



**PARK DISTRICT OF OAK PARK
Administration and Finance Committee
Budget Session Meeting**

**Hedges Administrative Center
218 Madison Street
Oak Park, Illinois
Thursday, October 15, 2020 at 7:30pm**

Minutes

I. Call to Order/Roll Call

The meeting was called to order at 7:30pm.

Commissioners Present: Commissioners Porreca, Wick, Wollmuth, Worley-Hood and President Lentz.

Staff Present: Jan Arnold, Executive Director; Mitch Bowlin, Director of Finance; Maureen McCarthy, Superintendent of Recreation; Bill Hamilton, Superintendent Special Facilities; Diane Stanke, Marketing and Customer Service Director; and Karen Gruszka, Executive Assistant. Jamie Lapke, Program and Operations Manager – GRC and Illiana DeLaRosa, Finance Manager, attended electronically.

II. Public Comment: None

III. Staff Budget Presentations

Jan began the meeting by overviewing the past year to the Board and informing them of the strategic initiatives and how they are tied to the budget goals including the allocation for tiered pricing for day camps and afterschool, scholarships, debt service, the capital contribution, and community engagement.

The Recreation Fund budget was presented including increasing educational opportunities for early childhood participants, expanding E-sports tournaments, one-day art workshops, and creating a diverse youth advisory council. The Board confirmed the art workshops would be for all ages, the different locations where the E-sports tournaments would be held, and discussed the youth council and its start and plans.

Historic Properties were presented with Cheney Mansion's goals of increasing 2020 estimated revenue from weddings and corporate events as well as looking at having Pleasant Home under the budget for the first time for a full year in 2021.

The Communications/Marketing and Customer Service budget was presented with creating a video Series focusing on programs identified in BIPOC conversations, updating marketing material with inclusive language, the RFP for the web redesign in 2022, and the NRPA Gold Medal Application. Customer Service goals include internal videos for training on Amilia and orientations for new staff as well as redesigning the picnic shelter reservation process.

The Sports and Fitness budget was presented with expansion of the partnership with OPYB/S, establishing a basketball partnership, and partnering with mental health providers to offer teens and youth wellness programming.

The Special Facilities Fund was presented including maintenance/cleaning of the GRC, RCRC, the dog park, a user controlled water feature at Rehm, plans to develop a social distancing ice show, and enhancing the Ice Bear's program. The Board discussed additional programming options. The pools are both planned to be open in 2021, with the addition of semi-private and swim lesson portfolios. Concessions will be replaced by vending machines which the Board confirmed that the machines would be within our sustainability goals. The gymnastics budget plans were presented with offering of more private lessons for youth and the offering of homeschooled children's "fitnastics" classes which the Board commented sounded like a great idea.

Mitch informed the Board that the Budget would be made available to the public for 30 days after this meeting and the Budget and Appropriation Ordinance would be brought to the Board during the November meetings along with a Truth in Taxation Hearing on November 5, and a Budget Hearing on November 19.

IV. New Business
None.

V. Adjournment

A motion was made by Commissioner Worley-Hood and seconded by Commissioner Wollmuth to adjourn the meeting at 8:55pm. **Motion carried in a voice vote.**

Secretary
Board of Park Commissioners

President
Board of Park Commissioners

November 19, 2020

Date

November 19, 2020

Date