



Park District of Oak Park (PDOP)
Board Retreat
Cheney Mansion
220 North Euclid Avenue
Oak Park, Illinois 60302

Tuesday, June 20, 2023

Minutes

The meeting was called to order at 9:00am.

I. ROLL CALL

Present: Commissioners Lentz, Wick, Wollmuth, Worley-Hood, and President Porreca.

Park District Staff Present: Jan Arnold, Executive Director and Edith Wood, Executive Assistant.

(arrived at 11:00am) Mitch Bowlin, Director of Finance; Chris Lindgren, Superintendent of Parks & Planning; Maureen McCarthy, Superintendent of Recreation; Bill Hamilton, Superintendent of Special Facilities & Customer Service; Ann Marie Buczek, Communication & Community Engagement Manager; Paula Bickel, Director of Human Resources & Risk Management; Malika Jones, Training & Innovation Manager

Others Present: Jill Allread with Public Communications Inc. (arrived at 1:00pm)

II. PDOP UPDATES

Executive Director Arnold provided the Board with an update from the Park District. The Park District will be working on a community survey that will include questions on the community's opinion on increases in taxes to pay for an indoor pool. Questions will also be asked on how the community obtains Park District programming information, and also making sure that the current programming offered by the Park District is adequate and meets the community's needs. An update was also provided on the Capital Improvement Plan, which ends at the end of 2024 as well as the Strategic Plan which also ends in 2024. Executive Director Arnold also provided the Board with an overview of the Park District properties and the future plans for improvement on these properties. The Board also had a discussion on the Pleasant Home Foundation and directed Director Arnold on how to proceed with communication on a new agreement with the Foundation. Executive Director Arnold also noted that the CRC has been open for a month, and provided the Board with the positive reviews that the CRC has received from the community and looking forward for the fall programming that is to come. The Board had a discussion on the Park District updates that were provided. **No action is needed by the Board on this item.**

III. UNCONSCIOUS BIAS TRAINING

Malika Jones provided the Board and staff with a training on Unconscious Bias. This training is also provided to all part-time and full-time Park District staff. **No action is needed by the Board on this item.**

IV. COMMUNICATION STRATEGIES AND PUBLIC RELATION TECHNIQUES

Jill Allread with Public Communications Inc. provided the Board and Staff with a training on Communication Strategies and Public Relation Techniques specifically on crisis in the work environment. **No action is needed by the Board on this item.**

V. CLOSED SESSION

At 3:22pm, a motion was made by Commissioner Worley-Hood, and seconded by Commissioner Wick to convene into closed session for the discussion of performance of a specific employee of the Park District. **The motion was passed by a voice vote of 5:0.**

At 3:51pm, Commissioner Worley-Hood, and seconded by Commissioner Wick to adjourn the Closed Session and to resume the Board Retreat meeting. **The motion was passed by a voice vote of 5:0.**

VI. ADJOURNMENT

A motion was made by Commissioner Wick and seconded by Commissioner Wollmuth to adjourn the Board Retreat at 3:52pm. **The motion was passed with a voice vote of 5:0.**



Secretary

Board of Park Commissioners



President

Board of Park Commissioners

July 20, 2023

Date

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Date