



Park District of Oak Park
Committee of the Whole Meeting
Hedges Administrative Center
218 Madison Street
Thursday, May 5, 2022

Minutes

The meeting was called to order at 7:35pm.

I. Roll Call

Present: Commissioners Wollmuth, Wick, Worley-Hood, Lentz and President Porreca.

Park District Staff present: Jan Arnold, Executive Director; Park District staff; Maureen McCarthy, Superintendent of Recreation; Mitch Bowlin, Director of Finance; Illiana De La Rosa, Finance Manager; and Chris Lindgren, Superintendent of Parks and Planning

Others Present: Jonathan Brown, Oak Park Township.

II. Public Comment - None

III. Recreation and Facility Program Committee

A. CRC Fitness Equipment

The Board was reminded that fitness equipment was budget as part of the soft cost for the CRC project as a lease item. Staff presented strength training and cardio equipment from various vendors; all part of the Illinois Joint Powers Alliance (IJPA). The recommendation to purchase the strength equipment from LifeFitness for \$125,299.68 and to lease all the cardio equipment for 36 months with the option to purchase for \$1 was discussed. Leases include: LifeFitness for \$113,294.50; SportsArt for \$13,647; Octane for \$14,721; and Matrix for \$37,683. Monthly lease amounts will total approximately \$5,500. Staff shared that the equipment will need to be purchased in June for deliver in spring of 2023 due to supply chain challenges. Executive Director Arnold informed them that the payments would be included in the annual operating budget for the CRC. **This will come before the Board at the May Regular Board Meeting on the regular agenda.**

B. SEOPCO PACT Agreement

The Southeast Oak Park Community Organization (SEOPCO) was formed as part of the Barrie restoration in 2000. SEOPCO hosts Barriefest Annually for the community. Director Arnold shared that it has not occurred since 2019 due to the pandemic. The Board felt this ~~was a great~~ continues to be a great partnership for the community. **This will come before the Board at the May Regular Board Meeting on the consent agenda.**

IV. Park and Planning Maintenance Committee

A. OSLAD Resolution: Barrie Park

Executive Director Arnold informed the Board that the Park District would be putting in an application for an OSLAD Grant for Barrie Park and was looking for the Board's approval of the resolution. A total of four Community Meetings were held in 2015 when the master plan was created for Barrie Park. Staff shared the Terra Engineering LLC would be the landscape architects for the project. **This will come before the Board at the May Regular Board Meeting on the consent agenda.**

B. Spring Park Tour

Executive Director Arnold shared that the Spring Park Tour would take place on Saturday, June 4th at 9am and would include Barrie Park, Carroll Park Lot, Pleasant Home and Andersen Park. Director Arnold also confirmed site for the fall tour which will include CRC, GRC and the Field Center. **No action is required.**

V. Administration and Finance Committee

A. Township Youth Engagement Agreement

Jonathan Brown from the Oak Park Township attended to share an update on the name change to the agreement as well as to review their three main focus areas to include: Mental Health; Mentoring; and Community Outreach. Executive Director Arnold commented on the benefits the Park District receives being a part of the Intergovernmental Agreement with Oak Park Township. The Agreement is for two years with no real changes from the previous Agreements other than a 5% increase in cost and the budgeted contributions were confirmed. The Board agreed it was a great collaboration, appreciate the new direction and felt the partnership was very valuable. **This will come before the Board at the May Regular Board on the consent agenda.**

B. FOPCON Agreement

Executive Director Arnold shared the history of the partnership between PDOP and FOPCON. She shared that multiple conversations had occurred and involved both Commissioner Wick and Commissioner Worley-Hood had participated along with FOPCON representatives. The new agreement commits 12% of all FOPCON revenues annually for direct support of the Conservatory as well as FOPCON's assistance if/when a capital campaign is administered for an Oak Park Conservatory project. The agreement will be effective May 1, 2022 – December 31, 2025. The Board felt that the agreement was fair to both organizations and they were appreciative of all the efforts put forth by both entities. **This will come before the Board at the May Regular Board on the consent agenda.**

C. VOP/PDOP Funding Agreement for CRC (Net Zero)

Executive Director Arnold reminded the Board that in March of 2021, Mary Jo Schuler and David Ansell attended a VOP Board Meeting to request financial support for the CRC. It was determined at that time by the Village Board that if PDOP could secure grant funding to make the CRC Net-Zero Energy they would support the incremental cost of the upgrades with \$400,000 from its sustainability fund. The VOP Trustees approved the agreement on Monday, May 2nd. The Board was appreciated for the support by VOP and for the net-zero energy design of the building. Questions were asked on timing of payment and Director Arnold shared that once PDOP Board signs the agreement the payment would be made from VOP to PDOP. **This will come before the Board at the May Regular Board on the consent agenda.**

D. 2023 Budget Timeline/Guidelines

The Board was given recommendations for the 2023 budget that included anticipated increases in agency expenses that reflected current inflation as well as staff's recommendation for 5% increase in program fees that would take place beginning with fall 2022 programs. Staff shared that the Consumer Price Index for 2021 was 7%; staff recommended a 5% increase to the tax-levy along with a 1.5% increase for new growth. The Board discussed the recommendation specifically regarding capturing the new growth. The Board reached consensus and directed staff to develop the 2023 budget with a 5% levy increase, but no additional 1.5% for new growth. The Board was supportive of the budget guidance and understands that utilities costs are still unclear with the current happening. They also discussed the scholarship program and how those funds can help support families in the community. The Board supported the 5% increase in program fees effective with Fall 2022 offerings. The 2023 budget meetings will be held on September 29 and October 13. **This will come before the Board on the regular agenda at the May Regular Board Meeting.**

E. Review of Ethics Ordinance Update

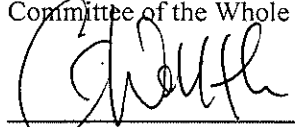
As a standard practice, the PDOP reviews our Ethics Ordinance annually to make any changes needed. The last change made to the Ordinance was in 2011, and at this time there are no changes to our current Ethics Ordinance 2015-05-01. **No action by the Board is needed at this time.**

VI. New Business - None

VII. Closed Session – None

VIII. Adjournment

At 8:53p.m. Commissioner Wick moved and Commissioner Lentz seconded the adjournment of the Committee of the Whole meeting. **Motion carried in a roll call vote.**



Secretary
Board of Park Commissioners



President
Board of Park Commissioners

June 16, 2022

Date

June 16, 2022

Date