



PARK DISTRICT
of OAK PARK

**Park District of Oak Park (PDOP)
Regular Board Meeting
John Hedges Administrative Center
218 Madison Street
Oak Park, Illinois 60302**

Thursday, December 15, 2022 at 7:30pm

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioner Lentz, Wick, Wollmuth, and Worley-Hood.

Absent: President Porreca

Park District Staff Present: Jan Arnold, Executive Director; Mitch Bowlin, Director of Finance; Chris Lindgren, Superintendent of Parks & Planning; Nelson Acevedo, Buildings Supervisor; and Edith Wood, Executive Assistant.

II. APPROVAL OF AGENDA

Commissioner Lentz approved the agenda and Commissioner Wick seconded. **The motion was passed by a roll call vote of 4:0.**

III. VISITOR/PUBLIC COMMENTS – None

IV. CONSENT AGENDA

A motion was made by Commissioner Wick, and seconded by Commissioner Lentz to approve the Consent Agenda which included the Cash and Investment Summary, and Warrants and Bills for the month of November 2022; approval of the minutes from the Committee of the Whole Meeting for November 3, 2022, Fall Park Tour from November 5, 2022, and Regular Board Meeting from November 17, 2022; PACT Agreements for Ascension, AYSO, East Ave Lacrosse, Chicago Edge, Fenwick High School, OPRF Alliance, OPRF Ultimate, OPRF Youth Football, OPRFHS Hockey Club, OPYBS/Falcons/Eagles, Pony, SEOPCO, St. Giles, Troop 4020, and Windmills; 2023 Board Action Calendar; WSSRA Board Liaison Appointment; Bi-Annual Review and Release of Closed Session Minutes; and, Disposal Ordinance 2022-12-07. **The motion was passed by a roll call vote of 4:0.**

V. STAFF REPORTS

A. Executive Director's Report – In addition to the Executive Director Report (which is included in the Board Packet), Executive Director Arnold informed the Board that staff are wrapping up holiday events. Staff had their Staff Holiday Party last night at Pleasant Home and it was a great event. 2022 had a lot of events happening and overall had a great year.

B. Updates & Information – Written report included in the Board Packet.

C. Revenue/Expense Status Report – No questions asked.

VI. OLD BUSINESS

A. **Recreation and Facility Program Committee** – None

B. **Parks and Planning Committee** – None

C. **Administration and Finance Committee**

1. Cleaning Contract Approval – Executive Director Arnold noted that the bid was published at the Wednesday Journal and staff received seven bids. Staff reviewed references for the cheapest option and have heard really good reviews for Total Facility Maintenance (a new custodial cleaning company). A motion was made by Commissioner Wick, and seconded by Commissioner Wollmuth to approve the contract with Total Facility Maintenance IL for a one-year contract of \$78,720 with the option to sign two more one-year deals for a total of three years. **The motion was passed by a roll call vote of 4:0.**

VII. NEW BUSINESS

A. **Andersen Park Professional Services Contract Approval** – Executive Director Arnold noted that staff met with Planning Resources Inc. for plans for park improvements at Andersen Park. Planning Resources Inc. created the original master plan for the park in 2006, and revised it in 2014. With the recent ARPA fund allocating from the Village of Oak Park, staff are moving the park improvements up to 2023. The Board had a discussion on what the park improvements would be. A motion was made by Commissioner Worley-Hood, and seconded by Commissioner Lentz, to approve the design contract with Planning Resources Inc. **The motion was passed by a roll call vote of 4:0.**

B. **2022 Parks Report Card** – Mitch Bowlin provided the Board with a snapshot of the overall trending items at the Park District. Surveys were conducted to people visiting the parks facilities to get a sense of their opinions on the facilities. These includes notes on infrastructure, greenspaces, bathrooms, playgrounds, sitting areas, athletic fields, and parking lot. Overall, the Park District facilities have seen scores go up since 2017. The Board had a discussion on the information provided in the report card.

C. **Sustainability Report Update** – Chris Lindgren provided the Board with an overview of the sustainable efforts the Park District has done to its facilities. This includes repurposing water (with a savings of \$84,000 since the construction of tanks and cisterns), and increasing solar power use. There has also been a continued push for new building to be sustainable. Small items like electrical blowers have also been changed. Projects that are also coming up include the CRC, Pleasant Home Geothermal, zero waste concerts, carbon neutrality, staff sustainability committee, electrifying fleet, and EV charging stations. The Park District has also received recognitions for their sustainability efforts and projects. The Board had a discussion on the sustainability efforts the Park District has done to their facilities.

VIII. COMMISSIONER'S COMMENTS

Commissioner Worley-Hood: Noted Happy Holidays to everyone. Commissioner Worley-Hood attended the Pleasant Home meeting which was an interesting meeting since they are looking into their lighting and replacing their windows projects. In addition, there is a potential donor as well for the foundation.

Commissioner Wollmuth: Noted Happy Holidays to everyone. Attended the Jazz and Wine event at Pleasant Home and gave his props to the event. Also attended these OPYBS meeting and that they have new board members and are going on a nice track. AYSO did not have a meeting but has kept in touch with them.

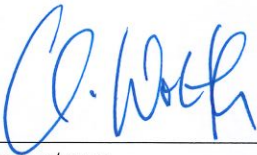
Commissioner Lentz: Noted that the Festival Theater board have found their new Artistic Administrator and Managing Director which will be a good partner with the Park District. Also attended the Core Plan Green meeting. Noted Happy Holidays and she will be her grandkids during the holidays.

Commissioner Wick: IGOV meeting with be held in February and will send out a personal invitation to newcomers to attend. Commissioner Wick is also planning on writing an article for the Wednesday Journal. FOPCON had their meeting via zoom in which they gave their sendoff to Linda Smith who will be leaving the organization. Also noted Happy Holidays to everyone.

IX. CLOSED SESSION – None

X. ADJOURMENT

At 8:41pm, the Regular Board Meeting was adjourned. The motion was passed with a roll call vote of 4:0.



Secretary
Board of Park Commissioners

January 19, 2023
Date



President
Board of Park Commissioners

January 19, 2023
Date