



**PARK DISTRICT OF OAK PARK
Committee of the Whole Meeting
John Hedges Administrative Center
218 Madison Street, Oak Park, Illinois 60302**

Thursday, October 5, 2023

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Lentz, Wick, Wollmuth, Worley-Hood, and President Porreca.

Park District Staff Present: Jan Arnold, Executive Director; Mitch Bowlin, Director of Finance; Miriam Armstrong, Finance Manager; Joe Lilly, Program Manager; Susan Crane, Cheney Operations & Special Events Manager; Maureen McCarthy, Superintendent of Recreation; Ann Marie Buczek, Communications & Community Engagement Manager; Bill Hamilton, Superintendent of Special Facilities & Customer Service; Keith Kerrigan, Program & Operations Manager; Chad Drufke, Sports Program Manager; Abby Sacks, Aquatic & Rink Program Supervisor; and Edith Wood, Executive Assistant.

II. PUBLIC COMMENT – None

III. ADMINISTRATION AND FINANCE COMMITTEE

- A. Longfellow Master Plan Review Update – Executive Director Arnold informed the Board that staff held the Longfellow Master Plan Review on October 4 via teams. Executive Director Arnold noted the items that were liked by the community and invited the community to attend this Committee of the Whole meeting for this discussion. The Board was please with the presentation provided by staff during the Longfellow Park Master Plan Review. **No action is needed by the Board on this item.**

- B. Disaster Recovery Policy – Executive Director Arnold and Mitch Bowlin noted that a Disaster Recovery Policy is needed as a matter of industry best practice to maintain Cyber Liability Coverage through PDRMA. The Disaster Recovery Policy was put together by staff and Noventech. The policy will need approval first by the Board before sharing the information to all park district staff. **This item will be brought before the Board on the Regular Agenda at the October Regular Board Meeting.**

- C. 2024 Committee & Board Meeting Calendar – Executive Director Arnold noted that dates have been proposed for 2024 Committee and Board meetings. Staff also investigated the major holidays as well to avoid scheduling meetings during those times. **This item will be brought before the Board on the Consent Agenda at the September Regular Board Meeting.**

IV. PARKS AND PLANNING COMMITTEE

- A. ADA Transition Plan Review Update – Executive Director Arnold noted that the ADA Plan was completed in 2011. Staff have been updating and using the transition plan annually with updates provided to the Board. Staff engaged with Mark Trieglaff of Accessibility Consultation and Training Services to bring an updated ADA transition plan for the Board’s consideration and approval at the October Regular Board Meeting. **This item will be brought before the Board on the Regular Agenda at the October Regular Board Meeting.**

V. RECREATION AND FACILITY PROGRAM COMMITTEE – None

VI. NEW BUSINESS – None

VII. CLOSED SESSION – None

VIII. ADJOURNMENT

At 7:40pm, the Committee of the Whole Meeting was adjourned. **The motion was passed by a voice vote of 5:0.**



Secretary
Board of Park Commissioners



President
Board of Park Commissioners

November 16, 2023

Date

November 16, 2023

Date