



# PARK DISTRICT of OAK PARK

Park District of Oak Park  
Regular Board Meeting  
Hedges Administrative Center  
Via Zoom Meeting  
Thursday, November 19, 2020, at 7:30pm

## Minutes

The meeting was called to order at 7:35pm.

### I. ROLL CALL

**Present:** Commissioners Worley-Hood, Wollmuth, Porreca, Wick, and President Lentz attended virtually.

**Park District Staff Present:** Jan Arnold, Executive Director; Mitch Bowlin, Director of Finance; Chris Lindgren, Superintendent of Parks and Planning; and Karen Gruszka, Executive Assistant attended virtually.

**Others Present:** None.

### II. APPROVAL OF AGENDA

A motion was made to approve the agenda. **The motion was passed by a roll call vote of 5:0.**

### III. VISITOR/PUBLIC COMMENTS – None

### IV. PUBLIC HEARING – Statutory Budget & Appropriation

**Public Comments for Budget & Appropriation Hearing: None**

#### **Discussion of Statutory Budget & Appropriation**

Jan Arnold, Executive Director, reminded the Board the Budget and Appropriation Ordinance sets the legal spending authority for the District. The appropriation amount is 15% more and sets the legal spending limits to provide flexibility against individual budgets presented in October. Highlights from the budget include: Rehm Park update, the Gold Medal, and Pleasant Home's installation of geothermal. The 2021 budget was prepared as if we are in phase IV, but if a vaccine becomes available and programming restrictions are lifted a budget amendment may be necessary. **The Hearing adjourned by a roll call vote 5:0.**

### V. CONSENT AGENDA

A motion was made by Commissioner Porreca and seconded by Commissioner Wick to approve the Consent Agenda, which includes the Cash and Investment Summary and Warrants and Bills for the month of October, 2020; approval of minutes from the Committee of the Whole Meeting, October 1, 2020, Budget Meeting, October 8, 2020, Budget Meeting October 15, 2020, and the Regular Board Meeting, October 22, 2020; approval of Closed Session Minutes, October 1, 2020; approval 2020 Tax Year Levy – Abatement Ordinance 2020-11-02 for 2019 Bond; approval 2020 Tax Year Levy Abatement Ordinance 2020-11-03 for 2020 Bond; approval of Working Budget – Department Goals; approval of the Administrative Policy Manual; approval of the Personnel Policy Manual; approval of the Board Policy Manual; approval of the Safety Policy Manual; approval of the Crisis & Communication Manual; approval ESAC Application – Caroline Marinoff; approval PDCC Application – Suzen Riley; approval of the 2021 Committee and Board Meeting Calendar; and approval of the IAPD Annual Meeting Credentials Certificate. **The motion passed with a roll call vote of 5:0.**

## VI. STAFF REPORTS

### **A. Director's Report**

Jan Arnold, Executive Director, reminded the Board that we went into a program pause as of last Saturday. The state started a 14-day rolling pause effective tomorrow, attempting to get the numbers below 12% average for three days straight. We will continue to monitor and if it is safe to open, we will open up December 4, back to tier 2, allowing 10 people. This will require us to make some adjustments to our programs due to the fact they had more enrollment than would be allowed in tier 2. We have had virtual programs launched as well as the ice rink and gymnastics both running virtual programs along with virtual zoom preschool to engage our community. The Winter Market is doing wonderfully. They've reordered inventory twice as it looks like everyone is decorating. The Christmas tree lot in Rehm is getting ready to sell trees the Friday after Thanksgiving and is a great partnership; they will point people to the conservatory if they are looking for garland or wreath needs. We received news of a grant for \$421,500 from the state; we are in contact with Senator Harmon's office who will be doing a press release on the project. As stated by Chris Lindgren at the All Staff Meeting today, he noted that we will be able to heat and cool Pleasant Home for the same utility price we are now paying just to heat it with the geothermal installed. She wished everyone a safe and happy Thanksgiving.

**B. Division Managers' Reports (Updates & Information):** No questions asked.

**C. Revenue/Expense Status Report:** No questions asked.

## VI. OLD BUSINESS

**A. Recreation and Facility Program Committee - None**

**B. Parks and Planning Committee - None**

**C. Administration and Finance Committee**

1. 2020 Tax Levy Ordinance 2020-11-01

**Commissioner Porreca moved and Commissioner Wick seconded that the Park Board of Commissioners approve the 2020 Tax Levy Ordinance 2020-11-01.**

Executive Director Arnold reminded the Board that CPI for this year is 2.3% and we will be taking 1.5% which will equate to about \$2.37 per \$100,000. The 1.5% increase will take our tax levy to \$10,775,676 which is an approximate \$150,000 increase from 2019's levy. Again the minimum wage will be a driver and go up again in the fall. She thanked Mitch and Illiana for their work on the budget and tax levy to prepare to give to you over the past two months. The Board had no questions after the two budget meetings and the hearings. **The motion passed by a roll call vote 5:0.**

2. 2021 Budget and Appropriation Ordinance 2020-11-05

**Commissioner Porreca moved and Commissioner Wick seconded that the Park Board of Commissioners approve the Budget and Appropriation Ordinance 2020-11-05.** The Executive Director reminded the Board, as discussed earlier during the hearing, the Budget and Appropriation Ordinance provides for a 15% increase to allow for unforeseen changes within budget lines. The Board had no further questions from the Hearing. Upon adoption, it will be filed with the County Clerk. **The motion passed by a roll call vote 5:0**

**VII. NEW BUSINESS: None**

## VIII. COMMISSIONERS' COMMENTS

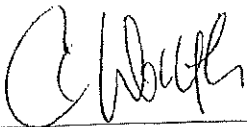
- **Commissioner Wollmuth** – Attended the CRC virtual meeting and felt it was an excellent presentation and showed how the District was digging into the possibility of some substantial energy efficiency upgrades that could be funded through grants. And although we will not be able to get to a net zero building as we did with the Carroll Center, the committee is stretching and pushing to take it as far as we can. He suggested if you did not get a chance to attend the virtual meeting to please watch the video to catch all the information. AYSO had a meeting he was unable to attend but will attend the next one. He was able to get out to the tennis courts in Taylor Park today and five out of the six courts were busy with all ages, levels, and equity enjoying the nice day, and stated, 'it was great to see'.

- **Commissioner Worley-Hood** – Attended the CRC meeting as well and felt it really gave the residents something to wrap their heads around with the plans and the next stage to get it built. Pleasant Home Foundation has hired a part-time person for eight hours week and they were just finishing the plans on their fundraiser when the 14-day shutdown happened. They are excited for their museum on the second floor with all their displays and are looking forward to their tours. He wanted to acknowledge how incredible this agency has handled the shutdowns and is so happy to be a part of the Park District and is grateful for the amazing job they have done during this continually changing time.
- **Commissioner Porreca** – Wanted to reiterate how appreciative she is of the Park District and staff for our agility shown. She knows that we may get push back from residents when we close things but it is the right thing to do. She attended the WSSRA meeting. Maryanne is also doing a great job as well bringing in new partners with Veterans which just makes the partnership an even stronger organization.
- **Commissioner Wick** – Wanted to thank Illiana and Mitch for all their work on the budgets this year with all the challenges. He is sorry to see Diane announce her retirement! He stated congrats on the museum grant. He attended the FOPCON meeting which had a vibrant discussion, they will meet again in December and have a new member then. The virtual IGOV meeting is this Saturday and they are still planning on a candidate forum in January. As he has been out getting his signatures, he has heard many good things about the Park District.
- **Commissioner Lentz** – Said she is impressed with the services we are providing our residents while being safe! She also wanted to thank Mitch and Illiana for making such an understandable budget for all to understand and which allows her to vote with such confidence. Great news to hear about the museum grant which also gives hope to the possibility of a PARC grant which would be a great help to the CRC.

**IX. CLOSED SESSION - None**

**X. ADJOURNMENT**

At 8:04pm the Regular Board meeting was adjourned. **The motion passed with a roll call vote 5:0.**



Secretary  
Board of Park Commissioners

December 17, 2020

Date



President  
Board of Park Commissioners

December 17, 2020

Date