

**PARK DISTRICT OF OAK PARK
ORDINANCE NO. 2023-11-04**

COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE
OF THE PARK DISTRICT OF OAK PARK
FOR FISCAL YEAR BEGINNING JANUARY 1, 2023,
AND ENDING DECEMBER 31, 2023

WHEREAS, the Board of Commissioners of the Park District of Oak Park has determined the sums of money deemed necessary to defray all necessary expenses and liabilities of the Park District for the fiscal year beginning January 1, 2023, and ending December 31, 2023 (the “2023 Fiscal Year”) and such sums of money are appropriated by this Ordinance; and

WHEREAS, this Ordinance specifies the objects and purposes for which such appropriations are made and the amount appropriated for each object and purpose;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Park District of Oak Park, Cook County, Illinois, as follows:

Section 1. Recitals. The foregoing recitals are incorporated into this Ordinance as findings of the Board of Commissioners.

Section 2. Adoption of Budget and Specifying Appropriations. The Board of Commissioners hereby adopts the Budget for the 2023 Fiscal Year and hereby specifies the objects and purposes for which appropriations are made for the 2023 Fiscal Year as set forth in Exhibit A attached to and by this reference incorporated into this Ordinance.

Section 3. Approval of Appropriation. The sums of money in the columns headed Appropriations in Section 2 of this Ordinance shall be and are hereby appropriated for the corporate purposes, the recreation purposes, the revenue facilities purposes, the historical museum purposes, the Cheney Mansion purposes, capital improvement purposes, health risk management purposes, the payment of liability insurance premiums, the payment for the annual audit by a

certified public accounting firm, the payments to a special recreation association being the West Suburban Recreation Association, and the payment of health insurance, as herein before specified, all in order to defray all necessary expenses and liabilities of the Park District for the 2023 Fiscal Year.

Section 4. Statement of Financial Matters. As provided in Section 4-4 of the Park District Code, 70 ILCS 1205/4-4, the Board of Commissioners states as follows:

- (1) That cash on hand estimated at the beginning of the 2023 Fiscal Year is \$15,713,427.
- (2) That the estimated cash expected to be received during the fiscal year from all sources of \$28,323,841.
- (3) That the estimated expenditures contemplated for the fiscal year are \$28,796,323.
- (4) That the estimated cash expected to be on hand at the end of the fiscal year is \$15,240,944.
- (5) That the estimated amount of taxes to be received during the year is \$11,296,435.

Section 5. Other Receipts and Revenue, Unexplained Balance. The receipts and revenue of the Park District derived from sources other than taxation and not specifically appropriated and all unexplained balance from the preceding fiscal years not required for the purposes for which they were appropriated and levied shall in part constitute the Corporate Fund and shall first be placed to the credit of such fund.

Section 6. Severability of Provisions. If any provision of this Ordinance is for any reason held invalid or unconstitutional, then the invalidity or unconstitutionality of that provision will not affect the validity if any other provision of this Ordinance.

Section 7. Effective Date. This Ordinance will be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED: this 17th day of November 2022.

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED this 17th day of November 2022.

By: _____
Kassie Porreca, President
Board of Commissioners

ATTEST:

By: _____
Chris Wollmuth, Secretary
Board of Commissioners

DRAFT

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

SECRETARY’S CERTIFICATE

I, Chris Wollmuth, certify that I am Secretary of the Board of Commissioners of the Park District of Oak Park, Oak Park, Cook County, Illinois, and that as such official I am keeper of the records, ordinances, files, and seal of the Park District of Oak Park.

I also certify that the foregoing ordinance is a true and correct copy of the “BUDGET AND APPROPRIATION ORDINANCE FOR THE 2023 FISCAL YEAR” of the Park District of Oak Park, adopted at a duly called regular meeting of the Board of Commissioners of the Park District of Oak Park held at Oak Park, Illinois, within the Park District of Oak Park at 7:30 p.m. on the 17th day of November 2022.

I also certify that the deliberations of the Board of Commissioners on the Park District of Oak Park on the adoption of said Ordinance were conducted openly, that the vote on the adoption was conducted openly, that said meeting was held in compliance with provisions of the Illinois Open Meeting Act and that the Board of Commissioners complied with all the provisions of that Act and with all rules and regulations of the Board of Commissioners.

November 17, 2022

Chris Wollmuth, Secretary
Board of Park Commissioners

(SEAL)

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE OF TREASURER/CHIEF FISCAL OFFICER

I, David Wick, do hereby certify that I am duly appointed and acting Treasurer of the Board of Park Commissioners of the Park District of Oak Park, Cook County, Illinois, and that as such Treasurer, I am the Chief Fiscal Officer of the corporate authority of said Park District.

I do further certify that the estimated revenues of source anticipated to be received by the Park District of Oak Park, Cook County, Illinois for the fiscal year beginning on the 1st day of January 2023 and ending on the 31st day of December 2023 is as follows:

<u>Source</u>	<u>Amount</u>
Property Taxes	\$ 11,296,435
Fees and Charges	\$ 1,995,948
Intergovernmental	\$ 1,502,194
Rentals	\$ 730,623
Miscellaneous Income	\$ 132,760
Donations and Sponsorships	\$ 1,170,692
Other Financing Sources	\$ 4,557,367
Program Revenue	\$ 6,937,822
Total Revenue	\$ 28,323,841

I do further certify the estimated revenues by source anticipated to be received by the Park District of Oak Park, Cook County, Illinois for the fiscal year beginning on the 1st day of January, 2023 and ending on the 31st day of December, 2023 is true and correct.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the Treasurer and Chief Fiscal Officer of the Board of Park Commissioners of the Park District of Oak Park at Oak Park, Illinois on the 17th day of November 2022

(Seal)

David Wick, Treasurer
Board of Park Commissioners
Park District of Oak Park

ATTACHMENT A
 To the Budget and Appropriation Ordinance
 For Fiscal Year January 1, 2023 to December 31, 2023

	<u>Budget (in \$)</u>	<u>Appropriation (in \$)</u>
EXPENDITURE SUMMARY		
Corporate Fund	7,047,033	8,104,087
I.M.R.F. Fund	225,000	258,750
Liability Fund	384,008	441,609
Audit Fund	29,015	33,367
Recreation Fund	10,062,880	11,572,311
Museum Fund	104,100	119,715
Special Recreation Fund	562,560	646,944
Special Facilities Fund	3,509,870	4,036,351
Insurance Fund	1,193,167	1,372,143
Capital Projects Fund	5,253,136	10,666,106
Cheney Mansion Fund	425,555	489,388
TOTAL BUDGET & APPROPRIATION	28,796,324	37,740,771

I. CORPORATE FUND

ADMINISTRATION

Salaries and Wages	1,039,131	1,195,001
Legal Services	75,000	86,250
Architectural Services	5,000	5,750
Legal Publications	1,500	1,725
Office Equipment Service	900	1,035
Computer (IT) Services	366,782	421,799
Township Interventionist	14,200	16,330
Copy and Printing - Internal	89,000	102,350
Postage and Delivery	4,000	4,600
Contractual Services-Other	200,500	230,575
Bank Service Charge	10,000	11,500
Office Expense	10,000	11,500
Uniforms	12,000	13,800
Supplies-Other	1,100	1,265
Office Equipment	1,000	1,150
Computer Equipment	62,500	71,875
FICA Employer Expense	644,200	740,830
Employee Recognition	14,500	16,675
Conference and Training	54,000	62,100
Dues and Subscriptions	20,223	23,256
Employee Travel Reimbursement	400	460
Administrative Expense	6,645	7,642
Director Expense	900	1,035
Board Expense	15,100	17,365
Recruitment	12,900	14,835
Telecommunications	108,000	124,200
Health Insurance Transfer	277,787	319,455
Fund Transfer Out	475,000	546,250
TOTAL ADMINISTRATION	3,522,268	4,050,608

	<u>Budget (in \$)</u>	<u>Appropriation (in \$)</u>
<u>CONSERVATORY</u>		
Salaries and Wages	197,042	226,598
Property Repair	10,000	11,500
Fleet Service	3,800	4,370
Custodial Services	8,800	10,120
Contractual Services - Other	14,929	17,168
Equipment - Rental	500	575
Bank Service Charges	3,500	4,025
Uniforms	3,640	4,186
Supplies - Cleaning and Household	1,500	1,725
Supplies - Building Materials	10,500	12,075
Miscellaneous Supplies	2,300	2,645
Animal Care	750	863
Supplies - Horticultural Control	8,200	9,430
Furnishings	5,600	6,440
Gift Shop Material	24,100	27,715
Conservatory Special Events	9,900	11,385
Birthday Party Supplies	2,500	2,875
Employee Recognition	500	575
Conference and Training	5,400	6,210
Dues and Subscriptions	2,917	3,355
Employee Travel Reimbursement	500	575
Gift Shop Sales Tax	3,500	4,025
Electricity	9,500	10,925
Natural Gas	28,000	32,200
Water	4,750	5,463
Health Insurance Transfer	104,454	120,122
TOTAL CONSERVATORY	467,082	537,144
<u>PARKS & PLANNING</u>		
Salaries and Wages	1,615,755	1,858,118
Copying & Printing- External	4,200	4,830
Property Repair	278,185	319,913
Fleet Service	66,500	76,475
Landscaping Service	85,600	98,440
Custodial Services	84,260	96,899
Scavenger Service	31,600	36,340
Portable Restrooms	4,800	5,520
Sports Field Improvements	85,375	98,181
Equipment-Rental	5,525	6,354
Bank Service Fees	1,500	1,725
Uniforms	7,690	8,844
Supplies-Parks	76,300	87,745
Supplies- Cleaning & Household	30,950	35,593
Supplies- Building Materials	84,500	97,175
Equipment	85,850	98,728
Employee Recognition	1,500	1,725
Conference & Training	15,500	17,825
Dues and Subscriptions	4,256	4,894
Employee Travel Reimbursement	800	920

	<u>Budget (in \$)</u>	<u>Appropriation (in \$)</u>
Electricity	70,000	80,500
Natural Gas	37,500	43,125
Telecommunications	3,000	3,450
Water	100,000	115,000
Health Insurance Transfer	276,537	318,018
TOTAL BUILDINGS & GROUNDS	3,057,683	3,516,335
II. <u>I.M.R.F. FUND</u>		
IMRF Employer Expense	225,000	258,750
TOTAL I.M.R.F. FUND	225,000	258,750
III. <u>LIABILITY FUND</u>		
Salaries and Wages	75,600	86,940
Insurance Deductibles	2,500	2,875
Worker's Compensation	55,000	63,250
Property	75,000	86,250
Employment Practices	13,000	14,950
Liability	38,000	43,700
Employee Screenings	30,000	34,500
Risk Care Management	80,408	92,469
Conference and Training	4,500	5,175
Unemployment Expense	10,000	11,500
TOTAL LIABILITY FUND	384,008	441,609
IV. <u>AUDIT FUND</u>		
Contractual Services - Other	29,015	33,367
TOTAL AUDIT FUND	29,015	33,367
V. <u>RECREATION FUND</u>		
<u>ADMINISTRATION</u>		
Salaries and Wages	939,093	1,079,957
Property Repair	1,000	1,150
Fleet Service	3,500	4,025
Contractual Services - Other	32,500	37,375
Supplies - Other	1,000	1,150
Furnishings	500	575
Conference and Training	14,500	16,675
Continuing Education	-	-
Dues and Subscriptions	17,460	20,079
Employee Travel Reimbursement	1,500	1,725
Non-Resident Fee Expense	2,000	2,300
Scholarship - Township	8,000	9,200
Scholarship - PDOP	195,000	224,250
Bond Payment - Principal	1,195,000	1,374,250
Bond Payment - Interest	852,400	980,260
Telecommunications	37,500	43,125
Fund Transfer Out	1,225,000	1,408,750
Capital Projects Contribution	1,532,084	1,761,897
Health Insurance Transfer	137,611	158,253
TOTAL ADMINISTRATION	6,195,648	7,124,995

	<u>Budget (in \$)</u>	<u>Appropriation (in \$)</u>
<u>COMMUNICATIONS</u>		
Salaries and Wages	199,908	229,895
Copy and Printing - External	48,430	55,695
Brochure	81,120	93,288
Marketing	56,233	64,668
Advertising	18,055	20,763
Conference and Training	3,500	4,025
Dues and Subscriptions	528	607
Health Insurance Transfer	39,117	44,985
TOTAL COMMUNICATIONS	446,891	513,925
<u>CUSTOMER SERVICE</u>		
Salaries and Wages	304,204	349,834
Copy and Printing - External	3,000	3,450
Office Expense	2,840	3,266
Uniforms	2,000	2,300
Employee Recognition	400	460
Conference & Training	2,000	2,300
Dues and Subscriptions	264	304
Employee Travel Reimbursement	150	173
Health Insurance Transfer	18,333	21,083
TOTAL CUSTOMER SERVICE	333,191	383,169
<u>FITNESS PROGRAMS</u>		
Program Wages	53,350	61,353
Program Contractual Expense	109,826	126,300
Program Supplies	4,310	4,957
TOTAL FITNESS	167,486	192,609
<u>YOUTH ATHLETICS</u>		
Program Wages	136,924	157,462
Program Contractual Expense	467,730	537,890
Program Supplies	37,623	43,266
TOTAL YOUTH ATHLETICS	642,277	738,618
<u>ADULT ATHLETICS</u>		
Program Wages	18,321	21,069
Program Contractual Expense	46,695	53,699
Program Supplies	13,186	15,164
TOTAL ADULT ATHLETICS	78,202	89,932

	<u>Budget (in \$)</u>	<u>Appropriation (in \$)</u>
<u>Community Recreation Center</u>		
Salaries and Wages	363,145	417,617
Program Contractual Expense	9,000	10,350
Program Supplies	9,325	10,724
Utilities	6,700	7,705
TOTAL TEEN PROGRAMS	388,170	446,396
<u>COMMUNITY PROGRAMS</u>		
Program Wages	723,928	832,517
Program Contractual Expense	371,714	427,471
Program Supplies	123,992	142,591
TOTAL SPECIAL INTEREST PROGRAMS	1,219,634	1,402,579
<u>FINE ARTS</u>		
Program Wages	213,915	246,002
Program Contractual Expense	119,706	137,662
Program Supplies	36,295	41,739
TOTAL SPECIAL EVENTS & ARTS	369,916	425,403
<u>EARLY CHILDHOOD AND CAMPS</u>		
Program Wages	181,191	208,370
Program Contractual Expenses	21,720	24,978
Program Supplies	18,554	21,337
TOTAL EARLY CHILDHOOD PROGRAMS	221,465	254,685
VI. <u>MUSEUM FUND</u>		
Salaries and Wages	-	-
Property Repair	85,000	97,750
Contractual Services - Other	-	-
Program Contractual Expenses	-	-
Supplies - Cleaning and Household	-	-
Supplies - Building Materials	3,000	3,450
Program Supplies	-	-
Pleasant Home Electricity	5,500	6,325
Pleasant Home Natural Gas	7,500	8,625
PH Security Monitoring	600	690
Pleasant Home Water	2,500	2,875
TOTAL MUSEUM FUND	104,100	119,715
VII. <u>SPECIAL RECREATION FUND</u>		
Salaries and Wages	42,560	48,944
Special Rec Contribution	520,000	598,000
TOTAL SPECIAL RECREATION FUND	562,560	646,944
VIII. <u>SPECIAL FACILITIES FUND</u>		
<u>ADMINISTRATION</u>		
Salaries and Wages	413,268	475,258
Conference and Training	6,500	7,475
Dues and Subscriptions	1,815	2,087
Employee Travel Reimbursement	300	345

Telecommunications

Budget (in \$)
3,700

Appropriation (in \$)
4,255

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	<u>Budget (in \$)</u>	<u>Appropriation (in \$)</u>
Health Insurance Transfer	44,644	51,341
Special Recreation Transfer	-	-
Capital Projects Contribution	200,000	230,000
TOTAL ADMINISTRATION	670,227	770,761

MAINTENANCE

Salaries and Wages	371,088	426,751
Property Repair - Pool	37,375	42,981
Property Repair - Rink	44,325	50,974
Property Repair - GRC	13,525	15,554
Fleet Service - Pool	1,300	1,495
Fleet Service - Rink	15,440	17,756
Contractual Services- Other - GRC	5,310	6,107
Contractual Services- Other - Pool	5,960	6,854
Contractual Services- Other - Rink	6,045	6,952
Custodial Services - GRC	2,400	2,760
Equipment-Maintenance - Pool	1,600	1,840
Equipment-Maintenance - Rink	1,670	1,921
Equipment Rental GRC	1,150	1,323
Equipment Rental Pool	3,000	3,450
Equipment Rental Rink	2,300	2,645
Bank Service Charges	500	575
Alarm Services - GRC	-	-
Uniforms	3,300	3,795
Supplies-Cleaning & Household - Pool	6,327	7,275
Supplies- Building Materials - Pool	15,000	17,250
Supplies-Cleaning & Household - Rink	6,235	7,170
Supplies- Building Materials - Rink	14,090	16,204
Supplies-Cleaning & Household - GRC	3,612	4,154
Supplies- Building Materials - GRC	5,760	6,624
Misc. Supplies - Dog Parks	4,525	5,204
Fuels and Lubricants	2,170	2,496
Chemicals	49,685	57,138
Building Improvements - Pool	10,400	11,960
Building Improvements - GRC	5,000	5,750
Equipment-Other - Pool	11,281	12,973
Equipment-Other - GRC	-	-
Conference and Training	5,440	6,256
Dues and Subscriptions	464	534
Employee Travel Reimbursement	300	345
Rehm Electricity	22,000	25,300
Ridgeland Electricity	165,000	189,750
Gymnastics Electricity	20,000	23,000
Rehm Natural Gas	20,000	23,000
Ridgeland Natural Gas	60,000	69,000
Gymnastics Natural Gas	8,000	9,200
Rehm Water	45,000	51,750
Ridgeland Water	32,000	36,800
Gymnastics Water	2,000	2,300
Health Insurance Transfer	24,846	28,573

	<u>Budget (in \$)</u>	<u>Appropriation (in \$)</u>
TOTAL MAINTENANCE	1,055,423	1,213,736
<u>AQUATICS PROGRAMS</u>		
Program Wages	508,195	584,424
Program Contractual Expense	41,283	47,475
Program Supplies	28,094	32,308
TOTAL AQUATICS PROGRAMS	577,572	664,207
<u>ICE ARENA PROGRAMS</u>		
Program Wages	283,048	325,505
Program Contractual Expense	113,160	130,134
Program Supplies	56,225	64,659
TOTAL ICE ARENA MAINTENANCE	452,433	520,298
<u>GYMNASTICS</u>		
Program Wages	568,186	653,414
Program Contractual Expense	53,970	62,066
Program Supplies	32,083	36,895
Booster Club Expense	37,000	42,550
Employee Recognition	600	690
Conference and Training	4,000	4,600
Dues and Subscriptions	2,632	3,027
Employee Travel Reimbursement	200	230
Sales Tax	708	814
Gym Fund Raising Improvements	-	-
Health Insurance Transfer	54,838	63,064
TOTAL GYMNASTICS	754,216	867,349
IX. <u>INSURANCE FUND</u>		
Health Insurance - PPO	847,552	974,685
Health Insurance - HMO	266,877	306,909
Life Insurance	4,000	4,600
Dental Insurance	50,417	57,980
Employee Assistance Program	1,900	2,185
Health Insurance - Opt Out	8,400	9,660
Health Insurance - Retirees	-	-
Vision Insurance	14,021	16,124
Employee Wellness Program	-	-
TOTAL INSURANCE FUND	1,193,167	1,372,143

	<u>Budget (in \$)</u>	<u>Appropriation (in \$)</u>
X. CAPITAL PROJECT FUND		
Property Acquisition	-	-
Property Repairs and Rehab	50,000	57,500
Vehicle and Equipment Program	120,000	138,000
Technology Improvements	-	-
Surveys - Studies	75,000	86,250
Barrie Park Improvements	1,573,136	1,809,106
Ridgeland Common Building Improvements	100,000	115,000
Dole Building Improvements	35,000	40,250
Conservatory Building Improvements	200,000	230,000
Rehm Building Improvements	325,000	373,750
Taylor Park Improvements	150,000	172,500
CRC Master Plan Improvements	2,500,000	7,500,000
Admin Center Building Improvements	100,000	115,000
Cheney Building Improvements	<u>25,000</u>	<u>28,750</u>
TOTAL CAPITAL PROJECTS FUND	5,253,136	10,666,106
XI. HISTORIC PROPERTIES OPERATIONS FUND		
Salaries and Wages	182,896	210,330
Property Repair	14,800	17,020
Custodial Services	1,800	2,070
Contractual Services - Other	360	414
Bank Service Charge	7,800	8,970
Program Contractual Expense	27,195	31,274
Uniforms	560	644
Supplies- Cleaning& Household	2,500	2,875
Supplies- Building Materials	3,000	3,450
Program Supplies	13,015	14,967
Conference and Training	3,000	3,450
Dues and Subscriptions	264	304
Employee Travel Reimbursement	150	173
Cheney Electricity	9,000	10,350
Cheney Natural Gas	9,000	10,350
Cheney Water	3,100	3,565
Health Insurance Transfer	47,115	54,182
Capital Transfer	<u>100,000</u>	<u>115,000</u>
TOTAL HISTORIC PROPERTIES OPERATIONS FUND	425,555	489,388