

**Park District of Oak Park (PDOP)
Regular Board Meeting
John Hedges Administrative Center
218 Madison Street
Oak Park, Illinois 60302**

Thursday, May 18, 2023, at 7:30pm

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Lentz (arrived at 7:34pm), Wick, Worley-Hood, and Wollmuth.

Absent: President Porreca

Park District Staff Present: Jan Arnold, Executive Director; Mitch Bowlin, Director of Finance; Bill Hamilton, Superintendent of Special Facilities & Customer Service; Chris Lindgren, Superintendent of Parks & Planning; Maureen McCarthy, Superintendent of Recreation; and Edith Wood, Executive Assistant.

II. APPROVAL OF AGENDA

The motion was passed by a roll call vote of 3:0.

III. VISITOR/PUBLIC COMMENTS – None

IV. CONSENT AGENDA

A motion was made by Commissioner Wick, and seconded by Commissioner Wollmuth to approve the Cash and Investment Summary, and Warrants and Bills for the month of April 2023; approval of the minutes from the Continued Regular Board meeting from April 6, 2023; Committee of the Whole meeting from April 6, 2023; and Regular Board meeting from April 20, 2023; approval of Disposal Ordinance 2023-05-12; approval of 2015-05-01 Park District of Oak Park Ethics Ordinance; approval of the IDNR Museum Grant for Oak Park Conservatory; approval to adopt the Resolution of Authorization for the IDNR PARC grant application for the Rehm Pool Improvement Project and authorize Executive Director Arnold to sign the agreement; approval to adopt the Resolution of Authorization for the IDNR OSLAD grant application for Andersen Park Improvement Project and authorize Executive Director Arnold to sign the agreement; approval to appoint of Kavita Vermani, Kevin K. Lee, and Virgil Maurice Woods II as members of the Park District Citizen Committee to serve three-year terms; and, approval for the Resolution for the Local Government Efficiency Act. **The motion was passed by a roll call vote of 3:0.**

V. STAFF REPORTS

- A. Executive Director's Report** – In addition to the Executive Director Report (which is included in the Board Packet), Executive Director Arnold informed the Board that staff are excited for the CRC. Staff have been working on training staff for the CRC building. Staff have also been preparing for the donor event on Friday May 19, as well as the ribbon cutting event on Sunday

May 21. Pool trainings are still going, and pools will be opening on May 27 (for Rehm Pool) and May 30 (for Ridgeland Pool). Daycamps will also be opening soon as well.

B. Updates & Information – Written report included in the Board Packet.

C. Revenue/Expense Status Report – No questions asked.

VI. OLD BUSINESS

A. Recreation and Facility Program Committee

1. Apparel Bid Approval – Executive Director Arnold noted that the Park District Recreation Department and other departments order a large volume of apparel throughout the year. On April 17, staff went out to bid in which four bids were received however, three of those bids met the minimum requirements. The lowest bidder was received by Custom Promos. Staff have previously worked with Custom Promos with great success. As such, staff recommended the approval of the apparel bid from Custom Promos of Addison, IL for screen printed apparel for a one-year agreement beginning May 18, 2023, through May 17, 2024 with the option to renew two additional years. A motion was made by Commissioner Lentz and seconded by Commissioner Wollmuth to approve the apparel bid from Custom Promos of Addison, IL for screen printed apparel for a one-year agreement beginning May 18, 2023, through May 17, 2024, with the option to renew two additional years. **The motion was passed by a roll call vote of 4:0.**

B. Administration and Finance Committee

1. VOP IGA – Naloxone Box Approval – Executive Director Arnold noted that the Village of Oak Park reached out to the Park District to request Permission to install a box on the side of the Maple Park Conform Station and stock it with Naloxone for the public to be able to access. The Naloxone boxes are to be installed for citizens to access in the case of an overdose. The Village of Oak Park will maintain and stock the boxes weekly. The Village is also willing to do trainings on how to use the Naloxone. A motion was made by Commissioner Wick and seconded by Commissioner Wollmuth to approve entering into an agreement to allow the Village of Oak Park to install, stock and maintain a Naloxone box on the side of the comfort station in Maple Park. **The motion was passed by a roll call vote of 4:0.**
2. Towing Services Contract for 229, 228-230, and 301 Madison Street Approval – Executive Director Arnold noted, as staff are preparing for the opening of the CRC, staff have reviewed a contract with Team Towing & Recovery, Inc. for towing services for vehicles parked at 229, 228-230, and 301 Madison Street. The Park District will not allow overnight parking at any of these lots since the CRC opens at 5:30am for its members. Vehicles that are in the lot 30 minutes after closing will be called in for relocation at the owner's expense. There is only a one-time installation fee of \$150 per sign. Team Towing & Recovery, Inc. will periodically clean, repair, and replace the signs. A motion was made by Commissioner Wick and seconded by Commissioner Lentz, to approve the relocation contract with Team Towing & Recovery, Inc. for towing services for vehicles parked at 229, 228-230, and 301 Madison Street after CRC closing times. **The motion was passed by a roll call vote of 4:0.**

C. Parks and Planning Committee

1. Rehm Pool Master Plan Approval – Executive Director Arnold noted that based on the Rehm Pool Master Plan presented that Perkins&Will made during the May Committee of the Whole meeting, it is understood that there were many questions in regard to the inclusive locker rooms from the community. With the CRC opening (which includes an inclusive locker room), there's hope that the community will gain a better understanding of this concept. Staff will be working on submitting the PARC grant application for the diving well repurposing, as well as the new ADA features of the main pool to IDNR which is due on June 15. The Board had a discussion on the flexibility of the design of the inclusive locker rooms as this is not part of the current phase and they will look at the community's comments and feedback from their CRC experience before moving forward with this portion of the master plan. A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve the Rehm Pool Master Plan. **The motion was passed by a roll call vote of 4:0.**

VII. NEW BUSINESS – None

VIII. COMMISSIONER'S COMMENTS

Commissioner Worley-Hood: Noted that he is excited for the weekend for the grand opening on the CRC and the buzz that he has heard from the community. Commissioner Worley-Hood thanked the staff for their work.

Commissioner Lentz: Noted that she is also excited for the opening of the CRC and gives her thanks to the donors, the leadership team, and Executive Director Arnold for their work and if appreciative of them. Commissioner Lentz also attended the Park Foundation meeting and found it to be very interesting.

Commissioner Wollmuth: Is looking forward to the weekend as well. Also attended the FOPCON meeting. Also talked to the people from Christ the King Jesuit College Prep and there will be four students that will be working on the CRC and is very optimistic about this opportunity for them. Hopes that this is the start of something more later.

Commissioner Wick: Noted that he got invited to the Festival Theater and ESAC meetings that are happening in June and is looking forward to them. Noted that it doesn't feel like it's been 14 months since the groundbreaking for the CRC and remembers talking about the CRC back in 2013, and their enthusiasm that he feels that the building is finally here. Also attended the IGOV meeting. Commissioner Wick gave his congrats to everyone for the CRC.

IX. CLOSED SESSION – None

X. ADJOURNMENT

At 8:10pm, the Regular Board Meeting was adjourned. **The motion was passed by a voice vote of 4:0.**



Secretary
Board of Park Commissioners

June 1, 2023

Date



President
Board of Park Commissioners

June 1, 2023

Date