

**Park District of Oak Park (PDOP)  
Regular Board Meeting  
John Hedges Administrative Center  
218 Madison Street  
Oak Park, Illinois 60302**

**Thursday, September 15, 2022**

**Minutes**

The meeting was called to order at 7:30pm.

**I. ROLL CALL**

**Present:** Commissioners Lentz, Wick, Wollmuth, Worley-Hood, and President Porreca.

**Park District Staff Present:** Jan Arnold, Executive Director; Mitch Bowlin, Director of Finance; Chris Lindgren, Superintendent of Parks & Planning; Paula Bickel, Director of Human Resources & Risk Management; Maureen McCarthy, Superintendent of Recreation; and Edith Rodriguez, Executive Assistant.

**II. APPROVAL OF AGENDA**

Commissioner Wick approved the agenda and Commissioner Wollmuth seconded. **The motion was passed by a roll call vote of 5:0.**

**III. VISITOR/PUBLIC COMMENTS** – None

**IV. CONSENT AGENDA**

A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve the Consent Agenda, which included the approval of the Cash and Investment Summary and Warrants and Bills for the month of August 2022; approval of the minutes from the Regular Board Meeting, August 18, 2022; and approval to appoint Andrew France as a member of the Park District Citizen Committee to serve a three-year term. **The motion passed by a roll call vote of 5:0.**

**V. STAFF REPORTS**

- A. Executive Director's Report** – In addition to the Executive Director Report (which is included in the Board Packet), Executive Director Arnold informed the Board that staff won the Best Green Practices Award which will be presented at the 2022 Best of the Best Awards Gala. In addition, Mary Jo Schuler will also be receiving the Outstanding Citizen Volunteer of the Year award at the Gala. Commissioner Lentz and President Porreca will also be attending the Gala, along with staff, to represent the Park District. The Frank Lloyd Wright race will be held in person this year, and it will take place on October 16<sup>th</sup>. There are currently 1,301 people registered to attend the race this year, and staff are working on increasing marketing for the race. The youth mile will also be taking place at the Oak Park River Forest High School track and staff are looking for volunteers. Board and staff members will also be attending the Legal Symposium which will be taking place on November 3<sup>rd</sup>. Fall Fest will take place on September 25<sup>th</sup> at Rehm Park and at the Conservatory. The NRPA Conference is next week with the National Gold Medal Award ceremony taking place the morning of Tuesday, September 20<sup>th</sup>. In addition, the Barrie Park improvements application

has been submitted to the Illinois Department of Natural Resources (IDNR) with the help of Terra Engineering.

**B. Updates & Information** – Written report included in the Board Packet.

**C. Revenue/Expense Status Reports** – No questions asked.

## **VI. OLD BUSINESS**

**A. Recreation and Special Facilities Program Committee** – None

**B. Parks and Planning Committee** – None

**C. Administration and Finance Committee**

1. **Approval of D200/PDO Field Collaboration IGA:** Executive Director Arnold reminded the Board that the School District 200 (D200) and PDOP have a comprehensive Intergovernmental Agreement (IGA) for the use of fields, gymnasiums and other indoor spaces. D200 access to the Concordia track will end in December 2023, thus there is a need to identify a location to construct a new track. As such, there is interest in evaluating the potential for PDOP allowing D200 additional access to RCRC fields. In addition, there is a need for expanded field lights on the Lake/East field until 10pm to make the field sharing possible. Executive Director Arnold noted that the Village Board approved the lighting on their last meeting. The installation is planned to take four to five weeks, in which on October 16<sup>th</sup>, it is planned to look at the property for the start of the construction. A motion was made by Commissioner Wick, and seconded by Commissioner Lentz to approve the IGA between D200 and PDOP for the shared field opportunities at Ridgeland Common to support the construction of a D200 track on their property. **The motion was passed by a roll call vote of 5:0.**

## **VII. NEW BUSINESS**

- A. Personnel Policy Change:** Executive Director Arnold noted that staff are in the process of reviewing their personnel policy and having conversations with other agencies on ways to update the policy to benefit staff, especially due to the tight hiring market and the desire to retain staff. Policy changes include the recommendation of adding 1 ½ personal days and changing access to when personal time off is available to new hires; as well as changing the amount of vacation time a staff member is awarded based on years of service. Board members had a discussion on the policy change and the potential advantages and disadvantage of this change. **This item will be brought before the Board on the regular agenda at the November Regular Board Meeting.**

## **VIII. COMMISSIONERS' COMMENTS**

**Commissioner Wollmuth** – Commissioner Wollmuth enjoyed attending the Elected Officials BBQ and met with new administrators and officials. Will be sending notes to the new people met to solidify the connection. Commissioner Wollmuth also thanked Executive Director Arnold and staff for the event.

**Commissioner Lentz** – Noted that the Festival Theater is in excellent shape. There is a new Managing Director, however, the theater is losing an Artistic Director. As such, the theater has decided to spend the time looking for a new Artistic Director and will not be conducting a fall production. Grandkids also attended Rehm Park during Labor Day weekend and enjoyed their time. Will also be attending a sustainability event, a week from Saturday, and is excited for the event.



**Commissioner Worley-Hood** – Noted that Pleasant Home has applied for restoration plans. In addition, there is a new Executive Director to the Pleasant Home Foundation.

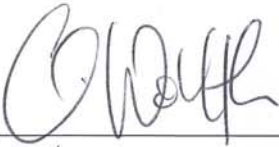
**Commissioner Wick** – Noted that this Saturday is Hispanic Fest and plans on attending the festivities. In addition, Commissioner Wick was happy with the Elected Officials BBQ and thanks staff for their work.

**President Porreca** – Noted that today is the first day of Hispanic Heritage month. Was also happy that the IGA passed and that staff are moving forward. This is a great model for the community to see the School District and the Park District working together. Was also very happy with the Elected Officials BBQ. Also, excited to attend the NRPA Conference next week.


**X. CLOSED SESSION** – None

**XI. ADJOURMENT**

At 8:28pm, the Regular Board Meeting was adjourned. The motion was passed with a roll call vote of 5:0.



\_\_\_\_\_  
**Secretary**  
**Board of Park Commissioners**



\_\_\_\_\_  
**President**  
**Board of Park Commissioners**

\_\_\_\_\_  
October 20, 2022

**Date**

\_\_\_\_\_  
October 20, 2022

**Date**