

SUMMER CAMP QUESTIONS

Q: Do we register by grade or by age?

A: While most camps are divided by grade range, registration is done by age. Please check the specifics camp information to ensure your child falls within the correct grade range. Participants should sign up for camps matching the grade they will be entering in fall 2014.

Q: Is there a payment plan offered for summer camps?

A: There is a payment plan offered for all park district summer camps. To be eligible for the payment plan, registration must be received no later than March 31, 2014. There is a minimum deposit of \$25 for each camp registered for.

Q: When is full payment for summer camp due?

A: A bill will be sent to you on April 14th with the balance due for all summer camps. Full payment for all camp sessions must be made by 5:00pm on May 3, 2014. If payment is not made in full by this time, the park district will cancel the registrations.

Q: How do I cancel my camp registration and receive a refund?

A: A \$25 non-refundable deposit will apply to all refunds for each session of park district camps. Cancellation requests must be made to program supervisors or customer service a minimum of two weeks prior to the start of camp to receive a refund. Refund requests within two weeks will only be considered if the vacated spot can be filled with another participant.

Q: What forms do I need to fill out for camp?

A: All campers are required to have a Participant Emergency Form by the Thursday prior to the start of camp. A link to this form can be found at www.pdop.org/programs/camps. Staff will not allow participants to be dropped off without having this form on file.

Q: What if my child has allergies, medical conditions or other special needs?

A: Please note any pertinent medical information on your registration and in the Participant Emergency Form. While staff cannot guarantee an allergy-free campsite we will work with families to make the environment as safe as possible for the camper. Campers who required the assistance from WSSRA should note this when registering for the camp.

Q: Can my camper take their medication while at camp?

A: If possible, all medication should be taken at home prior to or after camp. If your child needs to take a medication while at camp, the Medical Dispensal Form must be filled out (available online at www.pdop.org/programs/camps). No medication (including inhalers or sting kits) will be dispensed without this form. Medications will be collected on the first day of camp. Medications should be brought to the program in the original packaging and state the dosage, doctor, phone and times per day the medication should be taken. Only campers can take or apply their medications; staff will not administer any medication.

Park District of Oak Park Summer Camps

Q: How do I check my child in at camp?

A: Due to the different age groups and facilities in use each location will have slightly different check-in procedures. Please check your camp flyer for specific information. Campers will not be allowed to check-in prior to the start time of the camp. Parents must sign in their child every day.

Q: How do I check my child out of camp? Who is allowed to check out my child?

A: Campers must be signed out of camp each day by a parent/guardian or other person listed on the camper's emergency form. Only those listed on the emergency form as allowed to check-out the child will be allowed to do so. Everyone is required to show a picture ID to staff during the sign-out. Campers will not be allowed to leave with any adult not listed on the emergency form.

Q: Are late fees assessed if I am late picking up my child from camp?

A: Pick up time is the responsibility of the parents/guardians. A \$10.00 fee may be assessed for each 15 minutes past the final pick-up time (some camps have flexible pick-up times).

Q: Can my child check themselves into and out of camp?

A: Only children at least 10 years old or older are allowed to check themselves in and out of camp. This is only acceptable with written permission, provided in advance, from the parent.

Q: What should I do if my camper will not be attending a day of camp?

A: Parents should call and notify the Site Supervisor of the child's absence daily. If we do not hear from you (via phone or written note) and the Supervisor reports your camper absent, staff will make every attempt to contact you by phone. Please help staff avoid unnecessary phone calls by reporting your camper's absence or late arrival.

Q: What items should my camper bring to camp with them?

A: Campers should come dressed in comfortable clothes and shoes that can get dirty. Gym shoes are highly recommended. Campers should bring a reusable water bottle, a healthy lunch and snack, and sunscreen. Please check your specific camp information for additional items that may be needed for each camp.

Q: What items should my camper NOT bring to camp?

A: Please leave all toys, games, electronic equipment (including cell phones) and any other valuables at home. These only serve as distractions that can lead to behavior problems or disappointment if the item is lost, stolen or damaged.

Q: What happens during weather emergencies?

A: Site Supervisors check the weather each day in preparation to make changes to activities as needed. During severe weather (thunder, lightning, tornados) campers are taken to an indoor location immediately. If the National Weather Service determines a heat emergency exists, camp activities will be modified to be more passive and less strenuous. More frequent water breaks will be provided. If possible, campers will be moved to an air-conditioned facility.

In partnership with the community, we enrich lives by providing meaningful experiences through programs, parks and facilities.

