



PARK DISTRICT **of OAK PARK**

Park District of Oak Park
Continued Regular Board Meeting from May 18, 2023
Hedges Administrative Center
218 Madison Street, Oak Park, Illinois 60302
Thursday, June 1, 2023, 7:30pm

AGENDA

- I. Call to Order/Roll Call**
- II. Approval of Agenda**
- III. Consent Agenda**
 - A. Approval of May 2023 Minutes*
- IV. New Business**
- V. Closed Session**
- VI. Adjournment**

* Indicates information attached.

** Indicates information to be provided before or at the meeting.

Update/Recap indicates verbal report provided at meeting no materials attached.

The Park District of Oak Park welcomes the opportunity to assist residents and visitors with disabilities. If you need special accommodations for this meeting, please call (708) 725-2017 or via email at Edith.Wood@pdop.org.

In partnership with the community, we enrich lives by providing meaningful experiences through programs, parks, and facilities.



May 2023 Minutes

Park District of Oak Park

218 Madison Street ▪ Oak Park, Illinois 60302 ▪ ph: (708) 725-2000 ▪ fx: (708) 383-5702 ▪ www.pdop.org



PARK DISTRICT of OAK PARK

**Park District of Oak Park
Annual Meeting
John Hedges Administrative Center
218 Madison Street
Oak Park, Illinois 60302**

Thursday, May 4, 2023

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Lentz, Wick, Wollmuth, Worley-Hood, and President Porreca.

Park District Staff Present: Jan Arnold, Executive Director; Bill Hamilton, Superintendent of Special Facilities & Customer Service; Maureen McCarthy, Superintendent of Recreation; Paula Bickel, Director of Human Resources & Risk Management; and Edith Wood, Executive Assistant.

Others Present: Christina Waters and Cindy Hansen, Village of Oak Park

II. PROCLAMATION OF COMMISSIONER ELECTION RESULTS

A motion was made by Commissioner Wick and seconded by Commissioner Worley-Hood to approve the results of the Cook County Clerks Office's declared canvassing results of the April 4, 2023, Consolidated General Election of Kassie Porreca, Chris Wollmuth, and Jake Worley-Hood to four-year terms to the Board of Park Commissioners. The results are as follows: Kassie Porreca – 5,607 votes, Chris Wollmuth – 5,526 votes, and Jake Worley-Hood – 5,518 votes. **Motion passed in a roll call vote 5:0.**

III. EXECUTIVE DIRECTOR'S COMMENTS

Executive Director Arnold congratulated Kassie Porreca, Chris Wollmuth, and Jake Worley-Hood on their re-elections and is looking forward to continuing working with them.

IV. OATH OF OFFICE

The Park District's Election Official, Village Clerk Christina Waters, gave the Oath of Office to re-elect Commissioners Kassie Porreca, Chris Wollmuth, and Jake Worley-Hood.

V. ELECTION OF THE BOARD PRESIDENT

A motion was made by Commissioner Worley-Hood and seconded by Commissioner Wollmuth to nominate Commissioner Kassie Porreca for President of the Board. **Motion passed in a roll call vote 5:0.**

VI. ELECTION OF THE BOARD VICE PRESIDENT

A motion was made by Commissioner Lentz and seconded by Commissioner Wollmuth to nominate Commissioner Worley-Hood for Vice President of the Board. **Motion passed in a roll call vote 5:0.**

VII. ELECTION OF THE BOARD TREASURER

A motion was made by Commissioner Wollmuth and seconded by Commissioner Lentz to nominate Commissioner Wick for Treasurer of the Board. **Motion passed in a roll call vote 5:0.**

VIII. ELECTION OF THE BOARD SECRETARY

A motion was made by Commissioner Wick and seconded by Commissioner Worley-Hood to nominate Commissioner Lentz for Secretary of the Board. **Motion passed in a roll call vote 5:0.**

IX. COMMITTEE APPOINTMENTS

A motion was made by President Porreca and seconded by Commissioner Wollmuth for the Board’s Committee Chairs: Chair of Recreation and Facility Committee appointed to Commissioner Lentz; Chair of the Parks and Planning Committee appointed to Commissioner Worley-Hood; and Chair of the Administration and Finance Committee appointed to Commissioner Wick. **Motion passed in a roll call vote 5:0.**

X. REPRESENTATIVE APPOINTMENTS

A motion was made by President Porreca and seconded by Commissioner Wick that the Council of Governments representative be appointed to President Porreca; Active Adult Advisory Committee, Sports Affiliates, and WSSRA representative be appointed to Commissioner Worley-Hood; Environmental Sustainability Advisory Committee and Festival Theater Committee representative be appointed to Commissioner Wick; Park District Citizen Committee, Parks Foundation of Oak Park, and Plan It Green Core Team representative be appointed to Commissioner Lentz; FOPCON and Pleasant Home Foundation representative be appointed to Commissioner Wollmuth; and IGOV representatives be appointed to Commissioner Lentz and Commissioner Wollmuth. **Motion passed in a roll call vote 5:0.**

XI. ADJOURNMENT

At 7:40pm, the Annual Meeting was adjourned. **The motion was passed by a voice vote of 5:0.**

Secretary
Board of Park Commissioners

President
Board of Park Commissioners

June 1, 2023
Date

June 1, 2023
Date



PARK DISTRICT of OAK PARK

**PARK DISTRICT OF OAK PARK
Committee of the Whole Meeting
John Hedges Administrative Center
218 Madison Street
Oak Park, Illinois 60302**

**Thursday, May 4, 2023
Directly Following the Annual Meeting**

Minutes

The meeting was called to order at 7:40pm.

I. ROLL CALL

Present: Commissioners Lentz, Wick, Wollmuth, Worley-Hood, and President Porreca.

Park District Staff Present: Jan Arnold, Executive Director; Bill Hamilton, Superintendent of Special Facilities & Customer Service; Maureen McCarthy, Superintendent of Recreation; Paula Bickel, Director of Human Resources & Risk Management; and Edith Wood, Executive Assistant.

Others Present: Lindsey Peckinpugh, Brent Ross, Rebecca Miner, and George Deines with Perkins&Will; and Paula Goedert.

II. PUBLIC COMMENT

Paula Goedert – Paula first offered her thanks to the Board for all of their work. Paula has been an avid pool passholder and frequently buys pool passes for her family as her family loves the Park District pools. Paula expressed her concerns on the gender-neutral bathrooms proposed for the Rehm pool project. Paula noted that women would feel more comfortable in a bathroom that offered more privacy. Sometimes people will go to work after being in the pools and it can be uncomfortable to get ready in front of other people. In addition, if curtains are used to close the changing rooms, there is a potential for people to be able to see through. With Paula having granddaughters, she has fears for teenage boys and little girls to be in the same room. Would like to see ways to minimize this risk and to be more private in the bathrooms.

III. PARKS AND PLANNING COMMITTEE

- A. Perkins&Will Rehm Pool Master Plan Presentation – Perkins&Will presented to the Board the Master Plan for Rehm Pool. February 14 was the staff kick-off for the project. On March 8, the first community meeting was held with great participation, the meeting included concept options, polling, and Q/A. On April 12, the second community meeting was held and the preferred concepts from the public based on first meeting feedback were reviewed. Three planning concepts were shown at the meeting for the existing bathhouse, these concepts were to renovate, reconfigure, and replace. Two pool concepts were also reviewed for diving well replacement which included water slides on either the deck or into the pool. In addition, two concepts for the spray pad were reviewed one was large spray pad and the other was spray pad with small playground. Two community polls were also taken to collect resident feedback. Items that the community would like to see improved include restrooms and changing facilities, a crossing feature, a pool with a waterslide and larger spray pad, and enhanced privacy in the inclusive locker rooms. Based on everyone's feedback, Perkins&Will will work on developing a plan and design based on the improvements most

requested. The Board had a discussion on the inclusive bathrooms based on the public comment brought up earlier in the meeting. **This item will be brought before the Board on the regular agenda at the May Regular Board Meeting.**

- B. Spring Park Tour Update – Executive Director Arnold noted that the Spring Park Tour will take place on May 11. The Board and Staff will be visiting Longfellow, Lindberg, and Field Center. **No action is needed by the Board on this item.**

IV. ADMINISTRATION AND FINANCE COMMITTEE

- A. Apparel Bid Update – Executive Director Arnold and Maureen McCarthy noted that staff went out to bid on May 3 for the apparel bid. Only one bidder was received from Custom Promos and staff will be bringing a recommendation for the Board’s consideration at the May Regular Board meeting. **This item will be brought before the Board on the regular agenda at the May Regular Board Meeting.**
- B. Review of Ethic Ordinance – Executive Director Arnold noted that the Park District is required to review the Ethics Ordinance on a continuing basis. The ordinance was last updated in 2015. At this time, there are no updates to the policy that are needed as there have been no legal changes since the last update. **This item will be brought before the Board on the consent agenda at the May Regular Board Meeting.**
- C. IDNR Museum Grant for Oak Park Conservatory Update – Executive Director Arnold and staff attended the IAPD Legislative Conference in which an update was given that this year there is only \$7 million in the grant. Staff will plan to make a recommendation on the replacement for the historic doors at the Oak Park Conservatory to apply for this grant. **This item will be brought before the Board on the consent agenda at the May Regular Board Meeting.**
- D. IDNR PARC Grant Resolution – Rehm Pool Improvement Project – Executive Director Arnold noted that in order to complete the PARC grant application for the Rehm Pool Improvement Project, a Resolution of Authorization must be adopted by the Park Board. At this time, staff are looking to submit a phase one, diving well replacement, for grant funding. Staff would expect the work to start until Fall 2024 and be completed in Summer 2025. **This item will be brought before the Board on the consent agenda at the May Regular Board Meeting.**
- E. IDNR OSLAD Grant Resolution – Andersen Park Improvement Project – Executive Director Arnold noted that in order to complete the OSLAD grant application for the Andersen Park Improvement Project, a Resolution of Authorization must be adopted by the Park Board. However, funds from the OSLAD grant have not yet been released, and staff would like to have the resolution ready for when they are. **This item will be brought before the Board on the consent agenda at the May Regular Board Meeting.**
- F. Park District Citizen Committee Approval – Kavita Vermani – Executive Director Arnold noted that the PDCC was established to oversee the development of the Comprehensive Master Plan. The mission and guiding principles of the PDCC states that the committee should include 13 members. There are currently only 11 members in the committee. Kavita has expressed interest in joining the committee. Kavita has two young children and has participated in a wide variety of Park District programs. Kavita has also been involved with NextUp Chicago, OPRF South Asian Group Lead, PTO Volunteer at Hatch, Housing Forward and Beyond Hunger, and is an OPPD Co-

Ed Softball Player. Kavita has a strong interest in being a voice of the community to the Park District. Kavita also has experience in serving non-profit boards which includes fundraising and long-range mission/vision planning. **This item will be brought before the Board on the consent agenda at the May Regular Board Meeting.**

- G. Park District Citizen Committee Approval – Kevin K. Lee – Executive Director Arnold noted that the PDCC was established to oversee the development of the Comprehensive Master Plan. The mission and guiding principles of the PDCC states that the committee should include 13 members. There are currently only 11 members in the committee. Kevin has expressed interest in joining the committee. Kevin has been involved with Calvary Memorial Church in Oak Park, pickleball, and various children’s programs. Kevin has an interest in being a voice to the community for their demographic as his kids are in middle school and attend OPRF. **This item will be brought before the Board on the consent agenda at the May Regular Board Meeting.**
- H. Park District Citizen Committee Approval – Virgil Maurice Woods II – Executive Director Arnold noted that the PDCC was established to oversee the development of the Comprehensive Master Plan. The mission and guiding principles of the PDCC states that the committee should include 13 members. There are currently only 11 members in the committee. Virgil has expressed interest in joining the committee. Virgil lives in Oak Park and closest to the Community Recreation Center. **This item will be brought before the Board on the consent agenda at the May Regular Board Meeting.**
- I. VOP IGA – Naloxone Box – Executive Director Arnold noted that the Village of Oak Park reached out to the Park District to request Permission to install a box on the side of the Maple Park Conform Station and stock it with Naloxone for the public to be able to access. The Naloxone boxes are to be installed for citizens to access in the case of an overdose. The Village of Oak Park will maintain and stock the boxes weekly. The Village is also willing to do trainings on how to use the Naloxone. **This item will be brought before the Board on the regular agenda at the May Regular Board Meeting.**
- J. Towing Services Contract for 229, 228-230, and 301 Madison Street – Executive Director Arnold noted, as staff are preparing for the opening of the CRC, staff have reviewed a contract with Team Towing & Recovery, Inc. for towing services for vehicles parked at 229, 228-230, and 301 Madison Street. The Park District will not allow overnight parking at any of these lots since the CRC opens at 5:30am for its members. Vehicles that are in the lot 30 minutes after closing will be called in for relocation at the owner’s expense. There is only a one-time installation fee of \$150 per sign. Team Towing & Recovery, Inc. will periodically clean, repair, and replace the signs. **This item will be brought before the Board on the regular agenda at the May Regular Board Meeting.**
- K. IAPD Legislative Day Update – Executive Director Arnold noted that staff and Commissioner Lentz attended the 2023 IAPD Legislative Conference in Springfield, IL. The new Director and new Grant Director were present at the conference and provided tips on how to get grants approved and provided additional information on these grants. Commissioner Lentz agreed that the conference provided great information. **No action is needed by the Board on this item.**

V. RECREATION AND FACILITY PROGRAM COMMITTEE – None

VI. NEW BUSINESS – None

VII. CLOSED SESSION – None

VIII. ADJOURNMENT

At 8:51pm, the Committee of the Whole Meeting was adjourned. **The motion was passed by a voice vote of 5:0.**

Secretary
Board of Park Commissioners

President
Board of Park Commissioners

June 1, 2023
Date

June 1, 2023
Date



**Park District of Oak Park
Spring Park Tour
John Hedges Administrative Center
Tour began at 218 Madison Street
Oak Park, Illinois 60302**

Thursday, May 11, 2023

Minutes

The meeting was called to order at 5:30pm.

I. ROLL CALL

Present: Commissioners Lentz, Wick, Wollmuth, Worley-Hood, and President Porreca.

Park District Staff Present: Jan Arnold, Executive Director; and Chris Lindgren, Superintendent of Parks & Planning.

II. SPRING PARK TOUR

- A. Longfellow Park – The Board and staff toured the existing courts and playground. Discussed the playground surface, splash pad and sandbox areas. Discussed maintenance issues with sand on the play surface as well as the splash pad plumbing. Discussed the concern with marijuana smoking in the restrooms going into the center and the thoughts of adding a Portland Loo and only having restrooms on building used by center users. Community Master Plan review is in fall 2023.
- B. Lindberg Park – The Board and staff toured the tennis courts, asphalt path, and playground. Discussed court resurfacing in 2024 along with adding shade to the playground. Also discussed removal of asphalt pads and replace with concrete as future improvement. Community Master Plan review is in 2028.
- C. Field Center – The Board and staff toured the building and playground. Discussed the foundation cracks and other structural issues with the building. Discussed replacement of center per the comprehensive master plan with a 2 or 3 room facility that has sustainability features. Community Master Plan review is in 2024.

III. ADJOURNMENT

At 7:33pm, the Spring Park Tour was adjourned. **The motion was passed by a voice vote of 5:0.**

**Secretary
Board of Park Commissioners**

**President
Board of Park Commissioners**

June 1, 2023
Date

June 1, 2023
Date

**Park District of Oak Park (PDOP)
Regular Board Meeting
John Hedges Administrative Center
218 Madison Street
Oak Park, Illinois 60302**

Thursday, May 18, 2023, at 7:30pm

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Lentz (arrived at 7:34pm), Wick, Worley-Hood, and Wollmuth.

Absent: President Porreca

Park District Staff Present: Jan Arnold, Executive Director; Mitch Bowlin, Director of Finance; Bill Hamilton, Superintendent of Special Facilities & Customer Service; Chris Lindgren, Superintendent of Parks & Planning; Maureen McCarthy, Superintendent of Recreation; and Edith Wood, Executive Assistant.

II. APPROVAL OF AGENDA

The motion was passed by a roll call vote of 3:0.

III. VISITOR/PUBLIC COMMENTS – None

IV. CONSENT AGENDA

A motion was made by Commissioner Wick, and seconded by Commissioner Wollmuth to approve the Cash and Investment Summary, and Warrants and Bills for the month of March 2023; approval of the minutes from the Continued Regular Board meeting from April 6, 2023; Committee of the Whole meeting from April 6, 2023; and Regular Board meeting from April 20, 2023; approval of Disposal Ordinance 2023-05-12; approval of 2015-05-01 Park District of Oak Park Ethics Ordinance; approval of the IDNR Museum Grant for Oak Park Conservatory; approval to adopt the Resolution of Authorization for the IDNR PARC grant application for the Rehm Pool Improvement Project and authorize Executive Director Arnold to sign the agreement; approval to adopt the Resolution of Authorization for the IDNR OSLAD grant application for Andersen Park Improvement Project and authorize Executive Director Arnold to sign the agreement; approval to appoint of Kavita Vermani, Kevin K. Lee, and Virgil Maurice Woods II as members of the Park District Citizen Committee to serve three-year terms; and, approval for the Resolution for the Local Government Efficiency Act. **The motion was passed by a roll call vote of 3:0.**

V. STAFF REPORTS

- A. Executive Director's Report** – In addition to the Executive Director Report (which is included in the Board Packet), Executive Director Arnold informed the Board that staff are excited for the CRC. Staff have been working on training staff for the CRC building. Staff have also been preparing for the donor event on Friday May 19, as well as the ribbon cutting event on Sunday

May 21. Pool trainings are still going, and pools will be opening on May 27 (for Rehm Pool) and May 30 (for Ridgeland Pool). Daycamps will also be opening soon as well.

B. Updates & Information – Written report included in the Board Packet.

C. Revenue/Expense Status Report – No questions asked.

VI. OLD BUSINESS

A. Recreation and Facility Program Committee

1. Apparel Bid Approval – Executive Director Arnold noted that the Park District Recreation Department and other departments order a large volume of apparel throughout the year. On April 17, staff went out to bid in which four bids were received however, three of those bids met the minimum requirements. The lowest bidder was received by Custom Promos. Staff have previously worked with Custom Promos with great success. As such, staff recommended the approval of the apparel bid from Custom Promos of Addison, IL for screen printed apparel for a one-year agreement beginning May 18, 2023, through May 17, 2024 with the option to renew two additional years. A motion was made by Commissioner Lentz and seconded by Commissioner Wollmuth to approve the apparel bid from Custom Promos of Addison, IL for screen printed apparel for a one-year agreement beginning May 18, 2023, through May 17, 2024, with the option to renew two additional years. **The motion was passed by a roll call vote of 4:0.**

B. Administration and Finance Committee

1. VOP IGA – Naloxone Box Approval – Executive Director Arnold noted that the Village of Oak Park reached out to the Park District to request Permission to install a box on the side of the Maple Park Conform Station and stock it with Naloxone for the public to be able to access. The Naloxone boxes are to be installed for citizens to access in the case of an overdose. The Village of Oak Park will maintain and stock the boxes weekly. The Village is also willing to do trainings on how to use the Naloxone. A motion was made by Commissioner Wick and seconded by Commissioner Wollmuth to approve entering into an agreement to allow the Village of Oak Park to install, stock and maintain a Naloxone box on the side of the comfort station in Maple Park. **The motion was passed by a roll call vote of 4:0.**
2. Towing Services Contract for 229, 228-230, and 301 Madison Street Approval – Executive Director Arnold noted, as staff are preparing for the opening of the CRC, staff have reviewed a contract with Team Towing & Recovery, Inc. for towing services for vehicles parked at 229, 228-230, and 301 Madison Street. The Park District will not allow overnight parking at any of these lots since the CRC opens at 5:30am for its members. Vehicles that are in the lot 30 minutes after closing will be called in for relocation at the owner's expense. There is only a one-time installation fee of \$150 per sign. Team Towing & Recovery, Inc. will periodically clean, repair, and replace the signs. A motion was made by Commissioner Wick and seconded by Commissioner Lentz, to approve the relocation contract with Team Towing & Recovery, Inc. for towing services for vehicles parked at 229, 228-230, and 301 Madison Street after CRC closing times. **The motion was passed by a roll call vote of 4:0.**

C. Parks and Planning Committee

1. Rehm Pool Master Plan Approval – Executive Director Arnold noted that based on the Rehm Pool Master Plan presented that Perkins&Will made during the May Committee of the Whole meeting, it is understood that there were many questions in regard to the inclusive locker rooms from the community. With the CRC opening (which includes an inclusive locker room), there’s hope that the community will gain a better understanding of this concept. Staff will be working on submitting the PARC grant application for the diving well repurposing, as well as the new ADA features of the main pool to IDNR which is due on June 15. The Board had a discussion on the flexibility of the design of the inclusive locker rooms as this is not part of the current phase and they will look at the community’s comments and feedback from their CRC experience before moving forward with this portion of the master plan. A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve the Rehm Pool Master Plan. **The motion was passed by a roll call vote of 4:0.**

VII. NEW BUSINESS – None

VIII. COMMISSIONER’S COMMENTS

Commissioner Worley-Hood: Noted that he is excited for the weekend for the grand opening on the CRC and the buzz that he has heard from the community. Commissioner Worley-Hood thanked the staff for their work.

Commissioner Lentz: Noted that she is also excited for the opening of the CRC and gives her thanks to the donors, the leadership team, and Executive Director Arnold for their work and if appreciative of them. Commissioner Lentz also attended the Park Foundation meeting and found it to be very interesting.

Commissioner Wollmuth: Is looking forward to the weekend as well. Also attended the FOPCON meeting. Also talked to the people from Christ the King Jesuit College Prep and there will be four students that will be working on the CRC and is very optimistic about this opportunity for them. Hopes that this is the start of something more later.

Commissioner Wick: Noted that he got invited to the Festival Theater and ESAC meetings that are happening in June and is looking forward to them. Noted that it doesn’t feel like it’s been 14 months since the groundbreaking for the CRC and remembers talking about the CRC back in 2013, and them enthusiasm that he feels that the building is finally here. Also attended the IGOV meeting. Commissioner Wick gave his congrats to everyone for the CRC.

IX. CLOSED SESSION – None

X. ADJOURMENT

At 8:10pm, the Regular Board Meeting was adjourned. **The motion was passed by a voice vote of 4:0.**

Secretary
Board of Park Commissioners

June 1, 2023
Date

President
Board of Park Commissioners

June 1, 2023
Date