

# Gymnastics Party Agreement



## Reservation/Payment Information (PARTIES CAN ONLY BE BOOKED ONLINE):

- Full payment must be paid at time of booking. Party is not scheduled or reserved until full payment and this signed agreement sheet is complete.
- Party Prices: \$420Resident/\$440Non-resident
- Party package includes: Party child and up to 14 participants (15 total) for 2 hours.
- Party add-ons: Up to 5 additional children at \$20 each (**FIRM max** of 20 participants for all ages). Party Favors \$5.00 each.
- When booking a party please book for additional guests if over 15 and party favors.
- **Increases after time of booking will not be allowed**
- **No refunds will be given for additional children less than 7 days before the party.** Extra children will NOT be allowed to participate the day of the party.
- All guests must turn in a waiver signed by their parent/guardian to party staff prior to joining in the party. Guests will not be allowed to take part without a signed waiver. Waivers are available on-line and will be available the day of the party. Hosts **may not sign or vouch** for another parent and verbal consent will not be considered.

## Cancellations/Refunds Information:

- Refunds are not provided if guests choose not to or are unable to take part in the activities.
- Cancellations must occur **at least 3 weeks** prior to the event to receive a refund of half the cost of the party. Within three weeks prior to the event, no refund is available.
- All party cancellations incur a 50% of the party cost surcharge.
- Rescheduling must occur 3 weeks prior to the event. Due to limited space and time, there are no rescheduling guarantees. With less than 3 weeks prior to the party, no rescheduling is available.

## Party Details & Format:

- Guests are not allowed into party room until host arrives.
- Birthday child must be turning 3-15 years old. Guests **must be within 2-17 years old**. Guests younger or older than the party package may find the activities too easy or too challenging.
- GRC Party Leader(s) will escort party children into the gym for planned gymnastics party activities and open gym.
- If **NEEDED** parents may accompany a child into the gymnastics area to assist with participation. A waiver is required for the assisting adult.
- Parents and adults may observe from lobby or balcony only.
- After planned gymnastics activity, GRC Party Leader(s) will escort party children and adults into the Party Room for the final 45 minutes of party celebration. No one is allowed back into the gym apparatus area once the party room festivities are initiated.
- GRC Party Leader(s) will assist the Party Room celebration according to plans discussed with host prior to the event.
- All party gifts will be bagged by your Party Leader(s) and ready at the door for host to take home.

## Food, Drink & Party Room Policies:

- There is a party room incidental charge of up to \$100.00 if damage occurs.
- Host is responsible for providing party food, drink, cake, decorations, tablecloths and tableware.
- Absolutely no alcohol is allowed at the party or on Park District premises.
- No food or drink inside the gym or lobby. Food and drinks are allowed in the Party Room only.
- Only catered, prepackaged, delivered food is permissible, no homemade food allowed (only exception is the party dessert).
- Individually packaged food preferred
- Party hosts should be distributing food to guests but staff will be available for assistance if needed.
- Be aware of your party guests' food allergies. It is the responsibility of the host parent to provide the appropriate foods.
- Host is encouraged to set-up and decorate the Party Room 15 minutes prior to the party and/or while kids are in the gym with the coaches. Tape is not allowed to be used to decorate. Sticky tack is the only acceptable adhesive to decorate the party room.
- If music is played in the party room, the volume must be kept low and run by the GRC Party Leader.
- After the party room festivities, all party children must wait in the building for their parent or guardian to pick-up them up.
- The party's host parent is responsible for all attending children at the party. The host parent must wait until all party children have been safely picked up.

## Gym Safety Rules:

- Only children in the party and have a signed waiver turned in may be allowed in the gym. Party guests are required to wear provided name tags.
- Children must listen and follow directions and safety instructions given by GRC Party Leader(s).
- No food, gum, or drinks in the gym apparatus area.
- No jewelry allowed.
- Long hair (boys & girls) must be tied back away from the face.
- Wear appropriate gym clothing. Do not wear oversized or loose fitting clothing, zippers, buttons, buckles, tights which cover your feet, skirts or skorts. Bare feet only inside the gym apparatus area.
- Children must jump feet first into the pit.
- If at any time a child exhibits inappropriate verbal or physical behavior that compromises their safety or the safety of another child or staff member, the child will be dismissed from the party.

*I have read, understand and agree to all the above reservation information, party details & format, food, drink & party room policies and gym safety rules. I understand this information is in addition to the Waiver & Release of Claims completed during the reservation process.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Office Use Only: Party Name: \_\_\_\_\_

Party Date: \_\_\_\_\_