



# PARK DISTRICT of OAK PARK

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December 2015

Dear 2015-2016 Clubhouse Parents/Guardians,

I wanted to take this opportunity to provide you with clubhouse registration information for the 2016-2017 school year. As a courtesy to our current clubhouse families, we will once again be offering priority registration this year. Priority registration will open to all current clubhouse families on **Monday, January 18<sup>th</sup> at 8:30 AM**. We will be accepting registration on a first come, first served basis. Priority Registration will close on **Thursday, February 4<sup>th</sup> at 5:00 PM**. If you are interested in returning to the Clubhouse program next year, I would highly recommend taking advantage of this opportunity as spots do seem to fill up very quickly.

During the priority registration period you will be able to claim and hold your spot by making the \$50 non-refundable registration payment. On May 1, 2016 you will be billed for the first month's payment of \$315 for September attendance. If payment is not received by May 22, 2016 there is potential to lose your spot.

Online registration will be set up with a pre-requisite built in only allowing current clubhouse participants to register. If you have another child in your household who was not a clubhouse participant in 2015-2016 (for example: a younger sibling entering Kindergarten in 2016-2017) you may register them during the priority registration period. However, you will have to call customer service at (708) 725-2000 for assistance with this registration as they will have to manually override the prerequisite that is built in to our online registration system.

Registration will re-open to all Oak Park residents on **Saturday, February 6<sup>th</sup> at 8:30 AM**. At this point we will require the \$50 registration fee as well as the first month's payment for all registrations.

Below are the registration codes for each center. We will once again be offering Clubhouse at Fox Center in the 2016-2017 school year to accommodate the increase in enrollment we have seen from Longfellow and Lincoln students. Please note that Carroll and Longfellow Center traditionally fill up the fastest.

563020-01: Carroll Center (Lincoln Students)  
563020-02: Barrie Center (Irving Students)  
563020-03 Longfellow Center (Longfellow Students)  
563020-04: Stevenson Center (Beye Students)  
563020-05: Fox Center (Lincoln Students) – Bussing Provided  
563020-06: Fox Center (Longfellow Students)  
563020-07: Andersen Center (Whittier Students)  
563020-08: Andersen Center (Hatch Students)

Please let me know if you have any questions.

Respectfully,

Mike Loszach  
Program Supervisor  
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