORDINANCE NO. 2023-11-01**

**ANNUAL TAX LEVY ORDINANCE  
FOR THE 2023 TAX YEAR**

WHEREAS, the Board of Commissioners of the Park District of Oak Park has ascertained that the total amount of appropriations and amounts deemed necessary to defray expenses and liabilities for all of the Park District's corporate purposes to be provided for by the tax levy for the 2023 tax year is \$12,397,846;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Park District of Oak Park, Cook County and State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are hereby incorporated into this Ordinance as findings of the Board of Commissioners.

Section 2. Tax Levy. There shall be and is hereby levied on all taxable property within the limits of the Park District of Oak Park for the 2023 tax year the sum of \$12,397,846 or so much thereof as may be authorized by law, as set forth below and in Exhibit A attached to and by this reference incorporated into this Ordinance.

Corporate	- \$6,036,431
Recreation	- \$5,270,003
IMRF	- \$176,475
Auditing	- \$32,382
Liability Insurance	- \$329,227
Museum Fund	- \$74,188
Handicapped Fund	- \$479,141

Section 3. Filing with County Clerk. The Secretary of the Board of Commissioners is hereby authorized and directed to file a certified copy of this Ordinance with the County Clerk of Cook County within the time specified by State law and prior to December 31, 2023.

Section 4. Budget and Appropriations. As provided in Section 4-4 of the Illinois Park District Code, 70 ILCS 1205/4-4, any failure of the Board of Commissioners to have properly adopted an annual budget and appropriation ordinance shall not affect the validity of this Ordinance. The Park District's Annual Budget and Appropriation Ordinance for the 2024 fiscal year is not intended or required to be in support of or in relation to this Ordinance.

Section 5. Severability. Should any clause, sentence, paragraph, or part of this Ordinance be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Ordinance as a whole or of any part of this Ordinance other than only the part so declared to be invalid.

Section 6.      Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this 16<sup>th</sup> day of November 2023

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED this 16<sup>th</sup> day of November 2023

By: \_\_\_\_\_  
Kassie Porreca, Park Board President

ATTEST:

\_\_\_\_\_  
Sandy Lentz, Secretary

STATE OF ILLINOIS       )  
                                      )   SS.  
COUNTY OF COOK       )

TRUTH IN TAXATION  
CERTIFICATE OF COMPLIANCE

I, Kassie Porreca, hereby certify that I am the presiding officer of the Park District of Oak Park Board of Commissioners, and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of the Illinois Property Tax Code - Truth in Taxation Law, 35 ILCS 200/18-55 *et seq.*

This certificate applies to the 2023 tax levy.

November 16, 2023

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Kassie Porreca, President  
Board of Commissioners



STATE OF ILLINOIS        )  
                                      )   SS.  
COUNTY OF COOK         )

SECRETARY’S CERTIFICATE

I, Sandy Lentz, certify that I am Secretary of the Board of Commissioners of the Park District of Oak Park, Oak Park, Cook County, Illinois, and that as such official I am keeper of the records, ordinances, files, and seal of the Park District of Oak Park.

I also certify that the foregoing ordinance is a true and correct copy of the “ANNUAL TAX LEVY ORDINANCE FOR THE 2023 TAX YEAR” of the Park District of Oak Park, adopted at a duly called regular meeting of the Board of Commissioners of the Park District of Oak Park held at Oak Park, Illinois, within the Park District of Oak Park at 7:30 p.m. on the 16<sup>th</sup> day of November 2023.

I also certify that the deliberations of the Board of Commissioners on the Park District of Oak Park on the adoption of said Ordinance were conducted openly, that the vote on the adoption was conducted openly, that said meeting was held in compliance with provisions of the Illinois Open Meeting Act and that the Board of Commissioners complied with all the provisions of that Act and with all rules and regulations of the Board of Commissioners.

November 16, 2023

\_\_\_\_\_  
Sandy Lentz, Secretary  
Board of Park Commissioners

(SEAL)

ATTACHMENT A  
TO ANNUAL TAX LEVY ORDINANCE  
FOR THE 2023 TAX YEAR  
(FUNDS AND PURPOSES)

**I. CORPORATE FUND**

A. ADMINISTRATION

1. SALARIES	1,067,940
2. CONTRACTUAL SERVICES	837,106
3. MATERIALS	105,600
4. SOCIAL SECURITY	730,000
5. INSURANCE	-
6. UTILITIES	108,000
	<u>2,848,646</u>

D. CONSERVATORY

1. SALARIES	198,765
2. INSURANCE	73,182
3. UTILITIES	42,800
	<u>314,747</u>

C. PARKS & PLANNING

1. SALARIES	1,627,411
2. CONTRACTUAL SERVICES	722,085
3. INSURANCE	302,042
4. UTILITIES	221,500
	<u>2,873,038</u>

**CORPORATE TOTAL \$ 6,036,431**

**II. RECREATION FUND**

A. ADMINISTRATION

1. SALARIES	1,062,297
2. INSURANCE	-
3. DEBT SERVICE	-
4. CAPITAL IMPROVEMENTS	1,280,197
	<u>2,342,494</u>

B. COMMUNICATIONS AND MARKETING

1. SALARIES	237,214
2. CONTRACTUAL SERVICES	140,440
3. INSURANCE	46,378
	<u>424,032</u>

B. CUSTOMER SERVICE

1. SALARIES	\$ 374,776
2. INSURANCE	55,458
	<u>\$ 430,234</u>

C. PROGRAMS

1. SALARIES	\$ 2,073,243
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**RECREATION TOTAL \$ 5,270,003**

**III. MUSEUM FUND**

1. CONTRACTUAL SERVICES	\$	51,988	
2. UTILITIES	\$	22,200	
<b>MUSEUM TOTAL</b>	<b>\$</b>	<b>74,188</b>	

**IV. PUBLIC AUDIT FUND**

1. AUDITING EXPENSES	\$	32,382	
<b>PUBLIC AUDIT TOTAL</b>	<b>\$</b>	<b>32,382</b>	

**V. SPECIAL RECREATION**

1. PAYMENT OF PARK DISTRICT'S SHARE OF THE EXPENSES FOR THE WEST SUBURBAN SPECIAL RECREATION ASSOCIATION	\$	479,141	
<b>SPECIAL RECREATION TOTAL</b>	<b>\$</b>	<b>479,141</b>	

**VI. ILLINOIS MUNICIPAL RETIREMENT FUND**

1. ILLINOIS MUNICIPAL RETIREMENT FUND	\$	176,475	
<b>ILLINOIS MUNICIPAL RETIREMENT FUND TOTAL</b>	<b>\$</b>	<b>176,475</b>	

**VII. LIABILITY INSURANCE FUND**

1. LIABILITY INSURANCE/RISK MANAGEMENT	\$	329,227	
<b>LIABILITY INSURANCE FUND TOTAL</b>	<b>\$</b>	<b>329,227</b>	

**TOTAL ALL FUNDS \$ 12,397,847**

To: David Wick, Chair, Administration and Finance Committee  
Board of Park Commissioners

From: Mitch Bowlin, Director of Finance

CC: Jan Arnold, Executive Director

Date: November 10, 2023

Re: 2024 Budget and Appropriation Ordinance 2024-11-04

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## Statement

The District is required to adopt a Budget and Appropriations Ordinance (B & A), and file it with the County Clerk within 30-days of its approval.

## Discussion

A public hearing is required to be held prior to approval of the B & A. This notice must be published in a newspaper of local circulation at least seven days before the public hearing. The public hearing notice will be published in the November 9, 2023 edition of the Oakley's and the public hearing will be held November 16, 2023.

The B & A consists of two columns of data; one column lists the District's budget by line item, while the second column lists these same line items with a 15% increase. This column is referred to as the appropriation, and establishes legal spending limits. However, the District's departments use the approved budget for carrying out activities and Board policies.

## Conclusion

The Administration and Finance Committee recommends that the Board approve the Budget & Appropriation Ordinance 2024-11-04.

*Attachment: 2024 Budget and Appropriation Ordinance 2024-11-04*

**PARK DISTRICT OF OAK PARK  
ORDINANCE NO. 2024-11-04**

COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE  
OF THE PARK DISTRICT OF OAK PARK  
FOR FISCAL YEAR BEGINNING JANUARY 1, 2024,  
AND ENDING DECEMBER 31, 2024

WHEREAS, the Board of Commissioners of the Park District of Oak Park has determined the sums of money deemed necessary to defray all necessary expenses and liabilities of the Park District for the fiscal year beginning January 1, 2024, and ending December 31, 2024 (the “2024 *Fiscal Year*”) and such sums of money are appropriated by this Ordinance; and

WHEREAS, this Ordinance specifies the objects and purposes for which such appropriations are made and the amount appropriated for each object and purpose;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Park District of Oak Park, Cook County, Illinois, as follows:

Section 1.     Recitals. The foregoing recitals are incorporated into this Ordinance as findings of the Board of Commissioners.

Section 2.     Adoption of Budget and Specifying Appropriations. The Board of Commissioners hereby adopts the Budget for the 2024 Fiscal Year and hereby specifies the objects and purposes for which appropriations are made for the 2024 Fiscal Year as set forth in Exhibit A attached to and by this reference incorporated into this Ordinance.

Section 3.     Approval of Appropriation. The sums of money in the columns headed Appropriations in Section 2 of this Ordinance shall be and are hereby appropriated for the corporate purposes, the recreation purposes, the revenue facilities purposes, the historical museum purposes, the Cheney Mansion purposes, capital improvement purposes, health risk management purposes, the payment of liability insurance premiums, the payment for the annual audit by a

certified public accounting firm, the payments to a special recreation association being the West Suburban Recreation Association, and the payment of health insurance, as herein before specified, all in order to defray all necessary expenses and liabilities of the Park District for the 2024 Fiscal Year.

Section 4.     Statement of Financial Matters. As provided in Section 4-4 of the Park District Code, 70 ILCS 1205/4-4, the Board of Commissioners states as follows:

- (1)     That cash on hand estimated at the beginning of the 2024 Fiscal Year is \$25,557,637.
- (2)     That the estimated cash expected to be received during the fiscal year from all sources of \$30,614,291.
- (3)     That the estimated expenditures contemplated for the fiscal year are \$29,901,775.
- (4)     That the estimated cash expected to be on hand at the end of the fiscal year is \$26,270,153.
- (5)     That the estimated amount of taxes to be received during the year is \$11,992,022.

Section 5.     Other Receipts and Revenue, Unexplained Balance. The receipts and revenue of the Park District derived from sources other than taxation and not specifically appropriated and all unexplained balance from the preceding fiscal years not required for the purposes for which they were appropriated and levied shall in part constitute the Corporate Fund and shall first be placed to the credit of such fund.

Section 6.     Severability of Provisions. If any provision of this Ordinance is for any reason held invalid or unconstitutional, then the invalidity or unconstitutionality of that provision will not affect the validity if any other provision of this Ordinance.

Section 7.     Effective Date. This Ordinance will be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED: this 16<sup>th</sup> day of November 2023.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED this 16<sup>th</sup> day of November 2023.

By: \_\_\_\_\_  
Kassie Porreca, President  
Board of Commissioners

ATTEST:

By: \_\_\_\_\_  
Sandy Lentz, Secretary  
Board of Commissioners

STATE OF ILLINOIS        )  
                                      )   SS.  
COUNTY OF COOK        )

SECRETARY’S CERTIFICATE

I, Sandy Lentz, certify that I am Secretary of the Board of Commissioners of the Park District of Oak Park, Oak Park, Cook County, Illinois, and that as such official I am keeper of the records, ordinances, files, and seal of the Park District of Oak Park.

I also certify that the foregoing ordinance is a true and correct copy of the “BUDGET AND APPROPRIATION ORDINANCE FOR THE 2024 FISCAL YEAR” of the Park District of Oak Park, adopted at a duly called Regular Meeting of the Board of Commissioners of the Park District of Oak Park held at Oak Park, Illinois, within the Park District of Oak Park, at 7:30 p.m. on the 16<sup>th</sup> day of November 2023.

I also certify that the deliberations of the Board of Commissioners on the Park District of Oak Park on the adoption of said Ordinance were conducted openly, that the vote on the adoption was conducted openly, that said meeting was held in compliance with provisions of the Illinois Open Meeting Act and that the Board of Commissioners complied with all the provisions of that Act and with all rules and regulations of the Board of Commissioners.

November 16, 2023

\_\_\_\_\_  
Sandy Lentz, Secretary  
Board of Park Commissioners

(SEAL)



ATTACHMENT A  
To the Budget and Appropriation Ordinance  
For Fiscal Year January 1, 2024 to December 31, 2024

	<u>Budget (in \$)</u>	<u>Appropriation (in \$)</u>
<b>EXPENDITURE SUMMARY</b>		
Corporate Fund	\$ 7,089,881	8,153,363
I.M.R.F. Fund	\$ 225,000	258,750
Liability Fund	\$ 434,436	499,601
Audit Fund	\$ 33,400	38,410
Recreation Fund	\$ 11,996,474	13,795,944
Museum Fund	\$ 175,200	201,480
Special Recreation Fund	\$ 608,533	699,813
Special Facilities Fund	\$ 3,878,313	4,460,061
Insurance Fund	\$ 1,285,157	1,477,930
Capital Projects Fund	\$ 3,667,540	4,969,830
Cheney Mansion Fund	\$ 507,842	584,018
<b>TOTAL BUDGET &amp; APPROPRIATION</b>	<b>\$ 29,901,776</b>	<b>35,139,201</b>

**I. CORPORATE FUND**

**ADMINISTRATION**

Salaries and Wages	\$ 1,244,230	1,430,865
Legal Services	\$ 78,500	90,275
Architectural Services	\$ 5,000	5,750
Legal Publications	\$ 1,500	1,725
Office Equipment Service	\$ 2,500	2,875
Computer (IT) Services	\$ 417,506	480,132
Township Interventionist	\$ 14,200	16,330
Copy and Printing - Internal	\$ 90,000	103,500
Postage and Delivery	\$ 4,000	4,600
Contractual Services-Other	\$ 211,000	242,650
Bank Service Charge	\$ 12,900	14,835
Office Expense	\$ 12,000	13,800
Uniforms	\$ 12,000	13,800
Supplies-Other	\$ 1,100	1,265
Office Equipment	\$ 1,000	1,150
Computer Equipment	\$ 79,500	91,425
FICA Employer Expense	\$ 730,000	839,500
Employee Recognition	\$ 18,000	20,700
Conference and Training	\$ 69,500	79,925
Dues and Subscriptions	\$ 20,701	23,806
Employee Travel Reimbursement	\$ 500	575
Administrative Expense	\$ 6,645	7,642
Director Expense	\$ 900	1,035
Board Expense	\$ 15,100	17,365
Recruitment	\$ 16,000	18,400
Telecommunications	\$ 108,000	124,200
Health Insurance Transfer	\$ 284,456	327,124
Fund Transfer Out	\$ -	-
<b>TOTAL ADMINISTRATION</b>	<b>\$ 3,456,738</b>	<b>3,975,248</b>

	<u>Budget (in \$)</u>	<u>Appropriation (in \$)</u>
<b><u>CONSERVATORY</u></b>		
Salaries and Wages	\$ 198,765	228,580
Property Repair	\$ 5,000	5,750
Fleet Service	\$ 6,000	6,900
Custodial Services	\$ 10,100	11,615
Contractual Services - Other	\$ 20,000	23,000
Equipment - Rental	\$ -	-
Bank Service Charges	\$ 3,700	4,255
Uniforms	\$ 2,690	3,094
Supplies - Cleaning and Household	\$ 750	863
Supplies - Building Materials	\$ 7,000	8,050
Miscellaneous Supplies	\$ 2,300	2,645
Animal Care	\$ 1,400	1,610
Supplies - Horticultural Control	\$ 7,000	8,050
Furnishings	\$ 2,000	2,300
Gift Shop Material	\$ 29,200	33,580
Conservatory Special Events	\$ 12,000	13,800
Birthday Party Supplies	\$ 2,700	3,105
Employee Recognition	\$ 600	690
Conference and Training	\$ 5,500	6,325
Dues and Subscriptions	\$ 3,087	3,550
Employee Travel Reimbursement	\$ 500	575
Gift Shop Sales Tax	\$ 3,500	4,025
Electricity	\$ 8,800	10,120
Natural Gas	\$ 28,000	32,200
Water	\$ 6,000	6,900
Health Insurance Transfer	\$ 73,182	84,159
<b>TOTAL CONSERVATORY</b>	<b>\$ 439,774</b>	<b>505,740</b>

<b><u>PARKS &amp; PLANNING</u></b>		
Salaries and Wages	\$ 1,627,411	1,871,523
Copying & Printing- External	\$ 4,200	4,830
Property Repair	\$ 333,225	383,209
Fleet Service	\$ 78,000	89,700
Landscaping Service	\$ 94,500	108,675
Custodial Services	\$ 84,260	96,899
Scavenger Service	\$ 27,800	31,970
Portable Restrooms	\$ 7,200	8,280
Sports Field Improvements	\$ 85,375	98,181
Equipment-Rental	\$ 5,525	6,354
Bank Service Fees	\$ 2,000	2,300
Uniforms	\$ 7,940	9,131
Supplies-Parks	\$ 95,800	110,170
Supplies- Cleaning & Household	\$ 34,200	39,330
Supplies- Building Materials	\$ 99,000	113,850
Equipment	\$ 61,850	71,128
Employee Recognition	\$ 1,500	1,725
Conference & Training	\$ 15,500	17,825
Dues and Subscriptions	\$ 3,742	4,303
Employee Travel Reimbursement	\$ 800	920
Electricity	\$ 65,000	74,750

	Budget (in \$)	Appropriation (in \$)
Natural Gas	\$ 35,000	40,250
Telecommunications	\$ 5,000	5,750
Water	\$ 116,500	133,975
Health Insurance Transfer	\$ 302,042	347,348
<b>TOTAL BUILDINGS &amp; GROUNDS</b>	<b>\$ 3,193,370</b>	<b>3,672,376</b>
<b>II. <u>I.M.R.F. FUND</u></b>		
IMRF Employer Expense	\$ 225,000	258,750
<b>TOTAL I.M.R.F. FUND</b>	<b>\$ 225,000</b>	<b>258,750</b>
<b>III. <u>LIABILITY FUND</u></b>		
Salaries and Wages	\$ 70,904	81,540
Insurance Deductibles	\$ 2,500	2,875
Worker's Compensation	\$ 69,098	79,463
Property	\$ 105,979	121,876
Employment Practices	\$ 17,464	20,084
Liability	\$ 49,765	57,230
Employee Screenings	\$ 30,000	34,500
Risk Care Management	\$ 67,226	77,309
Conference and Training	\$ 11,500	13,225
Unemployment Expense	\$ 10,000	11,500
<b>TOTAL LIABILITY FUND</b>	<b>\$ 434,436</b>	<b>499,601</b>
<b>IV. <u>AUDIT FUND</u></b>		
Contractual Services - Other	\$ 33,400	38,410
<b>TOTAL AUDIT FUND</b>	<b>\$ 33,400</b>	<b>38,410</b>
<b>V. <u>RECREATION FUND</u></b>		
<b><u>ADMINISTRATION</u></b>		
Salaries and Wages	\$ 1,062,297	1,221,642
Property Repair	\$ 1,000	1,150
Fleet Service	\$ 3,500	4,025
Contractual Services - Other	\$ 46,470	53,441
Supplies - Other	\$ 1,000	1,150
Furnishings	\$ 500	575
Conference and Training	\$ 14,500	16,675
Continuing Education	\$ -	-
Dues and Subscriptions	\$ 7,460	8,579
Employee Travel Reimbursement	\$ 1,500	1,725
Non-Resident Fee Expense	\$ 5,000	5,750
Scholarship - Township	\$ 8,000	9,200
Scholarship - PDOP	\$ 220,000	253,000
Bond Payment - Principal	\$ 1,270,000	1,460,500
Bond Payment - Interest	\$ 792,650	911,548
Telecommunications	\$ 38,000	43,700
Fund Transfer Out	\$ 2,200,000	2,530,000
Capital Projects Contribution	\$ 1,593,368	1,832,373
Health Insurance Transfer	\$ 164,734	189,444
<b>TOTAL ADMINISTRATION</b>	<b>\$ 7,429,979</b>	<b>8,544,476</b>
<b><u>COMMUNICATIONS</u></b>		

	Budget (in \$)	Appropriation (in \$)
Salaries and Wages	\$ 237,214	272,796
Copy and Printing - External	\$ 56,060	64,469
Brochure	\$ 80,380	92,437
Bank Service Charge	\$ 4,000	4,600
Marketing	\$ 75,330	86,630
Advertising	\$ 51,965	59,760
Conference and Training	\$ 4,500	5,175
Dues and Subscriptions	\$ 264	304
Health Insurance Transfer	\$ 46,378	53,335
<b>TOTAL COMMUNICATIONS</b>	<b>\$ 556,091</b>	<b>639,505</b>
<b><u>CUSTOMER SERVICE</u></b>		
Salaries and Wages	\$ 374,776	430,993
Copy and Printing - External	\$ 3,500	4,025
Office Expense	\$ 3,261	3,750
Uniforms	\$ 3,000	3,450
Employee Recognition	\$ 400	460
Conference & Training	\$ 4,000	4,600
Dues and Subscriptions	\$ 264	304
Employee Travel Reimbursement	\$ 200	230
Health Insurance Transfer	\$ 55,458	63,777
<b>TOTAL CUSTOMER SERVICE</b>	<b>\$ 444,859</b>	<b>511,588</b>
<b><u>FITNESS PROGRAMS</u></b>		
Program Wages	\$ 57,916	66,604
Bank Service Charge	\$ 6,900	7,935
Program Contractual Expense	\$ 110,877	127,509
Program Supplies	\$ 2,350	2,703
<b>TOTAL FITNESS</b>	<b>\$ 178,043</b>	<b>204,750</b>
<b><u>YOUTH ATHLETICS</u></b>		
Program Wages	\$ 117,571	135,206
Bank Service Charge	\$ 43,100	49,565
Program Contractual Expense	\$ 467,497	537,621
Program Supplies	\$ 46,888	53,921
<b>TOTAL YOUTH ATHLETICS</b>	<b>\$ 675,055</b>	<b>776,314</b>
<b><u>ADULT ATHLETICS</u></b>		
Program Wages	\$ 20,813	23,934
Bank Service Charge	\$ 4,100	4,715
Program Contractual Expense	\$ 27,859	32,038
Program Supplies	\$ 13,766	15,830
<b>TOTAL ADULT ATHLETICS</b>	<b>\$ 66,537</b>	<b>76,517</b>

	Budget (in \$)	Appropriation (in \$)
<b><u>COMMUNITY RECREATION CENTER</u></b>		
Salaries and Wages	\$ 623,314	716,811
Program Contractual Expense	\$ 61,200	70,380
Program Supplies	\$ 17,875	20,556
Utilities	\$ 32,200	37,030
<b>TOTAL COMMUNITY RECREATION CENTER</b>	<b>\$ 734,589</b>	<b>844,777</b>
<b><u>COMMUNITY PROGRAMS</u></b>		
Program Wages	\$ 800,378	920,435
Bank Service Charge	\$ 53,200	61,180
Program Contractual Expense	\$ 317,576	365,212
Program Supplies	\$ 147,467	169,587
<b>TOTAL SPECIAL INTEREST PROGRAMS</b>	<b>\$ 1,318,621</b>	<b>1,516,414</b>
<b><u>FINE ARTS</u></b>		
Program Wages	\$ 252,303	290,149
Bank Service Charge	\$ 31,500	36,225
Program Contractual Expense	\$ 48,247	55,484
Program Supplies	\$ 44,960	51,704
<b>TOTAL SPECIAL EVENTS &amp; ARTS</b>	<b>\$ 377,010</b>	<b>433,562</b>
<b><u>EARLY CHILDHOOD AND CAMPS</u></b>		
Program Wages	\$ 200,947	231,089
Bank Service Charge	\$ 320	368
Program Contractual Expenses	\$ 960	1,104
Program Supplies	\$ 13,461	15,480
<b>TOTAL EARLY CHILDHOOD PROGRAMS</b>	<b>\$ 215,688</b>	<b>248,041</b>
<b>VI. <u>MUSEUM FUND</u></b>		
Salaries and Wages	\$ -	-
Property Repair	\$ 150,000	172,500
Contractual Services - Other	\$ -	-
Program Contractual Expenses	\$ -	-
Supplies - Cleaning and Household	\$ -	-
Supplies - Building Materials	\$ 3,000	3,450
Program Supplies	\$ -	-
Pleasant Home Electricity	\$ 12,000	13,800
Pleasant Home Natural Gas	\$ 7,500	8,625
PH Security Monitoring	\$ 200	230
Pleasant Home Water	\$ 2,500	2,875
<b>TOTAL MUSEUM FUND</b>	<b>\$ 175,200</b>	<b>201,480</b>
<b>VII. <u>SPECIAL RECREATION FUND</u></b>		
Salaries and Wages	\$ 54,031	62,136
Special Rec Contribution	\$ 554,502	637,677
<b>TOTAL SPECIAL RECREATION FUND</b>	<b>\$ 608,533</b>	<b>699,813</b>
<b>VIII. <u>SPECIAL FACILITIES FUND</u></b>		
<b><u>ADMINISTRATION</u></b>		
Salaries and Wages	\$ 428,512	492,789
Conference and Training	\$ 11,500	13,225

	Budget (in \$)	Appropriation (in \$)
Dues and Subscriptions	\$ 1,890	2,174
Employee Travel Reimbursement	\$ 400	460
Telecommunications	\$ 3,600	4,140
Health Insurance Transfer	\$ 47,719	54,877
Special Recreation Transfer	\$ -	-
Capital Projects Contribution	\$ 200,000	230,000
<b>TOTAL ADMINISTRATION</b>	<b>\$ 693,621</b>	<b>797,664</b>

#### **MAINTENANCE**

Salaries and Wages	\$ 396,771	456,287
Property Repair - Pool	\$ 58,900	67,735
Property Repair - Rink	\$ 48,800	56,120
Property Repair - GRC	\$ 27,800	31,970
Fleet Service - Pool	\$ 1,600	1,840
Fleet Service - Rink	\$ 8,920	10,258
Contractual Services- Other - GRC	\$ 5,915	6,802
Contractual Services- Other - Pool	\$ 6,263	7,202
Contractual Services- Other - Rink	\$ 6,858	7,886
Custodial Services - GRC	\$ 2,250	2,588
Equipment-Maintenance - Pool	\$ 1,275	1,466
Equipment-Maintenance - Rink	\$ 1,550	1,783
Equipment Rental GRC	\$ 1,200	1,380
Equipment Rental Pool	\$ 3,300	3,795
Equipment Rental Rink	\$ 2,300	2,645
Bank Service Charges	\$ 130	150
Alarm Services - GRC	\$ -	-
Uniforms	\$ 3,150	3,623
Supplies-Cleaning & Household - Pool	\$ 6,609	7,600
Supplies- Building Materials - Pool	\$ 16,846	19,373
Supplies-Cleaning & Household - Rink	\$ 6,255	7,193
Supplies- Building Materials - Rink	\$ 20,185	23,213
Supplies-Cleaning & Household - GRC	\$ 3,454	3,972
Supplies- Building Materials - GRC	\$ 5,755	6,618
Misc. Supplies - Dog Parks	\$ 8,880	10,212
Fuels and Lubricants	\$ 3,240	3,726
Chemicals	\$ 49,605	57,046
Building Improvements - Pool	\$ 5,800	6,670
Building Improvements - GRC	\$ 5,000	5,750
Equipment-Other - Pool	\$ 17,147	19,719
Equipment-Other - GRC	\$ 1,500	1,725
Conference and Training	\$ 4,160	4,784
Dues and Subscriptions	\$ 464	534
Employee Travel Reimbursement	\$ 300	345
Rehm Electricity	\$ 22,000	25,300
Ridgeland Electricity	\$ 165,000	189,750
Gymnastics Electricity	\$ 20,000	23,000
Rehm Natural Gas	\$ 22,000	25,300
Ridgeland Natural Gas	\$ 50,000	57,500
Gymnastics Natural Gas	\$ 9,000	10,350
Rehm Water	\$ 47,500	54,625
Ridgeland Water	\$ 36,000	41,400

	Budget (in \$)	Appropriation (in \$)
Gymnastics Water	\$ 2,000	2,300
Health Insurance Transfer	\$ 60,259	69,298
<b>TOTAL MAINTENANCE</b>	<b>\$ 1,165,940</b>	<b>1,340,831</b>
<b><u>AQUATICS PROGRAMS</u></b>		
Program Wages	\$ 589,012	677,364
Program Contractual Expense	\$ 19,808	22,779
Bank Service Charges	\$ 56,900	65,435
Uniforms	\$ 12,502	14,377
Program Supplies	\$ 11,802	13,573
Employee Recognition	\$ 600	690
<b>TOTAL AQUATICS PROGRAMS</b>	<b>\$ 690,624</b>	<b>794,218</b>
<b><u>ICE ARENA PROGRAMS</u></b>		
Program Wages	\$ 339,896	390,881
Bank Service Charges	\$ 36,100	41,515
Program Contractual Expense	\$ 98,766	113,581
Uniforms	\$ 4,886	5,618
Employee Recognition	\$ 600	690
Program Supplies	\$ 61,834	71,109
<b>TOTAL ICE ARENA MAINTENANCE</b>	<b>\$ 542,081</b>	<b>623,393</b>
<b><u>GYMNASTICS</u></b>		
Program Wages	\$ 567,979	653,176
Bank Service Charges	\$ 25,000	28,750
Program Contractual Expense	\$ 300	345
Uniforms	\$ 1,439	1,654
Pro Shop Supplies	\$ 9,000	10,350
Program Supplies	\$ 23,804	27,374
Booster Club Expense	\$ 65,520	75,348
Employee Recognition	\$ 600	690
Conference and Training	\$ 4,500	5,175
Dues and Subscriptions	\$ 2,511	2,888
Employee Travel Reimbursement	\$ 200	230
Sales Tax	\$ 396	455
Gym Fund Raising Improvements	\$ -	-
Health Insurance Transfer	\$ 84,800	97,520
<b>TOTAL GYMNASTICS</b>	<b>\$ 786,048</b>	<b>903,955</b>
<b>IX. <u>INSURANCE FUND</u></b>		
Health Insurance - PPO	\$ 927,947	1,067,139
Health Insurance - HMO	\$ 265,330	305,129
Life Insurance	\$ 4,000	4,600
Dental Insurance	\$ 55,425	63,739
Employee Assistance Program	\$ 1,900	2,185
Health Insurance - Opt Out	\$ 7,200	8,280
Health Insurance - Retirees	\$ -	-
Vision Insurance	\$ 18,355	21,109
Employee Wellness Program	\$ 5,000	5,750
<b>TOTAL INSURANCE FUND</b>	<b>\$ 1,285,157</b>	<b>1,477,930</b>

	<u>Budget (in \$)</u>	<u>Appropriation (in \$)</u>
<b>X. CAPITAL PROJECT FUND</b>		
Property Acquisition	\$ -	752,159
Property Repairs and Rehab	\$ 370,000	425,500
Vehicle and Equipment Program	\$ 65,000	74,750
Technology Improvements	\$ 50,000	57,500
Surveys - Studies	\$ 375,000	431,250
Anderson Site Plan	\$ 25,000	28,750
Barrie Building Improvements	\$ 75,000	86,250
Field Site Plan	\$ 200,000	230,000
Stevenson Park Improvements	\$ 30,000	34,500
Ridgeland Common Building Improvements	\$ 125,000	143,750
Rehm Master Plan Improvements	\$ 750,000	862,500
GRC Building Improvements	\$ 75,000	86,250
Dole Building Improvements	\$ 350,000	402,500
Conservatory Building Improvements	\$ 280,000	322,000
Scoville Park Improvements	\$ 140,000	161,000
Lindberg Park Improvements	\$ 200,000	230,000
CRC Master Plan Improvements	\$ 57,540	66,171
Admin Center Building Improvements	\$ 200,000	230,000
Cheney Building Improvements	\$ 300,000	345,000
<b>TOTAL CAPITAL PROJECTS FUND</b>	<b>\$ 3,667,540</b>	<b>4,969,830</b>
<b>XI. HISTORIC PROPERTIES OPERATIONS FUND</b>		
Salaries and Wages	\$ 212,402	244,262
Property Repair	\$ 14,355	16,508
Custodial Services	\$ 1,995	2,294
Contractual Services - Other	\$ 1,536	1,766
Bank Service Charge	\$ 23,600	27,140
Program Contractual Expense	\$ 48,450	55,718
Uniforms	\$ 875	1,006
Supplies- Cleaning& Household	\$ 3,760	4,324
Supplies- Building Materials	\$ 4,240	4,876
Program Supplies	\$ 15,835	18,210
Conference and Training	\$ 2,000	2,300
Dues and Subscriptions	\$ 264	304
Employee Travel Reimbursement	\$ 150	173
Cheney Electricity	\$ 8,500	9,775
Cheney Natural Gas	\$ 8,500	9,775
Cheney Water	\$ 7,500	8,625
Health Insurance Transfer	\$ 53,880	61,962
Capital Transfer	\$ 100,000	115,000
<b>TOTAL HISTORIC PROPERTIES OPERATIONS FUND</b>	<b>\$ 507,842</b>	<b>584,018</b>