



**PARK DISTRICT
of OAK PARK**

Park District of Oak Park
Regular Board Meeting
Held Via Zoom Meeting

Thursday, May 20, 2021 at 7:30pm

Minutes

The meeting was called to order at 7:30pm.

President Porreca informed everyone that the restrictions from Covid 19 has caused the Park District to hold their Board Meetings electronically.

I. ROLL CALL

Present: Commissioners Lentz, Wick, Wollmuth, Worley-Hood, and President Porreca.

Park District Staff present: Jan Arnold, Executive Director; Mitch Bowlin, Director of Finance; Maureen McCarthy, Superintendent of Recreation; Paula Bickel, Director of Human Resources; Greg Stopka, Strategy and Innovation Manager; and Karen Gruszka, Executive Assistant.

Others Present: None

II. APPROVAL OF AGENDA

A motion was made by Commissioner Porreca and seconded by Commissioner Lentz to approve the agenda. **The motion was passed by a roll call vote.**

III. VISITOR/PUBLIC COMMENTS – Executive Director Arnold reminded the Board that due to the meeting being held electronically, they posted on the website and social media that public comments could be submitted electronically. No public comments were submitted.

IV. CONSENT AGENDA

A motion was made by Commissioner Wick and seconded by Commissioner Wollmuth to approve the Consent Agenda, which includes the approval of Cash and Investment Summary and Warrants and Bills for the month of April 2021; approval of minutes from the Committee of the Whole Meeting April 8, 2021, and the Regular Board Meeting April 15, 2021; approval of the Ethics Ordinance Annual Review; approval of the ESAC Committee Application – Beth Rooney; and approval of the Disposal Ordinance 2021-05-01. **The motion passed with a roll call vote of 5:0.**

V. STAFF REPORTS

A. Director's Report

Jan Arnold, Executive Director, informed the Board summer registration is underway and going well for our residents with non-resident registration beginning Saturday. We are looking forward to both the pools opening up on Memorial Weekend. The demo of the Kenilworth property will be beginning and should be completed towards the end of June and we will be salvaging building materials out of that. Patti and Chris are working on the design of the greenspace which will include native plantings, green space, and baggoss. Splash pads will open on May 28, there will be a capacity sign; there still is not a guidance for water fountains but we are looking forward to opening them in phase 5. She encouraged everyone to watch the Gold Medal video by Joe Kreml, he did a phenomenal job. The Park District received a \$5,000 grant from Rotary; the application was from the Senior Citizen Center of Oak Park/River Forest and the Park District to purchase a new kiln for our ceramics studio and we are very excited to have received it. And finally, on June 17, the Regular Board Meeting will take place at the Conservatory for the Community Service Awards. The Board discussed the difficulty in getting positions filled

with the lack of work force applying. The Board also questioned the PCI tracking of social media which is showing positive trends, scholarship monies, and the use of D97's monies used by scholarship families.

B. Division Managers' Reports (Updates & Information) – Written Report Included in Board Packet.

C. Revenue/Expense Status Report – No questions asked.

VI. OLD BUSINESS

A. Recreation and Facility Program Committee

1. Collaboration for Early Childhood Care and Education Agreement

Commissioner Wollmuth moved and Commissioner Lentz seconded that the Park Board of Commissioners approve the Agreement with the Collaboration for Early Childhood Care and Education and a funding allocation of \$7,000 for the next two years. Executive Director Arnold reminded the Board of the great collaboration between the PDOP and the Collaboration for Early Childhood Care and Education, where staff had the opportunity to get trainings as well as for staff to work directly with them to enhance our offerings to the community; we look forward to continuing working with them. Motion passed with a roll call vote of 5:0.

B. Buildings and Grounds/Facility Maintenance Committee - None

C. Administration and Finance Committee

1. Noventech, Inc. Renewal Agreement

Commissioner Wick moved and Commissioner Wollmuth seconded that the Park Board of Commissioners approve the renewal of the agreement with Noventech, Inc., of Wood Dale, IL, for information technology services and support for \$8,850 per month with the ability to extend two additional years based on service delivery. The Board was reminded that we entered this agreement just prior to Covid and they were instrumental with how they helped staff. They've also helped to identify enhancements to our infrastructure and improve our quality service delivery. The price is the same as last year with no increase. The motion passed with a roll call vote of 5:0.

2. Rehm Park Easement

Commissioner Wick moved and Commissioner Lentz seconded that the Park Board of Commissioners approve the Rehm Park Easement. A homeowner on the southwest corner of Rehm Park approached the District to protect a large Maple tree alongside her property line. Mark Burkland has worked with their attorney to create the easement. This is a temporary easement and when the tree dies or is moved, the fence will be moved back into the line with the original property. The motion passed with a roll call vote of 5:0.

3. Mosaic Mural Donation From Longfellow PTO

Commissioner Wick moved and Commissioner Worley-Hood seconded that the Park Board of Commissioners accepts the Mosaic Mural donated by the Longfellow PTO. The Board was reminded per Park District Policy, all donations must be accepted. This donation is exciting as it began with a school art teacher, Chris Worley, in the spring of 2000, she engaged with a variety of different children to create the installation that was originally set for pillars. Camille Wilson-White brought the concept of using the project that had been in storage to the District, working with the original artist, the artist who was involved with the Off The Wall project, as well as working with the Chris Worley and the current art teacher. An interpretive sign will be placed to describe the history of the project. The artwork would be kept in the Carroll Center basement for a couple of years as it is assembled. The PDOP will create a tri-fold brochure that the students will use to seek information to create one additional 'pillar' that will merge into a mural showing where we are today compared to where our community was then. She will work to get a cost of the artwork and suggested it would be good to acknowledge them inside the CRC as a donor for this donation. The Board discussed the possible location of the art and stated they are thrilled that it is coming to fruition. The motion passed with a roll call vote of 5:0.

VII. NEW BUSINESS

1. Quarterly Performance Measures

Executive Director Arnold reminded the Board that we started quarterly performance measures seven years ago, measuring how we have been performing. Greg Stopka, Manager of Strategy & Innovation, presented to the Board the organizational and staff excellence from our strategic initiatives, internal customer service, communications, accident incidents, innovation, and training surveys. **No Board approval is needed on this item.**

2. Facility Report Card

Greg Stopka, Manager of Strategy & Innovation, informed the Board that this is the first Facility Report Card and that it was adapted from the Parks Report Card, and we are still learning from what works and doesn't work to measure the quality of our facilities. This report card will be used by staff to see areas of need and those needs can be worked into the CIP where needed. The Board was given a brief synopsis of the report on the facilities and discussed the results of how the facilities scored. The Board were excited with the report and look forward to more information being brought to them in the future. **No Board approval is needed on this item.**

VIII. COMMISSIONERS' COMMENTS

- **Commissioner Lentz** – Attended WSSRA's meeting as well as Festival Theater's meeting. Festival Theater has been struggling with Covid restrictions but have resolved the issues. They will perform Tempest this summer.
- **Commissioner Worley-Hood** – He attended the ESAC and PH meetings this month; both went well and he is looking forward to attending in-person meetings next month.
- **Commissioner Wick** – Attended IGOV where they are focusing on a sustainability forum for the fall and informed Jan of the bikes that are on the RCRC sports field which they should not be.
- **Commissioner Wollmuth** – Participated in the FOPCON plant sale and said that it was seamless. He also attended the Parks Foundation meeting where they are really getting into events for the CRC fundraising.
- **Commissioner Porreca** – Is looking forward to meeting in-person as well and she also participated in the FOPCON plant sale and agreed it went very well. She also participated in the Mother's Day Tea Cup event and it was really cute and delightful.

IX. CLOSED SESSION - None

X. ADJOURNMENT OF REGULAR BOARD MEEETING

At 8:17pm Commissioner Wick moved and Commissioner Worley-Hood seconded to adjourn the Regular Board Meeting. **The motion passed with a roll call vote 5:0.**



Secretary
Board of Park Commissioners

June 17, 2021
Date



President
Board of Park Commissioners

June 17, 2021
Date