



**Park District of Oak Park (PDOP)
Regular Board Meeting
John Hedges Administrative Center
218 Madison Street
Oak Park, Illinois 60302**

Thursday, July 21, 2022, 7:30pm

Minutes

The meeting was called to order at 7:30pm.

I. ROLL CALL

Present: Commissioners Lentz, Wick, Wollmuth, Worley-Hood, and President Porreca.

Park District Staff Present: Jan Arnold, Executive Director; Chris Lindgren, Superintendent of Parks and Planning; Mitch Bowlin, Director of Finance; and Edith Rodriguez, Executive Assistant.

II. APPROVAL OF AGENDA

Commissioner Wick approved the agenda and Commissioner Lentz seconded. **The motion was passed by a roll call vote of 5:0.**

III. VISITOR/PUBLIC COMMENTS – None

IV. CONSENT AGENDA

A motion was made by Commissioner Wick and seconded by Commissioner Lentz to approve the Consent Agenda, which included the approval of the Cash and Investment Summary and Warrants and Bills for the month of June 2022; and approval of the minutes from the Joint Meeting D200, June 1, 2022, Committee of the Whole Meeting, June 2, 2022, the Spring Tour, June 4, 2022, and the Regular Board Meeting, June 16, 2022. **The motion passed by a roll call vote of 5:0.**

V. STAFF REPORTS

- A. Executive Director's Report** – Executive Director Arnold informed the Board that the summer programs are doing great and the pools are getting a lot of swimmers with the hot weather. Lifeguards have also received two Exceeds thus far this season, with an additional audit to go. Day Camps are currently running through August 12 and are going smoothly, typical to summer expectations. Approximately 300 people have enjoyed the two movies at the park this year. Concerts at the Park have been great, with great crowds to enjoy the music. In addition, GAC members have been assisting with zero waste efforts. Construction of the Community Recreation Center (CRC) is moving along nicely, and staff are currently working on a time capsule that will be opened in 50 years. The Fall/Winter brochures are scheduled to be delivered on the last weekend in July, with registration beginning on August 6, 2022. Neighborhood Nights have returned to Barrie Park with approximately 40 people attending. Staff will also begin submitting applications for the Green Practices, Outstanding Citizen Volunteer and Partnership Best of the Best Awards. Based on the CIP, staff are opting to not do the boiler repairs for Rehn Pool. The Board questioned the security at the pools, and Executive Arnold noted incidents involving police due to kids and

adults fighting at the pools. However, the issues have calmed down and staff are continuing to work on it.

B. Updated & Information – Written report included in the Board Packet.

C. Revenue/Expense Status Reports – No questions asked.

VI. OLD BUSINESS

A. Recreation and Facility Program Committee: None

B. Parks and Planning Committee

1. Conservatory North Wall Construction Contract Approval: Executive Director Arnold informed the Board that the district went out to bid on June 15th with 11 firms downloading the plan to repair the north wall of the showrooms for the Conservatory. A non-mandatory pre-bid meeting was held on June 22nd with two firms in attendance. The bids were due on July 8th with the plan to complete all of the work in 2022. One bid was received from Prospriant in which the Park District has previously worked with in the past, and is comfortable with their ability to perform the work. As such, Executive Director Arnold requested the authority to sign a contract with Prospriant. A motion was made by Commissioner Worley-Hood and seconded by Commissioner Wick to approve the Conservatory North Wall Construction Contract with Prospriant, from Cincinnati, Ohio in an amount not to exceed \$403,872.00. **The motion passed by a roll call vote of 5:0.**
2. 228-230 Parking Lot Update: Executive Director Arnold informed the Board that the Park District went out to bid on June 27th and had an on-site pre-bid meeting on July 1st at 11:00am. Six bids were received on July 13th totaling \$488,715 for the work. The number was twice of the amount of budgeted funding which is a direct reflection of the rapid rising costs in the construction industry. Staff are working with Bulley Andrews and Terra Engineering on some value engineering options, and staff will rebid in December for Spring 2023. The Board questioned whether the cost of the work would increase for next year, and Executive Director Arnold and Chris Lindgren noted that they are also looking into other options to reduce the cost (i.e. replacing asphalt with concrete, reducing the height of the wall, self-performing landscaping). **No action is needed by the Board on this item.**

C. Administration and Finance Committee

1. Facility Check-In Protocol Update: Executive Director Arnold informed the Board that staff have evaluated a variety of options and have determined that at this time, the Ridgeland Common Recreation Complex (RCRC) needs to have a facility check-in process. It is planned for the CRC to have the same protocol when it opens in the Spring of 2023. Effective Monday, August 15th, the Park District will be implementing identification to be required to enter the facility. This would include downloading the Amilia app and uploading their image for identification. Their identification would be scanned and allow them to have access to the facility within a 30-minute window of their scheduled program. Individuals wanting to access registration will be allowed direct access to the registration desk. Individuals who are not in the program would need to provide either an Amilia identification to be scanned or a photo identification and will need to sign into the facility which would require them to attest that they will follow the facility's Code

of Conduct (COC): The COC is currently in draft form. The COC was created from different COCs from various libraries, recreation facilities, and parks districts. The Board discussed what the ramifications would be if someone does not follow the COC, locations to where the COC would be posted, and additional items that could be added to the draft COC. **No action is needed by the Board on this item.**

VII. NEW BUSINESS

- A. 2023-2027 CIP Plan Review:** Executive Director Arnold noted that it has been the practice of the Park District to update its Five-year Capital Improvement Plan (CIP) to ensure that priorities remain. Funding for the CIP comes from property taxes (50% of the property tax increase from the 2005 referendum transferred to the CIP); and transfers from both Recreation and Revenue Facilities. The 2023 CIP is focused on the CRC (in 2021, the Park Board authorized a change order to make the new facility a net-zero energy building); Barrie Park (the Park District plans to make improvements to the playgrounds, ball fields, sports courts, and other improvements. In addition, improvements for the tot lot, playground, ball fields, and sports courts are scheduled for 2023); Taylor and Lindberg Tennis Courts (the Park District plans to repair and improve the tennis courts in 2023/2024); additionally, the replacement of District vans and trucks. Staff will be seeking approval at the August 18th Regular Board Meeting. The Board is happy to see the five-year plan to get a sense of improvements that need to be made. **This item will be brought to the Board at the August 18th Regular Board Meeting.**
- B. Ordinance Number 2022-07-01 – an ordinance amending ordinance number 2021-11-04, the Park District of Oak Park’s 2022 Combined Annual Budget and Appropriation Ordinance:** Executive Director Arnold noted that the CRC development is ahead of schedule, as such, invoicing is tracking ahead of the anticipated amount for the end of the fiscal year for 2022. This is strictly a timing issue with the Park District’s fiscal year as the project is not running over budget. The completion rate and expense of the trades early in the project are higher than what the Park District anticipated while designing the 2022 Budget. Based on evaluations made by the staff, no adverse effects to the Park District’s cash position are noted based on this budget amendment. In addition, the updated capital projects budget has been reflected in the 2023-2027 CIP, and will be incorporated accordingly into the 2023 Budget. Executive Director Arnold noted that staff will follow all legal requirements for the amendment including making the budget available to the public to inspect for 30 days, hold a separate hearing for the ordinance, and public notice of said hearing in the newspaper. Staff request discussion of the Budget & Appropriation Ordinance 2022-07-01 with approval at the continued August 18, 2022 meeting to be held on September 1, 2022. The Board confirmed that this amendment is because the project is ahead of schedule and no extra money will be required for the project. The Board agreed that it is good to see the project is going on track and ahead of schedule. **This item will be brought to the Board at the August 18th Regular Board Meeting, as well as at the Continued August 18th Meeting on September 1st.**
- C. CRC Furnishings:** Executive Director Arnold noted that the staff have identified and received pricing for the lobby, office, and room furnishings for the CRC. Noted that these funds are part of the CRC budget as part of the FFE (furniture, fixtures, and equipment). Staff will be bringing the item list for approval at the August 18th Regular Board Meeting. The Board asked if the furniture would be stain-resistant and Executive Director Arnold noted that staff will make sure to have the furniture treated. **This item will be brought to the Board at the August 18th Regular Board Meeting.**

VIII. COMMISSIONERS' COMMENTS

Commissioner Wollmuth – Missed Falcon Fest. He also shared that he met with the President of Oak Park Hockey and discussed a couple of issues that they were having.

Commissioner Lentz – Attended the festival theater production of *A Winter's Tale* over the weekend and noted that they had a really good crowd and decent weather, and two good reviews were received. Also attended the WSSRA meeting and many are still looking for lifeguards.

Commissioner Worley-Hood – Appreciated what staff have done this summer including hiring new staff and staff retention. Also noted that the CIP looks great.

Commissioner Wick – Missed the FOPCON meeting due to a schedule change as well as a missed email. Pushing for a Friday afternoon update. Noted that it is really cool to see Taylor Park over the weekends and the setups that are there. The issues that Commissioner Wick has is that at the end of the day, the park is filled with garbage and wished that there would be some way to fix this issue. Also attended the softball finals, lost at the finals but was the pitcher. Great to see the community come together.

President Porreca – Excited to see the CRC and can hardly believe that there is a building there, and gave her congrats to the staff. Looking forward to the Board Retreat at Cheney Mansion. Wanted to remind the staff that they are in a people business, and people are not okay. As we create new policies, hopefully we can re-engage with society. Noted incidents of teenagers in the roof of the school, as well as neighbors noted the teenagers climbing down from the roof. Seeing this, President Porreca noted that this as a signal on societal unrest. President Porreca attended a meeting previously in which it was talked about the trauma educators are enduring right now in which they are experiencing behavioral issues from students. Also noted the impact COVID has had on adults as well (with anxiety and depression issues). Also noted in a previous study with the Spanish Flu in which major positive changes came out of it after, and although we are still in the middle of it, hoping for change.

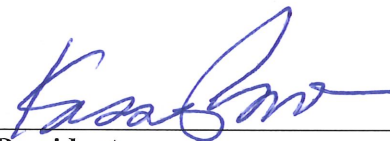
IX. CLOSED SESSION – None

X. ADJOURNMENT OF MEETING

At 9:09pm the Regular Board meeting was adjourned. **The motion was passed with a roll call vote of 5:0.**



Secretary
Board of Park Commissioners



President
Board of Park Commissioners

August 18, 2022

Date

August 18, 2022

Date