



PARK DISTRICT of OAK PARK

PARK DISTRICT OF OAK PARK Administration and Finance Committee Budget Session Meeting

**Hedges Administrative Center
218 Madison Street
Oak Park, Illinois**

Thursday, September 30, 2021 at 7:30pm

Minutes

I. Call to Order/Roll Call

The meeting was called to order at 7:30pm.

Commissioners Present: Commissioners Porreca, Wick, Wollmuth, Worley-Hood, and President Lentz.

Staff Present: Jan Arnold, Executive Director; Mitch Bowlin, Finance Director; Illiana DeLaRosa, Finance Manager, Maureen McCarthy, Superintendent of Recreation; Chris Lindgren, Superintendent of Parks and Planning; Travis Stephen, Sports Field Manager; Susan Crane, Cheney Mansion Operations and Events Manager; Chad Drufke, Programs Manager - Sports and Fitness; Joe Lilly, Program Manager – After School/Teens/Day Camp; Patti Staley, Director of Horticulture & Conservatory Operations; and Karen Gruszka, Executive Assistant.

Others Present: None.

II. Public Comment: None.

III. Budget Parameters

Mitch Bowlin, the Director of Finance, informed the Board that the Park District can increase the levy by 1.4%, plus whatever growth in EAV is available due to new property. Per the Board's direction, the Park District will take an additional 1.5% for a total levy increase request of 2.9%. The Board discussed the past transitional year and the affects to the Park District, when we would be back at the goal of 50/50, and were reminded of the increasing minimum wage.

IV. Budget Discussions

The 2022 budget was presented for the Corporate Administration with the full-time budgeted positions, training, and the return of the fellowship. The Conservatory's budget was presented with the year-round part-time landscaping position, upcoming programming additions, and the design bid specification for the greenhouse repairs. The Parks and Planning Department presented their budget for their upcoming projects including the Barrie sled hill maintenance, synthetic turf maintenance, equipping the landscaping trailer with solar to battery powered equipment, and the development of carbon neutral framework; the Board stated they were very excited with the progress of the carbon neutral framework. The Museum Fund's budget was presented as well the Historic Properties Operations Fund and the Board discussed rentals. The Recreation Department Administration presented their budget for tiered pricing for day camps and afterschool, scholarships, and the hiring

of the new Community Engagement Supervisor; as well as the General Recreation's budget with new partnerships for specialized sports, community partnerships for wellness, a summer sand volleyball league, expanding maker's space classes, teen and adventure programming, and the nature and adventure supervisor positions. The Marketing and Communications budget includes the new website launch and the return to in-house marketing to include an additional full-time and two part-time staff, now that the PCI contract is expiring in April. The IMRF, Liability, and Audit budgets were presented and the Board discussed the auditing firm and if needed an RFP when their contract is up. The Board requested the number of the WSSRA users in our programming in Oak Park during the Special Recreation Fund budget presentation and briefly discussed the newest partners in WSSRA. The Health Insurance and the Capital Projects Fund was presented with the Pleasant Home improvements, CRC construction, and Rehm pool improvements. The Board stated that they were happy to see all the smart goals tied into the budget goals.

V. New Business

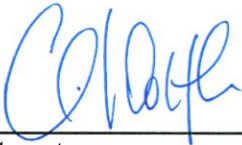
None

VI. Closed Session

None

VII. Adjournment

A motion was made by Commissioner Wick and seconded by Commissioner Lentz to adjourn the meeting at 9:10pm. **Motion carried in a voice vote.**



Secretary
Board of Park Commissioners



President
Board of Park Commissioners

October 14, 2021

Date

October 14, 2021

Date