



Park District of Oak Park (PDOP)  
Committee of the Whole Meeting  
John Hedges Administrative Center  
218 Madison Street  
Oak Park, Illinois 60302

Thursday, October 6, 2022 at 7:30pm

Minutes

The meeting was called to order at 7:30pm.

**I. ROLL CALL**

**Present:** Commissioners Lentz, Wick, Worley-Hood, and President Porreca.

**Absent:** Commissioner Wollmuth.

**Park District Staff Present:** Jan Arnold, Executive Director; Mitch Bowlin, Director of Finance; Chris Lindgren, Superintendent of Parks & Planning; Joseph Marrotta, Risk Manager; and Edith Wood, Executive Assistant.

**II. PUBLIC COMMENTS** – None

**III. RECREATION AND FACILITY PROGRAM COMMITTEE** – None

**IV. PARK AND PLANNING COMMITTEE** – None

**V. ADMINISTRATION AND FINANCE COMMITTEE**

- A. **IAPD Legal Symposium Update** – Executive Director Arnold informed the Board that the IAPD Legal Symposium will take place on November 3<sup>rd</sup> at Oak Brook, Illinois. The Legal Symposium will cover topics like employee mental health, and techniques and procedures for violence at the parks. Six Staff members and two Board members will be attending the event. **No action is needed by the Board on this item.**
  
- B. **2023 Committee and Board Meeting Calendar** – Executive Director Arnold noted that included in the Committee of the Whole Board packet included a copy of the 2023 Committee and Board Meeting Calendar. The calendar includes the dates for the NRPA Conference which will take place in October (instead of September), in October 5<sup>th</sup>, the Committee of the Whole meeting and the Budget Meeting will take place on the same day, the Board Retreat will take place on June 20<sup>th</sup> (date is flexible to change), and the state conferences are schedules in January and October. **This item will be brought before the Board on the regular agenda at the October Regular Board Meeting.**
  
- C. **Community Service Award Nomination Update** – Executive Director Arnold informed the Board that an individual and an organization have been nominated for the Community Service Award. The Board agreed that these were great choices for the nomination. **No action is needed by the Board on this item.**

**D. Fall Park Tour Update** – Executive Director Arnold noted that the Fall Park Tour will take place Saturday, November 5<sup>th</sup> at 9am. The tour will include 218 Madison Street, CRC, GRC, and the RCRC. This tour will include both interior and exterior views of the facilities to see all of the changes for these facilities. **No action is needed by the Board on this item.**

**E. Audit Engagement Letter** – Executive Director Arnold noted that the Park District has used Lauterbach and Amen (L&A) as the auditor for the Park District’s 2016-2021 fiscal years. A contract extension has been provided to the Park District for the fiscal years for 2022-2024. Executive Director Arnold noted that Staff are comfortable with the work L&A has provided and has been great with working with staff. As such, Staff recommend the approval of L&A’s proposal for auditing services for 2022-2024. The Board asked if it would be in the best interest to rotate to a new auditor for the Park District. Mitch Bowlin noted that a fresh new staff does get changed within L&A’s agency each year. **This item will be brought before the Board on the regular agenda at the October Regular Board Meeting.**

**F. Community Solar Contract** – Executive Director Arnold noted that the Park District is looking to move the remainder of its available electric load to a community solar program. The Park District signed a contract in 2021 with Clearway Energy to supply 15% of its electric load via a solar farm in Illinois. The Park District is now looking to sign a similar contract for 31% of the electric load. As such, Staff recommend that the Board consider the contract for community solar electric supply. **This item will be brought before the Board on the regular agenda at the October Regular Board Meeting.**

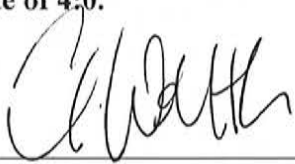
**VI. NEW BUSINESS**

**A. NRPA Recap** – The Board decided to discuss on the NRPA Recap when all Board members are present. As such, the NRPA Recap will be brought on the regular agenda at the October Regular Board Meeting.

**VII. CLOSED SESSION** – None

**VIII. ADJOURNMENT**

At 7:43pm, the Committee of the Whole meeting was adjourned. **The motion was passed with a roll call vote of 4:0.**



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Secretary  
Board of Park Commissioners



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President  
Board of Park Commissioners

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November 17, 2022  
Date

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November 17, 2022  
Date