



Park District of Oak Park (PDOP)
Regular Board Meeting
John Hedges Administrative Center
218 Madison Street
Oak Park, Illinois 60302

Thursday, January 19, 2023 at 7:30pm

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioner Lentz, Wick, Wollmuth, Worley-Hood, and President Porreca.

Park District Staff Present: Jan Arnold, Executive Director; Mitch Bowlin, Director of Finance; Chris Lindgren, Superintendent of Parks & Planning; Scott Sekulich, Registration and Customer Support Manager; and Edith Wood, Executive Assistant.

II. APPROVAL OF AGENDA

Commissioner Wick approved the agenda and Commissioner Lentz seconded. **The motion was passed by a roll call vote of 5:0.**

III. VISITOR/PUBLIC COMMENTS

Jean Magee – has previously sent an email to the Park District and feels passionate on pickleball. Jean along with other members organized a petition with a total of 410 signatures so that the Park District can create dedicated pickleball courts. Jean expressed that many people are interested in pickleball including kids and lots of families. Pickleball has brought a lot of sense of community and enhances life. Jean appreciates the multi-use courts that the Park District has as well. However, Jean expressed to have more staff to be available to fix problems around the courts as approximately 300 people use them (especially in Maple, Taylor, and Barrie). Jean noted that Barrie is not a good place, and it is not safe (due to uneven surfaces). With the increase of free lessons to seniors as well, there has been an increase in the number of people at the park. Jean provided the Board with copies of the signatures collected from Oak Park residents.

Don DeBruin – on the topic of pickleball, Don has noted more people to be interested and observant on the sport. Noticed that at Taylor park, in order to be able to play pickleball, people would need to chalk up the court as the tape on the court is hard to see when it is dark outside. Would like more courts to be better taped so that people can come up to play. Don was very surprised to see how pickleball has increased in popularity. Don also believes that the Village would also be responsive in helping tape the courts as well. Don believes that there are ways to improve the courts in an inexpensive way.

IV. CONSENT AGENDA

A motion was made by Commissioner Wick, and seconded by Commissioner Worley-Hood to approve the Consent Agenda which included the Cash and Investment Summary, and Warrants and Bills for the month of December 2022; approval of the minutes from the Committee of the Whole Meeting for December 1, 2022, and Regular Board Meeting from December 15, 2022; the appointment of Jake Vest

and Mike Baiardo to the Local Government Efficiency Act Committee; and, Disposal Ordinance 2023-01-11. **The motion was passed by a roll call vote of 5:0.**

V. STAFF REPORTS

- A. Executive Director's Report** – In addition to the Executive Director Report (which is included in the Board Packet), Executive Director Arnold informed the Board that there were a few updates and videos created to the day camp brochure that will be made available next week. Executive Director Arnold noted that D97 have some concerns on space availability for programs. Due to weather, there might be a chance for ice to be made soon for the ice rinks. Staff also created a milestone graph that will be put in the time capsule for the CRC which features all of the events that happened to make the CRC possible. The donor board in the CRC will be put together; there is still the option to have additional donors added to the board. The potential grand opening of the CRC will be in May but the exact date has not been made public. All pavers have been received and staff are working on checking wording/spelling. Pavers ordered before the new year will be set at the CRC before the grand opening. Pavers ordered after the new year will continue to be added until the pavers have been sold out. Executive Director Arnold also attended the Parks Foundation meeting. The CRC is currently funded at 97%, and the foundation will continue to have house events for the CRC until April.
- B. Updates & Information** – Written report included in the Board Packet.
- C. Revenue/Expense Status Report** – No questions asked.

VI. OLD BUSINESS

A. Recreation and Facility Program Committee

1. Rehm Pool Master Plan Approval – Executive Director Arnold noted that staff have engaged with Perkins and Will to submit a Rehm Pool Master Planning service proposal for various Rehm Pool projects. The plan is to have meetings scheduled in the summer for these projects and will focus on the diving well and splash pad. A motion was made by Commissioner Wollmuth and seconded by Commissioner Wick to approve the contract for the Rehm Master Plan to Perkin + Will in the amount of \$32,725. **The motion was passed by a roll call vote of 5:0.**

B. Parks and Planning Committee – None

C. Administration and Finance Committee

1. 2023-2024 Brochure Bid Contract Approval – Executive Director Arnold noted that bids for the 2023 Brochure Series were posted on the Park District website on November 28, 2022. Two companies submitted bids and Paulson Press, Inc. from Elk Grove Village, IL submitted the lowest bid. Staff previously worked with Paulson and received favorable reviews in the past. A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve the authorization for Executive Director Arnold to sign the contract to print the Park District of Oak Park's 2023 Brochure Series with Paulson Press, Inc. in the amount of \$51,970. Additionally, approve to provide Executive Director Arnold the ability to approve the Alternate Bid #1 for the printing of the 2024 Brochure Series in the amount of \$58,735 pending performance in 2023. **The motion was passed by a roll call vote of 5:0.**

2. 2022 Tax Year Levy – Abatement Resolution for 2022 Levy Adjustment Approval – Executive Director Arnold and Mitch Bowlin noted that starting in 2022, Cook County began automatically increasing tax levies to recapture any losses from assessment appeal refunds. The 2023 Budget did not include this additional levy. Since the levy was not part of the 2023 Budget, and has no impact on future PTELL calculations, staff feel it is prudent to abate this levy and not collect the additional taxes from residents. A motion was made by Commissioner Wick and seconded by Commissioner Wollmuth to approve the 2022 Tax Levy Abatement Resolution 2023-01-01 for the 2022 Tax Year. **The motion was passed by a roll call vote of 5:0.**
3. Custodial Contract Approval – Executive Director Arnold and Chris Lindgren noted that the current contract for custodial cleaning at eleven of the Park District buildings lapsed at the end of December 2022. The Park District went out to bid for a new three-year janitorial contract. Seven bids were received and the lowest bidder backed out of their contract, so staff have moved on to the next lowest bidder which is with Eco Clean Maintenance. Eco Clean was a previous contractor for the Park District and references were called with favorable results. A motion was made by Commissioner Wick and seconded by Commissioner Wollmuth to approve the authorization for Executive Director Arnold to sign the contract for custodial services with Eco Clean Maintenance in the amount of \$80,640 for one year, and two one-year extension authorizations. **The motion was passed by a roll call vote of 5:0.**
4. 2022 Program Scholarship and CDM Report – Scott Sekulich provided the Board with an overview on the 2022 scholarships that were provided to residents. Scott has found that the scholarship numbers are pretty similar to the year prior. Funds to the scholarship were provided by the township, Parks Foundation, and patron donations. These patron donations come from Amilia, after people sign up for programs, there is an option to also donate funds to the scholarship in which staff were very excited to see how many donations were received through that patron page. Scott also provided the Board with a map of where residents live in Oak Park that use these scholarship funds which the Board was happy to see to get a sense of how many residents use the scholarship program. Scott also works with residents in sending them notes on other discounts that they are also eligible for which has also been helpful for them. The Board had question on whether there was any constructive feedback from residents, and where the funding is needed the most.
5. 2022 Performance Measures Year in Review – Mitch Bowlin provided the Board with an overview of Park District's performance in 2022. Most budgeted projects and financial goals were completed in 2022. Staff witness a strong rebound from 2021 in 2022 with program registration. Youth Athletics and Nature and Adventure programs saw a much higher increase in registration numbers in 2022. Pools also had a great year in sales. A program/facility satisfaction survey was conducted in which the location of facilities was the highest rated item with staffing rated in second. This speaks volumes to the Park District. The Board was happy to see this information and how much the numbers have changed.

VII. NEW BUSINESS – None

VIII. COMMISSIONER'S COMMENTS

Commissioner Worley-Hood: Very excited to see outdoor ice skating to be coming soon. None of the other organization had meetings.

Commissioner Wick: Attended the IGOV meeting in which they have plans for a workshop to recruit more members. Since the next meeting will be via Zoom, Commissioner Wick plans to send invites to the meeting. Also excited to attend conference.

Commissioner Lentz: Commented on Facebook on the indoor walking path at the CRC and received a lot of positive reactions to it. On behalf of Festival Theatre, Commissioner Lentz send their thanks to staff for the office space at Cheney Mansion and the great collaboration with the Park District.

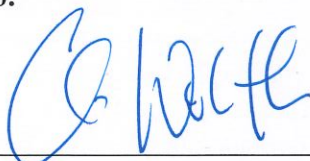
Commissioner Wollmuth: Attended the AYSO meeting in which they are looking for more field lighting with the potential for Edge soccer to help contribute for it. There is also plans to realigns sport age groups from calendar year versus school year. Had a follow-up with Executive Director Arnold on Christ the King school as a donation sponsor, and looking to come to the Park District. Will be missing conference but would like notes on the conference from the Board.

President Porreca: Renewed the master board status. Also will facilitate one of the sessions in conference.

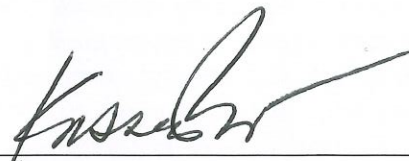
IX. CLOSED SESSION – None

X. ADJOURNMENT

At 8:30pm, the Regular Board Meeting was adjourned. **The motion was passed with a roll call vote of 5:0.**



Secretary
Board of Park Commissioners



President
Board of Park Commissioners

February 16, 2023
Date

February 16, 2023
Date